

COUNCIL WORK SESSION
Tuesday, May 14, 2019 at 4:30 p.m.
Council Meeting Room

AGENDA

1. Visit Casper Video
2. Council Meeting Follow-up
3. Parade/Special Event Permit Discussion
4. Food Trailer Amendment
5. CATC (John Jones)
6. Municipal Court Update (Judge Lund)
7. Annual Audit
8. Draft Budget Distribution
9. Wage & Compensation Discussion
10. Agenda Setting
11. Legislative Review
12. Council Around the Table

Mayor Powell called the meeting to order at 4:32 p.m. with the following Councilmembers present: Johnson, Freel, Huber, Pacheco, Hopkins, Walsh, Lutz, Bates, and Mayor Powell.

Council watched a promotional Visit Casper video and then followed up on items from the last Council meeting. Councilmember Hopkins brought up an issue regarding alley access on 'M' Street, and Council agreed that they would like to put this item on a future agenda to discuss.

Next, City Manager Napier clarified some issues that were brought up at the last Council meeting regarding a motorcycle safety parade and the parade and special event permits. He explained that insurance has been required for some time now, and the Event Guide does clarify this request. He added that City staff did not collect money for insurance coverage. He then discussed the police service requirement, and stated that certain types of events do require some type of security and discussed that this organization could apply for community promotion funding to help cover some of these costs. Police Chief McPheeters then discussed the specific motorcycle event and why certain requirements were put into place in order to ensure safety. He also discussed the request for colors to not be worn, but stated that this was not a requirement. He also discussed the duties of the officers for a moving procession of this type. Sergeant Bullard discussed the meetings that took place in order to compromise on a parade route.

Next, Council discussed an amendment to an ordinance that would apply the same fire code requirements of food trailers that are applied to food trucks. Council gave their thumbs up to move forward with the ordinance that would provide consistency between regulations for motor vehicles and trailers. Chief Solberg discussed the specific issue that has come up regarding the Blackbird Pizza trailer. He explained that they received a

formal interpretation from the International Fire Code Council that said this type of oven does require a hood no matter what they are cooking, and that all solid fuel large appliances require a type 1 hood under the International Fire Code. He also explained that food trucks operate under operational permits and have to meet codes annually, which is not the same for restaurants who only have to meet updated code if they are renovated. Councilmember Hopkins expressed concerns with the proposed amendment and stated that he may offer an amendment on the floor at the next Council meeting.

Next, John Jones, Executive Director of CATC (Casper Area Transportation Coalition), gave Council an overview of the organization. This included information about their history, scope of services, and funding. He also discussed concerns with the upcoming cost of bus repairs due to the extended 10 year replacement timeline for buses and increasing wages for their drivers. He then discussed some of the future plans for CATC including long range transportation planning.

Next, Municipal Court Judge Lund provided an update to Council on the Municipal Court, including information on new software updates, fines, auditing of old cases, and serving parking tickets. She stated that staff just attended a conference in Jackson, WY and next year the conference will be in Casper. She also stated that they have been working with the Rescue Mission and working to get help for public intoxication repeat offenders. Judge Lund will be serving as Vice President of municipal judges and on the Governor's Council for Impaired Driving.

Next, City Manager Napier discussed the annual City audit and stated that there has been great improvement and staff is working on cleaning up some issues. He expressed concern with the lateness of the receipt of the audit, and stated that the auditors should have it completed earlier next year. Council then discussed staffing for the Finance Department including whether it was or was not necessary for the City to hire a CPA. Mayor Powell stated that the auditors had many compliments about City staff.

Next, staff distributed the proposed budget summary to Council. City Manager Napier explained that this is not the final budget but is the statutorily required document that will help Council to see what the FY20 budget plan is. The full proposed budget will be presented to Council next week, and Council discussed how they would like the budget presented for the budget sessions next week.

Next, City Manager Napier discussed a proposed value-added benefit pay structure for the Police Department that offers opportunities for advancement based on certifications, etc. He stated that the structure was based on the model already in place for the Fire Department. He explained that staff would like to apply a similar model to other departments as well. Council agreed that they would like to see the Police Department model implemented now and would like to see similar models presented to them before implementation for other departments. City Manager Napier also discussed a conducting a class and compensation study. Council gave their thumbs up to move forward with the study, with the understanding that staff will come back to Council for approval of the scope of the study and for approval on a contract before the study is conducted.

Next, Council discussed future work session agenda items for the June 11, 2019 agenda.

Council then discussed legislative issues, including the stormwater utility proposal that passed committee yesterday with some dissenting opinions. Mayor Powell also discussed a favorable opinion from the Attorney General's office stating the cities and towns are eligible for the State health insurance plan. City Manager Napier explained that staff is beginning an analysis on if this plan would be better than the City's current self-funded plan.

Council then went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest. Councilmember Lutz brought up an issue from a citizen regarding fees at David Street Station, and City Manager Napier stated that the Downtown Development Authority may need to come in to address those questions. Mayor Powell gave a status update on the formation of the Mayor's Council for Disabilities.

The meeting was adjourned at 6:55 p.m.

CITY OF CASPER, WYOMING

ATTEST:

A Municipal Corporation

Fleur D. Tremel

City Clerk

Charles Powell

Mayor