

CITY OF CASPER



ADOPTED BUDGET FY 2007

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City of Casper, Wyoming

Annual Operating and Capital Budget

For the Fiscal Year Ended June 30, 2007

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City Council

Renee R. Burgess, Mayor

Kate Sarosy, Vice President

Page Fagan, Councilman

Maury Daubin, Councilman

Paul C. Bertoglio, Councilman

Lynne Whalen, Councilman

Barbara A. Peryam, Councilman

Ed Opella, Councilman

Guy V. Padgett, III, Councilman

City Officials

Thomas O. Forslund, City Manager

Linda Witko, Assistant City Manager

Bill Luben, City Attorney

V.H. McDonald, Administrative Services Director

Doug Follick, Human Resources Director

Thomas Pagel, Chief of Police

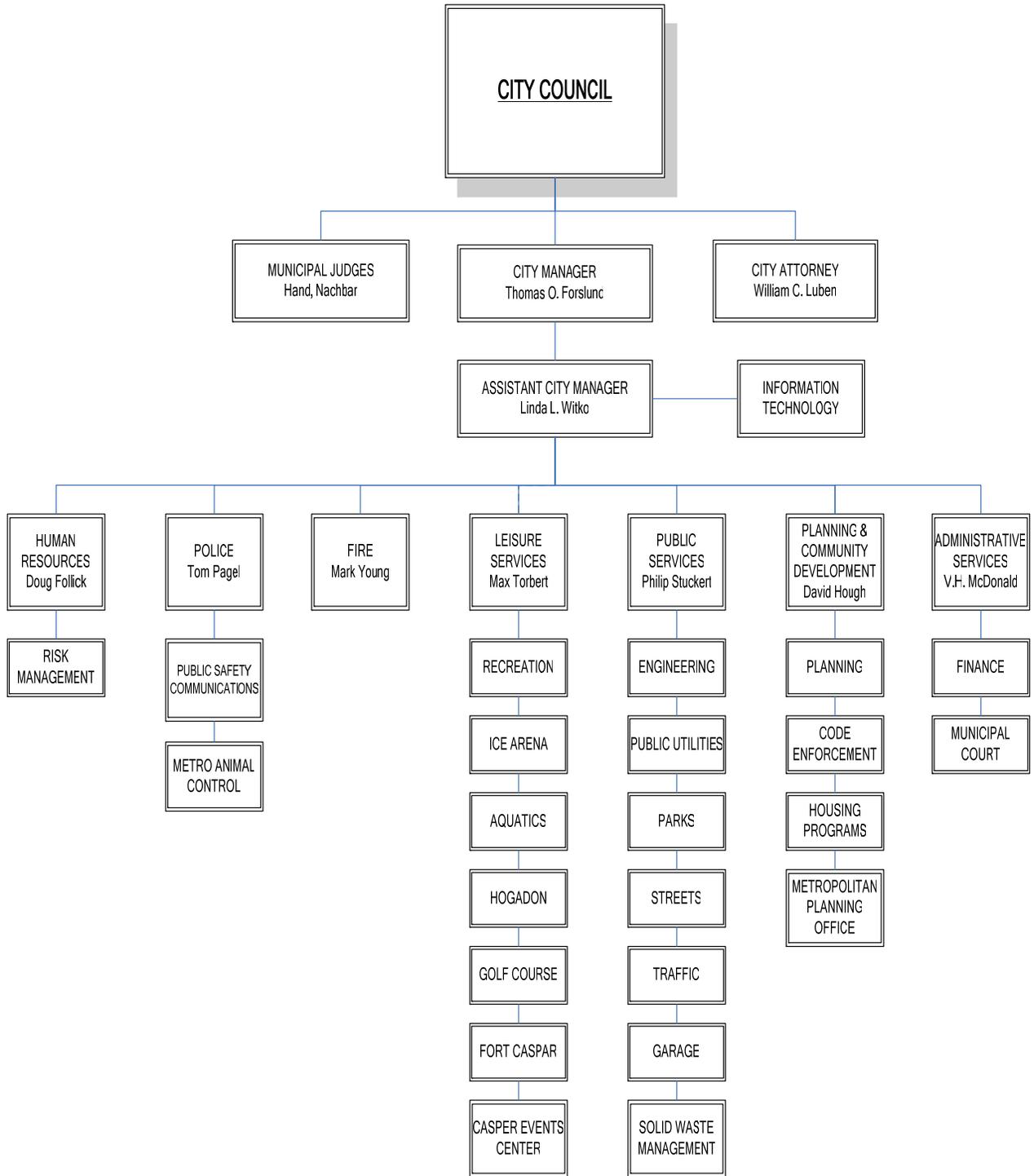
Mark Young, Fire Chief

Philip Stuckert, Public Services Director

Max Torbert, Leisure Services Director

David Hough, Planning & Community Development Director

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Budget Message

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May 18, 2006

MEMO TO: Her Honor, the Mayor, and Members of the City Council

FROM: Thomas O. Forslund, City Manager

SUBJECT: Budget Message - Fiscal Year 2006/07

INTRODUCTION

Pursuant to the requirements of Section 16-6-11 of the Wyoming State Statutes, as amended, the proposed FY 07 budget is hereby submitted. It is submitted with the belief that it represents a responsible plan of spending for the upcoming fiscal year. The proposed budget totals \$105,115,117.

Overview

The economy for the State of Wyoming continues to be strong. The energy industry continues to fuel the state's economy. Prices are higher for oil, natural gas, coal and uranium. The state's unemployment rate of 2.9% is the second lowest in the nation.

The economy for Casper is also strong. Sales tax revenue for the City of Casper for the first eleven months of the fiscal year is 8.9% ahead of last year. The value of building permits is up by 5.1 % for the first four months of 2006 as compared to 2005. Building permit values for all of 2005 were up by 13.9%. Housing starts for 2005 were up by 53.4%. New housing starts for the first four months of 2006 are up by 30%.

There are 303 houses for sale on the current multi-list in Casper. Assessed valuation for the county is up by 28% from last year. The total assessed valuation for Natrona County is \$753,353,114.

Revenue

Higher mineral prices are generating additional tax revenues for the state government. The state is enjoying record revenues as a result of booming mineral production. As a result, the state is once again sharing a portion of the extra mineral revenue ,with local governments. Next fiscal year the City of Casper will be receiving an extra \$3,517,000 in above the cap mineral revenue from the state. This amount is included in the proposed FY 07 budget.

Sales tax revenue is budgeted at \$16,135,716 for FY 07. This is a decrease of \$118,284 from the amount projected to be received in FY 06. However, there is an additional \$1,177,284 budgeted to be received from the state to replace the estimated loss of sales tax on food. During the last legislative session, the legislature removed the sales tax on food for two years; however, they appropriated funds to replace the estimated revenue loss experienced by local government. When combining the projected sales tax revenue with the special state distribution, the total increase is 6.5% higher than is projected to be received in FY 06.

Sales tax and mineral tax revenues represent 63% of the General Fund revenue budget. Fluctuations in either of these two revenue sources can significantly impact the City's operation. The remaining 37% of the revenue for the General Fund comes from 73 separate revenue sources. A fluctuation in any of the other revenue sources does not have the same impact on the budget as fluctuations in sales tax or mineral revenues. As a result, sales tax and mineral revenues need to be monitored closely during budget development and throughout the fiscal year.

Earlier this year, the city council authorized rate increases for the utility services. Council approved rate increases for water, sewer and refuse collection. Water rates are scheduled to increase by 5.9%, sewer rates by 4.2%, and refuse collection rates by \$1.00 per month for residents. These increases will become effective on January 1, 2007, and are factored into the budgets of the respective utility budgets.

Expenditures

Expenditures for general operations are essentially status quo. The only significant increases are for those items that are generally beyond our control. They include fuel and garage costs, health insurance increases, and salary step increases. However, funding is included in the General Fund for the creation of a new Urban Renewal Office. . The creation of this office was recently approved by the city council. After funding these increases, the General Fund still has a projected surplus of \$2,501,138 for FY07.

Because of the projected surplus, the City Council will be able to consider increasing funding in some areas during its budget review. Some areas that Council might consider funding include: compensation for City employees, additional staffing, and/or capital projects.

Salaries & Benefits

In fiscal year 2006, all city employees, except firefighters, received a 4% pay raise in July, and a market adjusted pay increase in January. The January increase averaged 7.7%. Firefighters are covered by a separate collective bargaining agreement. Firefighters received a 2.5% increase in FY 06. The firefighters have a new two year agreement covering FY 07 and 08. Their agreement includes a pay raise of 8% in FY 07, and a 3% raise in FY 08. Their pay increase is already included in the proposed budget.

Because of the market adjustment that was given in January, it is recommended that a one time bonus of \$1,000 be given to full-time city employees in FY 07. Part-time employees did not receive a market adjustment increase in January. As a result, a 3% increase for part-time employees is recommended. A one time bonus of \$1,000 for full-time employees will cost the General Fund \$349,000, and a 3% increase for part-time employees will cost \$43,530.

Health insurance costs continue to rise for the City. \$5,263,500 is budgeted in FY 07 to insure the participants of the plan. A 10% increase is included in the budget for both the City and employee contributions.

Staffing

Due to the growing economy, the work load continues to increase throughout the organization. Because of the increasing work load, one additional full-time employee is recommended in the Solid Waste Division and one full-time employee is recommended in Water Distribution. A more detailed explanation of the need for these positions is included in the appendix. .

<u>#</u>	<u>Cost Center</u>	<u>Cost*</u>
1	Solid Waste – Equipment Operator II	\$ 58,600
<u>1</u>	Water – Utility Worker I	<u>47,834</u>
2	Total	\$106,494

* Includes Salary & Benefits

Capital & One-Time Expenditures

There are a number of items that Council should consider funding with the one-time monies coming from the State. It is recommended that the following items be considered for inclusion in the FY 06 budget. A description of each item is included in the budget appendix. The items include:

Public Safety

- Turnout Gear – Fire \$ 100,000
- Automated Fingerprint ID System – Police 58,118

- Animal Control Cooler 45,000

Public Works

- 2nd Street Islands \$ 400,000
- 12th & 13th Street, Traffic Calming 140,000
- Speedway Improvements 50,000

Buildings & Structures

- Highland Cemetery Fencing Improvements \$ 250,000
- CEC Concession Stands Upgrades 200,000
- City Hall Lighting Improvements 110,490
- Ice Arena I-Beam Painting 100,000

Other

- Time & Attendance Reporting System \$ 310,000
- Planning/Development Consulting 200,000
- Environmental Audit 50,000
- Mobile File Storage 45,000
- Sharepoint Portal Project 25,000
- Municipal Court Software 25,000

Total \$2,108,608

Recap

With the projected General Fund surplus, it is recommended that it be used for employee compensation, and for one time projects. A recap of the recommendations follows:

Projected Surplus	\$ 2,501,138
Proposed Uses:	
Salary/Bonus	(392,530)
Projects/Equipment	<u>(2,108,608)</u>
Unallocated Surplus	\$ 0

As you read through this document, you will find information concerning each of the different cost centers. Hopefully, you will find the explanations useful for your understanding of the FY 07 budget.

Staffing Information

A number of requests for new staffing were submitted by the respective departments during the FY 07 budget development process. A listing of those requests and a short explanation of the need is included for your review.

Solid Waste

- Equipment Operator II

A full-time Equipment Operator position is needed at the balefill. The person filling this position will operate equipment to maintain the storm water detention system in order to minimize water infiltration into the existing landfill. Infiltration can cause settlement in closed areas which exposes the city to post-closure reclamation costs.

Additionally, this person will assist in providing daily cover to the existing landfill and assist with the roll-off service provided by the Solid Waste Division.

Water

- Utility Worker I

A full-time Utility Worker I is needed in the water distribution work section. Service calls to residential property have increased by over one hundred percent in the last twelve months. This position will assist with service calls to residential accounts, and with the shutting off and turning on of residential water meters.

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June 12, 2006

MEMO TO: Thomas O. Forslund, City Manager

FROM: V.H. McDonald, Administrative Services Director

SUBJECT: FY 2007 Budget Adoption by Resolution

Recommendation:

That Council, by resolution, adopt the Budget for Fiscal Year 2006-2007, at the Budget Hearing on June 20, 2006.

Summary:

Incorporated First Class cities and towns operating under the City Manager form of government must comply with the provisions of the Uniform Municipal Fiscal Procedures Act (§16-4-101 through §16-4-124). The act stipulates that a public hearing to be held to consider the budget not earlier than the second Tuesday in June and not later than the third Tuesday in June (§16-4-109).

During to the budget review by Council, the following items were added to the proposed budget:

\$1,105,686 was added to the total personnel costs of all funds for a 2.5% cost of living adjustment for full time employees and a 5% pay increase for part-time employees.

\$1,848,608 was added to the General Fund for:

- \$75,000 for a contingent staffing position for Planning
- \$65,000 for assignment of a police officer to the Drug Court
- \$1,708,608 for one time capital projects and equipment purchases, including \$140,000 added to Council Goals for 12th and 13th Street traffic calming and \$1,568,608 to Transfers to Capital Projects Funds to fund the projects listed below.

\$1,568,608 was added to the Capital Projects Funds for:

- \$50,000 for improvements to the speedway
- \$100,000 for new turnout gear for the Fire Department
- \$58,118 for an automated fingerprint ID system for the Police Department
- \$45,000 for a cooler for Metro Animal Control
- \$250,000 for fencing improvements at Highland Cemetery
- \$200,000 for concession stands upgrades at the Casper Events Center
- \$110,490 for lighting improvements at City Hall
- \$100,000 for I-beam painting at the Ice Arena
- \$310,000 for a time and attendance reporting system for payroll operations
- \$200,000 for Planning consulting
- \$50,000 for an environmental audit
- \$45,000 for mobile file storage for Administrative Services
- \$25,000 for Sharepoint Portal software
- \$25,000 for Municipal Court software

Funding for these items is a \$1,568,608 transfer from the General Fund.

\$6,000,000 was added to the Optional One Cent Number 12 Fund consisting of a transfer to the Perpetual Care Fund to increase the balances of the Operations and Buildings Trust accounts (\$2,000,000) and future programs and projects not yet identified (\$4,000,000).

\$3,000,000 was added for the balance of the Wastewater Treatment Plant Improvement Project. This amount was added assuming dissolution of the Joint Powers Board will occur. Funding for this increase comes from state loans.

With the above additions, the City's total proposed budget for FY07 is \$114,762,921.

A resolution has been prepared for Council's consideration.

Financial & Budget
Policies

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Financial Systems

Budgetary and Accounting Systems

The accounting policies of the City of Casper conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies applicable to revenues and expenditures.

I. Fund Accounting

The accounts of the City are organized on the basis of funds and account groups. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions and activities. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.

Governmental Funds – Governmental funds are used to account for all or most of a government’s general activities. The City maintains General, Special Revenue, and Capital Funds.

General Fund – The General Fund is the City’s general operating fund and is used to account for all financial transactions except those required to be accounted for in another fund. Principal sources of revenue are sales taxes, mineral taxes, property taxes, licenses and permits, intergovernmental revenues, and sanitation service charges. Primary expenditures are for general government, public safety, public works, community development, parks, and recreation.

Special Revenue Fund – A Special Revenue Fund is used to account for the proceeds from specific revenue sources (other than funding for major capital projects) that are legally restricted to expenditures for specified purposes.

- Weed and Pest Control
- Transit Services
- CDBG
- HOPE
- Police Grants
- Special Fire Assistance
- Redevelopment Fund

Capital Funds – The Capital Fund accounts for financial resources, and intergovernmental grants, used for the acquisition, construction, or

improvement of major general government facilities and equipment.

- Capital Projects
- Capital Equipment
- Optional 1% #12
- Optional 1% #13

Trust and Agency Funds – Trust and Agency Funds account for assets held by the City in a trustee capacity. Each fund is established by state law, municipal ordinance, or resolution. These funds are comprised of the following:

- Metro Animal Control
- Public Safety Communication
- Health Insurance
- Perpetual Care

Debt Service Funds – The Debt Service Fund accounts for outstanding special assessments owed to the City. When the City Council decides that a portion of the cost of a construction project will be assessed to the adjoining property owners, this fund pays the construction costs on behalf of the property owners. After the construction work is completed, the property owners have the right to either pay for their respective share of the cost immediately without incurring any interest, or they may make partial payments over an extended time period, with interest. When the property owners make payments, the money is placed in this fund and is used for future projects.

Proprietary Funds – Proprietary Funds are generally used to account for operations that provide services to the general public, on a continuing basis, or to internal City departments. Proprietary funds provide the same type of information contained in the business-type activities portion of the government-wide financial statements, only in more detail. The City maintains two different types of proprietary funds: Enterprise and Internal Service.



Enterprise Funds – Enterprise funds are used to report the same functions presented as business type activities in the government-wide financial statements. The city maintains enterprise funds to account for the following:

- Water
- Sewer
- Wastewater
- Refuse Collection
- Balefill
- Aquatics
- Golf Course
- Ice Arena
- Hogadon
- Casper Events Center
- Parking Lots

Internal Services Funds – Internal Services Funds account for services provided to all City departments. Charges are issued back to the appropriate departments utilizing services from the following cost centers:

- Garage
- City Hall
- Information Technology
- Buildings and Grounds
- GIS
- Property Liability Insurance Fund

II. Basis of Budgeting

In accordance with the Wyoming State Statutes, the City Council is required to adopt an annual balanced budget for the Combined General and Operating Funds prior to July 1.

Appropriations are authorized in the annual budget resolution, at the cost center level. The legal level of budgetary control is at the fund level; however, in practice, the City maintains control at the cost center level. Administrative control is further maintained through more detailed line-item budgets.



FY 2007 BUDGET CALENDAR

Budgetary Training

January 24—Feb 3, 2006 1 hour general budget training

Handout @ Training

Distribute Budget Information Packet

Salary & Benefit Projection provided by Human Resources. Finance will do personnel in each department.

Budget Preparation

March 20—31 Budget review by Assistant City Manager, Administrative Services Director, and department heads and division supervisors

April 10—21 Budget reviews with City Manager and department heads and division supervisors

May 12 Summary Proposed Budget to Council

May 16 Pre-budget accepted by Council

May 18 **Budget Books to Council**

May 23 **Council Budget Session 3:00pm**

June 25 **Council Budget Session 3:00pm**

June 1 **Council Budget Session 3:00pm (if necessary)**

June 20 Public Hearing on FY06 Budget Amendments

June 20 Public Hearing on FY07 Budget Adoption

Publication Dates

June 1 Proposed Amendments of Funds (to Casper Star Tribune by May 23)

June 7 **Notice of Hearing on City Budget (to Casper Star Tribune by June 1) Publication of Tentative Budget (Published in Minutes Document)**

City of Casper Fund Reserves Policy

*To provide adequate fund reserves to
safe-guard the financial condition of the City.*

General

Fund reserve balances will be maintained that:

- Provide adequate financial resources to conduct the normal business of the City and ensure the continued delivery of services in the event of any disruption stemming from short-term interruptions in cash flow
- Provide adequate financial resources to maintain the City's credit worthiness
- Provide for the accumulation of financial resources for use in capital acquisitions or to comply with legal requirements
- Provide adequate financial resources to respond, in a planned and decisive manner, to long-term or permanent decreases in revenues
- Provide adequate financial resources to ensure continued delivery of public safety, utility, and essential infrastructure maintenance services in response to natural disasters and events
- Are not excessive

Applicable Funds

This Policy applies to the following City funds or fund types:

- General Fund
- Perpetual Care Fund
- Weed and Pest Fund
- Internal Services Funds

The reserve balances for all other funds will be determined by the City Council, with input received from the appropriate advisory boards or on an individual fund basis.

Use of Surplus Fund Equity Balances

Any amounts that exceed the total calculated or designated reserved fund equity balances are considered undesignated fund equity and available for appropriation.

Reserved Fund Equity Components and Specified Balances

To achieve and maintain the desired fund equity balances, the following applicable fund equity components will be calculated or designated in each of the City's funds:

Operating Reserves – operating reserves are needed to provide cash flows for daily operations. In the case of the General Fund, operating reserves also provide cash liquidity for certain projects and programs funded with reimbursable grants. Additionally, it provides emergency and stabilization reserves for the City's internal service funds.

The specified levels of operating reserves are:

General Fund – 25%, or ninety (90) days, of total operating and maintenance expenditures for the ensuing fiscal year.

Perpetual Care Fund – For the Operations Account, operating reserves shall be maintained that provide, through interest earnings, all supplemental funding for the operation of the following: Recreation Center, Casper Events Center, Ice Arena, Public Safety Communications Center, City Hall and Building and Grounds.

Operating Reserves shall be maintained for the Building Account that provide, through interest earnings, the funding for the capital maintenance and replacement of all buildings and facilities acquired through Optional 1% Sales Tax funding.

Weed and Pest Fund - 25%, or ninety (90) days, of total operating and maintenance expenditures for the ensuing fiscal year.

Internal Service Funds – Except for the Health Insurance Fund, 8.3%, or thirty (30) days, of operating and maintenance expenditures for the ensuing fiscal year.

Health Insurance Fund - 25%, or ninety (90), days of total operating and maintenance expenditures for the ensuing fiscal year plus an amount equal to 5% of the number of full time employees times the current individual stop-loss amount.

Emergency and Stabilization Reserves – Emergency and Stabilization Reserves are needed to provide adequate resources to address emergency events, such as natural disasters, and to manage the effects of any substantial long-term or permanent decreases in the City’s general revenues.

The specified levels of Emergency and Stabilization Reserves are:

General Fund - 25%, or ninety (90) days of total operating and maintenance expenditures for the ensuing fiscal year.

Debt Service Reserves – Minimum of the total budgeted debt service requirement for one (1) year times one hundred and fifty percent (150%) or legally required amount in relation to a debt issue.

Capital Asset Replacement Reserve – Reserves funded by depreciation or other sources may be accumulated for the planned acquisition of capital assets.

Specific Reserves – Any amount specifically identified as being necessary for financial reporting or legally required for a unique operating aspect of a particular fund, or as determined by the City Council.

Annual Review of Reserved Fund Equity

As part of the annual budget process, the Budget Officer will present for Council consideration the calculated and designated fund equity reserves.

City of Casper

Statement of Investment Policy

It is the policy of the City of Casper to invest public funds in a manner which will provide the highest investment return within the constraints of prudent security while meeting the daily cash flow demands of the City and conforming to Wyoming State Law governing the investment of public funds.

SCOPE

This investment policy applies to all financial assets of the City of Casper. These funds are accounted for in the City's Comprehensive Annual Financial Report and include:

1. General Fund
2. Special Revenue Funds
3. Capital Projects Funds
4. Enterprise Funds
5. Trust and Agency Funds

PRUDENCE

Under all circumstances the “prudent person” standard shall be applied in the context of managing the City’s overall portfolio. Investments shall be made with judgment and care, which persons of prudence and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of their capital, as well as, the probable income to be derived.

Those individuals who are assigned to manage the City's portfolio, and who are acting in accordance with written procedures and the investment policy, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

OBJECTIVES

The primary objectives, in priority order, of the City of Casper's investment activities shall be:

1. Legality:

All investments held will be in accordance with Wyoming State Statutes.

2. Safety:

Safety of principal is the primary objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required to minimize risk.

3. Liquidity:

The City of Casper's investment portfolio will remain sufficiently, liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

4. Return on Investment:

The investment portfolio shall be designed to attain a prudent rate of return throughout economic cycles, taking into account the City's legal constraints, risk constraints, and the cash flow needs of the organization.

DELEGATION OF AUTHORITY

Management responsibility for the investment program is delegated to the Administrative Services Director, who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to: safekeeping, wire transfers, and banking service and collateral/depository contract. Such procedures shall include explicit delegation of

authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Administrative Services Director. The Administrative Services Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or could impair their ability to make impartial investment decisions. Investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business within our community, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's investment portfolio.

AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Administrative Services Director shall maintain a list of financial institutions authorized to provide investment services. No public deposit shall be made except in a qualified public depository as established by Wyoming law. City investment may be placed with those Broker/Dealers that have been qualified under the auspices of this policy as long as their cumulative transaction do not exceed an amount greater than 50% of the portfolio. All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Administrative Services Director with the following:

- Audited Financial Statements
- Proof of National Association of Security Dealers certification
- Proof of Wyoming Registration
- Certification of having read the City of Casper's Investment Policy and Banking Contract.

A current audited financial statement is required to be on file for each financial institution and broker/dealer with which the City invests.

AUTHORIZED & SUITABLE INVESTMENTS

The City of Casper is empowered by Wyoming Statute 9-4-831 to invest in specific types of securities. Investment on mortgage backed securities will only be made upon additional specific written directions from the City.

Investments with maturity greater than 366 days from the date of purchase must provide income (e.g., periodic interest payments) on at least an annual basis and shall be limited to securities for which there is an active and immediate secondary market, such as U.S. Treasury Notes. Except in cases of specifically matched cash flow needs, and “matching” maturities in order to meet debt retirement, the portfolio will be structured within the following guidelines:

<u>MATURITY LIMITATIONS</u>		<u>PERCENTAGE OF TOTAL INVESTED PRINCIPAL</u>	
		<u>Maximum %</u>	<u>Minimum %</u>
0-1	Year	100%	25%
1-3	Years	75%	0%
3-5	Years	30%	0%
5-10	Years	20%	0%
11-30	Years	20%	0%



Investment Mix

<u>FUND</u>	<u>MATURITY LIMITATIONS</u>
General Fund	100% Fixed rate 5 Year Maturity or Less
Perpetual Care Fund (Principal)	70% Fixed rate laddered investment with a maximum maturity of 30 years that provides monthly cash flow.
	30% Variable rate investments with a maximum maturity of thirty years that provides monthly cash flows.
Perpetual Care Fund (Interest Earnings)	100% 1 Year Maturity or Less
Capital Projects Funds	100% 1 Year Maturity or less
Enterprise Funds	80% 5 Year Maturity or Less and Laddered to Provide Monthly Cash Flow.
	20% Variable rate investment with a maximum maturity of thirty years that provides monthly cash flow.
Other Funds	100% 1 Year Maturity of Less

The above limitations shall apply to all funds, except those with specifically matched cash flows, as approved by the City Council.

COLLATERALIZATION

Collateralization is required for investments in certificates of deposit in order to reduce market risk, the collateralization level will be 110% of market value of principal and accrued interest. The Administrative Services Director’s Office shall verify on a monthly basis that the value of collateral is sufficient to cover the deposits of investments discussed in the Investment Policy. Acceptable instruments for collateralization of Certificates of Deposits shall be the same as those set forth in WS 9-4-820 and 9-8-821.

REPORTING

The Administrative Services Director is charged with the responsibility of preparing a monthly report to the City Manager and City Council showing the type of investment, institution, rate of interest, maturity date, and amount of deposit. Semi-annually the Council Finance Committee will review the investment portfolio held by the City.

INTERNAL CONTROL

The Administrative Services Director shall establish procedures that separate the internal responsibility for management and accounting of the investment portfolio. An independent analysis by an external auditor shall be conducted annually to review internal control, account activity, and compliance with policies and procedures.

SAFEGUARDING OF SECURITIES

To protect against losses caused-by the collapse of individual securities dealers, all securities owned by the City shall be held in safekeeping by a third party bank trust department, acting as agent. For the City under the terms of a custody agreement. Any trade executed by a broker/dealer will settle on a delivery vs. payment basis with the City's safekeeping agent. Exceptions to this safekeeping policy must be approved by the City Council after verifying the credit worthiness of the broker/dealer.

EFFECTIVE DATE

This policy will supersede all policies pertaining to investments made prior to its adoption or amendment. The investment of new funds will be made in accordance with this policy. This policy does not pertain to investments made prior to its adoption.

COMPLIANCE WITH STATE LAW

In the event this policy conflicts with State law or any future changes to State law, then the more restrictive of the conflicting provisions of this policy or of State law shall apply. Prior to any person effecting any investment transaction on behalf of the

City or offer any investment advice to the governing body of the City, that person shall sign a statement indicating that he/she has read this policy and agrees to abide by applicable State law with respect to advice he/she gives and the transactions he/she undertakes on behalf of the City.



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General Information

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Major Employers

Business Name	# of Employees
Natrona County School District #1	1,427
Wyoming Medical Center	946
Key Energy	620
TIC The Industrial Co.	600
City of Casper	512
Wal-Mart	386
J.W. Williams	357
OfficeMax A Boise Co.	339
Casper College	331
Wyoming Machinery Company	315
Natrona County Government	283
Teton Homes	220
True Companies	201
Nowcap	175
McMurry Ready Mix	170
Teton Homes	196
U.S. Postal Service	165
Casper Star-Tribune	154
Wyoming Behavioral Institute	153
Parkway Plaza Hotel	146



Transportation

Casper is the center of industry, media, commerce and trade in Wyoming and regional hub of air, rail, and highway transportation. Its central location among the western states assures Casper's continued industrial and metropolitan growth. In 2005, the City of Casper added local bus service throughout the community.

Air Service Natrona County International Airport is located in Casper, the geographical center of the state. NCIA is the largest airport in Wyoming, providing easy access to domestic and international destinations. Foreign Trade Zone No. 157 operates from NCIA. Regional carriers offer business and leisure travelers 12 convenient daily departures with links to non-stop jet service.

Carriers include: SkyWest (Delta affiliate), United Express (United affiliate), and Northwest Airlink (Northwest Airlines affiliate). Several major rental car companies are located in the terminal along with a restaurant, lounge, and gift shop. NCIA is located 15 minutes from downtown Casper.

Rail Service Burlington Northern Santa Fe provides rail service for the City. Direct connections with dock spurs and freight forwarding service is available.

Education

Schools in Natrona County have 11,574 students pre-kindergarten through 12th grade. They have 850 instructional staff members. Natrona County School District includes 26 elementary schools, 4 rural schools, 8 middle/junior high schools, and 4 senior high schools. NCSD puts special emphasis on courses in foreign languages, math/science, music/arts, and instructional technology. NCSD also addresses the needs of students at risk and is considered a leader in the field of special education.

- Average number of students in elementary classrooms: 21.4
- Junior. high teacher-to-student ratio: 16.3
- Senior. high teacher-to-student ratio: 17.6
- Number of computers available to students: more than 4,000.

Higher Education Casper College is Wyoming's most comprehensive community college, serving more than 5,000 students annually. Casper College offers traditional academic core classes as well as certificate-training programs. An integral part of the community, the college works closely with area businesses to provide on-site training and business partnership programs.



General Information

The City of Casper, incorporated in 1889, is located in central Wyoming and is the County seat of Natrona County. The City encompasses 24.26 square miles and has a population of 51,668, with a metropolitan population of 62,833.

We are a growing community of 50,000 people and maintain an outstanding quality of life. Our community offers four golf courses, 258 acres of parks, downhill skiing at the Hogadon resort on Casper Mountain, and kayaking on the North Platte River. Our historic downtown has a vibrant entertainment district of stores, restaurants, coffee shops, and theaters.

Governing Body

The City of Casper operates under a Council-Manager form of government as outlined in State of Wyoming Statutes 15-4, Article 2. The City employs a full-time City Manager, appointed by the City Council, to oversee the efficient operations of the City. All department heads are appointed by the City Manager. Seven operational departments report to the City Manger:

- Administrative Services
- Fire
- Human Resources
- Leisure Services
- Planning and Community Development
- Police
- Public Services

The entire legislative authority for the City of Casper is vested in the nine-member Casper City Council. Citizens from each of the City's three wards elect three representatives, that reside within the respective ward, to become members of the City Council, for four-year staggered terms. The Council then appoints a Mayor and Vice President from among their body to serve in the leadership capacities. The Mayor and Vice President serve for a period of one year. The City Manager, Attorney, and Municipal Judges report to the City Council. All other City employees report to the City Manager.



City Economy

The community has a workforce of 41,125, and in 2005 Casper was honored by [Forbes Magazine](#) as one of the nation's "Top 25 Best Small Places for Business," including first place distinction for lowest cost of doing business. In 2005, [Inc. Magazine](#) ranked Casper #3 of the "Top 25 Best Places To Do Business" and as the #1 "Small City to do Business". Casper is connected directly to I-25, and is served by five commercial airlines at the Natrona County International Airport.

Labor Force

	2003	2004	2005
Total Labor Force	36,281	37,042	41,125
Employment	34,757	35,751	39,738
Unemployment	1,524	1,281	1,387
Unemployment Rate	4.2%	3.5%	3.4%

Employment by Industry

Industry	Average Weekly Wage		
	2003	2004	2005
Government Sector	\$736	\$661	\$680
Agriculture	\$381	\$295	\$354
Mining	\$895	\$941	\$1035
Construction	\$596	\$603	\$597
Manufacturing	\$621	\$627	\$706
Wholesale Trade	\$757	\$780	\$876
Retail Trade	\$387	\$406	\$416
Transportation	\$624	\$680	\$720
Finance	\$706	\$921	\$918
Health Care	\$650	\$580	\$637
Real Estate	\$492	\$576	\$601
Professional Services	\$709	\$666	\$703

All Funds Summary

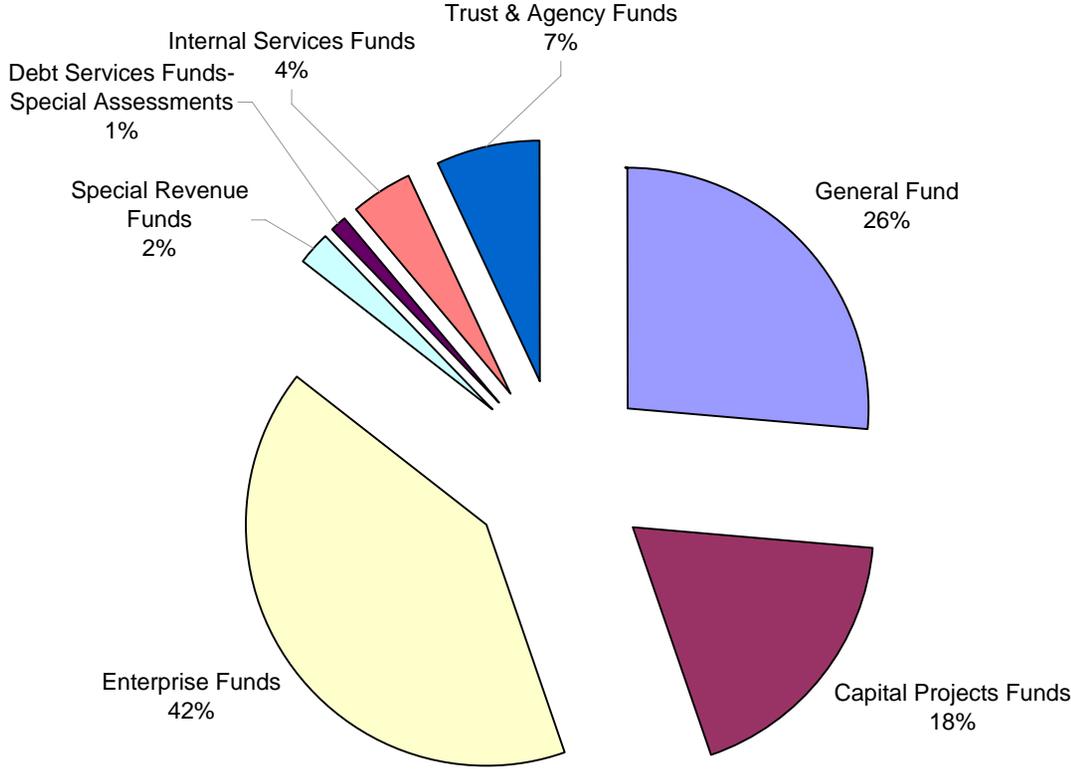
City of Casper
All Funds Expenditure Summary
(Budget Basis)
FY 2007

Fund	Page	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
General Fund	35	\$ 32,280,985	\$ 36,423,858	\$ 36,073,180	\$ 37,857,510
Capital Projects Funds					
Capital Projects Funds	185	14,566,583	24,209,316	15,300,560	8,242,497
Capital Equipment	191	3,953,217	4,794,814	3,951,554	1,984,000
Optional One Cent #12 Sales Tax	195	11,966,277	11,935,967	12,026,707	11,948,740
Optional One Cent #13 Sales Tax	199	-	-	-	4,010,000
Enterprise Funds					
Water	205	14,427,657	21,105,823	18,225,130	15,426,675
Water Treatment Plant	217	985,708	2,027,599	2,012,566	2,038,369
Sewer	227	3,771,009	5,369,853	4,958,017	4,441,982
Wastewater Treatment Plant	237	3,118,951	6,624,536	3,627,373	18,976,196
Refuse Collection	249	3,418,619	4,324,601	4,382,442	4,150,911
Balefill	261	4,217,353	7,542,272	6,425,095	6,045,051
Aquatics	271	409,563	919,210	824,974	1,014,121
Golf Course	281	905,934	1,090,599	1,041,702	1,239,394
Ice Arena	291	384,599	429,082	429,410	463,563
Casper Recreation Center	301	1,029,802	1,002,554	1,008,800	1,061,764
Hogadon	311	828,649	695,068	663,371	825,065
Casper Events Center	321	1,801,278	2,040,532	2,016,916	2,579,356
Parking Lots	331	52,114	98,785	97,878	91,214
Special Revenue Funds					
Weed & Pest Control	339	364,655	414,651	379,888	436,975
Redevelopment	347	20,788	35,468	35,468	35,468
Transit Services	351	874,426	1,403,664	1,157,897	1,207,967
Community Development Block Grant	357	690,845	855,242	878,325	847,530
HOPE	365	89,876	125,000	29,399	45,000
Police Grants	369	314,501	489,111	426,336	267,533
Special Assistance	377	439,343	785,868	449,161	255,000

City of Casper
All Funds Expenditure Summary Cont'd
(Budget Basis)
FY 2007

Fund	Page	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Debt Services Funds					
Special Assessments	383	\$ 2,452	\$ 1,003,000	\$ 3,000	\$ 1,703,000
Internal Services Funds					
Central Garage	389	2,579,745	2,547,101	2,868,548	3,088,601
City Hall	397	241,546	309,465	309,922	300,831
Information Technology	403	502,588	629,935	613,755	676,382
Buildings & Grounds	411	853,343	930,503	938,693	1,000,842
Geographical Information Systems	419	275,664	594,993	591,741	330,982
Property & Liability Insurance	427	469,004	835,041	745,780	731,409
Trust & Agency Funds					
Perpetual Care	433	1,906,157	2,127,208	1,979,255	1,975,586
Metro Animal Control	441	737,395	786,525	767,739	809,119
Public Safety Communications	451	1,282,200	1,497,386	1,531,549	1,667,923
Health Insurance	461	3,458,909	5,121,000	4,151,585	5,313,500
Total		113,221,738	151,125,628	130,923,716	143,090,058
Less Intragovernmental Transactions					
Transfers Out		18,814,622	19,109,032	19,200,201	18,534,431
Internal Services Charges		7,682,591	8,036,892	8,004,489	9,058,023
Administration Fees		751,090	775,369	933,904	901,682
Intragovernmental Total		27,248,303	27,921,293	28,138,594	28,494,136
Total		\$ 85,973,435	\$ 123,204,335	\$ 102,785,122	\$ 114,595,921

**All Funds Expenditure Summary By Fund Type
(not adjusted for intragovernmental transactions)**



General Fund Summary

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City of Casper
General Fund Summary

(Budget Basis)

FY 2007

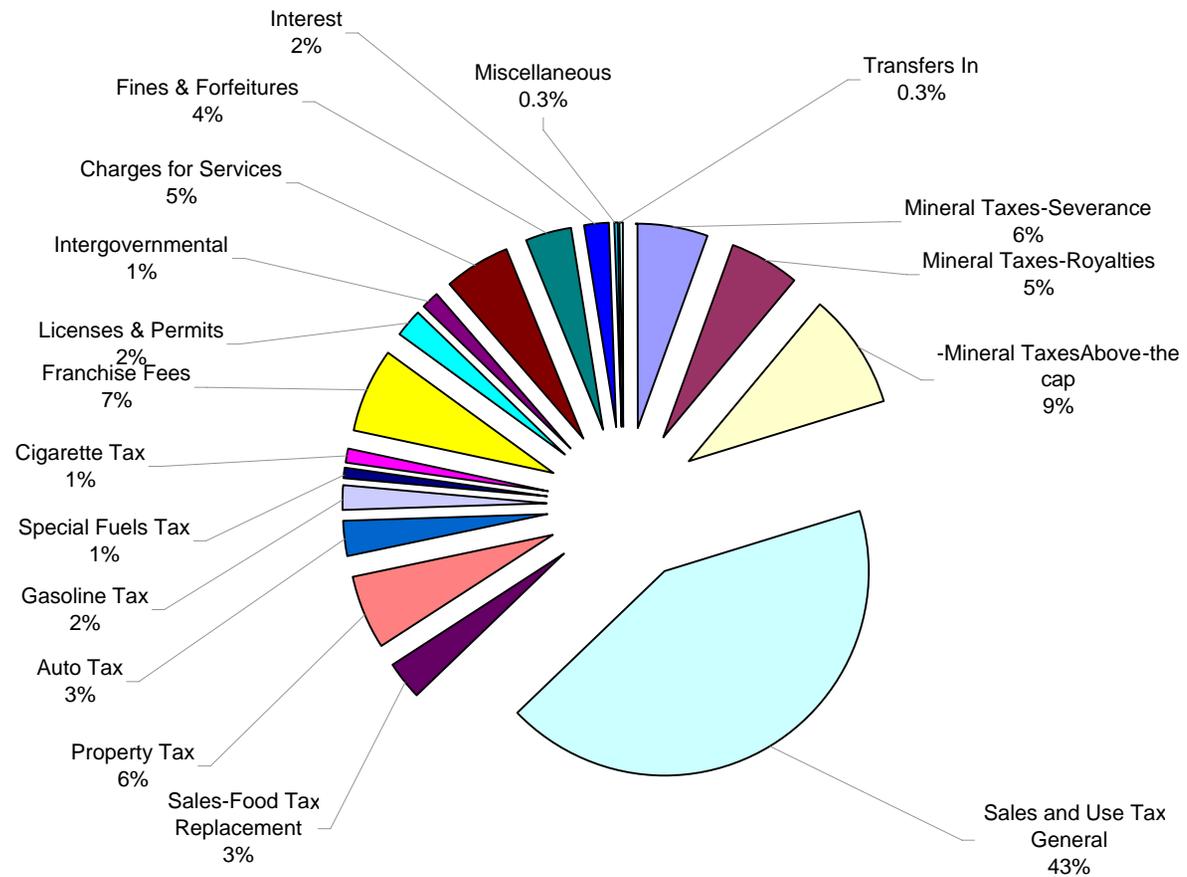
<u>Revenues</u>	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimate</u>	<u>FY 2007 Adopted</u>
Mineral Taxes				
Severance	\$ 2,113,123	\$ 2,113,121	\$ 2,113,000	\$ 2,104,368
Royalties	2,076,096	2,080,593	2,064,000	2,087,772
State Supplemental	-	1,613,009	1,599,000	-
Above-the-cap	2,755,997	2,516,300	2,516,214	3,517,000
Prior Years Payments	104,663	-	-	-
Sales & Use Tax				
General	14,690,406	15,229,740	16,031,000	16,135,716
Food Tax Replace	-	-	-	1,177,284
Property Tax	1,851,962	2,090,660	2,023,232	2,167,749
Auto Tax	866,697	880,000	1,009,262	1,100,000
Gasoline Tax	682,907	708,595	660,000	716,250
Special Fuels Tax	310,463	303,780	330,000	324,030
Cigarette Tax	395,278	371,611	420,000	457,524
Franchise Fees	2,323,970	2,398,400	2,331,000	2,512,000
Licenses & Permits	739,392	709,500	810,000	818,500
Intergovernmental	230,939	589,510	580,677	471,710
Charges for Services	1,869,088	2,000,459	2,033,978	2,040,744
Fines & Forfeitures	1,332,257	1,241,000	1,389,500	1,391,500
Interest	626,669	678,000	716,000	716,000
Miscellaneous	103,484	104,500	144,000	129,000
Transfers In	266,805	218,000	97,000	97,000
Total Revenue	\$ 33,340,196	\$ 35,846,778	\$ 36,867,863	\$ 37,964,147

EXPENDITURES

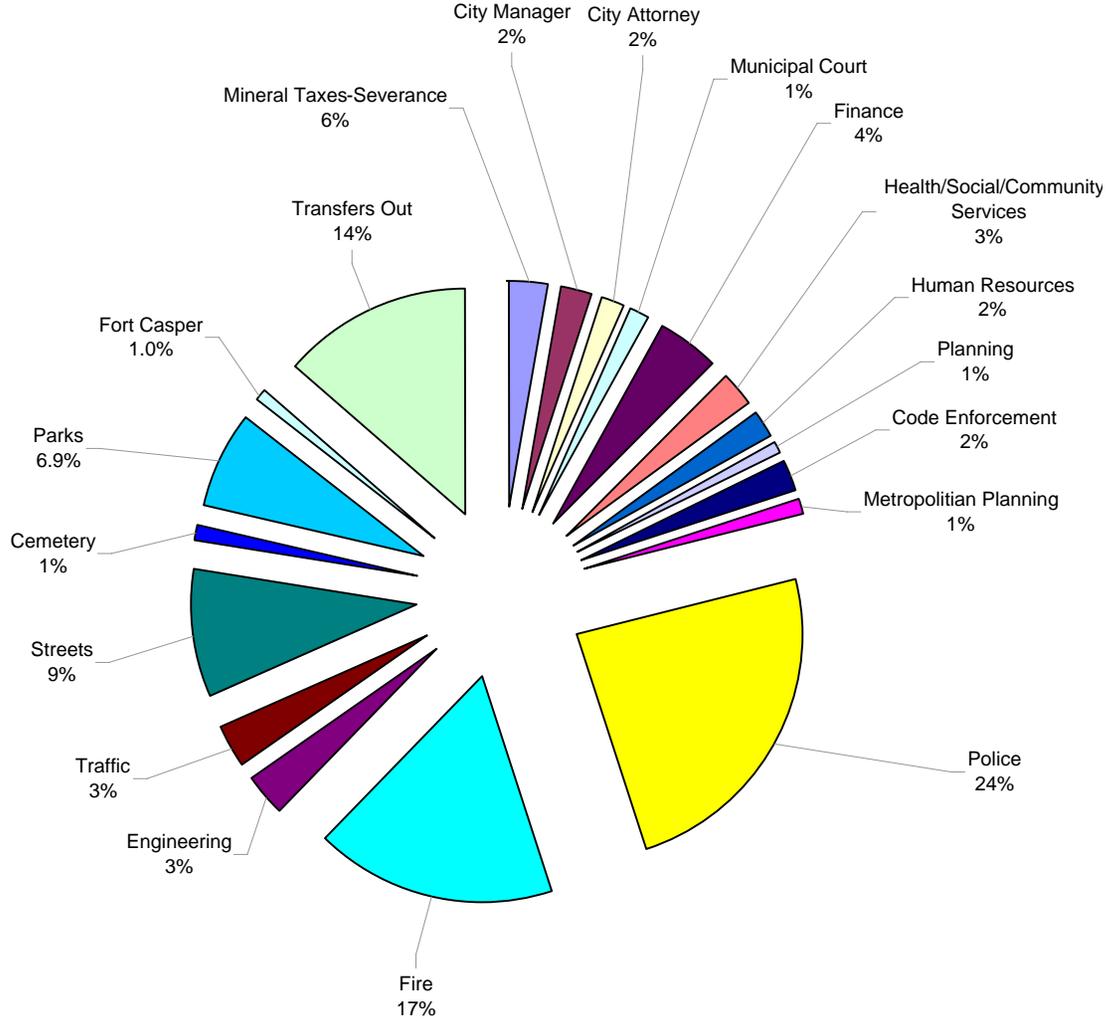
Page

City Council	45	\$ 539,727	\$ 1,619,395	\$ 1,241,102	\$ 1,048,643
City Manager	51	550,664	692,123	575,814	887,756
City Attorney	57	422,965	539,839	513,228	572,679
Municipal Court	67	468,801	502,165	478,260	533,187
Finance	73	1,399,722	1,557,179	1,524,422	1,653,171
Health/Social/Community Services	81	777,893	1,020,176	996,874	995,320
Human Resources	85	558,277	618,488	609,996	672,437
Planning	95	262,801	329,193	327,499	361,148
Code Enforcement	101	602,482	727,260	703,596	833,541
Metropolitan Planning	109	221,163	383,091	322,542	446,263
Police	117	7,590,209	8,394,312	8,419,869	9,064,472
Fire	129	5,610,852	5,813,722	5,829,846	6,471,009
Engineering	143	1,021,157	1,104,391	1,079,391	1,135,751
Traffic	149	1,077,286	1,213,438	1,182,826	1,216,897
Streets	155	2,985,156	3,164,090	3,234,717	3,427,296
Cemetery	161	362,574	406,629	412,076	423,841
Parks	167	2,150,462	2,424,206	2,424,708	2,600,470
Fort Casper	173	304,685	350,832	335,084	391,216
Transfers Out	179	4,728,541	6,221,041	6,221,041	5,122,411
Total Expenditures		\$ 31,635,416	\$ 37,081,569	\$ 36,432,891	\$ 37,857,510
Net Fund		\$ 1,704,780	\$ (1,234,791)	\$ 434,972	\$ 106,637

General Fund Revenue Sources Summary



General Fund Expenditures Summary



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General Fund

City Council
City Manager
City Attorney
Municipal Courts
Finance
Health, Social & Community Services
Human Resources
Planning
Code Enforcement
Metropolitan Planning Office
Police
Fire
Engineering
Traffic
Streets
Cemetary
Parks
Fort Caspar
Transfers to Other Funds

City of Casper
GENERAL FUND REVENUE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	TAXES				
	MINERAL TAXES				
4050	MINERAL SEVERANCE TAX	\$ 2,113,123	\$ 2,113,121	\$ 2,113,000	\$ 2,104,368
4051	MINERAL ROYALTIES TAX	2,076,096	2,080,593	2,064,000	2,087,772
4052	MINERAL TAXES - PRIOR YEAR PAYMENTS	104,663	-	-	-
4053	MINERAL TAXES-SUPPLEMENTAL FUNDING	-	1,613,009	1,599,000	-
4054	MINERAL - ABOVE-THE-CAP FUNDING	2,755,997	2,516,300	2,516,214	3,517,000
	TOTAL MINERAL TAXES	<u>7,049,879</u>	<u>8,323,023</u>	<u>8,292,214</u>	<u>7,709,140</u>
	OTHER TAXES				
4020	AUTO TAX	866,697	880,000	1,009,262	1,100,000
4025	CIGARETTE TAX	395,278	371,611	420,000	457,524
4030	SALES/USE TAX	14,690,406	15,229,740	16,031,000	16,135,716
4030	SALES/USE TAX - FOOD TAX REPLACEMENT	-	-	-	1,177,284
4040	GASOLINE TAX	682,907	708,595	660,000	716,250
4041	SPECIAL FUELS TAX	310,463	303,780	330,000	324,030
	TOTAL OTHER TAXES	<u>16,945,752</u>	<u>17,493,726</u>	<u>18,450,262</u>	<u>19,910,804</u>
	PROPERTY TAXES				
4001	PROPERTY TAX	1,793,846	2,025,320	1,960,000	2,100,000
4002	PROPERTY TAX - BAND	58,116	65,340	63,232	67,749
	TOTAL PROPERTY TAXES	<u>1,851,962</u>	<u>2,090,660</u>	<u>2,023,232</u>	<u>2,167,749</u>
	FRANCHISE FEES				
4010	CABLE TV FRANCHISE	497,143	494,400	509,000	520,000
4011	QWEST FRANCHISE	212,512	215,000	215,000	217,000
4012	PP&L FRANCHISE	1,065,988	1,114,000	1,114,000	1,200,000
4013	KINDER MORGAN FRANCHISE	548,327	575,000	493,000	575,000
	TOTAL FRANCHISE FEES	<u>2,323,970</u>	<u>2,398,400</u>	<u>2,331,000</u>	<u>2,512,000</u>

City of Casper
GENERAL FUND REVENUE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	LICENSES				
4100	LIQUOR LICENSES	98,718	100,000	100,000	100,000
4101	HEALTH LICENSES	28,710	28,500	28,000	28,500
4102	ALARM/FALSE ALARMS	19,990	13,000	21,000	21,000
4103	OTHER LICENSES	17,351	20,000	20,000	20,000
4104	CONTRACTOR LICENSES	26,906	27,000	27,000	27,000
4105	ELECTRICIAN LICENSES	16,356	14,000	15,000	15,000
4106	PLUMBER LICENSES	10,374	11,000	11,000	11,000
	TOTAL LICENSES	218,404	213,500	222,000	222,500
	PERMITS				
4120	BUILDING PERMITS	354,078	350,000	420,000	420,000
4121	ELECTRICAL PERMITS	69,189	60,000	70,000	75,000
4122	MECHANICAL PERMITS	36,168	31,000	39,000	40,000
4123	PLUMBING PERMITS	51,101	47,000	51,000	52,000
4124	OTHER PERMITS	10,452	8,000	8,000	9,000
	TOTAL PERMITS	520,988	496,000	588,000	596,000
	INTERGOVERNMENTAL REVENUE				
4220	STATE GRANTS	-	188,470	180,700	8,000
4221	SUMMER YOUTH WAGES	31,716	39,500	41,080	42,000
4222	WYDOT I-25	9,598	20,000	20,000	20,000
4230	FEDERAL GRANTS	180,715	330,289	330,288	387,792
4250	MPO MEMBER CONTRIBUTIONS	8,910	11,251	8,609	13,918
	TOTAL INTERGOVERNMENTAL	230,939	589,510	580,677	471,710

City of Casper
GENERAL FUND REVENUE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CHARGES FOR SERVICES					
PLANNING & COMMUNITY DEVELOPMENT					
4460	CD - RENTAL FEES	15,577	15,000	15,000	15,000
4461	CD - PLAN CHECKING FEES	40,368	75,000	79,000	80,000
4462	CD - ZONING/SUBDIVISION	33,902	40,000	40,000	40,000
4463	CD - C.A.T.C. BUILDING RENT	8,800	8,400	8,400	8,400
4464	CD - WEED/LITTER ABATE	3,076	8,500	8,500	4,000
4466	CD - CONTRACT INSPECTION	26,265	25,000	55,000	55,000
	TOTAL PLANNING AND COMM. DEVELOPMENT	127,988	171,900	205,900	202,400
MISCELLANEOUS CHARGES					
4400	FT. CASPAR ADMISSIONS	15,613	25,000	20,000	20,000
4431	FT. CASPAR CONCESSIONS	51,160	55,000	55,000	55,000
4457	OTHER CHARGES	1,803	-	19	-
4490	CEMETERY FEES	114,248	85,000	90,000	90,000
4491	NCSD #1 CROSSING GUARDS	21,500	21,500	21,500	21,500
	TOTAL MISCELLANEOUS	204,324	186,500	186,519	186,500
INTERDEPARTMENTAL					
4483	ADMINISTRATIVE FEES	217,680	183,233	183,233	171,715
4480	INTERDEPARTMENTAL CHARGES	1,093,982	1,231,826	1,231,826	1,253,629
	TOTAL INTERDEPARTMENTAL	1,311,662	1,415,059	1,415,059	1,425,344

City of Casper
GENERAL FUND REVENUE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PUBLIC SAFETY FEES					
4470	POLICE CONTRACT WAGES	17,265	25,000	20,000	20,000
4471	POLICE ACCIDENT REPORTS	8,789	8,000	8,500	8,500
4472	POLICE VIN	15,450	14,000	14,000	14,000
4473	POLICE MISCELLANEOUS	12,159	12,000	16,000	16,000
4474	POLICE NCSO #1 OFFICER	77,000	77,000	77,000	77,000
4475	POLICE RESTITUTION FINES	1,889	1,000	1,000	1,000
4705	POLICE - DCI	92,562	90,000	90,000	90,000
	TOTAL PUBLIC SAFETY FEES	225,114	227,000	226,500	226,500
	TOTAL CHARGES FOR SERVICES	1,869,088	2,000,459	2,033,978	2,040,744
FINES & FORFEITURES					
4300	COURT FINES	1,198,395	1,100,000	1,240,000	1,240,000
4301	COURT COSTS	67,698	70,000	75,000	75,000
4302	FORFEITS	43,008	45,000	56,000	56,000
4303	PARKING FINES	23,006	24,000	18,000	20,000
4306	COURT APPOINTED ATTORNEY	150	2,000	500	500
	TOTAL FINES & FORFEITURES	1,332,257	1,241,000	1,389,500	1,391,500
MISCELLANEOUS					
4493	STREET, SIDEWALK & CURB C	3,615	4,500	4,000	4,000
4600	INTEREST ON INVESTMENTS	626,669	678,000	716,000	716,000
4733	CONTRIBUTIONS	-	-	15,000	-
4735	MISCELLANEOUS	99,869	100,000	125,000	125,000
	TOTAL MISCELLANEOUS	730,152	782,500	860,000	845,000

City of Casper
GENERAL FUND REVENUE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	TRANSFERS IN				
4800	OPERATING TRANSFERS	182,305	97,000	97,000	97,000
	PERPETUAL CARE	34,500	34,500	-	-
	SPECIAL ASSISTANCE FUND	-	24,000	-	-
	ONE CENT #11	50,000	-	-	-
	ONE CENT #12	-	62,500	-	-
	TOTAL TRANSFERS IN	266,805	218,000	97,000	97,000
	TOTAL REVENUE	33,340,196	35,846,778	36,867,863	37,964,147

City Council

City Council

Mission: To direct city operations that promote public health, safety and well-being of all citizens and visitors of Casper.

Highlights/Issues

This budget includes funding for the following special programs:

Programs and Projects	\$	20,000
ADA Compliance		10,000
Council Goals		540,000
AMOCO		29,000
CEC Operations Study		60,000
News Letters		8,200
National Development Council		30,000
CNFR		25,000
	\$	722,200

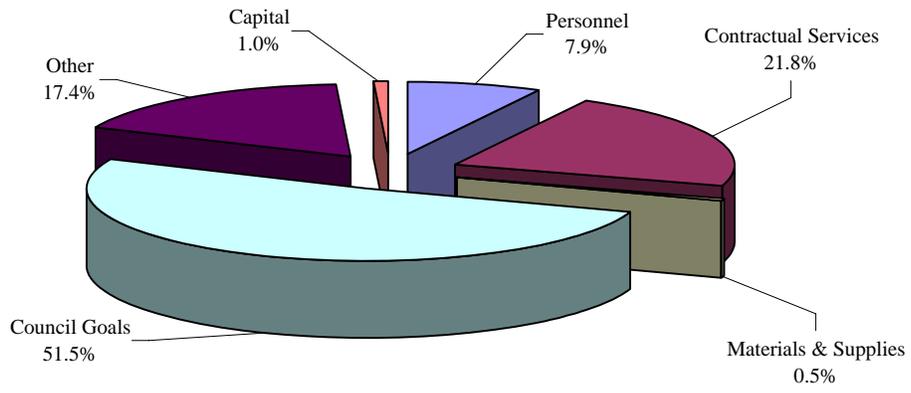
Council Staffing Summary

	FY 2006	FY 2007
Council Members	9	9
Total	9	9

Council Budget Summary

	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
Personnel	\$ 71,341	\$ 81,850	\$ 81,850	\$ 82,523
Contractual Services	206,213	234,049	221,184	228,920
Materials & Supplies	4,143	5,000	3,500	5,000
Council Goals	202,906	764,457	780,000	540,000
Other	46,481	524,038	149,568	182,200
Capital	8,642	10,000	5,000	10,000
Total Expenditures	\$ 539,727	\$ 1,619,395	\$ 1,241,102	\$ 1,048,643

City Council
FY 2007 Adopted Summary Expenditure Budget



City of Casper
CITY COUNCIL
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	\$ 65,150	\$ 75,000	\$ 75,000	\$ 75,000
	TOTAL SALARIES & WAGES	<u>65,150</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
OTHER PAY					
BENEFITS					
5120	FICA/MEDICARE TAX	4,961	5,850	5,850	5,738
5160	WORKERS COMPENSATION	1,230	1,000	1,000	1,785
	TOTAL BENEFITS	<u>6,191</u>	<u>6,850</u>	<u>6,850</u>	<u>7,523</u>
	TOTAL PERSONNEL	<u>71,341</u>	<u>81,850</u>	<u>81,850</u>	<u>82,523</u>
CONTRACTUAL SERVICES					
5201	ELECTIONS	2,000	-	-	5,000
5202	APPRAISALS	4,300	5,000	5,000	5,000
5204	SURVEY SERVICES	1,567	5,713	2,250	5,000
5215	OTHER PROFESSIONAL SERVICES	54,609	76,305	65,000	65,000
5320	INSURANCE & BONDS	2,156	2,220	2,220	2,420
5330	TELECOMMUNICATIONS	3,630	4,000	4,000	4,000
5340	ADVERTISING	42,329	37,000	40,000	40,000
5350	PRINTING/REPRODUCTION	8,474	8,000	8,000	8,000
5360	TRAVEL	28,979	35,000	35,000	35,000
5370	TRAINING	11,202	12,000	12,000	12,000
5380	INTERDEPARTMENTAL SERVICES - FIXED	2,304	2,311	2,311	-
5391	OTHER CONTRACTUAL	211	500	200	500
5392	ASSOCIATION DUES	43,933	45,000	44,703	46,000
5403	POSTAGE	520	1,000	500	1,000
	TOTAL CONTRACTUAL	<u>206,213</u>	<u>234,049</u>	<u>221,184</u>	<u>228,920</u>

City of Casper
CITY COUNCIL
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	1,680	2,000	1,500	2,000
5407	BOOKS, PERIODICALS, MAPS	539	1,000	1,000	1,000
5452	AWARDS	1,923	2,000	1,000	2,000
	TOTAL MATERIALS & SUPPLIES	4,143	5,000	3,500	5,000
OTHER					
5820	PROGRAMS & PROJECTS	11,034	281,838	-	20,000
5821	ADA COMPLIANCE	2,625	10,000	-	10,000
6126	CURA	17,822	39,000	20,000	-
6400	COUNCIL GOALS	202,906	764,457	780,000	540,000
6410	AMOCO JBP	15,000	29,000	29,000	29,000
6411	WAGE SURVEY	-	33,000	29,368	-
6419	CEC OPERATIONS STUDY	-	60,000	-	60,000
6427	NEWSLETTERS	-	8,200	8,200	8,200
6428	NATIONAL DEVELOPMENT COUNCIL	-	25,000	25,000	30,000
6464	CNFR	-	38,000	38,000	25,000
	TOTAL OTHER	249,387	1,288,495	929,568	722,200
CAPITAL					
5580	TECHNOLOGIES	8,642	10,000	5,000	10,000
	TOTAL CAPITAL	8,642	10,000	5,000	10,000
	TOTAL	539,727	1,619,395	1,241,102	1,048,643

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City Manager

City Manager

Mission: To provide the administration and coordination of day-to-day operations of City government, and for the implementation of goals, objectives and policies established by the City Council.

