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REGULAR COUNCIL MEETING
Tuesday, July 15, 2014
6:00 p.m.

COUNCIL POLICY
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. Smoking is Not Permitted.
- IV. Use of Cellular Telephones is Not Permitted, and Such Telephones Shall Be Turned Off or Otherwise Silenced During the Council Meeting.
- V. The Hearing Impaired Are Encouraged to Contact the City Manager's Office No Later Than 12:00 Noon on the Monday Preceding the Council Meeting, if Assistance is Required.
- VI. Wheelchair Bound Members of the Public Are Encouraged to Contact the City Manager's Office No Later than 12:00 Noon on the Monday Preceding the Council Meeting, if Additional Handicapped Parking is Required.
- VII. Speaking to the City Council (These Guidelines Are Also Posted at the Podium in the Council Chambers)
 - Clearly State Your Name and Address.
 - Please Keep Your Remarks Pertinent to the Issue Being Considered by the City Council.
 - Please Limit the Time of Your Presentation to Five Minutes or Less.
 - Please Do Not Repeat the Same Statements that Were Made by a Previous Speaker.
 - Please Speak to the City Council as You Would Like to Be Spoken To.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE JULY 1, 2014 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON JULY 10, 2014

4. CONSIDERATION OF BILLS AND CLAIMS

5. ESTABLISH DATE OF PUBLIC HEARING

A. Consent

1. Establish August 5, 2014, as the Public Hearing Date for Consideration of:
 - a. **Transfer of Retail Liquor License #2**, from GMRI, Inc., to **Red Lobster Hospitality LLC**, Located at 5010 East 2nd Street.

6. THIRD READING ORDINANCES

A. Consent

1. Approve **Amending Certain Sections of Title 16** of the Casper Municipal Code Pertaining to **Digital Plat Data Submission Standards**.
2. Approve **Amending Certain Sections of Title 13 and 16** of the Casper Municipal Code Pertaining to **Digital As-Built Submission Standards**.

7. SECOND READING ORDINANCES

A. Consent

1. Consideration of a **Vacation and Replat** a Portion of Lot 9, all of Lots 10 & 11, and a Portion of Lot 12, Block 119, and a Portion of a Vacated alley within Block 119, Sheridan Heights Addition, and Platting Portions of the SE1/4SW1/4, Section 3, T33N, R79W, 6th P.M., Natrona County, Wyoming to Create **Sheridan Heights Addition No. 3**; and Rezoning of the Same From M-1 (Limited Industrial) and C-2 (General Business) to Entirely M-1 (Limited Industrial), Generally Located South of the Intersection of East C & North Melrose Streets.
2. Consideration of a **Vacation and Replat** of Lots 10 & 11 and a Portion of Talon Drive, Mountain Plaza Addition No. 6 to Create **Wolf Creek Eight**, Generally located off Talon Drive South and West of Mountain Plaza Assisted Living; and a Rezoning of Proposed Lots 17 and 18, Wolf Creek Eight Addition, From PUD (Planned Unit Development) and R-4 (High Density Residential) to Entirely R-4 (High Density Residential).

7. SECOND READING ORDINANCES (continued)

A. Consent

3. Consideration of a **Vacation and Replat** of Tract A, Wolf Creek Eight and Lots 2, 3 & 4 and West 37th Street, Mountain Plaza Addition No. 5; and an **Annexation and Plat** of a Portion of the SW1/4NW1/4, Section 19, T33N, R79W, 6th P.M., Natrona County Wyoming, to Create the **Wolf Creek Nine**, Generally Located Southwest of Talon Drive and Aspen Place; and Zoning Said Property from Natrona County Zoning Classification C (Commercial) and City Zoning Classifications (PUD) Planned Unit Development, OB (Office Business), and C-2 (General Business) to Entirely R-2 (One Unit Residential).
4. Consideration of a **Vacation and Replat** of Tracts A, B, & C, Heritage Hills Addition No. 2 to Create **Heritage Hills Addition No. 3**, Generally Located Southeast of the Current South Beverly Street Terminus.

8. RESOLUTIONS

A. Consent

1. Approving a **Planned Unit Development (PUD) Site Plan** for a Three-Story, 36-Unit Apartment Building, on Lot 1, Hunt Addition No. 3, Generally Located at the Southeast Terminus of **East 8th Street, Between Beverly Street and Nebraska Avenue**.
2. Authorizing Contract for Professional Services with **HDR Engineering, Inc.**, in the Amount of \$50,000, for Ongoing Studies, Tasks and Activities Regarding **Water Rights and Water Supply Activity**.
3. Authorizing Contract for Professional Services with **WLC Engineering, Surveying and Planning**, in the Amount of \$175,000 for Construction Administration Services for the **First Street Improvements Project**.
4. Authorizing Professional Services Agreement with the **University of Wyoming Extension** in the Amount of \$24,339.
5. Authorizing Access Permit with the **Wyoming Department of Transportation (WYDOT)** for an **Access Roadway within WYDOT Right-Of-Way** between Poplar Street and Walnut Street, and Walnut Street between West Yellowstone Highway and Midwest Avenue, from Full Access to Right-In/Right-Out Only.

8. RESOLUTIONS (continued)

A. Consent

6. Authorizing Contract for Professional Services with **Neverest Equipment Company**, in the Amount of \$92,072, for Procurement and Installation of **Closed Circuit Television Inspection Equipment** for the Sanitary Sewer/Stormwater Division of the Public Services Department.
7. Authorizing Submission of a **Transportation Alternatives Program Grant Application**, in the Amount of \$225,914, to Enact Enhancements to **School Walkability**.
8. Authorizing a Contract for Professional Services with **GSG Architecture**, in the Amount of \$104,300.00, for Construction Documents, Construction Administration and Material Testing for the **Solid Waste Sanitation Truck Barn Expansion**.
9. Authorizing Agreement with **Grizzly Excavating and Construction, LLC**, in the Amount of \$1,991,083, for the **First Street Improvements Project**.
10. Establishing **Rates for Residential and Commercial Solid Waste Collection, Recycling and Disposal** at the Casper Regional Solid Waste Facility and Rescinding Resolution No. 13-310.
11. Authorizing the Mayor to Sign the June 30, 2014, **State Small Business Credit Initiative Certification on Use-of-Allocated Funds**.
12. Authorizing a **Settlement Agreement** between the City and **Grizzly Excavation and Construction, LLC**, in the amount of \$303,341 for the **Reconstruction of Collins Drive**.

9. MINUTE ACTION

A. Consent

1. **Reject Bid** Received for the **Solid Waste Facility Electronic Waste Building Extension Project**.

10. COMMUNICATIONS

11. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

12. ADJOURNMENT

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
July 1, 2014

Casper City Council met in regular session at 6:00 p.m., Tuesday, July 1, 2014. Present: Councilmen Bertoglio, Cathey, Goodenough, Hedquist, Hopkins, Powell, Sandoval, Schlager and Mayor Meyer.

Mayor Meyer led the audience in the Pledge of Allegiance.

Moved by Councilman Bertoglio, seconded by Councilman Schlager, to, by minute action, approve the minutes of the June 17, 2014, regular Council meeting, as published in the Casper-Star Tribune on June 27, 2014. Passed.

Moved by Councilman Hopkins, seconded by Councilman Powell, to, by minute action, approve payment of the July 1, 2014, bills and claims, as audited by City Manager Patterson. Councilman Schlager abstained from voting on invoices pertaining to Wyoming Scenic Photography and her individual reimbursement. Councilman Hedquist abstained from voting on invoices pertaining to Hedquist Construction. Passed.

Bills & Claims		
07/01/14		
A Hatcoat	Refund	\$31.04
A Hiatt	Reimb	\$44.80
AAALandscaping	Services	\$292.55
AdvancedThermalSolutions	Services	\$152.00
Airgas	Goods	\$570.00
AltitudeRecycling	Goods	\$85,150.00
AMBI	Services	\$1,168.54
AmericanEagleCleaning	Services	\$500.00
Amerigas	Goods	\$113.51
Appaloosa Broadcasting	Services	\$500.00
ArrowheadHeating	Services	\$408.00
AT&T Media	Services	\$69.42
AtlanticElec	Services	\$14,451.90
B Elan	Refund	\$61.11
B Kramp	Refund	\$16.92
B Strand	Refund	\$51.83
B Wnuk	Reimb	\$343.00
B&WCrane	Services	\$960.00
BaldEagleLifts	Goods	\$65,000.00
BankOfAmerica	Goods	\$304,691.97
Barker&Assoc	Goods	\$3,626.18
BMueller	Reimb	\$131.00
Brenntag	Goods	\$54,518.09
Burns&McDonnellEngineering	Services	\$15,922.21

BWInsurance	Services	\$868.00
C Bretz	Refund	\$125.00
C McIntyre	Refund	\$8.41
CarpetOne	Goods	\$6,940.42
CasperCollege	Services	\$100.00
CasperRadioGroup	Services	\$975.80
Centurylink	Services	\$2,106.93
Charter	Services	\$450.00
CHDiagnostic	Services	\$1,270.00
CivilEngineeringProf	Projects	\$25,291.95
CMITeco	Goods	\$2,635.00
CNICHealthSolutions	Services	\$84,977.16
Coban	Services	\$125.00
CollectionCenter	Services	\$578.45
CommTech	Goods	\$2,164.00
Comtronix	Services	\$6,360.00
ContractWaterTurf	Services	\$2,174.45
CowdinCleaning	Services	\$362.32
D Carter	Refund	\$45.00
D Courtade	Refund	\$43.11
D Krimetz	Refund	\$43.24
DaleBuckinghamArchitects	Projects	\$3,300.75
DaveLodenConstruction	Projects	\$5,044.50
Dell	Goods	\$1,015.05
DeluxeBusinessChecks	Goods	\$146.46
Dirsec	Services	\$6,410.13
DoubleDWelding	Services	\$3,920.00
DPCIndustries	Goods	\$5,707.93
DQLandService	Services	\$119.07
E Walters	Reimb	\$980.33
EnvironmentalCivilSolutions	Services	\$31,980.30
FirstData	Services	\$12,655.94
FirstInterstateBank	Services	\$2,599.35
FirstInterstatePettyCash	Goods	\$328.00
FischerAutoBody	Services	\$940.65
FoodSvcs	Goods	\$1,667.83
FrontlineFireProtection	Services	\$2,275.00
G Gallinger	Refund	\$45.75
GlackenAssoc	Services	\$275.00
GolderAsoc	Services	\$13,682.51
Good2GoStores	Goods	\$1,406.89
GreensSewer	Services	\$98.00
Greiner	Goods	\$587.11
H Jones	Refund	\$127.00
HewlettPackard	Goods	\$5,907.91
HilstonAppraisals	Services	\$4,000.00

Hitek	Services	\$5,360.00
Homax	Goods	\$4,915.39
InternalRevenueService	Tax	\$1,790.00
InternationalColiseums	Projects	\$52,724.04
IrrigationTech	Services	\$1,600.00
J Bennett	Refund	\$52.81
J BOeding	Refund	\$47.44
J Degering	Refund	\$56.23
J Gonzalez	Refund	\$8.57
J Hinkle	Refund	\$59.42
J Maki	Reimb	\$221.79
J Pawlitz	Refund	\$45.17
J Wetzel	Reimb	\$47.00
K Blair	Refund	\$39.01
K Casciato	Refund	\$49.39
K Ellis	Refund	\$133.00
K Schlager	Reimb	\$112.18
KasseburgCanineTraining	Services	\$18,000.00
KubwaterResources	Goods	\$9,680.00
L Coldridge	Refund	\$11.55
L Tripp	Refund	\$18.24
LaborReady	Services	\$1,139.72
LDSCChurch	Refund	\$150.00
M Daigle	Refund	\$58.67
M Esperline	Refund	\$45.86
M Hartberger	Refund	\$7.93
M Heath	Refund	\$25.73
M Maneely	Refund	\$47.44
M Salloum	Refund	\$33.95
Manpower	Services	\$144.07
MPatceg	Reimb	\$677.26
N Hessler	Refund	\$43.24
N Monson	Refund	\$56.00
NatCountyClerk	Services	\$150.00
NCSheriffsOffice	Funding	\$15,000.00
NevesUniforms	Goods	\$167.20
NorthParkTransport	Services	\$104.36
OneCallofWy	Services	\$300.75
P Bertoglio	Reimb	\$192.03
P Brooker	Services	\$300.00
P Stover	Refund	\$590.89
Pepsi	Goods	\$6,420.90
PhippsConst	Projects	\$45,400.00
PostalPros	Services	\$2,108.91
PreservationSolutions	Services	\$6,000.00
R Haslam	Refund	\$37.87

