

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
September 17, 2019

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, September 17, 2019. Present: Councilmembers Bates, Cathey, Freel, Hopkins, Huber, Johnson, Lutz, Pacheco, and Mayor Powell.

2. PLEDGE OF ALLEGIANCE

Mayor Powell along with Pastor Williams the led the audience in the Pledge of Allegiance.

3. MINUTES – SEPTEMBER 3, 2019

Moved by Councilmember Pacheco, seconded by Councilmember Hopkins, to, by minute action, approve the minutes of the September 3, 2019, regular Council meeting, as published in the Casper-Star Tribune on September 10 2019. Motion passed.

4. EXECUTIVE SESSION MINUTES – SEPTEMBER 3, 2019

Moved by Councilmember Johnson, seconded by Councilmember Lutz, to, by minute action, approve the minutes of the September 3, 2019, executive session. Motion passed.

5. MINUTES – SEPTEMBER 10, 2019

Moved by Councilmember Freel, seconded by Councilmember Bates, to, by minute action, approve the minutes of the September 10, 2019, special Council meeting, as published in the Casper-Star Tribune on September 15, 2019. Motion passed.

6. EXECUTIVE SESSION MINUTES – SEPTEMBER 10, 2019

Moved by Councilmember Cathey, seconded by Councilmember Bates, to, by minute action, approve the minutes of the September 10, 2019, executive session. Councilmembers Hopkins and Johnson abstained from voting. Motion passed.

7. BILLS & CLAIMS

Moved by Councilmember Johnson, seconded by Councilmember Pacheco, to, by minute action, approve payment of the September 17, 2019, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 09/17/19		
71Const	Projects	\$7,879.11
AMBI	Services	\$1,708.44
AWhite	Reimb	\$270.88
AlliantIns	Services	\$125.00
Alluretech	Services	\$42.00
AlSCO	Services	\$392.96
ArenaProd	Goods	\$2,805.35
B32Eng	Projects	\$7,755.00
BarDSigns	Services	\$273.60

Bargreen	Goods	\$10,043.96
BnkofAmerica	Goods	\$115,091.53
BigWind	Services	\$30.00
Brenntag	Goods	\$87,768.82
CMeyers	Reimb	\$310.93
CsprBldg	Projects	\$449,861.18
CsprAreaChamber	Funding	\$1,000.00
CATC	Funding	\$196,789.81
CsprMotorcycles	Goods	\$8,539.90
CsprStarTrib	Ads	\$523.86
CsprTin	Goods	\$560.00
CntrlPaint	Services	\$3,765.72
CntrlWyRegWtr	Funding	\$1,124,265.14
CenturyLink	Utilities	\$17,606.65
CH2MHill	Services	\$37,681.47
ChalkButtes	Services	\$42,149.13
Charter	Services	\$148.69
CityofCasper	Services	\$106,928.31
CvlEngProf	Services	\$8,849.65
CollectionCtr	Services	\$3,117.63
COGolf	Goods	\$3,792.95
CommTech	Services	\$3,693.77
Comtronix	Services	\$696.88
Convergeone	Services	\$5,884.89
CTJacobsen	Services	\$99.83
CPU	Goods	\$8,095.00
DavidsonFxdInc	Services	\$4,092.21
Dell	Services	\$2,660.56
DeltaDental	Goods	\$33,009.58
DFS	Services	\$20.00
DonsMblCrpt	Services	\$8,280.00
DPCInd	Goods	\$27,637.89
FirstData	Services	\$320.41
Galls	Services	\$1,784.00
Gametime	Goods	\$952.23
GaryMarsh	Services	\$23,385.60
GlobalSpectrum	Funding	\$82,909.91
Grizzly	Projects	\$90,452.60
GSGArch	Services	\$4,845.00
HDREng	Services	\$2,810.81
Homax	Goods	\$2,034.23
IMSINfra	Services	\$3,751.75
Installation&Svc	Goods	\$8,869.12
Itron	Services	\$2,626.93
JDCInvest	Services	\$35.00