Goals

1. Develop recommendations on design standards and planning tools to assist the City Council in directing redevelopment in the urban renewal area
2. Address citizen concerns identified in the 2006 Citizen Survey
3. Prepare and support the Optional 1% #13 Committee for its advisory mission
4. Expand the Digital Records System to include the City Attorney, Municipal Court and Public Safety where appropriate
5. Increase utilization of the City's CRM program
6. Expand the bandwidth of the City's Wide Area Network

Objectives

1. During FY07 work with the consulting firm hires to guide the development of a document that will specifically address issues and concerns related to the redevelopment of the urban renewal area
2. Direct staff to submit recommendations on opportunities to improve public perception regarding street maintenance, code enforcement and communications by August 2006
3. Provide informational materials including information on past and current Optional 1% projects and additional information as requested
4. Prepare a plan for expansion of the Laser Fiche System by December 2006
5. Increase usage of CRM to 15 issues per work day
6. Establish a monthly reporting system to keep Department Heads and the City Manager informed regarding utilization of the CRM Program
7. Negotiate a contract with a local service provider for access to a fiber optic network for off-site locations by August 2006

Performance Measures

1. A comprehensive document is produced that has specific, actionable recommendations for how to advise the redevelopment of the Amoco Reuse and Poplar Street corridors
2. One report received on improving public perception for each area of concern: street maintenance, code enforcement, and public communications
3. Background information packet provided to the committee by its first formal meeting
4. Percentage of information requests satisfactorily fulfilled within one week of request
5. Plan for Laser fiche expansion completed by December 2006
6. Ratio of average numebr of issues created to 15, the benchmark
7. Number of monthly CRM reports presented to the City Manager and Department Heads
8. Contract for fiber optic access finalized by August 31, 2006

Highlights/Issues

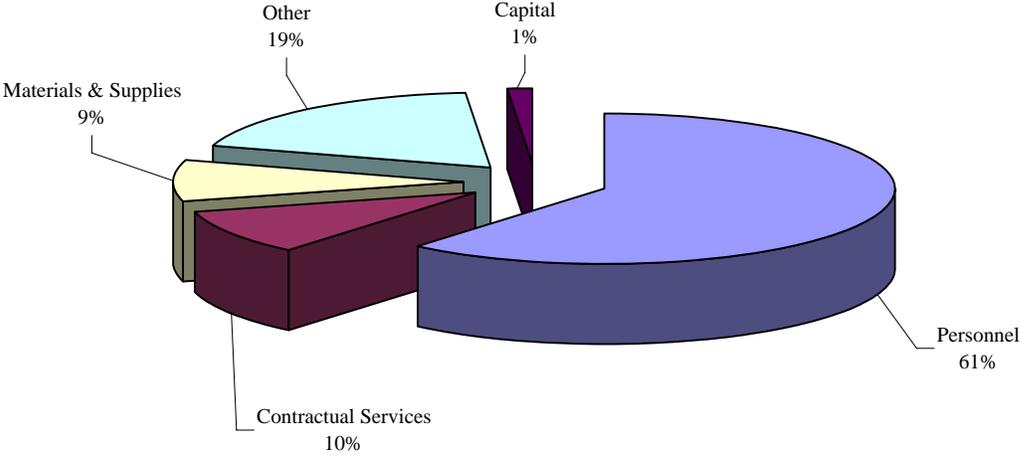
Contained in the Other Expenditures is a \$150,000 allocation to support Urban Renewal activities, including operating costs and funding for the new Urban Renewal Specialist position. Also budgeted is the \$100,00 staffing contingency established by Council in FY05.

City Manager Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
City Manager	1	1
Assistant City Manager	1	1
Executive Secretary	1	1
Administrative Secretary	1	1
Administrative Analyst	1	1
Urban Renewal Specialist	-	1
Total	<u>5</u>	<u>6</u>
Part-time Employees (Budget)	\$ 4,160	\$ 6,000

City Manager Budget Summary				
	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
Personnel	\$ 476,509	\$ 490,617	\$ 491,599	\$ 521,106
Contractual Services	31,502	40,215	38,715	46,650
Materials & Supplies	4,182	5,500	4,000	4,500
Other	35,156	146,500	35,500	308,500
Capital	3,315	9,291	6,000	7,000
Total Expenditures	\$ 550,664	\$ 692,123	\$ 575,814	\$ 887,756

City Manager
FY 2007 Adopted Expenditure Budget



City of Casper
CITY MANAGER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	PERSONNEL				
	SALARIES & WAGES				
5010	FULL TIME	\$ 316,539	\$ 328,884	\$ 328,884	\$ 346,595
5020	PART TIME	4,456	4,160	5,200	6,000
5032	OVERTIME	2,801	2,000	2,000	3,000
	TOTAL SALARIES & WAGES	323,795	335,044	336,084	355,595
	OTHER PAY				
5041	SUPPLEMENTAL PAY	32,280	33,571	34,347	34,347
5170	DISABILITY LEAVE BUY-BACK	5,493	6,000	5,166	7,000
5171	ACCRUED LEAVES PAYOFF	-	-	-	-
	TOTAL OTHER PAY	37,773	39,571	39,513	41,347
	BENEFITS				
5111	HEALTH INSURANCE	25,524	28,800	28,800	31,692
5112	LIFE INSURANCE	641	1,252	1,252	1,297
5113	DISABILITY INSURANCE	1,896	2,250	2,250	2,537
5120	FICA/MEDICARE TAX	22,817	27,966	27,966	32,093
5130	RETIREMENT	32,551	31,887	31,887	34,709
5160	WORKERS COMPENSATION	14,492	12,751	12,751	8,238
5180	DEFERRED COMPENSATION	17,020	11,096	11,096	13,600
	TOTAL BENEFITS	114,942	116,002	116,002	124,165
	TOTAL PERSONNEL	476,509	490,617	491,599	521,106

City of Casper
CITY MANAGER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5214	MEDICAL TESTING SERVICES	185	600	600	600
5320	INSURANCE AND BONDS	4,795	4,938	4,938	5,432
5330	TELECOMMUNICATIONS	2,631	3,500	3,500	3,500
5350	PRINTING/REPRODUCTION	1,355	1,100	1,100	1,100
5360	TRAVEL	8,568	8,000	8,500	10,000
5370	TRAINING	4,902	9,000	6,500	6,000
5380	INTERDEPARTMENTAL SERVICES - FIXED	3,768	4,077	4,077	4,018
5391	OTHER CONTRACTUAL	736	500	500	500
5392	ASSOCIATION DUES	3,872	8,000	8,500	15,000
5403	POSTAGE	689	500	500	500
	TOTAL CONTRACTUAL	31,502	40,215	38,715	46,650
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	1,906	3,000	2,000	2,000
5407	BOOKS, PERIODICALS, MAPS	2,276	2,500	2,000	2,500
	TOTAL MATERIALS & SUPPLIES	4,182	5,500	4,000	4,500
CAPITAL					
5780	TECHNOLOGIES	3,315	9,291	6,000	7,000
	TOTAL CAPITAL	3,315	9,291	6,000	7,000
OTHER					
5820	PROGRAMS & PROJECTS	3,475	8,500	7,500	8,500
5820	URBAN RENEWAL	-	-	-	150,000
5860	OPERATIONS CONTINGENCY	31,681	38,000	28,000	50,000
5865	STAFFING CONTINGENCY	-	100,000	-	100,000
	TOTAL OTHER	35,156	146,500	35,500	308,500
	TOTAL	550,664	692,123	575,814	887,756

City Attorney

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City Attorney

Mission: To provide legal counsel for the City Council, City Manager, City Departments and City Boards/Commissions which are not separate legal entities. Represent the City in all lawsuits and administrative proceedings which are not referred to outside counsel, and prosecute cases before Municipal Court.

Goals

1. Maximize efficiency for contracts, workers compensation cases, and other litigation cases
2. Increase staff's knowledge in governmental, civil rights, real estate, criminal, and employment law.
3. Develop new specialties within the office
4. Improve response time to written requests for opinions

Objectives

1. Develop form files for contract, workers compensation and other litigation cases by June 30, 2007
2. Form files for 90% of common contracts and case types developed
3. Have 75% of Attorney staff attend at least 2 seminars/training programs in relation to government, civil rights, real estate, criminal, and/or employment law
4. Develop at least one new specialty within the office
5. Respond to 90% of written requests for opinions within 5 days

Performance Measures

1. Completion date of form file development
2. Percent of form files maintained in computer and hard copy format
3. Percent of Attorney staff attending at least 2 seminars/training programs
4. Number of new specialties created
5. Percent of written requests for opinions responded to within 5 days

Highlights/Issues

The City Attorney's office is going to convert a full-time legal secretary position to part-time on a trial basis.

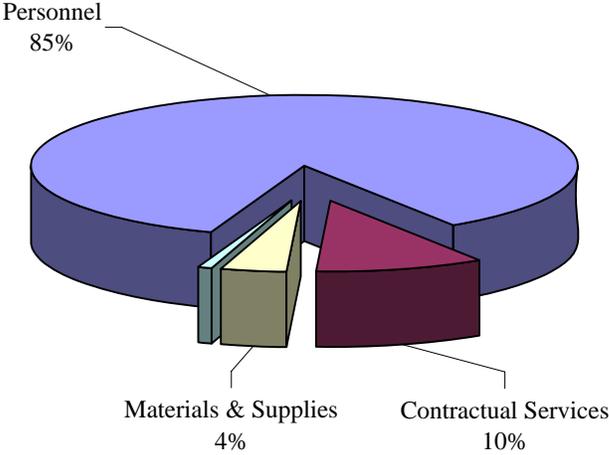
City Attorney Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
City Attorney	1	1
Deputy City Attorney	1	1
Assistant City Attorney	2	2
Legal Secretary	1	0.5
Paralegal	1	1
Total	<u>6</u>	<u>5.5</u>
Part-time Employees (Budget)	\$ 29,712	\$ 59,030

City Attorney Budget Summary

	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimate</u>	<u>FY 2007 Adopted</u>
Personnel	\$ 369,690	\$ 452,362	\$ 431,418	\$ 487,703
Contractual Services	18,389	57,135	57,135	58,046
Materials & Supplies	19,911	21,930	21,930	21,930
Capital	14,975	8,412	2,745	5,000
Total Expenditures	<u>\$ 422,965</u>	<u>\$ 539,839</u>	<u>\$ 513,228</u>	<u>\$ 572,679</u>

City Attorney
FY 2007 Adopted Summary Expenditure Budget



City of Casper
CITY ATTORNEY
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	\$ 283,282	\$ 319,787	\$ 301,591	\$ 320,805
5020	PART TIME	-	31,200	29,712	59,030
	TOTAL SALARIES & WAGES	283,282	350,987	331,303	379,834
OTHER PAY					
5170	DISABILITY LEAVE BUY-BACK	904	2,200	940	3,500
	TOTAL OTHER PAY	904	2,200	940	3,500
BENEFITS					
5111	HEALTH INSURANCE	30,384	32,364	32,364	36,816
5112	LIFE INSURANCE	572	963	963	939
5113	DISABILITY INSURANCE	1,734	2,177	2,177	2,399
5130	RETIREMENT	20,652	24,672	24,672	26,797
5120	FICA/MEDICARE TAX	21,203	27,027	27,027	29,901
5160	WORKERS COMPENSATION	10,959	11,972	11,972	7,517
	TOTAL BENEFITS	85,504	99,175	99,175	104,368
	TOTAL PERSONNEL	369,690	452,362	431,418	487,703

City of Casper
CITY ATTORNEY
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
CONTRACTUAL				
5211	LEGAL	3,319	30,000	30,000
5214	MEDICAL TESTING	-	300	300
5320	INSURANCE & BONDS	2,230	2,297	2,572
5330	TELECOMMUNICATIONS	3,135	4,680	4,680
5350	PRINTING/REPRODUCTION	1,127	2,080	2,080
5360	TRAVEL	1,841	5,200	5,200
5370	TRAINING	2,322	6,240	6,240
5380	INTERDEPARTMENTAL SERVICES	1,176	2,386	3,022
5391	OTHER CONTRACTUAL	2,762	3,120	3,120
5403	POSTAGE	476	832	832
	TOTAL CONTRACTUAL	18,389	57,135	58,046
MATERIALS & SUPPLIES				
5400	OFFICE SUPPLIES	2,075	3,430	3,430
5407	BOOKS, PERIODICALS, MAPS	17,836	18,500	18,500
	TOTAL MATERIALS & SUPPLIES	19,911	21,930	21,930
CAPITAL				
5740	LIGHT EQUIPMENT	11,565	6,397	2,000
5780	TECHNOLOGIES	3,410	2,015	3,000
	TOTAL CAPITAL	14,975	8,412	5,000
	TOTAL	422,965	539,839	513,228
		\$	\$	\$

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Administrative Services

Municipal Court

Finance

Health, Social, & Community Services

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Municipal Court

Administrative Services
Municipal Court

Mission: To provide for the efficient operation of the Municipal Court in order to assure providing competent and timely services to defendants and prosecution.

Goals

1. Improve leadership relations with staff by shifting to an employee focus
2. Improve management control
3. Improve efficiency of court recording system
4. Improve efficiency of fine paying system

Objectives

1. Conduct at least 20 one-on-one staff meetings
2. Conduct at least 20 entire staff meetings
3. Develop at least 3 goals for each staff member
4. Implement Credit/ Debit card payment for court fines by June 30, 2007

Performance Measures

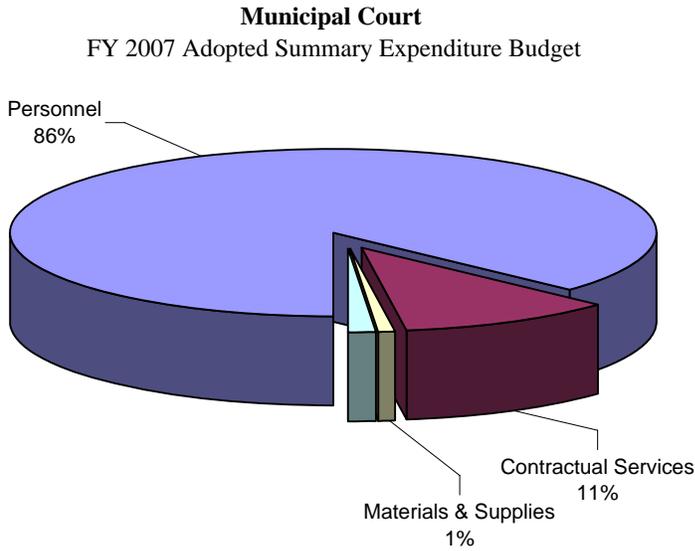
1. Number of one-on-one staff meetings conducted
2. Number of general staff meetings conducted
3. Average number of goals developed for each staff member
4. Implementation date of credit/debit card payment

Highlights/Issues:

In fiscal year 2007, the Municipal Court will no longer treat judge positions as contractual, rather these employees will be considered as part-time employees hence the increase in the part-time budget. Starting in FY2007, a clothing allowance budget that was previously budgeted as other contractual, has been set up separately to comply with IRS regulations.

Municipal Court Staffing Summary			
	<u>FY 2006</u>	<u>FY 2007</u>	
Full Time Employees			
Court Clerk II	3	3	
Customer Servies Representatives	1	2	
Bailiff	2	1	
Court Manager	1	1	
Total	7	7	
Part-time Employees (Budget)	\$ 1,000	\$ 104,000	

Municipal Court Budget Summary				
	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
Personnel	\$ 303,233	\$ 329,659	\$ 316,378	\$ 464,246
Contractual Services	156,706	163,365	154,281	56,741
Materials & Supplies	5,172	5,850	4,408	4,200
Capital	3,689	3,291	3,193	8,000
Total Expenditures	\$ 468,801	\$ 502,165	\$ 478,260	\$ 533,187



City of Casper
MUNICIPAL COURT
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005		FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET		
PERSONNEL						
SALARIES & WAGES						
5010	FULL TIME	\$ 229,392	\$ 244,105	\$ 233,524	\$ 258,628	
5032	PART TIME	484	1,000	1,000	104,000	
5032	OVERTIME	484	1,000	1,000	1,000	
	TOTAL SALARIES & WAGES	230,360	246,105	235,524	363,628	
OTHER PAY						
5041	SUPPLEMENTAL PAY	-	-	-	-	
5170	DISABILITY LEAVE BUY-BACK	1,648	2,300	1,936	2,300	
5171	ACCRUED LEAVES PAYOFF	205	-	519	-	
5172	CAR ALLOWANCES	2,400	2,400	2,400	2,400	
	TOTAL OTHER PAY	4,253	4,700	4,855	4,700	
BENEFITS						
5111	HEALTH INSURANCE	29,700	37,164	37,164	44,976	
5112	LIFE INSURANCE	645	710	683	724	
5113	DISABILITY INSURANCE	1,360	1,465	1,465	1,639	
5120	FICA/MEDICARE TAX	17,310	19,219	18,312	28,026	
5130	RETIREMENT	13,057	14,270	13,487	17,270	
5160	WORKERS COMPENSATION	6,548	6,026	4,888	2,933	
5176	CLOTHING ALLOWANCE	-	-	-	350	
	TOTAL BENEFITS	68,620	78,854	75,999	95,918	
	TOTAL PERSONNEL	303,233	329,659	316,378	464,246	

City of Casper
MUNICIPAL COURT
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CONTRACTUAL SERVICES			
5211	12,830	13,000	9,954	13,000
5215	120	350	293	350
5221	4,039	6,000	2,500	4,000
5224	100,488	104,000	104,000	-
5300	21,524	13,500	13,500	13,500
5320	2,661	2,741	2,741	3,015
5330	3,004	3,500	3,995	4,000
5350	2,275	2,100	2,100	2,100
5360	108	3,500	2,000	2,000
5370	606	2,400	2,000	3,000
5380	672	524	524	126
5391	6,186	9,000	8,500	9,000
5392	150	250	150	150
5403	2,044	2,500	2,024	2,500
	TOTAL CONTRACTUAL	156,706	154,281	56,741
	MATERIALS & SUPPLIES			
5400	3,228	4,400	2,958	3,400
5405	618	750	750	100
5407	1,326	700	700	700
	TOTAL MATERIALS & SUPPLIES	5,172	4,408	4,200
	CAPITAL			
5540	2,667	500	3,143	500
5580	1,023	2,791	50	7,500
	TOTAL CAPITAL	3,689	3,193	8,000
	TOTAL	\$ 468,801	\$ 478,260	\$ 533,187

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Finance

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Finance

Mission: To provide financial and administrative services to citizens, vendors, other entities and City officials, management and employees.

Goals

1. Enhance City wide and Divisional monthly management and operations reporting
2. Increase the effectiveness of the Customer Services function
3. Refine performance measurement process: introduce performance based management and: tie performance measurement data to desired results for Administrative Services
4. Increase departmental usage and understanding of the computerized central financial system and financial
5. Improve the Finance Division's operating efficiency
6. Develop a performance measurement and performance management focus in the department

Objectives

1. Conduct at least two management level budget, finance and administration training sessions
2. Incorporate meaningful performance measures into Monthly Summary Financial Report by December 31, 2006
3. Implement the Customer Services Business Plan by November 2006
4. Develop a local economic indicator report to include in the Monthly Summary Financial Report by October 1, 2006
5. Conduct bi-monthly financial system users training sessions for financial software application use and administrative processes
6. Meet 100% of the scheduled completion times for the reoccurring tasks and the performance goals of the administrative processes
7. Conduct monthly training sessions for Finance Division Staff on administrative processes, financial system applications and general skills
8. Identify and report on at least four performance measures by December 1, 2006

Performance Measures

1. Number of management level budget, finance and administration training sessions held
2. Performance measures incorporated into Monthly Summary Financial Report by December 31, 2006
3. Date that Customer Service Business Plan is implemented
4. Date performance measures are incorporated into a Monthly Summary Financial Report
5. Date of first performance measurement and management report is completed with official responses from underperforming work areas
6. Date a local economic indicator report is included in the Monthly Summary Financial Report
7. Number of bi-monthly financial system users training sessions for financial software application use and administrative policies
8. Percent of the scheduled completion times for the reoccurring tasks and the performance goals of the Administrative Services work plan met
9. Number of monthly training sessions for Finance Division staff for administrative processes, financial system applications and general skills and knowledge development
10. Number of performance measures identified and reported on by December 1, 2006

Highlights/Issues

In fiscal year 2007, Finance will not fill the intern position and will not require funding for the part-time budget

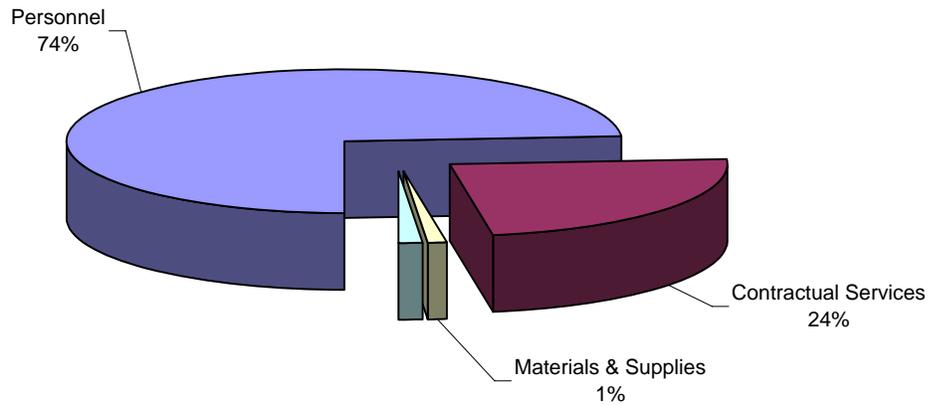
Finance Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
Accountant	1	1
Accounting Clerk	1	1
Accounting Technicians	4	4
Administrative Analyst	1	1
Administrative Secretary	1	1
Administrative Services Director	1	1
Administrative Services Representative I	1	1
Administrative Services Representative II	1	1
Business Services Supervisor	1	1
Customer Services Representatives	4	4
Customer Services Supervisor	1	1
Finance Division Manager	1	1
Finance Specialist	2	2
Records Specialist	1	1
Total	<u>21</u>	<u>21</u>
Part-time Employees (Budget)	\$ 4,933	\$ -

Finance Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Personnel	\$ 1,046,073	\$ 1,137,567	\$ 1,114,343	\$ 1,222,122
Contractual Services	291,665	373,386	376,418	389,049
Materials & Supplies	12,090	16,376	16,376	17,500
Capital	49,894	29,850	17,285	24,500
Total Expenditures	\$ 1,399,722	\$ 1,557,179	\$ 1,524,422	\$ 1,653,171

Finance
FY 2007 Adopted Summary Expenditure Budget



City of Casper
FINANCE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
PERSONNEL				
SALARIES & WAGES				
5010	\$ 775,016	\$ 864,204	\$ 841,036	\$ 935,914
5020	7,331	4,933	9,127	-
5032	2,936	1,000	5,700	2,810
	785,284	870,137	855,863	938,724
OTHER PAY				
5170	6,795	6,000	1,629	6,000
5171	20,940	1,500	149	-
5172	3,600	3,600	5,600	6,000
	31,335	11,100	7,378	12,000
BENEFITS				
5111	97,113	108,648	108,648	119,556
5112	1,865	2,260	2,246	2,493
5113	4,518	5,143	5,462	5,906
5120	60,708	68,141	66,026	73,583
5130	48,688	54,744	53,752	59,915
5160	16,562	17,394	14,968	9,944
	229,454	256,330	251,102	271,398
	1,046,073	1,137,567	1,114,343	1,222,122

City of Casper
FINANCE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5210	INVESTMENT MANAGEMENT	28,516	30,000	30,673	31,000
5211	INTERNAL AUDIT	-	-	-	20,000
5212	AUDITING	91,850	96,000	96,000	96,000
5214	MEDICAL TESTING SERVICES	-	300	300	300
5226	SECURITY/COURIER	4,008	1,000	3,800	4,000
5271	OFFICE MACHINE REPAIRS	872	500	375	500
5276	MAINTENANCE AGREEMENTS	38,518	40,560	45,681	51,000
5320	INSURANCE & BONDS	19,152	19,726	19,726	21,699
5330	TELECOMMUNICATIONS	6,611	8,000	6,552	7,000
5331	CITY WIDE TELECOMMUNICATIONS	-	-	-	-
5340	ADVERTISING	3,642	3,000	2,800	3,000
5350	PRINTING/REPRODUCTION	15,398	14,000	28,347	24,500
5360	TRAVEL	5,558	5,000	10,444	7,500
5370	TRAINING	5,858	7,000	7,000	7,000
5391	OTHER CONTRACTUAL	22,487	59,000	32,500	10,000
5392	ASSOCIATION DUES	2,075	1,300	2,120	7,550
5403	POSTAGE	46,491	81,000	90,100	91,000
5820	PROGRAMS & PROJECTS	630	7,000	-	7,000
	TOTAL CONTRACTUAL	291,665	373,386	376,418	389,049
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	11,024	15,499	15,499	16,500
5407	BOOKS, PERIODICALS, MAPS	1,067	877	877	1,000
	TOTAL MATERIALS & SUPPLIES	12,090	16,376	16,376	17,500
CAPITAL					
5540	LIGHT EQUIPMENT	16,689	1,000	4,169	2,000
5580	TECHNOLOGIES	33,204	28,850	13,116	21,000
	TOTAL CAPITAL	49,894	29,850	17,285	24,500
	TOTAL	\$ 1,399,722	\$ 1,557,179	\$ 1,524,422	\$ 1,653,171

Health, Social,
&
Community Services

Administrative Services
Health, Social & Community Services

Highlights/Issues

The Human Services Commission has requested an increase of \$ 6,654, or 10.7%. The majority of the increase covers a 10% increase in salaries for the Human Services Commission staff to align salaries with market rates. Agencies funded by the Commission are:

	FY06 Allocation	FY07 Allocation
Alzheimer's Association	\$ 0	\$ 4200
The ARC of Natrona County	10,210	10,000
CASA	3,523	3,500
Casper Day Care - Child Development	20,411	17,500
Central Wyoming Counseling Center	20,189	13,400
Centryal Wyoming Rescue Mission	20,000	22,400
HCH Clinic	15,892	16,134
Meals on Wheels	10,900	10,900
Mercer House	16,303	16,300
Central Wyoming Senior Citizens, Inc.	33,556	34,100
Self Help Center	31,418	33,100
Wyoming Senior Citizens, Inc.	9,200	9,200
Youth Crisis Center - Henry Home	13,132	14,000
Total	204,734	200,534

Fiscal Year 2007 allocations were detemined at the Human Services Commission's Hearings on May 23-24, 2006

The recommended funding for the Municipal Band is equal to the anticipated property tax revenue of one quarter of one mil legally designated for the Municipal Band.

The recommended funding for the Chamber of Commerce represents a \$7,500, or 30% increase. The Chamber requested the increased funding to cover the higher costs of operating the Chamber of Commerce Visitors Bureau.

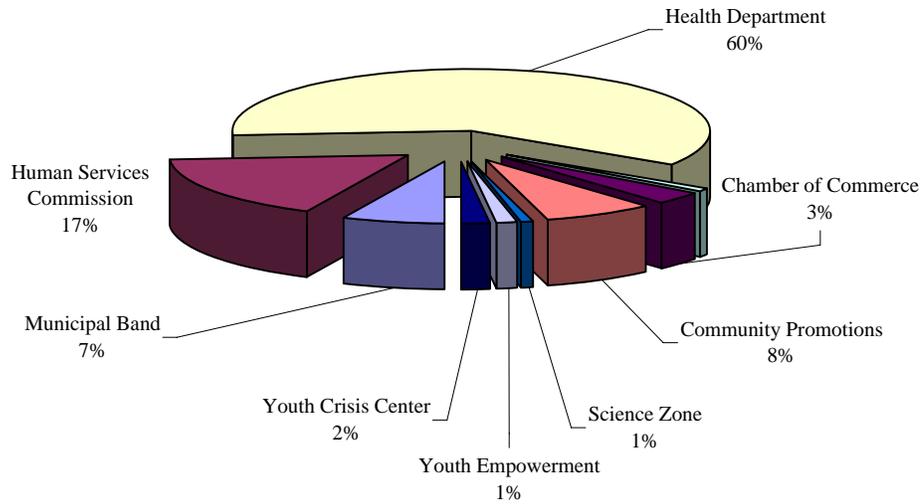
The Youth Crisis Center has requested an increase of \$10,000 which equates to a 100% increase from the FY06 Budget.

The Youth Empowerment Council has requested a \$2,500 increase to their budget.

Health, Safety & Community Services Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Other				
Municipal Band	\$ 55,539	\$ 65,340	\$ 63,232	\$ 67,749
Human Service Commission	143,905	164,392	164,392	170,571
Casper/ Natrona County Health Dept.	420,000	600,000	600,000	600,000
Casper Mountain Fire District	7,500	7,500	7,500	7,500
Chamber of Commerce	25,000	31,250	31,250	32,500
Community Promotions	71,825	96,194	75,000	75,000
Science Zone	39,124	11,000	11,000	10,000
Youth Empowerment Council	5,000	10,000	10,000	12,000
Youth Crisis Center	10,000	10,000	10,000	20,000
Rescue Mission	-	24,500	24,500	-
Total Other	\$ 777,893	\$ 1,020,176	\$ 996,874	\$ 995,320

**Health, Social & Community Services
FY 2007 Adopted Budget**



City of Casper
HEALTH, SOCIAL & COMMUNITY SERVICES
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
6030	MUNICIPAL BAND	\$ 55,539	\$ 65,340	\$ 63,232	\$ 67,749
6050	HUMAN SERVICES - GENERAL FUND	26,662	39,867	39,867	39,867
6051	HUMAN SERVICES (1%12 FUNDING)	62,500	62,500	62,500	62,500
6052	HUMAN SERVICES - ADMINISTRATION	54,743	62,025	62,025	68,204
6100	CASPER/NATRONA COUNTY HEALTH DEPARTMENT	420,000	600,000	600,000	600,000
6111	CASPER MOUNTAIN FIRE DISTRICT	7,500	7,500	7,500	7,500
6121	CHAMBER OF COMMERCE	25,000	31,250	31,250	32,500
6600	COMMUNITY PROMOTIONS	71,825	96,194	75,000	75,000
6604	SCIENCE ZONE	39,124	11,000	11,000	10,000
6646	YOUTH EMPOWERMENT COUNCIL	5,000	10,000	10,000	12,000
6650	RESCUE MISSION	-	24,500	24,500	-
6818	YOUTH CRISIS CENTER	10,000	10,000	10,000	20,000
	TOTAL CONTRACTUAL	\$ 777,893	\$ 1,020,176	\$ 996,874	\$ 995,320

Human Resources

**Human Resources
Risk Management**

Human Resources

Mission: To provide quality services and support in employment, training, employee relations, benefits, compensation and safety beyond the expectations of all employees, therefore enabling them to better serve the City of Casper's customers.

Goals

1. Improve system for employee evaluations
2. Increase employee understanding of employee benefits
3. Increase employee health and wellness
4. Increase efficacy of Supervisors City-wide

Objectives

1. Enhance employee performance appraisal form by December 31, 2006
2. Develop training program to enhance the appraisal system by March 31, 2007
3. Implement training program for employee appraisal system by June 30, 2007
4. Revise annual employee benefit statement by February 28, 2007
5. Provide at least 2 training sessions for alternative employee retirement savings opportunities
6. Re-design and implement a wellness program by June 30, 2007
7. Provide at least 6 department training sessions covering employment law, employee relations, supervisory skills, and customer relations

Performance Measures

1. Date that employee performance appraisal forms are revised
2. Date that the training program for the employee appraisal system is developed
3. Date that the training program for the employee appraisal system is implemented
4. Date that the annual employee benefit statement is revised
5. Number of retirement savings training sessions held
6. Date that the revised employee wellness program is implemented
7. Number of department training sessions held

Highlights/Issues

The budgeted amount for postage doubles in fiscal year 2007 due to increased costs incurred from the post office and an increase in employee communications.

Risk Management

Mission: To support employees and the public services by assessing, analysing and managing risk exposure in order to minimize losses for the City of Casper and maintain the City's Business Continuity Plan.

Goals

1. Monitor current Risk Management Information system to determine needs for adequate insurance
2. Continue City-wide incident focus training program
3. Increase employee awareness of means for minimizing risk
4. Maintain a significant role for Risk Management personnel in all incident investigations that involve a city employee

Objectives

1. Produce monthly report for the purpose of monitoring the property & liability insurance cost allocation system for each department
2. Provide at least two City-wide training sessions related to the City-wide incident focus program of the Health and Safety Committee
3. Publish a calendar of all risk-related training opportunities on the City's intranet by January 31, 2007
4. Have a member of the Health & Safety Committee and/or representative from Risk Management, accompany the supervisor when investigating an incident involving a city employee 100% of the time

Performance Measures

1. Number of monthly reports produced
2. Number of City-wide training sessions related to the incident focus program
3. Distributions of training calendar completed
4. Percentage of time investigating supervisor was accompanied by a Health & Safety and/or Risk Management representative

Highlights/Issues

No significant changes are planned for this cost center.

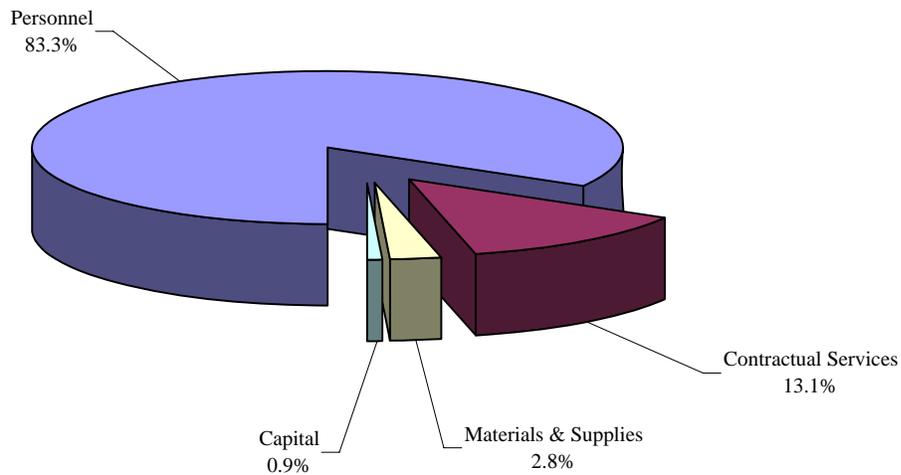
Human Resources Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Humand Resources Director	1	1
Administrative Analyst	1	1
Risk Manager	1	1
Environmental Safety Technician	1	1
Insjury Claims Coordinator	1	1
Benefits Technician	1	1
Systems technician	1	1
Total	<u>7</u>	<u>7</u>
Part-time Employees (Budget)	\$ 52,343	\$ 54,149

Human Resources Budget Summary

	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimated</u>	<u>FY 2007 Adopted</u>
Personnel	\$ 473,773	\$ 517,437	\$ 516,955	\$ 559,941
Contractual Services	67,023	76,051	69,741	87,996
Materials & Supplies	9,173	19,000	17,300	18,500
Capital	8,308	6,000	6,000	6,000
Total Expenditures	\$ 558,277	\$ 618,488	\$ 609,996	\$ 672,437

Human Resources
FY 2007 Adopted Budget



City of Casper
HUMAN RESOURCES
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
PERSONNEL				
SALARIES & WAGES				
5010	\$ 323,468	\$ 347,773	\$ 347,773	\$ 378,125
5020	43,337	52,343	52,343	54,149
5032	368	500	500	500
	367,173	400,616	400,616	434,344
OTHER PAY				
5170	882	1,800	1,318	4,300
5171	36	-	-	-
5172	6,000	6,000	6,000	6,000
	6,919	7,800	7,318	10,300
BENEFITS				
5111	28,068	36,216	36,216	39,852
5112	755	1,053	1,053	1,064
5113	1,940	2,121	2,121	2,444
5120	27,940	31,268	31,268	34,734
5130	22,573	24,441	24,441	28,403
5150	3,723	-	-	-
5160	14,682	13,922	13,922	8,802
	99,681	109,021	109,021	115,297
	473,773	517,437	516,955	559,941

City of Casper
HUMAN RESOURCES
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5214	MEDICAL TESTING SERVICES	15,542	13,000	16,720	20,000
5219	EMPLOYEE ASSISTANCE PROGRAM	1,785	2,000	368	2,000
5320	INSURANCE & BONDS	7,709	7,940	7,940	8,734
5330	TELECOMMUNICATIONS	4,053	4,350	4,945	4,350
5350	PRINTING/REPRODUCTION	2,128	3,400	2,133	3,400
5360	TRAVEL	3,562	2,600	3,400	3,400
5370	TRAINING	9,805	10,440	9,714	10,440
5380	INTERDEPARTMENTAL SERVICES - FIXED	1,188	396	396	343
5391	OTHER CONTRACTUAL	7,997	8,500	3,145	8,500
5392	ASSOCIATION DUES	2,121	2,000	1,530	2,000
5395	WELLNESS PROGRAM SERVICES	4,992	15,225	12,800	15,084
5403	POSTAGE	3,730	3,200	3,650	3,500
5820	PROGRAMS & PROJECTS	2,412	3,000	3,000	6,245
	TOTAL CONTRACTUAL	67,023	76,051	69,741	87,996
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	4,136	5,500	4,300	5,500
5407	BOOKS, PERIODICALS, MAPS	3,276	3,500	3,500	3,500
5456	CIVIL SERVICE COMMISSION SUPPLIES	350	500	500	500
5469	RISK MANAGEMENT SUPPLIES	1,211	4,500	4,000	4,000
5472	ENVIRONMENTAL PROGRAM SUPPLIES	200	5,000	5,000	5,000
	TOTAL MATERIALS & SUPPLIES	9,173	19,000	17,300	18,500
CAPITAL					
5580	TECHNOLOGIES	8,308	6,000	6,000	6,000
	TOTAL CAPITAL	8,308	6,000	6,000	6,000
	TOTAL	\$ 558,277	\$ 618,488	\$ 609,996	\$ 672,437

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Planning & Community
Development

Planning

Code Enforcement

Metropolitan Planning Office (MPO)

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Planning

Planning

Mission: To provide for the preparation of long-range plans for the physical development of the community and conduct comprehensive review of specific development proposals to include annexations, replats, resoning, conditional use permits, variances and site plans.

Goals

1. Improve efficiency of the development review process
2. Maximize the use of the City's website and database(s) for the iddemination of planning information about the community, property zoning and information about specific planning projects under review
3. Implement measures to reduce barriers to Smart Growth development
4. Initiate area wide rezoning to address non-conforming use conflicts
5. Implement the Growth Management/Annexation plan
6. Develop a system for assessing and collecting impact fees
7. Implement measures to reduce barriers to the creation of affordable housing

Objectives

1. Adopt a Planning Division project management software package by December 31, 2006
2. Establish a minor boundary adjustment administrative approval process
3. Meet with at least 50% of area engineering firms to identify ways to streamline the project review process
4. Have the zoning map available online by September 30, 2006
5. Identify at least five regulatory changes that would facilitate Smart Growth
6. Submit them to City Council for action by June 30, 2007
7. Rezone the area between Downtown and Poplar Streets by June 30, 2007
8. Adopt a Growth Management/ Annexation Plan by June 30, 2007
9. Implement an impact fee program by June 30, 2007
10. Review and amend, if necessary, regulations that inhibit the development of affordable housing by June 30,

Performance Measures

1. Date that the Planning Division software package is implemented
2. Date that a minor boundary approved process is adopted
3. Percent of area engineering firms met with regarding maps to streamline approval process
4. Date Zoning Map is available online
5. Number of Smart Growth regulatory changes identified
6. Date Smart Growth regulatory changes are submitted to Council
7. Date the area between Downtown and Poplar is rezoned
8. Date that the Growth Management/ Annexation Plan is adopted
9. Date an impact fee program is implemented
10. Date that the necessary Affordable Housing regulation amendments are submitted for approval

Highlights/Issues

For fiscal year 2007, the Accounting Technician position is being transferred from Planning to Code Enforcement to improve staffing assignments in the respective departments.

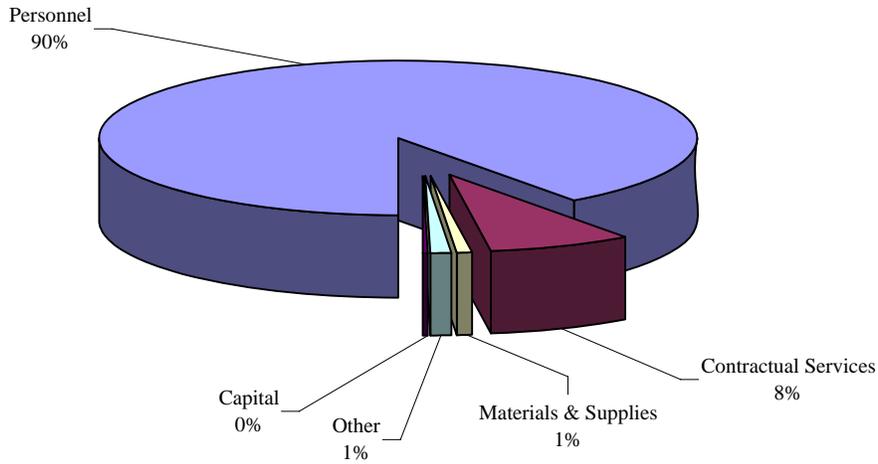
Planning Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Community Development Director	1	1
Associate Planner	1	1
Administrative Coordinator	1	-
Administrative Secretary	<u>1</u>	<u>1</u>
Total	4	3
Part-time Employees (Budget)	\$ -	\$ -

Planning Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Personnel	\$ 232,199	\$ 295,054	\$ 295,054	\$ 325,427
Contractual Services	22,388	25,039	24,439	27,821
Materials & Supplies	3,936	2,100	2,506	2,400
Other	4,277	4,500	4,000	4,000
Capital	-	2,500	1,500	1,500
Total Expenditures	\$ 262,801	\$ 329,193	\$ 327,499	\$ 361,148

Planning
FY 2007 Adopted Budget



City of Casper
PLANNING
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	PERSONNEL				
	SALARIES & WAGES				
5010	FULL TIME	\$ 165,499	\$ 216,224	\$ 216,224	\$ 254,664
5032	OVERTIME	5,051	5,500	5,500	5,000
	TOTAL SALARIES & WAGES	<u>170,550</u>	<u>221,724</u>	<u>221,724</u>	<u>259,664</u>
	OTHER PAY				
5170	DISABILITY LEAVE BUY-BACK	3,142	3,200	3,200	3,500
5172	CAR ALLOWANCE	3,600	3,600	3,600	3,600
	TOTAL OTHER PAY	<u>6,742</u>	<u>6,800</u>	<u>6,800</u>	<u>7,100</u>
	BENEFITS				
5111	HEALTH INSURANCE	19,350	28,802	28,802	22,488
5112	LIFE INSURANCE	372	653	653	643
5113	DISABILITY INSURANCE	1,014	1,109	1,109	1,191
5120	FICA/MEDICARE TAX	13,320	14,439	14,439	14,896
5130	RETIREMENT	13,970	15,024	15,024	15,597
5160	WORKERS COMPENSATION	6,881	6,503	6,503	3,849
	TOTAL BENEFITS	<u>54,908</u>	<u>66,530</u>	<u>66,530</u>	<u>58,663</u>
	TOTAL PERSONNEL	<u>232,199</u>	<u>295,054</u>	<u>295,054</u>	<u>325,427</u>

City of Casper
PLANNING
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5215	OTHER PROFESSIONAL SERVICES	65	500	500	500
5320	INSURANCE & BONDS	1,797	1,800	1,800	1,980
5330	TELECOMMUNICATIONS	2,870	3,000	3,300	3,000
5340	ADVERTISING	5,759	7,500	8,500	9,000
5350	PRINTING/REPRODUCTION	2,056	2,500	1,500	2,000
5360	TRAVEL	1,210	1,500	1,000	1,500
5370	TRAINING	943	1,000	1,000	1,500
5380	INTERDEPARTMENTAL SERVICES - FIXED	4,608	4,239	4,239	5,191
5392	ASSOCIATION DUES	450	500	600	650
5403	POSTAGE	2,631	2,500	2,000	2,500
	TOTAL CONTRACTUAL	22,388	25,039	24,439	27,821
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	2,879	1,500	2,000	1,800
5407	BOOKS, PERIODICALS, MAPS	967	500	400	500
5411	SAFETY SUPPLIES	90	100	106	100
	TOTAL MATERIALS & SUPPLIES	3,936	2,100	2,506	2,400
OTHER					
5820	PROGRAMS & PROJECTS	132	1,000	500	500
	PROPERTY REDEVELOPMENT	4,145	3,500	3,500	3,500
	TOTAL OTHER	4,277	4,500	4,000	4,000
CAPITAL					
5580	TECHNOLOGY	-	2,500	1,500	1,500
	TOTAL CAPITAL	-	2,500	1,500	1,500
	TOTAL	\$ 262,801	\$ 329,193	\$ 327,499	\$ 361,148

Code Enforcement

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Planning & Community Development
Code Enforcement

Mission: To promote health, safety, welfare and beautification through proactive enforcement of building, electronic and plumbing codes and City ordinances related to weeds, trash, junk vehicles, dangerous buildings and other miscellaneous ordinances.

Goals

1. Research the junk vehicle ordinance as it relates to commercial and industrial zones
2. Proactively work with other City departments to increase code compliance
3. Review and analyze building permit software for upgrading or replacement
4. Review and adopt the 2006 International Building Codes
5. Review building permit fee schedules
6. Increase public outreach efforts to disseminate information about adopted nuisance codes
7. Improve efficiency of the Code Enforcement Division

Objectives

1. Full review of junk vehicle ordinance, with all necessary changes submitted for approval by December 31, 2006
2. Establish a rotating chart on locations for weed mowing (i.e. CY, Poplar, 15th), so that Code Enforcement can automatically visit these areas on a rotating basis to ensure these areas are free and clear of weeds
3. Increase the number of interdepartmental code compliance efforts
4. Building permit software fully upgraded or replaced and installed by June 30, 2007
5. Attend the national conference for Code Enforcement Officers in Steamboat, Colorado in October 2006
6. 2006 International Building Codes adopted by June 30, 2007
7. Full review of building permit fees with all necessary changes submitted for approval by June 30, 2007
8. Increase the number of comprehensive public outreach campaigns
9. Work with Administrative Services and Information Technology to complete the implementation of the code enforcement software program by June 30, 2007
10. Accurately run reports off of our monthly log sheet and obtain access to GIS information on the "Map View" portion of the program (this is a parceling problem with Assessor's office)
11. Obtain access to the DMV in dealing with junk vehicles

Performance Measures

1. Date that junk vehicle ordinance revision and enhancements are completed
2. Date that the rotating week mowing chart is adopted
3. Number of interdepartmental code compliance projects completed
4. Date that building permit software is updated or installed
5. Date that 2006 International Building Code is adopted
6. Date that fall review of Building Permit Fees is completed
7. Number of comprehensive public information campaigns completed
8. Date that Code Enforcement software can accurately run reports for monthly log sheet
9. Date that Code Enforcement Software can access GIS " Map View"
10. Date that Code Enforcement Software can access the DMV database

Highlights/Issues

For FY07, an Accounting Technician position is being transferred from Planning to Code Enforcement.

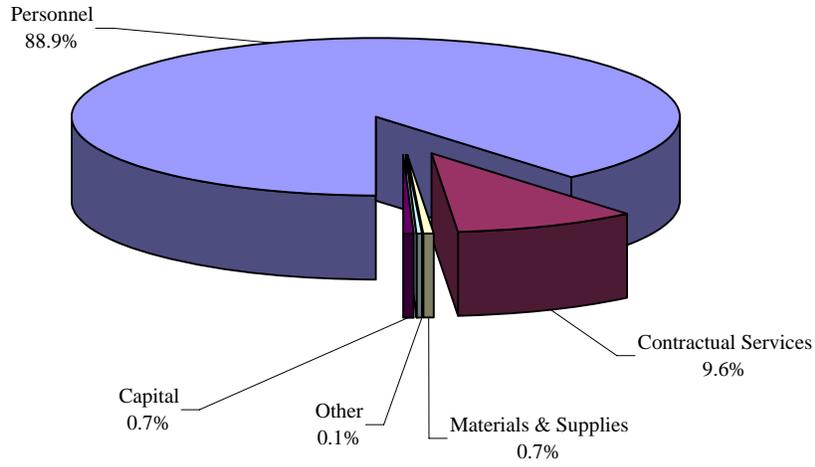
Code Enforcement Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Building Code Enforcement Manager	1	1
Building Inspector II	5	5
Code Enforcement Inspector	3	2
Code Enforcement Supervisor	0	1
Secretary II	1	1
Accounting Technician	0	1
Total	<u>10</u>	<u>11</u>
Part-time Employees (Budget)	\$ 530	\$ 530

Code Enforcement Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Personnel	\$ 523,089	\$ 644,449	\$ 622,988	\$ 741,183
Contractual Services	63,971	73,058	70,808	80,166
Materials & Supplies	5,834	5,200	6,000	5,500
Other	1,549	1,000	300	1,000
Capital	8,039	3,553	3,500	5,692
Total Expenditures	\$ 602,482	\$ 727,260	\$ 703,596	\$ 833,541

**Code Enforcement
FY 2007 Adopted Budget**



City of Casper
CODE ENFORCEMENT
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
PERSONNEL				
SALARIES & WAGES				
5010	\$ 384,730	\$ 484,775	\$ 463,644	\$ 552,799
5032	491	530	200	530
	385,220	485,305	463,844	553,329
OTHER PAY				
5041	-	-	-	-
5170	4,426	5,000	5,000	5,000
	4,426	5,000	5,000	5,000
BENEFITS				
5111	61,704	75,278	75,278	92,040
5112	850	953	953	1,143
5113	2,302	2,595	2,595	3,462
5120	28,460	33,402	33,402	43,139
5130	21,881	24,804	24,804	31,191
5160	18,246	17,112	17,112	11,880
	133,443	154,144	154,144	182,855
	523,089	644,449	622,988	741,183

City of Casper
CODE ENFORCEMENT
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL					
5260	LAWN AND TREE ABATEMENT	18,784	19,500	19,500	19,500
5270	EQUIPMENT REPAIRS	406	500	500	1,000
5320	INSURANCE & BONDS	7,852	7,852	7,852	8,637
5330	TELECOMMUNICATIONS	5,371	6,200	6,500	6,200
5350	PRINTING/REPRODUCTION	2,736	4,500	4,000	4,500
5360	TRAVEL	1,672	3,500	2,000	4,000
5370	TRAINING	1,855	3,500	4,000	4,000
5380	INTERDEPARTMENTAL SERVICES - FIXED	20,508	20,456	20,456	25,279
5392	ASSOCIATION DUES	690	1,050	1,000	1,050
5403	POSTAGE	4,097	6,000	5,000	6,000
	TOTAL CONTRACTUAL	63,971	73,058	70,808	80,166
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	4,926	4,000	4,500	4,000
5407	BOOKS, PERIODICALS, MAPS	908	1,200	1,500	1,500
	TOTAL MATERIALS & SUPPLIES	5,834	5,200	6,000	5,500
CAPITAL					
5580	TECHNOLOGIES	8,039	3,553	3,500	5,692
	TOTAL CAPITAL	8,039	3,553	3,500	5,692
OTHER					
5820	PROGRAMS & PROJECTS	1,549	1,000	300	1,000
	TOTAL OTHER	1,549	1,000	300	1,000
	TOTAL	\$ 602,482	\$ 727,260	\$ 703,596	\$ 833,541

Metropolitan Planning
Office
(MPO)

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Planning & Community Development
Metropolitan Planning Office

Mission: To administer the federal transportation dollars available to the Casper metropolitan area and develop plans for the extension, expansion and enhancement of the street, trail and transit facilities and transportation services in the community.

Goals

1. Implement the Long Range Transportation Plan and a City of Casper Walkability Plan
2. Reduce traffic in school zones and surrounding areas
3. Help to implement Smart Growth measures to increase walking, cycling and transit use in the metropolitan area
4. Increase public awareness of MPO information and issues

Objectives

1. Implement all objectives of the Long Range Transportation Plan
2. Review and update 100% of the Casper Area Trails Plan to include the completed sections of the Platte River Parkway in Paradise Valley, the Whitewater Park, the Platte River Commons Pathway, and the Casper Rail/Trail
3. Establish a cooperative school area traffic-calming program with the Natrona County School District by December 31, 2006
4. Complete the implementation of Poplar Street access management/corridor plan
5. Provide 100 hours of staff time assistance with the Platte River Parkway Trust
6. Provide at least 100 hours of assistance to the Platte River Parking Trust
7. Provide at least 100 hours of assistance to CATC
8. Have traffic counts placed on the City of Casper website

Performance Measures

1. Number of Long Range Transportation Plan objectives implemented
2. Percentage of Casper Area Trails Plan reviewed
3. Date that an NCSD cooperative department is established
4. Percent of Poplar Street Access plan developed
5. Percent of Poplar Street Access plan implemented
6. Hours of assistance provided to the Platte River Parkway Trust
7. Hours of assistance provided to CATC
8. Date that traffic counts are available on the City of Casper Website

Highlights/Issues

The full time director position was eliminated in this division and therefore the personnel budget decreased for the 2007 fiscal year.

This budget includes funding for the following programs and projects:

Contingency	\$	5,547
July through September expenses		15,000
Pedestrian Walkability Study		30,000
High Hazard Intersection Study		30,000
Traffic Counts/Counters		25,000
West Central Corridor Study Phase II		100,000
20/26 Corridor Enhancement Study		10,000
Sub Area Traffic Studies		35,000
Transit Marketing		10,000
Bar Nunn Projects		40,000
Total	\$	<u>300,547</u>

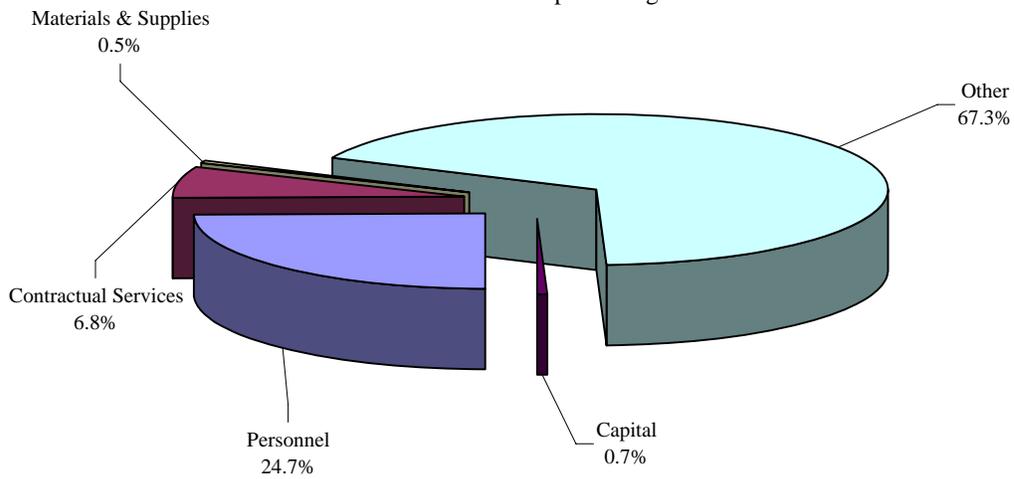
Metropolitan Planning Office Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Administrative Coordinator	1	1
Administrative Secretary	<u>1</u>	<u>1</u>
Total	2	2
Part-time Employees (Budget)	\$ -	\$ -

Metropolitan Planning Office Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Personnel	\$ 115,362	\$ 129,817	\$ 91,563	\$ 110,312
Contractual Services	21,101	22,054	23,054	30,304
Materials & Supplies	686	1,350	1,106	2,100
Other	81,618	227,370	204,319	300,547
Capital	2,397	2,500	2,500	3,000
Total Expenditures	\$ 221,163	\$ 383,091	\$ 322,542	\$ 446,263

**Metropolitan Planning Office
FY 2007 Adopted Budget**



City of Casper
METROPOLITAN PLANNING ORGANIZATION (MPO)
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	PERSONNEL				
	SALARIES & WAGES				
5010	FULL TIME	\$ 80,372	\$ 92,819	\$ 57,300	\$ 82,287
5032	OVERTIME	281	600	450	700
	TOTAL SALARIES & WAGES	<u>80,653</u>	<u>93,419</u>	<u>57,750</u>	<u>82,987</u>
	OTHER PAY				
5170	DISABILITY LEAVE BUY-BACK	819	800	851	900
5171	ACCRUED LEAVES PAYOFF	1,221	-	-	-
5172	CAR ALLOWANCES	2,200	2,400	-	-
	TOTAL OTHER PAY	<u>4,239</u>	<u>3,200</u>	<u>851</u>	<u>900</u>
	BENEFITS				
5111	HEALTH INSURANCE	15,312	16,728	16,728	13,284
5112	LIFE INSURANCE	195	218	218	209
5113	DISABILITY INSURANCE	490	588	588	521
5120	FICA/MEDICARE TAX	6,130	7,405	7,305	6,509
5130	RETIREMENT	4,581	5,496	5,422	4,693
5150	UNEMPLOYMENT COMPENSATION	1,184	-	-	-
5160	WORKERS COMPENSATION	2,576	2,763	2,701	1,209
	TOTAL BENEFITS	<u>30,469</u>	<u>33,198</u>	<u>32,962</u>	<u>26,425</u>
	TOTAL PERSONNEL	<u>115,362</u>	<u>129,817</u>	<u>91,563</u>	<u>110,312</u>

City of Casper
METROPOLITAN PLANNING ORGANIZATION (MPO)
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5320	INSURANCE & BONDS	3,752	3,864	3,864	4,250
5330	TELECOMMUNICATIONS	614	800	500	800
5340	ADVERTISING	844	700	700	850
5350	PRINTING/REPRODUCTION	260	500	300	500
5360	TRAVEL	1,209	2,000	3,000	3,000
5370	TRAINING	1,922	1,400	2,000	2,400
5380	INTERDEPARTMENTAL SERVICES - FIXED	5,436	5,060	5,060	6,425
5381	ADMIN/MANAGEMENT FEES	5,832	5,830	5,830	9,679
5391	OTHER CONTRACTUAL	465	600	700	600
5392	ASSOCIATION DUES	728	800	800	1,300
5403	POSTAGE	38	500	300	500
5820	PROGRAMS & PROJECTS	81,618	227,370	204,319	300,547
	TOTAL CONTRACTUAL	102,718	249,424	227,373	330,851
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	686	1,250	1,000	2,000
5411	SAFETY SUPPLIES	-	100	106	100
	TOTAL MATERIALS & SUPPLIES	686	1,350	1,106	2,100
CAPITAL					
5580	TECHNOLOGIES	2,397	2,500	2,500	3,000
	TOTAL CAPITAL	2,397	2,500	2,500	3,000
	TOTAL	\$ 221,163	\$ 383,091	\$ 322,542	\$ 446,263

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Police
Patrol
Investigations
Records
Administration/Training & Personnel

Police
Patrol

Mission: To provide pro-active patrol and timely response to calls for services to ensure that citizens feel safe in their homes, and on their streets.

Goals

1. Provide appropriate staffing levels for officer and public safety
2. Emphasize the importance of drunk driving enforcement
3. Increase communication between patrol and investigations
4. Increase traffic safety on city streets

Objectives

1. Maintain patrol availability factor of 45%
2. Increase ratio of officers to population
3. Reduce response time for priority calls
4. Lower the average BAC of DUI's to 12%.
5. Increase the ratio of DUI arrests to DUI related accidents
6. Decrease the percentage of accidents that are alcohol related
7. Increase FI (field interview) card submittals by 15%
8. Increase self-initiated vehicle stops by 15%
9. Increase the ratio of moving violations to injury accidents

Performance Measures

1. Patrol availability factor percentage
2. Number of actual officers/1,000 population
3. Response time for priority calls
4. Level of BAC of DUIs
5. Ratio of DUI arrests to DUI related accidents
6. Decrease the percentage of accidents that are alcohol related
7. Percentage increase of FI (field interview) card submittals
8. Percentage of increase of self-initiated vehicle stops
9. Ratio of moving violations to injury accidents

Police
Investigations

Mission: To conduct professional investigations of felony and misdemeanor crimes, to include the collection and storage of evidence, reports, affidavits and court testimony.

Goals

1. Enhance the execution and tracking of past and current investigations
2. Enhance computerization of the Investigations Unit
3. Enhance the performance of the Property/Evidence Unit
4. Improve the quality of reports

Objectives

1. Review cases on a weekly basis that are assigned to detectives
2. Have Patrol Division follow up on 100% of assigned cases that require it
3. Reduce the ratio of citizen complaints to the citizen controls
4. Increase clearance rates
5. Increase ratio of recovered property to stolen property
6. Incorporate case management system into CAD network by June 30, 2007
7. Complete computerization of Investigations Unit
8. Complete the computerization of Property/Evidence Unit to include link with State of Wyoming Division of Criminal Investigation by June 30, 2007
9. Conduct monthly and yearly audits in Property/Evidence Unit
10. Review follow-up on 100% of the deficient reports with Patrol Lieutenants
11. Reduce percentage of deficient reports

Performance Measures

1. Percent of cases that were reviewed on a weekly basis
2. Ratio of cases followed up by Patrol Division to number of cases requiring follow up
3. Ratio of citizen complaints to citizen contracts
4. Number of clearance rates by arrest/100 cases
5. Value of recovered property./value of stolen property
6. Date the case Management System is incorporated into CAD
7. Date that computerization of Investigations Unit is complete
8. Date that computerization of Property Evidence Unit is complete
9. Number of monthly and yearly audits of Property Evidence conducted
10. Percent of deficient reports reviewed and followed up on
11. Percent of deficient reports sent back to patrol

Police Records

Mission: To provide data entry, information retrieval and records maintenance services, in a timely manner to the Department, other law enforcement agencies and the public.

Goals

1. Cross-train all staff
2. Continue training for staff
3. Continue enhancements of the Computer Aided Dispatch (CAD) system
4. Continue to maintain a fast and efficient records management system

Objectives

1. Provide cross training in all specialties for all staff members
2. Provide training and testing for NCIC certification and re-certification for all required staff members
3. Provide training and testing for NCIC certification and re-certification for all required officers
4. Host one Uniform Crime Report (UCR) training session by June 30, 2007
5. Enact at least one major CAD enhancement
6. Increase the number of reports filed within 48 hours
7. Increase the number of counter requests completed in under 5 minutes

Performance Measures

1. Percent of staff being cross-trained in all specialties
2. Number of staff with NCIC certification plus percent of total staff with NCIC certification
3. Number of officers with NCIC certification plus percent of total officers with NCIC certification
4. Date that UCR training sessions are held
5. Number of major CAD enhancements enacted
6. Percent of reports filed within 48 hours
7. Percent of counter requests completed within 5 minutes

Police
Career Services

Mission: To provide in-service training courses, specialized training schools and recruiting efforts to ensure the citizens and businesses of Casper will receive high quality professional police services.