R Hieb	Reimb	\$115.50
R Schmid	Refund	\$49.65
ResourceStaff	Services	\$208.06
Rev3Adventure	Funding	\$10,000.00
RockyMtnPower	Services	\$41,884.72
S Freel	Reimb	\$389.70
S Freisen	Refund	\$48.90
S Ihrie	Refund	\$57.69
S Michail	Refund	\$25.38
S Nguyen	Reimb	\$75.00
S Salazar	Refund	\$35.86
S Stockero	Reimb	\$393.68
SchwartzBonWalkerStuder	Services	\$22,457.51
SharewellEnergy	Refund	\$52.68
ShoshoneDistributing	Goods	\$1,208.00
SolidWasteProfessionals	Services	\$19,940.00
SourceGas	Services	\$25,923.10
StarTribune	Services	\$3,077.26
SummitElectric	Services	\$86,571.55
SuperiorStructures	Goods	\$16,000.00
SuperiorTramway	Services	\$869.43
Sysco	Goods	\$4,937.67
T Davis	Refund	\$49.39
T Mower	Reimb	\$483.60
T Richey	Refund	\$48.90
TownSquareMedia	Services	\$701.00
UPS	Services	\$18.29
UrgentCare	Services	\$379.00
UtilityBillSolutions	Services	\$1,362.13
Verizon	Services	\$40.01
VermeerSales	Goods	\$7,823.70
VisionServicePlan	Services	\$1,095.23
W Trembath	Reimb	\$477.69
WardwellWater	Services	\$64.84
WERCSCcommunications	Services	\$1,015.00
WesternWaterConsult	Services	\$2,694.06
WillowArrowheadNecklaces	Goods	\$130.00
WolvrnDist	Supp	\$1,098.05
WorthingtonLenhart&Carpenter	Services	\$22,056.90
WrightBrothers	Projects	\$54,042.28
WY ScenicPhotography	Services	\$430.00
WYCentralRegistry	Services	\$20.00
WYDOT	Services	\$1,181.64
WyNotaryDivision	Goods	\$30.00
YouthCrisisCenter	Funding	\$4,816.23
		\$1,300,193.06

Mayor Meyer opened the public hearing for the consideration of the vacation, replat, and rezoning to create Sheridan Heights Addition No. 3.

City Attorney Luben entered two (2) exhibits, and Acting City Manager Witko provided a brief report.

Speaking in support was: Bill Ferringer, Civil Engineering Professionals Inc., 6080 Enterprise Drive. There being no others to speak for or against the issues involving Sheridan Heights Addition No. 3, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 16-14
AN ORDINANCE APPROVING A PLAT, SUBDIVISION
AGREEMENT AND ZONE CHANGE FOR THE SHERIDAN
HEIGHTS ADDITION NO. 3 IN THE CITY OF CASPER,
WYOMING.

Councilman Sandoval presented the foregoing ordinance for approval, on first reading. Seconded by Councilman Cathey. Passed.

Mayor Meyer opened the public hearing for the consideration of the vacation, replat, and rezoning to create Wolf Creek Eight.

City Attorney Luben entered two (2) exhibits, and Acting City Manager Witko provided a brief report.

Speaking in support was: Shane Porter, WLC Engineering, 200 Pronghorn. There being no others to speak for or against the issues involving Wolf Creek Eight, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 17-14
AN ORDINANCE APPROVING A REPLAT CREATING WOLF
CREEK EIGHT, A SUBDIVISION AGREEMENT AND ZONE
CHANGE OF LOTS 17 AND 18, IN THE WOLF CREEK EIGHT
ADDITION IN THE CITY OF CASPER, WYOMING.

Councilman Schlager presented the foregoing ordinance for approval, on first reading. Seconded by Councilman Hopkins. Passed.

Mayor Meyer opened the public hearing for the consideration of the annexation, vacation, replat, and rezoning to create Wolf Creek Nine.

City Attorney Luben entered two (2) exhibits, and Acting City Manager Witko provided a brief report.

Speaking in support was: Shane Porter, WLC Engineering, 200 Pronghorn; and Randy Hall, Broker One Real Estate, 550 North Poplar. There being no others to speak for or against the issues involving Wolf Creek Nine, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 18-14

AN ORDINANCE APPROVING THE ANNEXATION OF A 1.467 -ACRE PARCEL; A VACATION AND REPLAT OF TRACT A, WOLF CREEK EIGHT ADDITION, AND LOTS 2, 3 AND 4, AND WEST 37TH STREET, MOUNTAIN PLAZA ADDITION NO. 5, TO CREATE THE WOLF CREEK NINE ADDITION; AND A REZONING OF THE PROPOSED WOLF CREEK NINE ADDITION TO R-2 (ONE UNIT RESIDENTIAL); AND APPROVING THE WOLF CREEK NINE ADDITION SUBDIVISION AGREEMENT

Councilman Powell presented the foregoing ordinance for approval, on first reading. Seconded by Councilman Hopkins. Councilman Cathey voted nay, passed.

Mayor Meyer opened the public hearing for the consideration of the vacation and replat to create Heritage Hills Addition No. 3.

City Attorney Luben entered two (2) exhibits, and Acting City Manager Witko provided a brief report.

Speaking in support was: Lewis James, JKC Engineering, 111 West 2nd Street. There being no others to speak for or against the issues involving Heritage Hills Addition No. 3, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 19-14

AN ORDINANCE APPROVING THE VACATION AND REPLAT OF TRACTS A, B, AND C, HERITAGE HILLS ADDITION NO. 2 TO CREATE THE HERITAGE HILLS ADDITION NO. 3, AND APPROVING THE SUBDIVISION AGREEMENT FOR THE PROPOSED HERITAGE HILLS ADDITION NO. 3.

Councilman Schlager presented the foregoing ordinance for approval, on first reading. Seconded by Councilman Bertoglio. Passed.

Moved by Councilman Cathey, seconded by Councilman Schlager, to by minute action, cancel the public hearing for the amendment of the Casper Municipal Code pertaining to parking regulations in the Old Yellowstone District and South Poplar Street Corridor Form-Based Code. Passed.

The following ordinances were considered, on second reading, by consent agenda.

ORDINANCE NO. 14-14

AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 16 OF THE CASPER MUNICIPAL CODE PERTAINING TO DIGITAL PLAT DATA SUBMISSION STANDARDS.

ORDINANCE NO. 15-14

AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 13 AND 16 OF THE CASPER MUNICIPAL CODE PERTAINING TO DIGITAL AS-BUILT DATA SUBMISSION STANDARDS.

Councilman Hopkins presented the foregoing two (2) ordinances for adoption, on second reading, by consent agenda. Seconded by Councilman Cathey. Passed.

Following resolution read:

RESOLUTION NO. 14-186

A RESOLUTION AUTHORIZING AN AGREEMENT WITH FRANK J. ZAMBONI & CO., INC., FOR PURCHASE OF A NEW ICE RESURFACER, PROJECT NO. 14-28C.

Councilman Powell presented the foregoing resolution for adoption. Seconded by Councilman Schlager. Acting City Manager Witko provided a brief report. Doug Follick, City of Casper Leisure Services Director, addressed questions presented by Council. Councilmen Goodenough and Sandoval voted nay, passed.

Following resolution read:

RESOLUTION NO. 14-187

A RESOLUTION AUTHORIZING AN AGREEMENT WITH ATHLETICA SPORTS SYSTEMS, CORP, FOR THE CASPER EVENTS CENTER DASHER BOARDS AND ICE COVER, PROJECT NO. 14-28B.

Councilman Hopkins presented the foregoing resolution for adoption. Seconded by Councilman Powell. Acting City Manager Witko provided a brief report. Doug Follick, City of Casper Leisure Services Director, addressed questions presented by Council. Councilmen Goodenough and Sandoval voted nay, passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 14-177

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ACCESS PERMIT AND UTILITY LICENSE WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR COUNTRY CLUB ROAD.

RESOLUTION NO. 14-178

A RESOLUTION AUTHORIZING THE EXECUTION OF A PROJECT AGREEMENT WITH THE WYOMING WATER DEVELOPMENT COMMISSION FOR THE EAST CASPER ZONE III WATER SYSTEM IMPROVEMENTS.

RESOLUTION NO. 14-179

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH INBERG-MILLER ENGINEERS, FOR THE 2014 CONSTRUCTION TESTING AND MATERIAL SAMPLING SERVICES PROJECT.

RESOLUTION NO. 14-180

A RESOLUTION AUTHORIZING A LEASE WITH CASPER AREA TRANSPORTATION COALITION, INC., (CATC), A WYOMING NON-PROFIT CORPORATION, FOR TWO BUILDINGS, PARKING AREA, AND ADJACENT LAND AT 1715 EAST 4TH STREET.

RESOLUTION NO. 14-181

A RESOLUTION AUTHORIZING A LEASE FOR THE USE OF CERTAIN CITY-OWNED VEHICLES TO CASPER AREA TRANSPORTATION COALITION, INC., (CATC), A WYOMING NON-PROFIT CORPORATION, FOR THE TRANSPORTATION OF THE ELDERLY, DISABLED, AND GENERAL PUBLIC.

RESOLUTION NO. 14-182

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH CASPER AREA TRANSPORTATION COALITION, INC., (CATC), A WYOMING NON-PROFIT CORPORATION, FOR FISCAL YEAR 2014-2015.

RESOLUTION NO. 14-183

A RESOLUTION AUTHORIZING AN APPENDIX TO THE CITY'S PROCUREMENT, FINANCIAL, AND OTHER POLICIES MANUAL (PFPM).

RESOLUTION NO. 14-184

A RESOLUTION AUTHORIZING EMPLOYMENT AGREEMENT WITH KARA C. FINK, FOR PROVISION OF MUNICIPAL COURT JUDGE SERVICES.

RESOLUTION NO. 14-185
A RESOLUTION APPROVING A LEASE AGREEMENT
WITH CASPER CRUSH, INC. FOR THE LEASING OF
REAL PROPERTY FOR A BASEBALL PROGRAM.

RESOLUTION NO. 14-188
A RESOLUTION AUTHORIZING AN AGREEMENT
WITH HAASS CONSTRUCTION CO, INC., FOR THE
DOWNTOWN PARKING STRUCTURE RESTROOMS
PROJECT.

Councilman Sandoval presented the foregoing ten (10) resolutions for adoption. Seconded by Councilman Schlager. Councilman Cathey voted nay on Resolution No. 14-188, passed.

Moved by Councilman Bertoglio, seconded by Councilman Hopkins, to, by consent minute action, authorize the sole source purchase of Motorola dual band mobile radios and associated equipment for four marked patrol vehicles, from Motorola Solutions, in the amount of \$21,420; and authorize the sole source purchase of eleven replacement mobile data computing and video systems from COBAN Technologies, Inc., in the amount of \$101,475. Passed.