JKGarlick	Services	\$619.59
JGreenwood	Reimb	\$500.00
JSpeiser	Reimb	\$506.37
JTremel	Reimb	\$492.26
KnifeRvr	Goods	\$3,552.24
LawHYoung	Services	\$1,350.00
LongBldgTech	Goods	\$2,025.70
McMurry	Goods	\$2,033.75
MiracleRec	Goods	\$39.63
MonsonJanit	Services	\$4,758.90
Motorola	Goods	\$3,954.33
MParker	Reimb	\$150.00
MtnStates	Services	\$64.50
MtnWest	Utilities	\$1,053.51
NBS	Services	\$826.55
NCHallofJustice	Reimb	\$12,010.46
NCHHealthDept	Services	\$335.00
OneCall	Services	\$939.75
Pedens	Goods	\$455.00
PepperTank	Goods	\$3,200.00
PostalPros	Services	\$2,879.37
Ramshorn	Projects	\$271,665.39
RNorvelle	Reimb	\$134.76
RckyMtnPwr	Utilities	\$30,423.96
RootrSwr	Services	\$6,342.32
Saltus	Services	\$114.40
SDaley	Reimb	\$231.03
SouthernCstk9	Goods	\$31,551.00
SRyden	Reimb	\$100.00
SShipman	Reimb	\$123.29
Stateline7	Services	\$3,482.50
StealthPrtnr	Services	\$49,737.31
SummitElect	Services	\$363.94
TElhart	Reimb	\$500.00
TGarcia	Reimb	\$100.00
TheBonAgency	Services	\$50.00
ThirtyThreeMileRd	Services	\$250.00
TopOffice	Services	\$226.15
TretoConst	Projects	\$414,324.57
Trihydro	Services	\$4,286.00
Tyler	Software	\$34,524.59
Uniforms2Gear	Uniforms	\$2,570.52
VSP	Insurance	\$2,290.92
WamcoL:abs	Services	\$1,800.00
WardwellWtr	Services	\$168.30

WColemanConst	Projects	\$9,000.00
WasteWtrTreat	Services	\$407,258.52
WestPlainsEng	Services	\$1,000.00
WstrnWtrCons	Services	\$19,752.00
WhitedFloor	Services	\$2,562.50
WiredElect	Services	\$41,127.50
WLCEng	Services	\$6,164.70
WAM	Funding	\$44,420.91
WYLawEnf	Services	\$5,821.50
		\$3,993,241.36

8.A. BRIGHT SPOT – CHILDHOOD CANCER AWARENESS PROCLAMATION

Mayor Powell welcomed Katie Caldwell and other members of the Olivia Caldwell Foundation. Ms. Caldwell, Foundation CEO & Founder, spoke about childhood cancer awareness and Mayor Powell read and presented proclamations to the foundation members in honor of Childhood Cancer Awareness Month.

8.B. BRIGHT SPOT

Mayor Powell introduced Liz Becher, City of Casper Community Development Director, to discuss the 2020 Census. Ms. Becher described the City’s role and efforts to increase participation in next year’s census by forming the Complete Count Committee, and introduced the Committee’s mascot, Buzz.

9. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing the Council were: Pastor Williams, 23 N. Parkway St., introducing himself to Council and the community; Dean Wood, 3023 Pheasant Dr., discussing undeveloped portion of land in Meadowlark Park subdivision; Veronica White, discussing the death of her father due to tree felling and her support of the arborist licensing item; and Dennis Steensland, 533 S. Washington, recommending Council not sell the former Plains Furniture Property at a loss.

10.A. REMOVE FROM THE TABLE

Moved by Councilmember Cathey, seconded by Councilmember Lutz, to by minute action, remove from the table two items that were tabled at the August 6, 2019 regular Council Meeting for consideration at the October 1, 2019 regular Council meeting:

1. An ordinance amending Article 1 – Parades – Section 10.72.010-10.72.140.
2. A resolution rescinding Resolution No. 18-259 and adopting a revised Special Event Guide and Policy and application and fees for special events.

Motion passed.

11.A.1. ESTABLISH PUBLIC HEARING(S)

Moved by Councilmember Johnson, seconded by Councilmember Freel, to, by minute action, establish October 1, 2019, as the public hearing date for the consideration of:

- a. A resolution rescinding Resolution No. 17-207, and adopting revised Historic Preservation Program Rules and Regulations.
- b. Parade Ordinance No. 24-19 and first reading of the ordinance.

Motion Passed.

12.A. PUBLIC HEARING – RESOLUTION & ORDINANCE- THIRD READING

Mayor Powell opened the public hearing for the consideration of the City-initiated annexation of the Green Valley Mobile Home Park.

City Attorney Henley entered four (4) exhibits: correspondence from Liz Becher to J. Carter Napier, dated September 6, 2019, an affidavit of publication, as published in the Casper-Star Tribune, dated July 29, 2019, an affidavit of publication, as published in the Casper-Star Tribune, dated August 2, 2019, and the Green Valley Mobile Addition Annexation report, dated July 2019. City Manager Napier provided a brief report.