Goals

1. Provide appropriate professional training opportunities for department personnel
2. Continue recruiting efforts in surrounding areas and via the internet

Objectives

1. Maintain POST professional certification for all sworn personnel
2. Reduce injuries to officers through training
3. Maintain an applicant list of more than 5 individuals
4. Test for new applicants twice by June 30, 2007

Performance Measures

1. Percent of officers with POST professional certification
2. Number of duty related officer injuries
3. Number of applicants on active civil service hiring list
4. Number of applicant testing sessions held

Highlights/Issues

Included in this budget is an increase for both Adult and Juvenile Prisoner Care due to higher usage. Also, cell phones that were previously supplied to employees under Contrantual Services have been converted to a monthly allowance in the Other Pay expense category

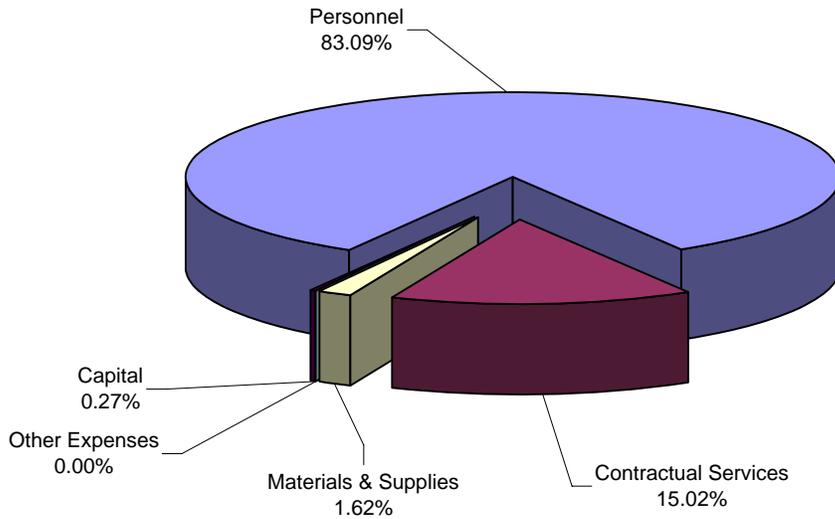
Police Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Police Chief	1	1
Deputy Police Chief	2	2
Lieutenants	3	3
Sergants	9	9
Officers	75	75
Administrative Secretary	1	1
Budget Specialist	1	1
Lead Records Specialist	1	1
Secretary II	2	2
Police Records Specialist	3	3
Property Evidence Coordinator	2	2
Crime Analyst	1	1
Victim Services Coordinator	1	1
Community Services Officers	2	2
Parking Enforcement Attendants	1	1
Records Supervisor	1	1
Total	<u>106</u>	<u>106</u>
Part-time Employees (Budget)	\$ 15,703	\$ 16,614

Police Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Personnel	\$ 6,153,817	\$ 6,931,115	\$ 6,933,639	\$ 7,531,800
Contractual Services	1,238,984	1,298,622	1,299,441	1,361,297
Materials & Supplies	167,287	131,000	153,454	147,000
Other Expenses	-	150	110	150
Capital	30,121	33,425	33,225	24,225
Total Expenditures	\$ 7,590,209	\$ 8,394,312	\$ 8,419,869	\$ 9,064,472

**Police
FY 2007 Adopted Budget**



City of Casper
POLICE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005		FY 2006		FY2007	
	ACTUAL		REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL						
SALARIES & WAGES						
5010	FULL TIME	\$ 4,429,403	\$ 5,017,982	\$ 5,017,977	\$ 5,561,363	
5020	PART TIME	6,410	15,703	15,703	16,614	
5032	OVERTIME	154,112	181,305	178,963	185,000	
	TOTAL SALARIES & WAGES	4,589,925	5,214,990	5,212,643	5,762,976	
OTHER PAY						
5033	HOLIDAY PAY	88,235	93,600	93,600	93,600	
5170	DISABILITY LEAVE BUY-BACK	41,034	44,000	44,000	44,000	
5171	ACCRUED LEAVES PAYOFF	65,528	36,400	36,544	36,400	
5175	PHONE ALLOWANCE	1,760	14,400	14,400	14,400	
	TOTAL OTHER PAY	206,762	209,200	209,344	209,200	
BENEFITS						
5111	HEALTH INSURANCE	605,243	679,132	679,132	744,288	
5112	LIFE INSURANCE	9,769	11,179	11,218	11,668	
5113	DISABILITY INSURANCE	25,839	32,145	32,354	36,587	
5120	FICA/MEDICARE TAX	93,097	137,478	137,923	152,016	
5130	RETIREMENT	391,411	429,545	432,207	474,628	
5150	UNEMPLOYMENT COMPENSATION	-	-	90	100	
5160	WORKERS COMPENSATION	231,771	217,446	218,728	135,337	
5176	CLOTHING ALLOWANCE	-	-	-	5,000	
	TOTAL BENEFITS	1,357,130	1,506,925	1,511,652	1,559,623	
	TOTAL PERSONNEL	6,153,817	6,931,115	6,933,639	7,531,800	

City of Casper
POLICE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	CONTRACTUAL SERVICES				
5214	MEDICAL TESTING SERVICES	15,296	16,500	17,500	10,000
5218	INVESTIGATION	8,140	8,000	9,500	10,000
5225	RECRUITMENT/SELECTION	25,033	12,000	22,000	20,000
5227	PRISONER CARE-ADULT	379,486	548,500	500,000	500,000
5228	PRISONER CARE-JUVENILE	108,321	94,000	124,000	124,000
5270	EQUIPMENT REPAIRS	1,616	3,700	3,700	3,700
5300	BUILDING RENT	119,920	85,000	100,000	100,000
5303	EQUIPMENT RENTAL	13,555	5,000	15,000	5,000
5320	INSURANCE & BONDS	122,474	125,272	125,750	139,599
5330	TELECOMMUNICATIONS	42,938	30,600	30,600	30,600
5332	RADIO	26,654	25,950	12,000	15,000
5350	PRINTING/REPRODUCTION	8,884	7,000	7,700	7,000
5360	TRAVEL	25,287	25,109	25,000	25,109
5370	TRAINING	33,109	30,000	26,000	30,000
5380	INTERDEPARTMENTAL SERVICES	189,276	183,513	183,513	241,835
5381	ADMINISTRATION FEES	18,000	18,729	18,729	20,005
5390	PHOTO SERVICE	400	2,000	500	500
5391	OTHER CONTRACTUAL	51,878	30,149	30,149	30,149
5392	ASSOCIATION DUES	2,521	3,000	1,800	2,000
5403	POSTAGE	15,396	16,000	16,000	16,000
5820	PROGRAMS & PROJECTS	30,800	28,600	30,000	30,800
	TOTAL CONTRACTUAL	1,238,984	1,298,622	1,299,441	1,361,297

City of Casper
POLICE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	25,341	20,000	22,000	23,000
5401	OPERATING SUPPLIES	31,355	19,000	25,000	25,000
5404	OTHER MATERIALS & SUPPLIES	12,983	8,500	11,500	10,000
5405	UNIFORMS	64,920	49,500	65,000	54,500
5407	BOOKS, PERIODICALS, MAPS	4,282	3,600	2,500	2,600
5410	PHOTO SUPPLIES	737	1,500	300	500
5411	SAFETY EQUIPMENT	179	-	-	-
5412	TRAINING SUPPLIES	2,448	2,000	1,800	2,000
5454	CANINE PROGRAM	6,379	7,500	7,500	9,500
5458	CRIME PREVENTION	2,533	1,500	2,154	1,500
5459	EVIDENCE SUPPLIES	8,047	8,000	7,000	8,000
5460	INVESTIGATION SUPPLIES	2,382	3,900	2,500	3,900
5463	PATROL SUPPLIES	3,893	5,000	5,000	5,000
5466	STREET DRUG UNIT SUPPLIES	1,809	1,000	1,200	1,500
	TOTAL MATERIALS & SUPPLIES	167,287	131,000	153,454	147,000
CAPITAL					
5580	TECHNOLOGIES	17,588	13,425	14,225	14,225
5740	LIGHT EQUIPMENT	12,533	20,000	19,000	10,000
	TOTAL CAPITAL	30,121	33,425	33,225	24,225
OTHER EXPENSES					
5830	BAD DEBT EXPENSE	-	150	110	150
	TOTAL OTHER EXPENSES	-	150	110	150
	TOTAL	\$ 7,590,209	\$ 8,394,312	\$ 8,419,869	\$ 9,064,472

Fire

Administration

Prevention

Operations

Training

Fire
Administration

Mission: To provide for the public safety needs of our community with skill and compassion

Goals

1. Provide assistance to employees and their families
2. Prepare to meet the needs of Casper's changing population by using community risk assessment, future growth projections and customer service expectations
3. Research and develop staffing proposal based on projected growth, customer service expectations, service delivery areas and community risk assessment

Objectives

1. Research emergency employee/family assistance programs and policies from at least four other fire departments in the country.
2. Train 100% of employees and 75% of family members in regards to the Fire Department's emergency employee/family assistance program and policy.
3. Publish a final report on future demographics, population numbers and future geographical boundaries by August 30, 2006
4. Create a comprehensive list of recommended services to be delivered by the department by December 31, 2006
5. Organize a citizen focus group to evaluate recommended service delivery list by December 31, 2006
6. Create a final delivery report to include risk assessment and findings by March 1, 2007
7. Provide proposed service delivery report to the City Manager by March 30, 2007
8. Evaluate staffing in reference to fire prevention, operations, training and administration using all applicable research data by December 31, 2006
9. Develop staffing proposal to include costs, numbers, and types of positions by March 1, 2007
10. Present staffing proposal to the City Manager in priority order by March 30, 2007

Performance Measures

1. Number of employee/family assistance programs researched
2. Percent of employees trained with emergency employee/family assistance policy
3. Date that final report on future demographics is published
4. Date that a history of services is submitted
5. Date that a citizen focus group is convened
6. Date that a staffing evaluation is complete
7. Date that staffing proposal is complete
8. Date that staffing proposal is submitted to the City Manager

Fire
Prevention

Mission: To provide for the public safety of our community with skill and compassion

Goals

1. Identify opportunities to reduce community insurance rates
2. Evaluate needs for additional fire stations

Objectives

1. Complete updated ISO rating study by December 31, 2006
2. Develop ISO education piece for City Manager and City Council by January 31, 2007
3. Present updated ISO study to City Manager and City Council by March 31, 2007
4. Create and formalize response time benchmarks by December 31, 2006
5. Conduct station location study based on future growth projections to determine the need for new or the relocation of existing fire stations by March 31, 2007

Performance Measures

1. Date updated ISO rating study is completed
2. Date ISO education piece is finished
3. Date ISO education piece is presented
4. Date response time benchmarks are adopted
5. Date station location study is completed

Fire
Operations

Mission: To provide for the public safety of our community with skill and compassion

Goals

1. Conduct an EMS delivery assessment.
2. Research and identify optimal response apparatus for the future based on projected service areas and growth.

Objectives

1. Research and evaluate EMS historical data by December 31, 2006
2. Project future EMS calls through 2025 by December 31, 2006
3. Contact at least five similar communities for information on their types of EMS delivery methods by December 31, 2006
4. Develop a list of EMS delivery options by December 31, 2006
5. Conduct cost/benefit analysis and identify applicable costs for each service delivery option by January 31, 2007
6. Determine the level of EMS delivery that will be provided by the department by February 28, 2007
7. Deliver formal EMS delivery proposal to the City Manager by March 31, 2007
8. Research new fire apparatus use trends by December 31, 2006
9. Evaluate research data on future service delivery areas, community risk assessment and customer service needs by December 31, 2006
10. Conduct cost/benefit analysis on each type of apparatus by January 31, 2007
11. Publish report of recommendations on the optimal types of response apparatus and associated costs for the future by June 30, 2007

Performance Measures

1. Date historical research is complete
2. Date that formal projections are complete
3. Number of communities contacted who provide EMS
4. Date that the list of options is finalized
5. Date that the cost/benefit analysis of service delivery is complete
6. Date that the service delivery levels are adopted
7. Date that formal EMS delivery proposal is published
8. Date that fire apparatus research is complete
9. Date that research data is fully compiled
10. Date that the apparatus cost/benefit analysis is complete
11. Date that report on optimal types of response apparatus and associated costs published

Fire
Training

Mission: To provide for the public safety of our community with skill and compassion

Goals

1. Develop and conduct an internal training needs assessment.
2. Develop and implement a formal officer development program.

Objectives

1. Evaluate current training and conduct research to identify the training needs of the department by December 31, 2006
2. Conduct a cost/benefit analysis and identify applicable budgetary costs by December 31, 2006
3. Develop and implement a comprehensive training plan based on identified needs by June 30, 2007
4. Conduct research on best practices and identify specific officer development needs within the department by Decmebr 31, 2007
5. Identify specific instructional curriculum by March 31, 2007
6. Identify personnel who whill attend this program by March 31, 2007
7. Develop and implement a formal evaluation instrument to measure the effectiveness of each annual officer development program by June 30, 2007
8. Send 25% of eligible personnel through training program

Performance Measures

1. Date training research is completed
2. Date cost/benefit analysis is completed
3. Date final training plan is published
4. Date research on best practices is published
5. Date specific curriculum is identified
6. Date eligible personnel are identified
7. Date formal evalaution instrument is applied to all relevant programs
8. Percentage of eligible employees who successfully complete training program

Highlights/Issues

The budget reflects the negotiated compensation and benefits package for FY 07.

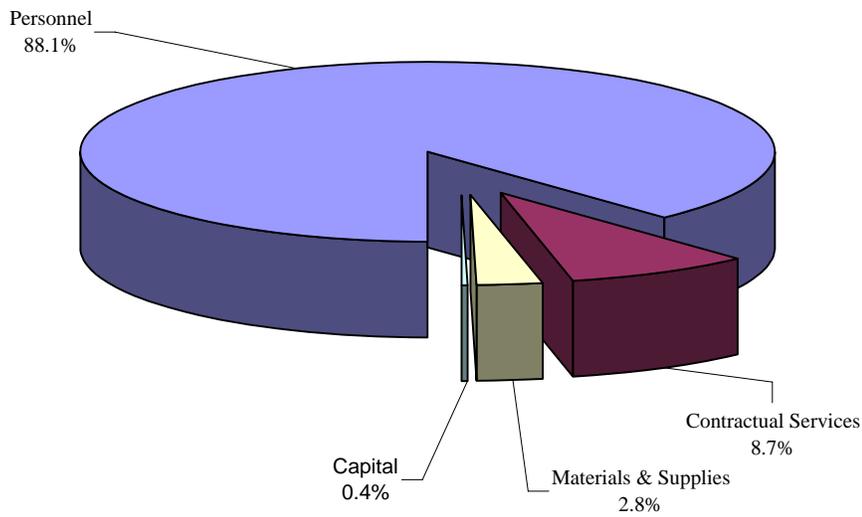
Fire Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Fire Chief	1	1
Division Chief	3	3
Ahft Commander	3	3
Fire Prevention Officer II	3	3
Captian	15	15
Engineer	21	21
Firefighter	27	27
Administrative Secretary	1	1
Secretary II	1	1
Total	<u>75</u>	<u>75</u>
Part-time Employees (Budget)	\$ -	\$ -

Fire Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Personnel	\$ 4,981,653	\$ 5,132,169	\$ 5,132,827	\$ 5,698,093
Contractual Services	447,273	483,267	483,487	564,915
Materials & Supplies	169,279	181,786	188,032	182,001
Capital	12,646	16,500	25,500	26,000
Total Expenditures	\$ 5,610,852	\$ 5,813,722	\$ 5,829,846	\$ 6,471,009

Fire
FY 2007 Adopted Budget



City of Casper
FIRE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
PERSONNEL				
SALARIES & WAGES				
5010	\$ 3,412,721	\$ 3,467,072	\$ 3,467,072	\$ 4,046,211
5020	1,360	-	-	-
5032	378,369	391,642	408,642	113,640
5034	-	-	-	271,000
	3,792,450	3,858,714	3,875,714	4,430,851
OTHER PAY				
5033	72,282	88,000	88,000	88,850
5035	3,537	720	720	720
5036	803	600	-	-
5170	5,941	5,950	5,136	8,000
5171	2,547	50,000	37,855	35,000
	85,109	145,270	131,711	132,570
BENEFITS				
5111	452,644	501,672	501,672	537,720
5112	7,553	8,066	8,066	7,985
5113	2,055	2,588	2,588	2,551
5120	45,584	54,557	53,377	53,240
5130	404,993	403,008	402,132	435,873
5160	191,267	158,294	157,567	97,303
	1,104,095	1,128,185	1,125,402	1,134,672
	4,981,653	5,132,169	5,132,827	5,698,093

City of Casper
FIRE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5214	MEDICAL TESTING SERVICES	30,515	30,200	30,200	34,500
5250	WATER	9,816	9,200	9,200	9,600
5270	EQUIPMENT REPAIRS	25,840	25,000	25,000	25,000
5271	OFFICE MACHINE REPAIRS	3,190	3,300	3,300	3,300
5276	MAINTENANCE AGREEMENTS	16,569	15,912	15,912	15,602
5320	INSURANCE & BONDS	18,394	18,945	18,945	20,840
5330	TELECOMMUNICATIONS	37,087	36,000	36,000	36,000
5340	ADVERTISING	724	500	720	500
5350	PRINTING/REPRODUCTION	7,659	6,165	6,165	6,165
5360	TRAVEL	18,072	19,000	19,000	19,000
5370	TRAINING	20,810	31,000	31,000	31,000
5380	INTERDEPARTMENTAL SERVICES	226,756	253,445	253,445	326,788
5392	ASSOCIATION DUES	2,469	2,500	2,500	3,000
5403	POSTAGE	1,919	1,700	1,700	1,700
5480	HEAT	12,986	14,000	14,000	14,700
5481	ELECTRICITY	14,469	16,400	16,400	17,220
	TOTAL CONTRACTUAL	447,273	483,267	483,487	564,915
MATERIALS AND SUPPLIES					
5400	OFFICE SUPPLIES	3,825	5,500	5,500	5,500
5401	OPERATING SUPPLIES	77,478	95,986	98,986	95,986
5412	TRAINING SUPPLIES	16,421	14,900	17,600	17,600
5408	CUSTODIAL SUPPLIES	14,113	14,300	14,300	15,815
5405	UNIFORMS	51,350	45,100	45,100	45,100
5410	PHOTO SUPPLIES	891	1,000	1,546	-
5411	SAFETY EQUIPMENT	1,952	2,000	2,000	2,000
5404	OTHER MATERIALS & SUPPLIES	3,249	3,000	3,000	-
	TOTAL MATERIALS & SUPPLIES	169,279	181,786	188,032	182,001

City of Casper
FIRE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CAPITAL				
5540	LIGHT EQUIPMENT	4,295	6,000	15,000	15,000
5580	TECHNOLOGIES	8,351	10,500	10,500	11,000
	TOTAL CAPITAL	12,646	16,500	25,500	26,000
	TOTAL	\$ 5,610,852	\$ 5,813,722	\$ 5,829,846	\$ 6,471,009

Public Services

Engineering

Traffic

Streets

Cemetery

Parks

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Engineering

Public Services
Engineering

Mission: To enhance community livability by providing stewardship of the public infrastructure and community environment through professional oversight of infrastructure construction projects and infrastructure impact

Goals

1. Improve coordination between Engineering and Planning Division
2. Increase public support, education, and awareness of construction activities

Objectives

1. Prepare at least 3 periodic project, site plan, and subdivision reports throughout FY07
2. Set-up at least 3 meetings with the planning division to review plans and establish an engineering approval process
3. Publish at least 3 construction project news releases

Performance Measures

1. Number of project, site plan, and subdivision reports reviewed
2. Percentage of project, site plan, and subdivision reports reviewed out of total planning reports
3. Number of Engineering/Planning meetings scheduled
4. Number of construction project news releases published

Highlights/Issues

No significant changes are planned for this cost center.

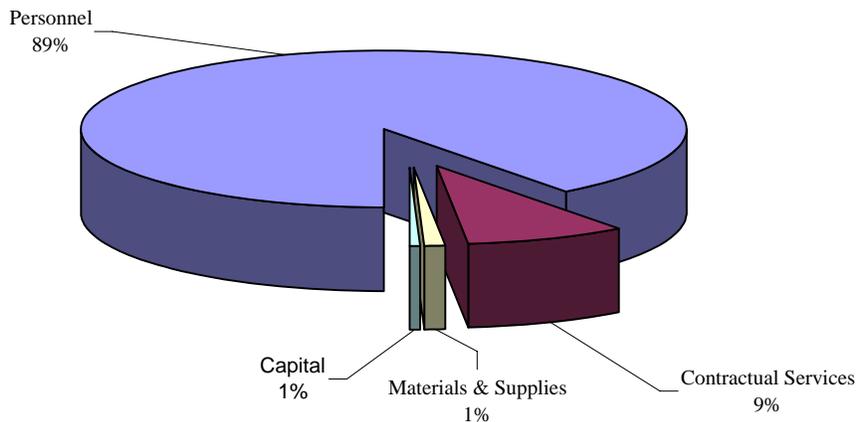
Engineering Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Public Services Director	1	1
City Engineer	1	1
Associate Engineer	3	3
Senior Engineering Technician	1	1
Engineeint Technician	1	1
Engineering Technician II	2	2
Administrative Analyst	2	2
Administrative Secretary	1	1
Secretery II	1	1
Total	<u>13</u>	<u>13</u>
Part-time Employees (Budget)	\$ 11,440	\$ 12,104

Engineering Budget Summary

	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimated</u>	<u>FY 2007 Adopted</u>
Personnel	\$ 900,514	\$ 957,884	\$ 957,717	\$ 1,017,746
Contractual Services	102,468	121,340	105,792	98,638
Materials & Supplies	10,862	20,167	10,882	13,367
Capital	7,313	5,000	5,000	6,000
Total Expenditures	\$ 1,021,157	\$ 1,104,391	\$ 1,079,391	\$ 1,135,751

**Engineering
FY 2007 Adopted Budget**



City of Casper
ENGINEERING
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	\$ 654,361	\$ 697,044	\$ 704,044	\$ 761,993
5020	PART TIME	10,223	11,440	11,440	12,104
5032	OVERTIME	7,870	2,132	2,132	2,132
	TOTAL SALARIES & WAGES	672,453	710,616	717,616	776,229
OTHER PAY					
5031	STANDBY TIME	4,884	4,605	3,491	4,605
5170	DISABILITY LEAVE BUY-BACK	7,056	8,357	6,577	8,300
5171	ACCRUED LEAVES PAYOFF	9,761	-	-	-
5172	CAR ALLOWANCES	-	800	800	1,000
	TOTAL OTHER PAY	21,701	13,762	10,868	13,905
BENEFITS					
5111	HEALTH INSURANCE	75,348	99,420	99,420	95,076
5112	LIFE INSURANCE	1,330	1,720	1,500	1,655
5113	DISABILITY INSURANCE	3,989	4,295	4,500	4,779
5120	FICA/MEDICARE TAX	51,015	56,002	52,380	60,452
5130	RETIREMENT	42,568	45,680	45,044	48,407
5160	WORKERS COMPENSATION	32,111	26,389	26,389	17,243
	TOTAL BENEFITS	206,360	233,506	229,233	227,612
	TOTAL PERSONNEL	900,514	957,884	957,717	1,017,746

City of Casper
ENGINEERING

FY 2007 Budget
(Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5217	ENGINEERING SERVICES	341	6,000	5,500	6,000
5320	INSURANCE & BONDS	6,400	6,591	6,591	7,250
5330	TELECOMMUNICATIONS	8,496	9,000	8,700	9,000
5350	PRINTING/REPRODUCTION	2,078	2,000	1,700	2,000
5360	TRAVEL	3,795	7,400	7,500	8,000
5370	TRAINING	4,275	6,000	5,500	7,000
5380	INTERDEPARTMENTAL SERVICES - FIXED	11,817	13,474	13,474	14,088
5391	OTHER CONTRACTUAL	61,700	66,575	51,827	40,000
5392	ASSOCIATION DUES	2,500	2,500	2,500	2,800
5403	POSTAGE	1,065	1,800	2,500	2,500
	TOTAL CONTRACTUAL	102,468	121,340	105,792	98,638
MATERIALS AND SUPPLIES					
5400	OFFICE SUPPLIES	7,088	14,867	5,893	7,867
5401	OPERATING SUPPLIES	915	2,300	2,300	2,300
5404	OTHER MATERIALS & SUPPLIES	1,518	1,500	1,225	1,500
5407	BOOKS, PERIODICALS, MAPS	979	1,000	1,000	1,200
5411	SAFETY EQUIPMENT	362	500	464	500
	TOTAL MATERIALS & SUPPLIES	10,862	20,167	10,882	13,367
CAPITAL					
5580	TECHNOLOGIES	7,313	5,000	5,000	6,000
	TOTAL CAPITAL	7,313	5,000	5,000	6,000
	TOTAL	\$ 1,021,157	\$ 1,104,391	\$ 1,079,391	\$ 1,135,751

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Streets

Public Services
Streets

Mission: Maintenance of city streets, and storm sewers.

Goals

1. Maintain city streets and storm sewers
2. Increase efficiency of recordkeeping and ability to determine allocation of costs for for maintenance activities

Objectives

1. Investigate two new technologies for repair of concrete and asphalt pavements by October 2006
2. Test a remote sensing weather station for installation in Southern part of community by March 31, 2007
3. Investigate the installation of automated vehicle locators onto steet sweepers and snow plow trucks
4. Develop work order system by October 2006

Performance Measures

1. Number of new products demonstrated for repair of concrete and asphalt pavements
2. Date that the demonstration of remote sensing weather station is complete
3. Date the investigation of automatic vehicle locators is complete
4. Date of completion of the internal work order system for preventative maintenance work activities

Highlights/Issues

An increase in overtime is recommended due to the increased costs of plowing snow on the increased miles of roads.

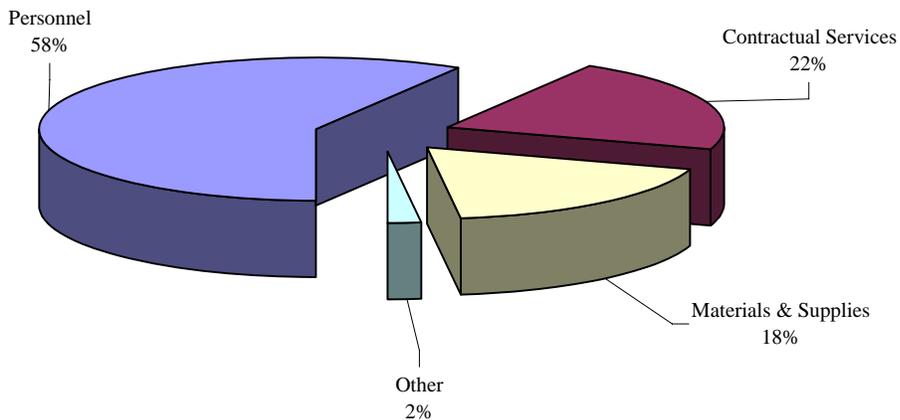
Streets Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
Streets Supervisor	4	4
Equipment Operators	23	23
Total	27	27
Part-time Employees (Budget)	\$ 34,320	\$ 36,311

Streets Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Personnel	\$ 1,660,226	\$ 1,836,645	\$ 1,895,912	\$ 2,005,769
Contractual Services	613,696	633,425	633,245	737,967
Materials & Supplies	693,415	615,975	636,500	614,500
Other	17,820	78,045	69,060	69,060
Total Expenditures	\$ 2,985,156	\$ 3,164,090	\$ 3,234,717	\$ 3,427,296

Streets
FY 2007 Adopted Budget



City of Casper
STREETS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
PERSONNEL				
SALARIES & WAGES				
5010	\$ 1,114,814	\$ 1,260,934	\$ 1,261,117	\$ 1,364,244
5020	42,103	34,320	35,058	36,311
5032	86,280	100,000	167,854	150,000
	1,243,196	1,395,254	1,464,029	1,550,555
OTHER PAY				
5170	5,311	6,500	8,278	8,500
	5,311	6,500	8,278	8,500
BENEFITS				
5111	177,840	182,976	182,976	197,268
5112	2,674	3,119	3,119	3,098
5113	6,617	8,053	8,053	9,217
5120	92,545	106,761	101,975	117,201
5130	67,883	77,320	73,767	83,380
5160	62,962	56,662	53,715	36,551
5171	1,197	-	-	-
	411,718	434,891	423,605	446,715
	1,660,226	1,836,645	1,895,912	2,005,769

City of Casper
STREETS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	CONTRACTUAL SERVICES				
5303	EQUIPMENT RENTAL	5,060	5,000	5,000	5,000
5320	INSURANCE & BONDS	13,757	14,169	14,169	15,586
5330	TELECOMMUNICATIONS	2,900	2,500	2,500	2,500
5332	RADIO	698	2,000	2,000	2,000
5350	PRINTING/REPRODUCTION	838	2,000	2,000	2,000
5360	TRAVEL	4,841	4,000	4,000	2,000
5370	TRAINING	4,616	4,000	4,000	2,000
5380	INTERDEPARTMENTAL SERVICES	579,708	579,756	579,576	686,881
5382	BALEFILL	-	10,000	10,000	10,000
5391	OTHER CONTRACTUAL	1,279	10,000	10,000	10,000
	TOTAL CONTRACTUAL SERVICES	613,696	633,425	633,245	737,967
	MATERIALS & SUPPLIES				
5400	OFFICE SUPPLIES	2,241	2,500	2,500	2,500
5401	OPERATING SUPPLIES	27,141	35,000	35,000	35,000
5404	OTHER MATERIALS & SUPPLIES	36,555	61,475	60,000	60,000
5405	UNIFORMS	8,410	10,000	10,000	10,000
5407	BOOKS, PERIODICALS, MAPS	887	1,500	1,500	1,500
5411	SAFETY EQUIPMENT	2,184	2,500	2,500	2,500
5467	STORM SEWER SUPPLIES	4,390	3,000	25,000	3,000
5468	SMALL TOOLS & EQUIPMENT	6,117	10,000	10,000	10,000
5473	BASE COURSE	28,957	35,000	35,000	35,000
5474	HOT MIX	349,841	225,000	225,000	225,000
5475	CONCRETE	25,159	30,000	30,000	30,000
5476	ICE CONTROL SUPPLIES	201,533	200,000	200,000	200,000
	TOTAL MATERIALS & SUPPLIES	693,415	615,975	636,500	614,500
	OTHER				
5820	PROGRAM & PROJECTS - STORM WATER OPERATION	17,820	78,045	69,060	69,060
	TOTAL OTHER	17,820	78,045	69,060	69,060
	TOTAL	\$ 2,985,156	\$ 3,164,090	\$ 3,234,717	\$ 3,427,296

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Traffic

Public Services
Traffic

Mission: Maintenance of city owned traffic signals, traffic signs, and street signs

Goals

1. Reduce vehicular and pedestrian traffic accidents
2. Increase efficiency of recordkeeping and ability to determine allocation of costs for maintenance activities
3. Enhance the signage of school zones

Objectives

1. Stripe 10% more streets with inlaid tape than paint by September 9, 2006
2. Improve signing or signalization at two major signalized intersections to increase visibility by October 2006
3. Institute a work order system within Traffic to record and track work activities by November 2006
4. Improve the safety of two school crossing zones through new technology by March 31, 2007

Performance Measures

1. Lineal footage of striping tape placed in lieu of paint
2. Date of completion of signing/signalization of two signalized intersections
3. Date of completion of an internal work order system for Traffic Division
4. Date of completion of two school crossing zones

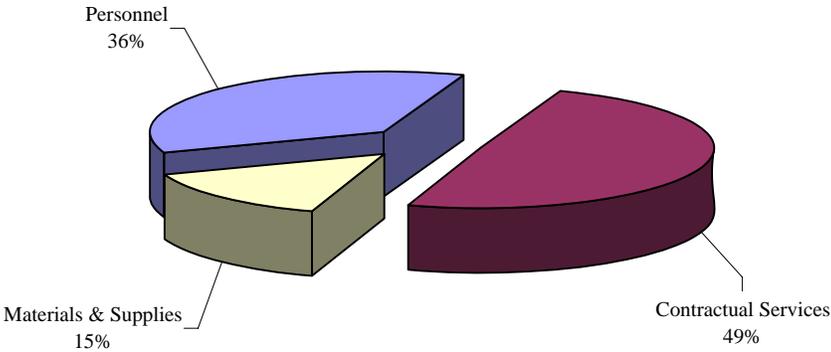
Highlights/Issues

No significant changes are planned in this cost center

Traffic Staffing Summary			
	<u>FY 2006</u>	<u>FY 2007</u>	
Full Time Employees			
Traffic Maintenance Supervisor	1	1	
Signal Electrical Technician I	1	1	
Traffic Technician II	4	4	
Total	<u>6</u>	<u>6</u>	
Part-time Employees (Budget)	\$ 52,000	\$ 55,016	

Traffic Budget Summary				
	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimated</u>	<u>FY 2007 Adopted</u>
Personnel	\$ 370,907	\$ 416,569	\$ 406,012	\$ 439,421
Contractual Services	544,420	624,022	604,314	600,976
Materials & Supplies	161,958	172,847	172,500	176,500
Total Expenditures	<u>\$ 1,077,286</u>	<u>\$ 1,213,438</u>	<u>\$ 1,182,826</u>	<u>\$ 1,216,897</u>

Traffic
FY 2007 Adopted Budget



City of Casper
TRAFFIC
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	PERSONNEL				
	SALARIES & WAGES				
5010	FULL TIME	\$ 233,144	\$ 254,744	\$ 245,241	\$ 270,603
5020	PART TIME	34,635	52,000	52,000	55,016
5032	OVERTIME	21,129	20,000	20,000	22,000
	TOTAL SALARIES & WAGES	288,908	326,744	317,241	347,619
	OTHER PAY				
5170	DISABILITY LEAVE BUY-BACK	1,068	1,000	1,003	1,000
5171	ACCRUED LEAVES PAYOFF	537	-	1,535	-
	TOTAL OTHER PAY	1,605	1,000	2,538	1,000
	BENEFITS				
5111	HEALTH INSURANCE	27,828	31,560	31,560	34,728
5112	LIFE INSURANCE	611	692	692	688
5113	DISABILITY INSURANCE	1,394	1,637	1,637	1,822
5120	FICA/MEDICARE TAX	21,506	25,286	24,187	26,842
5130	RETIREMENT	14,505	15,820	15,004	16,370
5160	WORKERS COMPENSATION	14,550	13,830	13,153	8,352
5176	CLOTHING ALLOWANCE	-	-	-	2,000
	TOTAL BENEFITS	80,395	88,825	86,233	90,802
	TOTAL PERSONNEL	370,907	416,569	406,012	439,421

City of Casper
TRAFFIC
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
CONTRACTUAL SERVICES				
5270	-	1,000	1,000	1,000
5277	192	3,500	3,500	3,500
5303	1,977	2,000	2,000	2,000
5320	8,759	9,022	9,022	9,924
5330	6,757	7,000	7,000	7,000
5332	1,007	1,000	1,000	1,000
5360	6,033	3,000	3,000	3,000
5370	1,752	11,416	11,416	3,000
5380	36,660	43,376	43,376	47,552
5391	11,337	21,708	17,000	17,000
5394	6,034	6,000	6,000	6,000
5480	56	-	-	-
5481	463,856	515,000	500,000	500,000
	TOTAL CONTRACTUAL	544,420	604,314	600,976
MATERIALS & SUPPLIES				
5400	4,992	4,000	4,000	4,000
5401	22,316	23,357	20,000	20,000
5404	12,022	12,000	12,000	12,000
5405	1,457	2,090	2,000	-
5411	489	500	500	500
5448	90,942	103,200	100,000	100,000
5468	1,688	2,000	2,000	2,000
5470	24,061	24,000	28,000	34,000
5471	3,991	1,700	4,000	4,000
	TOTAL MATERIALS & SUPPLIES	161,958	172,500	176,500
	TOTAL	\$ 1,077,286	\$ 1,213,438	\$ 1,182,826
			\$	\$ 1,216,897

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Cemetery

Public Services
Cemetery

Mission: To maintain and provide interment services at Highland Park Cemetery.

Goals

1. Enhance the appearance and functionality of Highland Park Cemetery

Objectives

1. Reconstruct 100% of dirt roadways
2. Reestablish 100% of boundary fence between Life Steps Campus and Cemetery

Performance Measures

1. Percent of roadway paved
2. Percent of fence installed between Life Steps Campus and Cemetery

Highlights/Issues

No significant changes are planned for this cost center

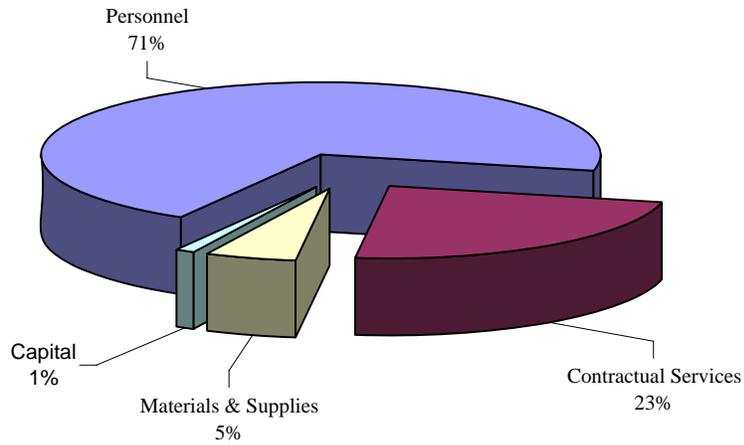
Cemetery Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
Cemetery Supervisor	1	1
Municipals Services Worker II	2	2
Total	3	3
Part-time Employees (Budget)	\$ 74,360	\$ 78,673

Cemetery Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Personnel	\$ 256,924	\$ 279,972	\$ 281,419	\$ 298,214
Contractual Services	87,940	95,066	99,066	99,036
Materials & Supplies	17,710	21,591	21,591	21,591
Capital	-	10,000	10,000	5,000
Total Expenditures	\$ 362,574	\$ 406,629	\$ 412,076	\$ 423,841

Cemetery
FY 2007 Adopted Budget



City of Casper
CEMETERY
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
PERSONNEL				
SALARIES & WAGES				
5010	\$ 125,764	\$ 133,650	\$ 133,466	\$ 145,764
5020	58,390	74,360	74,360	78,673
5032	13,150	13,350	14,000	14,000
	197,304	221,360	221,826	238,437
OTHER PAY				
5170	-	1,130	1,130	1,130
	-	1,130	1,130	1,130
BENEFITS				
5111	18,096	15,780	15,780	17,364
5112	299	347	362	362
5113	737	855	855	1,764
5120	15,181	17,432	17,432	19,007
5130	7,995	8,249	9,220	8,848
5150	7,561	5,300	5,300	5,300
5160	9,751	9,519	9,514	5,914
5176	-	-	-	450
	59,620	57,482	58,463	58,646
	256,924	279,972	281,419	298,214

City of Casper
CEMETERY
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5250	WATER	66,606	66,000	70,000	70,000
5320	INSURANCE & BONDS	2,353	2,423	2,423	2,665
5330	TELECOMMUNICATIONS	310	370	370	370
5370	TRAINING	923	2,750	2,750	2,750
5380	INTERDEPARTMENTAL SERVICES - FIXED	17,748	18,523	18,523	23,251
5391	OTHER CONTRACTUAL	-	5,000	5,000	-
	TOTAL CONTRACTUAL	87,940	95,066	99,066	99,036
MATERIALS & SUPPLIES					
5401	OPERATING SUPPLIES	1,240	1,691	1,691	1,691
5404	OTHER MATERIALS & SUPPLIES	13,357	16,000	16,000	16,000
5411	SAFETY EQUIPMENT/SUPPLIES	283	300	300	300
5480	HEAT-NATURAL GAS/PROPANE/BUTANE	1,805	2,100	2,100	2,100
5481	ELECTRICITY	1,025	1,500	1,500	1,500
	TOTAL MATERIALS & SUPPLIES	17,710	21,591	21,591	21,591
CAPITAL					
5580	TECHNOLOGIES	-	10,000	10,000	5,000
	TOTAL CAPITAL	-	10,000	10,000	5,000
	TOTAL	\$ 362,574	\$ 406,629	\$ 412,076	\$ 423,841

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Parks

Public Services

Parks

Mission: Maintenance of city parks, drainage ways, trails, rights of way and athletic fields

Goals

1. Reduce potable water consumption by encouraging xericape landscape design
2. Enhance Casper's Urban Forest
3. Rehabilitate Nancy English Park
4. Increase efficiency of record keeping and ability to determine allocation of costs for maintenance

Objectives

1. Replace at least 2 areas of existing high water use landscaping with sustainable, low water use landscaping by December 2007
2. Water North Casper Soccer Field Complex with at least 50% raw water
3. Plant 100 new trees in Casper Urban Forest by December 2006
4. Complete Nancy English rehabilitation project by June 2007
5. Institute work order system into park maintenance by September 2006

Performance Measures

1. Number of high water landscaping sites replaced with low water landscaping
2. Ratio of raw water to total water used for watering of North Casper Soccer Field Complex
3. Number of new trees planted in city owned properties by December 2006
4. Completion date of Nancy English reclamation project
5. Date of work order system completion

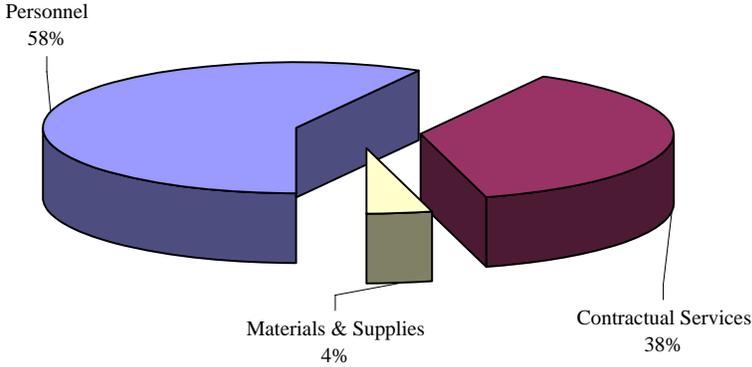
Highlights/Issues

No significant changes are planned for this cost center.

Parks Staffing Summary			
	<u>FY 2006</u>	<u>FY 2007</u>	
Full Time Employees			
Parks Manager	1	1	
Parks Crew Supervisor	4	4	
Equipment Operator II	2	2	
Construction Maintenance Worker	1	1	
Municipal Services Worker II	8	8	
Secretary II	1	1	
Total	<u>17</u>	<u>17</u>	
Part-time Employees (Budget)	\$ 198,488	\$ 213,602	

Parks Budget Summary				
	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2006</u>	<u>FY 2007</u>
	<u>Actual</u>	<u>Revised</u>	<u>Estimated</u>	<u>Adopted</u>
Personnel	\$ 1,236,466	\$ 1,388,496	\$ 1,383,829	\$ 1,508,094
Contractual Services	817,558	928,108	930,927	985,193
Materials & Supplies	96,438	107,602	109,952	104,183
Capital	-	-	-	3,000
Total Expenditures	<u>\$ 2,150,462</u>	<u>\$ 2,424,206</u>	<u>\$ 2,424,708</u>	<u>\$ 2,600,470</u>

Parks
FY 2007 Adopted Budget



City of Casper
PARKS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	\$ 744,010	\$ 816,666	\$ 816,666	\$ 894,919
5020	PART TIME	148,558	198,488	198,488	213,602
	TOTAL SALARIES & WAGES	892,568	1,015,154	1,015,154	1,108,521
OTHER PAY					
5032	OVERTIME	43,881	50,000	50,000	56,000
5041	SUPPLEMENTAL PAY	-	-	-	-
5170	DISABILITY LEAVE BUY-BACK	10,143	15,000	10,323	15,000
5171	ACCRUED LEAVES PAYOFF	3,536	-	-	7,221
	TOTAL OTHER PAY	57,560	65,000	60,323	78,221
BENEFITS					
5111	HEALTH INSURANCE	114,504	117,960	117,960	129,804
5112	LIFE INSURANCE	1,883	2,200	2,210	2,276
5113	DISABILITY INSURANCE	4,350	5,172	5,172	6,092
5120	FICA/MEDICARE TAX	70,487	83,075	83,075	92,127
5130	RETIREMENT	43,778	49,785	49,785	54,535
5150	UNEMPLOYMENT COMPENSATION	1,964	2,080	2,080	2,080
5160	WORKERS COMPENSATION	46,560	44,685	44,685	28,054
5172	CAR ALLOWANCE	2,400	2,496	2,496	2,496
5176	CLOTHING ALLOWANCE	-	-	-	3,000
5180	DEFERRED COMPENSATION	411	889	889	889
	TOTAL BENEFITS	286,338	308,342	308,352	321,352
	TOTAL PERSONNEL	1,236,466	1,388,496	1,383,829	1,508,094

City of Casper
PARKS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CONTRACTUAL SERVICES			
5250	293,049	325,000	340,000	344,000
5303	58,725	93,837	70,000	70,000
5320	41,720	42,971	42,971	47,268
5330	10,077	12,000	10,573	12,000
5332	432	1,555	1,555	1,555
5360	1,693	5,000	5,000	5,000
5370	2,750	6,500	6,500	6,500
5380	312,324	332,865	332,865	380,740
5382	4,890	7,000	7,000	7,000
5387	4,754	2,250	1,500	-
5391	2,630	8,380	8,380	8,380
5403	15	500	500	500
5480	2,456	2,250	2,083	2,250
5481	82,043	88,000	102,000	100,000
	817,558	928,108	930,927	985,193

City of Casper
PARKS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	MATERIALS & SUPPLIES				
5400	OFFICE SUPPLIES	4,329	5,000	4,931	5,000
5401	OPERATIONS SUPPLIES	8,239	10,000	10,000	10,000
5404	OTHER MATERIALS & SUPPLIES	5,006	5,673	5,673	4,173
5405	UNIFORMS	2,220	2,210	2,630	2,810
5411	SAFETY SUPPLIES	2,412	3,000	3,000	3,000
5439	VEHICLES SUPPLIES	1,939	2,500	2,500	2,500
5444	LANDSCAPING SUPPLIES	18,404	24,972	24,972	17,000
5450	I-25 CLEANUP	10,066	11,247	11,246	10,500
5453	ATHLETIC FIELD SERVICES	9,982	10,000	12,000	20,000
5461	IRRIGATION SUPPLIES	30,752	30,000	30,000	27,000
5468	SMALL TOOLS & EQUIPMENT	3,089	3,000	3,000	2,200
	TOTAL MATERIALS & SUPPLIES	96,438	107,602	109,952	104,183
	CAPITAL				
5580	TECHNOLOGY	-	-	-	3,000
	TOTAL CAPITAL	-	-	-	3,000
	TOTAL	2,150,462	2,424,206	2,424,708	2,600,470

Fort Caspar

Leisure Services
Fort Caspar

Mission: To provide public access and protect the integrity of artifacts representing the social and natural history of Fort Caspar, the City of Casper, and the State of Wyoming, which have been acquired for education, research, interpretation and exhibition.

Goals

1. Continue the 1% #12 Fort Caspar Museum Expansion Project

Objectives

1. Have building constructed within budget projection
2. Have building fully constructed by June 30, 2007

Performance Measures

1. Ratio of actual building cost to projected building cost
2. Date building is fully constructed

Highlights/Issues

An increase in overtime is recommended to cover the cost of paying for overtime hours worked rather than allowing compensation Time leave balances to increase and be banked.

The capital expenditures for buildings represents installation of a security system for the museum.

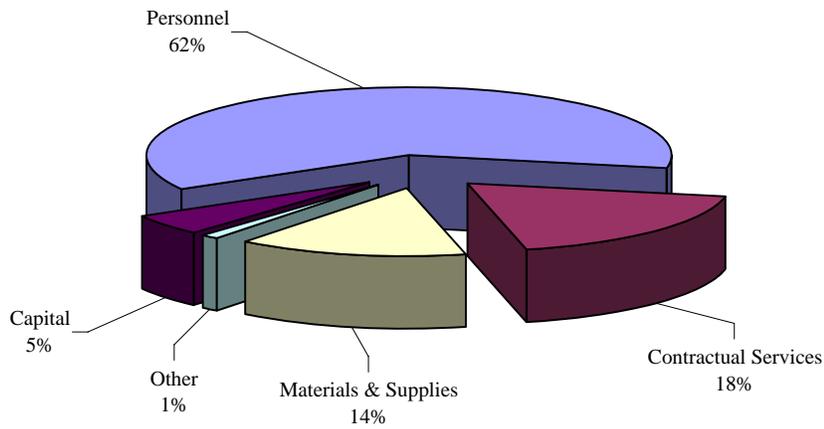
Fort Caspar Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
Cemetery Supervisor	1	1
Municipals Services Worker II	2	2
Total	3	3
 Part-time Employees (Budget)	 \$ 25,376	 \$ 30,788

Fort Caspar Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Personnel	\$ 193,280	\$ 210,535	\$ 210,750	\$ 239,847
Contractual Services	52,538	65,647	63,980	71,869
Materials & Supplies	43,779	55,550	41,854	55,400
Other	3,194	4,100	3,500	4,100
Capital	11,894	15,000	15,000	20,000
Total Expenditures	\$ 304,685	\$ 350,832	\$ 335,084	\$ 391,216

**Fort Caspar
FY 2007 Adopted Budget**



City of Casper
FORT CASPAR
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
PERSONNEL				
SALARIES & WAGES				
5010	\$ 124,711	\$ 133,506	\$ 131,021	\$ 146,684
5020	19,025	25,376	25,400	30,788
5032	2,074	1,500	3,900	8,000
	145,809	160,382	160,321	185,471
OTHER PAY				
5033	431	624	616	200
5170	2,497	2,601	2,885	3,000
	2,929	3,225	3,501	3,200
BENEFITS				
5111	19,620	20,436	20,436	22,467
5112	299	326	326	495
5113	735	809	809	984
5120	11,012	12,532	12,532	14,538
5130	7,226	7,427	7,427	8,817
5160	5,650	5,398	5,398	3,875
	44,542	46,928	46,928	51,176
	193,280	210,535	210,750	239,847

City of Casper
FORT CASPAR
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5250	WATER	1,486	1,750	1,650	1,750
5276	MAINTENANCE AGREEMENTS	450	540	540	540
5281	ALARM	1,428	1,700	1,700	1,700
5320	INSURANCE & BONDS	4,018	4,138	4,138	4,552
5330	TELECOMMUNICATIONS	2,102	3,000	2,500	3,000
5340	ADVERTISING	3,825	5,500	4,700	5,500
5350	PRINTING/REPRODUCTION	1,146	1,600	1,581	1,600
5360	TRAVEL	2,403	4,150	4,150	4,500
5370	TRAINING	892	1,000	1,000	1,000
5380	INTERDEPARTMENTAL SERVICES - FIXED	17,160	15,519	15,519	17,977
5391	OTHER CONTRACTUAL	8,406	15,700	15,700	12,700
5403	POSTAGE	443	850	602	850
5480	ENERGY - NATURAL GAS	2,331	3,000	3,000	5,000
5481	ENERGY - ELECTRICITY	5,264	6,000	6,000	10,000
5820	PROGRAMS & PROJECTS	1,182	1,200	1,200	1,200
	TOTAL CONTRACTUAL	52,538	65,647	63,980	71,869
City of Casper					
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	915	900	900	900
5401	OPERATING SUPPLIES	3,126	2,300	2,300	2,300
5404	OTHER MATERIALS & SUPPLIES.	88	200	154	200
5405	UNIFORMS	531	500	500	500
5411	SAFETY EQUIPMENT	-	1,000	1,000	1,000
5441	RESALE SUPPLIES	27,848	43,500	30,000	43,500
5451	ARTIFACTS	9,807	5,150	5,000	5,000
5455	CASPAR COLLINS DAYS SUPPLIES	1,200	1,200	1,200	1,200
5462	LIVING HISTORY SUPPLIES	262	800	800	800
	TOTAL MATERIALS & SUPPLIES	43,779	55,550	41,854	55,400

City of Casper
FORT CASPAR
 FY 2007 Budget
 (Budget Basis)

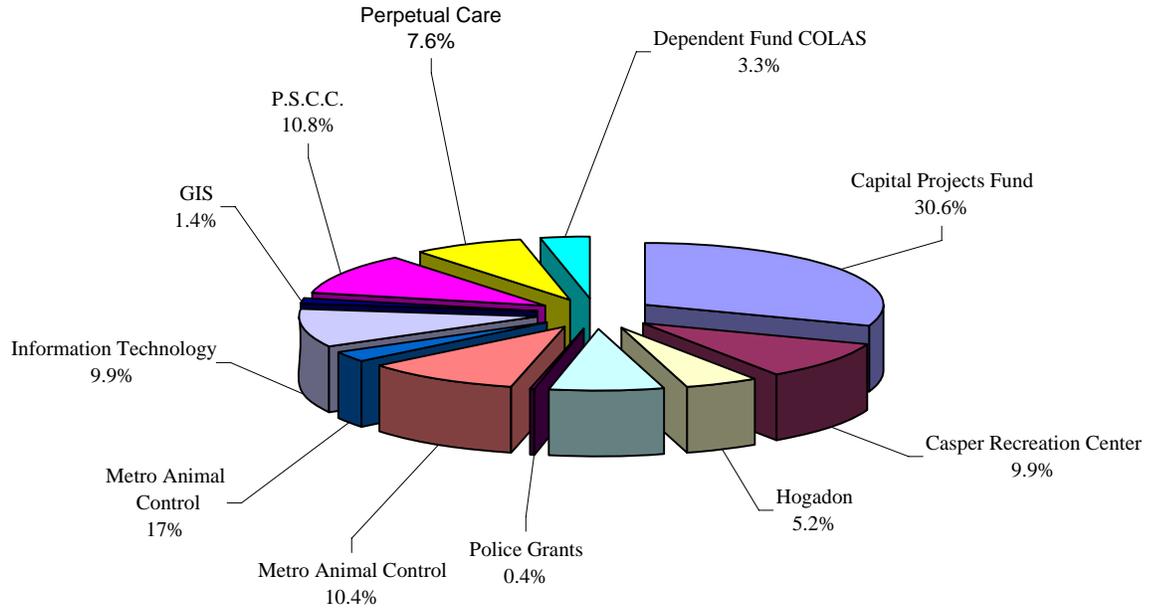
OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	OTHER			
5831	3,194	4,100	3,500	4,100
	3,194	4,100	3,500	4,100
	CAPITAL			
5520	4,841	10,000	10,000	15,000
5530	-	2,500	2,500	2,500
5580	7,053	2,500	2,500	2,500
	11,894	15,000	15,000	20,000
	TOTAL			
	\$ 304,685	\$ 350,832	\$ 335,084	\$ 391,216

Transfer To Other Funds

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Transfers to Other Funds

Transfers to Other Funds FY 2007 Adopted Budget



City of Casper
OPERATING TRANSFERS OUT
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	OPERATING TRANSFER OUT (TO:)			
5900 ALL FUNDS	-	-	-	-
CAPITAL PROJECTS FUND	1,726,802	1,430,400	1,430,400	1,568,608
CAPITAL EQUIPMENT FUND	473,629	709,167	709,167	-
CASPER RECREATION CENTER	-	533,790	533,790	504,642
HOGADON FUND	353,414	282,110	282,110	266,724
CASPER EVENTS CENTER	-	76,438	76,438	-
TRANSIT SERVICES	357,872	398,035	398,035	390,891
POLICE GRANTS	-	-	-	20,000
METRO ANIMAL CONTROL FUND	512,088	554,890	554,890	532,103
BUILDINGS & GROUNDS FUND	436,236	177,207	177,207	152,180
HISTORIC TRAILS GIFT SHOP	-	-	-	-
INFORMATION TECHNOLOGY	365,100	505,393	505,393	507,019
GIS FUND	34,104	68,499	68,499	69,655
CENTRAL GARAGE	119,296	353,801	353,801	-
P.S.C.C. FUND	-	694,124	694,124	551,449
PERPETUAL CARE	-	390,726	390,726	388,409
HEALTH INSURANCE	350,000	-	-	-
CITY HALL FUND	-	46,461	46,461	-
DEPENDENT FUNDS COLA'S	-	-	-	170,731
TOTAL TRANSFERS TO	4,728,541	6,221,041	6,221,041	5,122,411

Capital Funds

Capital Projects

Capital Equipment

Optional One Cent #12 Sales Tax

Optional One Cent #13 Sales Tax

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Capital Projects

Capital Projects Fund

The Capital Projects Fund accounts for the funding and expenditures for construction or acquisition of major projects. Funding sources include Optional One Cent Sales Tax, contributions, grants and the proceeds from the occasional sale of real property.

Highlights/Issues:

Projects and costs to be funded in FY07 include:

Investment Management Fees	\$	10,000
Casper Events Center Window Replacements		110,000
Nicolaysen Art Museum Floor		50,000
City Hall Energy Project		100,000
Contingent Street Project (Financed With Special Assessments)		1,700,000
Jackson Street Park		413,705
Garden Creek Improvements		199,410
Highland Park Master Plan		12,000
Parking Lot Demonstration Project		33,000
Mountain Plaza Loop Road		568,126
Garden Creek Improvements		170,000
Raw Water Irrigation Project		140,000
Youth Baseball Field		246,000
Fort Caspar Building Expansion		1,114,786
Ice Arena Dasher Boards		4,000
Yellowstone Highway Project		1,000,000
Financial Software		27,600
Collector and Arterial Streets		150,000
Park Improvements		300,000
Platte River Parkway Project		300,000
BE WELL Program		25,262

Projects and costs cont'd

** Speedway Improvements	50,000
Turnout gear for Fire Dept	100,000
Automated fingerprint ID system for Police Department	58,118
Cooler- Metro Animal Control	45,000
Fencing improvements- Highland cemetery	250,000
Concession upgrades- Casper Events Center	200,000
City Hall-Lighting improvements	110,490
I-beam painting at Ice Arena	100,000
Time and attendance reporting system- Payroll	310,000
Planning consultation	200,000
Environmental audit	50,000
Mobile file storage-Administrative Services	45,000
Sharepoint Portal Software	25,000
Municipal Court Software	25,000
	\$ 8,242,497

Capital Projects Budget Summary

	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
Revenues				
Intergovernmental	\$ 249,353	\$ 7,533,370	\$ 1,235,096	\$ 1,170,000
Charges for Services	85,555	-	225,577	-
Interest	101,058	80,000	240,380	200,000
Miscellaneous	438,171	104,450	799,803	15,000
Transfers In	17,192,732	7,038,900	13,005,448	7,243,771
Total Revenues	\$ 18,066,869	\$ 14,756,720	\$ 15,506,304	\$ 8,628,771
Expenditures				
Contractual Services	\$ 11,962	\$ 116,980	\$ 16,872	\$ 10,000
Capital	12,812,931	24,092,336	15,283,688	8,232,497
Transfers	1,741,690	-	-	-
Total Expenditures	\$ 14,566,583	\$ 24,209,316	\$ 15,300,560	\$ 8,242,497

City of Casper
CAPITAL PROJECTS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES					
INTERGOVERNMENTAL					
4220	GRANTS	\$ 249,353	\$ 7,533,370	\$ 1,235,096	\$ 1,170,000
	TOTAL INTERGOVERNMENTAL	249,353	7,533,370	1,235,096	1,170,000
CHARGES FOR SERVICES					
4443	LEASE FEES	85,555	-	225,577	-
	TOTAL CHARGES FOR SERVICES	85,555	-	225,577	-
INTEREST					
4600	INTEREST-INVESTMENT	101,058	80,000	240,380	200,000
	TOTAL INTEREST	101,058	80,000	240,380	200,000
MISCELLANEOUS					
4730	GAIN/LOSS ON SALE OF ASSETS	-	-	54,756	-
4733	CONTRIBUTIONS	429,671	94,450	744,732	5,000
4735	MISCELLANEOUS	8,500	10,000	315	10,000
	TOTAL MISCELLANEOUS	438,171	104,450	799,803	15,000
OPERATING TRANSFERS IN (FROM)					
4800	OPERATING TRANSFERS IN	17,192,732	7,038,900	13,005,448	7,243,771
	TOTAL OPERATING TRANSFERS IN	17,192,732	7,038,900	13,005,448	7,243,771
	TOTAL REVENUES	18,066,869	14,756,720	15,506,304	8,628,771

City of Casper
CAPITAL PROJECTS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
EXPENSES				
CONTRACTUAL SERVICES				
5210	4,822	8,000	12,822	10,000
5391	7,140	108,980	4,050	-
	11,962	116,980	16,872	10,000
CAPITAL				
5520	2,236,014	2,379,696	1,659,380	1,374,786
5530	10,576,917	21,712,640	13,624,308	6,857,711
	12,812,931	24,092,336	15,283,688	8,232,497
OPERATING TRANSFERS				
5900	1,741,690	-	-	-
	1,741,690	-	-	-
	14,566,583	24,209,316	15,300,560	8,242,497
	3,500,286	(9,452,596)	205,744	386,274
PRIOR YEAR ENCUMBRANCES CARRYOVER				
ADOPTED BUDGET PLUS ENCUMBRANCES				

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Capital Equipment

Capital Equipment Fund

The Capital Equipment Fund accounts for the funding and expenditures related to acquisition of major capital equipment, with the majority of the funding derived from grants, Optional One Cent Sales Tax and transfers from the General Fund.