Individuals addressing the Council were: John Kirlin, 536 East 13th Street, regarding bicycle safety; Andrea Whistler, 131 West L Street Apt. A, regarding the treatment of veterans and the homeless; Janice Eimendson, regarding safety of bike routes/intersections; Ken Ball, former President of the Chamber of Commerce, regarding the optional one percent sales tax; and Pat Sweeney, 123 West "E" Street, also regarding the optional sales tax.

Mayor Meyer noted the next meetings of the City Council will be a regular Council meeting to be held at 6:00 p.m., Tuesday, July 15, 2014, in the Council Chambers; and a work session to be held at 4:30 p.m., Tuesday, July 22, 2014, in the Council's meeting room.

Moved by Councilman Schlager, seconded by Councilman Hedquist, to, by minute action adjourn. Passed.

The meeting was adjourned at 8:00 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V. H. McDonald
City Clerk

Paul L. Meyer
Mayor

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

A.M.B.I. & SHIPPING, INC.

14-06-94 POSTAGE	\$4.08		
	\$4.08	Subtotal for Dept.	Balefill
14-06-539 POSTAGE	\$20.11		
	\$20.11	Subtotal for Dept.	City Attorney
14-06-541 POSTAGE	\$4.01		
	\$4.01	Subtotal for Dept.	City Manager
14-06-542 POSTAGE	\$34.28		
	\$34.28	Subtotal for Dept.	Engineering
14-06-544 POSTAGE	\$695.36		
	\$695.36	Subtotal for Dept.	Finance
14-06-545 POSTAGE	\$17.81		
	\$17.81	Subtotal for Dept.	Fire
14-06-103 POSTAGE	\$18.87		
	\$18.87	Subtotal for Dept.	Fort Caspar
14-06-550 POSTAGE	\$1.15		
	\$1.15	Subtotal for Dept.	Human Resources
14-05-430 POSTAGE	\$25.99		
14-06-105 POSTAGE	\$71.86		
14-05-165 POSTAGE	\$57.45		
	\$155.30	Subtotal for Dept.	Municipal Court
14-06-551 POSTAGE	\$169.61		
	\$169.61	Subtotal for Dept.	Police
14-06-554 POSTAGE	\$5.70		
	\$5.70	Subtotal for Dept.	Property & Liability Insurance
14-06-113 POSTAGE	\$30.56		
	\$30.56	Subtotal for Dept.	Refuse Collection
	\$1,156.84	Subtotal for Vendor	

AAA LANDSCAPING

6175 WEED MOWING SERVICES-CODE ENFO	\$524.27		
	\$524.27	Subtotal for Dept.	Code Enforcement
	\$524.27	Subtotal for Vendor	

ADECCO USA, INC.

67184956 LABOR	\$415.80		
	\$415.80	Subtotal for Dept.	Balefill
67186201 LABOR	\$908.38		
	\$908.38	Subtotal for Dept.	Casper Events Center
	\$1,324.18	Subtotal for Vendor	

ALLIANCE ELECTRIC LLC.

3723 CROSSROADS FIELD LIGHTING	\$714.94		
	\$714.94	Subtotal for Dept.	Parks
	\$714.94	Subtotal for Vendor	

ALTITUDE RECYCLING EQUIPMENT

1578 REBUILDING OF TWO BALER COVEYO	\$42,575.00		
1576 REBUILDING OF TWO BALER COVEYO	\$107,531.50		

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$150,106.50 Subtotal for Dept. Balefill

\$150,106.50 Subtotal for Vendor

AMERICAN CIVIL CONSTRUCTORS, INC
2033944.05 GOLF COURSE IRRIGATION IMPROVE

\$224,735.00

\$224,735.00 Subtotal for Dept. Golf Course

\$224,735.00 Subtotal for Vendor

AMERICAN EAGLE CLEANING, LLC
3987 PRESSURE WASH BALER STAIRS

\$120.00

\$120.00 Subtotal for Dept. Balefill

3986 PRESSURE WASH TRASH TRUCKS

\$500.00

\$500.00 Subtotal for Dept. Refuse Collection

\$620.00 Subtotal for Vendor

ANTHONY STEDILIE
RIN0023997 TRAVEL EXPENSES

\$34.00

\$34.00 Subtotal for Dept. Police

\$34.00 Subtotal for Vendor

ATLANTIC ELECTRIC, INC.
5264 2013-14 LUMINAIRE SERVICES

\$651.75

\$651.75 Subtotal for Dept. Traffic

\$651.75 Subtotal for Vendor

AVON-INTL. SAFETY INSTRUMENTS, INC.
175735A SCBA REPLACEMENTS

\$296,944.50

\$296,944.50 Subtotal for Dept. Fire Dept

\$296,944.50 Subtotal for Vendor

BALD EAGLE LIFTS
8 HOGADON YELLOW CHAIRLIFT DRIVE

\$23,000.00

\$23,000.00 Subtotal for Dept. Hogadon

\$23,000.00 Subtotal for Vendor

BAR-D SIGNS, INC.
26314 INSTALL LETTER O, CHECK, REPAI

\$454.00

\$454.00 Subtotal for Dept. Fort Caspar

\$454.00 Subtotal for Vendor

BENTZ'S TOWN PUMP
RIN0023947 FUEL MAY 2014

\$99.06

\$99.06 Subtotal for Dept. Garage

\$99.06 Subtotal for Vendor

BILLINGS POLICE DEPT
RIN0023936 TRAINING REGISTRATION

\$300.00

\$300.00 Subtotal for Dept. Police

\$300.00 Subtotal for Vendor

BOOMTOWN COMMERCIAL SWEEPING, LLC.
3104 MOWING SERVICES-CODE ENFORCEME
3124 MOWING SERVICES-CODE ENFORCEME

\$915.05

\$469.66

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

3130 MOWING SERVICES-CODE ENFORCEME

\$439.51

\$1,824.22 Subtotal for Dept. Code Enforcement

\$1,824.22 Subtotal for Vendor

BRAD WNUK

RIN0023999 TRAVEL EXPENSES

\$66.00

\$66.00 Subtotal for Dept. Police

\$66.00 Subtotal for Vendor

BRODY ALLEN

WWC2283 REIMBURSEMENT CDL EXAM - PASS

\$40.00

\$40.00 Subtotal for Dept. Sewer

\$40.00 Subtotal for Vendor

BURNS & MCDONNELL ENGINEERING CO., INC.

78385-3 WWTP CENTRIFUGE INSTALLATION

\$8,629.11

\$8,629.11 Subtotal for Dept. Waste Water

\$8,629.11 Subtotal for Vendor

BW INSURANCE AGENCY INC

3051349 MOUNTAIN GUARD/RENEW POLICY

\$20,238.00

\$20,238.00 Subtotal for Dept. Property & Liability Insurance

\$20,238.00 Subtotal for Vendor

CARLSON, TIMOTHY

0022381516 DEPOSIT/CREDIT REFUND

\$31.46

\$31.46 Subtotal for Dept. Water

\$31.46 Subtotal for Vendor

CASPER AREA TRANSPORTATION COALITION

RIN0023941 MAY 14 FTA CATC EXPENSES

\$37,058.00

RIN0023944 MAY 14 FTA THE BUS EXPENSES

\$26,504.00

RIN0023945 MAY 14 CITY SIDE BUS EXPENSES

\$18,912.00

RIN0023942 MAY 14 CITY SIDE CATC EXPENSES

\$31,394.00

RIN0023943 MAY 14 CITY SIDE THE BUS 1%

\$8,101.00

RIN0023940 MAY 14 CATC CITY SIDE 1%

\$3,078.00

\$125,047.00 Subtotal for Dept. C.A.T.C.

\$125,047.00 Subtotal for Vendor

CASPER ELECTRIC, INC.

RIN0023939 RETAIN PAY POPLAR MIDWEST KING

(\$2,100.00)

(\$2,100.00) Subtotal for Dept. Capital Projects

RIN0023939 POPLAR AND MIDWEST AVE/KING BL

\$21,000.00

\$21,000.00 Subtotal for Dept. Traffic

\$18,900.00 Subtotal for Vendor

CASPER HOUSING AUTHORITY

RIN0023990 REFUND PARK RESERVATION

\$475.00

\$475.00 Subtotal for Dept. Recreation

\$475.00 Subtotal for Vendor

CASPER MTN. FIRE DISTRICT

1011 PROF SERVICE CONTR 2014-2015

\$7,500.00

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$7,500.00 Subtotal for Dept. Social Community Services
\$7,500.00 Subtotal for Vendor

CASPER MUNICIPAL BAND

RIN0023979 ADJUSTMENT FOR FY14
RIN0023979 TAX ALLOCATION FY15

\$6,244.72
\$110,937.00
\$117,181.72 Subtotal for Dept. Social Community Services
\$117,181.72 Subtotal for Vendor

CASPER RECREATION LEAGUES ASSOC.

06172014 OFFICIALS PAYROLL

\$4,252.00
\$4,252.00 Subtotal for Dept. Ice Arena
\$4,252.00 Subtotal for Vendor

CENTRAL WY. REGIONAL WATER

115177 JUNE14 WHOLESALE WATER
115217 JUNE14 SYSTEM INVESTMENT FEES

\$691,885.43
\$8,850.00
\$700,735.43 Subtotal for Dept. Water
\$700,735.43 Subtotal for Vendor

CENTURYLINK

RIN0023965 PHONE USE
RIN0023967 PHONE USE
RIN0023964 PHONE USE
RIN0023966 PHONE USE

\$110.31
\$73.54
\$37.01
\$73.78
\$294.64 Subtotal for Dept. Balefill

RIN0023900 PHONE USE

\$0.04
\$0.04 Subtotal for Dept. City Hall

RIN0023956 PHONE USE
RIN0023956 PHONE USE

\$472.65
\$10,356.76
\$10,829.41 Subtotal for Dept. Communications Center

RIN0023963 PHONE USE

\$115.69
\$115.69 Subtotal for Dept. Fire

RIN0023963 PHONE USE

\$28.17
\$28.17 Subtotal for Dept. Police

RIN0023963 PHONE USE
RIN0023956 PHONE USE

\$0.42
\$36.79
\$37.21 Subtotal for Dept. Traffic
\$11,305.16 Subtotal for Vendor

CHAPMAN, MINDY

0022422554 DEPOSIT/CREDIT REFUND

\$41.78
\$41.78 Subtotal for Dept. Water
\$41.78 Subtotal for Vendor

CHILDREN'S ADVOCACY PROJECT, INC.

4.8.2014 CHILD ADVOCACY SERVICES

\$30,000.00
\$30,000.00 Subtotal for Dept. Social Community Services
\$30,000.00 Subtotal for Vendor

CNFR

RIN0023991 REFUND PARK DEPOSIT

\$600.00

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$600.00 Subtotal for Dept. Recreation

\$600.00 Subtotal for Vendor

COMMUNICATION TECHNOLOGIES, INC.

69712 LABOR FOR BUILD OUT OF CENTER

\$5,455.00

\$5,455.00 Subtotal for Dept. Communications Center

67609 REPAIRS

\$49.00

\$49.00 Subtotal for Dept. Police

69721 NEW FLEET EQUIP

\$1,545.00

68355 NEW FLEET EQUIP

\$2,364.00

69615 NEW EQUIP FOR FLEET

\$2,178.00

68350 NEW FLEET EQUIP

\$2,295.00

68351 EQUIP FOR NEW FLEET

\$3,242.10

\$11,624.10 Subtotal for Dept. Police Dept

\$17,128.10 Subtotal for Vendor

COMTRONIX, INC.

42225 COURT ROOM MICROPHONES

\$159.00

\$159.00 Subtotal for Dept. Municipal Court

\$159.00 Subtotal for Vendor

COPLOGIC INC.