There being no one to speak for or against the issue, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 19-189

A RESOLUTION FINDING FACTS PURSUANT TO WYOMING STATUTE 15-1-402 REGARDING THE ANNEXATION OF THE GREEN VALLEY MOBILE HOME PARK, LOCATED AT 2760 SOUTH ROBERTSON ROAD, COMPRISING 14-ACRES, MORE OR LESS.

Councilmember Hopkins presented the foregoing resolution for adoption. Seconded by Councilmember Bates. Motion passed.

Following ordinance read:

Ordinance No. 26-19

AN ORDINANCE APPROVING THE CITY-INITIATED ANNEXATION OF THE GREEN VALLEY MOBILE HOME PARK, COMPRISING 14-ACRES, MORE OR LESS, LOCATED AT 2760 SOUTH ROBERTSON ROAD

WHEREAS, the Casper City Council approved Resolution No. 19-104, initiating the annexation of the Green Valley Mobile Home Park, located at 2760 South Robertson Road, and more particularly described by metes and bounds as shown on the attached Exhibit A, which is hereby incorporated in this ordinance as though fully set forth; and, WHEREAS, the Green Valley Mobile Home Park property is one hundred percent (100%) surrounded by properties currently located within the Casper corporate limits; and, WHEREAS, pursuant to Section 17.12.180 of the Casper Municipal Code, the City Council may impose zoning on the property to be annexed; and, WHEREAS, the Generation Casper Comprehensive Land Use Plan, adopted in 2017, supports the zoning of the property as R-6 (Manufactured Home (Mobile) Park); and, WHEREAS, an annexation report will be completed prior to third reading, and final approval of the annexation, in accordance with Section 15-1-402 of the Wyoming State Statutes, as amended; and, NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The annexation of the Green Valley Mobile Home Park, comprising 14-acres, more or less, and further described in Exhibit A, is hereby approved, and said area is included within the corporate limits of the City of Casper and all rights, privileges, and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:

The R-6 (Manufactured Home (Mobile) Park) zoning of the Green Valley Mobile Home Park is hereby approved.

SECTION 3:

All utility franchises shall be furnished a copy of this ordinance, and other information required by the franchises, as official notice of the expansion of the City limits.

SECTION 4:

This ordinance shall, pursuant to W. S. § 15-1-408, be in full force and effect on the 21st business day following third reading approval by the City Council, and following publication.

PASSED on 1st reading the 20th day of August, 2019.

PASSED on 2nd reading the 3rd day of September, 2019.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the 17th day of September, 2019.

Councilmember Hopkins presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Johnson. Motion passed.

12.B.1. PUBLIC HEARING - MINUTE ACTION

Mayor Powell opened the public hearing for the consideration of the issuance of Restaurant Liquor License No. 41, to El Burro Loco, LLC, dba El Burro Loco, located at 2333 East Yellowstone Highway.

City Attorney Henley entered five (5) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated August 8, 2019; an affidavit of publication, as published in the Casper-Star Tribune, dated September 9, 2019; an affidavit of website publication, as published on the City of Casper website, dated September 4, 2019; an affidavit of notice of conspicuous posting, as posted at 2333 East Yellowstone Highway, dated September 4, 2019; and the liquor license application filed August 7, 2019. City Manager Napier provided a brief report.

Speaking in support was Marisela Moreno, owner of El Burro Loco. There was no one to speak against the issue. There being no others to speak for or against the issues involving Restaurant Liquor License No. 41, the public hearing was closed.

Moved by Councilmember Pacheco, seconded by Councilmember Freel, to, by minute action, authorize the issuance of Restaurant Liquor License No. 41. Motion passed.

12.B.2. CANCEL PUBLIC HEARING

Moved by Councilmember Huber, seconded by Councilmember Johnson, to, by minute action, cancel the public hearing for the consideration of the sale and transfer of ownership of the "Former Plains Furniture Property", and re-establish October 15, 2019, as the public hearing date for consideration of same. Councilmember Freel abstained

from voting. Motion passed.

13. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 27-19

AN ORDINANCE APPROVING A VACATION, REPLAT, SUBDIVISION AGREEMENT AND ZONE CHANGE CREATING THE JOHNNY J'S ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

There being no one to speak regarding the ordinance, and no discussion or amendments, motion passed.