Highlights/Issues:

Equipment and costs to be funded in FY07 include:

Investment Management Fees	\$	4,000
City Manager		
Network Upgrades		700,000
Code Enforcement		
Pickups (2)		40,000
Engineering		
Passenger Vehicles (2)		30,000
Casper Events Center		
Tractor		22,000
Lift for Disabled Persons		10,000
Fire Department		
Passenger Vehicle (2)		90,000
Hoses & Tools		20,000
Pickups (1)		30,000
Miscellaneous Equipment		20,000
Police Department		
Passenger Vehicles (10)		250,000
Parks Department		
Trencher		50,000
Mower		22,000
Top Dresser		21,000
Tractor		22,000
Cemetery		
Compressor		14,000
Tamper		3,000
Central Garage		
One Ton Trucks (1)		30,000

Highlights/Issues - Continued:

Equipment and costs to be funded in FY07 include:

Streets

Dump Trucks (2)	230,000
Roller	33,000
Spreaders (3)	45,000
Vactor Truck	250,000

Traffic

Light Emitting Diode (LED) Message Sign	11,000
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Ice Arena

Concession Equipment	2,000
Tables & Chairs	10,000

Recreation

Custodial Equipment	5,000
Tables & Chairs	2,000
Fitness Equipment	12,000

Aquatics

Concession Equipment	2,000
Vacuums	4,000

\$ 1,984,000

Capital Equipment Budget Summary

	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimate</u>	<u>FY 2007 Adopted</u>
Revenues				
Intergovernmental	\$ 2,883,132	\$ 295,900	\$ 788,251	\$ -
Miscellaneous	135,195	75,000	127,211	130,000
Transfers In	<u>3,031,417</u>	<u>1,958,225</u>	<u>1,958,225</u>	<u>1,160,000</u>
Total Revenues	\$ <u>6,049,744</u>	\$ <u>2,329,125</u>	\$ <u>2,873,687</u>	\$ <u>1,290,000</u>
Expenditures				
Capital	\$ <u>3,953,217</u>	\$ <u>4,794,814</u>	\$ <u>3,951,554</u>	\$ <u>1,984,000</u>
Total Expenditures	\$ <u>3,953,217</u>	\$ <u>4,794,814</u>	\$ <u>3,951,554</u>	\$ <u>1,984,000</u>

City of Casper
CAPITAL EQUIPMENT
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	REVENUES				
	MISCELLANEOUS REVENUE				
4220	GRANTS	\$ 2,883,132	\$ 295,900	\$ 788,251	\$ -
4600	INTEREST	70,230	65,000	120,000	120,000
4735	MISCELLANEOUS REVENUE	64,965	10,000	7,211	10,000
	TOTAL MISCELLANEOUS REVENUE	3,018,327	370,900	915,462	130,000
	OPERATING TRANSFERS				
4800	OPERATING TRANSFERS	3,031,417	1,958,225	1,958,225	1,160,000
	TOTAL OPERATING TRANSFERS IN	3,031,417	1,958,225	1,958,225	1,160,000
	TOTAL REVENUE	6,049,744	2,329,125	2,873,687	1,290,000
	OTHER				
5740	HEAVY EQUIPMENT	30,125	1,051,825	1,034,264	587,000
5750	LIGHT EQUIPMENT	1,159,551	1,119,571	904,640	697,000
5900	TECHNOLOGIES	2,763,541	2,623,418	2,012,650	700,000
	TOTAL OTHER	3,953,217	4,794,814	3,951,554	1,984,000
	TOTAL EXPENSES	3,953,217	4,794,814	3,951,554	1,984,000
	NET FUND	2,096,527	(2,465,689)	(1,077,867)	(694,000)

Optional One Cent #12

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Optional One Cent #12 Sales Tax

This fund accounts for the revenue generated by, and related expenditures and transfers of, the Optional One Cent #12 Sales Tax in effect for the four year period that will end during FY 2007.

Highlights/Issues:

FY07 is the final year for the Optional One Cent Sales Tax #12 period. In November 2006, voters will vote on continuing the optional sales tax through the next four years.

Optional One Cent #12 Sales Tax Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Taxes	\$ 12,309,995	\$ 12,942,980	\$ 13,900,000	\$ 9,200,000
Miscellaneous	102,855	100,000	100,280	100,000
Total Revenues	\$ 12,412,849	\$ 13,042,980	\$ 14,000,280	\$ 9,300,000
Expenditures				
Contractual Services	\$ 436,324	\$ 518,939	\$ 498,778	\$ 469,000
Other	1,066,191	20,161	5,000	4,000,000
Transfers Out	10,463,762	11,417,028	11,522,929	7,479,740
Total Expenditures	\$ 11,966,277	\$ 11,956,128	\$ 12,026,707	\$ 11,948,740

City of Casper
ONE CENT #12
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES				
TAXES				
4030	\$ 12,309,995	\$ 12,942,980	\$ 13,900,000	\$ 9,200,000
MISCELLANEOUS				
4600	102,855	100,000	100,280	100,000
	12,412,849	13,042,980	14,000,280	9,300,000
EXPENSES				
CONTRACTUAL				
5210	8,644	9,000	9,000	9,000
5820	1,086,352	20,161	5,000	4,000,000
6124	400,000	400,000	400,000	400,000
6429	-	-	-	-
6434	-	29,778	29,778	-
6630	-	60,000	60,000	60,000
6631	7,519	-	-	-
	1,502,515	518,939	503,778	4,469,000
OPERATING TRANSFERS				
5900	10,463,762	11,417,028	11,522,929	7,479,740
	10,463,762	11,417,028	11,522,929	7,479,740
	11,966,277	11,935,967	12,026,707	11,948,740
	446,573	1,107,013	1,973,573	(2,648,740)

Optional One Cent #13

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Optional One Cent #13 Sales Tax

This fund accounts for the revenue generated by, and related expenditures and transfers of, the Optional One Cent #13 Sales Tax, if approved by the voters. If it is approved with the November 2006 election, it will be in effect for

Highlights/Issues:

In the November 2006 election, voters will vote on continuing the optional sales tax through February 2011. The optional sales tax has been approved twelve successive times.

Optional One Cent #13 Sales Tax Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Taxes	\$ -	\$ -	\$ -	\$ 4,000,000
Miscellaneous	-	-	-	10,000
Total Revenues	\$ -	\$ -	\$ -	\$ 4,010,000
Expenditures				
Contractual	\$ -	\$ -	\$ -	\$ 4,010,000
Transfers Out	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ 4,010,000

City of Casper
ONE CENT #13
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
REVENUES					
TAXES					
4030	SALES/USE TAX	\$ -	\$ -	\$ -	\$ 4,000,000
MISCELLANEOUS					
4600	INTEREST INCOME	-	-	-	10,000
	TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,010,000</u>
EXPENSES					
CONTRACTUAL					
5820	PROGRAMS & PROJECTS	-	-	-	4,010,000
	TOTAL CONTRACTUAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,010,000</u>
OPERATING TRANSFERS OUT (TO)					
5900	GENERAL FUND	-	-	-	-
	TOTAL OPERATING TRANSFERS	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL EXPENSES	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,010,000</u>
	NET FUND	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Enterprise Funds

Water Distribution

Water Treatment Plant

Sewer

Wastewater Treatment Plant

Refuse Collection

Balefill

Aquatics

Golf Course

Ice Arena

Casper Recreation Center

Hogadon

Casper Events Center

Parking Lots

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Water Distribution

City of Casper
Water Fund
Income Statement
(Budget Basis)
FY 2007

	<u>FY 2005</u> <u>Actual</u>	<u>FY 2006</u> <u>Revised</u>	<u>FY 2006</u> <u>Estimate</u>	<u>FY 2007</u> <u>Adopted</u>
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 8,042,384	\$ 8,782,230	\$ 8,596,723	\$ 9,305,469
Miscellaneous	342,342	308,147	357,147	360,499
Total	<u>8,384,726</u>	<u>9,090,377</u>	<u>8,953,870</u>	<u>9,665,968</u>
Expenses				
Personnel Services	1,807,591	2,003,473	1,942,328	2,136,219
Contractual	1,226,610	1,754,632	1,668,776	1,626,097
Materials & Supplies	4,193,451	4,668,107	4,566,498	4,856,232
Depreciation	649,992	650,000	650,000	650,000
Debt Service & Interest	241,264	216,726	216,726	449,367
Bad Debt and Claims	-	20,000	20,000	20,000
Total	<u>8,118,907</u>	<u>9,312,938</u>	<u>9,064,328</u>	<u>9,737,915</u>
Operating Income (Loss)	<u>265,818</u>	<u>(222,561)</u>	<u>(110,458)</u>	<u>(71,947)</u>
<u>Non-operating Activity</u>				
Revenues				
Interest	269,819	235,000	284,000	279,000
Miscellaneous	72,523	73,147	73,147	81,499
Total	<u>342,342</u>	<u>308,147</u>	<u>357,147</u>	<u>360,499</u>
Expenses				
Bad Debt	-	15,000	15,000	15,000
Claims	-	5,000	5,000	5,000
Total	<u>-</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Non-operating Income(Loss)	<u>342,342</u>	<u>288,147</u>	<u>337,147</u>	<u>340,499</u>
<u>Capital Activity</u>				
Sources				
Capital Grants & Loans	1,767,105	4,800,000	4,400,000	2,675,000
System Development Fees	337,810	291,180	453,000	425,000
Transfers In	2,741,690	1,000,000	1,000,000	1,000,000
Total	<u>4,846,605</u>	<u>6,091,180</u>	<u>5,853,000</u>	<u>4,100,000</u>
Uses				
New Capital	2,246,735	6,157,127	3,612,277	3,346,760
Replacement Capital	4,062,015	5,635,758	5,548,525	2,342,000
Total	<u>6,308,750</u>	<u>11,792,885</u>	<u>9,160,802</u>	<u>5,688,760</u>
Net Capital Loss)	<u>(1,462,145)</u>	<u>(5,701,705)</u>	<u>(3,307,802)</u>	<u>(1,588,760)</u>
Net Income (Loss)	<u>\$ (853,984)</u>	<u>\$ (5,636,119)</u>	<u>\$ (3,081,113)</u>	<u>\$ (1,320,208)</u>

Water Distribution

Mission: High quality maintenance and expansion of the City's public water distribution system consisting of tanks, booster stations, and pipelines.

Goals

- 1 Increase water distribution system reliability and redundancy
- 2 Increase public support, education and awareness of water distribution replacement program

Objectives

- 1 Complete and start implementation of 2006 Water Master Plan by December 2006
- 2 Publish at least two news releases concerning water main replacement program by June 2007
- 3 Complete the Zone II, Phase II Water System Improvement by July 2007
- 4 Prepare ordinance for retail water and sewer service by October 2006
- 5 Prepare ordinance dealing with system development charges by October 2006

Performance Measures

- 1 Date the Water Master Plan completed
- 2 Number of news releases concerning main replacements published
- 3 Date Zone II, Phase II Water System Improvements completed
- 4 Date retail water and sewer ordinance adopted
- 5 Date system development ordinance adopted

Highlights/Issues:

This budget reflects the adopted 5.9% rate increase approved by Council in January. The rate increase will go into effect in January 2007.

The Capital Funding consist of:

Grants	
Zone II - Phase II	\$ 1,000,000
Zone III & IV (Sunrise Additions)	375,000
Loans	
Zone II - Phase I	<u>1,300,000</u>
Total	\$ <u>2,675,000</u>

The capital expenditures consist of:

New Capital		Replacement Capital	
Zone II-Phase II Improvements	\$ 2,300,000	Paving Replacement Program	\$ 200,000
Oversizing Reimbursements	200,000	Water Line Materials	100,000
GIS Utility Layer	20,000	Water Main Replacements	1,500,000
Computers	2,500	Machinery	6,000
New Radio Readouts	37,500	1-3/4 T Pickup Extended Cab 4WD	40,000
300 Water Meters	36,760	1T Pickup	62,000
Design & Constr of Storage Tank	<u>750,000</u>	Signs & Barricades	5,000
Total	\$ <u>3,346,760</u>	Meters-Fire Hydrant Meters	12,000
		Hydraulic Excavator-W/Broom	95,000
		Computers	3,000
		Sunrise Hills #1 Tank Repainting	150,000
		Control Valves (Pump, Surge)	10,000
		Security Improvements-Alarms, Fence	50,000
		Fire Hydrant Meters	37,000
		Meter Heads	10,000
		Meter Parts	8,000
		Scada Hardware/Software	50,000
		Computers	<u>4,000</u>
		Total	\$ <u>2,342,000</u>

The net loss for the fund, including capital expenditures, is funded by a draw down of reserves.

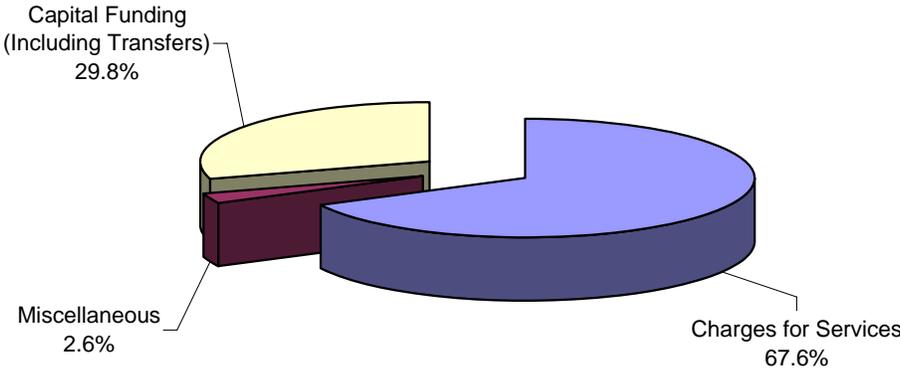
The projected revenues balance of this fund on June 30, 2006 is \$6,505,922

Water Staffing Summary			
	FY 2006	FY 2007	
Full Time Employees			
Public Utilities Manager	1	1	
Utility Superintendent	1	1	
Utility Supervisor	3	3	
Cross Connections Inspector	1	1	
Hydrant Maintenance Supervisor	1	1	
Equipment Operator	5	5	
Utility Worker	5	5	
Meter Services Supervisor	1	1	
Meter Repair Technician	0	0	
Senior Meter Services Worker	4	4	
Meter Services Worker	4	4	
Meter Records/Inventory Clerk	1	1	
Administrative Secretary	1	1	
Secretary II	1	1	
Water Plan Operations Technician	1	1	
Total	30	30	
Part-time Employees (Budget)	\$ 45,427	\$ 48,062	

Water Budget Summary				
	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
<u>Revenues</u>				
Charges for Services	\$ 8,042,384	\$ 8,782,230	\$ 8,596,723	\$ 9,305,469
Miscellaneous	342,342	308,147	357,147	360,499
Capital Funding (Including Transfers)	4,846,605	6,091,180	5,853,000	4,100,000
Total Revenues	13,231,331	15,181,557	14,806,870	13,765,968
<u>Expenditures</u>				
Personnel	1,807,591	2,003,473	1,942,328	2,136,219
Contractual Services	1,226,610	1,754,632	1,668,776	1,626,097
Materials & Supplies	4,193,451	4,668,107	4,566,498	4,856,232
Other	891,256	886,726	886,726	1,119,367
Capital	6,308,750	11,792,885	9,160,802	5,688,760
Total Expenditures	14,427,657	21,105,823	18,225,130	15,426,675
Net Fund	\$ (1,196,326)	\$ (5,924,266)	\$ (3,418,260)	\$ (1,660,707)

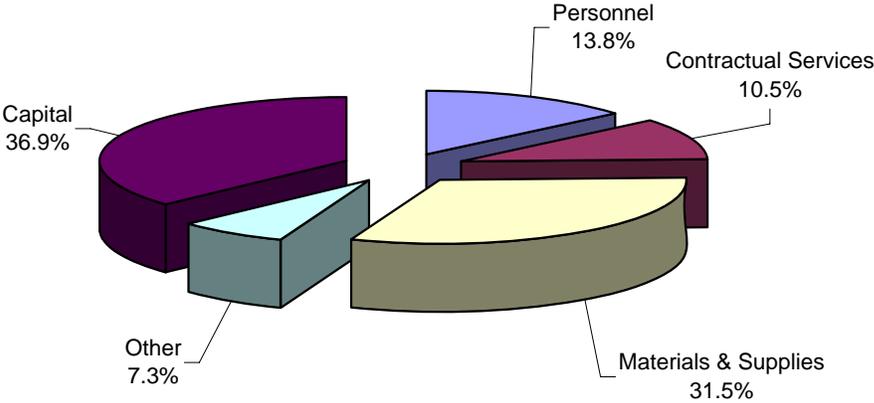
Water Revenue Budget

FY 2007 Adopted Budget



Water Expenditure Budget

FY 2007 Adopted Budget



City of Casper
WATER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
OPERATIONS					
CHARGES FOR SERVICES					
	USER CHARGES	7,540,595	8,244,708	8,084,214	8,749,941
4447	WHOLESALE WATER SALES	219,668	238,909	238,909	244,331
4448	HYDRANT USAGE	116,222	100,000	126,000	130,000
4449	SERVICE RECONNECTIONS	12,619	13,000	22,600	20,000
4450	METER SALES & INSTALLATION	45,007	37,761	59,000	68,345
4451	CONSTRUCTION CONNECTIONS	54,958	72,852	51,000	72,852
4457	OTHER CHARGES	53,315	75,000	15,000	20,000
	TOTAL CHARGES FOR SERVICES	8,042,384	8,782,230	8,596,723	9,305,469
MISCELLANEOUS REVENUE					
4443	LEASE FEES	9,000	7,200	7,200	7,200
4483	ADMINISTRATIVE FEES	63,523	65,947	65,947	74,299
4600	INTEREST	269,819	235,000	284,000	279,000
	TOTAL MISCELLANEOUS	342,342	308,147	357,147	360,499
	TOTAL OPERATING REVENUE	8,384,726	9,090,377	8,953,870	9,665,968

City of Casper
WATER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES				
PERSONNEL				
SALARIES & WAGES				
5010	\$ 1,197,291	\$ 1,313,606	\$ 1,251,455	\$ 1,418,908
5020	22,870	45,427	45,427	48,062
5031	21,301	27,055	27,055	28,460
5032	80,795	104,909	104,909	110,000
	1,322,257	1,490,997	1,428,846	1,605,429
OTHER PAY				
5041	12,000	-	-	-
5170	11,455	13,826	14,644	16,445
5171	475	-	188	-
	23,930	13,826	14,832	16,445
BENEFITS				
5111	212,520	222,984	222,984	245,376
5112	2,824	3,926	3,926	3,916
5113	7,316	9,674	9,674	9,877
5120	98,335	115,482	115,482	125,391
5130	73,875	83,792	83,792	90,773
5150	1,793	-	-	-
5160	64,740	62,792	62,792	39,013
	461,404	498,650	498,650	514,345
	1,807,591	2,003,473	1,942,328	2,136,219

City of Casper
WATER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	CONTRACTUAL SERVICES				
5210	INVESTMENT MANAGEMENT	16,839	18,000	18,000	18,000
5217	ENGINEERING SERVICES	5,170	10,000	3,990	10,000
5250	WATER	741	1,500	193	-
5252	REFUSE COLLECTION	1,150	1,150	2,133	1,200
5270	EQUIPMENT REPAIRS	4,972	6,700	2,015	6,700
5274	STREET REPAIRS	64,817	245,000	245,000	245,000
5276	MAINTENANCE AGREEMENTS	6,911	7,004	5,808	7,004
5320	INSURANCE & BONDS	56,958	58,666	58,666	64,533
5330	TELECOMMUNICATIONS	10,341	19,713	12,367	15,000
5350	PRINTING/REPRODUCTION	1,001	1,400	1,132	1,400
5360	TRAVEL	7,908	11,000	11,571	12,500
5370	TRAINING	4,192	13,500	12,700	14,500
5380	INTERDEPARTMENTAL SERVICES	654,096	809,895	809,895	737,820
5381	ADMIN/MGMT FEES	48,776	49,356	49,356	50,707
5391	OTHER CONTRACTUAL	129,039	255,600	178,948	166,700
5392	ASSOCIATION DUES	4,628	4,600	4,720	4,600
5393	LAUNDRY & TOWEL SERVICE	8,673	10,689	7,906	8,500
5403	POSTAGE	921	3,500	1,498	3,000
5480	ENERGY - NATURAL GAS	12,219	12,359	13,384	13,375
5481	ENERGY - ELECTRICITY	187,259	215,000	229,494	245,558
	TOTAL CONTRACTUAL	1,226,610	1,754,632	1,668,776	1,626,097

City of Casper
WATER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	MATERIALS & SUPPLIES				
5400	OFFICE SUPPLIES	5,070	11,000	5,736	8,000
5401	OPERATING SUPPLIES	4,635	-	-	-
5404	OTHER MATERIALS & SUPPLIES	10,352	12,800	10,681	13,300
5411	SAFETY EQUIPMENT/SUPPLIES	6,992	7,500	8,758	9,000
5431	WATER/SEWER LINE MATERIALS	73,289	73,500	83,693	80,000
5432	ENGINEERING SUPPLIES	507	1,500	475	1,500
5433	BUILDING SUPPLIES	3,393	4,000	4,019	5,000
5434	METER SUPPLIES	2,214	3,500	3,539	3,500
5436	INSTRUMENTATION	2,431	26,785	15,434	16,500
5437	BOOSTER/LIFT STATION SUPPLIES	9,539	12,000	13,924	12,000
5438	OTHER STRUCTURES	3,071	5,000	2,085	5,000
5439	VEHICLE SUPPLIES	4,977	4,733	4,656	4,733
5440	MACHINERY SUPPLIES	6,960	10,000	5,275	10,000
5468	SMALL TOOLS & EQUIPMENT	10,622	10,440	9,893	10,440
5478	BULK WATER	3,999,780	4,425,349	4,328,753	4,602,259
5482	BULK FUEL	49,621	60,000	69,577	75,000
	TOTAL MATERIALS & SUPPLIES	4,193,451	4,668,107	4,566,498	4,856,232
	OTHER EXPENSES				
5600	DEPRECIATION	649,992	650,000	650,000	650,000
5801	DEBT SERVICE	132,932	136,467	136,467	257,538
5804	INTEREST	108,333	80,259	80,259	191,829
5830	BAD DEBT	-	15,000	15,000	15,000
5840	CLAIMS	-	5,000	5,000	5,000
	TOTAL OTHER EXPENSES	891,256	886,726	886,726	1,119,367
	TOTAL OPERATING EXPENSES	8,118,907	9,312,938	9,064,328	9,737,915
	OPERATING INCOME (LOSS)	265,818	(222,561)	(110,458)	(71,947)

City of Casper
WATER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
CAPITAL				
OPERATING REVENUES				
GRANTS				
4220	\$ 1,767,105	\$ 4,800,000	\$ 4,400,000	2,675,000
	1,767,105	4,800,000	4,400,000	2,675,000
OPERATING TRANSFERS				
4441	337,810	291,180	453,000	425,000
4800	2,741,690	1,000,000	1,000,000	1,000,000
	3,079,500	1,291,180	1,453,000	1,425,000
	4,846,605	6,091,180	5,853,000	4,100,000
CAPITAL EXPENDITURES				
CAPITAL - NEW				
5520	39,508	164,471	164,472	-
5530	2,017,678	3,719,235	1,311,218	3,250,000
5540	149,350	2,174,000	2,126,557	74,260
5560	35,767	99,421	10,030	20,000
5580	4,432	-	-	2,500
	2,246,735	6,157,127	3,612,277	3,346,760

City of Casper
WATER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CAPITAL - REPLACEMENT			
5730	3,804,548	4,996,180	5,149,144	2,010,000
5740	245,135	451,278	211,279	180,000
5750	-	80,000	79,802	95,000
5780	12,332	108,300	108,300	57,000
	4,062,015	5,635,758	5,548,525	2,342,000
	6,308,750	11,792,885	9,160,802	5,688,760
	(1,462,145)	(5,701,705)	(3,307,802)	(1,588,760)
	NET FUND	NET FUND	NET FUND	NET FUND
	\$ (1,196,326)	\$ (5,924,266)	\$ (3,418,260)	\$ (1,660,707)

Water Treatment Plant

City of Casper
Water Treatment Plant
Income Statement
(Budget Basis)
FY 2007

	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
Operating Activity				
Revenues				
Charges for Services	\$ 984,667	\$ 2,022,444	\$ 2,007,418	\$ 2,022,859
Administration/Management Fees	2,651	5,155	5,148	492
Total Revenues	<u>987,317</u>	<u>2,027,599</u>	<u>2,012,566</u>	<u>2,023,351</u>
Expenses				
Personnel Services	334,142	691,276	717,679	738,887
Contractual	123,996	111,450	97,107	102,300
Materials & Supplies	527,570	1,224,873	1,197,780	1,197,182
Total Expenses	<u>985,708</u>	<u>2,027,599</u>	<u>2,012,566</u>	<u>2,038,369</u>
Operating Income (Loss)	<u>1,609</u>	<u>-</u>	<u>-</u>	<u>(15,018)</u>
Net Income (Loss)	\$ <u>1,609</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>(15,018)</u>

Water Treatment Plant

Mission: To operate the Central Wyoming Regional Water Treatment Plant Joint Powers Board's water treatment plant to produce and deliver high quality potable water to the members of the Regional Water System

Goals

- 1 To provide safe potable water meeting EPA requirements
- 2 Improve the operations of the plant and well field by increasing reliability, redundancy and security

Objectives

- 1 To develop a proposed ten-year capital plan by September 30, 2006
- 2 Coordinate new EPA Disinfection By-products Rule with all wholesale customers by October 31, 2006
- 3 Meet all water quality standards

Performance Measures

- 1 Date ten year capital plan is completed
- 2 Date letters are sent to wholesale water customers informing them of new EPA rules
- 3 Meet or exceed 100% of water quality tests

Highlights/Issues:

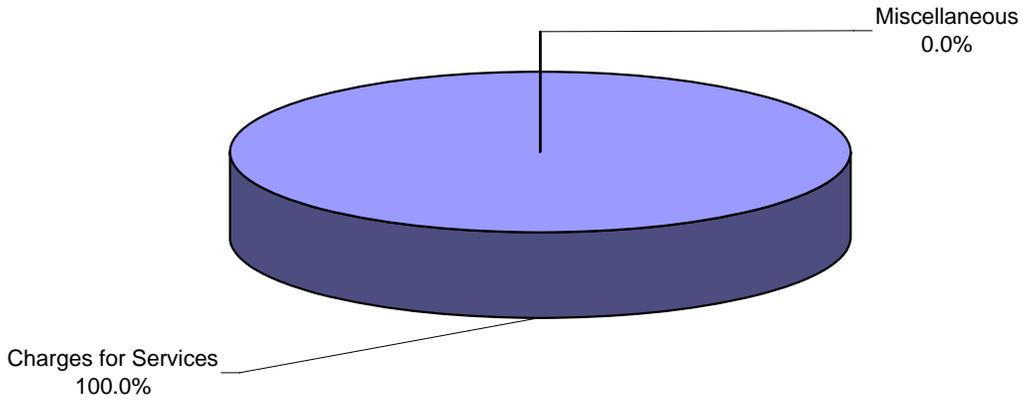
No significant changes for this cost center.

The projected reserves balance of this fund on June 30, 2006 is \$0.

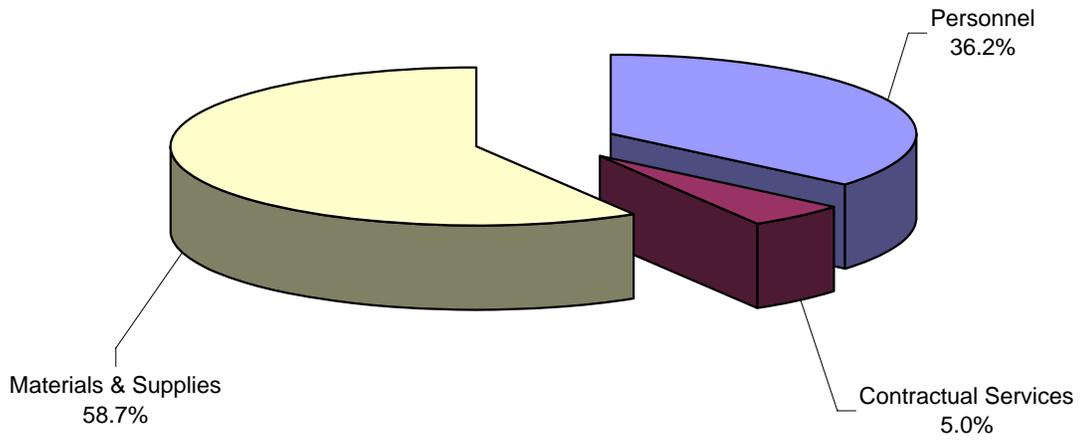
Water Treatment Plant Staffing Summary			
	FY 2006	FY 2007	
Full Time Employees			
Plant Operations Technician	4	4	
Operations Specialists	2	2	
Operations Manager	1	1	
Secretary II	1	1	
Custodial Maintenance Worker I	1	1	
Utility Worker II	2	2	
Plant Mechanic	1	1	
Total	12	12	
Part-time Employees (Budget)	\$ -	\$ -	

Water Treatment Plant Budget Summary				
	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
<u>Revenues</u>				
Charges for Services	\$ 984,667	\$ 2,022,444	\$ 2,007,418	\$ 2,022,859
Miscellaneous	2,651	5,155	5,148	492
Total Revenues	987,317	2,027,599	2,012,566	2,023,351
<u>Expenditures</u>				
Personnel	334,142	691,276	717,679	738,887
Contractual Services	123,996	111,450	97,107	102,300
Materials & Supplies	527,570	1,224,873	1,197,780	1,197,182
Total Expenditures	\$ 985,708	\$ 2,027,599	\$ 2,012,566	\$ 2,038,369

Water Treatment Plant Revenue Budget
FY 2007 Adopted Budget



Water Treatment Plant Expenditure Budget
FY 2007 Adopted Budget



City of Casper
WATER TREATMENT PLANT FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	OPERATIONS			
	OPERATING REVENUES			
	CHARGES FOR SERVICES			
4702	984,667	2,022,444	2,007,418	2,022,859
	984,667	2,022,444	2,007,418	2,022,859
	MISCELLANEOUS REVENUE			
4483	2,651	5,155	5,148	492
	2,651	5,155	5,148	492
	987,317	2,027,599	2,012,566	2,023,351

City of Casper
WATER TREATMENT PLANT FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES				
PERSONNEL				
SALARIES & WAGES				
5010	\$ 230,750	\$ 477,636	\$ 502,078	\$ 522,339
5031	2,672	6,795	6,795	8,765
5032	9,078	23,470	23,470	25,000
	242,501	507,901	532,343	556,104
OTHER PAY				
5033				
5041				
5170	-	5,376	2,943	3,500
5171	624	-	-	-
	624	5,376	2,943	3,500
BENEFITS				
5111	46,882	82,692	82,692	85,872
5112	543	1,409	1,406	1,364
5113	677	3,473	3,473	3,519
5120	17,713	39,477	39,477	43,444
5130	13,784	29,410	33,807	32,258
5150	-	-	-	-
5160	11,417	21,538	21,538	12,827
	91,017	177,999	182,393	179,283
	334,142	691,276	717,679	738,887

City of Casper
WATER TREATMENT PLANT FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CONTRACTUAL SERVICES			
5200	CONSULTING FEES	68,037	-	-
5219	LAB SERVICES	7,278	29,000	29,420
5251	SEWER	91	750	300
5252	REFUSE COLLECTION	477	1,200	455
5270	EQUIPMENT REPAIRS	27,102	24,000	27,941
5273	TRANS LINE MAINTENANCE	3,607	-	-
5276	MAINTENANCE AGREEMENTS	7,111	21,500	18,000
5330	TELECOMMUNICATIONS	4,263	9,100	5,550
5340	ADVERTISING	64	1,100	568
5350	PRINTING/REPRODUCTION	-	1,300	212
5360	TRAVEL	-	10,000	1,638
5370	TRAINING	3,701	10,000	9,343
5378	LOCATE SERVICES	775	-	-
5391	OTHER CONTRACTUAL - GRAPHICS SUPPORT	-	500	240
5392	ASSOCIATION DUES	724	1,600	1,590
5393	LAUNDRY & TOWEL SERVICE	765	1,400	1,400
	TOTAL CONTRACTUAL	123,996	111,450	97,107
			102,300	102,300

City of Casper
WATER TREATMENT PLANT FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	5,003	10,000	10,000	10,000
5401	OPERATING SUPPLIES	143,623	495,000	495,000	384,532
5403	POSTAGE/SHIPPING	859	2,600	2,450	2,600
5404	OTHER MATERIALS & SUPPLIES	2,221	2,550	2,075	2,550
5405	UNIFORMS	504	1,000	910	1,000
5411	SAFETY EQUIPMENT/SUPPLIES	296	3,500	1,878	3,500
5431	WATER/SEWER LINE MAINTENANCE	2,085	20,000	15,000	10,000
5435	PUMPS & LUBRICATION SUPPLIES	1,358	1,700	1,100	1,500
5436	INSTRUMENTATION	3,805	7,000	6,076	7,000
5437	BOOSTER/LIFT STATION SUPPLIES	194	15,000	2,261	7,500
5438	OTHER STRUCTURES	2,314	12,300	9,453	12,500
5439	VEHICLE SUPPLIES	3,591	8,000	5,500	8,000
5440	MACHINERY SUPPLIES	6,801	10,000	7,665	10,000
5479	LAB SUPPLIES	5,791	7,500	5,200	9,500
5480	ENERGY - HEAT	82,637	125,000	133,471	150,000
5481	ENERGY - ELECTRICITY	266,490	503,723	499,741	577,000
	TOTAL MATERIALS & SUPPLIES	527,570	1,224,873	1,197,780	1,197,182
	TOTAL OPERATING EXPENSES	985,708	2,027,599	2,012,566	2,038,369
	OPERATING INCOME (LOSS)	1,609	-	-	(15,018)
	NET FUND	\$ 1,609	\$ -	\$ -	\$ (15,018)

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Sewer

City of Casper
Sewer Fund
Income Statement
(Budget Basis)
FY 2007

	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 3,062,906	\$ 3,156,436	\$ 2,975,775	\$ 3,270,925
Admin/Management fees	226,380	229,852	229,852	239,359
Total	3,289,286	3,386,288	3,205,627	3,510,284
Expenses				
Personnel Services	403,040	413,820	413,820	442,606
Contractual	2,267,136	2,671,994	2,556,620	2,723,633
Materials & Supplies	11,805	24,525	9,377	24,525
Depreciation	405,216	405,218	405,216	405,218
Total	3,087,197	3,515,557	3,385,033	3,595,982
Operating Income (Loss)	202,089	(129,269)	(179,406)	(85,698)
<u>Non-operating Activity</u>				
Revenues				
Interest	117,596	115,414	130,000	115,414
Miscellaneous	90,475	7,500	3,874	-
Total	208,070	122,914	133,874	115,414
Expenses				
Bad Debt	-	15,000	15,000	15,000
Claims	8,352	10,000	4,600	10,000
Total	8,352	25,000	19,600	25,000
Non-operating Income(Loss)	199,718	97,914	114,274	90,414
<u>Capital Activity</u>				
Sources				
System Development Fees	79,501	91,650	117,713	117,713
Total	79,501	91,650	117,713	117,713
Uses				
New Capital	119,520	214,973	147,000	50,000
Replacement Capital	555,941	1,614,323	1,406,384	771,000
Total	675,460	1,829,296	1,553,384	821,000
Net Capital Loss	(595,959)	(1,737,646)	(1,435,671)	(703,287)
Net Income (Loss)	\$ (194,152)	\$ (1,769,001)	\$ (1,500,803)	\$ (698,571)

Sewer

Mission: Maintenance of city's public sewer system

Goals

- 1 Increase sewer system reliability by reducing backups
- 2 Increase employee safety and public health protection in dealing with seepage and sump waste

Objectives

- 1 Promulgate ordinance for retail water and sewer service by October 2006
- 2 Complete upgrades of wastewater collection lift stations by June 2007
- 3 Promulgate system development charges and ordinance by December 2006
- 4 Continue sewer main replacement/relining program
- 5 Conduct employee safety training and public information campaign on dealing with seepage and sump waste

Performance Measures

- 1 Date ordinance dealing with retail water and sewer service adopted
- 2 Date and number of wastewater collection lift station upgrades
- 3 Date system development charge ordinance adopted
- 4 Number of feet of sewer line replaced/relined during fiscal year
- 5 Number of employee safety training sessions held
- 6 Number of Public Service announcements dealing with seepage and sump waste

Highlights/Issues:

The capital expenditures consist of:

New Capital				Replacement Capital			
Oversizing Reimbursement	\$ 30,000			Vehicle Building Extension	\$ 80,000		
GIS Utility Layer	20,000			WWTP Maintenance Building	150,000		
Total	\$ 50,000			Manhole/Main Replacement	500,000		
				Security Improvements	25,000		
				Lift Station Renovation	14,000		
				Computer/Printer	2,000		
				Total	\$ 771,000		

The net loss for the fund, including capital expenditures, is funded by a draw down of reserves.

The projected reserves balance of this fund on June 30, 2006 is \$2,445,557.

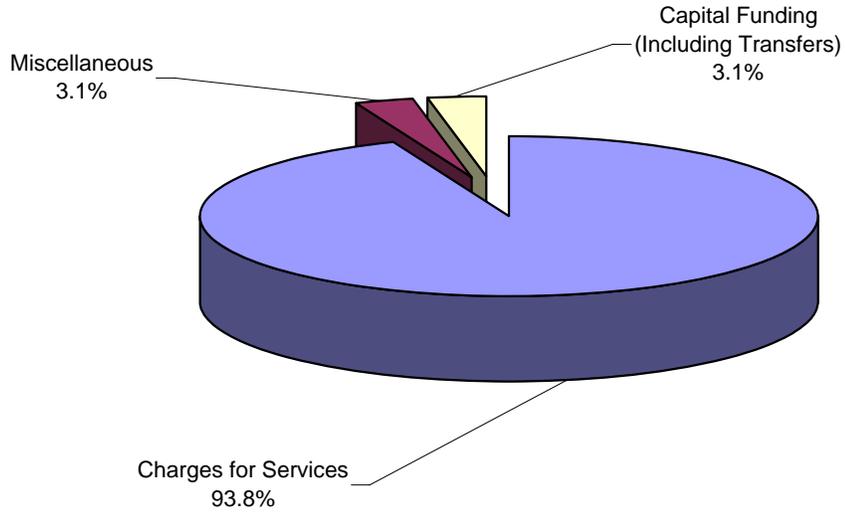
Sewer Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Utility Supervisor	1	1
Utility Worker	6	6
Total	<u>7</u>	<u>7</u>
Part-time Employees (Budget)	\$ -	\$ -

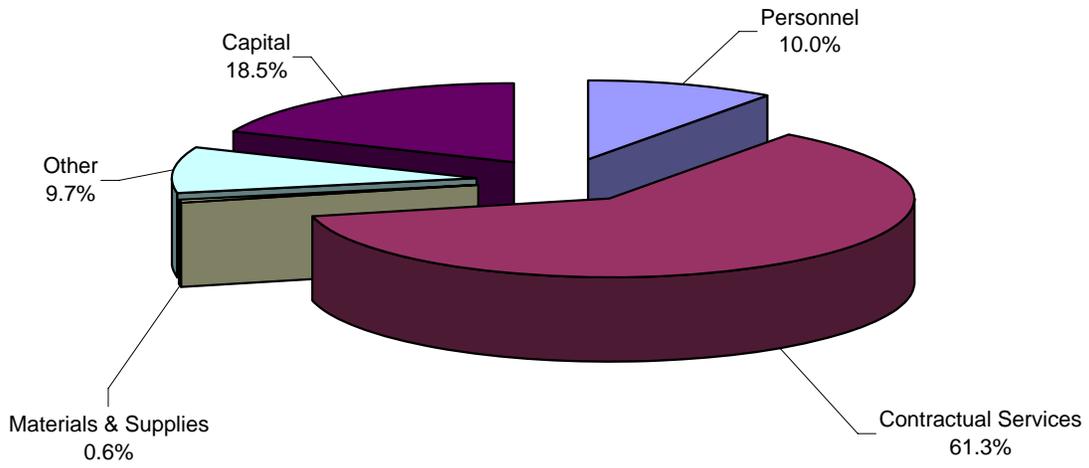
Sewer Budget Summary

	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2006</u>	<u>FY 2007</u>
	<u>Actual</u>	<u>Revised</u>	<u>Estimate</u>	<u>Adopted</u>
<u>Revenues</u>				
Charges for Services	\$ 3,289,286	3,386,288	3,205,627	3,510,284
Miscellaneous	208,070	122,914	133,874	115,414
Capital Funding (Including Transfers)	79,501	91,650	117,713	117,713
Total Revenues	<u>3,576,857</u>	<u>3,600,852</u>	<u>3,457,214</u>	<u>3,743,411</u>
<u>Expenses</u>				
Personnel	403,040	413,820	413,820	442,606
Contractual Services	2,267,136	2,671,994	2,556,620	2,723,633
Materials & Supplies	11,805	24,525	9,377	24,525
Other	413,568	430,218	424,816	430,218
Capital	675,460	1,829,296	1,553,384	821,000
Total Expenditures	\$ 3,771,009	\$ 5,369,853	\$ 4,958,017	\$ 4,441,982

Sewer Revenue Budget
FY 2007 Adopted Budget



Sewer Expenditure Budget
FY 2007 Adopted Budget



City of Casper
SEWER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATIONS				
OPERATING REVENUES				
CHARGES FOR SERVICES				
4439	679,463	696,568	652,775	708,482
4440	2,383,443	2,459,868	2,323,000	2,562,443
4483	226,380	229,852	229,852	239,359
	3,289,286	3,386,288	3,205,627	3,510,284
MISCELLANEOUS REVENUE				
4600	117,596	115,414	130,000	115,414
4735	90,475	7,500	3,874	-
	208,070	122,914	133,874	115,414
	3,497,356	3,509,202	3,339,501	3,625,698

City of Casper
SEWER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES				
PERSONNEL				
SALARIES & WAGES				
5010	\$ 285,126	\$ 301,003	\$ 301,003	\$ 326,516
5031	8,421	10,492	10,492	11,181
5032	18,259	17,792	17,792	19,609
	311,806	329,287	329,287	357,306
OTHER PAY				
5041	2,800	-	-	-
5170	1,922	2,668	2,668	2,850
	4,722	2,668	2,668	2,850
BENEFITS				
5111	26,892	20,436	20,436	22,488
5112	718	889	889	939
5113	1,775	2,192	2,192	2,239
5120	23,563	25,458	25,458	27,617
5130	17,711	18,964	18,964	20,577
5160	15,853	13,926	13,926	8,592
	86,513	81,865	81,865	82,451
	403,040	413,820	413,820	442,606

City of Casper
SEWER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5210	INVESTMENT MANAGEMENT	7,337	7,500	8,509	7,500
5251	WASTEWATER TREATMENT	1,719,152	2,050,049	1,959,332	2,091,161
5270	EQUIPMENT REPAIRS	4,816	6,500	3,731	6,500
5320	INSURANCE & BONDS	26,860	27,666	27,666	30,433
5330	TELECOMMUNICATIONS	1,077	13,190	1,076	13,190
5360	TRAVEL	1,556	4,000	1,106	5,000
5370	TRAINING	1,298	5,000	814	4,000
5380	INTERDEPARTMENTAL SERVICES	405,216	448,709	448,980	447,367
5381	ADMIN/MGMT FEES	91,860	95,380	95,380	103,732
5391	OTHER CONTRACTUAL	1,839	4,350	2,875	4,350
5392	ASSOCIATION DUES	-	900	-	900
5393	LAUNDRY & TOWEL SERVICE	3,460	4,000	3,537	4,000
5403	POSTAGE	-	1,500	-	1,500
5481	ENERGY - ELECTRICITY	2,663	3,250	3,614	4,000
	TOTAL CONTRACTUAL	2,267,136	2,671,994	2,556,620	2,723,633
City of Casper					
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	435	3,250	786	3,250
5404	OTHER MATERIALS & SUPPLIES	2,733	6,500	965	6,500
5411	SAFETY EQUIPMENT	1,175	3,000	3,869	3,000
5431	WATER/SEWER LINE MATERIALS	2,616	3,375	2,012	3,375
5432	ENGINEERING SUPPLIES	149	1,500	-	1,500
5437	BOOSTER/LIFT STATION SUPPLIES	3,812	5,025	248	5,025
5439	VEHICLE SUPPLIES	410	1,125	794	1,125
5468	SMALL TOOLS & EQUIPMENT	474	750	703	750
	TOTAL MATERIALS & SUPPLIES	11,805	24,525	9,377	24,525

City of Casper
SEWER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	OTHER EXPENSES			
5600	405,216	405,218	405,216	405,218
5830	-	15,000	15,000	15,000
5840	8,352	10,000	4,600	10,000
	413,568	430,218	424,816	430,218
	TOTAL OTHER EXPENSES			
	3,095,549	3,540,557	3,404,633	3,620,982
	TOTAL OPERATING EXPENSES			
	401,807	(31,355)	(65,132)	4,716
	OPERATING INCOME (LOSS)			

City of Casper
SEWER FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CAPITAL					
CAPITAL REVENUE					
CHARGES FOR SERVICES					
4441	SYSTEM DEVELOPMENT CHARGES	79,501	91,650	117,713	117,713
	TOTAL CAPITAL REVENUE	79,501	91,650	117,713	117,713
CAPITAL EXPENDITURES					
CAPITAL - NEW					
5530	IMPROVEMENTS OTHER THAN BUILDINGS	117,932	175,198	147,000	30,000
5560	INTANGIBLES	-	39,775	-	20,000
5580	TECHNOLOGIES	1,587	-	-	-
	TOTAL CAPITAL - NEW	119,520	214,973	147,000	50,000
CAPITAL - REPLACEMENT					
5720	BUILDINGS	-	137,690	-	230,000
5730	IMPROVEMENTS OTHER THAN BUILDINGS	519,029	1,277,383	1,227,384	537,000
5740	LIGHT EQUIPMENT	35,776	195,250	175,000	-
5780	TECHNOLOGIES	1,136	4,000	4,000	4,000
	TOTAL CAPITAL - REPLACEMENT	555,941	1,614,323	1,406,384	771,000
	TOTAL CAPITAL EXPENDITURES	675,460	1,829,296	1,553,384	821,000
	NET CAPITAL	(595,959)	(1,737,646)	(1,435,671)	(703,287)
	NET FUND	(194,152)	(1,769,001)	(1,500,803)	(698,571)

Wastewater Treatment

City of Casper
Wastewater Treatment Plant
Income Statement
(Budget Basis)
FY 2007

	<u>FY 2005</u> <u>Actual</u>	<u>FY 2006</u> <u>Revised</u>	<u>FY 2006</u> <u>Estimate</u>	<u>FY 2007</u> <u>Adopted</u>
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 2,371,010	\$ 2,538,576	\$ 2,511,575	\$ 2,608,475
Administration/Management Fees	22,116	23,037	23,037	24,388
Total	<u>2,393,126</u>	<u>2,561,613</u>	<u>2,534,612</u>	<u>2,632,863</u>
Expenses				
Personnel Services	914,499	1,024,179	1,047,796	1,078,372
Contractual	709,713	828,948	767,203	826,874
Materials & Supplies	89,461	115,250	80,601	121,250
Depreciation	715,992	716,000	715,992	716,000
Debt Service & Interest	-	-	-	-
Total	<u>2,429,665</u>	<u>2,684,377</u>	<u>2,611,592</u>	<u>2,742,496</u>
Operating Income (Loss)	<u>(36,539)</u>	<u>(122,764)</u>	<u>(76,980)</u>	<u>(109,633)</u>
<u>Non-operating Activity</u>				
Revenues				
Interest	293,250	328,905	331,157	311,000
Miscellaneous	-	-	-	-
Total	<u>293,250</u>	<u>328,905</u>	<u>331,157</u>	<u>311,000</u>
Non-operating Income (Loss)	<u>293,250</u>	<u>328,905</u>	<u>331,157</u>	<u>311,000</u>
<u>Capital Activity</u>				
Sources				
Capital Grants & Loans	-	-	-	11,000,000
System Development Fees	178,062	211,094	281,958	296,240
Total	<u>178,062</u>	<u>211,094</u>	<u>281,958</u>	<u>11,296,240</u>
Uses				
New Capital	447,824	41,801	41,601	2,500
Replacement Capital	241,463	3,898,358	974,180	16,231,200
Total	<u>689,286</u>	<u>3,940,158</u>	<u>1,015,781</u>	<u>16,233,700</u>
Net Capital Loss	<u>(511,224)</u>	<u>(3,729,064)</u>	<u>(733,823)</u>	<u>(4,937,460)</u>
Net Income (Loss)	<u>\$ (254,513)</u>	<u>\$ (3,522,924)</u>	<u>\$ (479,646)</u>	<u>\$ (4,736,093)</u>

Wastewater Treatment Plant

Mission: Operation of the wastewater plant for treatment of the regional sanitary wastewater

Goals

- 1 Increase wastewater treatment plant reliability
- 2 Reduce residential customer subsidy of the industrial pretreatment program
- 3 Construction of treatment plant improvements

Objectives

- 1 Bid out renovation of the Waste Water Treatment Plant by August 2006
- 2 Identify the costs of the industrial pretreatment program and propose an industrial pretreatment program cost recovery resolution for industrial users by November 2006
- 3 Complete biosolids storage/composting study and develop long-term biosolids plan by September 2006
- 4 Complete industrial pretreatment ordinance update by March 2007

Performance Measurements

- 1 Date Wastewater Treatment Plant renovation project awarded by council
- 2 Date industrial pretreatment program cost recovery ordinance adopted
- 3 Date biosolids study completed
- 4 Date pretreatment ordinance completed

Highlights/Issues:

Due to the impending dissolution of the Regional 201 Joint Powers Board that has overseen the construction of improvements of the wastewater treatment, the entire cost of the upcoming plant improvement project has been budgeted in this fund

The capital expenditures consist of:

New Capital		Replacement Capital	
Shop Equipment	\$ 2,500	Landscaping Improvements	\$ 2,000
Total	\$ 2,500	Lighting	3,000
		Plant Improvements	16,000,000
		Sludge Grinder	6,600
		Lab Equipment	5,600
		Equipment Replacement	50,000
		Generator System Upgrade	53,000
		Sludge Line Replacement	20,000
		Sewage Pump Renovations	42,000
		Clarifier Electrical Upgrades	12,000
		Biofilter Replacement	21,000
		Digester Valves	10,000
		Computers	6,000
		Total	\$ 16,231,200

The net loss for the fund, including capital expenditures, is funded by a draw down of reserves.

The projected reserves balance of this fund on June 30, 2006 is \$9,515,938.

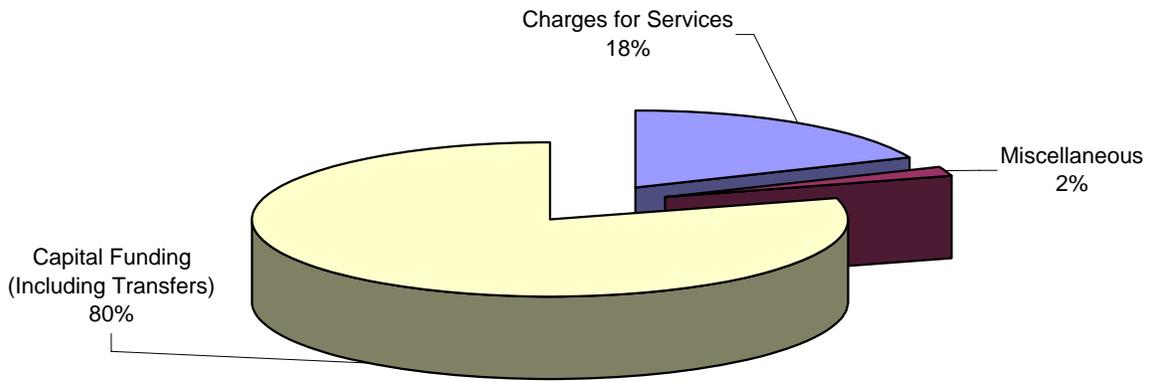
Wastewater Treatment Plant Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Plant Manager	1	1
Plant Maintenance	1	1
Industrial Pretreatment Coordinator	1	1
Plant Operator	6	6
Plant Mechanic II	3	3
Lab Technician	1	1
Instrument Technician	1	1
Secretary	1	1
Total	<u>15</u>	<u>15</u>
Part-time Employees (Budget)	\$ -	\$ -

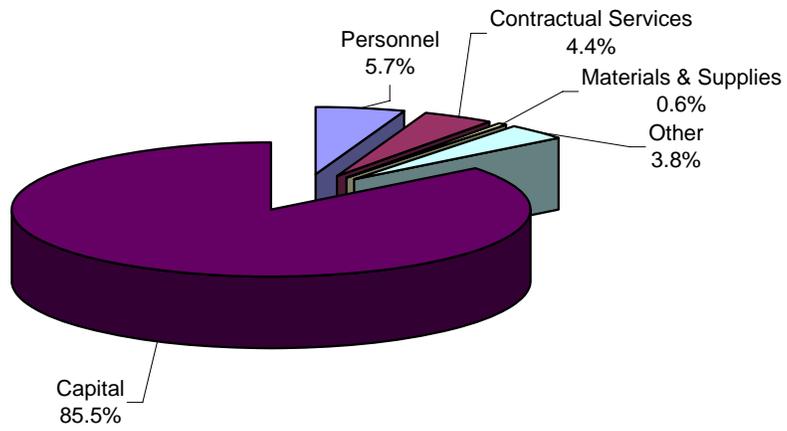
Wastewater Treatment Plant Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
<u>Revenues</u>				
Charges for Services	\$ 2,393,126	\$ 2,561,613	\$ 2,534,612	\$ 2,632,863
Miscellaneous	293,250	328,905	331,157	311,000
Capital Funding (Including Transfers)	178,062	211,094	281,958	11,296,240
Total Revenues	<u>2,864,438</u>	<u>3,101,612</u>	<u>3,147,727</u>	<u>14,240,103</u>
<u>Expenses</u>				
Personnel	\$ 914,499	\$ 1,024,179	\$ 1,047,796	\$ 1,078,372
Contractual Services	709,713	828,948	767,203	826,874
Materials & Supplies	89,461	115,250	80,601	121,250
Other	715,992	716,000	715,992	716,000
Capital	689,286	3,940,158	1,015,781	16,233,700
Total Expenditures	<u>\$ 3,118,951</u>	<u>\$ 6,624,536</u>	<u>\$ 3,627,373</u>	<u>\$ 18,976,196</u>

Wastewater Treatment Plant Revenue Budget
FY 2007 Adopted Budget



Wastewater Treatment Plant Expenditure Budget
FY 2007 Adopted Budget



City of Casper
WASTEWATER TREATMENT PLANT FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATIONS				
OPERATING REVENUES				
CHARGES FOR SERVICES				
4445	63,065	63,146	77,000	79,320
4446	75,790	76,632	71,275	76,635
4483	22,116	23,037	23,037	24,388
4484	2,205,368	2,393,798	2,363,000	2,447,520
4492	26,787	5,000	300	5,000
	2,393,126	2,561,613	2,534,612	2,632,863
MISCELLANEOUS REVENUE				
4600	293,250	328,905	331,157	311,000
	293,250	328,905	331,157	311,000
	2,686,376	2,890,518	2,865,769	2,943,863

City of Casper
WASTEWATER TREATMENT PLANT FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES				
PERSONNEL				
SALARIES & WAGES				
5010	\$ 655,866	\$ 738,329	\$ 761,627	\$ 797,381
5031	4,119	3,120	3,120	3,803
5032	23,393	36,000	36,000	40,000
	683,379	777,449	800,747	841,184
OTHER PAY				
5041	6,000	-	-	-
5170	4,317	5,133	6,444	6,827
5171	5,373	-	-	-
	15,689	5,133	6,444	6,827
BENEFITS				
5111	86,616	98,472	98,472	95,075
5112	1,390	1,696	1,696	2,118
5113	3,871	4,790	4,790	5,050
5120	51,102	60,166	59,637	62,310
5130	38,816	44,827	44,521	46,423
5160	33,636	31,646	31,489	19,385
	215,431	241,597	240,605	230,361
	914,499	1,024,179	1,047,796	1,078,372

City of Casper
WASTEWATER TREATMENT PLANT FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	CONTRACTUAL SERVICES				
5210	INVESTMENT MANAGEMENT	18,301	16,000	21,309	16,500
5215	OTHER PROFESSIONAL SERVICES	22,582	33,354	33,354	22,500
5252	REFUSE COLLECTION	31,860	50,000	19,150	30,000
5276	MAINTENANCE AGREEMENTS	4,600	7,100	2,730	11,400
5320	INSURANCE & BONDS	29,156	30,003	30,003	33,033
5330	TELECOMMUNICATIONS	21,761	19,400	21,504	22,500
5350	PRINTING/REPRODUCTION	3,185	3,000	1,571	3,000
5360	TRAVEL	5,951	6,500	2,129	7,500
5370	TRAINING	13,237	10,000	14,353	10,000
5380	INTERDEPARTMENTAL SERVICES	62,088	63,601	63,588	67,653
5381	ADMIN/MGMT FEES	226,380	229,852	229,836	239,359
5391	OTHER CONTRACTUAL	28,258	87,050	30,000	31,650
5393	LAUNDRY & TOWEL SERVICE	9,654	9,203	9,853	10,200
5403	POSTAGE	1,310	1,600	496	1,600
5411	SAFETY EQUIPMENT/SUPPLIES	5,034	4,250	6,359	5,000
5480	ENERGY - NATURAL GAS	30,608	54,735	31,248	50,000
5481	ENERGY - ELECTRICITY	195,747	203,300	249,720	264,979
	TOTAL CONTRACTUAL	709,713	828,948	767,203	826,874

City of Casper
WASTEWATER TREATMENT PLANT FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	MATERIALS & SUPPLIES			
5400	4,819	6,250	2,427	6,250
5401	27,768	16,000	19,081	21,000
5404	1,985	3,250	2,620	3,250
5435	5,770	10,500	8,228	10,500
5436	8,190	15,000	6,525	15,000
5437	10,110	15,000	3,344	15,000
5438	9,547	25,000	16,246	25,000
5440	9,622	10,000	9,845	10,000
5468	1,295	3,750	2,694	3,750
5479	10,355	10,500	9,591	11,500
	89,461	115,250	80,601	121,250
	OTHER EXPENSES			
5600	715,992	716,000	715,992	716,000
	715,992	716,000	715,992	716,000
	2,429,665	2,684,377	2,611,592	2,742,496
	256,711	206,141	254,177	201,367

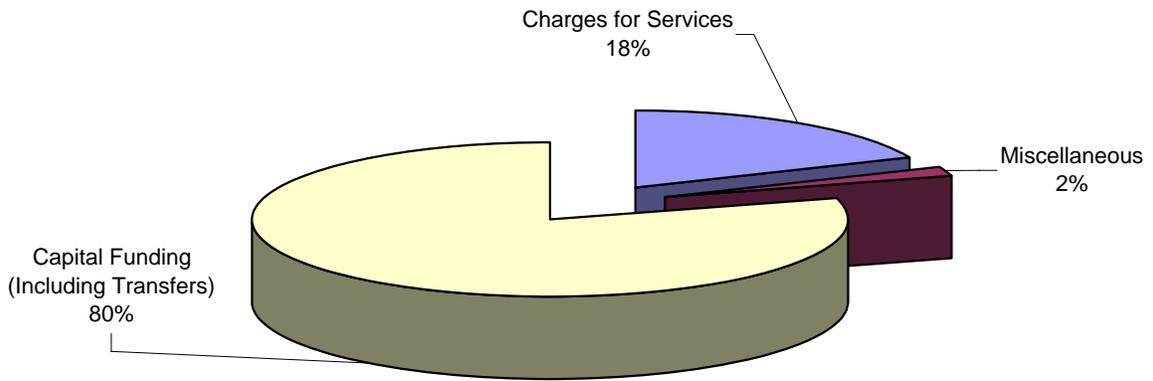
City of Casper
WASTEWATER TREATMENT PLANT FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
CAPITAL				
CAPITAL REVENUE				
CHARGES FOR SERVICES				
4441	-	-	-	11,000,000
4441	178,062	211,094	281,958	296,240
	178,062	211,094	281,958	11,296,240
	178,062	211,094	281,958	11,296,240
TOTAL CAPITAL REVENUE				
	178,062	211,094	281,958	11,296,240
CAPITAL EXPENDITURES				
CAPITAL - NEW				
5530	441,554	39,301	39,301	-
5540	6,270	2,500	2,300	2,500
	447,824	41,801	41,601	2,500
CAPITAL - REPLACEMENT				
5720	10,921	37,000	15,000	-
5730	30,200	3,545,733	641,000	16,000,000
5740	94,015	131,945	132,500	225,200
5750	100,085	179,680	179,680	-
5780	6,241	4,000	6,000	6,000
	241,463	3,898,358	974,180	16,231,200
	689,286	3,940,158	1,015,781	16,233,700
	689,286	3,940,158	1,015,781	16,233,700
	(511,224)	(3,729,064)	(733,823)	(4,937,460)
	(511,224)	(3,729,064)	(733,823)	(4,937,460)
	(254,513)	(3,522,924)	(479,646)	(4,736,093)
	(254,513)	(3,522,924)	(479,646)	(4,736,093)

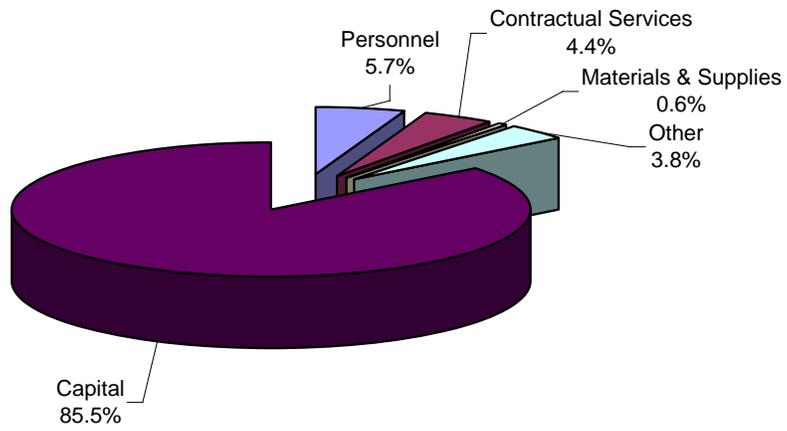
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Refuse Collection

Wastewater Treatment Plant Revenue Budget
FY 2007 Adopted Budget



Wastewater Treatment Plant Expenditure Budget
FY 2007 Adopted Budget



City of Casper
Refuse
Income Statement
(Budget Basis)
FY 2007

	<u>FY 2005</u> <u>Actual</u>	<u>FY 2006</u> <u>Revised</u>	<u>FY 2006</u> <u>Estimate</u>	<u>FY 2007</u> <u>Adopted</u>
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 3,077,728	\$ 3,005,580	\$ 3,178,033	\$ 3,385,082
Grants	-	10,000	10,000	-
Administration/Management Fees	19,368	17,250	17,244	22,731
Total Revenues	<u>3,097,096</u>	<u>3,032,830</u>	<u>3,205,277</u>	<u>3,407,813</u>
Expenses				
Personnel Services	809,353	927,982	930,975	1,002,696
Contractual	1,679,925	1,844,969	1,855,656	1,942,820
Materials & Supplies	40,336	40,325	41,486	39,125
Depreciation	272,868	356,960	356,960	426,870
Debt Service & Interest	-	-	-	-
Total Expenses	<u>2,802,483</u>	<u>3,170,236</u>	<u>3,185,077</u>	<u>3,411,511</u>
Operating Income (Loss)	<u>294,614</u>	<u>(137,406)</u>	<u>20,200</u>	<u>(3,698)</u>
<u>Non-operating Activity</u>				
Revenues				
Interest	49,920	41,000	57,495	56,200
Miscellaneous	12,500	15,000	20,000	5,000
Total Revenues	<u>62,420</u>	<u>56,000</u>	<u>77,495</u>	<u>61,200</u>
Expenses				
Bad Debt Expense	-	15,000	15,000	15,000
Keep Casper Beautiful	28,516	42,000	42,000	40,000
Total Expenses	<u>28,516</u>	<u>57,000</u>	<u>57,000</u>	<u>55,000</u>
Non-operating Income (Loss)	<u>33,904</u>	<u>(1,000)</u>	<u>20,495</u>	<u>6,200</u>
<u>Capital Activity</u>				
Uses				
New Capital	63,733	392,000	435,000	96,000
Replacement Capital	523,887	705,365	705,365	588,400
Total	<u>587,620</u>	<u>1,097,365</u>	<u>1,140,365</u>	<u>684,400</u>
Net Capital Loss	<u>(587,620)</u>	<u>(1,097,365)</u>	<u>(1,140,365)</u>	<u>(684,400)</u>
Net Income (Loss)	\$ (259,102)	\$ (1,235,771)	\$ (1,099,670)	\$ (681,898)

Refuse Collection

Mission: Provide a high level of service in collection of residential and commercial solid waste

Goals

- 1 Increase efficiency in collecting residential and commercial solid waste
- 2 Maintain and increase public awareness of refuse collection services and efforts
- 3 Expand recycling services at the regional landfill
- 4 Review equipment replacement policy

Objectives

- 1 Continue advertising of holiday schedules, Balefill recycling services, and Keep Casper Beautiful activities
- 2 Conduct a Route Efficiency Study by December 2006
- 3 Examine equipment replacement policy by December 2006 to minimize rate increases in 2007

Performance Measures

- 1 Number of advertisements on holiday schedules, Balefill recycling services and Keep Casper Beautiful
- 2 Date Route Efficiency Study completed
- 3 Date review of equipment replacement policy completed

Highlights/Issues

This budget reflects the adopted rate increases of 5% for Commercial Services and 9% for Residential Services effective January 1, 2007.