2014-121 ANNUAL MAINT AGREE

\$8,361.00

\$8,361.00 Subtotal for Dept. Police

\$8,361.00 Subtotal for Vendor

COWDIN CLEANING

201175 MOWING SERVICES-CODE ENFORCEME

\$1,243.94

\$1,243.94 Subtotal for Dept. Code Enforcement

\$1,243.94 Subtotal for Vendor

CRAIG KIDDER

RIN0023959 TUITION & BOOKS PARMEDIC

\$1,500.79

\$1,500.79 Subtotal for Dept. Fire

\$1,500.79 Subtotal for Vendor

DAN'S AUTO ELECTRIC

16004 LABOR

\$20.00

\$20.00 Subtotal for Dept. Waste Water

\$20.00 Subtotal for Vendor

DARRIN CROWELL

RIN0023998 TRAVEL EXPENSES

\$313.00

\$313.00 Subtotal for Dept. Police

\$313.00 Subtotal for Vendor

DASH, DR. ERIC

0022381519 DEPOSIT/CREDIT REFUND

\$61.11

\$61.11 Subtotal for Dept. Water

\$61.11 Subtotal for Vendor

DEBRA WEBB

RIN0023977 REIMB FOR PERSONAL VEHICLE USE

\$95.63

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$95.63 Subtotal for Dept. Fort Caspar
\$95.63 Subtotal for Vendor

DELTA DENTAL PLAN OF WY.

RIN0024012 EMPLOYEE DENTAL ADMIN FEES
 RIN0024011 EMPLOYEE DENTAL CLAIMS/JUNE

\$1,456.00
 \$31,570.68
\$33,026.68 Subtotal for Dept. Health Insurance
\$33,026.68 Subtotal for Vendor

DELUXE BUSINESS CHECKS AND SOLUTIONS

70172799 OFFICE SUPPLIES

\$44.80
\$44.80 Subtotal for Dept. Casper Events Center
\$44.80 Subtotal for Vendor

DOUBLE D WELDING & FABRICATION INC.

2832 SCRAPER REPAIRS

\$845.00
\$845.00 Subtotal for Dept. Balefill
\$845.00 Subtotal for Vendor

DOWNTOWN DEVELOPMENT AUTHORITY

013296 DDA PARKING GARAGE

\$1,450.05
\$1,450.05 Subtotal for Dept. Parking
\$1,450.05 Subtotal for Vendor

DQ'S LAND SERVICE MAINTENANCE

252 MOWING SERVICES-CODE ENFORCEME
 253 MOWING SERVICES-CODE ENFORCEME
 254 MOWING SERVICES-CODE ENFORCEME
 260 MOWING SERVICES-CODE ENFORCEME

\$541.31
 \$220.44
 \$114.84
 \$301.12
\$1,177.71 Subtotal for Dept. Code Enforcement
\$1,177.71 Subtotal for Vendor

ECOLAB PEST ELIMINATION DIV., INC.

4225214 COCKROACH PROGRAM
 4225215 COCKROACH/RODENT PROGRAM

\$72.45
 \$202.34
\$274.79 Subtotal for Dept. Casper Events Center
\$274.79 Subtotal for Vendor

ELLIFRITZ, KRISTEN

0022422560 DEPOSIT/CREDIT REFUND

\$57.69
\$57.69 Subtotal for Dept. Water
\$57.69 Subtotal for Vendor

FIRST DATA MERCHANT SVCS CORP.

REMI973139 MERCHANT SERVICES
 REMI973027 MERCHANT SERVICES

 REMI972676 MERCHANT SERVICES

 REMI972234 MERCHANT SERVICES

 REMI961653 MERCHANT SERVICES

\$612.30
 \$365.94
\$978.24 Subtotal for Dept. Casper Events Center

 \$86.41
\$86.41 Subtotal for Dept. Fort Caspar

 \$2.90
\$2.90 Subtotal for Dept. Hogadon
 \$563.42

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$563.42 Subtotal for Dept. Municipal Court
\$1,630.97 Subtotal for Vendor

FIRST INTERSTATE BANK - CREDIT CARD DIVISION RIN00792-4 OFFICE SUPPLIES

\$2,997.72
\$2,997.72 Subtotal for Dept. City Attorney
\$2,997.72 Subtotal for Vendor

FIRST INTERSTATE BANK - PETTY CASH

RIN0023958 PETTY CASH
RIN0023958 PETTY CASH
RIN0023958 PETTY CASH

\$60.76
\$34.00
\$8.47

\$103.23 Subtotal for Dept. Fort Caspar

RIN0023960 PETTY CASH
RIN0023960 PETTY CASH
RIN0023960 PETTY CASH

\$13.10
\$5.39
\$10.00

\$28.49 Subtotal for Dept. Recreation

RIN0023972 PETTY CASH

\$12.00

\$12.00 Subtotal for Dept. Communications Center

RIN0023972 PETTY CASH

\$23.00

\$23.00 Subtotal for Dept. Metro Animal

RIN0023972 PETTY CASH
RIN0023972 PETTY CASH

\$18.00
\$65.88

\$83.88 Subtotal for Dept. Police

RIN0023985 PETTY CASH

\$19.99

\$19.99 Subtotal for Dept. City Manager

RIN0023985 PETTY CASH
RIN0023985 PETTY CASH

\$25.18
\$206.82

\$232.00 Subtotal for Dept. Code Enforcement

RIN0023985 PETTY CASH
RIN0023985 PETTY CASH

\$189.00
\$20.49

\$209.49 Subtotal for Dept. Planning

\$712.08 Subtotal for Vendor

GARDNER, SHERI

0022422550 DEPOSIT/CREDIT REFUND

\$47.44

\$47.44 Subtotal for Dept. Water

\$47.44 Subtotal for Vendor

GARY L. KASSAY

RIN0024001 TRAVEL EXPENSES

\$131.00

\$131.00 Subtotal for Dept. Police

\$131.00 Subtotal for Vendor

GARY MARSH, INC.

352 JUNE 2014 GREEN & CART FEES %

\$25,821.90

\$25,821.90 Subtotal for Dept. Golf Course

\$25,821.90 Subtotal for Vendor

GOETZ, AMANDA

0022422552 DEPOSIT/CREDIT REFUND

\$46.15

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$46.15 Subtotal for Dept. Water
\$46.15 Subtotal for Vendor

GOLDER ASSOCIATES

385431 ENGINEERING SERVICES

\$1,440.00
\$1,440.00 Subtotal for Dept. Balefill
\$1,440.00 Subtotal for Vendor

GOOD 2 GO STORES

NP41663319 FUEL

\$502.16
\$502.16 Subtotal for Dept. Fire
\$502.16 Subtotal for Vendor

GOVT. FINANCE OFFICERS ASSOC.

RIN0023978 MEMBERSHIP RENEWAL

RIN0023978 MEMBERSHIP RENEWAL

\$152.50
\$152.50
\$305.00 Subtotal for Dept. Finance
\$305.00 Subtotal for Vendor

GRANICUS, INC.

55285 MAINTENANCE

\$725.00
\$725.00 Subtotal for Dept. Information Services
\$725.00 Subtotal for Vendor

GREAT OPEN SPACES CITY-COUNTY MGMT ASSOC

GOSCA20203613 GOSCA ASSOCIATION DUES

\$100.00
\$100.00 Subtotal for Dept. City Manager
\$100.00 Subtotal for Vendor

GREEN'S SEWER & DRAIN SVC.

15797 MOP ROOM DRAINS, CONC #3

\$118.00
\$118.00 Subtotal for Dept. Casper Events Center
\$118.00 Subtotal for Vendor

GREINER MOTOR CO - CASPER

103609 EQUIP FOR NEW VEHICLE

\$1,500.00
\$1,500.00 Subtotal for Dept. Police Dept
\$1,500.00 Subtotal for Vendor

GROUND ENGINEERING CONSULTANTS, INC.

147508.C-2 GLF CRSE MTCE FAC MAT TESTING

\$1,000.00
\$1,000.00 Subtotal for Dept. Golf Course
\$1,000.00 Subtotal for Vendor

GW MECHANICAL, INC.

SV-1628 WATER HEATER

\$10,706.72
\$10,706.72 Subtotal for Dept. Perpetual Care
\$10,706.72 Subtotal for Vendor

HARRIS COMPUTER SYSTEMS INC.

CT017716 EXPORT WORK ORDER DATA

MN00073555 JULY 2014-JUNE 2015 GEMS SPRT

\$3,300.00
\$3,300.00 Subtotal for Dept. Capital Projects
\$66,583.00

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$66,583.00 Subtotal for Dept. Finance
\$69,883.00 Subtotal for Vendor

HDR ENGINEERING, INC.

00414105-H ON-GOING STUDIES, TASKS AND

\$6,371.78
\$6,371.78 Subtotal for Dept. Water
\$6,371.78 Subtotal for Vendor

HEATHER LARSEN

RIN0024028 TRAVEL EXPENSES

\$396.00
\$396.00 Subtotal for Dept. Metro Animal
\$396.00 Subtotal for Vendor

HEDQUIST CONSTRUCTION, INC.

RIN0024004 ALL AMERICAN CENTER - WATER, S

\$43,721.00
\$43,721.00 Subtotal for Dept. City Council

RIN0024007 ZONE II/III WTER

\$82,546.66

RIN0024007 ZONE II/III WTER

\$82,877.50

\$165,424.16 Subtotal for Dept. Water
\$209,145.16 Subtotal for Vendor

HIGH COUNTRY CONSTRUCTION, INC

RIN0023970 RETAIN PAY CRL BIOSOLIDS 13-39

(\$7,551.55)

RIN0023970 BIOSOLIDS COMPOST AREA & UNLIN

\$240,018.61

RIN0023970 BIOSOLIDS COMPOST AREA & UNLIN

\$133,254.81

\$365,721.87 Subtotal for Dept. Balefill
\$365,721.87 Subtotal for Vendor

HILSTON APPRAISALS

126-2014A APPRAISAL CONSULTATION CHARGES

\$1,000.00

125-2014A APPRAISAL CONSULTATION CHARGES

\$1,000.00

127-2014A APPRAISAL CONSULTATION CHARGES

\$1,000.00

\$3,000.00 Subtotal for Dept. City Manager
\$3,000.00 Subtotal for Vendor

HOMAX OIL SALES, INC.

0243220-IN MP R&O 220 OIL

\$591.45

\$591.45 Subtotal for Dept. Waste Water
\$591.45 Subtotal for Vendor

HUSTON, JANICE

0022381515 DEPOSIT/CREDIT REFUND

\$51.34

\$51.34 Subtotal for Dept. Water
\$51.34 Subtotal for Vendor

INFORMATION SYSTEMS CONSULTING, INC.

SIN006573 EMC VNX 5200 UNIFIED STORAGE

\$6,451.22

\$6,451.22 Subtotal for Dept. City Manager

SIN006647 INTERFACE MODULE

\$1,302.00

\$1,302.00 Subtotal for Dept. Communications Center

SIN006573 EMC VNX 5200 UNIFIED STORAGE

\$2,948.78

\$2,948.78 Subtotal for Dept. Police Dept

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$10,702.00 Subtotal for Vendor

INSTALLATION & SVC. CO.