14.A. ORDINANCE— FIRST READING

Following ordinance read:

Ordinance No. 29-19

AN ORDINANCE AMENDING CHAPTER 12.32 OF THE CASPER MUNICIPAL CODE.

Councilmember Pacheco presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Johnson. City Manager Napier gave a brief report.

Individuals addressing the Council were Dennis Steensland, 533 S. Washington; Ryan Winger, 2925 CY Ave.; Donna Hoffman, UW Extension Office, 2011 Fairgrounds Road; and Adam Welch, 2947 Saratoga Road; Gabriel Green, 5041 Pay It Forward Drive.

Councilmembers made statements on the subject and expressed their concerns with the ordinance. City Manager Napier addressed questions presented by Council.

Moved by Councilmember Cathey, seconded by Councilmember Hopkins to amend the ordinance to include language exempting demolition contractors from the requirement of an arborist for aerial operations when a property is unoccupied. Councilmembers Huber, Powell, Cathey, and Hopkins voted aye, motion to amend failed.

Moved by Councilmember Cathey, seconded by Councilmember Johnson to amend the ordinance to include language that would allow commercial arborists with certification from International Society of Arboriculture to be exempt from also having to complete the yearly competency test administered by the Wyoming Extension Office. Motion to amend passed.

Council then voted on the ordinance, on first reading, as amended. Councilmembers Johnson, Bates, and Cathey voted nay, motion passed.

14.B. ORDINANCE— FIRST READING

Following ordinance read:

Ordinance No. 29-19

AN ORDINANCE AMENDING THE CASPER MUNICIPAL
CODE TO ESTABLISH A CODE OF ETHICS

Councilmember Cathey presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Pacheco. City Manager Napier gave a brief report.

There being no discussion or amendments, motion passed.

15. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 19-190

A RESOLUTION ESTABLISHING THE SOCIAL MEDIA POLICY GUIDELINES FOR CITY COUNCIL MEMBERS.

RESOLUTION NO. 19-191

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 WITH JTL GROUP, INC., DBA KNIFE RIVER, FOR A PRICE INCREASE AND TIME EXTENSION FOR THE 2019 RESIDENTIAL STREETS IMPROVEMENTS PROJECT.

RESOLUTION NO. 19-192

A RESOLUTION AUTHORIZING AN AGREEMENT WITH HILLTOP NATIONAL BANK FOR LEASING ROOFTOP SPACE FOR PLACEMENT OF THE MOBILE DATA COMMUNICATION ANTENNA AND RELATED EQUIPMENT.

RESOLUTION NO. 19-193

A RESOLUTION AUTHORIZING A CONTRACT WITH THE CASPER-NATRONA COUNTY HEALTH DEPARTMENT (PROGRAM PROVIDER).

RESOLUTION NO. 19-194

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CASPER AND NELSON/NYGAARD CONSULTING ASSOCIATES, INC.

RESOLUTION NO. 19-195

A RESOLUTION REPEALING RESOLUTION 00-120 AND ADOPTING THIS RESOLUTION ESTABLISHING PROVISIONS AND PROCEDURES FOR ACCEPTING DONATIONS, MEMORIALS, AND SPONSORSHIP CONTRIBUTIONS.

Councilmember Hopkins presented the foregoing six (6) resolutions for adoption.

Seconded by Councilmember Freel. The City Manager gave a brief report. Motion passed.

16. MINUTE ACTION— CONSENT

Moved by Councilmember Johnson, seconded by Councilmember Bates, to, by consent minute action, authorize the reappointment of Kevin Hawley to the Casper Natrona County Travel and Tourism Board; and authorize the appointment of Councilman Steve Cathey to the Casper Area Chamber of Commerce Board and Councilman Steve Freel as an alternate. Councilmen Cathey and Freel abstained from voting on the item pertaining to the Chamber of Commerce Board. Motion passed.

17. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended.

18. ADJOURN INTO EXECUTIVE SESSION

Mayor Powell noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, September 24, 2019, in the Council's meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, October 1, 2019, in the Council Chambers.

At 7:57 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Freel, to adjourn into executive session to discuss personnel matters. Motion passed. Council moved into the Council meeting room.

At 8:41 p.m., it was moved by Councilmember Hopkins, seconded by Councilmember Johnson, to adjourn the executive session. Motion passed. Council returned to the Council Chambers.

19. ADJOURNMENT

At 8:42 p.m., it was moved by Councilmember Pacheco, seconded by Councilmember Lutz, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur D. Tremel
City Clerk

Charles Powell
Mayor