An increase in Operating Supplies is recommended due to the increased cost of steel baling wire.

The capital expenditures consist of:

New Capital		Replacement Capital	
Commercial Bins	\$ 15,000	Replacement Bins	\$ 30,000
Compactor For CEC	20,000	90 Gallon Containers	20,000
Recycle Bins	20,000	300 Gallon Containers	15,000
90 Gallon Containers	10,000	Front Loader Truck	190,000
400 Gallon Containers	21,000	Side Loader Truck	170,000
300 Gallon Containers	10,000	Rear Loader Truck	160,000
Total	\$ 96,000	Printer For Maps	3,000
		Monitor	400
		Total	\$ 588,400

The net loss for the fund, including capital expenditures, is funded by a draw down of reserves.

The projected reserves balance of this fund on June 30, 2006 is \$965,885.

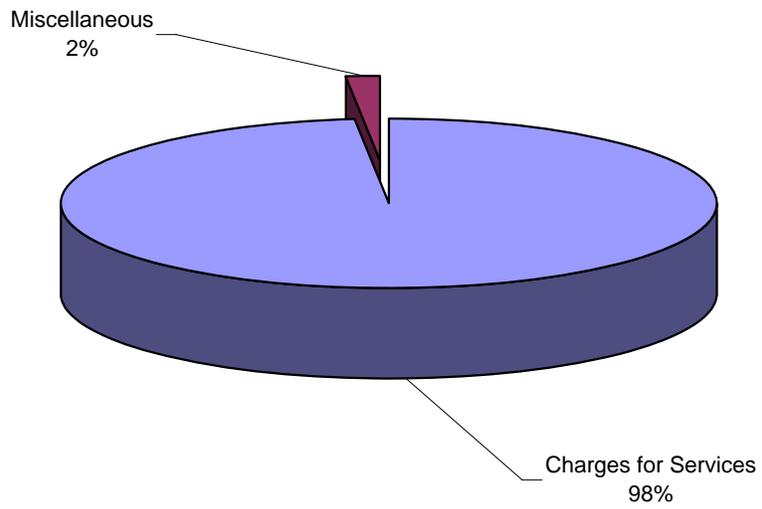
Refuse Collection Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Collection Supervisor	1	1
Construction Maintenance Worker II	6	6
Equipment Operator II	5	5
Senior Sanitation Equipment Operator	1	1
Secretary	1	1
Total	<u>14</u>	<u>14</u>
Part-time Employees (Budget)	\$ 37,856	\$ 50,610

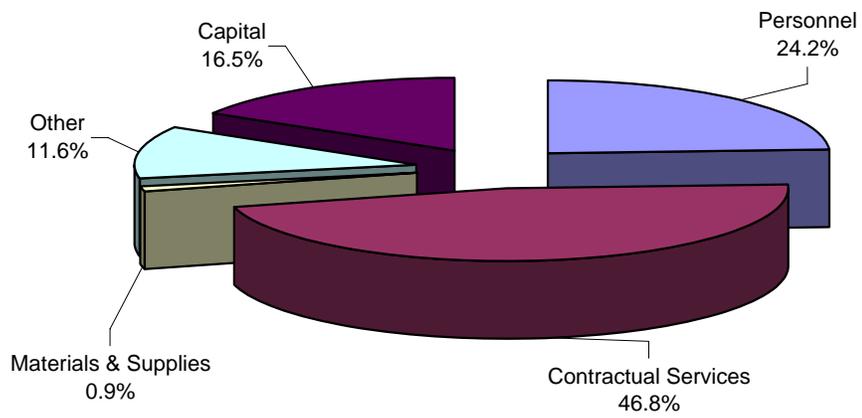
Refuse Collection Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
<u>Revenues</u>				
Charges for Services	\$ 3,097,096	\$ 3,022,830	\$ 3,195,277	\$ 3,407,813
Miscellaneous	62,420	56,000	77,495	61,200
Total Revenues	<u>3,159,517</u>	<u>3,078,830</u>	<u>3,272,772</u>	<u>3,469,013</u>
<u>Expenses</u>				
Personnel	809,353	927,982	930,975	1,002,696
Contractual Services	1,679,925	1,844,969	1,855,656	1,942,820
Materials & Supplies	40,336	40,325	41,486	39,125
Other	301,384	413,960	413,960	481,870
Capital	587,620	1,097,365	1,140,365	684,400
Total Expenditures	<u>\$ 3,418,619</u>	<u>\$ 4,324,601</u>	<u>\$ 4,382,442</u>	<u>\$ 4,150,911</u>

Refuse Collection Revenue Budget
FY 2007 Adopted Budget



Refuse Collection Expenditure Budget
FY 2007 Adopted Budget



City of Casper
REFUSE COLLECTION FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATIONS				
OPERATING REVENUES				
GRANTS				
4220	\$ -	\$ 5,000	\$ 5,000	-
	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>-</u>
TOTAL GRANTS				
CHARGES FOR SERVICES				
4439	\$ 794,063	\$ 858,000	\$ 884,732	\$ 906,300
4440	2,283,665	2,147,580	2,293,301	2,478,782
4483	19,368	17,250	17,244	22,731
	<u>3,097,096</u>	<u>3,022,830</u>	<u>3,195,277</u>	<u>3,407,813</u>
TOTAL CHARGES FOR SERVICES				
MISCELLANEOUS REVENUE				
4600	49,920	41,000	57,495	56,200
4733	12,500	15,000	20,000	5,000
	<u>62,420</u>	<u>56,000</u>	<u>77,495</u>	<u>61,200</u>
TOTAL MISCELLANEOUS				
TOTAL OPERATING REVENUE				
	<u>3,159,517</u>	<u>3,088,830</u>	<u>3,282,772</u>	<u>3,469,013</u>

City of Casper
REFUSE COLLECTION FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES					
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	\$ 539,410	\$ 612,698	\$ 611,968	\$ 662,502
5020	PART TIME	11,227	37,856	38,200	50,610
5032	OVERTIME	46,448	45,000	45,975	49,795
	TOTAL SALARIES & WAGES	<u>597,085</u>	<u>695,554</u>	<u>696,143</u>	<u>762,907</u>
OTHER PAY					
5170	DISABILITY LEAVE BUY-BACK	1,354	2,733	3,524	2,793
5041	SUPPLEMENTAL PAY	5,600	-	-	-
	TOTAL OTHER PAY	<u>6,954</u>	<u>2,733</u>	<u>3,524</u>	<u>2,793</u>
BENEFITS					
5111	HEALTH INSURANCE	93,204	100,367	104,863	114,528
5112	LIFE INSURANCE	1,327	1,763	1,763	1,816
5113	DISABILITY INSURANCE	3,248	3,947	3,947	4,158
5120	FICA/MEDICARE TAX	44,540	52,514	50,695	54,766
5130	RETIREMENT	33,273	38,119	36,769	38,137
5150	UNEMPLOYMENT REIMBURSEMENT	612	1,092	1,480	1,100
5160	WORKERS COMPENSATION	28,991	27,655	27,655	16,791
5171	ACCRUED LEAVE	118	4,238	4,136	3,600
5176	CLOTHING ALLOWANCE	-	-	-	2,100
	TOTAL BENEFITS	<u>205,314</u>	<u>229,695</u>	<u>231,308</u>	<u>236,996</u>
	TOTAL PERSONNEL	<u>2,578,093,353</u>	<u>927,982</u>	<u>930,975</u>	<u>1,002,696</u>

City of Casper
REFUSE COLLECTION FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	CONTRACTUAL SERVICES				
5210	INVESTMENT MANAGEMENT	3,116	3,500	3,696	3,700
5271	OFFICE MACHINE REPAIRS	600	600	600	600
5320	INSURANCE & BONDS	15,769	16,241	16,241	17,865
5330	TELECOMMUNICATIONS	2,191	3,200	3,200	3,200
5332	RADIO	590	71,000	72,200	1,200
5340	ADVERTISING	4,446	5,400	5,400	7,550
5350	PRINTING/REPRODUCTION	63	3,000	3,000	3,000
5360	TRAVEL	2,029	2,500	2,600	2,600
5370	TRAINING	2,846	3,000	3,124	3,200
5380	INTERDEPARTMENTAL SERVICES	398,939	430,016	430,016	533,690
5381	ADMIN/MGMT FEES	164,244	164,246	164,246	198,100
5382	BALEFILL	1,014,754	1,101,240	1,106,428	1,128,565
5391	OTHER CONTRACTUAL	64,044	30,200	30,200	26,200
5392	ASSOCIATION DUES	464	826	931	1,000
5396	RECYCLING SERVICES	5,446	7,500	11,274	12,000
5403	POSTAGE	385	2,500	2,500	350
	TOTAL CONTRACTUAL	1,679,925	1,844,969	1,855,656	1,942,820

City of Casper
REFUSE COLLECTION FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	MATERIALS & SUPPLIES				
5400	OFFICE SUPPLIES	3,496	3,640	3,650	3,640
5401	OPERATING SUPPLIES	16,618	15,000	14,768	15,000
5404	OTHER MATERIALS & SUPPLIES	2,442	3,000	2,971	3,000
5405	UNIFORMS	4,183	4,400	5,812	3,200
5411	SAFETY EQUIPMENT	5,000	6,285	6,285	6,285
5443	INFECTIOUS WASTE DISPOSAL SUPPLIES	6,878	6,000	6,000	6,000
5468	SMALL TOOLS & EQUIPMENT	1,719	2,000	2,000	2,000
	TOTAL MATERIALS & SUPPLIES	40,336	40,325	41,486	39,125
	OTHER EXPENSES				
5600	DEPRECIATION	272,868	356,960	356,960	426,870
5830	BAD DEBT	-	15,000	15,000	15,000
6123	KEEP CASPER BEAUTIFUL	28,516	42,000	42,000	40,000
	TOTAL OTHER EXPENSES	301,384	413,960	413,960	481,870
	TOTAL OPERATING EXPENSES	2,830,999	3,227,236	3,242,077	3,466,511
	OPERATING INCOME (LOSS)	328,518	(138,406)	40,695	2,502

City of Casper
REFUSE COLLECTION FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
CAPITAL				
CAPITAL EXPENDITURES				
CAPITAL - NEW				
5520	-	337,000	380,000	-
5540	62,116	55,000	55,000	96,000
5580	1,618	-	-	-
	63,733	392,000	435,000	96,000
CAPITAL - REPLACEMENT				
5740	114,529	47,500	47,500	65,000
5750	409,358	654,430	654,430	520,000
5780	-	3,435	3,435	3,400
	523,887	705,365	705,365	588,400
	587,620	1,097,365	1,140,365	684,400
	(587,620)	(1,097,365)	(1,140,365)	(684,400)
	\$ (259,102)	\$ (1,235,771)	\$ (1,099,670)	\$ (681,898)

Balefill

Balefill

Mission: Disposal of municipal solid waste

Goals

- 1 Maintain effective and efficient service levels
- 2 Increase attention on infrastructure and environmental issues
- 3 Develop a new landfill
- 4 Close existing landfill

Objectives

- 1 Propose expanded operational hours at the scalehouse to open at 7:30 am
- 2 Replace the existing baling equipment by January 2007
- 3 Continue preconstruction activities for the new balefill
- 4 Develop and Implement Closure Plan for existing balefill by July 2007
- 5 Develop and Implement Plan to construct new balefill by July 2007

Performance Measurements

- 1 Date proposal of new operational hours at scale house proposed
- 2 Date baling equipment in baler building replaced
- 3 Date bid specs for construction of new landfill developed
- 4 Date bid specs for closure of existing landfill completed

Highlights/Issues:

This budget reflects the continuation of the closure of the existing landfill and the connection and opening of the new landfill.

Capital Funding includes a \$850,000 State Land and Investment Board Grant and a \$75,000 Wyoming Department of Environmental Quality Grant, both of which will be applied for later in 2006.

New Capital

Replacement Capital

Maintenance Building	\$	50,000	Loader	\$	250,000
Terracon Special Wastes Building		5,000	Computer		1,000
IME Oversight		60,000	Maintenance & Repairs		30,000
South Perimeter Road		270,000	Baler Building Modification		80,000
Cultural Survey New Landfill		25,000	Roof Leak Repairs		25,000
Fencing		125,000	Painting		20,000
Balefill Colsure Oversight		135,000	Baler & Wrapping System		1,700,000
Ground Water Monitoring		27,000	Baler Maintenance		25,000
Mineral Rights Acquisition		10,000	Total	\$	2,131,000
Pipeline Research/Survey		10,000			
5 & 50 Year Cell Survey		5,000			
Rolloffs For Code Enforcement		25,000			
Skidster W/Blade		41,000			
Audio System @ Transfer Station		16,000			
Tenting/Heating For Bal Loader		96,000			
Total	\$	900,000			

The net loss for the fund, including capital expenditures, is funded by a draw down of reserves.

The projected reserves balance of this fund on June 30, 2006 is \$3,567,986.

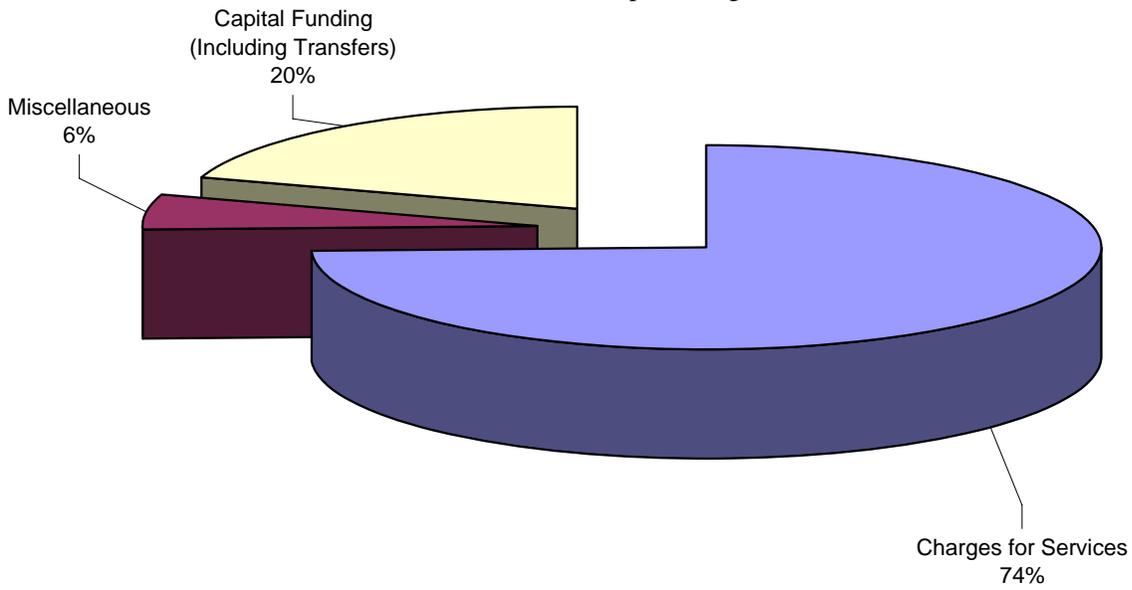
Balefill Collection Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Solid Waste Manager	1	1
Balefill Supervisor	1	1
Administrative Coordinator	1	1
Baler Operator	3	3
Equipment Operator II	4	4
Balefill Clerk	1	1
Special Waste Supervisor	1	1
Municipal Worker II	1	1
Environmental Safety Technician	1	1
Total	14	14
Part-time Employees (Budget)	\$ 40,444	\$ 45,557

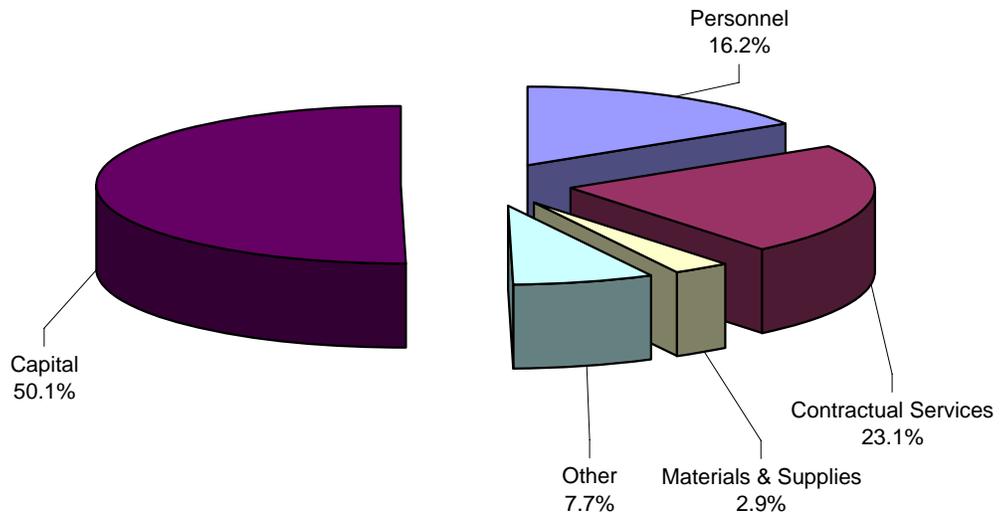
Balefill Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Revenues				
Charges for Services	\$ 3,055,453	\$ 3,128,486	\$ 3,392,075	\$ 3,423,265
Miscellaneous	200,615	200,000	231,153	257,320
Capital Funding (Including Transfers)	-	-	-	925,000
Total Revenues	3,256,068	3,328,486	3,623,228	4,605,585
Expenditures				
Personnel	\$ 736,271	\$ 898,983	\$ 917,561	\$ 978,956
Contractual Services	1,212,337	1,393,980	1,376,938	1,395,844
Materials & Supplies	163,142	145,700	182,713	173,850
Other	431,052	464,160	464,160	465,401
Capital	1,674,551	4,639,449	3,483,723	3,031,000
Total Expenditures	\$ 4,217,353	\$ 7,542,272	\$ 6,425,095	\$ 6,045,051

Balefill Revenue Budget
FY 2007 Adopted Budget



Balefill Expenditure Budget
FY 2007 Adopted Budget



City of Casper
BALEFILL FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATIONS				
OPERATING REVENUES				
CHARGES FOR SERVICES				
4439	\$ 248,647	\$ 260,904	\$ 262,737	\$ 262,765
4440	776,280	846,336	871,726	871,800
4453	1,810,083	1,826,300	2,056,053	2,056,100
4456	39,699	30,000	30,000	30,000
4457	31,500	15,700	22,313	19,500
4483	149,244	149,246	149,246	183,100
	3,055,453	3,128,486	3,392,075	3,423,265
MISCELLANEOUS REVENUE				
4600	200,615	200,000	231,153	257,320
	200,615	200,000	231,153	257,320
	3,256,068	3,328,486	3,623,228	3,680,585

City of Casper
BALEFILL FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES				
PERSONNEL				
SALARIES & WAGES				
5010	\$ 500,033	\$ 603,607	\$ 603,607	\$ 659,362
5020	13,632	40,444	50,188	45,557
5032	31,721	27,590	32,001	31,100
	545,387	671,641	685,796	736,019
OTHER PAY				
5041	5,000	-	-	-
5170	2,646	2,500	2,907	3,231
5171	4,455	-	-	-
5172	2,400	2,400	2,400	2,400
	14,500	4,900	5,307	5,631
BENEFITS				
5111	72,756	107,785	107,785	113,484
5112	1,162	1,625	1,638	1,610
5113	2,954	3,480	3,854	4,298
5120	40,768	48,484	48,484	56,503
5130	30,202	33,906	33,906	39,355
5150	612	600	4,229	4,029
5160	27,930	26,562	26,562	17,577
5176	-	-	-	450
	176,384	222,442	226,458	237,306
	736,271	898,983	917,561	978,956
	267			

City of Casper
BALEFILL FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	CONTRACTUAL SERVICES				
5210	INVESTMENT MANAGEMENT	12,517	11,500	14,856	7,500
5214	MEDICAL TESTING SERVICES	1,540	4,000	3,200	3,200
5217	ENGINEERING SERVICES	380,828	353,088	353,100	286,500
5219	OTHER TESTING	40,983	86,447	60,120	60,120
5250	WATER	4,694	8,575	5,412	5,600
5281	ALARM	1,628	960	2,390	2,450
5303	EQUIPMENT RENTAL	54,364	81,500	81,573	106,040
5320	INSURANCE & BONDS	13,096	13,489	13,489	14,838
5321	STATE ASSURANCE PROGRAM	8,200	8,200	7,100	7,100
5330	TELECOMMUNICATIONS	7,228	7,704	8,103	8,100
5340	ADVERTISING	2,250	2,250	2,250	2,250
5350	PRINTING/REPRODUCTION	122	3,000	2,991	3,000
5360	TRAVEL	6,900	6,900	6,900	3,900
5370	TRAINING	4,873	7,400	7,550	7,900
5380	INTERDEPARTMENTAL SERVICES	456,168	564,387	564,387	633,510
5381	ADMIN/MGMT FEES	19,368	17,250	17,250	22,731
5391	OTHER CONTRACTUAL	128,034	139,450	142,492	134,200
5392	ASSOCIATION DUES	1,022	1,131	1,480	1,280
5403	POSTAGE	117	750	300	300
5480	ENERGY - NATURAL GAS	32,312	37,000	35,345	36,800
5481	ENERGY - ELECTRICITY	36,094	39,000	46,650	48,525
	TOTAL CONTRACTUAL	1,212,337	1,393,980	1,376,938	1,395,844

City of Casper
BALEFILL FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	MATERIALS & SUPPLIES			
5400	2,818	3,000	3,000	3,000
5401	105,455	83,000	120,000	111,600
5404	5,416	6,200	6,200	6,200
5405	5,173	5,000	5,000	4,550
5411	14,668	18,000	18,000	18,000
5414	20,520	20,000	20,000	20,000
5433	6,000	7,000	7,013	7,000
5448	1,000	1,000	1,000	1,000
5468	2,092	2,500	2,500	2,500
	163,142	145,700	182,713	173,850
	OTHER EXPENSES			
5600	326,052	359,160	359,160	360,401
5620	105,000	105,000	105,000	105,000
	431,052	464,160	464,160	465,401
	2,542,802	2,902,823	2,941,372	3,014,051
	713,266	425,663	681,856	666,534

City of Casper
BALEFILL FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
CAPITAL				
CAPITAL FUNDING				
4220	\$ -	\$ -	\$ -	\$ 850,000
4230				75,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>925,000</u>
CAPITAL EXPENDITURES				
CAPITAL - NEW				
5520	15,408	90,600	90,600	151,000
5530	579,383	3,408,147	2,372,500	667,000
5540	-	45,000	30,000	66,000
5550	-	217,000	112,000	-
5580	5,100	7,500	7,422	16,000
	<u>599,891</u>	<u>3,768,247</u>	<u>2,612,522</u>	<u>900,000</u>
CAPITAL - REPLACEMENT				
5720	186,542	34,067	34,067	155,000
5730	397,933	369,903	369,902	-
5740	37,978	47,328	47,328	-
5750	452,207	406,500	406,500	1,975,000
5780	-	13,404	13,404	1,000
	<u>1,074,660</u>	<u>871,202</u>	<u>871,201</u>	<u>2,131,000</u>
	<u>1,674,551</u>	<u>4,639,449</u>	<u>3,483,723</u>	<u>3,031,000</u>
	<u>(1,674,551)</u>	<u>(4,639,449)</u>	<u>(3,483,723)</u>	<u>(2,106,000)</u>
	<u>\$ (961,285)</u>	<u>\$ (4,213,786)</u>	<u>\$ (2,801,867)</u>	<u>\$ (1,439,466)</u>

Aquatics

City of Casper
Aquatics
Income Statement
(Budget Basis)
FY 2007

	<u>FY 2005</u> <u>Actual</u>	<u>FY 2006</u> <u>Revised</u>	<u>FY 2006</u> <u>Estimate</u>	<u>FY 2007</u> <u>Adopted</u>
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 152,592	\$ 762,000	\$ 419,000	\$ 585,200
Miscellaneous Revenue	18,641	30,000	24,800	29,500
Total	<u>171,233</u>	<u>792,000</u>	<u>443,800</u>	<u>614,700</u>
Expenses				
Personnel Services	221,997	589,071	485,977	629,265
Contractual	152,418	229,689	252,953	305,006
Materials & Supplies	33,254	75,070	63,050	71,000
Other	1,054	1,550	1,250	1,450
Debt Service & Interest	-	-	-	-
Total	<u>\$ 408,722</u>	<u>\$ 895,380</u>	<u>\$ 803,230</u>	<u>\$ 1,006,721</u>
Operating Income (Loss)	<u>(237,489)</u>	<u>(103,380)</u>	<u>(359,430)</u>	<u>(392,021)</u>
<u>Non-operating Activity</u>				
Revenues				
Grants	\$ -	\$ 2,000	\$ -	\$ 2,000
Interest	-	-	-	-
Transfers In	206,520	120,012	349,629	397,421
Total	<u>206,520</u>	<u>122,012</u>	<u>349,629</u>	<u>399,421</u>
Non-operating Income (Loss)	<u>206,520</u>	<u>122,012</u>	<u>349,629</u>	<u>399,421</u>
<u>Capital Activity</u>				
Capital Expenditures				
Light Equipment	-	20,000	18,000	5,000
Technologies	841	3,830	3,744	2,400
Total Capital	<u>\$ 841</u>	<u>\$ 23,830</u>	<u>\$ 21,744</u>	<u>\$ 7,400</u>
Net Capital Loss	<u>(841)</u>	<u>(23,830)</u>	<u>(21,744)</u>	<u>(7,400)</u>
Net Income (Loss)	<u>\$ (31,810)</u>	<u>\$ (5,198)</u>	<u>\$ (31,545)</u>	<u>\$ (0)</u>

Aquatics

Mission: Provide recreation services that enhance the quality of life for Casper area residents and visitors. Services promote positive recreational opportunities, skill development, and good health in friendly and well-maintained environments.

Goals

- 1 Decrease the subsidy level
- 2 Enhance the training of staff
- 3 Implement the courses of action of the Aquatic Center Business Plan

Objectives

- 1 Develop and implement a comprehensive marketing plan for the Aquatic Center operation in accordance to the Aquatic Center Business Plan, for the outdoor pools operation, and for classes
- 2 Develop and implement a training program for new hires and an on-going training program for existing
- 3 Pursue partnership agreements with the School District, the Boys and Girls Club, the Senior Center, CATC and the YMCA, and market the Aquatic Center to therapy providers within the community

Performance Measures

- 1 Change in subsidy level per user for FY 2006 as compared to the subsidy level as of FY 2007, considering partial year operations of the Aquatic Center in FY 2006
- 2 Number of surveys or other avenues, which gather the level of satisfaction from both staff and customers
- 3 Number of partnership agreements and number of therapy providers using the Aquatic Center
- 4 Progress report on the implementation status and performance indicators of the Aquatic Center Business
- 5 Date new training plan developed, and date, number and subject of training sessions for new hires and existing staff

Highlights/Issues

The budget is dependent upon \$313,700 of Optional One Cent #13 Sales Tax funding. If the Optional One Cent #13 is not approved, funding will have to come from the General Fund.

The capital expenditures consist of:

New Capital		Replacement Capital	
Computers	\$ 2,400	Deck Furniture	\$ 5,000
Total	<u>2,400</u>	Total	<u>\$ 5,000</u>

The projected reeves balance of this fund on June 30,2006 is \$60,819.

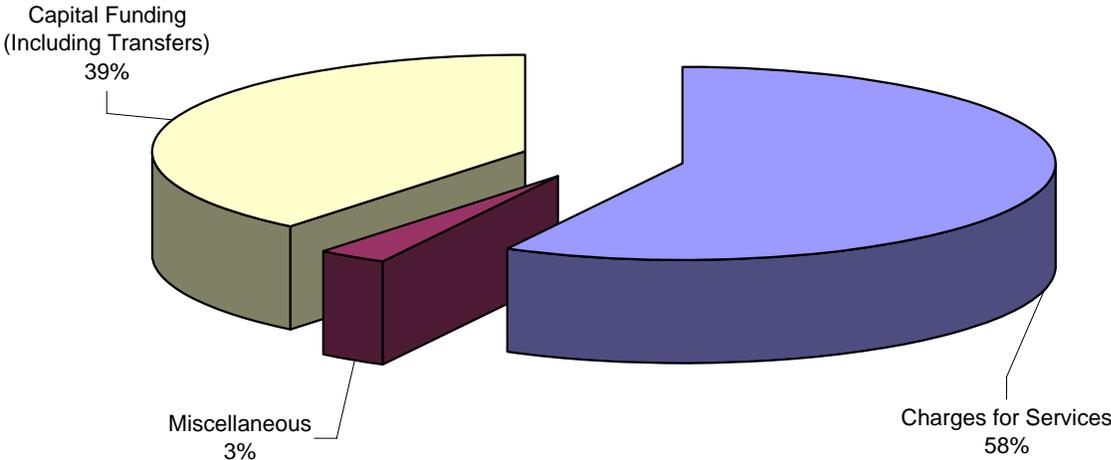
Aquatics Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Recreation Supervisor	1	1
Recreation Coordinator	1	1
Senior Custodial Maintenance Worker	1	1
Total	<u>3</u>	<u>3</u>
Part-time Employees (Budget)	\$ 385,121	\$ 412,620

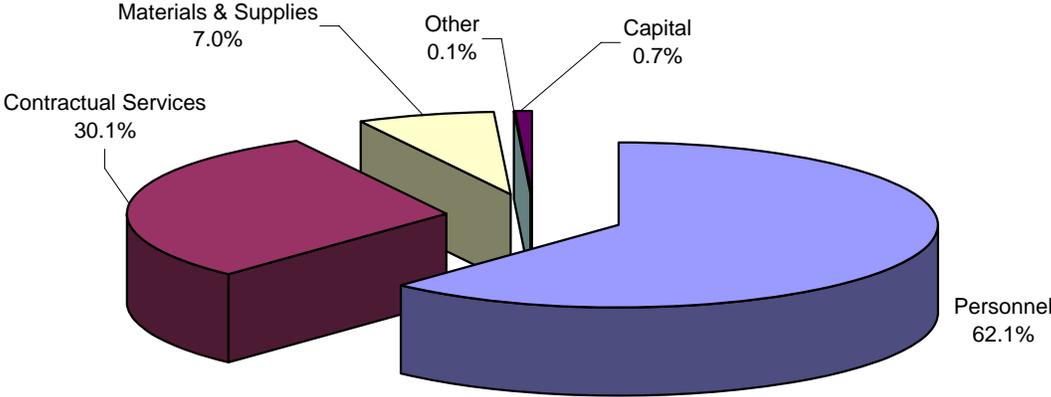
Aquatics Budget Summary

	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimated</u>	<u>FY 2007 Adopted</u>
Revenues				
Charges for Services	\$ 152,592	\$ 762,000	\$ 419,000	\$ 585,200
Miscellaneous	18,641	30,000	24,800	29,500
Capital Funding (Including Transfers)	<u>206,520</u>	<u>120,012</u>	<u>349,629</u>	<u>397,421</u>
Total Revenues	377,753	912,012	793,429	1,012,121
Expenditures				
Personnel	\$ 221,997	\$ 589,071	\$ 485,977	\$ 629,265
Contractual Services	152,418	229,689	252,953	305,006
Materials & Supplies	33,254	75,070	63,050	71,000
Other	1,054	1,550	1,250	1,450
Capital	<u>841</u>	<u>23,830</u>	<u>21,744</u>	<u>7,400</u>
Total Expenditures	\$ 409,563	\$ 919,210	\$ 824,974	\$ 1,014,121

Aquatics Revenue Budget
FY 2007 Adopted Budget



Aquatics Expenditure Budget
FY 2007 Adopted Budget



City of Casper
AQUATICS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	GRANTS			
4230	\$ -	\$ 2,000	\$ -	\$ 2,000
	TOTAL	2,000	-	2,000
	OPERATIONS			
	OPERATING REVENUES			
	CHARGES FOR SERVICES			
4400	48,097	215,000	185,000	251,000
4407	9,549	11,000	9,500	9,500
4408	-	2,000	2,000	2,000
4411	60,041	127,500	95,000	127,500
4415	20,758	382,000	95,000	150,000
4419	616	1,700	4,500	6,200
4423	10,046	10,500	18,000	23,500
4427	-	5,000	6,000	9,000
4432	3,485	7,300	4,000	6,500
	TOTAL CHARGES FOR SERVICES	762,000	419,000	585,200
	MISCELLANEOUS REVENUE			
4431	18,641	25,000	19,000	19,000
4442	-	-	3,800	5,500
4443	-	5,000	2,000	5,000
	TOTAL MISCELLANEOUS	30,000	24,800	29,500
	OPERATING TRANSFERS IN			
4800	206,520	120,012	349,629	397,421
	TOTAL OPERATING TRANSFERS IN	120,012	349,629	397,421
	TOTAL OPERATING REVENUE	914,012	793,429	1,014,121

City of Casper
AQUATICS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES				
PERSONNEL				
SALARIES & WAGES				
5010	\$ -	\$ 109,372	\$ 100,321	\$ 119,719
5020	197,057	385,121	291,545	412,620
5032	8	2,850	2,567	6,000
	<u>197,065</u>	<u>497,343</u>	<u>394,433</u>	<u>538,339</u>
OTHER PAY				
5041	-	-	-	-
5170	-	700	903	950
	<u>-</u>	<u>700</u>	<u>903</u>	<u>950</u>
BENEFITS				
5111	-	25,092	25,092	27,612
5112	-	291	192	300
5113	-	724	429	768
5120	15,076	38,014	38,014	41,050
5130	-	6,212	6,212	7,030
5160	9,856	20,695	20,702	13,215
	<u>24,932</u>	<u>91,028</u>	<u>90,641</u>	<u>89,976</u>
	<u>221,997</u>	<u>589,071</u>	<u>485,977</u>	<u>629,265</u>

City of Casper
AQUATICS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5250	WATER	13,245	22,000	16,000	19,000
5270	EQUIPMENT REPAIRS	35	2,000	1,000	1,000
5320	INSURANCE & BONDS	4,575	10,711	10,711	11,782
5330	TELECOMMUNICATIONS	1,496	5,300	6,900	3,200
5340	ADVERTISING	1,841	10,550	6,135	35,000
5370	TRAINING	1,983	5,500	2,500	3,300
5380	INTERDEPARTMENTAL SERVICES - FIXED	32,040	38,428	38,428	42,724
5381	ADMIN/MGMT FEES	32,496	-	-	-
5391	OTHER CONTRACTUAL	1,881	15,200	4,029	4,000
5403	POSTAGE/SHIPPING	-	1,000	250	1,000
5480	ENERGY - NATURAL GAS	55,844	94,000	127,000	140,000
5481	ENERGY - ELECTRICITY	6,983	25,000	40,000	44,000
	TOTAL CONTRACTUAL	152,418	229,689	252,953	305,006
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	951	2,750	2,750	2,750
5401	OPERATING SUPPLIES	16,045	40,170	35,800	39,300
5404	OTHER MATERIALS & SUPPLIES	34	2,200	1,600	1,600
5405	UNIFORMS	2,829	4,300	3,100	4,300
5407	BOOKS, PERIODICALS, MAPS	393	1,300	1,000	1,250
5408	CUSTODIAL SUPPLIES	793	6,750	3,800	5,800
5410	PHOTO SUPPLIES	220	2,000	1,500	1,500
5411	SAFETY EQUIPMENT	1,740	2,500	2,000	2,300
5441	RESALE SUPPLIES	822	3,100	2,000	2,700
5442	CONCESSION SUPPLIES	9,426	10,000	9,500	9,500
	TOTAL MATERIALS & SUPPLIES	33,254	75,070	63,050	71,000

City of Casper
AQUATICS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	OTHER EXPENSES			
5831	1,054	1,550	1,250	1,450
	1,054	1,550	1,250	1,450
	TOTAL OTHER EXPENSES			
	408,722	895,380	803,230	1,006,721
	TOTAL OPERATING EXPENSES			
	(30,969)	18,632	(9,801)	7,400
	OPERATING INCOME (LOSS)			
	CAPITAL			
	CAPITAL -NEW			
5580	841	3,830	3,744	2,400
	841	3,830	3,744	2,400
	TOTAL CAPITAL - NEW			
	CAPITAL - REPLACEMENT			
5740	-	20,000	18,000	5,000
	-	20,000	18,000	5,000
	TOTAL CAPITAL - REPLACEMENT			
	841	23,830	21,744	7,400
	TOTAL CAPITAL EXPENDITURES			
	(31,810)	(5,198)	(31,545)	-
	NET FUND			

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Golf Course

City of Casper
Golf Course
Income Statement
(Budget Basis)
FY 2007

	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 758,320	\$ 800,000	\$ 780,000	\$ 1,003,650
Administration/Management Fees	-	-	-	19,072
Total	758,320	800,000	780,000	1,022,722
Expenditures				
Personnel Services	256,259	300,667	305,578	395,068
Contractual	334,267	329,730	316,032	357,182
Materials & Supplies	77,335	93,075	94,720	148,677
Depreciation	138,000	138,000	138,000	138,000
Debt Service & Interest	26,006	26,006	26,006	26,006
Other	-	2,350	2,366	9,461
Total	\$ 831,867	\$ 889,828	\$ 882,702	\$ 1,074,394
Operating Income (Loss)	(73,547)	(89,828)	(102,702)	(51,672)
<u>Non-operating Activity</u>				
Revenues				
Interest	\$ -	\$ -	\$ -	\$ -
Miscellaneous	26,969	31,500	37,000	27,000
Total	26,969	31,500	37,000	27,000
Non-operating Income (Loss)	26,969	31,500	37,000	27,000
<u>Capital Activity</u>				
Uses				
New Capital	8,414	2,000	2,000	5,000
Replacement Capital	65,653	198,771	157,000	160,000
Total	\$ 74,067	\$ 200,771	\$ 159,000	\$ 165,000
Net Capital Loss)	(74,067)	(200,771)	(159,000)	(165,000)
Net Income (Loss)	\$ (120,645)	\$ (259,099)	\$ (224,702)	\$ (189,672)

Golf Course

Mission: To provide an affordable, challenging, enjoyable, pleasant and safe golf course with appropriate amenities for residents and visitors to Casper.

Goals

- 1 Continue efforts toward developing and funding a new maintenance facility to improve employee, safety, equipment care, and golf course management
- 2 Complete the transition from the private sector to in-house Food & Beverage service

Objectives

- 1 Identify funding sources to help cover the increasing cost of building construction
- 2 Review new and replacement equipment policies and needs in order to preserve depreciation reserves to possibly fund new maintenance facility
- 3 Education of user groups and the general public, on the benefit and need of a new maintenance facility
- 4 Develop marketing strategy for Food & Beverage service

Performance Measures

- 1 Date of review financial performance of cost center completed, including plan to enhance revenue through increased usage, reduce expenses and recommend gold package prices
- 2 Amount, if any, the annual capital costs can be reduced
- 3 Date an information sheet is completed/made available/distributed to target market groups, including the Men's and Women's Leagues, 19th Hole Customers and other identified groups

Highlights/Issues:

This budget reflects the first full year of in-house operation of Food & Beverage Services.

The capital expenditures consist of:

New Capital		Replacement Capital	
Computers	\$ <u>5,000</u>	Cart Path Improvements	\$ 30,000
Total	5,000	3 Mowers	115,000
		1 Heavy Utility Vehicle	<u>15,000</u>
		Total	\$ <u>160,000</u>

The net loss for the fund, including capital expenditures, is funded by a draw down of reserves.

A rate adjustment is warranted for this operation sometime in FY 2007.

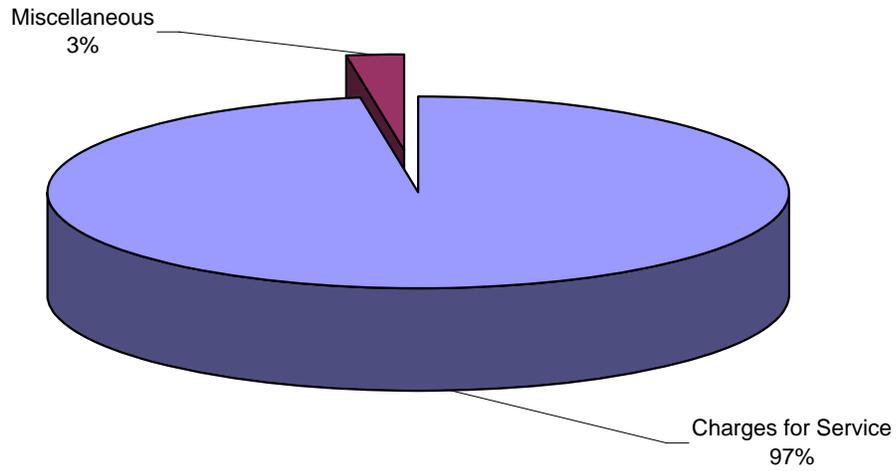
The projected reserves balance of this fund on June 30, 2006 is \$619,156.

Golf Course Staffing Summary

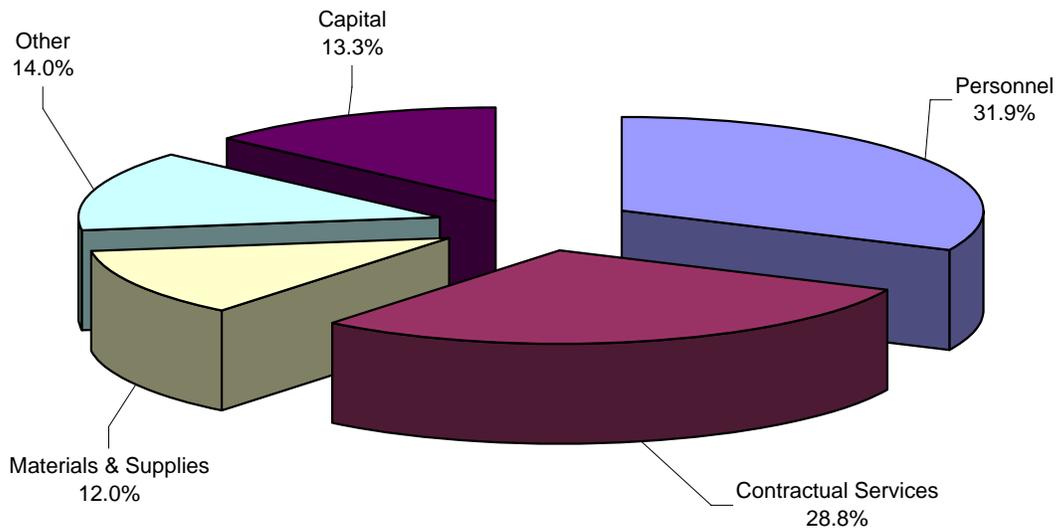
	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Golf Course Supervisor	1	1
Golf Course Mechanic	1	1
Irrigation Technician	1	1
Food & Beverage Site Manager	1	1
Golf Course Technician	<u>1</u>	<u>1</u>
Total	5	5
Part-time Employees (Budget)	\$ 78,560	\$ 112,395

Golf Course Budget Summary				
	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
Revenues				
Charges for Service	758,320	800,000	780,000	1,022,722
Miscellaneous	26,969	31,500	37,000	27,000
Total Revenues	785,289	831,500	817,000	1,049,722
Expenditures				
Personnel	\$ 256,259	\$ 300,667	\$ 305,578	\$ 395,068
Contractual Services	334,267	329,730	316,032	357,182
Materials & Supplies	77,335	93,075	94,720	148,677
Other	164,006	166,356	166,372	173,467
Capital	74,067	200,771	159,000	165,000
Total Expenditures	\$ 905,934	\$ 1,090,599	\$ 1,041,702	\$ 1,239,394

Golf Course Revenue Budget
FY 2007 Adopted Budget



Golf Course Expenditure Budget
FY 2007 Adopted Budget



City of Casper
GOLF COURSE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATIONS				
OPERATING REVENUES				
CHARGES FOR SERVICES				
4351	\$ -	\$ -	\$ -	\$ 15,000
4352	-	-	-	3,650
4428	202,780	215,000	210,000	220,000
4431	-	-	-	90,000
4434	-	-	-	65,000
4483	-	-	-	19,072
4416	275,581	290,000	280,000	300,000
4417	279,959	295,000	290,000	310,000
	758,320	800,000	780,000	1,022,722
MISCELLANEOUS REVENUE				
4442	(13)	6,500	12,000	-
4600	26,982	25,000	25,000	27,000
	26,969	31,500	37,000	27,000
	785,289	831,500	817,000	1,049,722

City of Casper
GOLF COURSE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES				
PERSONNEL				
SALARIES & WAGES				
5010	\$ 112,509	\$ 146,367	\$ 146,434	\$ 183,671
5020	72,200	78,560	83,060	112,395
5032	11,099	15,750	15,750	18,000
	195,808	240,677	245,244	314,065
OTHER PAY				
5033	268	624	700	700
5041	1,600	450	457	1,825
5170	1,129	1,200	948	1,200
5171	409	-	532	-
	3,405	2,274	2,637	3,725
BENEFITS				
5111	19,116	17,132	17,133	30,648
5112	287	409	410	514
5113	593	920	921	1,206
5120	15,072	18,561	18,531	24,278
5130	6,847	8,925	8,925	11,078
5150	5,126	2,000	2,000	2,000
5160	10,005	9,769	9,777	7,553
	57,046	57,716	57,697	77,278
	256,259	300,667	305,578	395,068

City of Casper
GOLF COURSE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5210	INVESTMENT MANAGEMENT	1,685	1,550	1,500	1,500
5223	OTHER PROFESSIONAL SERVICES	96,341	105,000	105,000	105,000
5250	WATER	87,308	65,000	50,000	60,000
5270	EQUIPMENT REPAIRS	-	200	200	800
5276	MAINTENANCE AGREEMENTS	-	-	-	1,000
5320	INSURANCE & BONDS	3,279	3,377	3,377	3,715
5330	TELECOMMUNICATIONS	2,720	2,300	2,384	2,400
5340	ADVERTISING	892	1,750	1,750	3,400
5350	PRINTING/REPRODUCTION	-	-	-	500
5360	TRAVEL	2,118	3,000	3,200	3,500
5370	TRAINING	1,414	2,100	1,400	1,560
5380	INTERDEPARTMENTAL SERVICES	44,760	43,906	43,906	49,942
5381	ADMIN/MGMT FEES	47,868	52,997	52,983	70,791
5391	OTHER CONTRACTUAL	12,097	9,300	10,313	12,250
5392	ASSOCIATION DUES	735	950	1,750	1,750
5397	CREDIT CARD SERVICE CHARGES	-	300	269	1,074
5480	ENERGY - NATURAL GAS	2,434	3,000	3,000	3,000
5481	ENERGY - ELECTRICITY	30,618	35,000	35,000	35,000
	TOTAL CONTRACTUAL	334,267	329,730	316,032	357,182
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	265	550	400	550
5401	OPERATING SUPPLIES	6,109	5,000	3,000	9,250
5404	OTHER MATERIALS & SUPPLIES	-	400	750	3,000
5405	UNIFORMS	151	400	400	700
5411	SAFETY EQUIPMENT/SUPPLIES	385	550	538	650
5413	GOLF COURSE SUPPLIES	5,012	5,000	5,000	5,000
5441	RESALE SUPPLIES	0	0	0	0
5416	ALCOHOL SUPPLIES	-	5,000	5,832	23,327
5442	CONCESSION SUPPLIES	-	7,175	8,800	35,200
5444	LANDSCAPE MAINTENANCE SUPPLIES	33,520	45,000	45,000	45,000
5461	IRRIGATION SUPPLIES	16,628	10,000	10,000	10,000
5468	SMALL TOOLS & EQUIPMENT	834	1,000	1,000	1,000
5482	BULK FUEL	14,431	13,000	14,000	15,000
	TOTAL MATERIALS & SUPPLIES	77,335	93,075	94,720	148,677

City of Casper
GOLF COURSE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	OTHER EXPENSES				
5600	DEPRECIATION	138,000	138,000	138,000	138,000
5801	DEBT SERVICE	5,417	5,634	5,634	5,859
5804	INTEREST	20,589	20,372	20,372	20,147
5831	SALES TAX	-	2,350	2,366	9,461
	TOTAL OTHER EXPENSES	164,006	166,356	166,372	173,467
	TOTAL OPERATING EXPENSES	831,867	889,828	882,702	1,074,394
	OPERATING INCOME (LOSS)	(46,578)	(58,328)	(65,702)	(24,672)
	CAPITAL				
	CAPITAL - NEW				
5530	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	-
5540	LIGHT EQUIPMENT	8,414	-	-	-
5580	TECHNOLOGIES	-	2,000	2,000	5,000
	TOTAL CAPITAL - NEW	8,414	2,000	2,000	5,000
	CAPITAL - REPLACEMENT				
5720	BUILDINGS	48,371	40,771	30,000	30,000
5730	BUILDING IMPROVEMENTS	-	-	-	-
5740	LIGHT EQUIPMENT	-	-	-	-
5750	HEAVY EQUIPMENT	17,282	146,000	115,000	130,000
5780	TECHNOLOGIES	-	12,000	12,000	-
	TOTAL CAPITAL - REPLACEMENT	65,653	198,771	157,000	160,000
	TOTAL CAPITAL EXPENDITURES	74,067	200,771	159,000	165,000
	NET FUND	\$ (120,645)	\$ (259,099)	\$ (224,702)	\$ (189,672)

Ice Arena

City of Casper
Ice Arena
Income Statement
(Budget Basis)
FY 2007

	<u>FY 2005</u> <u>Actual</u>	<u>FY 2006</u> <u>Revised</u>	<u>FY 2006</u> <u>Estimate</u>	<u>FY 2007</u> <u>Adopted</u>
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 204,077	\$ 209,700	\$ 222,150	\$ 231,100
Miscellaneous Revenue	59,320	59,500	69,700	69,700
Total	<u>263,397</u>	<u>269,200</u>	<u>291,850</u>	<u>300,800</u>
Expenditures				
Personnel Services	226,778	265,063	267,937	294,993
Contractual	117,307	121,119	118,119	125,120
Materials & Supplies	36,126	38,445	38,450	38,650
Other	2,825	2,850	3,300	3,300
Debt Service & Interest	-	-	-	-
Total	<u>383,035</u>	<u>\$ 427,477</u>	<u>\$ 427,806</u>	<u>\$ 462,063</u>
Operating Income (Loss)	<u>(119,638)</u>	<u>(158,277)</u>	<u>(135,956)</u>	<u>(161,263)</u>
<u>Non-operating Activity</u>				
Revenues				
Transfers In	123,756	\$ 128,873	\$ 131,155	\$ 162,763
Total	<u>123,756</u>	<u>128,873</u>	<u>131,155</u>	<u>162,763</u>
Non-operating Income (Loss)	<u>123,756</u>	<u>128,873</u>	<u>131,155</u>	<u>162,763</u>
<u>Capital Activity</u>				
Uses				
New Capital	1,564	1,605	1,604	1,500
Total	<u>1,564</u>	<u>\$ 1,605</u>	<u>\$ 1,604</u>	<u>\$ 1,500</u>
Net Capital Loss	<u>(1,564)</u>	<u>(1,605)</u>	<u>(1,604)</u>	<u>(1,500)</u>
Net Income (Loss)	<u>\$ 2,554</u>	<u>(31,009)</u>	<u>(6,405)</u>	<u>0</u>

Ice Arena

Mission: Provide recreation services that enhance the quality of life for Casper area residents and visitors. Services promote positive recreational opportunities, skill development, and good health in friendly and well-maintained environments.

Goals

- 1 Decrease subsidy level
- 2 Enhance the training of staff
- 3 Increase attendance at public skating sessions
- 4 Sell advertising for the Zamboni

Objectives

- 1 Develop and implement a comprehensive marketing plan for the Ice Arena operation and for classes
- 2 Develop and implement a training program for new hires and an on-going training program for existing
- 3 Market public skating sessions through flyers to target groups, through news releases, through movie ads, and by maintaining a consistent schedule

Performance Measures

- 1 Date comprehensive marketing plan is completed
- 2 Number and type of marketing efforts undertaken as a result of the comprehensive marketing plan.
- 3 Amount of change of subsidy level per user for FY 2006 as compared to FY 2007
- 4 Number of surveys or other avenues conducted that documents the level of satisfaction from both staff and customers
- 5 Number and type of advertisements marketing public skating sessions
- 6 Date new training plan developed, and date, number and subject of training sessions for new hires and existing staff
- 7 Number of skating participation in FY 2005-06 compared with FY 2006-07
- 8 Amount of revenue received from Zamboni advertising in FY 2005-06 compared to FY 2006-07

Highlights/Issues:

The capital expenditures consist of:

Replacment Capital

Computer Replacement	\$	1,500
Total	\$	1,500

The projected reserves balance of this fund on June 30, 2006 is \$22,392.

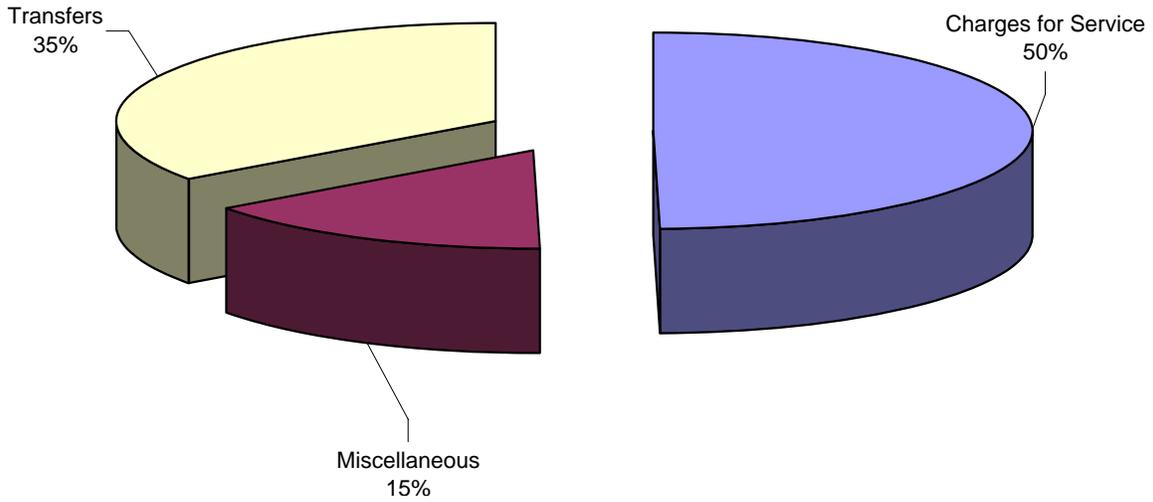
Ice Arena Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Senior Custodial Maintenance Worker	1	1
Recreations Supervisor	1	1
Recreation Coordinator	1	1
Total	<u>3</u>	<u>3</u>
Part-time Employees (Budget)	\$ 94,782	\$ 102,737

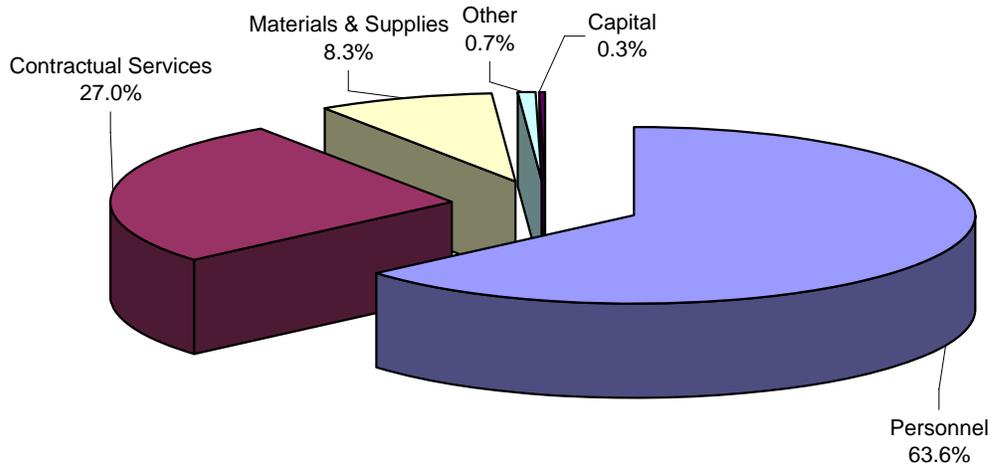
Ice Arena Budget Summary

	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimated</u>	<u>FY 2007 Adopted</u>
Revenues				
Charges for Service	\$ 204,077	\$ 209,700	\$ 222,150	\$ 231,100
Miscellaneous	59,320	59,500	69,700	69,700
Transfers	123,756	131,155	131,155	162,763
Total Revenues	<u>\$ 387,153</u>	<u>\$ 400,355</u>	<u>\$ 423,005</u>	<u>\$ 463,563</u>
Expenditures				
Personnel	\$ 226,778	\$ 265,063	\$ 267,937	\$ 294,993
Contractual Services	117,307	121,119	118,119	125,120
Materials & Supplies	36,126	38,445	38,450	38,650
Other	2,825	2,850	3,300	3,300
Capital	1,564	1,605	1,604	1,500
Total Expenditures	<u>\$ 384,599</u>	<u>\$ 429,082</u>	<u>\$ 429,410</u>	<u>\$ 463,563</u>

Ice Arena Revenue Budget
FY 2007 Adopted Budget



Ice Arena Expenditure Budget
FY 2007 Adopted Budget



City of Casper
ICE ARENA
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
OPERATIONS					
OPERATING REVENUES					
CHARGES FOR SERVICES					
4400	DAILY ADMISSIONS	\$ 10,374	\$ 10,500	\$ 19,000	\$ 19,000
4408	SPECIAL EVENTS ADMISSIONS	2,709	2,800	1,200	1,200
4409	GROUP USER FEES	131,348	131,500	131,500	135,000
4412	SCHOOL GROUP INSTRUCTIONS	4,758	4,200	3,500	4,000
4417	SEASON PASSES - JUNIOR	4,820	5,000	7,000	7,000
4418	SKATING CLASSES	27,173	26,500	34,000	36,000
4419	LOCKER RENTAL	1,286	1,500	1,700	1,700
4424	PARTY RENTALS	10,845	14,000	9,500	11,000
4425	SKATE RENTALS	3,514	4,000	7,000	7,000
4429	EQUIPMENT FEES	668	700	800	800
4437	SERVICE FEES	4,949	5,000	5,200	5,200
4442	GIFT CERTIFICATES	-	-	200	200
4457	OTHER CHARGES	1,635	4,000	1,550	3,000
	TOTAL CHARGES FOR SERVICES	204,077	209,700	222,150	231,100
MISCELLANEOUS REVENUE					
4431	CONCESSIONS	57,618	57,000	68,000	68,000
4432	PRO SHOP SALES	1,702	2,500	1,700	1,700
	TOTAL MISCELLANEOUS	59,320	59,500	69,700	69,700
OPERATING TRANSFERS IN					
4800	OPERATING TRANSFERS IN	123,756	128,873	131,155	162,763
	TOTAL OPERATING TRANSFERS	123,756	128,873	131,155	162,763
	TOTAL OPERATING REVENUE	387,153	398,073	423,005	463,563

City of Casper
ICE ARENA
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES				
PERSONNEL				
SALARIES & WAGES				
5010	\$ 101,644	\$ 114,164	\$ 113,583	\$ 129,708
5020	72,352	94,782	96,858	102,737
5032	2,772	3,000	3,000	6,000
	176,768	211,946	213,441	238,445
OTHER PAY				
5170	233	250	1,398	1,500
5171	1,788	-	436	-
	2,021	250	1,834	1,500
BENEFITS				
5111	18,792	20,436	20,424	22,488
5112	256	326	246	333
5113	546	757	644	833
5120	13,472	16,090	16,090	18,126
5130	5,876	6,485	6,485	7,629
5160	9,047	8,773	8,773	5,639
	47,989	52,867	52,662	55,048
	226,778	265,063	267,937	294,993

City of Casper
ICE ARENA
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
CONTRACTUAL SERVICES				
5250	11,308	12,500	12,000	12,500
5270	3,550	2,500	2,500	2,500
5320	4,178	4,303	4,303	4,733
5330	1,210	1,400	1,400	1,400
5340	5,604	5,000	5,000	5,000
5341	1,191	1,500	1,000	1,500
5370	1,350	2,500	2,500	2,600
5380	28,668	25,166	25,166	30,637
5391	2,772	2,000	2,500	2,500
5392	798	750	750	750
5480	16,053	20,000	17,000	17,000
5481	40,625	43,500	44,000	44,000
	117,307	121,119	118,119	125,120
MATERIALS & SUPPLIES				
5400	1,548	1,500	1,600	1,500
5401	8,730	6,000	6,500	6,500
5404	3,219	1,700	1,700	1,700
5405	618	750	750	750
5408	3,653	3,500	4,000	4,000
5410	-	195	300	300
5411	218	400	200	400
5442	17,545	24,000	23,000	23,000
5468	535	300	200	300
5482	60	100	200	200
	36,126	38,445	38,450	38,650

City of Casper
ICE ARENA
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	OTHER EXPENSES			
5831	2,825	2,850	3,300	3,300
	2,825	2,850	3,300	3,300
	TOTAL OPERATING EXPENSES			
	383,035	427,477	427,806	462,063
	OPERATING INCOME (LOSS)			
	4,118	(29,404)	(4,801)	1,500
	CAPITAL - REPLACEMENT			
5780	1,564	1,605	1,604	1,500
	1,564	1,605	1,604	1,500
	NET FUND			
	2,554	(31,009)	(6,405)	-

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Casper Recreation Center

City of Casper
Recreation Center
Income Statement
(Budget Basis)
FY 2007

	<u>FY 2005</u> <u>Actual</u>	<u>FY 2006</u> <u>Revised</u>	<u>FY 2006</u> <u>Estimate</u>	<u>FY 2007</u> <u>Adopted</u>
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 501,409	\$ 494,050	\$ 528,550	\$ 530,800
Administration/Management Fees	-	-	-	-
Total	<u>501,409</u>	<u>494,050</u>	<u>528,550</u>	<u>530,800</u>
Expenses				
Personnel Services	796,678	761,868	766,553	807,725
Contractual	183,252	177,222	179,183	184,168
Materials & Supplies	48,308	49,960	49,560	54,750
Debt Service & Interest	-	7,161	7,161	8,621
Total	<u>1,028,238</u>	<u>\$ 996,211</u>	<u>\$ 1,002,457</u>	<u>\$ 1,055,264</u>
Operating Income (Loss)	<u>(526,829)</u>	<u>(502,161)</u>	<u>(473,907)</u>	<u>(524,464)</u>
<u>Non-operating Activity</u>				
Revenues				
Transfers In	-	\$ 507,401	\$ 489,527	\$ 530,964
Total	<u>-</u>	<u>507,401</u>	<u>489,527</u>	<u>530,964</u>
Non-operating Income (Loss)	<u>-</u>	<u>507,401</u>	<u>489,527</u>	<u>530,964</u>
<u>Capital Activity</u>				
Capital				
Capital	1,564	6,343	6,343	6,500
Total	<u>1,564</u>	<u>\$ 6,343</u>	<u>\$ 6,343</u>	<u>\$ 6,500</u>
Net Capital Loss	<u>(1,564)</u>	<u>(6,343)</u>	<u>(6,343)</u>	<u>(6,500)</u>
Net Income (Loss)	<u>\$ (528,393)</u>	<u>(1,103)</u>	<u>9,277</u>	<u>0</u>

Recreation Center

Mission: Provide recreation services that enhance the quality of life for Casper area residents and visitors. Promotes positive recreational opportunities, skill development and good health in a friendly and well maintained

Goals

- 1 Decrease the subsidy level
- 2 Enhance the training of staff

Objectives

- 1 Develop and implement a comprehensive marketing plan for the Recreation Center operation and for classes to increase usage resulting in an effort to reduce subsidy level
- 2 Develop and implement a training program for new hires and an on-going training program for existing

Performance Measures

- 1 Date comprehensive marketing plan completed
- 2 Number and type of marketing efforts underaken as a result of the comprehensive marketing plan
- 3 Date new training plan developed, and date, number and subject of training sessions for new hires and existing staff
- 4 Amount of change of subsidy level per user for FY 2006 as compared to FY 2007
- 5 Number of surveys or other avenues completed that documents the level of satisfaction from both staff and customers

Highlights/Issues

No significant changes are planned for this cost center

The capital expenditures consist of:

Capital

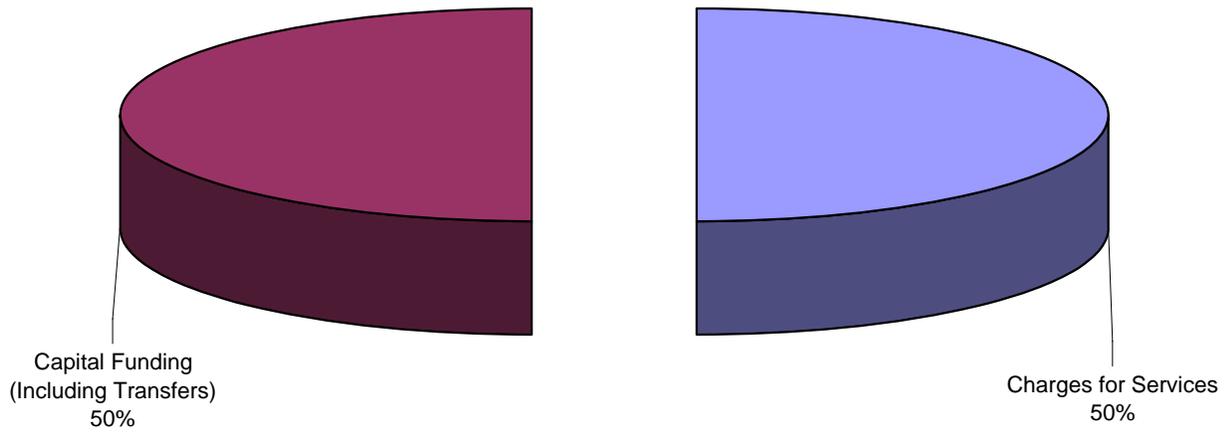
Computers	\$	<u>6,500</u>
Total		6,500

The projected reserves balance of this fund on June 30, 2006 is \$9,277.