RIN0024003 RETAIN PAY BLACKMORE ROAD

(\$5,405.67)

(\$5,405.67) Subtotal for Dept. Capital Projects

RIN0024003 BLACKMORE ROAD IMPROVEMENTS -

\$54,056.72

\$54,056.72 Subtotal for Dept. Water

\$48,651.05 Subtotal for Vendor

INTERNATIONAL COLISEUMS COMPANY

RIN0024006 CEC REFRIGERATED FLOOR PROJECT

\$29,960.03

\$29,960.03 Subtotal for Dept. Casper Events Center

\$29,960.03 Subtotal for Vendor

INTERSPEC

852536 IRRINET-M AC 12/4 UHF RADIO SS

\$4,080.00

\$4,080.00 Subtotal for Dept. Property & Liability Insurance

\$4,080.00 Subtotal for Vendor

IRRIGATION TECHNOLOGIES

590 IRRIGATION DESIGN AND CONSULTI

\$1,600.00

\$1,600.00 Subtotal for Dept. Golf Course

\$1,600.00 Subtotal for Vendor

ITC ELECTRICAL TECHNOLOGIES

12440 600V DUL -ELE TIME DELAY FUSE

\$1,353.95

\$1,353.95 Subtotal for Dept. Water Treatment Plant

\$1,353.95 Subtotal for Vendor

JAMIE, GAIL/CEASAR

0022422558 DEPOSIT/CREDIT REFUND

\$24.02

\$24.02 Subtotal for Dept. Water

\$24.02 Subtotal for Vendor

JANET CHRISTOPHERSON

RIN0024032 PARK DEPOSIT REFUND

\$150.00

\$150.00 Subtotal for Dept. Recreation

\$150.00 Subtotal for Vendor

JEREMY EASTIN

048254 BOOT REPAIR REIMBURSEMENT

\$80.00

\$80.00 Subtotal for Dept. Police

\$80.00 Subtotal for Vendor

JEREMY TILLER

605922 CLOTHING ALLOWANCE

\$494.12

\$494.12 Subtotal for Dept. Police

\$494.12 Subtotal for Vendor

JTL GROUP DBA KNIFE RIVER

101805 MATERIALS FOR 17TH & OAK

\$327.50

101799 MATERIALS FOR KR CASPER GRAVEL

\$162.86

101301 1300 S SPRUCE PROJECT

\$255.63

101921 650 THELMA DRIVE

\$796.00

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14		
101911 GRAVEL	\$276.50	
101522 KR CASPER CONCRETE 2	\$697.75	
	\$2,516.24	Subtotal for Dept. Streets
	\$2,516.24	Subtotal for Vendor
JUNTEENTH ASSOCIATION		
RIN0024029 PARK DEPOSIT REFUND	\$150.00	
	\$150.00	Subtotal for Dept. Recreation
	\$150.00	Subtotal for Vendor
JUSTIN MAKI		
1256939 CLOTHING ALLOWANCE	\$63.98	
	\$63.98	Subtotal for Dept. Police
RIN0023993 TRAVEL EXPENSES	\$34.00	
	\$34.00	Subtotal for Dept. Police
	\$97.98	Subtotal for Vendor
KCWY-TV		
11845-3 ADS	\$735.25	
	\$735.25	Subtotal for Dept. Golf Course
	\$735.25	Subtotal for Vendor
KUKAY, JAKE		
0022381522 DEPOSIT/CREDIT REFUND	\$7.09	
	\$7.09	Subtotal for Dept. Water
	\$7.09	Subtotal for Vendor
LABOR READY CENTRAL, INC.		
18487545 MAINTENANCE PERSONNEL	\$2,981.80	
18494901 MAINTENANCE PERSONNEL	\$127.70	
18522593 LABOR	\$191.55	
18504019 LABOR	\$421.44	
18504018 MAINTENANCE PERSONNEL	\$6,215.81	
18487546 LABOR	\$2,119.84	
18467275 MAINTENANCE PERSONNEL	\$561.88	
18522592 MAINTENANCE PERSONNAL	\$842.82	
	\$13,462.84	Subtotal for Dept. Casper Events Center
	\$13,462.84	Subtotal for Vendor
LANG, BRYAN/ROXIE		
0022422549 DEPOSIT/CREDIT REFUND	\$57.69	
	\$57.69	Subtotal for Dept. Water
	\$57.69	Subtotal for Vendor
LEAH RAKISITS		
RIN0024002 TRAVEL EXPENSES	\$396.00	
	\$396.00	Subtotal for Dept. Metro Animal
	\$396.00	Subtotal for Vendor
LINA		
RIN0024015 LIFE INS. PREM/RETIREES	\$293.37	
	\$293.37	Subtotal for Dept. Health Insurance

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$293.37 Subtotal for Vendor

LINLOG LLC

0022381520 DEPOSIT/CREDIT REFUND

\$17.15

\$17.15 Subtotal for Dept. Water

\$17.15 Subtotal for Vendor

LONG BUILDING TECHNOLOGIES

SRVCE0066256 CARD PRINT SUPPLIES

\$324.00

\$324.00 Subtotal for Dept. City Manager

\$324.00 Subtotal for Vendor

MANDY KLEINPETER

RIN0023988 REFUND PARK RESERVATION

\$150.00

\$150.00 Subtotal for Dept. Recreation

\$150.00 Subtotal for Vendor

MANPOWER, INC.

27236079 LABOR

27270181 LABOR

\$310.49

\$1,609.86

\$1,920.35 Subtotal for Dept. Casper Events Center

\$1,920.35 Subtotal for Vendor

MARANDA, TODD

0022422551 DEPOSIT/CREDIT REFUND

\$61.47

\$61.47 Subtotal for Dept. Water

\$61.47 Subtotal for Vendor

MARCUS MATON

200107282 CLOTHING ALLOWANCE

\$244.91

\$244.91 Subtotal for Dept. Police

\$244.91 Subtotal for Vendor

MASTERCARD

RIN0023980 NFPA DUES B MCCLOY

\$165.00

\$165.00 Subtotal for Dept. Code Enforcement

RIN0023980 LUNCH AFTER CHEYENNE MEETING

\$35.19

\$35.19 Subtotal for Dept. Planning

RIN0023946 MANAGER - PROGRAM

\$874.05

RIN0023946 MANAGER - TRAVEL

\$340.74

\$1,214.79 Subtotal for Dept. City Manager

RIN0023946 COUNCIL - PROGRAM

\$293.85

\$293.85 Subtotal for Dept. Council

\$1,708.83 Subtotal for Vendor

MCMURRY READY MIX

216896 CONCRETE FOR BEECH ST FOUNTAIN

\$110.50

\$110.50 Subtotal for Dept. Parks

216897 STORM SEWER

\$442.00

216898 STORM SEWER

\$884.00

\$1,326.00 Subtotal for Dept. Streets

RIN0023992 REFUND OVER PAYMENT

\$190.26

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$190.26 Subtotal for Dept. General Fund
\$1,626.76 Subtotal for Vendor

MERCER HOUSE, INC.

140625-4413 FAMILY DAY POOL PASSES

\$300.00
\$300.00 Subtotal for Dept. Council
\$300.00 Subtotal for Vendor

MICROSOFT CORPORATION

RIN0023987 INTERNET SERVICE MAY 2014

\$3.35
\$3.35 Subtotal for Dept. Aquatics

RIN0023987 INTERNET SERVICE MAY 2014

\$29.44
\$29.44 Subtotal for Dept. Balefill

RIN0023987 INTERNET SERVICE MAY 2014

\$7.36
\$7.36 Subtotal for Dept. Buildings And Grounds

RIN0023987 INTERNET SERVICE MAY 2014

\$14.05
\$14.05 Subtotal for Dept. Casper Events Center

RIN0023987 INTERNET SERVICE MAY 2014

\$2.68
\$2.68 Subtotal for Dept. Cemetery

RIN0023987 INTERNET SERVICE MAY 2014

\$4.68
\$4.68 Subtotal for Dept. City Attorney

E08000BZA2 13 MONTHS OF OFFICE 365 HOSTED

\$1,599.49

E080009QV9 13 MONTHS OF OFFICE 365 HOSTED

\$1,935.50

RIN0023987 INTERNET SERVICE MAY 2014

\$4.02

\$3,539.01 Subtotal for Dept. City Manager

RIN0023987 INTERNET SERVICE MAY 2014

\$8.70
\$8.70 Subtotal for Dept. Code Enforcement

RIN0023987 INTERNET SERVICE MAY 2014

\$3.35
\$3.35 Subtotal for Dept. Communications Center

RIN0023987 INTERNET SERVICE MAY 2014

\$6.02
\$6.02 Subtotal for Dept. Council

RIN0023987 INTERNET SERVICE MAY 2014

\$7.36
\$7.36 Subtotal for Dept. Engineering

RIN0023987 INTERNET SERVICE MAY 2014

\$19.39
\$19.39 Subtotal for Dept. Finance

RIN0023987 INTERNET SERVICE MAY 2014

\$53.53
\$53.53 Subtotal for Dept. Fire

RIN0023987 INTERNET SERVICE MAY 2014

\$4.01
\$4.01 Subtotal for Dept. Fort Caspar

RIN0023987 INTERNET SERVICE MAY 2014

\$8.03
\$8.03 Subtotal for Dept. Garage

RIN0023987 INTERNET SERVICE MAY 2014

\$2.68
\$2.68 Subtotal for Dept. Golf Course

RIN0023987 INTERNET SERVICE MAY 2014

\$3.35
\$3.35 Subtotal for Dept. Hogadon

RIN0023987 INTERNET SERVICE MAY 2014

\$5.35
\$5.35 Subtotal for Dept. Human Resources

RIN0023987 INTERNET SERVICE MAY 2014

\$2.68

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

	\$2.68	Subtotal for Dept.	Ice Arena
RIN0023987 INTERNET SERVICE MAY 2014	\$11.38		
	\$11.38	Subtotal for Dept.	Information Services
RIN0023987 INTERNET SERVICE MAY 2014	\$6.02		
	\$6.02	Subtotal for Dept.	Metro Animal
RIN0023987 INTERNET SERVICE MAY 2014	\$6.69		
	\$6.69	Subtotal for Dept.	Municipal Court
RIN0023987 INTERNET SERVICE MAY 2014	\$10.71		
	\$10.71	Subtotal for Dept.	Parks
RIN0023987 INTERNET SERVICE MAY 2014	\$5.35		
	\$5.35	Subtotal for Dept.	Planning
RIN0023987 INTERNET SERVICE MAY 2014	\$84.31		
	\$84.31	Subtotal for Dept.	Police
RIN0023987 INTERNET SERVICE MAY 2014	\$7.36		
	\$7.36	Subtotal for Dept.	Recreation
RIN0023987 INTERNET SERVICE MAY 2014	\$6.02		
	\$6.02	Subtotal for Dept.	Streets
RIN0023987 INTERNET SERVICE MAY 2014	\$3.35		
	\$3.35	Subtotal for Dept.	Traffic
RIN0023987 INTERNET SERVICE MAY 2014	\$14.72		
	\$14.72	Subtotal for Dept.	Waste Water
RIN0023987 INTERNET SERVICE MAY 2014	\$1.34		
RIN0023987 INTERNET SERVICE MAY 2014	\$13.38		
	\$14.72	Subtotal for Dept.	Water
RIN0023987 INTERNET SERVICE MAY 2014	\$5.35		
	\$5.35	Subtotal for Dept.	Water Treatment Plant
	\$3,901.00	Subtotal for Vendor	
MILLS POLICE DEPT.			
RIN0023938 MICROFILM MACHINE	\$2,000.00		
RIN0023938 MICROFILM MACHINE	\$499.99		
	\$2,499.99	Subtotal for Dept.	Police Grants
	\$2,499.99	Subtotal for Vendor	
MOTOROLA SOLUTIONS			
78268551 MAINT AGREE	\$5,029.97		
	\$5,029.97	Subtotal for Dept.	Communications Center
	\$5,029.97	Subtotal for Vendor	
NATIONAL BENEFIT SERVICES			
462629 FSA PLAN ADMIN FEES/JUNE	\$415.95		
	\$415.95	Subtotal for Dept.	Health Insurance
	\$415.95	Subtotal for Vendor	
NATL. DEVELOPMENT COUNCIL			
4846 TECHNICAL ASSISTANCE	\$833.33		
	\$833.33	Subtotal for Dept.	Council
	\$833.33	Subtotal for Vendor	
NATL. INTERCOLLEGIATE RODEO ASSOC.			