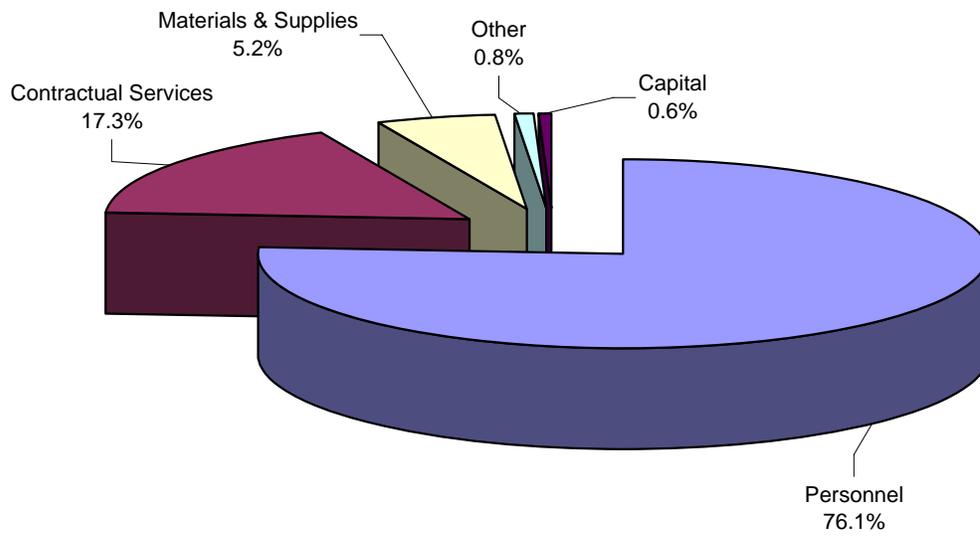
Recreation Center Staffing Summary			
	<u>FY 2006</u>	<u>FY 2007</u>	
Full Time Employees			
Recreations Superintendent	1	1	
Recreations Coordinator	2	2	
Recreations Supervisor	2	2	
Secretary II	1	1	
Senior Custodial Maintenance	1	1	
Custodial Maintenance Worker	2	2	
Total	<u>9</u>	<u>9</u>	
Part-time Employees (Budget)	\$ 245,671	\$ 259,167	

Recreation Budget Summary				
	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimated</u>	<u>FY 2007 Adopted</u>
Revenues				
Charges for Services	\$ 501,409	\$ 494,050	\$ 528,550	\$ 530,800
Capital Funding (Including Transfers)	-	507,401	489,527	530,964
Total Revenues	<u>\$ 501,409</u>	<u>\$ 1,001,451</u>	<u>\$ 1,018,077</u>	<u>\$ 1,061,764</u>
Expenditures				
Personnel	\$ 796,678	\$ 761,868	\$ 766,553	\$ 807,725
Contractual Services	183,252	177,222	179,183	184,168
Materials & Supplies	48,308	49,960	49,560	54,750
Other	-	7,161	7,161	8,621
Capital	1,564	6,343	6,343	6,500
Total Expenditures	<u>\$ 1,029,802</u>	<u>\$ 1,002,554</u>	<u>\$ 1,008,800</u>	<u>\$ 1,061,764</u>

Recreation Revenue Budget
FY 2007 Adopted Budget



Recreation Expenditure Budget
FY 2007 Adopted Budget



City of Casper
RECREATION
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
REVENUES					
CHARGES FOR SERVICES					
4409	PARK USER FEES	12,305	10,800	13,000	13,000
4413	RECREATION PASSES	72,208	73,500	77,500	77,500
4414	COURTS	4,707	4,200	4,800	4,800
4418	CLASSES	234,251	225,000	235,000	235,000
4419	LOCKER RENTAL	3,837	3,900	5,200	5,200
4420	ROOM RENTAL	16,777	20,000	17,500	20,000
4421	TOWEL RENTAL	329	350	750	1,000
4429	EQUIPMENT FEES	941	1,000	1,100	1,100
4430	LEAGUE USER FEES	28,449	28,000	28,000	28,000
4432	PRO SHOP SALES	1,508	5,000	4,500	5,000
4433	FOUNDATION CONTRIBUTION	10,988	11,000	10,000	9,000
4434	CONCESSIONS	5,949	6,000	6,000	6,000
4436	BALL FIELD USER FEES	74,915	69,000	74,000	74,000
4439	ADMISSIONS	34,146	33,000	46,000	46,000
4442	GIFT CERTIFICATES	1	3,000	5,000	5,000
4444	TENNIS COURT USER FEES	99	300	200	200
	TOTAL CHARGES FOR SERVICES	\$ 501,409	\$ 494,050	\$ 528,550	\$ 530,800
	OPERATING TRANSFERS				
	TOTAL OPERATING TRANSFERS	\$ -	\$ 507,401	\$ 489,527	\$ 530,964
	TOTAL REVENUE	\$ 501,409	\$ 1,001,451	\$ 1,018,077	\$ 1,061,764

City of Casper
RECREATION
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	396,311	362,380	364,304	381,356
5020	PART TIME	229,956	245,671	245,671	259,167
5032	OVERTIME	4,605	3,400	7,118	7,000
	TOTAL SALARIES & WAGES	\$ 630,873	\$ 611,451	\$ 617,093	\$ 647,523
OTHER PAY					
5170	DISABILITY LEAVE BUY-BACK	6,917	6,200	5,131	6,500
	TOTAL OTHER PAY	\$ 6,917	\$ 6,200	\$ 5,131	\$ 6,500
BENEFITS					
5111	HEALTH INSURANCE	54,276	48,288	48,288	63,384
5112	LIFE INSURANCE	938	917	810	927
5113	DISABILITY INSURANCE	2,411	2,141	2,189	2,428
5130	RETIREMENT	22,525	20,947	20,953	22,244
5120	FICA/MEDICARE TAX	47,820	47,281	47,281	49,922
5150	UNEMPLOYMENT COMPENSATION	169	-	183	-
5160	WORKERS COMPENSATION	30,749	24,643	24,625	14,797
	TOTAL BENEFITS	\$ 158,888	\$ 144,217	\$ 144,329	\$ 153,702
	TOTAL PERSONNEL	\$ 796,678	\$ 761,868	\$ 766,553	\$ 807,725

City of Casper
RECREATION CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5250	WATER	9,522	9,000	9,500	10,000
5271	OFFICE MACHINE REPAIR	248	500	400	400
5276	MAINTENANCE AGREEMENTS	16,108	9,880	9,200	9,200
5320	INSURANCE & BONDS	9,499	9,783	9,783	10,761
5330	TELECOMMUNICATIONS	8,411	9,500	9,500	9,500
5340	ADVERTISING	3,284	4,000	4,000	5,000
5350	PRINTING/REPRODUCTION	20,772	26,509	20,750	24,750
5360	TRAVEL	4,995	6,800	6,800	7,000
5380	INTERDEPARTMENTAL SERVICES	45,502	41,100	41,100	42,207
5391	OTHER CONTRACTUAL	8,401	5,000	6,300	6,300
5392	ASSOCIATION DUES	940	1,150	1,100	1,100
5403	POSTAGE	6,627	6,000	6,000	6,200
5480	ENERGY - NATURAL GAS	11,604	11,000	11,750	11,750
5481	ENERGY - ELECTRICITY	37,338	37,000	43,000	40,000
	TOTAL CONTRACTUAL	\$ 183,252	\$ 177,222	\$ 179,183	\$ 184,168
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	4,467	5,000	5,000	5,000
5401	OPERATING SUPPLIES	22,803	21,290	21,290	24,800
5404	OTHER MATERIALS & SUPPLIES	2,609	1,220	1,220	2,000
5405	UNIFORMS	2,074	2,500	2,500	3,000
5408	CUSTODIAL SUPPLIES	11,095	12,000	12,000	12,000
5410	PHOTO SUPPLIES	973	1,200	1,100	1,100
5411	SAFETY EQUIPMENT/SUPPLIES	420	400	400	500
5441	RESALE SUPPLIES	2,060	4,600	4,300	4,600
5464	PROMOTIONAL SUPPLIES	1,114	1,000	1,000	1,000
5468	SMALL TOOLS & EQUIPMENT	692	750	750	750
	TOTAL MATERIALS & SUPPLIES	\$ 48,308	\$ 49,960	\$ 49,560	\$ 54,750
	TOTAL OPERATING EXPENSES	1,028,238	989,050	995,296	1,046,643
	OPERATING INCOME (LOSS)	NA	12,401	22,781	15,121

City of Casper
RECREATION CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CAPITAL			
5580	1,564	6,343	6,343	6,500
	TOTAL CAPITAL	6,343	6,343	6,500
	\$ 1,564	\$ 6,343	\$ 6,343	\$ 6,500
	OTHER EXPENSES			
5801	-	7,161	7,161	8,621
	TOTAL OTHER EXPENSES	7,161	7,161	8,621
	-	7,161	7,161	8,621
	TOTAL RECREATION EXPENSES	1,002,554	1,008,800	1,061,764
	\$ 1,029,802	\$ 1,002,554	\$ 1,008,800	\$ 1,061,764
	NET FUND	1,103	(9,277)	-
	\$ NA	\$ 1,103	\$ (9,277)	\$ -

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Hogadon

City of Casper
Hogadon
Income Statement
(Budget Basis)
FY 2007

	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Adopted
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 354,933	\$ 378,000	\$ 402,166	\$ 496,000
Total	<u>354,933</u>	<u>378,000</u>	<u>402,166</u>	<u>496,000</u>
Expenses				
Personnel Services	284,904	309,905	305,125	349,937
Contractual	208,700	237,075	213,958	280,983
Materials & Supplies	41,806	39,850	40,100	72,395
Depreciation	74,988	75,000	75,000	75,000
Sales Tax	-	-	-	4,350
Total	<u>610,398</u>	<u>\$ 661,830</u>	<u>\$ 634,183</u>	<u>\$ 782,665</u>
Operating Income (Loss)	<u>(255,465)</u>	<u>(283,830)</u>	<u>(232,017)</u>	<u>(286,665)</u>
<u>Non-operating Activity</u>				
Revenues				
Interest	6,739	\$ 5,000	\$ 5,000	\$ 5,000
Building Rent	400	1,500	800	2,000
Transfer In	353,414	277,330	267,168	277,665
Total	<u>360,553</u>	<u>283,830</u>	<u>272,968</u>	<u>284,665</u>
Non-operating Income (Loss)	<u>360,553</u>	<u>283,830</u>	<u>272,968</u>	<u>284,665</u>
<u>Capital Activity</u>				
Uses				
New Capital	-	3,000	3,000	-
Replacement Capital	218,251	30,238	26,188	42,400
Total	<u>218,251</u>	<u>\$ 33,238</u>	<u>\$ 29,188</u>	<u>\$ 42,400</u>
Net Capital Loss	<u>(218,251)</u>	<u>(33,238)</u>	<u>(29,188)</u>	<u>(42,400)</u>
Net Income (Loss)	<u>\$ (113,163)</u>	<u>(33,238)</u>	<u>11,763</u>	<u>(44,400)</u>

Hogadon

Mission: To provide a ski area at a reasonable cost for user groups and the general public that is conducive to the safety and recreational needs of beginning, intermediate and advanced skiers, as well as snow boarders.

Goals

- 1 Decrease the subsidy level
- 2 Complete the transition from the private sector to in-house Food & Beverage Service

Objectives

- 1 Develop proposal, including a marketing plan, pass rate plan, the possible physical additions to the snowboard Terrain Park, that would increase revenue from increased facility usage
- 2 Develop marketing strategy for Food & Beverage Service

Performance Measures

- 1 Date proposal to increase facility usage completed
- 2 Date Food & Beverage marketing strategy completed
- 3 Financial performance of Food & Beverage service

Highlights/Issues:

This budget reflects the first full year of in-house operation of Food & Beverage Services

The capital expenditures consist of:

Replacement Capital

Bullwheel Improvements	\$	11,000
Snow Mobile		6,000
1 Pickup		20,400
Telephone System		5,000
Total	\$	<u>42,400</u>

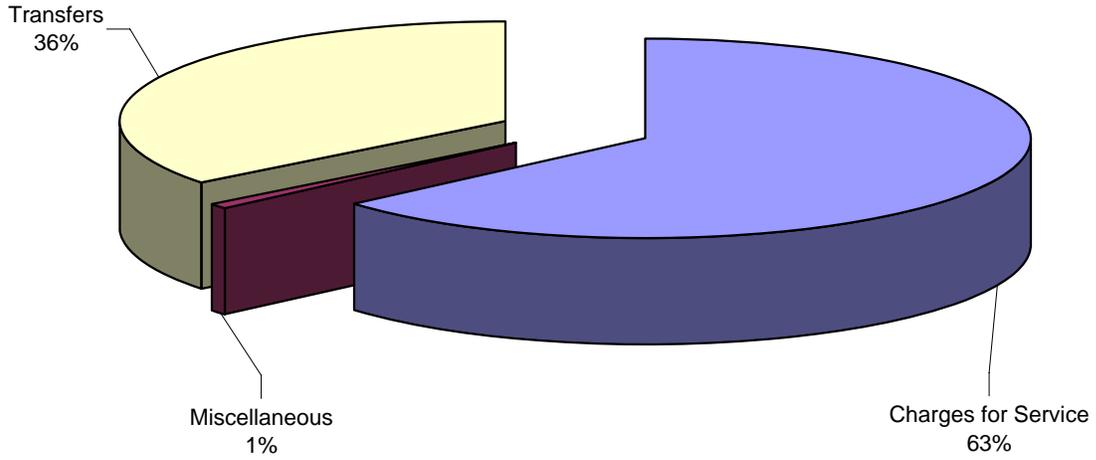
The net loss for the fund, including capital expenditures, is funded by depreciation.

The projected reserves balance of this fund on June 30, 2006 is \$307,936.

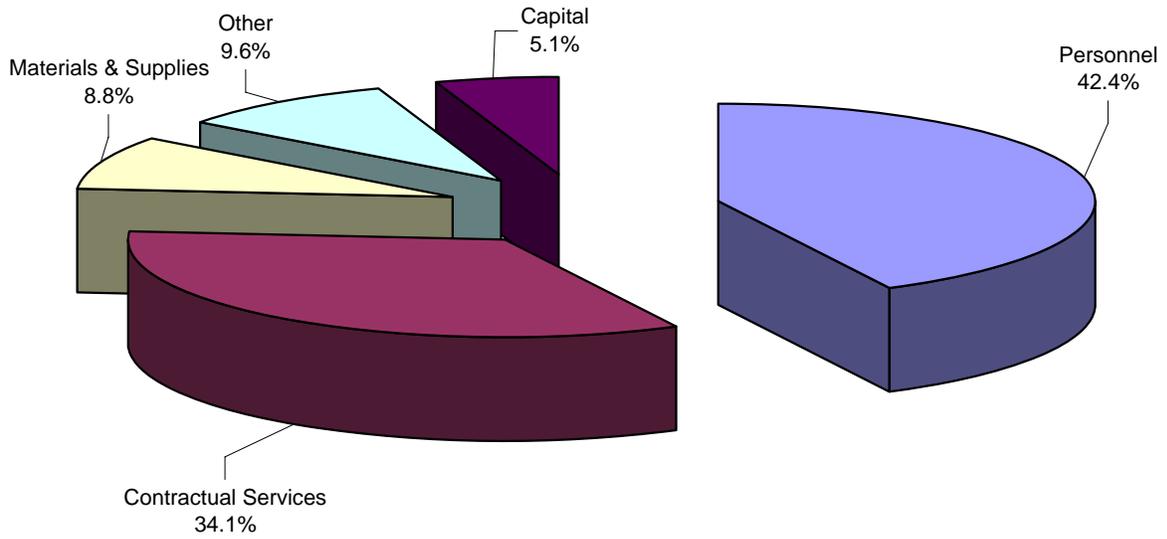
Hogadon Staffing Summary		<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees			
Administrative Supervisor		1	1
Operations Supervisor		2	2
Mechanic		2	2
Total		<u>5</u>	<u>5</u>
Part-time Employees (Budget)		\$ 95,992	\$ 115,869

Hogadon Budget Summary				
	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2006</u>	<u>FY 2007</u>
	Actual	Revised	Estimated	Adopted
Revenues				
Charges for Service	\$ 354,933	\$ 378,000	\$ 402,166	\$ 496,000
Miscellaneous	7,139	6,500	5,800	7,000
Transfers	353,414	277,330	267,168	277,665
Total Revenues	<u>\$ 715,486</u>	<u>\$ 661,830</u>	<u>\$ 675,134</u>	<u>\$ 780,665</u>
Expenditures				
Personnel	\$ 284,904	\$ 309,905	\$ 305,125	\$ 349,937
Contractual Services	208,700	237,075	213,958	280,983
Materials & Supplies	41,806	39,850	40,100	72,395
Other	74,988	75,000	75,000	79,350
Capital	218,251	33,238	29,188	42,400
Total Expenditures	<u>\$ 828,649</u>	<u>\$ 695,068</u>	<u>\$ 663,371</u>	<u>\$ 825,065</u>

Hogadon Revenue Budget
FY 2007 Adopted Budget



Hogadon Expenditure Budget
FY 2007 Adopted Budget



City of Casper
HOGADON
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATIONS				
OPERATING REVENUES				
CHARGES FOR SERVICES				
4351	\$ -	\$ -	\$ -	\$ 5,000
4401	29,859	28,000	43,620	39,000
4402	30,998	34,000	40,988	37,000
4403	19,443	19,000	28,523	26,000
4404	9,138	12,000	16,719	16,000
4406	3,084	3,000	4,010	3,500
4409	8,242	15,000	14,060	14,000
4410	3,713	3,000	3,500	3,500
4416	235,526	245,000	231,571	245,000
4422	12,175	12,000	12,000	12,500
4431	-	-	-	87,000
4442	-	5,000	5,600	5,500
4492	2,756	2,000	1,575	2,000
	354,933	378,000	402,166	496,000
MISCELLANEOUS REVENUE				
4427	400	1,500	800	2,000
4600	6,739	5,000	5,000	5,000
4735	-	-	-	-
	7,139	6,500	5,800	7,000
OPERATING TRANSFERS IN				
4800	353,414	277,330	267,168	277,665
	353,414	277,330	267,168	277,665
	715,486	661,830	675,134	780,665

City of Casper
HOGADON
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
OPERATING EXPENSES				
PERSONNEL				
SALARIES & WAGES				
5010	\$ 129,695	\$ 139,896	\$ 139,896	\$ 153,742
5020	81,609	95,992	91,196	115,869
5032	14,932	12,000	13,253	14,000
	226,236	247,888	244,345	283,611
OTHER PAY				
5033	893	832	800	1,000
5041	-	-	-	1,000
5170	2,113	2,200	1,682	2,200
	3,006	3,032	2,482	4,200
BENEFITS				
5111	10,668	12,072	12,072	13,284
5112	299	339	339	337
5113	787	869	869	1,014
5120	17,449	19,240	19,240	21,801
5130	7,913	8,455	8,243	9,287
5150	6,985	7,500	7,200	7,500
5160	11,560	10,510	10,335	8,904
	55,661	58,985	58,298	62,126
	284,904	309,905	305,125	349,937
	317			

City of Casper
HOGADON
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CONTRACTUAL SERVICES			
5210	419	550	458	550
5215	2,045	1,350	2,500	2,000
5252	659	1,700	1,700	1,700
5270	8,295	10,000	10,000	10,800
5273	115	1,000	1,000	1,000
5320	19,365	24,992	24,991	27,690
5330	3,917	4,000	4,000	4,000
5340	18,723	21,000	21,000	21,200
5350	1,308	2,000	4,000	4,000
5360	2,538	3,000	3,000	3,800
5370	1,721	2,000	1,720	2,130
5380	47,004	56,186	56,186	55,498
5381	47,868	49,797	24,903	85,615
5391	6,436	6,000	6,000	6,500
5392	-	-	-	500
5480	5,535	8,500	9,500	11,000
5481	42,753	45,000	43,000	43,000
	208,700	237,075	213,958	280,983

City of Casper
HOGADON
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	MATERIALS & SUPPLIES			
5400	2,383	2,800	2,000	2,650
5401	5,697	5,300	5,300	7,000
5404	3,952	3,000	3,000	5,385
5405	800	1,000	1,700	1,900
5408	277	250	600	500
5411	1,009	1,000	1,000	1,000
5442	-	-	-	28,960
5444	846	1,000	1,500	-
5445	7,369	8,000	7,500	7,500
5468	2,572	2,500	2,500	2,500
5482	16,902	15,000	15,000	15,000
	41,806	39,850	40,100	72,395
	OTHER EXPENSES			
5600	74,988	75,000	75,000	75,000
5831	-	-	-	4,350
	74,988	75,000	75,000	79,350
	610,398	661,830	634,183	782,665
	105,088	-	40,951	(2,000)
	CAPITAL			
	CAPITAL - NEW			
5540	-	3,000	3,000	-
	-	3,000	3,000	-

City of Casper
HOGADON
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	CAPITAL - REPLACEMENT				
5730	IMPROVEMENTS OTHER THAN BUILDINGS	5,267	10,000	6,000	11,000
5550	HEAVY EQUIPMENT	198,729	-	-	-
5740	LIGHT EQUIPMENT	13,381	20,050	20,000	31,400
5780	TECHNOLOGIES	874	188	188	-
	TOTAL CAPITAL - REPLACEMENT	218,251	30,238	26,188	42,400
	TOTAL CAPITAL EXPENDITURES	218,251	33,238	29,188	42,400
	NET FUND	\$ (113,163)	\$ (33,238)	\$ 11,763	\$ (44,400)

Casper Events Center

City of Casper
Casper Events Center
Income Statement
(Budget Basis)
FY 2007

	<u>FY 2005</u> <u>Actual</u>	<u>FY 2006</u> <u>Revised</u>	<u>FY 2006</u> <u>Estimate</u>	<u>FY 2007</u> <u>Adopted</u>
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 1,000,451	1,190,893	1,260,302	1,834,733
Unclassified Miscellaneous	8,740	6,000	7,500	7,600
Total	<u>1,000,451</u>	<u>1,190,893</u>	<u>1,260,302</u>	<u>1,834,733</u>
Expenses				
Personnel Services	1,195,558	1,379,353	1,287,304	1,583,225
Contractual	539,457	560,307	542,720	596,114
Materials & Supplies	50,527	55,800	109,385	295,402
Other	-	-	11,254	45,015
Total	<u>1,785,542</u>	<u>\$ 1,995,460</u>	<u>\$ 1,950,663</u>	<u>\$ 2,519,756</u>
Operating Income (Loss)	<u>(785,091)</u>	<u>(804,567)</u>	<u>(690,361)</u>	<u>(685,023)</u>
<u>Non-operating Activity</u>				
Revenues				
Interest	3,440	3,000	6,700	6,700
Transfers In	866,882	838,320	807,537	730,323
Total	<u>870,322</u>	<u>841,320</u>	<u>814,237</u>	<u>737,023</u>
Non-operating Income (Loss)	<u>870,322</u>	<u>841,320</u>	<u>814,237</u>	<u>737,023</u>
<u>Capital Activity</u>				
Uses				
Capital	15,736	45,072	66,253	59,600
Total	<u>15,736</u>	<u>\$ 45,072</u>	<u>\$ 66,253</u>	<u>\$ 59,600</u>
Net Capital (Loss)	<u>(15,736)</u>	<u>(45,072)</u>	<u>(66,253)</u>	<u>(59,600)</u>
Net Income (Loss)	<u>\$ 69,495</u>	<u>(8,319)</u>	<u>57,623</u>	<u>(7,600)</u>

Casper Events Center

Mission: To provide a community resource which provides a variety of entertainment and events for the Citizens of Natrona County and the State of Wyoming while generating positive economic impact for the community.

Goals

- 1 Complete the transition from the private sector to in-house Food & Beverage service
- 2 Continue the capital improvements to keep the CEC competitive and up-to-date
- 3 Increase the usability and marketability of the CEC for Regional Conventions

Objectives

- 1 Employ and train 20-25 part-time Food & Beverage employees- September 30, 2006
- 2 Finalize the necessary Food & Beverage policies and procedures- August 31, 2006
- 3 Complete replacement of the windows on the second floor- September 30, 2006
- 4 Complete resurfacing of the administrative entrance- September 30, 2006
- 5 Secure a design and cost estimate for the brick gate security station- January 31, 2007
- 6 Break ground on the attached convention hotel- May 1, 2007

Performance Measures

- 1 Date part-time Food & Beverage employees employed and trained
- 2 Financial performance of Food & Beverage service
- 3 Date the necessary Food & Beverage policies and procedures developed
- 4 Date replacement of the windows on the second floor completed
- 5 Date resurfacing of the administration entrance completed
- 6 Date design and cost estimate for the brick gate security station completed
- 7 Date of ground breaking for attached convention hotel

Highlights/Issues:

This budget reflects the first full year of in-house operation of Food & Beverage Services.

The capital expenditures consist of:

Capital

Draft Beer System	\$	20,000
Door Hardware		5,800
Burd Netting		3,400
Security Cameras		3,800
Computer Upgrades		20,000
Ticket Printers		6,600
Total		<u>59,600</u>

The projected reserves balance of this fund on June 30, 2006 is \$17,759.

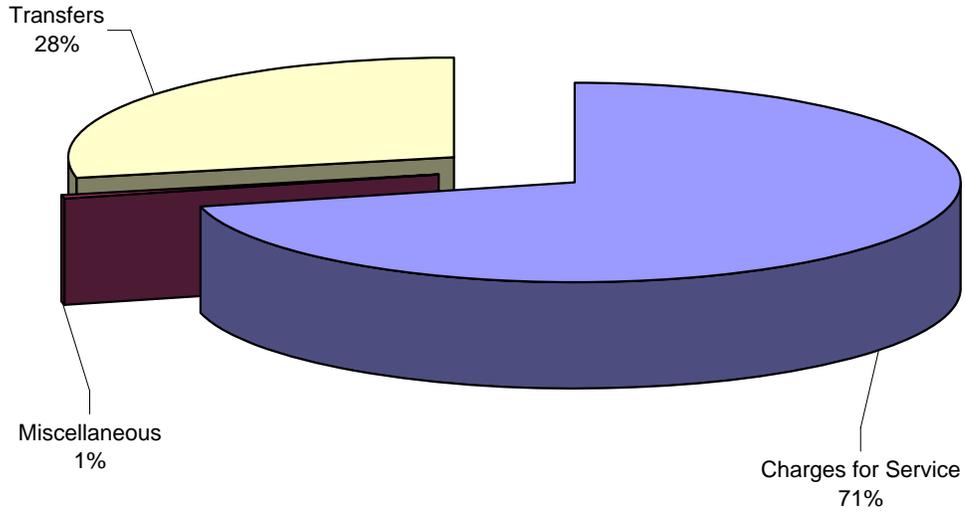
Casper Events Center Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Leisure Services Director	1	1
Box Office Manager	1	1
Assistant Box Office Manager	1	1
A/V Technician	1	1
Marketing/Promotions Manager	1	1
Operations Manager	1	1
Events Coordinator	1	1
Maintenance/Technical Supervisor	1	1
Special Facilities Manager	1	1
Administrative Secretary	1	1
Marketing Assistant	1	1
Accounting Technician	1	1
Custodial Maintenance Worker	1	1
Food & Beverage Superintendent	0	1
Food & Beverage Manager	0	1
Total	<u>13</u>	<u>15</u>
Part-time Employees (Budget)	\$ 520,000	\$ 579,323

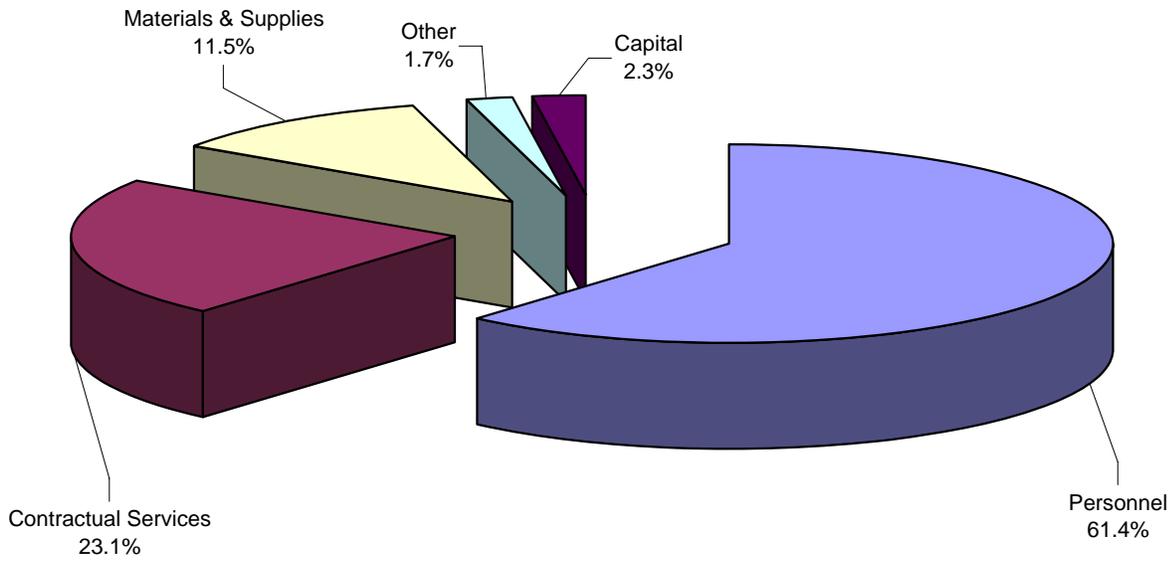
Casper Events Center Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimated	FY 2007 Adopted
Revenues				
Charges for Service	\$ 1,000,451	\$ 1,190,893	\$ 1,260,302	\$ 1,834,733
Miscellaneous	12,180	9,000	14,200	14,300
Transfers	866,882	838,320	807,537	730,323
Total Revenues	\$ 1,879,513	\$ 2,038,213	\$ 2,082,039	\$ 2,579,356
Expenditures				
Personnel	\$ 1,195,558	1,379,353	1,287,304	1,583,225
Contractual Services	539,457	560,307	542,720	596,114
Materials & Supplies	50,527	55,800	109,385	295,402
Other	-	-	11,254	45,015
Capital	15,736	45,072	66,253	59,600
Total Expenditures	\$ 1,801,278	\$ 2,040,532	\$ 2,016,916	\$ 2,579,356

Casper Events Center Revenue Budget
FY 2007 Adopted Budget



Casper Events Center Expenditure Budget
FY 2007 Adopted Budget



City of Casper
CASPER EVENTS CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES				
CHARGES FOR SERVICES				
4350	ATM FEES \$ 2,631	\$ 2,600	\$ 2,500	\$ 3,100
4351	CATERING 12,448	13,500	61,800	200,000
4352	GRATUITIES -	-	7,500	30,000
4427	BUILDING RENTAL 159,047	226,800	198,300	198,300
4429	EQUIPMENT FEES 45,600	39,600	41,400	42,400
4431	CONCESSIONS 172,746	198,000	219,000	400,000
4434	ALCOHOL SALES 12,965	22,000	62,500	250,000
4435	PARKING INCOME 48,123	71,000	65,700	68,700
4436	EXHIBITOR SERVICES 29,059	25,000	28,500	28,500
4437	SERVICE FEES 65,137	98,200	69,400	76,900
4438	REIMBURSABLE WAGES 334,148	356,800	361,700	361,700
4443	LEASE FEES 22,800	37,800	37,100	37,800
4483	ADMINISTRATIVE FEES 95,748	99,593	104,902	137,333
	TOTAL CHARGES FOR SERVICES	1,000,451	1,260,302	1,834,733
MISCELLANEOUS				
4600	INTEREST 3,440	3,000	6,700	6,700
4735	UNCLASSIFIED MISCELLANEOUS 8,740	6,000	7,500	7,600
	TOTAL MISCELLANEOUS	12,180	14,200	14,300
OPERATING TRANSFERS				
4800	OPERATING TRANSFERS IN 866,882	838,320	807,537	677,633
	TOTAL OPERATING TRANSFERS	866,882	807,537	730,323
	TOTAL REVENUE	1,879,513	2,082,039	2,579,356

City of Casper
CASPER EVENTS CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	\$ 498,826	\$ 568,915	\$ 554,897	\$ 678,707
5020	PART TIME	441,083	520,000	442,786	579,323
5032	OVERTIME	23,249	12,000	25,449	26,745
5033	HOLIDAY PAY	449	520	400	-
	TOTAL SALARIES & WAGES	963,607	1,101,435	1,023,532	1,284,775
OTHER PAY					
5041	SUPPLEMENTAL PAY	-	-	3,750	15,000
5170	DISABILITY LEAVE BUY-BACK	6,339	9,578	7,216	7,650
5171	ACCRUED LEAVE	-	5,787	5,787	-
5172	CAR ALLOWANCE	6,000	6,000	6,600	8,400
	TOTAL OTHER PAY	12,339	21,365	23,353	31,050
BENEFITS					
5111	HEALTH INSURANCE	60,960	77,088	80,409	83,784
5112	LIFE INSURANCE	1,148	1,595	1,543	1,683
5113	DISABILITY INSURANCE	3,052	3,492	3,433	4,315
5120	FICA/MEDICARE TAX	73,726	88,909	78,340	99,389
5130	RETIREMENT	32,882	37,988	37,157	44,654
5150	UNEMPLOYMENT COMPENSATION	6,412	6,510	4,200	4,157
5160	WORKERS COMPENSATION	41,432	40,971	35,337	29,418
	TOTAL BENEFITS	219,612	256,553	240,419	267,400
	TOTAL PERSONNEL	1,195,558	1,379,353	1,287,304	1,583,225

City of Casper
CASPER EVENTS CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5214	MEDICAL TESTING SERVICES	-	100	100	100
5250	WATER	28,158	25,000	28,253	26,000
5270	EQUIPMENT REPAIRS	3,701	2,500	3,500	6,500
5276	MAINTENANCE AGREEMENTS	69,325	72,870	70,038	78,536
5320	INSURANCE & BONDS	28,259	29,106	30,431	35,300
5330	TELECOMMUNICATIONS	30,100	34,300	30,320	31,000
5340	ADVERTISING	8,421	12,000	13,250	18,400
5341	PROMOTIONAL EXPENSES	754	800	204	500
5350	PRINTING/REPRODUCTION	5,251	5,800	5,750	6,500
5360	TRAVEL	2,718	3,600	5,407	7,100
5370	TRAINING	1,733	1,600	1,905	2,500
5380	INTERDEPARTMENTAL SERVICES - FIXED	17,268	18,105	18,105	24,870
5381	ADMINISTRATIVE FEES/MGMT	25,884	23,926	23,926	30,963
5391	OTHER CONTRACTUAL	63,029	44,000	60,478	45,200
5392	ASSOCIATION DUES	560	600	1,126	2,745
5397	CREDIT CARD SERVICE CHARGES	30,763	44,100	28,172	34,500
5398	PRODUCTION EXPENSES	9,752	28,000	11,006	28,000
5403	POSTAGE	3,340	6,200	2,315	3,400
5480	ENERGY - NATURAL GAS	57,085	58,400	63,158	64,000
5481	ENERGY - ELECTRICITY	153,355	149,300	145,276	150,000
	TOTAL CONTRACTUAL	539,457	560,307	542,720	596,114
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	10,940	14,700	8,102	13,275
5401	OPERATING SUPPLIES	-	-	17,500	70,000
5404	OTHER MATERIALS & SUPPLIES	-	-	2,838	11,350
5405	UNIFORMS	1,624	1,700	1,800	2,100
5411	SAFETY EQUIPMENT & SUPPLIES	1,424	1,700	1,738	1,850
5416	ALCOHOL SALES	-	-	10,625	42,500
5433	BUILDING SUPPLIES	36,539	37,700	37,700	38,000
5442	CONCESSION SUPPLIES	-	-	29,082	116,327
	TOTAL MATERIALS & SUPPLIES	50,527	55,800	109,385	295,402

City of Casper
CASPER EVENTS CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	OTHER EXPENSES			
5831	-	-	11,254	45,015
	TOTAL OTHER EXPENSES	-	11,254	45,015
	CAPITAL			
5530	-	36,253	36,253	33,000
5580	15,736	8,819	30,000	26,600
	TOTAL CAPITAL	45,072	66,253	59,600
	TOTAL EXPENSES	1,801,278	2,016,916	2,579,356
	NET FUND	\$ 78,235	\$ (2,319)	\$ 65,123
		\$ -		

Parking Lots

City of Casper
Parking Lots
Income Statement
(Budget Basis)
FY 2007

	<u>FY 2005</u> <u>Actual</u>	<u>FY 2006</u> <u>Revised</u>	<u>FY 2006</u> <u>Estimate</u>	<u>FY 2007</u> <u>Adopted</u>
<u>Operating Activity</u>				
Revenues				
Charges for Services	\$ 2,473	3,000	2,500	2,500
Administration/Management Fees	18,310	18,000	18,000	18,000
Total	<u>20,783</u>	<u>21,000</u>	<u>20,500</u>	<u>20,500</u>
Expenses				
Contractual	12,176	13,985	13,178	14,954
Materials & Supplies	1,628	1,800	1,700	2,000
Depreciation	18,000	18,000	18,000	18,000
Debt Service & Interest	-	-	-	-
Total	<u>31,804</u>	<u>\$ 33,785</u>	<u>\$ 32,878</u>	<u>\$ 34,954</u>
Operating Income (Loss)	<u>(11,021)</u>	<u>(12,785)</u>	<u>(12,378)</u>	<u>(14,454)</u>
<u>Non-operating Activity</u>				
Revenues				
Interest	14,567	17,000	16,600	17,000
Miscellaneous	-	-	-	-
Total	<u>14,567</u>	<u>17,000</u>	<u>16,600</u>	<u>17,000</u>
Non-operating Income (Loss)	<u>14,567</u>	<u>17,000</u>	<u>16,600</u>	<u>17,000</u>
<u>Capital Activity</u>				
Uses				
Capital Replacement	20,310	65,000	65,000	56,260
Total	<u>20,310</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	<u>\$ 56,260</u>
Net Capital Loss	<u>(20,310)</u>	<u>(65,000)</u>	<u>(65,000)</u>	<u>(56,260)</u>
Net Income (Loss)	<u>\$ (16,765)</u>	<u>(60,785)</u>	<u>(60,778)</u>	<u>(53,714)</u>

Parking Lots

Highlights/Issues

The capital expenditures consist of:

Replacement Capital

Power Sweeper	\$	26,260
Concrete Floor Repairs		30,000
Total	\$	56,260

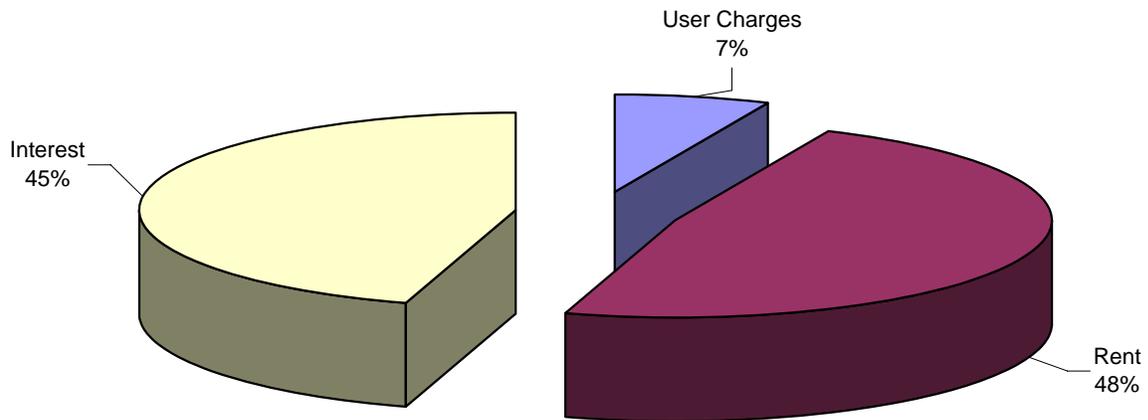
The net loss for the fund, including capital expenditures, is funded by a draw down of reserves.

The projected reserves balance of this fund on June 30, 2006 is \$464,950.

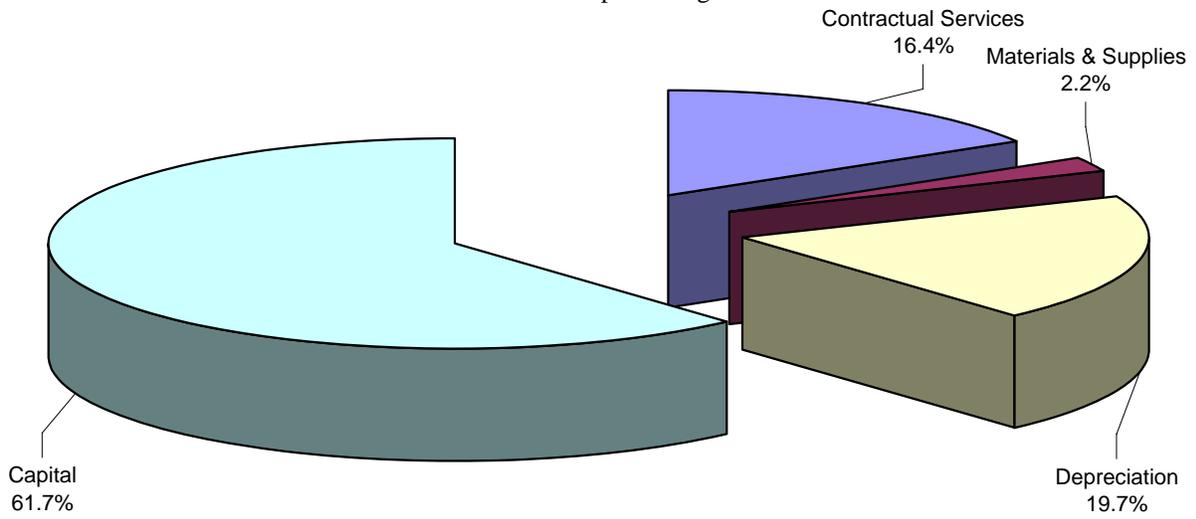
Parking Lots Budget Summary

		FY 2005 Actual		FY 2006 Revised		FY 2006 Estimated		FY 2007 Adopted
Revenues								
User Charges	\$	2,473	\$	3,000	\$	2,500	\$	2,500
Rent		18,310		18,000		18,000		18,000
Interest		14,567		17,000		16,600		17,000
Total Revenues	\$	35,350	\$	38,000	\$	37,100	\$	37,500
Expenditures								
Contractual Services	\$	12,176	\$	13,985	\$	13,178	\$	14,954
Materials & Supplies		1,628		1,800		1,700		2,000
Depreciation		18,000		18,000		18,000		18,000
Capital		20,310		65,000		65,000		56,260
Total Expenditures	\$	52,114	\$	98,785	\$	97,878	\$	91,214

Parking Lots Revenue Budget
FY 2007 Adopted Budget



Parking Lots Expenditure Budget
FY 2007 Adopted Budget



City of Casper
PARKING
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	REVENUES				
	CHARGES FOR SERVICES				
4435	PARKING PERMITS	\$ 2,473	\$ 3,000	\$ 2,500	\$ 2,500
	TOTAL CHARGES FOR SERVICES	<u>2,473</u>	<u>3,000</u>	<u>2,500</u>	<u>2,500</u>
	MISCELLANEOUS REVENUE				
4240	RENT - CHAMBER OF COMMERCE	18,310	18,000	18,000	18,000
4600	INTEREST INCOME	14,567	17,000	16,600	17,000
	TOTAL MISCELLANEOUS	<u>32,877</u>	<u>35,000</u>	<u>34,600</u>	<u>35,000</u>
	TOTAL REVENUE	<u>35,350</u>	<u>38,000</u>	<u>37,100</u>	<u>37,500</u>
	CONTRACTUAL SERVICES				
5210	INVESTMENT FEES	910	800	800	800
5320	INSURANCE & BONDS	9,403	9,685	9,685	10,654
5380	INTERDEPARTMENTAL SERVICES	504	500	500	500
5391	OTHER CONTRACTUAL	1,359	3,000	2,193	3,000
	TOTAL CONTRACTUAL	<u>12,176</u>	<u>13,985</u>	<u>13,178</u>	<u>14,954</u>
	MATERIALS & SUPPLIES				
5481	ENERGY - ELECTRICITY	1,628	1,800	1,700	2,000
	TOTAL MATERIALS & SUPPLIES	<u>1,628</u>	<u>1,800</u>	<u>1,700</u>	<u>2,000</u>
	OTHER EXPENSES				
5600	DEPRECIATION	18,000	18,000	18,000	18,000
	TOTAL OTHER EXPENSES	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
	TOTAL OPERATING EXPENSES	<u>31,804</u>	<u>33,785</u>	<u>32,878</u>	<u>34,954</u>
	OPERATING INCOME (LOSS)	<u>3,545</u>	<u>4,215</u>	<u>4,222</u>	<u>2,546</u>
	CAPITAL - REPLACEMENT				
5730	IMPROVEMENTS OTHER THAN BUILDINGS	20,310	65,000	65,000	30,000
5730	EQUIPMENT	-	-	-	26,260
	TOTAL CAPITAL - REPLACEMENT	<u>20,310</u>	<u>65,000</u>	<u>65,000</u>	<u>56,260</u>
	TOTAL CAPITAL EXPENDITURES	<u>20,310</u>	<u>65,000</u>	<u>65,000</u>	<u>56,260</u>
	NET FUND	<u>\$ (16,765)</u>	<u>\$ (60,785)</u>	<u>\$ (60,778)</u>	<u>\$ (53,714)</u>

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Special Revenue Funds

Weed & Pest Control

Redevelopment Fund

Transit Services

Community Development Block Grant

HOPE

Police Grants

Special Fire Assistance

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Weed & Pest Control

Weed & Pest Control

Mission: To enhance community livability by providing noxious weed control, pest control and mosquito abatement.

Goals

1. Maintain effective and efficient service levels
2. Improve weed and pest mapping
3. Improve communications with the public

Objectives

1. Require 100% of personnel to attend at least one job-related seminar/work shop
2. Update GIS mapping for weed and pest spraying by January, 2007
3. Publish at least 2 news releases on noxious weed and mosquito control by January, 2007

Performance Measures

1. Percent of personnel that attended at least 1 training program/workshop
2. GIS mapping for weed and pest spraying completed
3. Number of news releases published

Highlights/Issues:

The Weed & Pest Control program is established under the auspices of Wyoming State Statute, which provide for the establishment of a separate weed and pest control district. Any city or town with a population of five thousand (5,000) or more is allowed to establish and administer a program for the control of weeds and pests within the jurisdictional limits of the City. Funding for the City's Weed & Pest Control program is from a one mill property tax applied to all property in the district. Eighty-five percent (85%) of the funds generated from property within the corporate limits of the City transfer to the City and fifteen percent (15%) of the funds are retained by the district for administration.

Funding received from the District may be used in any phase of weed and pest control as determined by the City Council. The control program shall include work on designated weeds and pests as determined by the District Board.

The net loss for the budget will be funded by reserves.

The projected reserves balance of this fund at June 30, 2006 is \$257,015

The capital expenditures consist of:

Capital

Fertilizer Spreader	\$	<u>8,000</u>
Total		8,000

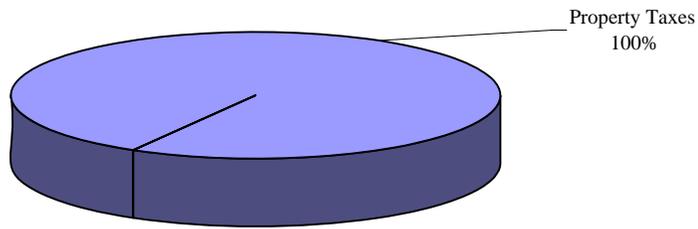
Weed & Pest Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
Municipal Service Worker II	<u>1</u>	<u>1</u>
Total	1	1
Part-time Employees (Budget)	\$ 47,790	\$ 31,740

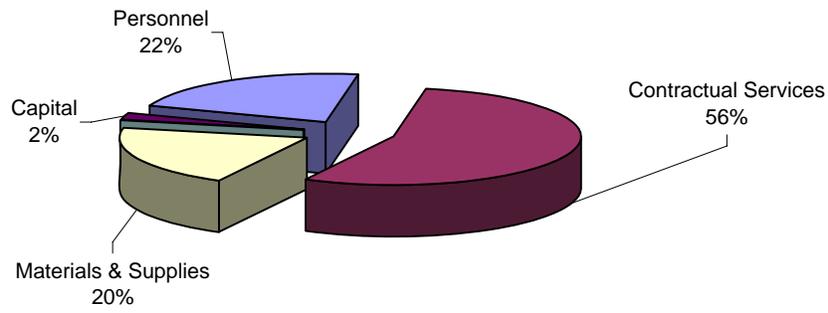
Weed & Pest Budget Summary

	FY 2005	FY 2006	FY 2006	FY 2007
	Actual	Revised	Estimate	Proposed
Revenues				
Property Taxes	\$ 299,304	\$ 299,000	\$ 310,000	\$ 350,000
Total Revenues	\$ 299,304	\$ 299,000	\$ 310,000	\$ 350,000
Expenditures				
Personnel	\$ 74,513	\$ 108,367	\$ 83,729	\$ 96,537
Contractual Services	186,686	217,284	207,159	241,438
Materials & Supplies	83,901	89,000	89,000	89,000
Other				
Capital	19,555	-	-	10,000
Total Expenditures	\$ 364,655	\$ 414,651	\$ 379,888	\$ 436,975

Weed & Pest Control Revenue Budget
FY 2007 Adopted Budget



Weed & Pest Control Expenditure Budget
FY 2007 Adopted Budget



City of Casper
WEED & PEST
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	REVENUES			
	TAXES			
4001	\$ 299,304	\$ 299,000	\$ 310,000	\$ 350,000
	299,304	299,000	310,000	350,000
	299,304	299,000	310,000	350,000
	TOTAL REVENUE			

City of Casper
WEED & PEST
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	PERSONNEL				
	SALARIES & WAGES				
5010	FULL TIME	\$ 31,582	\$ 35,389	\$ 35,565	\$ 38,717
5020	PART TIME	22,484	47,790	22,256	31,740
5032	OVERTIME	3,445	2,500	4,000	3,500
	TOTAL SALARIES & WAGES	<u>57,511</u>	<u>85,679</u>	<u>61,821</u>	<u>73,957</u>
	OTHER PAY				
5041	SUPPLEMENTAL PAY	400	-	-	-
5170	DISABILITY LEAVE BUY-BACK	-	1,200	-	1,200
	TOTAL OTHER PAY	<u>400</u>	<u>1,200</u>	<u>-</u>	<u>1,200</u>
	BENEFITS				
5111	HEALTH INSURANCE	7,416	8,364	8,784	9,204
5112	LIFE INSURANCE	86	116	116	115
5113	DISABILITY INSURANCE	189	233	233	265
5120	FICA/MEDICARE TAX	4,180	6,841	6,841	7,025
5130	RETIREMENT	1,845	2,246	2,246	2,433
5160	WORKERS COMPENSATION	2,888	3,688	3,688	2,186
5176	CLOTHING ALLOWANCE	-	-	-	150
	TOTAL BENEFITS	<u>16,603</u>	<u>21,488</u>	<u>21,908</u>	<u>21,379</u>
	TOTAL PERSONNEL	<u>74,513</u>	<u>108,367</u>	<u>83,729</u>	<u>96,537</u>

City of Casper
WEED & PEST
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5320	INSURANCE & BONDS	1,345	1,385	1,385	1,524
5360	TRAVEL	1,019	2,000	2,000	2,000
5370	TRAINING	760	1,000	1,000	1,000
5380	INTERDEPARTMENTAL SERVICES	40,512	36,774	36,774	60,914
5381	ADMIN/MGMT FEES	60,000	60,000	60,000	70,000
5391	OTHER CONTRACTUAL	83,050	116,125	106,000	106,000
	TOTAL CONTRACTUAL	186,686	217,284	207,159	241,438
MATERIALS & SUPPLIES					
5401	OPERATING SUPPLIES	75,523	75,000	75,000	75,000
5404	OTHER MATERIALS & SUPPLIES	5,357	10,000	10,000	10,000
5411	SAFETY EQUIPMENT	459	1,000	1,000	1,000
5468	SMALL TOOLS & EQUIPMENT	2,562	3,000	3,000	3,000
	TOTAL MATERIALS & SUPPLIES	83,901	89,000	89,000	89,000
CAPITAL					
5580	TECHNOLOGIES	8,634	-	-	2,000
	TOTAL CAPITAL	8,634	-	-	2,000
CAPITAL REPLACEMENT					
5740	LIGHT EQUIPMENT	10,921	-	-	8,000
	TOTAL CAPITAL REPLACEMENT	10,921	-	-	8,000
	TOTAL EXPENSES	\$ 364,655	\$ 414,651	\$ 379,888	\$ 436,975
	NET FUND	\$ (65,352)	\$ (115,651)	\$ (69,888)	\$ (86,975)

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Redevelopment Fund

Redevelopment Fund

Highlights/Issues:

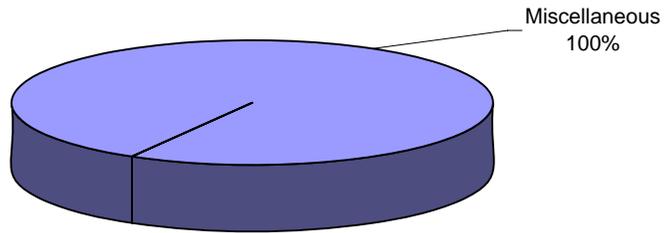
This budget reflects the funding activity and debt service received by the City from the property developer related to the old firehouse project, and, in turn, paid by the City to the Federal Housing and Urban Development (HUD) agency.

The projected reserves balance of this fund at June 30, 2006 is \$2,294.

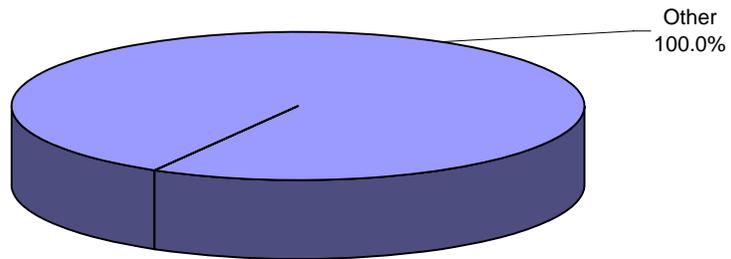
Redevelopment Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Proposed
Revenues				
Miscellaneous	\$ 23,712	\$ 35,468	\$ 35,762	\$ 35,768
Total Revenues	\$ 23,712	\$ 35,468	\$ 35,762	\$ 35,768
Expenditures				
Other	\$ 20,788	\$ 35,468	\$ 35,468	\$ 35,468
Total Expenditures	\$ 20,788	\$ 35,468	\$ 35,468	\$ 35,468

Redevelopment Revenue Budget
FY 2007 Adopted Budget



Redevelopment Expenditure Budget
FY 2007 Adopted Budget



City of Casper
REDEVELOPMENT LOAN FUND
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES				
MISCELLANEOUS REVENUE				
4530	\$ 20,788	\$ 35,468	\$ 35,467	\$ 35,468
4600	2,924	-	295	300
	<u>23,712</u>	<u>35,468</u>	<u>35,762</u>	<u>35,768</u>
	<u>23,712</u>	<u>35,468</u>	<u>35,762</u>	<u>35,768</u>
EXPENSES				
LOAN EXPENSES				
5804	20,788	35,468	35,468	35,468
	<u>20,788</u>	<u>35,468</u>	<u>35,468</u>	<u>35,468</u>
	<u>20,788</u>	<u>35,468</u>	<u>35,468</u>	<u>35,468</u>
	<u>2,924</u>	<u>-</u>	<u>294</u>	<u>300</u>

Transit Services

Transit Services

Mission: To serve the transportation needs of the elderly, disabled, and low income individuals who lack personal transportation, as well as those who wish to avail themselves of fixed route transit services. CATC is a contracted agency that provides ground transportation services on the City's behalf.

Goals

1. Ensure that the CATC transit program is operated within the guidelines set forth by the Federal Transit Authority (FTA)
2. Explore new sources of funding for the fixed-route system
3. Survey riders on their destination, the purpose for their trip and their satisfaction with the service

Objectives

1. Insure that CATC has no more than 3 violations per year in regards to the FTA guidelines
2. Secure at least \$25,000 of new funding dedicated to the fixed-route system
3. Distribute at least 300 surveys to fixed-route passengers
4. Move as many able bodies from CATC to THE BUS as possible
5. Increase the number of discretionary riders on THE BUS who are not dependent on public transit

Performance Measures

1. Number of FTA guidelines violations
2. Dollars of funding secured
3. Number of rider surveys distributed and analyzed
4. Number of fixed routes provided
5. Cost of operating THE BUS per passenger mile
6. Number of able bodied CATC riders who switch to THE BUS

Highlights/Issues:

No significant changes are planned for this cost center.

The projected reserves balance of this fund at June 30, 2006 is \$15,177.

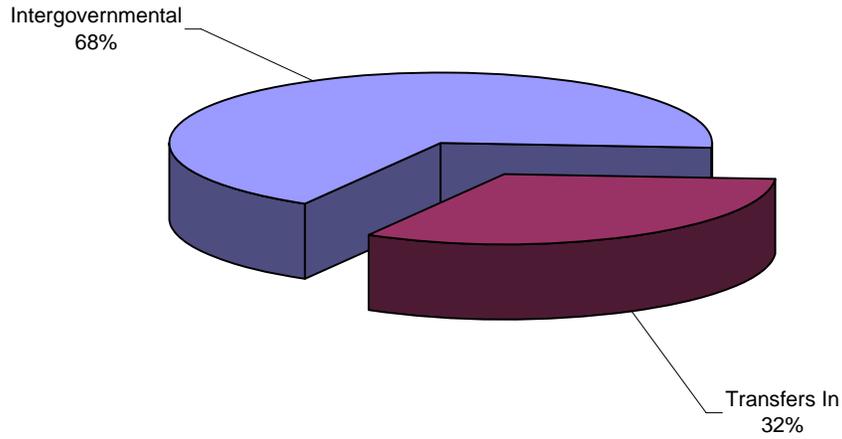
Transit Services Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
None		
Part-time Employees (Budget)	\$ -	\$ -

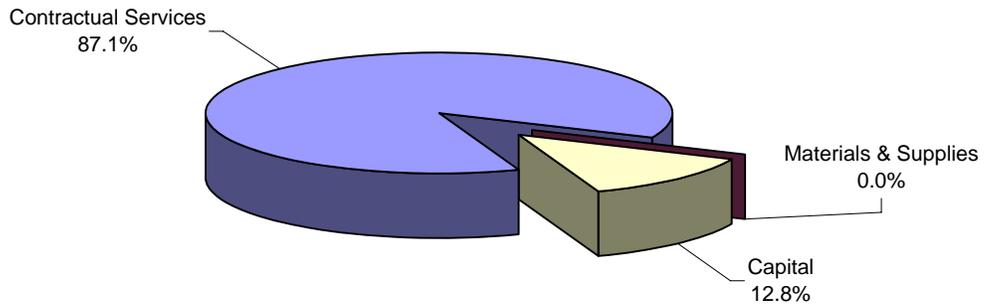
Transit Services Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Proposed
Revenues				
Intergovernmental	\$ 512,103	\$ 844,629	\$ 762,019	\$ 817,076
Transfers In	357,872	398,035	379,170	390,891
Total Revenues	<u>\$ 869,975</u>	<u>\$ 1,242,664</u>	<u>\$ 1,141,189</u>	<u>\$ 1,207,967</u>
Expenditures				
Contractual Services	\$ 736,620	\$ 1,186,314	\$ 969,747	\$ 1,052,517
Materials & Supplies	150	350	150	450
Capital	137,656	217,000	188,000	155,000
Total Expenditures	<u>\$ 874,426</u>	<u>\$ 1,403,664</u>	<u>\$ 1,157,897</u>	<u>\$ 1,207,967</u>

Transit Services Revenue Budget
FY 2007 Adopted Budget



Transit Services Expenditure Budget
FY 2007 Adopted Budget



City of Casper
TRANSIT SERVICES
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	REVENUES			
	INTERGOVERNMENTAL			
4230	512,103	844,629	762,019	817,076
	512,103	844,629	762,019	817,076
	OPERATING TRANSFERS IN			
4800	357,872	398,035	379,170	390,891
	357,872	398,035	379,170	390,891
	869,975	1,242,664	1,141,189	1,207,967

City of Casper
TRANSIT SERVICES
 FY 2007 Budget

(Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
EXPENSES					
CONTRACTUAL SERVICES					
5330	TELECOMMUNICATIONS	319	400	330	400
5340	ADVERTISING	1,052	1,000	475	1,000
5350	PRINTING/REPRODUCTION	383	300	150	300
5360	TRAVEL	651	1,000	-	1,000
5370	TRAINING	300	1,000	-	1,000
5380	INTERDEPARTMENTAL SERVICES - FIXED	2,316	2,503	2,503	2,015
5381	ADMIN/MANAGEMENT FEES	12,996	13,000	13,000	-
5392	ASSOCIATION DUES	65	76	-	100
5403	POSTAGE & SHIPPING	167	175	100	175
5820	PROGRAM & PROJECTS	718,371	1,166,860	953,189	1,046,527
	TOTAL CONTRACTUAL	736,620	1,186,314	969,747	1,052,517
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	150	275	150	250
5407	BOOKS, PERIODICALS, MAPS	-	75	-	200
	TOTAL MATERIALS & SUPPLIES	150	350	150	450
CAPITAL REPLACEMENT					
5740	LIGHT EQUIPMENT	137,656	217,000	188,000	155,000
	TOTAL CAPITAL REPLACEMENT	137,656	217,000	188,000	155,000
	TOTAL EXPENDITURES	874,426	1,403,664	1,157,897	1,207,967
	NET FUND	\$ (4,451)	\$ (161,000)	\$ (16,708)	\$ -

Community Development
Block Grant

Planning & Community Development
Community Development Block Grant (CDBG)

Mission: To promote and support community activities that provide decent and affordable housing, community based services, economic development activities, and a suitable environment directly benefiting low to moderate income citizens of Casper.

Goals

1. Clean-up slum and blighted areas of the City of Casper
2. To preserve existing housing stock, promote affordable housing endeavors, and assist low-moderate income homeowners with exterior, weatherization and unexpected repairs
3. To support economic development efforts, especially in the qualified census tract (Census Tract 2000) and other low-moderate income neighborhoods

Objectives

1. Clean-up 3 low-moderate income neighborhoods with the help of its residents
2. Pay tipping and dumpster fees for 10 low-moderate income homeowners
3. Rehabilitate 50 homes of low-moderate income homeowners through World Changers, weatherization and emergency repair programs
4. Develop an affordable housing plan
5. Complete Phase I of replacing heating and cooling system at Life Steps Campus
6. Establish a Section 108 Revolving Loan Fund for economic development
7. Demolish or clear up to 10 sites to prepare for replacement housing or new businesses in low-moderate income neighborhoods

Performance Measurements

1. Number of neighborhoods cleaned up with the help of its residents
2. Number of homeowners assisted with tipping and dumpster fees
3. Tons of junk and debris removed from low-moderate income neighborhoods
4. Number of homes rehabilitated thru repair programs
5. Date of completion of the affordable housing plan
6. Date of completion of phase I of replacing heating and cooling systems at Life Steps Campus
7. Creation of a Section 108 Revolving Loan Fund
8. Number of housing sites demolished and cleared for replacement housing or new businesses

Highlights/Issues:

The proposed use of the FY07 Community Development Block Grant follows:

CDBG Program Administration	\$	107,588
Housing Rehabilitation Program Admin.		40,734
Public Services- CATC		89,235
Housing Rehabilitation Assistance Program		159,266
Life Steps Campus Improvements		100,000
Urban Renewal Activities		<u>350,707</u>
Total	\$	<u>847,530</u>

The projected reserves balance of this fund at June 30, 2006 is \$44,927.

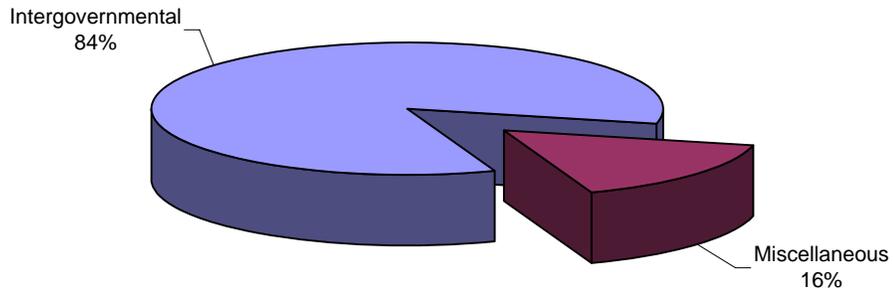
CDBG Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
CDBG Coordinator	1	1
Secretary II	<u>1</u>	<u>1</u>
Total	2	2
Part-time Employees (Budget)	\$ 5,845	\$ -

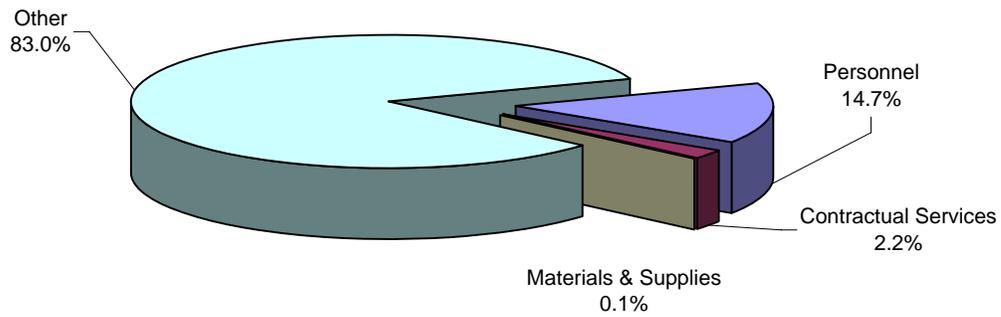
CDBG Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Proposed
Revenues				
Intergovernmental	\$ 429,585	\$ 769,166	\$ 725,626	\$ 712,530
Miscellaneous	170,502	74,000	190,840	135,000
Total Revenues	\$ 600,087	\$ 843,166	\$ 916,466	\$ 847,530
Expenditures				
Personnel	\$ 115,508	\$ 124,847	\$ 122,039	\$ 124,207
Contractual Services	27,832	26,227	25,549	18,697
Materials & Supplies	919	1,000	1,200	1,200
Other	546,586	703,168	729,537	703,426
Total Expenditures	\$ 690,845	\$ 855,242	\$ 878,325	\$ 847,530

CDBG Revenue Budget
FY 2007 Adopted Budget



CDBG Expenditure Budget
FY 2007 Adopted Budget



City of Casper
COMMUNITY DEVELOPMENT BLOCK GRANT
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUE				
INTERGOVERNMENTAL REVENUE				
4230	\$ 429,585	\$ 769,166	\$ 725,626	\$ 712,530
	429,585	769,166	725,626	712,530
INTERDEPARTMENTAL FEES				
4483	24,000	24,000	24,000	-
	24,000	24,000	24,000	-
MISCELLANEOUS				
4610	12,815	10,000	10,000	10,000
4611	96,173	20,000	119,799	93,000
4735	37,515	20,000	37,041	32,000
	146,502	50,000	166,840	135,000
	600,087	843,166	916,466	847,530

City of Casper
COMMUNITY DEVELOPMENT BLOCK GRANT
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	\$ 85,783	\$ 94,238	\$ 94,238	\$ 100,205
5020	PART-TIME	6,537	5,845	3,987	-
	TOTAL SALARIES & WAGES	92,320	100,083	98,225	100,205
OTHER PAY					
5041	SUPPLEMENTAL PAY	800	-	-	-
	TOTAL OTHER PAY	800	-	-	-
BENEFITS					
5111	HEALTH INSURANCE	6,744	7,416	7,416	8,160
5112	LIFE INSURANCE	197	224	224	205
5113	DISABILITY INSURANCE	526	613	613	621
5120	FICA/MEDICARE TAX	6,901	7,210	6,807	7,666
5130	RETIREMENT	4,872	5,600	5,053	5,691
5160	WORKERS COMPENSATION	3,148	3,701	3,701	1,659
	TOTAL BENEFITS	22,388	24,764	23,814	24,002
	TOTAL PERSONNEL	115,508	124,847	122,039	124,207

City of Casper
COMMUNITY DEVELOPMENT BLOCK GRANT
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
EXPENDITURES					
CONTRACTUAL SERVICES					
5300	BUILDING RENT	1,000	1,000	1,000	1,000
5320	INSURANCE & BONDS	864	889	889	1,023
5330	TELECOMMUNICATIONS	1,993	2,320	2,079	2,320
5340	ADVERTISING	871	600	600	600
5350	PRINTING/REPRODUCTION	517	624	600	624
5360	TRAVEL	3,743	1,000	2,026	1,500
5370	TRAINING	555	1,500	476	1,000
5380	INTERDEPARTMENTAL SERVICES	6,768	6,444	6,444	8,505
5381	ADMIN/MGMT FEES	9,720	9,725	9,725	-
5392	ASSOCIATION DUES	801	975	975	975
5403	POSTAGE	999	1,150	735	1,150
	TOTAL CONTRACTUAL	27,832	26,227	25,549	18,697
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	919	1,000	1,200	1,200
	TOTAL MATERIALS & SUPPLIES	919	1,000	1,200	1,200
OTHER					
5820	PROGRAMS & PROJECTS	6,420	3,907	5,000	5,335
5801	PRINCIPAL PAYMENTS	-	1,713	1,713	1,713
6XXX	CDBG PROJECTS	540,166	697,548	722,824	696,378
	TOTAL OTHER	546,586	703,168	729,537	703,426
	TOTAL EXPENSES	690,845	855,242	878,325	847,530
	NET FUND	\$ (90,758)	\$ (12,076)	\$ 38,141	\$ -

HOPE

Planning & Community Development
HOPE

Mission: To acquire and rehabilitate housing and make it available to low and moderate income individuals

Highlights/Issues:

This budget represents the transfer of the remaining housing development and rehabilitation resources held by this fund to Habitat for Humanity. Habitat for Humanity will be required to use these housing resources in the same manner as the City.

The projected reserves balance of this fund at June 30, 2006 is \$46,446

HOPE Staffing Summary

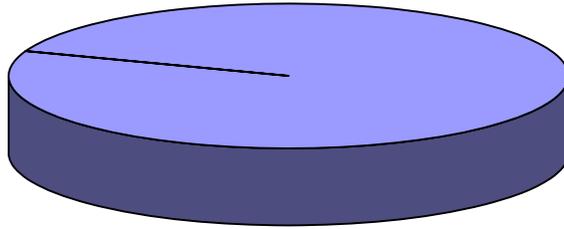
	FY 2006	FY 2007
Full Time Employees		
None		
Part-time Employees (Budget)	\$ -	\$ -

HOPE Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Proposed
Revenues				
Miscellaneous	\$ 2,000	\$ 125,000	\$ -	\$ -
Total Revenues	\$ 2,000	\$ 125,000	\$ -	\$ -
Expenditures				
Contractual Services	\$ 24,659	\$ 24,500	\$ 24,500	\$ -
Materials & Supplies	100	100	100	-
Other	3,146	9,500	799	-
Capital	61,971	90,900	4,000	45,000
Total Expenditures	\$ 89,876	\$ 125,000	\$ 29,399	\$ 45,000

HOPE Expenditure Budget
FY 2007 Adopted Budget

Capital
100%



City of Casper
HOPE III
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUE				
MISCELLANEOUS				
4465	\$ 2,000	\$ 125,000	\$ -	\$ -
	2,000	125,000	-	-
	TOTAL MISCELLANEOUS			
	2,000	125,000	-	-
	TOTAL REVENUE			
	2,000	125,000	-	-
EXPENDITURES				
CONTRACTUAL SERVICES				
5282	155	-	-	-
5380	504	500	500	-
5381	24,000	24,000	24,000	-
	24,659	24,500	24,500	-
	TOTAL CONTRACTUAL			
	24,659	24,500	24,500	-
MATERIALS & SUPPLIES				
5400	100	100	100	-
	100	100	100	-
	TOTAL MATERIALS & SUPPLIES			
	100	100	100	-
CAPITAL				
5510	10,278	30,900	-	-
5590	51,692	60,000	4,000	45,000
	61,971	90,900	4,000	45,000
	TOTAL CAPITAL			
	61,971	90,900	4,000	45,000
OTHER				
5820	2,921	-	299	-
6128	225	9,500	500	-
	3,146	9,500	799	-
	TOTAL OTHER			
	3,146	9,500	799	-
	TOTAL EXPENSES			
	89,876	125,000	29,399	45,000
	NET FUND			
	\$(87,876)	\$ -	\$(29,399)	\$(45,000)

Police Grants

Police
Police Grants

Mission: To acquire grant and other special funding in order to provide police services to the public.

Highlights/Issues

This cost center has been established to account for public safety related grants that are obtained by the Police Department. Funds received and expended from Federal and State Forfeiture/Seizure programs, court ordered contributions, other private contributions and the methamphetamine conferences are also budgeted for in this cost center.

The current reallocation of Homeland Security Funds has resulted in it being uncertain what grant funding that will be available for FY 07.

This budget reflects the staffing of a part-time position to coordinate the methamphetamine program and funds to

The capital expenditures consist of:

Computer Replacements	\$ 12,000
Audio & Video Equipment	10,000
Radio System Upgrades	<u>66,533</u>
Total	\$ <u>88,533</u>

Revenues contributed:

Natrona County	\$ 5,000
Town of Mills	2,500
Town of Evansville	2,500
Tate Foundation	<u>\$ 20,000</u>
	<u>30,000</u>

The projected reserves balance of this fund at June 30, 2006 is \$0.

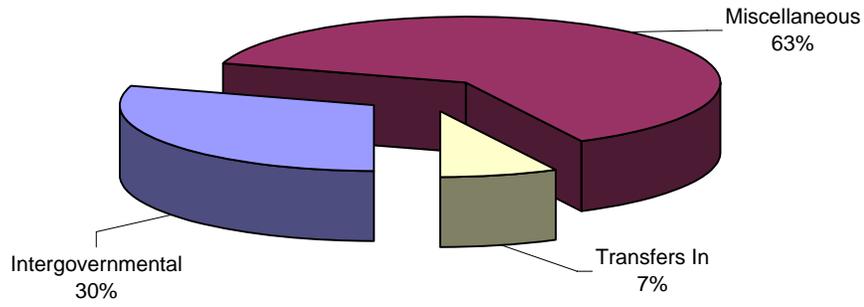
Police Grants Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
None		
Part-time Employees (Budget)	\$ <u>-</u>	\$ <u>32,940</u>

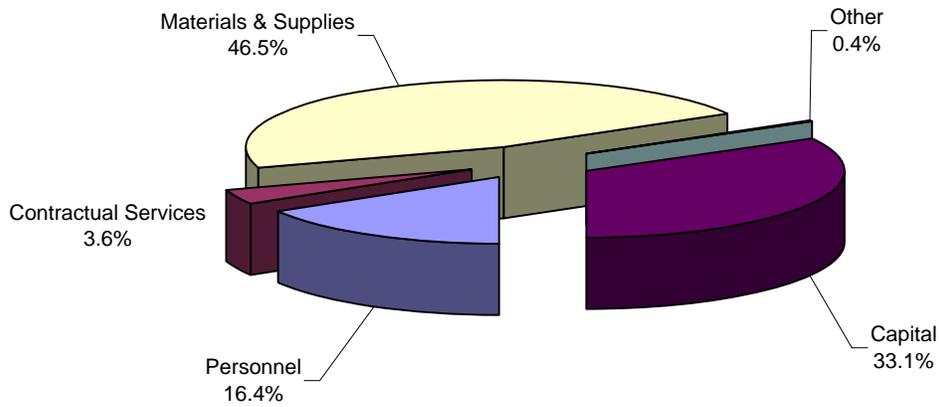
Police Grants Budget Summary

	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimate</u>	<u>FY 2007 Proposed</u>
Revenues				
Intergovernmental	\$ 39,699	\$ 137,015	\$ 291,677	\$ 79,533
Miscellaneous	235,689	130,735	157,862	168,000
Transfers In	-	-	-	20,000
Total Revenues	<u>\$ 275,387</u>	<u>\$ 267,750</u>	<u>\$ 449,539</u>	<u>\$ 267,533</u>
Expenditures				
Personnel	\$ 55,753	\$ 88,883	\$ 39,874	\$ 43,916
Contractual Services	2,555	131,556	99,943	9,734
Materials & Supplies	82,511	109,450	49,339	124,350
Other	-	5	3,880	1,000
Capital	173,681	159,217	233,300	88,533
Total Expenditures	<u>\$ 314,501</u>	<u>\$ 489,111</u>	<u>\$ 426,336</u>	<u>\$ 267,533</u>

Police Grants Revenue Budget
FY 2007 Adopted Budget



Police Grants Expenditure Budget
FY 2007 Adopted Budget



City of Casper
POLICE GRANTS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUE				
INTERGOVERNMENTAL REVENUE				
4220	\$ 17,191	\$ 6,495	\$ 51,105	\$ -
4230	22,508	130,520	240,572	79,533
	TOTAL INTERGOVERNMENTAL	137,015	291,677	79,533
MISCELLANEOUS				
4600	172	500	100	-
4733	-	5	-	30,000
4735	235,516	130,230	157,762	138,000
	TOTAL MISCELLANEOUS	130,735	157,862	168,000
OPERATING TRANSFERS IN				
4800	-	-	-	20,000
	TOTAL OPERATING TRANSFERS IN	-	-	20,000
	TOTAL REVENUES	267,750	449,539	267,533

City of Casper
POLICE GRANTS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
EXPENDITURES					
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	-	-	-	-
5020	PART-TIME	-	5	-	32,940
5032	OVERTIME	55,753	88,878	39,874	8,150
	TOTAL SALARIES & WAGES	<u>55,753</u>	<u>88,883</u>	<u>39,874</u>	<u>41,090</u>
BENEFITS					
5120	SOCIAL SECURITY CONTRIBUTIONS	-	-	-	2,042
5160	WORKER'S COMP	-	-	-	784
	TOTAL BENEFITS	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,826</u>
	TOTAL PERSONNEL	<u>55,753</u>	<u>88,883</u>	<u>39,874</u>	<u>43,916</u>
CONTRACTUAL SERVICES					
5360	TRAVEL	-	10	9,000	3,500
5370	TRAINING	-	22,026	3,516	5,000
5391	OTHER CONTRACTUAL	2,555	109,520	87,427	1,234
	TOTAL CONTRACTUAL	<u>2,555</u>	<u>131,556</u>	<u>99,943</u>	<u>9,734</u>
MATERIALS & SUPPLIES					
5401	OPERATING SUPPLIES	82,511	109,450	49,339	124,350
	TOTAL MATERIALS & SUPPLIES	<u>82,511</u>	<u>109,450</u>	<u>49,339</u>	<u>124,350</u>
OTHER					
5820	PROGRAMS & PROJECTS	-	5	3,880	1,000
	TOTAL OTHER	<u>-</u>	<u>5</u>	<u>3,880</u>	<u>1,000</u>

City of Casper
POLICE GRANTS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CAPITAL			
5540	151,400	150,202	125,813	16,500
5580	22,281	9,015	107,487	72,033
	<u>173,681</u>	<u>159,217</u>	<u>233,300</u>	<u>88,533</u>
	TRANSFER OUT			
5900	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL EXPENSES	<u>314,501</u>	<u>426,336</u>	<u>267,533</u>
	TOTAL FUND \$	<u>(39,114)</u>	<u>23,203</u>	<u>-</u>

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Special Fire Assistance

Fire Department
Special Assistance

Highlights/Issues:

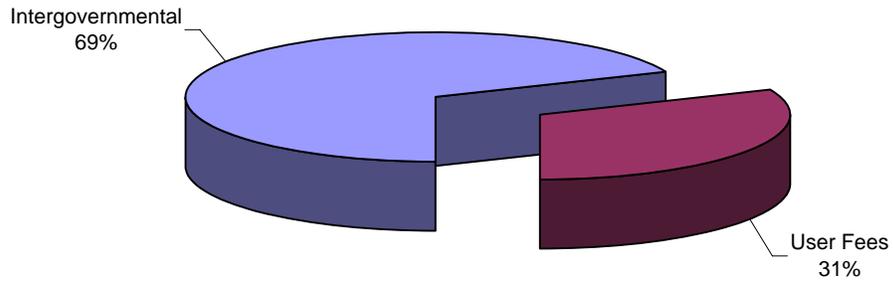
This cost center has been established to account for fire related grants and special reimbursements the City occasionally receives for services provided to other entities, primarily, Federal and State agencies.

The projected reserves balance of this fund at June 30, 2006 is \$0.

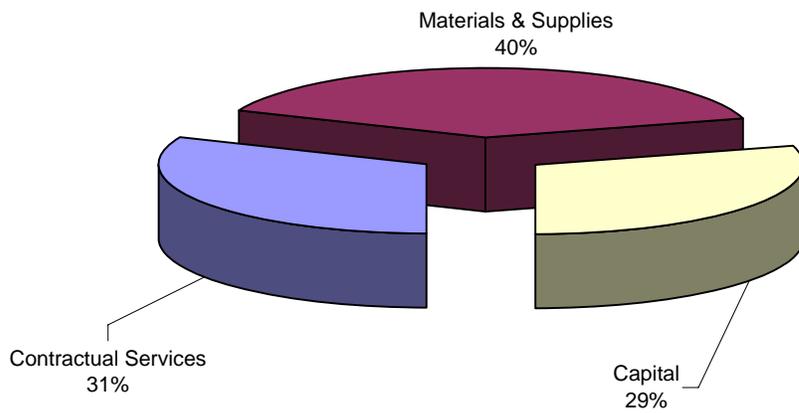
Special Assistance Budget Summary

	<u>FY 2005 Actual</u>	<u>FY 2006 Revised</u>	<u>FY 2006 Estimate</u>	<u>FY 2007 Proposed</u>
Revenues				
Intergovernmental	\$ 350,507	\$ 390,804	\$ 377,437	\$ 175,000
User Fees	76,078	244,196	168,855	80,000
Total Revenues	<u>\$ 350,507</u>	<u>\$ 390,804</u>	<u>\$ 377,437</u>	<u>\$ 175,000</u>
Expenditures				
Contractual Services	\$ 40,931	\$ 240,020	\$ 309,506	\$ 80,000
Materials & Supplies	-	-	-	100,000
Capital	398,411	545,848	139,655	75,000
Total Expenditures	<u>\$ 439,343</u>	<u>\$ 785,868</u>	<u>\$ 449,161</u>	<u>\$ 255,000</u>

Special Assistance Revenue Budget
FY 2007 Adopted Budget



Special Assistance Expenditure Budget
FY 2007 Adopted Budget



City of Casper
SPECIAL ASSISTANCE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	REVENUES				
	INTERGOVERNMENTAL				
4230	FEDERAL GRANT	\$ 244,520	\$ 390,804	\$ 377,437	\$ 175,000
4735	MISCELLANEOUS	105,987	-	-	-
4701	REIMBURSEMENTS - FIRE SERVICES	76,078	244,196	168,855	80,000
	TOTAL INTERGOVERNMENTAL	<u>426,585</u>	<u>635,000</u>	<u>546,292</u>	<u>255,000</u>
	EXPENDITURES				
	CONTRACTUAL SERVICES				
5037	FIRE SERVICES	33,555	139,196	137,702	80,000
5391	OTHER CONTRACTUAL	1,367	100,814	98,804	-
5401	OPERATIONAL SUPPLIES	6,010	10	73,000	-
	TOTAL CONTRACTUAL	<u>40,931</u>	<u>240,020</u>	<u>309,506</u>	<u>80,000</u>
	MATERIALS & SUPPLIES				
5454	OPERATING SUPPLIES	-	-	-	100,000
	TOTAL MATERIALS & SUPPLIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,000</u>
	CAPITAL				
5540	LIGHT EQUIPMENT - FIRE	398,411	545,848	139,655	75,000
	TOTAL CAPITAL	<u>398,411</u>	<u>545,848</u>	<u>139,655</u>	<u>75,000</u>
	TOTAL EXPENDITURES	<u>439,343</u>	<u>785,868</u>	<u>449,161</u>	<u>255,000</u>
	NET FUND	<u>\$ 380(12,758)</u>	<u>\$ (150,868)</u>	<u>\$ 97,131</u>	<u>\$ -</u>

Debt Service Funds
Special Assessments

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Special Assessments

Administrative Services
Special Assessments

Highlights/Issues

This cost center accounts for outstanding special assessments owed to the City

When the City Council decides that a portion of the cost of a public improvement project, typically a street project, should be assessed to the adjoining property owners, this fund pay the construction costs on behalf of the property owner. After the project is complete, the property owners are assessed a proportional share of the costs to be born by the adjoining owners. The property owners have the right to either pay for their respective share immediately, without incurring any interest, or they may make installment payments over an expended time period as determined by the assessment ordinance. When the property owners make payments, the money is placed in this fund and used to finance future projects.

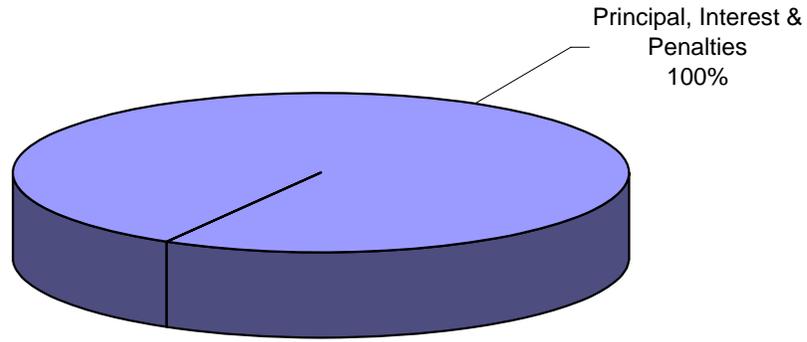
The estimated expenditures for fiscal year 2007 consist of contractual services for investment management services and \$1,700,000 to transfer to the Capital Projects Fund. No specific project has been identified at this time.

The projected reserves balance of this fund at June 30, 2006 is \$1,777,090.

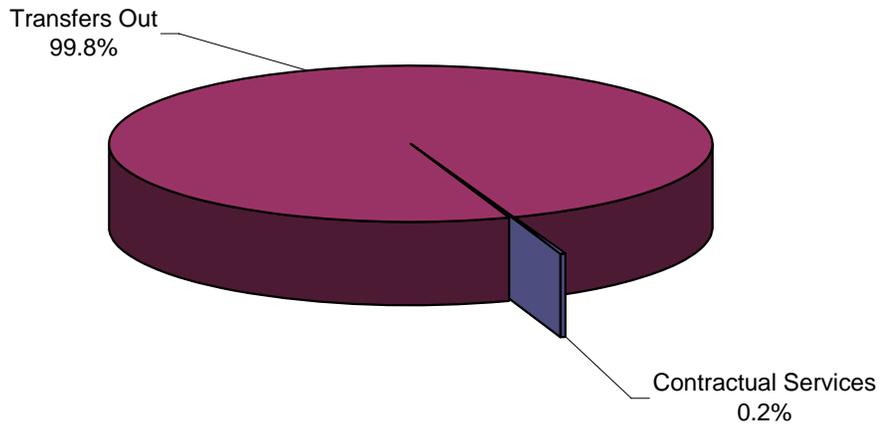
Special Assessments Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Principal, Interest & Penalties	\$ 116,208	\$ 132,000	\$ 105,557	\$ 108,000
Total Revenue	\$ 116,208	\$ 132,000	\$ 105,557	\$ 108,000
Expenditures				
Contractual Services	\$ 2,452	\$ 3,000	\$ 2,555	\$ 3,000
Transfers Out	-	1,000,000	-	1,700,000
Total Expenditures	\$ 2,452	\$ 1,003,000	\$ 2,555	\$ 1,703,000

Special Assessments Revenue Budget
FY 2007 Adopted Budget



Special Assessments Expenditure Budget
FY 2007 Adopted Budget



City of Casper
SPECIAL ASSESSMENTS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES				
4500	\$ 59,904	\$ 60,000	\$ 55,000	\$ 50,000
4510	17,917	17,000	17,000	10,000
4520	7,319	17,000	8,000	20,000
4600	31,067	38,000	26,028	28,000
	TOTAL REVENUES	TOTAL	TOTAL	TOTAL
	<u>\$ 116,208</u>	<u>\$ 132,000</u>	<u>\$ 105,557</u>	<u>\$ 108,000</u>
EXPENDITURES				
CONTRACTUAL SERVICES				
5210	2,452	3,000	2,555	3,000
	TOTAL CONTRACTUAL SERVICES	TOTAL	TOTAL	TOTAL
	<u>\$ 2,452</u>	<u>\$ 3,000</u>	<u>\$ 2,555</u>	<u>\$ 3,000</u>
OPERATING TRANSFER OUT				
5900	-	1,000,000	-	1,700,000
	TOTAL OPERATING TRANSFERS	TOTAL	TOTAL	TOTAL
	<u>-</u>	<u>1,000,000</u>	<u>-</u>	<u>1,700,000</u>
	TOTAL EXPENSES	TOTAL	TOTAL	TOTAL
	<u>\$ 2,452</u>	<u>\$ 1,003,000</u>	<u>\$ 2,555</u>	<u>\$ 1,703,000</u>
	TOTAL FUND	TOTAL	TOTAL	TOTAL
	<u>\$ 113,756</u>	<u>\$ (871,000)</u>	<u>\$ 103,002</u>	<u>\$ (1,595,000)</u>

Internal Services Funds

Central Garage

City Hall

Information Technology

Buildings & Grounds

Geographic Information Systems

Property & Liability Insurance

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Garage

Central Garage

Mission: To enhance community livability by providing stewardship of vehicles and equipment used for maintaining the public infrastructure, maintaining community safety, providing community recreation and administering City operations.

Goals

1. Maintain a fully functional fleet and improve fuel consumption
2. Improve productivity of fleet maintenance staff
3. Improve Central Garage automatic car wash

Objectives

1. Examine methods to reduce fuel consumption by 5 % by June 30, 2007
2. Conduct preventative maintenance and routine services on 100% of the fleet annually
3. Improve worker productivity by tracking work orders of 12 mechanic by September 2006
4. Upgrade the automatic car wash to include undercarriage wash nozzles by November 2006

Performance Measurements

1. Percent of fuel use reduction compared to last fiscal year
2. Percent of fleet receiving preventative maintenance and routing services
3. Number of new fuel conservation methods identified
4. Implementation of work order tracking
5. Date automatic car wash upgraded

Highlights/Issues:

An increase in Outside Services budget is recommended due to the increased costs of repair services.

The capital expenditures consist of:

Capital

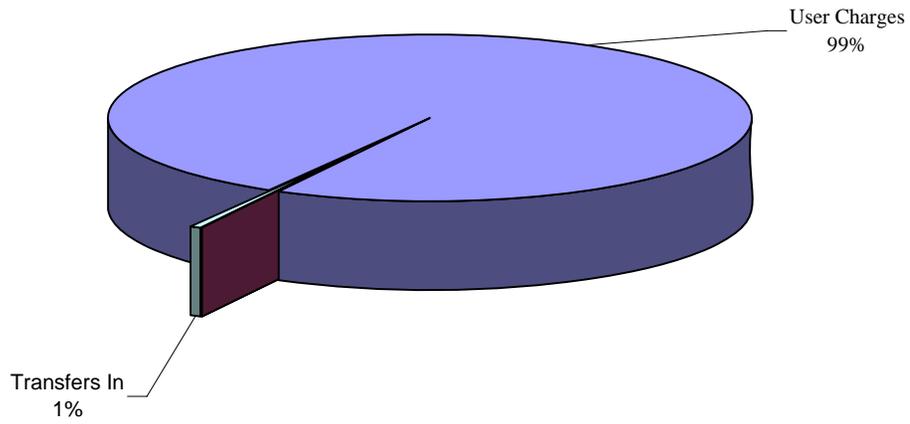
Diagnostic Machines Upgrades	\$	12,000
Computers		3,000
New Roof Design		33,655
Total	\$	<u>48,655</u>

The projected reserves balance of this fund on June 30, 2006 is \$0.

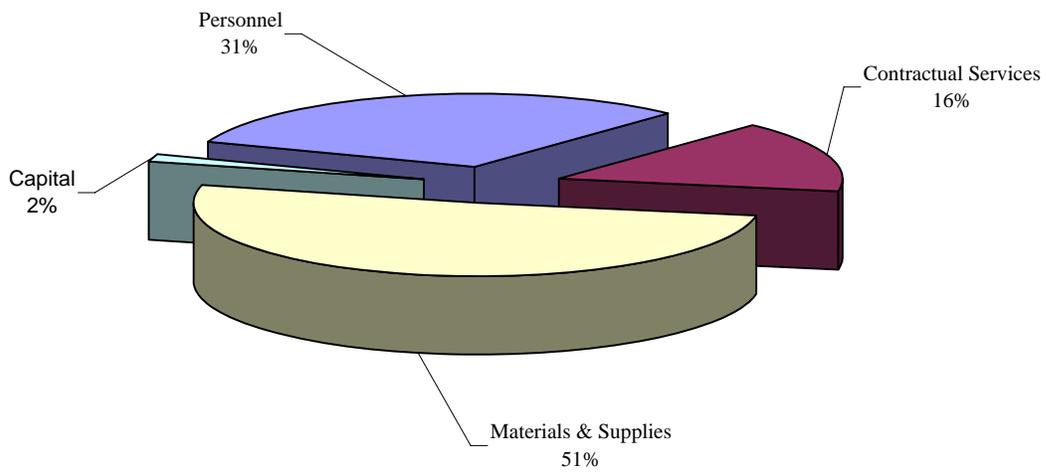
Central Garage Staffing Summary		FY 2006	FY 2007
Full Time Employees			
Fleet Maintenance & Streets Supervisor		1	1
Equipment Mechanic Supervisor		1	1
Equipment Mechanic		9	9
Equipment Service Worker		1	1
Equipment Tire Service Worker		1	1
Secretary II		1	1
Warehouse Technician		1	1
Warehouse Clerk I		1	1
	Total	16	16
Part-time Employees (Budget)		\$ 13,936	\$ 15,591

Central Garage Budget Summary					
	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted	
Revenues					
User Charges	\$ 2,331,748	\$ 2,643,300	\$ 2,656,680	\$ 3,068,496	
Interest	10,342	-	3,000	-	
Other Charges	125	-	2,000	-	
Transfers In	119,296	353,801	353,801	20,105	
	Total Revenues	\$ 2,461,511	\$ 2,997,101	\$ 3,015,481	\$ 3,088,601
Expenditures					
Personnel	\$ 878,606	\$ 940,727	\$ 948,100	\$ 970,515	
Contractual Services	386,201	364,202	463,448	487,166	
Materials & Supplies	1,302,081	1,199,159	1,442,000	1,582,265	
Capital	12,858	43,013	15,000	48,655	
	Total Expenditures	\$ 2,579,745	\$ 2,547,101	\$ 2,868,548	\$ 3,088,601

Central Garage Revenue Budget
FY 2007 Adopted Budget



Central Garage Expenditure Budget
FY 2007 Adopted Budget



City of Casper
CENTRAL GARAGE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES				
CHARGES FOR SERVICES				
4480	\$ 2,318,337	\$ 2,455,680	\$ 2,455,680	\$ 2,868,496
4482	13,411	10,000	23,000	20,000
4489	-	177,620	178,000	180,000
	2,331,748	2,643,300	2,656,680	3,068,496
MISCELLANEOUS REVENUE				
4600	10,342	-	3,000	-
4735	125	-	2,000	-
	10,467	-	5,000	-
OPERATING TRANSFERS				
4800	119,296	353,801	353,801	-
	119,296	353,801	353,801	20,105
	2,461,511	2,997,101	3,015,481	3,088,601

City of Casper
CENTRAL GARAGE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	PERSONNEL				
	SALARIES & WAGES				
5010	FULL TIME	\$ 617,891	\$ 639,998	\$ 665,220	\$ 667,842
5020	PART TIME	14,480	13,936	11,936	15,591
5031	STANDBY PAY	2,812	3,245	3,245	3,570
5032	OVERTIME	22,915	47,000	35,000	51,700
	TOTAL SALARIES & WAGES	658,098	704,179	715,401	738,703
	OTHER PAY				
5170	DISABILITY LEAVE BUY-BACK	4,097	4,100	4,100	4,100
	TOTAL OTHER PAY	4,097	4,100	4,100	4,100
	BENEFITS				
5111	HEALTH INSURANCE	93,732	105,888	105,888	106,272
5112	LIFE INSURANCE	1,609	1,740	1,740	1,737
5113	DISABILITY INSURANCE	3,778	4,187	4,187	4,519
5120	FICA/MEDICARE TAX	48,798	54,430	52,798	56,834
5130	RETIREMENT	36,558	39,624	38,412	41,394
5160	WORKERS COMPENSATION	31,936	26,579	25,574	16,957
	TOTAL BENEFITS	216,411	232,448	228,599	227,713
	TOTAL PERSONNEL	878,606	940,727	948,100	970,515

City of Casper
CENTRAL GARAGE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	CONTRACTUAL SERVICES				
5210	INVESTMENT MANAGEMENT	284	1,000	500	1,000
5219	OTHER TESTING	2,500	2,500	2,500	3,000
5250	WATER	8,003	9,000	9,000	9,000
5270	EQUIPMENT REPAIRS	17,290	8,500	8,500	8,500
5320	INSURANCE & BONDS	15,149	15,552	15,552	17,107
5330	TELECOMMUNICATIONS	5,010	5,000	5,000	5,000
5350	PRINTING/REPRODUCTION	2,959	3,000	3,000	3,000
5360	TRAVEL	1,585	1,500	1,500	2,000
5370	TRAINING	1,811	3,000	3,000	4,000
5380	INTERDEPARTMENTAL SERVICES - FIXED	111,048	111,080	111,080	125,459
5391	OTHER CONTRACTUAL	11,833	10,000	10,000	10,000
5393	LAUNDRY & TOWEL SERVICE	6,751	9,100	9,100	9,100
5399	OUTSIDE SERVICES	129,969	100,440	200,186	200,000
5480	ENERGY - NATURAL GAS	39,677	47,080	47,080	50,000
5481	ENERGY - ELECTRICITY	32,332	37,450	37,450	40,000
	TOTAL CONTRACTUAL	386,201	364,202	463,448	487,166

City of Casper
CENTRAL GARAGE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	MATERIALS & SUPPLIES			
5400	1,877	2,000	2,000	2,000
5401	6,939	7,000	7,000	7,000
5433	15,166	13,000	13,000	13,000
5439	686,837	650,159	700,000	754,719
5468	11,708	12,000	12,000	13,800
5482	579,554	515,000	708,000	791,746
	1,302,081	1,199,159	1,442,000	1,582,265
	CAPITAL			
5540	10,963	12,000	12,000	12,000
5580	1,895	3,000	3,000	3,000
5720	-	28,013	-	33,655
	12,858	43,013	15,000	48,655
	TOTAL EXPENSES	\$ 2,579,745	\$ 2,547,101	\$ 2,868,548
	NET FUND	\$ (118,234)	\$ 450,000	\$ 146,933
				\$ -

City Hall

City Hall

Mission: To provide the community a facility for local municipal general government that provides open and efficient access to public meetings and services.

Highlights/Issues:

This cost center includes the operating costs of the Marathon Building.

The projected reserves balance of this fund at June 30, 2006 \$16,792

City Hall Staffing Summary

Full Time Employees

None

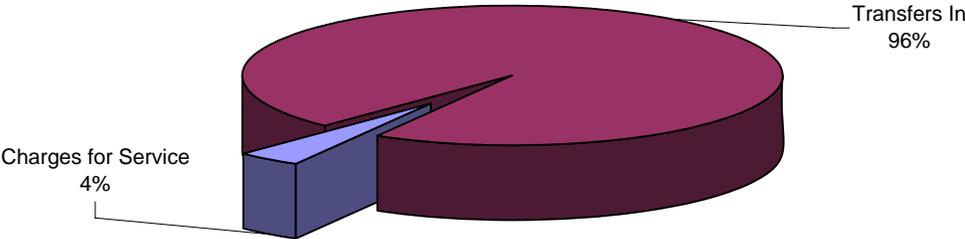
Part-time Employees (Budget)

\$ - \$ -

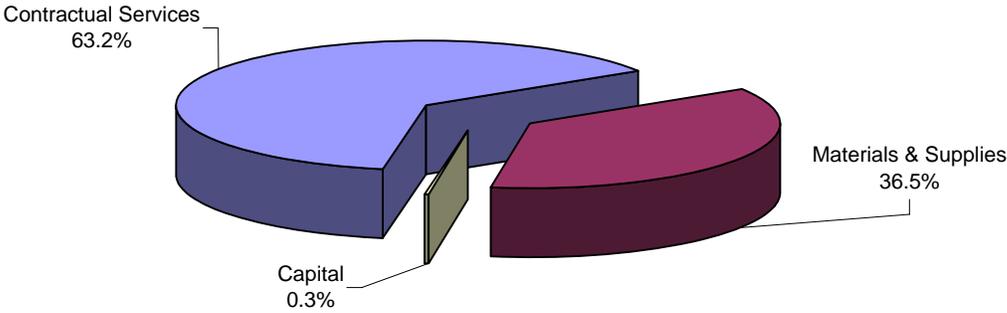
City Hall Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Charges for Service	\$ 7,000	\$ 12,000	\$ 12,000	\$ 12,000
Transfers In	238,224	297,465	297,465	287,831
Total Revenues	\$ 245,224	\$ 309,465	\$ 309,465	\$ 299,831
Expenditures				
Contractual Services	\$ 151,298	\$ 156,004	\$ 156,261	\$ 190,165
Materials & Supplies	81,161	109,000	107,700	109,666
Capital	9,087	44,461	45,961	1,000
Total Expenditures	\$ 241,546	\$ 309,465	\$ 309,922	\$ 300,831

City Hall Revenue Budget
FY 2007 Adopted Budget



City Hall Expenditure Budget
FY 2007 Adopted Budget



City of Casper
CITY HALL
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	REVENUES				
	CHARGES FOR SERVICES				
4427	BUILDING RENTAL	\$ 7,000	\$ 12,000	\$ 12,000	\$ 12,000
	TOTAL	<u>7,000</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
	OPERATING TRANSFERS IN				
4800	TRANSFERS IN	238,224	297,465	297,465	287,831
	TOTAL OPERATING TRANSFERS IN	<u>238,224</u>	<u>297,465</u>	<u>297,465</u>	<u>287,831</u>
	TOTAL REVENUE	<u>245,224</u>	<u>309,465</u>	<u>309,465</u>	<u>299,831</u>

City of Casper
CITY HALL
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5250	WATER	9,706	9,800	9,500	10,000
5276	MAINTENANCE AGREEMENTS	-	500	500	500
5281	ALARM	322	750	312	700
5320	INSURANCE & BONDS	9,059	9,331	9,331	10,264
5330	TELECOMMUNICATIONS	7,118	9,000	8,068	9,000
5380	INTERDEPARTMENTAL SERVICES	122,352	125,123	125,000	157,401
5391	OTHER CONTRACTUAL	2,741	1,500	3,550	2,300
	TOTAL CONTRACTUAL	151,298	156,004	156,261	190,165
MATERIALS & SUPPLIES					
5404	OTHER MATERIALS & SUPPLIES	712	-	-	-
5468	SMALL TOOLS & EQUIPMENT	1,185	1,000	500	1,000
5480	ENERGY - NATURAL GAS	29,165	45,000	48,000	51,000
5481	ENERGY - ELECTRICITY	50,099	63,000	59,200	57,666
	TOTAL MATERIALS & SUPPLIES	81,161	109,000	107,700	109,666
	TOTAL OPERATING EXPENSES	232,459	265,004	263,961	299,831
	OPERATING INCOME (LOSS)	12,765	44,461	45,504	-
CAPITAL					
5520	BUILDINGS	-	28,000	28,000	-
5530	IMPROVEMENTS OTHER THAN BUILDINGS	5,397	16,461	17,961	1,000
5540	LIGHT EQUIPMENT	3,690	-	-	-
	TOTAL CAPITAL	9,087	44,461	45,961	1,000
	NET FUND	\$ 3,678	\$ -	\$ (457)	\$ (1,000)

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Information Technology
(IT)

Information Technology

Mission: To provide an efficient and economical state-of-the-art computing capability for City departments through a networking system which allows interaction between work stations at various sites throughout the community.

Goals

1. Continue to implement VOIP technology for the city organization
2. Provide project management software for the completion of a fiber optic network to serve the city organization
3. Complete the Public Safety CAD upgrade project
4. Continue to implement action steps identified in the Business Continuity Plan for the City's computer system
5. Provide technical support for the continued enhancement of the GEMS system
6. Provide technical support for the continued integration of the GIS database with other programs on our

Objectives

1. Complete implementation of the VOIP Phase I project in City Hall by September 2006
2. Develop a project timeline for acquisition of equipment and installation of fiber connections by August 2006
3. Develop a project timeline for installation of equipment and compliance with Phase I of the Wireless E911 requirements for the PSCC by July 15, 2006
4. Develop a project timeline for installation of equipment and implementation of a new paging system for PSCC by August 2006
5. Implement new records management process for CAD by September 2006
6. Determine budget balance to support purchase of additional module for CAD by September 2006
7. Develop a project timeline for purchase of additional modules for CAD by October 2006
8. Complete installation of a redundant server for CAD at Fire Station #5 by August 2006
9. Implement the priorities as described in the Business Continuity Plan for maintaining the City's computer system after a disaster by July 2007
10. Develop a project timeline for installation and training of users for the Quick Reports and Output Manager modules for GEMS by July 30, 2006
11. In cooperation with GIS, develop a project timeline for integration of the GIS Database with utility billing, laser fiche and CRM by September 2006

Performance Measurements

1. Date Phase I is completed for VOIP
2. Project timeline developed for installation of equipment for fiber optic connections
3. Project timeline developed for installation of Wireless E911
4. Project timeline developed for installation of new paging system for PSCC
5. Date of new records management process for CAD implemented
6. Date budget determined for CAD additional modules
7. Project timeline developed for installation of additional modules for CAD
8. Date installation of server completed at Fire Station #5
9. Date priorities implemented as per the BC Plan
10. Project timeline developed for installation and training of GEMS Quick Reports and Output Manager module
11. Project timeline developed for integration of the GIS database

Highlights/Issues:

The capital expenditures consist of:

Capital

Copier	\$	4,000
Computers		6,000
Network Upgrades and Parts		8,000
Total	\$	<u>18,000</u>

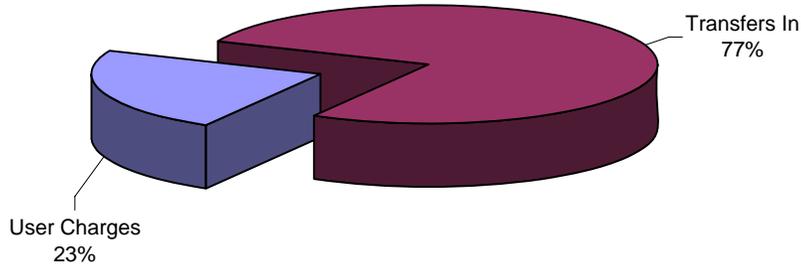
Information Technology Staffing Summary

	<u>FY 2006</u>	<u>FY 2007</u>
Full Time Employees		
Information Technology Manager	1	1
System Administrator	1	1
User Support Technician	3	3
Network System Analyst	1	1
Programmer	1	1
Network Administrator	1	1
Total	<u>8</u>	<u>8</u>
Part-time Employees (Budget)	\$ 15,600	\$ -

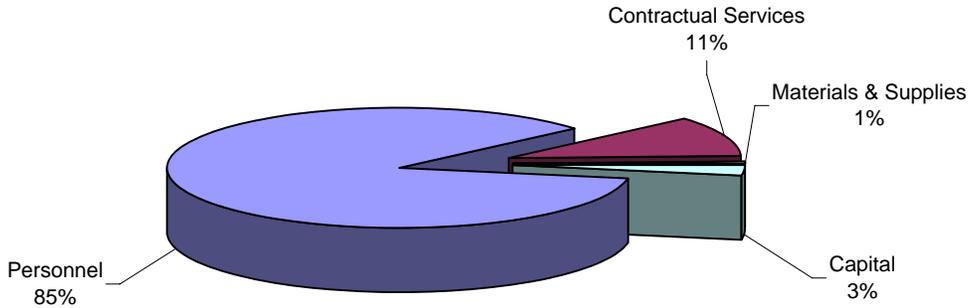
Information Technology Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
User Charges	\$ 129,600	\$ 136,080	\$ 136,080	\$ 156,643
Transfers In	365,100	490,012	490,012	519,739
Total Revenues	\$ 494,700	\$ 626,092	\$ 626,092	\$ 676,382
Expenditures				
Personnel	\$ 425,184	\$ 533,398	\$ 517,338	\$ 580,928
Contractual Services	39,131	62,993	68,273	73,154
Materials & Supplies	4,819	4,700	4,300	4,300
Capital	33,454	28,844	23,844	18,000
Total Expenditures	\$ 502,588	\$ 629,935	\$ 613,755	\$ 676,382

**Information Technology Revenue Budget
FY 2007 Adopted Budget**



**Information Technology Expenditure Budget
FY 2007 Adopted Budget**



City of Casper
INFORMATION TECHNOLOGY
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES				
CHARGES FOR SERVICES				
4480	\$ 129,600	\$ 136,080	\$ 136,080	\$ 156,643
	129,600	136,080	136,080	156,643
OPERATING TRANSFERS IN				
4800	365,100	490,012	490,012	519,739
	365,100	490,012	490,012	519,739
	494,700	626,092	626,092	676,382

City of Casper
INFORMATION TECHNOLOGY
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
PERSONNEL				
SALARIES & WAGES				
5010	\$ 319,555	\$ 397,470	\$ 397,470	\$ 446,828
5020	11,864	15,600	108	-
5032	2,258	2,000	2,000	2,000
	333,678	415,070	399,578	448,828
OTHER PAY				
5041	-	-	-	-
5170	1,476	2,200	1,632	2,200
5171	-	-	-	-
	1,476	2,200	1,632	2,200
BENEFITS				
5111	29,388	50,186	50,186	55,224
5112	769	1,025	1,025	1,005
5113	1,950	2,025	2,025	2,796
5120	25,029	28,772	28,772	34,410
5130	18,279	20,477	20,477	25,624
5160	14,615	13,643	13,643	10,842
	90,030	116,128	116,128	129,900
	425,184	533,398	517,338	580,928

City of Casper
INFORMATION TECHNOLOGY
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5200	CONSULTING FEES	1,750	11,000	15,000	15,000
5276	MAINTENANCE AGREEMENTS	7,539	17,538	22,538	24,158
5320	INSURANCE & BONDS	8,848	9,113	9,113	10,024
5330	TELECOMMUNICATIONS	4,757	6,122	6,122	6,122
5350	PRINTING/REPRODUCTION	753	750	600	450
5360	TRAVEL	5,316	5,700	5,000	5,000
5370	TRAINING	5,264	10,000	7,000	7,000
5380	INTERDEPARTMENTAL SERVICES	900	900	900	900
5391	OTHER CONTRACTUAL	4,005	1,870	2,000	2,000
5392	ASSOCIATION DUES	-	-	-	2,500
	TOTAL CONTRACTUAL	39,131	62,993	68,273	73,154
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	3,939	3,500	3,500	3,500
5403	POSTAGE	364	200	200	200
5407	BOOKS, PERIODICALS, MAPS	517	1,000	600	600
	TOTAL MATERIALS & SUPPLIES	4,819	4,700	4,300	4,300

City of Casper
INFORMATION TECHNOLOGY
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CAPITAL			
5540	220	185	185	4,000
5580	33,234	28,659	23,659	14,000
	33,454	28,844	23,844	18,000
	502,588	629,935	613,755	676,382
	(7,888)	(3,843)	12,337	-
	\$ (7,888)	\$ (3,843)	\$ 12,337	\$ -

Buildings & Grounds

Buildings & Grounds

Mission: To enhance community livability by providing stewardship of the City-owned buildings including energy use management, preventative maintenance, repair and renovation, grounds maintenance and landscaping.

Goals

1. Maintain effective and efficient service levels
2. Provide building and maintenance service to city owned buildings

Objectives

1. Require 100% of personnel to attend at least 1 job-related seminar/workshop
2. Institute a Preventative Maintenance Program for the Aquatic Center by June 2007

Performance Measurements

1. Percent of personnel that attended at least 1 training program/workshop
2. Completion date of Preventative Maintenance Program

Highlights/Issues:

No significant changes to this cost center.

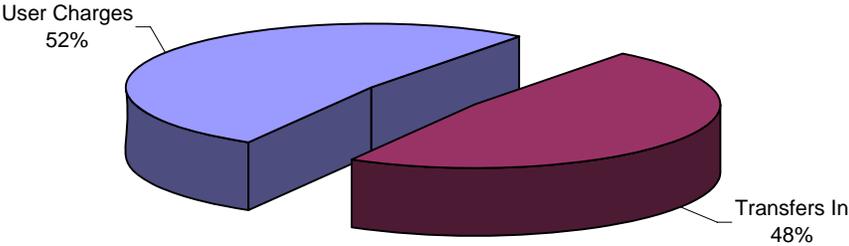
The projected reserves balance of this fund on June 30, 2006 is \$14,358.

Buildings & Grounds Staffing Summary

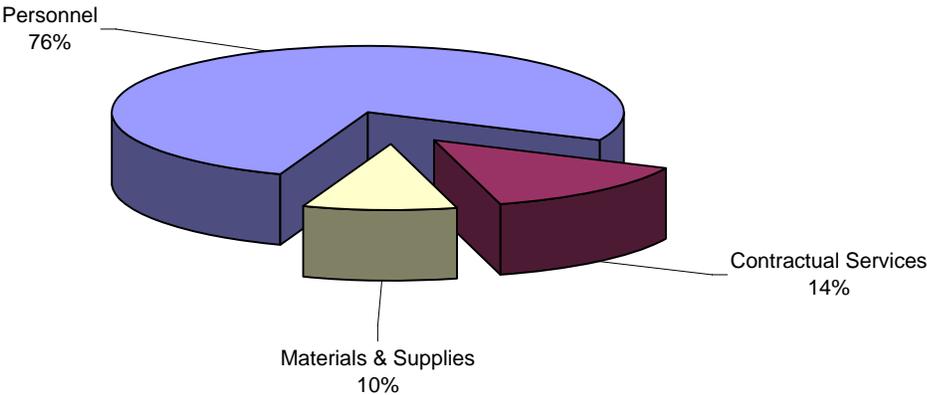
	FY 2006	FY 2007
Full Time Employees		
Buildings & Grounds Superintendent	1	1
Buildings & Grounds Supervisor	1	1
Construction Maintenance Worker II	3	3
Senior Custodial Maintenance	1	1
Custodial Maintenance Worker II	1	1
Total	7	7
Part-time Employees (Budget)	\$ 38,689	\$ 42,979

Building & Grounds Budget Summary				
	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
User Charges	\$ 435,252	\$ 443,296	\$ 443,296	\$ 521,120
Transfers In	436,236	487,207	487,207	479,722
Total Revenues	\$ 871,488	\$ 930,503	\$ 930,503	\$ 871,488
Expenditures				
Personnel	\$ 666,307	\$ 716,500	\$ 724,396	\$ 763,960
Contractual Services	101,740	117,921	117,339	139,600
Materials & Supplies	85,296	96,082	96,958	97,282
Total Expenditures	\$ 853,343	\$ 930,503	\$ 938,693	\$ 1,000,842

Buildings & Grounds Revenue Budget
FY 2007 Adopted Budget



Building & Grounds Expenditure Budget
FY 2007 Adopted Budget



City of Casper
BUILDINGS & GROUNDS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES				
CHARGES FOR SERVICES				
4480	\$ 435,252	\$ 443,296	\$ 443,296	\$ 521,120
	435,252	443,296	443,296	521,120
OPERATING TRANSFERS IN (FROM)				
48XX	436,236	487,207	487,207	479,722
	436,236	487,207	487,207	479,722
	871,488	930,503	930,503	1,000,842

City of Casper
BUILDINGS & GROUNDS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	PERSONNEL				
	SALARIES & WAGES				
5010	FULL TIME	\$ 465,943	\$ 491,596	\$ 493,327	\$ 528,138
5020	PART TIME	28,274	38,689	40,363	42,979
5032	OVERTIME	5,240	5,000	5,330	5,660
	TOTAL SALARIES & WAGES	499,457	535,285	539,020	576,778
	OTHER PAY				
5170	DISABILITY LEAVE BUY-BACK	5,303	6,694	6,676	9,410
	TOTAL OTHER PAY	5,303	6,694	6,676	9,410
	BENEFITS				
5111	HEALTH INSURANCE	68,208	77,088	78,396	79,704
5112	LIFE INSURANCE	1,113	1,211	1,211	1,234
5113	DISABILITY INSURANCE	2,854	2,998	3,292	3,374
5120	FICA/MEDICARE TAX	37,053	41,493	43,875	44,836
5130	RETIREMENT	26,765	28,610	28,805	30,900
5150	UNEMPLOYMENT COMPENSATION	-	445	445	445
5160	WORKERS COMPENSATION	25,554	22,676	22,676	14,130
5176	CLOTHING ALLOWANCE	3,150	3,150	3,150	3,150
	TOTAL BENEFITS	161,547	174,521	178,700	177,772
	TOTAL PERSONNEL	666,307	716,500	724,396	763,960

City of Casper
BUILDINGS & GROUNDS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	CONTRACTUAL SERVICES			
5250	1,018	900	1,018	1,020
5272	21,473	35,429	25,000	32,000
5276	11,166	15,031	15,400	19,400
5320	5,701	5,871	5,871	6,458
5330	2,265	2,511	2,511	2,511
5360	312	1,100	1,100	400
5370	1,177	660	660	1,360
5380	47,964	46,579	46,579	59,751
5391	3,201	5,800	5,800	5,800
5394	4,618	640	10,000	7,500
5480	2,041	2,400	2,400	2,400
5481	804	1,000	1,000	1,000
	101,740	117,921	117,339	139,600

City of Casper
BUILDINGS & GROUNDS
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	MATERIALS & SUPPLIES			
5400	316	600	600	600
5404	278	600	600	600
5405	1,098	1,351	1,351	1,351
5408	13,567	16,000	16,000	16,000
5411	1,132	1,800	1,800	1,800
5433	44,558	51,081	51,081	51,081
5439	451	550	726	550
5444	2,578	2,800	2,800	2,800
5447	5,929	4,800	5,500	6,000
5448	10,565	12,000	12,000	12,000
5468	4,823	4,500	4,500	4,500
	85,296	96,082	96,958	97,282
	853,343	930,503	938,693	1,000,842
	NET FUND	\$ 18,145	\$ -	\$ (8,190)

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Geographic Information **Systems (GIS)**

Geographic Information Systems

Mission: To provide services and support for expanding the usage of the GIS database by managers and employees in the city organization.

Goals

1. Install new SDE database on a Joint Server and provide access to all users in the City and County
2. Support use of the new GUI Interface by all employees in the organization
3. Interface GIS with GEMS, Laser Fiche and CRM
4. Research the feasibility of applying the Zoning Analyst software for the use in the planning process
5. Provide internet access for citizens to GIS mapping

Objectives

1. Develop a project timeline for installing and setting up the new database on a joint server by July 2006
2. Set a training schedule for users for the new GUI interface by August 2006
3. Develop a project timeline for developing the interfaces with critical databases by September 2006
4. Complete interface with GEMS by October 2006
5. Complete interface with CRM by November 2006
6. Complete interface with Laserfiche by January 2007
7. Research costs for purchase of Zoning Analyst software by July 2006
8. Evaluate the value of adding the Zoning Analyst Software to our suite of software tools and prepare a recommendation by January 2007
9. Work with Natrona County to provide some limited access to citizens to the GIS data online by June 2007

Performance Measurements

1. Date project timeline developed for installing the new database on a joint server
2. Date the GUI interface training schedule completed
3. Date project timeline developed for interfaces with critical databases
4. Date of GEMS interface
5. Date of CRM interface
6. Date of Laserfiche interface
7. Quotes completed for Zoning Analyst software and date of recommendation for use of software
8. Date limited online access provided for GIS to citizens

Highlights/Issues:

The capital expenditures consist of:

Capital

New Software User Licenses	\$	10,000
New Plotter		8,000
Total	\$	18,000

The projected reserves balance of this fund on June 30, 2006 is \$10,667.