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

RIN0023879 SPONSORSHIP

\$16,000.00
\$16,000.00 Subtotal for Dept. Council
\$16,000.00 Subtotal for Vendor

NATRONA COUNTY - SHERIFFS' OFFICE

872 ADULT PRISONER CARE APRIL

871 ADULT PRISONER CARE MARCH

\$137,939.28
\$136,514.20
\$274,453.48 Subtotal for Dept. Police
\$274,453.48 Subtotal for Vendor

NATRONA COUNTY COMMISSIONERS

RIN0023852 CITY'S CONTRIBUTION DETENTION

\$11,825.50
\$11,825.50 Subtotal for Dept. Capital Projects
\$11,825.50 Subtotal for Vendor

NEVE'S UNIFORMS, INC.

NE31845 UNIFORMS

NE32162 UNIFORMS

NE32163 UNIFORMS

NE32042 UNIFORMS

NE32032 UNIFORMS

\$19.90
\$19.90 Subtotal for Dept. Communications Center
\$101.98
\$129.90
\$137.85
\$64.95
\$434.68 Subtotal for Dept. Police
\$454.58 Subtotal for Vendor

NICOLAYSEN ART MUSEUM

RIN0024031 PARK DEPOSIT REFUND

\$600.00
\$600.00 Subtotal for Dept. Recreation
\$600.00 Subtotal for Vendor

ONE CALL OF WY.

35518 JUNE14 LOCATE TICKETS

35518 JUNE14 LOCATE TICKETS

\$359.44
\$359.44 Subtotal for Dept. Sewer
\$439.31
\$439.31 Subtotal for Dept. Water
\$798.75 Subtotal for Vendor

PACIOLAN, INC.

0000065065 MAY 2014 E-VENUE

\$2,137.10
\$2,137.10 Subtotal for Dept. Casper Events Center
\$2,137.10 Subtotal for Vendor

PARAMOUNT CONST. INC

RIN0023969 METRO ANIMAL CONTROL BUILDING

\$33,234.15
\$33,234.15 Subtotal for Dept. Metro Animal
\$33,234.15 Subtotal for Vendor

PAUL ROBBINS

RIN0023989 REFUND PARK RESERVATION

\$150.00
\$150.00 Subtotal for Dept. Recreation
\$150.00 Subtotal for Vendor

P-CARD VENDORS

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

00013940	SAMSCLUB #6425 - Credit	(\$8.83)	
00014043	WAL-MART #1617 - Purchase	\$92.20	
00014294	SAFEWAY STORE00024687 - Purch	\$24.03	
00013925	BAILEYS ACE HARDWARE - Purchas	\$37.31	
00013897	SAMS CLUB #6425 - Purchase	\$140.83	
00014170	PORTER'S MOUNTAIN VIEW - Purch	\$29.98	
00014216	NORCO INC - Purchase	\$30.10	
00014012	ID EDGE INC - Purchase	\$345.00	
	\$690.62		Subtotal for Dept. Aquatics
00014267	SAMS CLUB #6425 - Purchase	\$52.11	
00014056	GC BUILDING SUPPLY INC - Purch	\$235.70	
00013777	CASPER FIRE EXTINGUISH - Purch	\$147.40	
00014191	BAILEYS ACE HARDWARE - Purchas	\$33.24	
00013785	CASPER STAR TRIBUNE - Purchase	\$406.68	
00013774	CASPER STAR TRIBUNE - Purchase	\$400.76	
00014060	0970 CED - Purchase	\$260.54	
00014023	SAMS CLUB #6425 - Purchase	\$35.32	
00014183	HONNEN EQUIPMENT #04 - Purchas	\$2,294.83	
00014251	ALSCO SLCAS - Purchase	\$238.84	
00014182	MERBACK AWARD COMPANY - Purcha	\$29.20	
00014017	VAN DIEST SUPPLY COMPA - Purch	\$195.00	
00014141	AIRGAS CENTRAL - Purchase	\$95.24	
00013926	WYOMING STEEL AND RECY - Purch	\$223.50	
00013676	COCA COLA BOTTLING CO - Purcha	\$16.50	
00014301	DALLAS KATEC INC - Purchase	\$215.78	
00014345	HOWARD SUPPLY COMPANY - Purcha	\$403.45	
00014442	QUALITY OFFICE SOLUTIO - Purch	\$114.90	
00014246	WW GRAINGER - Credit	(\$24.26)	
00013872	CMI-TECO - Purchase	\$19.06	
00013780	WW GRAINGER - Purchase	\$547.82	
00014263	BAILEYS ACE HARDWARE - Purchas	\$157.35	
	\$6,098.96		Subtotal for Dept. Balefill
00014268	BRIDGER STEEL CASPER - Purchas	\$32.00	
00013687	CASPER STAR TRIBUNE - Purchase	\$171.84	
00014269	BRIDGER STEEL CASPER - Purchas	\$115.20	
	\$319.04		Subtotal for Dept. Buildings & Grounds
00014356	PEDENS INC. - Purchase	\$64.00	
00013885	CASPER WINNELSON CO - Purchase	\$10.00	
00014416	HENSLEY BATTERY & ELEC - Purch	\$25.94	
00014250	CASPER WINNELSON CO - Purchase	\$36.32	
00014251	ALSCO SLCAS - Purchase	\$179.84	
00013993	BAILEYS ACE HARDWARE - Purchas	\$14.42	
00013913	CASPER WINNELSON CO - Purchase	\$143.88	
00014217	SHEET METAL SPECIALTIE - Credi	(\$161.10)	
00014004	NORCO INC - Purchase	\$45.37	
00014025	CASPER WINNELSON CO - Purchase	\$154.23	
00014367	WATERWORKS INDUSTRIES - Purcha	\$49.32	
00014411	CPS DISTRIBUTORS INC C - Purch	\$47.50	
00013870	SHEET METAL SPECIALTIE - Purch	\$161.10	
00014406	HENSLEY BATTERY & ELEC - Credi	(\$25.94)	

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

00014401 HENSLEY BATTERY & ELEC - Purch	\$17.61	
00014019 CRESCENT ELECTRIC 103 - Purcha	\$258.48	
00014381 CASPER WINNELSON CO - Purchase	\$81.17	
00014231 SHERWIN WILLIAMS #3439 - Purch	\$45.21	
00014384 PEDENS INC. - Purchase	\$332.00	
00014228 CRUM ELECTRIC SUPPLY C - Purch	\$113.87	
00014035 CASPER WINNELSON CO - Credit	(\$153.88)	
00013984 BAILEYS ACE HARDWARE - Purchas	\$14.49	
00014040 BAILEYS ACE HARDWARE - Purchas	\$2.49	
00013989 BLOEDORN LUMBER CASPER - Purch	\$26.09	
00014339 HD SUPPLY UTILITIES, L - Purch	\$2.50	
	\$1,484.91	Subtotal for Dept. Buildings And Grounds
00014132 MIDLAND IMPLEMENT CO - Purchas	\$255.08	
00014377 QQUEST SOFTWARE SYSTEMS - Purch	\$7,521.00	
00014131 SUPERIOR SIGNS & SUPPL - Purch	\$1,142.00	
	\$8,918.08	Subtotal for Dept. Capital Projects
00014336 CPU VENTURE TECH NETWO - Purch	\$105.00	
00014444 SUPERIOR SIGNS & SUPPL - Purch	\$202.96	
00013911 WAL-MART #1617 - Purchase	\$65.30	
00013923 KONE INC. - Purchase	\$3,484.20	
00014359 STAPLES 00114181 - Purch	\$6.59	
00014272 WM SUPERCENTER #1617 - Purchas	\$54.40	
00014324 HOBBY-LOBBY #0233 - Purchase	\$41.89	
00014240 NORCO INC - Purchase	\$1,735.94	
00014229 NATURAL GROCERSCA - Purchase	\$38.38	
00014218 WAL-MART #1617 - Purchase	\$63.00	
00014210 SAMS CLUB #6425 - Purchase	\$252.41	
00013947 SIMPLY SPEAKERS - Purchase	\$124.22	
00014265 NORCO INC - Purchase	\$39,219.87	
00013877 ALBERTSONS - Purchase	\$8.86	
00014071 ATLAS OFFICE PRODUCTS - Purcha	\$42.20	
00014358 ATLAS OFFICE PRODUCTS - Purcha	\$213.50	
00013860 SAMS CLUB #6425 - Purchase	\$3.98	
00014365 FACEBK K7GFF6WWR2 - Purchase	\$13.94	
00014365 FACEBK K7GFF6WWR2 - Purchase	\$97.98	
00013860 SAMS CLUB #6425 - Purchase	\$9.90	
00013938 BURBACK'S REFRIGERATIO - Purch	\$439.25	
00014013 CHARTER COMM - Purchase	\$140.20	
	\$46,363.97	Subtotal for Dept. Casper Events Center
00014173 BAILEYS ACE HARDWARE - Purchas	\$31.56	
00013901 SUTHERLANDS 2219 - Purchase	\$29.99	
	\$61.55	Subtotal for Dept. Cemetery
00013806 GALLES GRNHS & HEPP LN - Purch	\$126.04	
00014110 GALLES GRNHS & HEPP LN - Purch	\$43.80	
00013988 THE HOME DEPOT 6001 - Purchase	\$25.89	
00013836 KMART 4736 - Purchase	\$3.88	
00013981 CPS DISTRIBUTORS INC C - Purch	\$31.90	
00014344 CPS DISTRIBUTORS INC C - Purch	\$8.76	
00013992 GALLES GRNHS & HEPP LN - Purch	\$86.45	
00014010 CPS DISTRIBUTORS INC C - Purch	\$53.91	

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

	\$380.63	Subtotal for Dept.	City Hall
00014235 PAPA JOHN'S #01393.COM - Purch	\$59.73		
	\$59.73	Subtotal for Dept.	City Manager
00014077 ATLAS OFFICE PRODUCTS - Purcha	\$66.85		
00014015 IN EXPRESS PRINTING C - Purch	\$1,068.47		
00013833 VZWLSS IVR VB - Purchase	\$43.92		
00014144 ATLAS OFFICE PRODUCTS - Purcha	\$1.44		
	\$1,180.68	Subtotal for Dept.	Code Enforcement
00013916 ATLAS OFFICE PRODUCTS - Purcha	\$308.21		
00014211 ATLAS OFFICE PRODUCTS - Purcha	\$58.93		
00013871 IN POWDER RIVER SHRED - Purch	\$70.00		
00013934 IN POWDER RIVER SHRED - Purch	\$35.00		
00014445 QUALITY OFFICE SOLUTIO - Purch	\$38.99		
	\$511.13	Subtotal for Dept.	Communications Center
00013833 VZWLSS IVR VB - Purchase	\$30.02		
00014053 CPU VENTURE TECH NETWO - Purch	\$232.50		
00014212 CASPER STAR TRIBUNE - Purchase	\$1,082.00		
00013795 PAYPAL SFRAME - Purchase	\$1,200.00		
00013847 SAMSClub #6425 - Purchase	\$266.77		
00014219 CASPER AREA CHAMBER OF - Purch	\$50.00		
00013805 CPU VENTURE TECH NETWO - Purch	\$633.40		
00014300 REI MATTHEW BENDER &CO - Purch	\$144.31		
00014370 ATLAS OFFICE PRODUCTS - Purcha	\$24.10		
00014117 VISTAPR VistaPrint.com - Purch	\$32.23		
	\$3,695.33	Subtotal for Dept.	Council
00013833 VZWLSS IVR VB - Purchase	\$47.80		
00014360 ICMA INTERNET - Purchase	\$200.00		
	\$247.80	Subtotal for Dept.	Engineering
00014277 ATLAS OFFICE PRODUCTS - Purcha	\$225.79		
00014355 ATLAS OFFICE PRODUCTS - Purcha	\$138.01		
00014195 CASPER STAR TRIBUNE - Purchase	\$118.50		
00014226 GOVERNMENT FINANCE OFF - Purch	\$285.00		
00013900 ATLAS OFFICE PRODUCTS - Purcha	\$240.99		
00014373 B & B RUBBER STAMP SHO - Purch	\$61.50		
00014220 GOVERNMENT FINANCE OFF - Purch	\$85.00		
	\$1,154.79	Subtotal for Dept.	Finance
00014018 R & R REST STOPS - Purchase	\$49.61		
00014085 HOBBY-LOBBY #0233 - Purchase	\$17.40		
00013799 THE HOME DEPOT 6001 - Credit	(\$8.44)		
00014255 JOHNSON ROBERTS & ASSO - Purch	\$35.50		
00013402 WEAR PARTS INC - Purchase	\$16.33		
00014151 BEARING BELTCHAIN00244 - Purch	\$9.27		
00013814 THE HOME DEPOT 6001 - Purchase	\$8.04		
00013840 THE HOME DEPOT 6001 - Purchase	\$8.44		
00014337 THE HOME DEPOT 6001 - Purchase	\$7.50		
	\$143.65	Subtotal for Dept.	Fire
00014374 ATLAS OFFICE PRODUCTS - Purcha	\$164.21		
00014293 BLACK BEAR HAVERSACK - Purchas	\$105.15		
00014152 TY INC - Purchase	\$110.19		