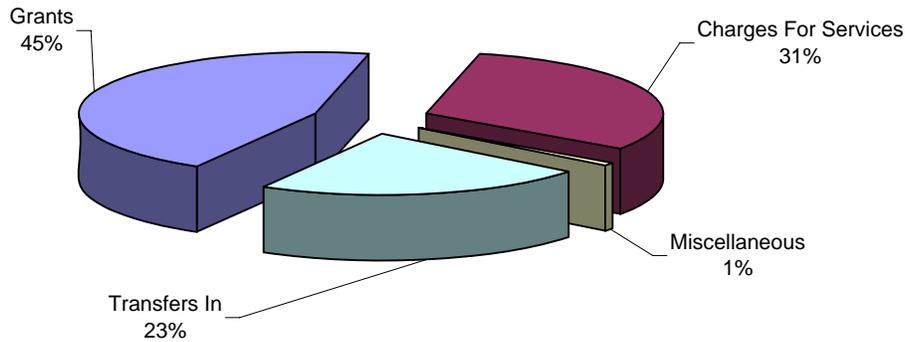
Geographic Information Systems Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
Geographic Information Systems Coordinator	1	1
Senior Geographic Information Systems Technician	1	1
Geographic Information Systems Technician	2	2
Total	4	4
Part-time Employees (Budget)	\$ -	\$ -

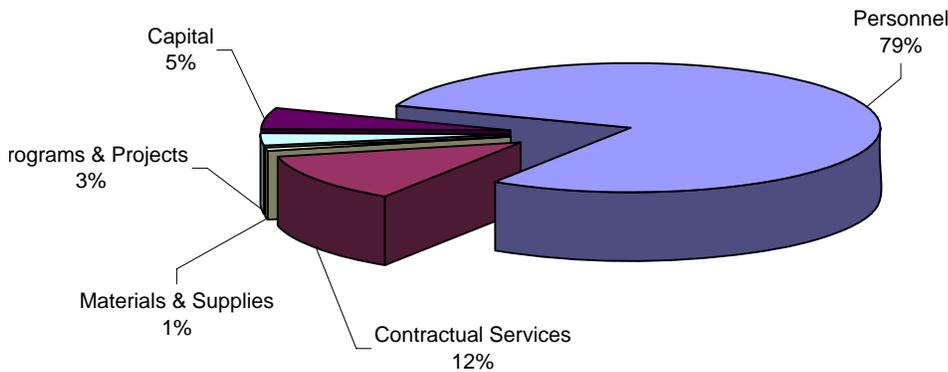
Geographic Information Systems Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Grants	\$ 198,792	\$ 135,000	\$ 432,838	\$ 149,784
Charges For Services	113,628	104,146	104,146	103,396
Miscellaneous	8,455	1,500	2,000	2,000
Transfers In	34,104	68,499	52,095	75,802
Total Revenues	\$ 354,979	\$ 309,145	\$ 591,079	\$ 330,982
Expenditures				
Personnel	\$ 213,747	\$ 235,527	\$ 236,156	\$ 267,799
Contractual Services	31,540	39,101	35,277	41,165
Materials & Supplies	4,673	3,950	3,300	3,300
Programs & Projects	29,288	310,960	310,960	10,000
Capital	5,097	15,323	14,004	18,000
Total Expenditures	\$ 284,344	\$ 604,861	\$ 599,697	\$ 340,264

Geographic Information Systems Revenue Budget
FY 2007 Adopted Budget



Geographic Information Systems Expenditure Budget
FY 2007 Adopted Budget



GEOGRAPHICAL INFORMATION SERVICES

FY 2007 Budget
(Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
REVENUES					
CHARGES FOR SERVICES					
4230	FEDERAL GRANTS	198,792	135,000	432,838	149,784
4480	INTERDEPARTMENTAL SERVICES	113,628	104,146	104,146	103,396
	TOTAL CHARGES	312,420	239,146	536,984	253,180
MISCELLANEOUS REVENUE					
4735	MISCELLANEOUS REVENUE	8,455	1,500	2,000	2,000
	TOTAL MISCELLANEOUS	8,455	1,500	2,000	2,000
OPERATING TRANSFERS					
4800	TRANSFERS IN	34,104	68,499	52,095	75,802
	TOTAL OPERATING TRANSFERS	34,104	68,499	52,095	75,802
	TOTAL REVENUE	354,979	309,145	591,079	330,982

City of Casper
GEOGRAPHICAL INFORMATION SERVICES
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	PERSONNEL				
	SALARIES & WAGES				
5010	FULL TIME	171,866	190,396	190,396	217,665
5032	OVERTIME	-	400	400	500
	TOTAL SALARIES & WAGES	171,866	190,796	190,796	218,165
	OTHER PAY				
5041	SUPPLEMENTAL PAY	-	-	-	-
5170	DISABILITY LEAVE BUY-BACK	1,329	1,928	1,264	1,970
	TOTAL OTHER PAY	1,329	1,928	1,264	1,970
	BENEFITS				
5111	HEALTH INSURANCE	10,968	12,072	12,072	13,284
5112	LIFE INSURANCE	401	456	456	417
5113	DISABILITY INSURANCE	1,051	1,236	1,236	1,365
5120	FICA/MEDICARE TAX	13,074	14,751	14,751	17,010
5130	RETIREMENT	9,762	10,951	10,951	12,312
5150	UNEMPLOYMENT COMPENSATION	-	-	-	-
5160	WORKERS COMPENSATION	5,297	3,337	4,630	3,276
5171	ACCRUED LEAVES PAYOFF	-	-	-	-
	TOTAL BENEFITS	40,553	42,803	44,096	47,665
	TOTAL PERSONNEL	213,747	235,527	236,156	267,799

City of Casper
GEOGRAPHICAL INFORMATION SERVICES
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
CONTRACTUAL SERVICES				
5276	14,180	19,365	19,365	22,601
5320	1,012	1,041	1,041	1,145
5330	1,414	1,200	1,000	210
5350	294	350	300	250
5360	1,389	3,000	1,890	3,000
5370	2,365	3,000	2,000	3,000
5380	1,896	900	1,350	1,427
5392	225	227	225	150
5403	85	150	150	100
5820	29,288	310,960	310,960	10,000
	52,147	340,193	338,281	41,883
MATERIALS & SUPPLIES				
5400	4,359	3,600	3,000	3,000
5407	138	150	150	150
5411	176	200	150	150
	4,673	3,950	3,300	3,300

City of Casper
GEOGRAPHICAL INFORMATION SERVICES
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
CAPITAL				
5780 TECHNOLOGIES	5,097	15,323	14,004	18,000
TOTAL CAPITAL	5,097	15,323	14,004	18,000
TOTAL EXPENSES	275,664	594,993	591,741	330,982
NET FUND	79,314	\$ (285,848)	\$ (662)	\$ -

Property & Liability
Insurance Fund

Property & Liability Insurance

Mission: To provide financing related to the City's property and liability insurance, including premiums, deductibles and repairs/replacements costs of property that is less than the current deductibles.

Goals

1. Improve communications with the City of Casper Departments
2. Determine true risk for each department based on past experience to foster greater accountability and responsibility City-wide

Objectives

1. Provide 100% of all property, liability, and injury incident reports to department heads on a monthly basis by the 10th of the month proceeding the end of the reporting month
2. Provide 100% of all cost reports relating to property, liability, and injuries to department heads on a quarterly basis by the 10th of the month proceeding the end of reporting quarters
3. Develop an actual departmental loss history/allocation process

Performance Measurements

1. Percent of property, liability, and injury reports submitted to department heads
2. Percent of property, liability, and injuries cost reports submitted to department heads
3. Departmental loss history/allocation process developed

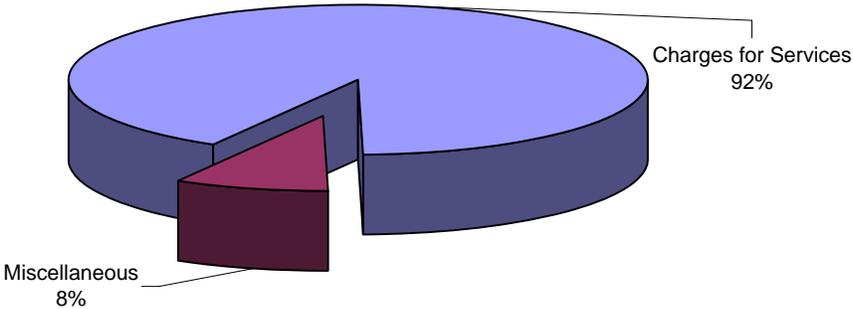
Highlights/Issues:

The deficit proposed for this bud will be funded by reserves.

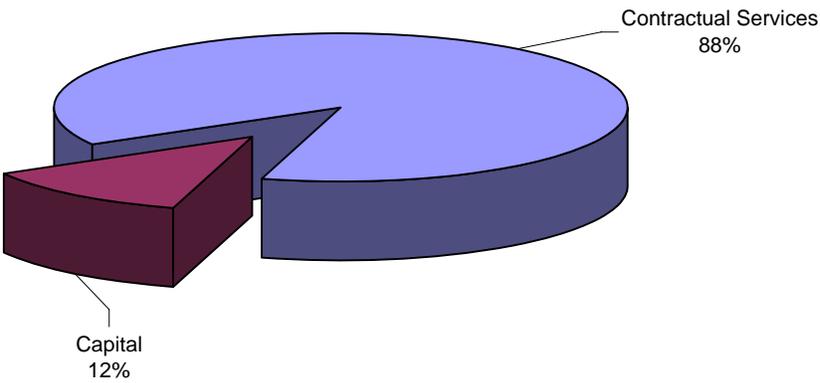
The projected reserves balance of this fund on June 30, 2006 is \$277,508.

Property & Liability Insurance Budget Summary				
	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Charges for Services	\$ 541,351	\$ 586,535	\$ 554,132	\$ 626,461
Miscellaneous	64,309	25,000	60,001	58,000
Total Revenues	\$ 605,660	\$ 611,535	\$ 614,133	\$ 684,461
Expenditures				
Contractual Services	\$ 418,435	\$ 644,500	\$ 583,418	\$ 641,409
Capital	50,569	190,541	162,362	90,000
Total Expenditures	\$ 469,004	\$ 835,041	\$ 745,780	\$ 731,409

Property & Liability Insurance Revenue Budget
FY 2007 Adopted Budget



Property & Liability Insurance Expenditure Budget
FY 2007 Adopted Budget



City of Casper
PROPERTY AND LIABILITY INSURANCE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE		FY2005	FY 2006		FY2007
		ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	REVENUES				
4480	INTERDEPARTMENTAL CHARGES	\$ 541,351	\$ 586,535	\$ 554,132	\$ 626,461
4600	INTEREST ON INVESTMENTS	4,772	-	6,418	8,000
4700	INSURANCE REIMBURSEMENTS	59,537	25,000	53,583	50,000
	TOTAL REVENUES	605,660	611,535	614,133	684,461
	EXPENDITURES				
	CONTRACTUAL SERVICES				
5210	INVESTMENT FEES	340	-	319	-
5320	INSURANCE	418,094	644,500	583,099	641,409
	TOTAL CONTRACTUAL SERVICES	418,435	644,500	583,418	641,409
	CAPITAL				
5720	BUILDINGS	24,602	35,000	13,000	35,000
5740	LIGHT EQUIPMENT	25,967	114,000	114,827	40,000
5750	HEAVY EQUIPMENT	-	41,541	34,535	15,000
	TOTAL CAPITAL	50,569	190,541	162,362	90,000
	TOTAL EXPENSES	469,004	835,041	745,780	731,409
	NET FUND	\$ 136,656	\$ (223,506)	\$ (131,647)	\$ (46,948)

Trust & Agency Fund

Perpetual Care

Metro Animal Control (MAC)

Public Safety Communications Center (PSCC)

Health Insurance Fund

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Perpetual Care

Perpetual Care

Mission: The Perpetual Care Fund was established to account for funds set aside to support certain City facilities and operations. The principal dollars originally set aside are not to be expensed, only the interest earnings are to be used. There are four sub-accounts in the fund: the North Platte Park Trust, Buildings Trust, Operations Trust, and the Urban Forestry Trust.

Building Trust - The interest earnings from this account are used for repairs of buildings and replacement of furnishings in all City facilities constructed or improved with Optional One Cent Sales Tax funds. On June 30, 2006, there will be a projected \$3,741,721 principal and \$342,997 of spendable interest in this account. The budget includes the following expenditures for facility repairs and improvements:

Fire Stations	\$	30,000
Swimming Pools		50,500
Recreation Center		35,690
Events Center		31,000
Hall of Justice		50,000
City Hall		40,000
Ice Arena		60,900
Investment Management Fees		11,000
Interdepartmental Fees		2,167
Program & Projects		100,000
	\$	411,257

North Platte Park Trust - The interest earnings from this account are used for improvements in the original North Platte Park area. This area includes the exterior of the Casper Events Center, Crossroads Park, Casper Speedway, Skeet Range, Casper Air Modelers' Facility and other vacant lands to the north and east of the Casper Events Center. On June 30, 2006, there will be a projected \$1,213,233 principal in this account. Expenditures for FY07 are proposed to be \$44,000.

Operations Trust - The interest earnings from this account are used for improvements in operations and maintenance of facilities originally constructed or improved with Optional One Cent Sales Tax funds. On June 30, 2006, there will be a projected \$18,587,304 principal and \$258,695 of spendable interest in this account. The budget includes the following operating expenditures and support:

Casper Events Center	\$	677,633
Ice Arena		153,173
City Hall		287,831
Buildings & Grounds		310,000
Senior Center		2,167
General Fund		34,500
Investment Fees		36,000
	\$	1,501,304

Urban Forestry Trust - \$75,000 was donated to the City in 1998 by the William McNamara estate for use in the parks to establish this account. The interest earnings from this donation are used for the planting and maintenance of City-owned trees. One June 30, 2006, there will be a projected \$385,850 principal and \$34,566

Highlights/Issues

During the previous years of higher interest rates, excess balances of spendable interest were accumulated. The accumulated interest balances helped provide the needed funding during the last few years when lower interest rates did not generate the required amount of interest income. The accumulated interest balance of the Operations Trust is expected to be depleted during FY07, with the balance of the Buildings Trust being projected to be nearly depleted in FY07. A transfer from the General Fund of \$388,409 is proposed to supplement the projected Operations Trust shortfall in FY07.

During the four years of Optional One Cent #12 Sales Tax, there will be a total of \$2,943,000 of sales tax revenue allocated to the principal balance of the Building Trust and Operations Trust. Of that amount, \$655,700 will be added to the Building Trust and \$2,287,300 will be added to the Operations Trust.

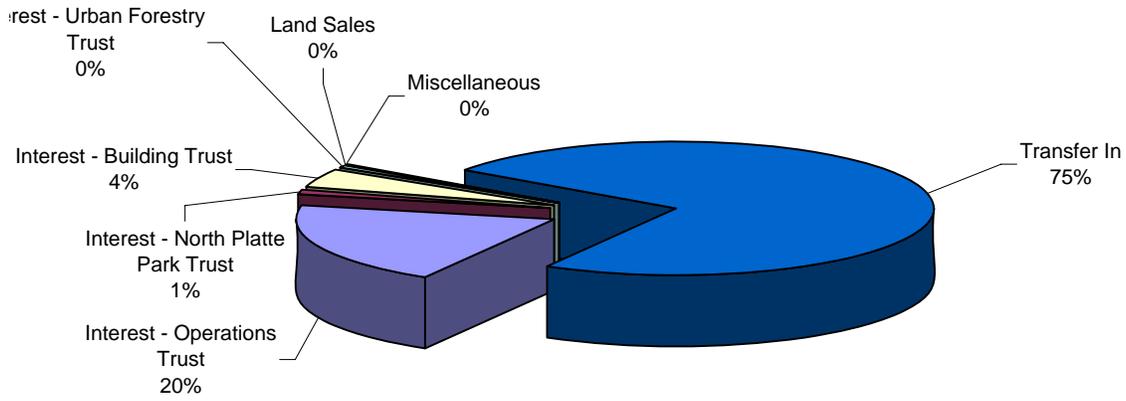
During FY06, park land was sold with the proceeds from that sale of \$300,000 added to the principal balance of the Urban Forestry Trust. Additionally, contributions from the Wolf Creek neighborhood of \$60,000 were added to the principal balance.

The projected reserves balance of this fund on June 30, 2006 is \$24,284,106.

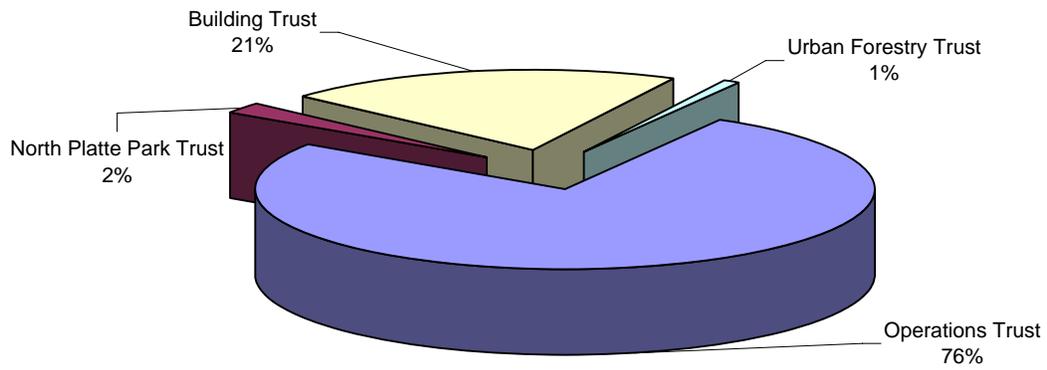
Perpetual Care Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Interest - Operations Trust	\$ 716,888	\$ 943,476	\$ 665,400	\$ 845,000
Interest - North Platte Park Trust	35,353	40,000	32,541	55,000
Interest - Building Trust	268,987	222,293	247,600	184,000
Interest - Urban Forestry Trust	3,484	3,750	4,425	19,000
Land Sales	-	-	300,000	-
Miscellaneous	7,200	7,200	17,400	17,400
Transfer In	735,750	1,126,486	1,126,486	3,124,159
Total Revenues	\$ 1,767,661	\$ 2,343,205	\$ 2,393,852	\$ 4,244,559
Expenditures				
Operations Trust	\$ 1,507,334	\$ 1,564,485	\$ 1,564,914	\$ 1,501,304
North Platte Park Trust	63,298	44,225	43,244	44,000
Building Trust	335,512	514,073	366,679	411,247
Urban Forestry Trust	14	4,425	4,418	19,035
Total Expenditures	\$ 1,906,157	\$ 2,127,208	\$ 1,979,255	\$ 1,975,586

Perpetual Care Revenue Budget
FY 2007 Adopted Budget



Perpetual Care Expenditure Budget
FY 2007 Adopted Budget



PERPETUAL CARE

FY 2007 Budget
(Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
OPERATIONS					
REVENUES					
4465	PROPERTY PROCEEDS	-	-	300,000	-
	TOTAL PROPERTY PROCEEDS	-	-	300,000	-
MISCELLANEOUS REVENUE					
4601	INTEREST INCOME - OPERATIONS ACCOUNT	716,888	943,476	665,400	845,000
4602	INTEREST INCOME - NORTH PLATTE PARK TRUST	35,353	40,000	32,541	55,000
4603	INTEREST INCOME - BUILDING ACCOUNT	268,987	222,293	247,600	184,000
4604	INTEREST INCOME - URBAN FORESTRY ACCOUNT	3,484	3,750	4,425	19,000
4731	BUILDING RENT - SENIOR CITIZENS	7,200	7,200	7,200	7,200
4612	PRINCIPAL PAYMENTS - INTERFUND ADVANCES	-	-	10,200	10,200
	TOTAL MISCELLANEOUS REVENUE	1,031,911	1,216,719	967,366	1,120,400
TRANSFERS					
4800	TRANSFERS IN	735,750	1,126,486	1,126,486	3,124,159
	TOTAL TRANSFERS	735,750	1,126,486	1,126,486	3,124,159
	TOTAL REVENUE	1,767,661	2,343,205	2,393,852	4,244,559

City of Casper
PERPETUAL CARE
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
EXPENSES				
NORTH PLATTE ACCOUNT				
5210	INVESTMENT FEES	1,790	2,000	2,000
5820	PROGRAMS AND PROJECTS	61,507	42,225	42,000
	TOTAL NORTH PLATTE ACCOUNT	63,298	44,225	44,000
BUILDING ACCOUNT				
5210	INVESTMENT FEES	12,500	11,000	11,000
5380	INTERDEPARTMENTAL SERVICES - FIXED	2,328	1,700	2,167
5520	BUILDINGS - ALL	319,204	401,373	298,080
5820	PROGRAMS AND PROJECTS	1,479	100,000	100,000
	TOTAL BUILDING ACCOUNT	335,512	514,073	411,247
URBAN FOREST ACCOUNT				
5210	INVESTMENT FEES	14	25	35
5401	OPERATING SUPPLIES	-	4,400	19,000
	TOTAL URBAN FOREST ACCOUNT	14	4,425	19,035

City of Casper
PERPETUAL CARE

FY 2007 Budget

(Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	OPERATIONS ACCOUNT			
5210	34,030	36,000	36,000	36,000
5900	1,473,304	1,528,485	1,528,914	1,465,304
	1,507,334	1,564,485	1,564,914	1,501,304
	TOTAL OPERATIONS ACCOUNT			
	1,906,157	2,127,208	1,979,255	1,975,586
	TOTAL EXPENDITURES			
	NET FUND	\$ (138,496)	\$ 215,997	\$ 414,598
		\$ 2,268,973		\$ 2,268,973

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Metropolitan Animal
Control (MAC)

Metro Animal Control

Mission: To provide animal control services in a clean environment that includes: housing stray animals, abuse investigations, catching stray animals, dealing with complaints, owner returns, adoptions and euthanasia.

Goals

1. Increase public campaign towards spay and neuter of animals
2. Improve Metro Animal Control staff knowledge and training
3. Improve adoptions, rescue, and euthanasia rates by cooperating with local animal groups and rescue groups
4. Improve the City of Casper pet registration rates

Objectives

1. Air four possible service announcements every month regarding spay and neutering of animals
2. Have all officers NACA certified by June 30, 2007
3. Reduce euthanasia to 1,100 animals or less by June 30, 2007
4. Increase adoptions to 1,300 animals by June 30, 2007
5. Increase number of licenses sold to 6,500 per year

Performance Measures

1. Number of announcements aired each month
2. Number of officers receiving NACA certifications
3. Number of euthanized animals
4. Number of adopted animals
5. Number of rescue groups utilized
6. Percent of adopted animals neutered

Highlights/Issues:

No significant changes to this cost center.

The capital expenditures consist of:

Capital

1 Pickup - Funded by Once Cent # 12 Sales Tax	\$	35,500
Computers		<u>5,000</u>
Total		40,500

The projected reserve balance of this fund on June 30, 2006 is \$131,001.

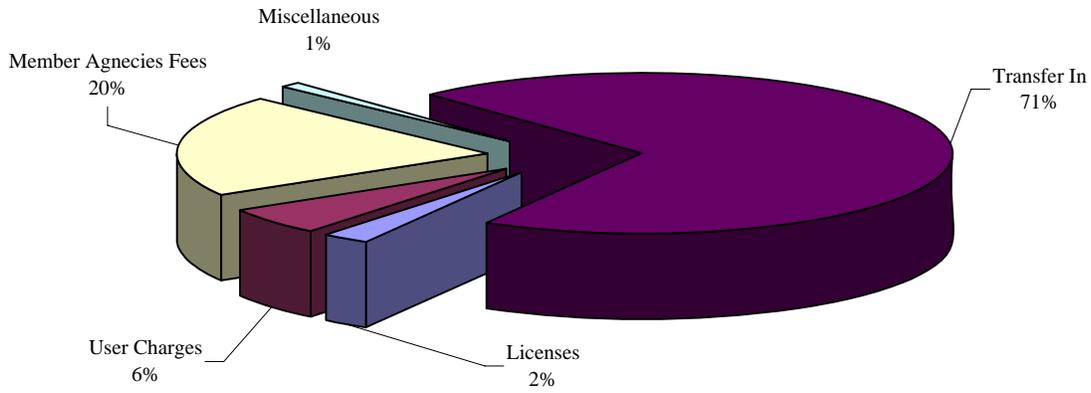
Metro Animal Control Staffing Summary

Full Time Employees	FY 2006	FY 2007
Director	1	1
Lead Officer	1	1
Shelter Supervisor	1	1
Animal Protection Officer	5	5
Kennel Technician	<u>3</u>	<u>3</u>
Total	11	11
Part-time Employees	\$ -	\$ -

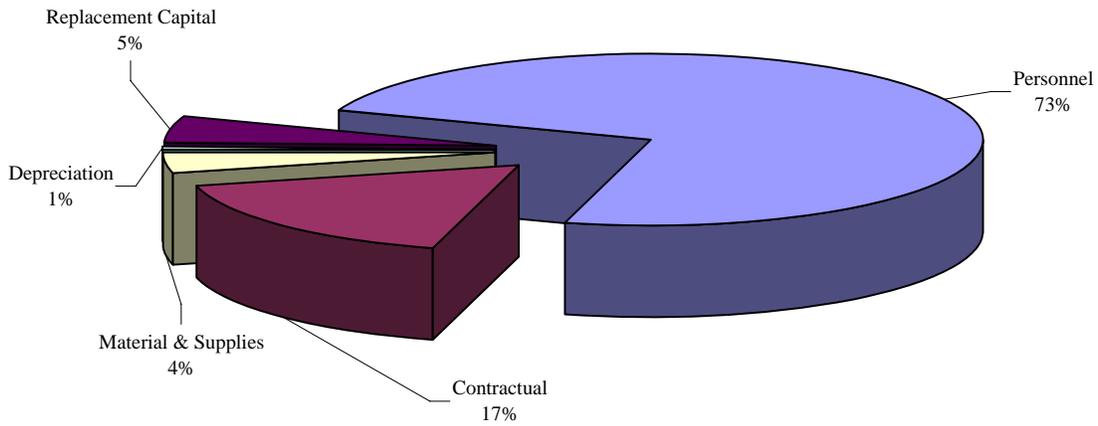
Metrol Animal Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Licenses	\$ 20,859	\$ 20,000	\$ 18,000	\$ 20,000
User Charges	49,783	46,000	41,500	46,000
Member Agencies Fees	154,191	157,559	157,559	165,094
Miscellaneous	8,470	5,000	6,700	8,500
Transfer In	512,088	536,461	530,517	569,525
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Total Revenues	745,391	765,020	754,276	809,119
Expenditures				
Personnel	558,432	580,366	576,298	596,600
Contractual	111,621	128,800	118,535	135,419
Material & Supplies	32,587	30,400	26,050	31,200
Depreciation	5,400	5,400	5,400	5,400
Replacement Capital	29,355	41,559	41,456	40,500
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Total Expenditures	\$ 737,395	\$ 786,525	\$ 767,739	\$ 809,119

Metro Animal Control Revenue Budget
FY 2007 Adopted Budget



Metro Animal Control Expenditure Budget
FY 2007 Adopted Budget



METRO ANIMAL CONTROL

FY 2007 Budget
(Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES				
LICENSES				
4130	\$ 20,859	\$ 20,000	\$ 18,000	\$ 20,000
	<u>20,859</u>	<u>20,000</u>	<u>18,000</u>	<u>20,000</u>
TOTAL LICENSES				
CHARGES FOR SERVICES				
4458	5,333	8,000	3,500	5,000
4459	44,450	38,000	38,000	41,000
4484	154,191	157,559	157,559	165,094
	<u>203,974</u>	<u>203,559</u>	<u>199,059</u>	<u>211,094</u>
TOTAL CHARGES FOR SERVICES				
MISCELLANEOUS REVENUE				
4600	2,220	-	3,700	3,500
4735	6,250	5,000	3,000	5,000
	<u>8,470</u>	<u>5,000</u>	<u>6,700</u>	<u>8,500</u>
TOTAL MISCELLANEOUS				
TRANSFERS				
4800	512,088	536,461	530,517	569,525
	<u>512,088</u>	<u>536,461</u>	<u>530,517</u>	<u>569,525</u>
TOTAL TRANSFERS				
	<u>745,391</u>	<u>765,020</u>	<u>754,276</u>	<u>809,119</u>
TOTAL REVENUE				

City of Casper
METRO ANIMAL CONTROL
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	406,784	406,992	406,992	433,850
5032	OVERTIME	11,603	12,174	7,131	13,100
	TOTAL SALARIES & WAGES	418,387	419,166	414,123	446,950
OTHER PAY					
5170	DISABILITY BUY-BACK	3,712	4,000	2,575	4,000
5171	ACCRUED LEAVE	39	1,065	1,065	1,065
5172	CAR ALLOWANCE	1,200	-	2,400	2,400
	TOTAL OTHER PAY	4,952	5,065	6,040	7,465
BENEFITS					
5111	HEALTH INSURANCE	57,540	78,036	78,036	66,420
5112	LIFE INSURANCE	985	1,150	1,150	1,178
5113	DISABILITY INSURANCE	2,451	2,602	2,602	2,823
5120	FICA/MEDICARE TAX	27,455	32,507	32,507	35,164
5130	RETIREMENT	25,339	24,135	24,135	25,410
5160	WORKERS COMPENSATION	21,324	17,705	17,705	10,891
5176	CLOTHING ALLOWANCE	-	-	-	300
	TOTAL BENEFITS	135,094	156,135	156,135	142,186
	TOTAL PERSONNEL	558,432	580,366	576,298	596,600

City of Casper
METRO ANIMAL CONTROL
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5210	INVESTMENT FEES	158	-	200	150
5214	MEDICAL TESTING SERVICES	-	1,500	800	1,500
5215	OTHER PROFESSIONAL SERVICES	10,852	10,000	6,500	10,000
5250	WATER	3,848	5,000	4,800	5,250
5270	EQUIPMENT REPAIRS	599	1,200	950	1,200
5276	MAINTENANCE AGREEMENTS	3,840	4,800	4,500	4,800
5320	INSURANCE & BONDS	5,223	5,379	5,379	5,917
5330	TELECOMMUNICATIONS	8,284	8,490	8,000	8,490
5332	RADIO	2,421	4,300	1,500	3,500
5350	PRINTING/REPRODUCTION	3,937	4,000	1,200	4,000
5360	TRAVEL	412	3,250	2,600	3,250
5370	TRAINING	1,468	4,000	3,300	4,000
5380	INTERDEPARTMENTAL SERVICES	39,565	25,115	25,115	33,987
5387	DISPATCH SERVICES	-	15,366	15,366	12,275
5391	OTHER CONTRACTUAL	5,592	5,000	5,000	5,500
5392	ASSOCIATION DUES	365	400	325	600
5403	POSTAGE	2,124	2,000	2,000	2,000
5480	ENERGY - NATURAL GAS	12,873	12,500	15,000	12,500
5481	ENERGY - ELECTRICITY	6,970	8,500	8,000	8,500
5820	PROGRAMS & PROJECTS	3,088	8,000	8,000	8,000
	TOTAL CONTRACTUAL	111,621	128,800	118,535	135,419

City of Casper
METRO ANIMAL CONTROL
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
	MATERIALS & SUPPLIES				
5400	OFFICE SUPPLIES	6,104	7,000	2,800	7,000
5401	OPERATING SUPPLIES	19,096	14,000	14,000	15,000
5404	OTHER MATERIALS & SUPPLIES	4,406	4,300	4,300	4,300
5405	UNIFORMS	1,496	2,500	1,800	2,500
5407	BOOKS, PERIODICALS, MAPS	423	600	150	600
5411	SAFETY EQUIPMENT	266	1,000	1,000	800
5446	SPAY & NEUTER SUPPLIES	797	1,000	2,000	1,000
	TOTAL MATERIALS & SUPPLIES	32,587	30,400	26,050	31,200
	OTHER EXPENSES				
5600	DEPRECIATION	5,400	5,400	5,400	5,400
	TOTAL OTHER	5,400	5,400	5,400	5,400
	CAPITAL - REPLACEMENT				
5740	LIGHT EQUIPMENT	28,747	36,559	36,165	35,500
5780	TECHNOLOGIES	608	5,000	5,291	5,000
	TOTAL CAPITAL-REPLACEMENT	29,355	41,559	41,456	40,500
	TOTAL EXPENSES	737,395	786,525	767,739	809,119
	NET FUND	\$ 7,996	\$ (21,505)	\$ (13,463)	\$ -

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Public Safety
Communications Center
(PSCC)

Public Safety Communications Center

Mission: To provide communication services to all user agencies and the public within Natrona County as well as providing E911 services.

Goals

1. Plan, coordinate and implement training for CAD enhancements
2. Continue training of officers on Summit and Summit Mobile
3. Improve dispatching for the Public Safety Communications Center (PSCC)
4. Improve training of PSCC staff

Objectives

1. Monthly meetings with law enforcement and fire departments for CAD project
2. Attend CAD user conference
3. Continue to provide training for all user agencies of Summit and Summit Mobile
4. Implement voiceless dispatching by June 30, 2007
5. Hold monthly training session for PSCC staff

Performance Measures

1. Date CAD training completed
2. Date CAD user conference attended
3. Number of meetings held with law enforcement and fire departments to cover CAD project
4. Number of officers trained on Summit and Summit Mobile
5. Number of training sessions provided for all user agencies
6. Date voiceless dispatching implemented
7. Number of training sessions held for staff

Highlights/Issues:

The revenue for this fund has increased significantly due to the addition of Evansville to the full dispatch services and from an increase in telephone services charge revenue. This increase in telephone charge revenue stems from the increase in phone, cellular phone, and On-Star usage of the system. The increase in revenue lowers the entity members' individual contributions to the operation of the Public Safety Communications Center. The part-time budget increased by \$17,879 for fiscal year 2007 due to the increased call load.

The capital expenditures consist of:

New Capital		Replacement Capital			
Office Furniture	\$	3,000	Office Furniture	\$	5,000
Computers		1,300	Computers/Equipment		12,000
Total		4,300	Total		\$ 17,000

The projected reserves balance of this fund on June 30, 2006 is \$601,616

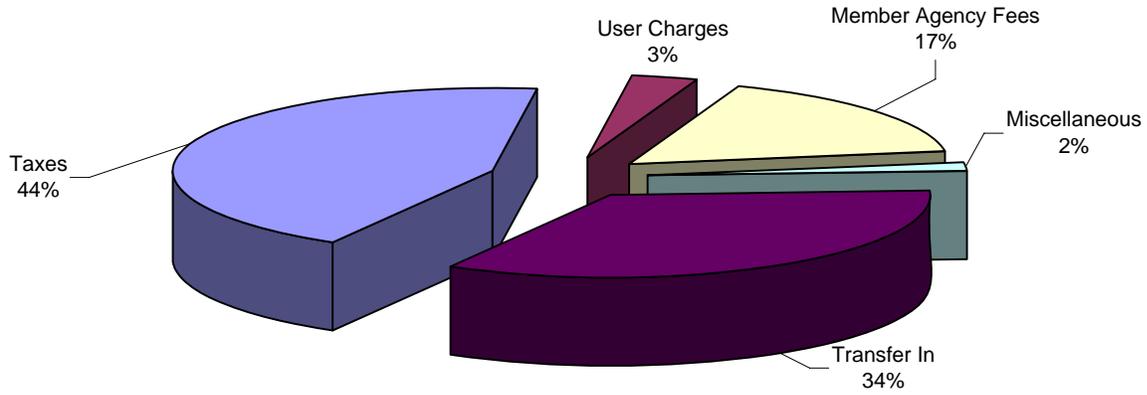
Public Safety Communication Center Staffing Summary

	FY 2006	FY 2007
Full Time Employees		
CAD System Technician	1	1
Police Technical Coordinator	1	1
Communications Supervisor	1	1
Communications Lead Technician	4	4
Communications Technician	13	13
Total	20	20
 Part-time Employees	 \$ 37,855	 \$ 58,967

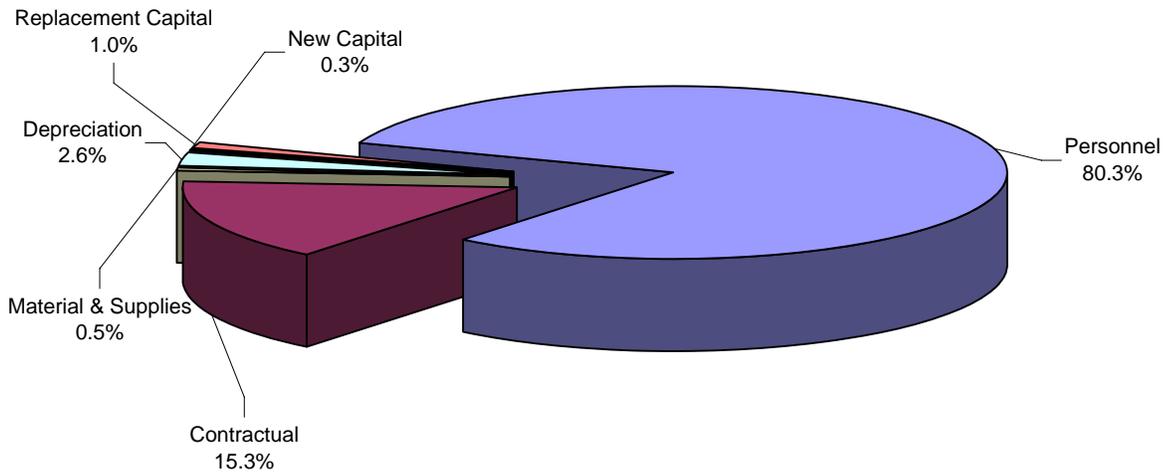
Public Safety Communication Center Revenue and Expenditure Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Taxes	\$ 453,041	\$ 500,000	\$ 700,000	\$ 725,000
User Charges	56,309	72,675	56,309	57,139
Member Agency Fees	253,571	191,488	191,488	277,507
Miscellaneous	4,279	26,979	36,729	28,255
Transfer In	646,502	657,073	603,060	565,735
Total Revenues	<u>1,413,703</u>	<u>1,448,215</u>	<u>1,587,586</u>	<u>1,653,636</u>
Expenditures				
Personnel	1,077,625	1,210,239	1,233,416	1,339,894
Contractual	149,573	213,811	236,537	255,193
Material & Supplies	6,232	8,690	9,250	8,190
Depreciation	43,344	43,346	43,346	43,346
New Capital	359	4,300	-	4,300
Replacement Capital	5,067	17,000	9,000	17,000
Total Expenditures	<u>\$ 1,282,200</u>	<u>\$ 1,497,386</u>	<u>\$ 1,531,549</u>	<u>\$ 1,667,923</u>

Public Safety Communication Center Revenue Budget
FY 2007 Adopted Budget



Public Safety Communication Center Expenditure Budget
FY 2007 Adopted Budget



City of Casper
PUBLIC SAFETY COMMUNICATION CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
REVENUES				
CHARGES FOR SERVICES				
4481	\$ 253,571	\$ 191,488	\$ 191,488	\$ 277,507
4482	56,309	72,675	56,309	57,139
4483	2,996	18,729	18,729	20,005
	312,877	282,892	266,526	354,651
MISCELLANEOUS REVENUE				
4060	453,041	500,000	700,000	725,000
4600	933	8,000	8,500	8,000
4735	350	250	9,500	250
	454,324	508,250	718,000	733,250
OPERATING TRANSFERS				
4800	646,502	657,073	603,060	551,449
	646,502	657,073	603,060	565,735
	1,413,703	1,448,215	1,587,586	1,653,636

City of Casper
PUBLIC SAFETY COMMUNICATION CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
PERSONNEL					
SALARIES & WAGES					
5010	FULL TIME	691,413	801,319	749,827	876,628
5020	PART TIME	34,343	37,855	65,000	58,967
5032	OVERTIME	63,395	40,000	100,000	75,000
	TOTAL SALARIES & WAGES	789,151	879,174	914,827	1,010,595
OTHER PAY					
5033	HOLIDAY PAY	18,381	18,720	18,380	22,000
5170	DISABILITY LEAVE BUY-BACK	1,681	1,700	1,748	2,500
5171	ACCRUED LEAVES PAYOFF	2,397	3,000	3,000	3,000
5175	PHONE ALLOWANCE	-	480	440	480
	TOTAL OTHER PAY	22,459	23,900	23,568	27,980
BENEFITS					
5111	HEALTH INSURANCE	125,208	147,708	148,636	139,008
5112	LIFE INSURANCE	1,924	2,361	2,378	2,413
5113	DISABILITY INSURANCE	3,971	5,101	5,100	6,089
5120	FICA/MEDICARE TAX	60,249	65,900	61,850	66,426
5130	RETIREMENT	62,018	67,921	62,199	77,345
5150	UNEMPLOYMENT REIMBURSEMENTS	-	5,000	2,212	-
5160	WORKERS COMPENSATION	12,646	13,174	12,646	10,038
	TOTAL BENEFITS	266,015	307,165	295,021	301,319
	TOTAL PERSONNEL	1,077,625	1,210,239	1,233,416	1,339,894

City of Casper
PUBLIC SAFETY COMMUNICATION CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
CONTRACTUAL SERVICES					
5210	INVESTMENT FEES	459	550	300	100
5276	MAINTENANCE AGREEMENTS	55,229	115,305	130,805	156,687
5300	BUILDING RENT	12,300	9,000	9,800	10,950
5320	INSURANCE & BONDS	6,039	6,039	6,039	6,039
5330	TELECOMMUNICATIONS	55,393	58,720	62,000	58,720
5332	RADIO	8,378	6,000	4,000	4,000
5350	PRINTING/REPRODUCTION	50	1,000	300	500
5360	TRAVEL	816	2,500	1,596	2,500
5370	TRAINING	5,679	8,000	9,000	8,000
5380	INTERDEPARTMENTAL SERVICES	2,394	3,197	3,197	3,197
5391	OTHER CONTRACTUAL	2,836	3,500	9,500	4,500
	TOTAL CONTRACTUAL	149,573	213,811	236,537	255,193
MATERIALS & SUPPLIES					
5400	OFFICE SUPPLIES	2,919	3,000	2,500	3,000
5401	OPERATING SUPPLIES	146	800	600	800
5404	OTHER MATERIALS & SUPPLIES	1,030	890	4,500	890
5405	UNIFORMS	1,457	3,000	1,200	2,500
5407	BOOKS, PERIODICALS, MAPS	291	500	450	500
5411	SAFETY EQUIPMENT	389	500	-	500
	TOTAL MATERIALS & SUPPLIES	6,232	8,690	9,250	8,190

City of Casper
PUBLIC SAFETY COMMUNICATION CENTER
 FY 2007 Budget
 (Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET
	OTHER EXPENSES			
5600	DEPRECIATION	43,344	43,346	43,346
	TOTAL OTHER	43,344	43,346	43,346
	CAPITAL			
5540	LIGHT EQUIPMENT	359	3,000	3,000
5580	TECHNOLOGIES	-	1,300	1,300
	TOTAL CAPITAL	359	4,300	4,300
	CAPITAL REPLACEMENT			
5740	LIGHT EQUIPMENT	333	5,000	5,000
5780	TECHNOLOGIES	4,734	12,000	12,000
	TOTAL CAPITAL REPLACEMENT	5,067	17,000	17,000
	TOTAL EXPENSES	\$ 1,282,200	\$ 1,497,386	\$ 1,531,549
	NET FUND	\$ 131,503	\$ (49,171)	\$ (14,286)

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Health Insurance Fund

Health Insurance Fund

Mission: To provide a quality medical and dental benefits plan to employees, retirees and their families through a fiscally responsible self-funded program.

Goals

1. Maintain an appropriate level of premium to eliminate the need for additional monetary resources from the General Fund
2. Create a health conscious workforce to ensure the financial stability of the plan
3. Explore implementing a health savings account for employees
4. Improve prescription drug usage review

Objectives

1. Budget for annual premium increase to meet or exceed medical inflation by January 2007
2. Develop an employee wellness program designed to target lifestyle awareness by November 2006
3. Develop at least three lifestyle incentives directly related to employee premiums by December 2006
4. Implement an individualized prescription drug usage review process by December 2006

Performance Measures

1. Date budget is completed for annual premium increase
2. Date an employee wellness program is developed
3. Number of lifestyle incentives developed
4. Individualized prescription drug usage review process developed

Highlights/Issues:

Due to rising medical costs and employee utilization, additional revenue is needed in this cost center. A 10% premium increase is recommended for the plan to match the current level of inflation for medical services.

The proposed monthly insurance premiums reflecting the 10% increase are:

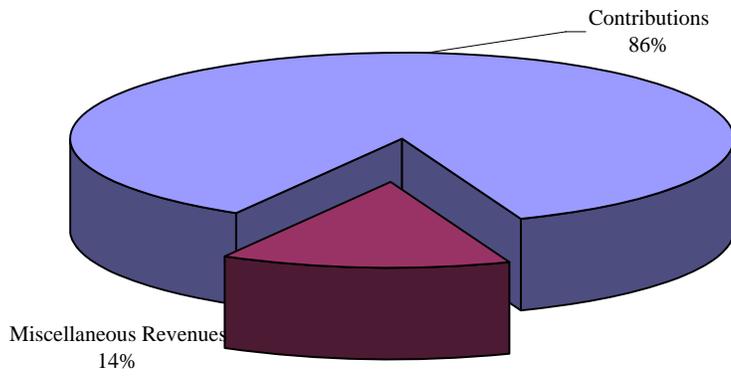
	<u>FY 2006</u>	<u>FY 2007</u>
Family		
Employee Contribution	\$ 212.26	\$ 233.49
Employer Contributions	697.19	766.91
Total Cost	\$ <u>909.45</u>	\$ <u>1,000.40</u>
Single		
Employee Contribution	\$ 88.77	\$ 97.65
Employer Contributions	309.25	340.18
Total Cost	\$ <u>398.02</u>	\$ <u>437.82</u>

The projected reserves balance of this fund on June 30, 2006 is \$3,118,375

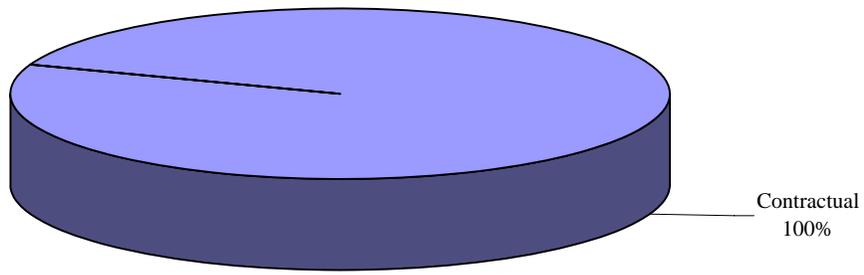
Health Insurance Budget Summary

	FY 2005 Actual	FY 2006 Revised	FY 2006 Estimate	FY 2007 Adopted
Revenues				
Contributions	\$ 3,726,057	\$ 4,241,000	\$ 4,147,539	\$ 4,563,500
Miscellaneous Revenues	920,197	880,000	438,631	750,000
Operating Transfers	350,000	-	-	-
Total Revenues	\$ <u>4,996,254</u>	\$ <u>5,121,000</u>	\$ <u>4,586,170</u>	\$ <u>5,313,500</u>
Expenditures				
Contractual	\$ 3,458,909	\$ 5,121,000	\$ 4,151,585	\$ 5,313,500
Total Expenditures	\$ <u>3,458,909</u>	\$ <u>5,121,000</u>	\$ <u>4,151,585</u>	\$ <u>5,313,500</u>

Health Insurance Revenue Budget
FY 2007 Adopted Budget



Health Insurance Expenditure Budget
FY 2007 Adopted Budget



City of Casper
HEALTH INSURANCE

FY 2007 Budget
(Budget Basis)

OBJECT CODE	FY2005	FY 2006		FY2007	
	ACTUAL	REVISED BUDGET	ESTIMATE	ADOPTED BUDGET	
REVENUES					
4600	INTEREST ON INVESTMENTS	\$ 46,007	\$ 80,000	\$ 46,007	\$ 100,000
	TOTAL	46,007	80,000	46,007	100,000
MISCELLANEOUS					
4700	INSURANCE REIMBURSEMENTS	512,656	430,000	80,235	300,000
4735	MISCELLANEOUS REVENUE	361,534	370,000	312,389	350,000
4751	EMPLOYEE CONTRIBUTIONS	823,599	1,013,474	931,849	1,025,222
4752	EMPLOYER CONTRIBUTIONS	2,890,794	3,207,526	3,207,526	3,528,278
4755	COBRA CONTRIBUTIONS	11,664	20,000	8,164	10,000
	TOTAL MISCELLANEOUS	4,600,247	5,041,000	4,540,163	5,213,500
OPERATING TRANSFERS IN					
4800	OPERATING TRANSFERS	350,000	-	-	-
	TOTAL REVENUE	4,996,254	5,121,000	4,586,170	5,313,500
EXPENDITURES					
5205	PLAN ADMINISTRATION FEES	96,809	100,000	84,811	104,000
5210	INVESTMENT FEES	3,278	4,000	3,210	4,000
5322	MEDICAL STOP-LOSS	397,178	450,000	362,775	508,500
5323	DENTAL INSURANCE	235,999	235,000	276,521	280,000
5395	WELLNESS/EMPLOYEE ASSIST PROGRAM	31,352	32,000	30,006	32,000
5449	PRESCRIPTIONS	535,916	800,000	549,614	800,000
5840	CLAIM COSTS	2,158,379	3,500,000	2,844,648	3,585,000
	TOTAL CONTRACTUAL SERVICES	3,458,909	5,121,000	4,151,585	5,313,500
	NET FUND	\$ 1,537,344	\$ -	\$ 434,585	\$ -

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Appendix A
Staffing Information

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Staffing Information

Requests for new staffing were submitted by the respective departments during the FY07 budget development process. A list of the recommended positions for funding follows, and additional requests are included for your information.

Recommended for Funding

Balefill Operations

- 1 - Equipment Operator II

A full time Equipment Operator II position is requested at the landfill. This position will provide benefits in the following areas.

- The operator will be able to operate equipment to maintain current storm water improvements that were recently constructed so as to minimize infiltration into the existing landfill which causes settlement. This reduces the risk of potential post-closure reclamation costs.
- DEQ requirements are met daily. Daily cover of municipal trash is a requirement of DEQ. This new operator will assist in providing daily cover to the existing landfill.
- Demands for additional roll-off services are expanding. The increase in building activity has increased the demand for roll-off services. Additional demands are being made by Code Enforcement to meet neighborhood cleanups. Lastly customer safety and service through the Construction and Demolition [C& D] Drop Off Center can be improved by expanding roll-off services.

Water Distribution

- 1 - Utility Worker I

A full time Utility Worker I position is requested at the water distribution garage. This position will provide benefits in the following areas.

- Service maintenance to residential property has increased over one hundred percent in the last twelve months. New construction has increased our calls for emergency shut offs due to subdivision work, locates for homeowners and contractors, new curbstops, and new service mains. Soft digs for curbstops has increased nearly two fold since new residential property owners are calling to have these curbstops moved so that they can complete their driveway and other landscaping.
- While the number of delinquent customers has not increased, the frequency has doubled since billing is now twice as often. In other words, the same residents continue to have delinquent issues even though they are billed monthly rather than semi-monthly.

May 3, 2006

MEMO TO: Thomas O. Forslund, City Manager

FROM: Philip R. Stuckert, P.E., Public Services Director

SUBJECT: Additional Public Services Department Personnel Request for FY07 Budget

Recommendation:

That the City Manager recommend and the City Council authorize funding in the FY 2007 budget for the new positions listed below.

Summary:

The Public Services Department requests funding in the FY 2007 budget for the following positions. The table indicates the priority.

New Employee Request

Priority	Employee Name	Cost Center	Proposed Title	Current Grade/Step	Proposed Grade/Step	Proposed Salary w/Benefits	Ongoing Annual Cost in Addition to Salary & Benefits	Remarks
1	New Employee	Balefill	Equipment Operator II		34/2	\$58,660	\$0	New Position
2	New Employee	Water Distribution	Utility Worker I		24/2	\$47,834	\$0	New position to assist in repairing service lines, curb stops and contractor call outs.
3	Part Time Conversion to Full Time	Balefill	Balefill Clerk/ Secretary	Currently part time position at \$14,039/yr	18/1	\$40,925	\$0	Currently position is part time.
4	New Employee	Parks	Park Forester		29/1	\$57,576	\$10,200 annual operating cost, plus \$32,800 for initial capital cost (vehicle and computer)	New position-requested under KAB Strategic Plan.
5	New Employee	Balefill	Full Time Baler Operator	Currently contract employee at \$37,500	28/2	\$51,935		New position-current position is contracted.

The estimated cost to add the four new employees is \$256,930, of which \$57,576 impacts the General Fund. The remaining balance is picked up by either Solid Waste or the Water Funds. In addition, one new vehicle and office equipment will be needed at the estimated cost of \$32,800.

April 21, 2006

MEMO TO: Thomas O. Forslund, City Manager

FROM: Max L. Torbert, Leisure Services Director

SUBJECT: Additional Requests for FY07 Budget for Leisure Services Department

That the City Manager recommended and the City Council authorize funding in the FY07 budget for the new positions listed below.

Summary:

The Leisure Services Department requests funding in the FY 2007 budget for the following position.

Position	Cost	Benefits/Results
Assistant Box Office Manager	\$51,188 in salary and benefits Grade FTS30, Step 1	This position is currently funded in the FY06 budget. It was not filled because the professional basketball team was unable to establish itself in the community. However, there is only one full-time person in the box office, and that person is approaching retirement. Also, the number of annual ticketing events has significantly increased. This additional position would not only alleviate the work load for the current manager, but would allow for extensive training of a new individual in preparation for retirement of the current manager.

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Appendix B
Other Budget Items For Consideration

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Additional Budget Items Recommended for Funding

Public Safety

\$ 203,118

- Turnout Gear – Fire – Turnout gear is one of the most critical safety components of the personal protective equipment program, providing thermal and moisture protection from extremely high temperatures that are commonly experienced while fighting at structure fires. The estimated cost for the purchase of 66 sets of turnout gear is \$100,000.
- Automated Fingerprint System – Police – The State of Wyoming utilizes an Automated Fingerprint Identification System (AFIS) that is compatible with the Federal IAFIS system through the seven (7) state Western Identification System (WIN). The Natrona County Jail is a terminal site for this system. Purchase of a remote terminal would provide direct access to WIN, which would allow the Casper Police Department to electronically submit prints into the WIN database. These prints could then be compared to all prints in the WIN database and contributing agencies of IAFIS, with possible matches being transmitted back where technicians could make a physical match. Since it is not uncommon for criminals to be active in a multi-state area, inquiries into the WIN system would allow for a search of a much larger database including all neighboring states. The estimated cost for the remote terminal site is \$58,118.
- Animal Control Cooler – It is state requirement that the carcasses of euthanized animals be held for 24 hours before disposal, to insure the animal is deceased. A cooler allows for this requirement to be met, and also provides a more sanitary method for holding the carcasses. Purchase and installation of the cooler is estimated to cost \$45,000.

Public Works

\$ 590,000

- 2nd Street Islands – The City Council has discussed the addition of landscaped islands to the portion of East 2nd Street from Beverly Street to Wyoming Boulevard in order to finish the new construction in a similar manner as the portion which was completed to the west of Beverly Street. WYDOT has installed the necessary waterlines and power connections to the center of the street to permit the addition of the islands at a later date. The estimated cost of the islands, which includes curb and gutter and plantings is \$400,000.
- 12th and 13th Street, Traffic Calming – Earlier this year, neighbors in the area of East 12th and 13th Streets, between McKinley Street and CY Avenue expressed concerns with the speeding and the number of accidents occurring on these streets. City staff and a traffic engineer has been working with the neighborhood to devise some ways to calm the traffic. Recommendations will be coming in the near future. Funds in the amount of \$140,000 will be used to implement some or all of the recommendations.
- Speedway Improvements – Improvements are needed at the Casper Speedway. The replacement of the fencing and the upgrading of the bleachers is needed to improve the safety and comfort of spectators. The estimated cost of this project is \$50,000.

Building & Structures

\$ 660,490

- Highland Cemetery Fencing Improvements – The fencing around the Highland Park Cemetery is in need of replacement. The fencing has been damaged by motorists in some spots, and is very old. Funds in the amount of \$250,000 will be utilized to begin the update of this fencing.
- CEC Concession Stands Upgrades – The 20 year old concession stands at the Casper Events Center need to be upgraded. Also, the concourse vendors will be moved into permanent stands. These upgrades will bring the concessions to current industry standards. Funds in the amount of \$200,000 will be utilized for this project.
- City Hall Lighting Improvements – In FY06, staff conducted an energy audit of City Hall to determine improvements that could be made to result in reducing energy usage and utility bills for this building. The study recommended that the electric panels within the building be upgraded to reflect the higher demand for electric power, and that the 30 year old lighting system be replaced, for a savings of more than 15% in energy costs. Funds in the amount of \$110,490 will be utilized for this project.
- Ice Arena I-Beam Painting – The ceiling beams in the ice arena have begun to show the wear associated with temperature and moisture conditions over the twenty years of occupancy since the building opened. The project will require workers to use scaffolding or a lift to reach the ceiling beams to apply the special paint that will protect the beams from rust and deterioration. Funds in the amount of \$100,000 will be utilized for this project.

Other

\$ 655,000

- Time & Attendance Reporting System – A time and attendance system would provide for an employee to enter their own work time into the payroll system. This system would provide for more time accurate time reporting and a reduction in administrative costs. Purchase and installation of this system is estimated to cost \$310,000.
- Planning/Development Consulting – The City Council has expressed an interest in revising the current zoning regulations and development standards for the community. Outside assistance will be needed to help accomplish this goal. Funds in the amount of \$200,000 will be utilized to hire private firms to assist the Planning Office and City Council.
- Environmental Audit – Periodically, the city conducts an internal environmental audit to insure compliance with federal and state environmental regulations. The last audit was conducted in the early 1990's, and it is now time to perform a review to insure that chemicals are being properly handled. Funds in the amount of \$50,000 will be utilized to hire a consultant to assist in performing the audit.
- Mobile File Storage – A mobile file storage system for Records Management would replace the static filing shelves currently located in the vault, allowing for a more efficient use of space. The estimated cost for purchase and installation of this system is \$45,000.

- Sharepoint Portal Project – The City Manager has researched the options available for providing additional management reporting with regard to project and program implementation. At a recent conference, representatives from Microsoft and Idea Integration presented a solution that has been used in the private sector by CEO's to monitor progress in their organizations. The system includes purchase of hardware and software for the network, as well as programming services to bring it on line. Training of all managers on use of the system is included in the \$25,000 project cost.
- Municipal Court Software – The current computer system has operated in an acceptable manner; however, it has lagged behind in developments and improvements, as compared to other systems. There is software available that will prove more beneficial to court operations and administration. The estimated cost of the new software is \$25,000.

Additional Projects Not Recommended for Funding At This Time

Forestry Program	\$ 112,476
Tree Trimming	500,000
Buckboard Park	450,000
David Street Extension	800,000
Roof Replacements:	
• Garage	750,000
• Events Center	500,000
• Nicolaysen	250,000
City Hall HVAC, Electrical, and Fountain Upgrades	525,000
Fire Station No. 2 Addition	150,000
Downtown One-Way Street Elimination	350,000
Glendale Drainage Improvements	2,700,000
Center Street Reconstruction	2,420,000
Skateboard Park	
• YMCA	170,000
• Boys and Girls Club	380,000
Miscellaneous Residential Street Improvements	500,000
Recreation Center Weight Room Expansion	150,000
One-Car Per Police Officer Program	2,604,566

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Glossary

Glossary

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Activity: Departmental efforts which contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

Ad Valorem Taxes: Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

Appropriation: A legal authorization to incur obligations and to make expenditures for specific purposes.

Assessed Valuation: The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

Asset: Resources owned or held by a government which have monetary value.

Authorized Positions: Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance: This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Bond: A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation (G.O.) Bond: This type of bond is backed by the full faith, credit, and taxing power of the government.

Revenue Bond: This type of bond is backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

Bond Refinancing: The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Budget: A plan of financial activity for a specified period of time indicating all planned revenues and expenses for the budget period.

Budgetary Basis: This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar: The schedule of key dates which a government follows in the preparation and adoption of the budget.

Budgetary Control: The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget: The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

Capital Improvements: Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; sometimes referred to as infrastructure.

Capital Improvements Program (CIP): A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

Capital Outlay: Fixed assets which have a value of \$500 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project: Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life. Also called capital improvements.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Glossary

Contractual Services: Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Debt Service: The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Department: The organizational unit of government which is functionally unique in its delivery of services.

Development-related Fees: Those fees and charges generated by building, development and growth in a community. Included are building and street permits, development review fees, and zoning, platting and subdivision fees.

Disbursement: The expenditures of monies from an account.

Employee (or Fringe) Benefits: Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit.

Expenditure: The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense: Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy: A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year: A twelve-month period designated as the operating year for accounting and budgeting purposed in an organization. The City of Casper's fiscal year begins July 1, and end June 30.

Fixed Assets: Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full-time Equivalent Position (FTE): A part-time position converted to the decimal equivalent of a full-time position based on 2080 hours per year. For example, a part-time typist working 20 hours per week would be the equivalent to a .5 of a full-time position.

Fund: A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance: The excess of the assets of a fund over its liabilities, reserves, and carryover.

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial and recording, encompassing the conventions, rules, procedures that define accepted accounting principles.

General Accounting Standards Board (GASB): The authoritative accounting and financial reporting standard-setting body for government entities.

Infrastructure: The physical assets of a (e.g., streets, water, sewer, public buildings and parks).

Interfund Transfers: The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue: Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Levy: To impose taxes for the support of government activities.

Long-term Debt: Debt with a maturity of more than one year after the date of issuance.

Modified Accrual Accounting: A basis of accounting which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and available.

Glossary

Objective: Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligations: Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Revenue: Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Expenses: The cost for personnel, materials and equipment required for a department to function.

Performance Measure: Data collected to determine how effective or efficient a program is in achieving its objectives.

Program: A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Reserve: An account used either to set aside budgeted revenues that are not required for expenditures in the current budget year or to earmark revenues for a specific future purpose.

Resolution: A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources: Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue: Sources of income, financing the operations of government.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out: Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.



FRONT AND BACK COVERS ARE VIEWS OF THE NEW
CASPER AQUATICS CENTER LOCATED ADJACENT TO
THE CASPER RECREATION CENTER

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