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

00013866	AMAZON MKTPLACE PMTS - Purchas	\$20.49	
00013893	Amazon.com - Purchase	\$19.15	
00014134	ATLAS OFFICE PRODUCTS - Purcha	\$12.42	
00013918	AMAZON MKTPLACE PMTS - Purchas	\$11.98	
	\$443.59		Subtotal for Dept. Fort Caspar
00014050	WYOMING MACHINERY CO - 2519681	\$689.22	
00013991	WYOMING STEEL AND RECY - 1/4X1	\$55.75	
00013978	BEARING BELTCHAIN00244 - CORE	(\$49.50)	
00013991	WYOMING STEEL AND RECY - 5/8 C	\$7.50	
00013985	STOTZ EQUIPMENT - Purchase	\$8.93	
00013990	STOTZ EQUIPMENT - Purchase	\$32.43	
00014046	GREINER MOTOR COMPANY - FC-975	\$19.36	
00014050	WYOMING MACHINERY CO - 1073838	\$401.32	
00014050	WYOMING MACHINERY CO - returne	(\$42.99)	
00013804	FLEMING SUPPLY - PHI30-1425 PU	\$7.75	
00013764	ALSCO SLCAS - Purchase	\$790.54	
00013745	HOBBY-LOBBY #0233 - Purchase	\$9.99	
00013735	GREINER MOTOR COMPANY - Purcha	\$55.00	
00013610	MIDLAND IMPLEMENT CO - 98-0616	\$61.67	
00013610	MIDLAND IMPLEMENT CO - 98-0616	\$79.93	
00013564	CMI-TECO - Purchase	\$49.03	
00013545	THE HON CO. CUST. SERV - Purch	\$1,793.82	
00014382	WYOMING MACHINERY CO - Purchas	\$1,200.00	
00014368	HOSE & RUBBER SUPPLY - Purchas	\$91.82	
00014362	HOSE & RUBBER SUPPLY - Purchas	\$100.03	
00014029	BEARING BELTCHAIN00244 - UP-78	(\$45.04)	
00013865	WW GRAINGER - Credit	(\$180.10)	
00014050	WYOMING MACHINERY CO - RESEAL	\$458.94	
00013759	BAILEYS ACE HARDWARE - Purchas	\$6.87	
00014002	AUTO COOLING SOLUTIONS - su334	\$359.50	
00014005	GREINER MOTOR COMPANY - BL3Z-1	\$198.68	
00013811	MIDLAND IMPLEMENT CO - HOC PLA	\$31.43	
00014026	MIDLAND IMPLEMENT CO -DOOR SHO	\$85.30	
00014039	ALBERTSONS - Purchase	\$69.06	
00014050	WYOMING MACHINERY CO - dryer	\$42.99	
00014050	WYOMING MACHINERY CO - CUTTING	\$846.00	
00014050	WYOMING MACHINERY CO - REPAIR	\$218.29	
00014050	WYOMING MACHINERY CO - CABLE A	\$113.59	
00013803	BEARING BELTCHAIN00244 -UP-786	\$45.04	
00014050	WYOMING MACHINERY CO - 2467274	\$57.24	
00013955	HOSE & RUBBER SUPPLY - HOSE AS	\$248.54	
00013851	DECKER AUTO GLASS - Credit	(\$212.97)	
00013863	DRIVE TRAIN INDUSTRIES - Purch	\$11.14	
00014006	AMERIGAS propane - Purchas	\$13.93	
00013942	WHITES MOUNTAIN - Purchase	\$269.70	
00013819	ALBERTSONS - Purchase	\$16.99	
00013966	WAL-MART #1617 - Purchase	\$35.46	
00014003	AMERI-TECH EQUIPMENT C - Purch	\$88.04	
00013882	WW GRAINGER - Credit	(\$18.01)	
00013889	HARBOR FREIGHT TOOLS 3 - 9,000	\$299.99	

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

00013890	INLAND TRUCK PARTS #35 - U-BOL	\$20.06
00013928	HOSE & RUBBER SUPPLY - ADAPTER	\$5.12
00013929	BEARING BELTCHAIN00244 - 665-3	\$36.88
00013950	AMERI-TECH EQUIPMENT C - TRAVE	\$282.01
00013931	CMI-TECO - 82164637 BRACKET	\$45.94
00013929	BEARING BELTCHAIN00244 - RETAI	\$10.98
00013962	POWER EQUIPMENT CO CAS - POLY	\$513.80
00013667	MIDLAND IMPLEMENT CO - CRDIT F	(\$14.41)
00014313	BLIND GUY - Purchase	\$1,791.00
00014279	HONNEN EQUIPMENT #04 - LW10279	\$92.24
00014348	STOTZ EQUIPMENT - Purchase	\$197.00
00013833	VZWRLLS IVR VB - Purchase	\$21.97
00013956	HONNEN EQUIPMENT #04 - Purchas	\$100.68
00014333	BEARING BELTCHAIN00244 - Purch	\$61.88
00013437	MIDLAND IMPLEMENT CO - Purchas	\$81.52
00014321	CASPER TIRE - Purchase	\$178.00
00014022	BEARING BELTCHAIN00244 - Purch	\$109.00
00014310	STOTZ EQUIPMENT - Purchase	\$60.43
00013838	HENSLEY BATTERY & ELEC - Purch	\$72.66
00013930	HONNEN EQUIPMENT #04 - CMI/WAT	\$302.31
00014203	MIDLAND IMPLEMENT CO - Purchas	\$72.28
00013873	WEAR PARTS INC - Purchase	\$11.00
00014038	DRIVE TRAIN INDUSTRIES - Purch	\$5.84
00013854	NETWORK FLEET. INC. - Purchase	\$560.18
00013848	BEARING BELTCHAIN00244 - FILTE	\$14.21
00013846	STOTZ EQUIPMENT - Purchase	\$180.48
00013841	DRIVE TRAIN INDUSTRIES - Purch	\$23.23
00013802	HENSLEY BATTERY & ELEC - Purch	\$5.60
00013677	L N CURTIS & SONS - Purchase	\$792.61
00013887	BEARING BELTCHAIN00244 - Credi	(\$241.09)
00014123	STOTZ EQUIPMENT - Purchase	\$463.89
00014316	BEARING BELTCHAIN00244 - Purch	\$26.07
00014309	DRIVE TRAIN INDUSTRIES - Purch	\$125.20
00013954	BEARING BELTCHAIN00244 - Purch	\$71.99
00014213	DRIVE TRAIN INDUSTRIES - Purch	\$9.63
00013888	WW GRAINGER - Purchase	\$11.98
00014200	STOTZ EQUIPMENT - Purchase	\$128.41
00013986	BEARING BELTCHAIN00244 - Purch	\$57.72
00014185	DRIVE TRAIN INDUSTRIES - Purch	\$14.16
00013696	GOODYEAR COMMERCIAL TI - Purch	\$255.00
00014109	AMERI-TECH EQUIPMENT C - Purch	\$285.40
00014083	NORMONT EQUIPMENT COMP - Purch	\$5,800.00
00014063	DRIVE TRAIN INDUSTRIES - Purch	\$79.23
00014055	SIX ROBBLEES NO 19 - Purchase	\$78.40
00014054	POWER EQUIPMENT CO CAS - Purch	\$780.57
00014188	DRIVE TRAIN INDUSTRIES - Purch	\$58.16
00013902	DRIVE TRAIN INDUSTRIES - Purch	\$81.30
00013908	DRIVE TRAIN INDUSTRIES - Purch	\$33.40
00013922	BEARING BELTCHAIN00244 - Credi	(\$244.33)
00014296	STOTZ EQUIPMENT - Purchase	\$130.96

Bills and Claims

City of Casper

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00014050 WYOMING MACHINERY CO - 3278941	\$124.53	
00014207 WW GRAINGER - Purchase	\$17.74	
00013837 GREINER MOTOR COMPANY - Purcha	\$56.23	
00014115 BEARING BELTCHAIN00244 - Purch	\$5.09	
00014154 CMI-TECO - Purchase	\$124.01	
00014089 STOTZ EQUIPMENT - ARM,BRG,SEAL	\$288.95	
00014086 STOTZ EQUIPMENT - GEARSHIFT LE	\$58.13	
00014050 WYOMING MACHINERY CO - 1938360	\$1,134.72	
00013878 DRIVE TRAIN INDUSTRIES - MRK47	\$55.44	
00014050 WYOMING MACHINERY CO - 2419645	\$388.19	
00014276 HONNEN EQUIPMENT #04 - LW10044	\$207.50	
00014050 WYOMING MACHINERY CO - 2301579	\$246.51	
00014104 BEARING BELTCHAIN00244 - 1068	\$2.25	
00014113 GREINER MOTOR COMPANY - Purcha	\$196.58	
00014260 BEARING BELTCHAIN00244 - Purch	\$10.76	
00014274 GREINER MOTOR COMPANY -SKID PL	\$57.66	
00014266 BEST BUY 00015271 - Purch	\$57.99	
00014245 CMI-TECO - Purchase	\$100.50	
00014238 BEARING BELTCHAIN00244 - Purch	\$34.38	
00013924 BEARING BELTCHAIN00244 - Purch	\$8.88	
00014221 CMI-TECO - Purchase	\$184.11	
00014214 RADIOSHACK COR00186973 - Purch	\$29.99	
00014032 CASPER TIRE - Purchase	\$1,260.00	
00014008 BAILEYS ACE HARDWARE - Purchas	\$88.05	
00014285 STOTZ EQUIPMENT - Purchase	\$820.43	
00013874 CASPER TIRE - Purchase	\$150.00	
00014330 BEARING BELTCHAIN00244 - Purch	\$16.76	
00013827 HENSLEY BATTERY & ELEC - Purch	\$88.52	
00013770 HOSE & RUBBER SUPPLY - Purchas	\$55.33	
00014114 GREINER MOTOR COMPANY - Purcha	\$12.16	
00013817 DECKER AUTO GLASS - Purchase	\$212.97	
00013825 GREINER MOTOR COMPANY - Purcha	\$76.52	
00013738 STOTZ EQUIPMENT - Purchase	\$22.37	
00014145 HONNEN EQUIPMENT #04 -91429 PR	\$1,002.97	
00014298 BEARING BELTCHAIN00244 - Purch	\$40.00	
00014299 BEARING BELTCHAIN00244 - Purch	\$10.05	
00014016 GREINER MOTOR COMPANY - Purcha	\$155.14	
00013830 STOTZ EQUIPMENT - Purchase	\$232.37	
00013973 BEARING BELTCHAIN00244 - Purch	\$11.77	
00013704 GOODYEAR COMMERCIAL TI - Purch	\$525.00	
00013669 APPLIED IND TECH 0733 - Purch	\$17.66	
00013736 STOTZ EQUIPMENT - Purchase	\$134.52	
00014094 STOTZ EQUIPMENT - Purchase	\$90.09	
00014202 HENSLEY BATTERY & ELEC - 1231M	\$610.45	
00014203 MIDLAND IMPLEMENT CO - Purchas	\$50.23	
	\$31,136.25	Subtotal for Dept. Garage
00014291 THE HOME DEPOT 6001 - Purchase	\$7.96	
00014243 CPS DISTRIBUTORS INC C - Purch	\$49.41	
00014307 R AND R PRODUCTS INCOR - Purch	\$175.76	
00014405 MIDLAND IMPLEMENT CO - Purchas	\$59.38	

Bills and Claims

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00014180 CPU VENTURE TECH NETWO - Purch	\$119.99	
00014371 WW GRAINGER - Purchase	\$49.98	
00014278 R & R REST STOPS - Purchase	\$755.13	
00014247 SQ JETT ENTERPRISES, - Purcha	\$127.41	
00014179 SUTHERLANDS 2219 - Purchase	\$42.10	
00014338 BAILEYS ACE HARDWARE - Purchas	\$35.90	
00014163 CPS DISTRIBUTORS INC C - Purch	\$148.37	
00014059 BARGREEN WYOMING 25 - Purchase	\$203.88	
00014364 IN FREEDOM PUMP CONTR - Purch	\$2,200.00	
00014332 FLEMING SUPPLY - Purchase	\$9.90	
00014166 SUTHERLANDS 2219 - Credit	(\$29.12)	
00014375 SP DENVER 1417 - Purchase	\$915.00	
	\$4,871.05	Subtotal for Dept. Golf Course
00014065 SMITHS FOOD #4185 - Purchase	\$41.26	
00013833 VZWRLLS IVR VB - Purchase	\$21.97	
00014070 AMERIGAS propane - Purchas	\$1,327.35	
	\$1,390.58	Subtotal for Dept. Hogadon
00014242 IN POWDER RIVER SHRED - Purch	\$75.00	
00014261 PEDENS INC. - Purchase	\$90.00	
	\$165.00	Subtotal for Dept. Human Resources
00014064 ID EDGE INC - Purchase	\$150.00	
00014237 BUSH-WELLS SPORTING GO - Purch	\$525.00	
00014036 ADOBE SYSTEMS, INC. - Purchase	\$9.99	
00013386 BUSH-WELLS SPORTING GO - Purch	\$178.00	
00013635 BUSH-WELLS SPORTING GO - Purch	\$63.00	
00014011 BAILEYS ACE HARDWARE - Purchas	\$7.16	
00014031 ADOBE SYSTEMS, INC. - Credit	(\$7.33)	
00014297 BECKER ARENA PRODUCTS - Purcha	\$105.00	
00014331 BAILEYS ACE HARDWARE - Purchas	\$57.92	
00013977 BARGREEN WYOMING 25 - Purchase	\$90.50	
	\$1,179.24	Subtotal for Dept. Ice Arena
00014106 WM SUPERCENTER #1617 - Purchas	\$58.46	
00014289 GREINER MOTOR COMPANY - Purcha	\$106.40	
00014357 LOAF N JUG #0114 Q81 - Purch	\$37.68	
00014280 NORCO INC - Purchase	\$123.67	
00014034 TOWN PUMP BILLINGS NO - Purcha	\$34.86	
00014125 QUALITY INN BILLINGS - Purchas	\$146.88	
00013884 FOSTER SMITH MAIL ORDR - Purch	\$269.40	
00014353 COUNTRY INN BY CARLSON - Purch	\$510.65	
00014346 MY GOODS MARKET 6543 - Purchas	\$47.20	
00014168 NOON'S #457 - Purchase	\$48.53	
00014257 DOUBLETREE MISSOULA - Purchase	\$322.86	
00013771 RESPOND FIRST AID - Purchase	\$58.64	
00014262 HOLIDAY STNSTORE 0285 - Purcha	\$46.45	
00013999 ULINE SHIP SUPPLIES - Purcha	\$263.50	
	\$2,075.18	Subtotal for Dept. Metro Animal
00013775 ATLAS OFFICE PRODUCTS - MPO An	\$1,274.50	
00014172 CASPER STAR TRIBUNE - Purchase	\$83.84	
00013775 ATLAS OFFICE PRODUCTS - MPO An	\$133.94	

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

00014172 CASPER STAR TRIBUNE - Purchase	\$8.81	
	\$1,501.09	Subtotal for Dept. Metropolitan Planning
00013937 ATLAS OFFICE PRODUCTS - Purcha	\$83.30	
00014047 ATLAS OFFICE PRODUCTS - Purcha	\$16.66	
00014078 ATLAS OFFICE PRODUCTS - Purcha	\$88.54	
	\$188.50	Subtotal for Dept. Municipal Court
00014178 BLOEDORN LUMBER CASPER - Purch	\$1,488.90	
00013527 MYLAPS US INC - Purchase	\$387.20	
00014197 BLOEDORN LUMBER CASPER - Purch	\$10.04	
00014103 HOODS EQUIPMENT AND SP - Purch	\$84.50	
00013788 CASPER STAR TRIBUNE - Purchase	\$388.92	
00013706 CASPER STAR TRIBUNE - Purchase	\$167.40	
00014205 DENNIS SUPPLY COMPAN - Purchas	\$3,339.06	
00014206 DENNIS SUPPLY COMPAN - Purchas	\$73.51	
00014155 BLOEDORN LUMBER CASPER - Purch	\$2.96	
00014072 SQ COMPLETE TREE SERV - Purch	\$560.00	
00014160 CPS DISTRIBUTORS INC C - Purch	\$6.85	
00014136 WATERWORKS INDUSTRIES - Purcha	\$429.40	
00014143 COMMUNICATION TECHNOLO - Purch	\$524.00	
00014201 BAILEYS ACE HARDWARE - Purchas	\$4.58	
00013949 CPS DISTRIBUTORS INC C - Purch	\$243.82	
00014393 CASPER CONTRACTOR SUPP - Purch	\$48.67	
00013855 CPS DISTRIBUTORS INC C - Purch	\$10.23	
00014317 THE HOME DEPOT 6001 - Purchase	\$19.97	
00014239 CPS DISTRIBUTORS INC C - Purch	\$84.35	
00013876 BAILEYS ACE HARDWARE - Purchas	\$24.97	
00014270 MENARDS CASPER - Purchase	\$40.97	
00013810 WW GRAINGER - Purchase	\$33.45	
00013853 SUTHERLANDS 2219 - Purchase	\$29.95	
00014097 CPS DISTRIBUTORS INC C - Purch	\$318.00	
00014419 SUTHERLANDS 2219 - Purchase	\$3.46	
00014126 INTL SOC ARBORICULTURE - Purch	\$200.00	
00014159 CASPER CONTRACTOR SUPP - Purch	\$24.56	
00014084 MENARDS CASPER - Purchase	\$7.98	
00014208 STOTZ EQUIPMENT - Purchase	\$124.95	
00014111 NORCO INC - Purchase	\$142.96	
00013983 CPS DISTRIBUTORS INC C - Purch	\$121.86	
00014209 MICHAELS FENCE & SUPPL - Purch	\$162.50	
00014161 CPS DISTRIBUTORS INC C - Purch	\$30.10	
00014264 CPS DISTRIBUTORS INC C - Purch	\$128.46	
00014319 INTERSPEC LLC - Purchase	\$270.00	
00014431 CPS DISTRIBUTORS INC C - Purch	\$34.30	
00014325 BAILEYS ACE HARDWARE - Purchas	\$23.48	
00014153 B & B RUBBER STAMP SHO - Purch	\$22.50	
00013631 WWW.LOGMEIN.COM - Purchase	\$49.00	
00013595 CPS DISTRIBUTORS INC C - Purch	\$266.53	
00014049 ATLAS OFFICE PRODUCTS - Purcha	\$10.84	
00014323 CPS DISTRIBUTORS INC C - Purch	\$513.85	
00014305 R & R REST STOPS - Purchase	\$259.20	
00014232 CPS DISTRIBUTORS INC C - Purch	\$266.11	

Bills and Claims

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00014058 CPS DISTRIBUTORS INC C - Purch	\$643.30	
	\$11,627.64	Subtotal for Dept. Parks
00014259 OVERHEAD DOOR COMPANY - Purcha	\$2,236.00	
	\$2,236.00	Subtotal for Dept. Perpetual Care
00014184 ATLAS REPRODUCTION - Purchase	\$6.00	
00014117 VISTAPR VistaPrint.com - Purch	\$32.23	
	\$38.23	Subtotal for Dept. Planning
00014099 ENTENMANN-ROVIN COMPAN - Purch	\$95.00	
00013951 WENDY'S #6911 - Purchase	\$60.02	
00013886 ATLAS OFFICE PRODUCTS - Purcha	\$114.85	
00013987 KUM & GO #964 - Purchase	\$27.49	
00014174 LOVELAND CNTRY STR - Purchase	\$40.14	
00014100 B & B RUBBER STAMP SHO - Purch	\$29.95	
00013758 BEST WESTERN CLOCK TOW - Purch	\$481.08	
00014194 WM SUPERCENTER #1617 - Purchas	\$13.11	
00014222 HARTZ E&F TOWING & REC - Purch	\$250.00	
00013969 AMERIGLO - Purchase	\$62.50	
00014062 IACA - Purchase	\$445.00	
00014076 IACA - Purchase	\$179.00	
00014312 R & R REST STOPS - Purchase	\$138.92	
00014304 HARBOR FREIGHT TOOLS 3 - Purch	\$6.58	
00014295 THE HOME DEPOT 6001 - Purchase	\$22.97	
00013624 HOLIDAY STNSTORE 0274 - Purcha	\$43.97	
00014234 SHELL OIL 57444148902 - Purcha	\$23.90	
00014080 IACA - Purchase	\$179.00	
00013959 ATLAS OFFICE PRODUCTS - Purcha	\$267.46	
00014112 MERBACK AWARD COMPANY - Purcha	\$6.00	
00014044 IACA - Purchase	\$445.00	
00013979 QUALITY OFFICE SOLUTIO - Purch	\$291.25	
00014351 MURPHY EXPRESS #8732 - Purchas	\$23.30	
00014042 IACA - Purchase	\$179.00	
00014273 LOAF N JUG #0106 Q81 - Purch	\$6.00	
00014048 IACA - Purchase	\$445.00	
00014396 NORCO INC - Purchase	\$83.88	
00014069 PARK RIDGE BEHAVIORAL - Purcha	\$250.00	
00014389 E 470 EXPRESS TOLLS - Purchase	\$27.20	
00014211 ATLAS OFFICE PRODUCTS - Purcha	\$80.28	
00014090 ULTRA MAX - Purchase	\$5,580.00	
00013936 CELLULAR PLUS CASPER 2 - Purch	\$39.98	
00014061 JOHNSON ROBERTS & ASSO - Purch	\$91.00	
00013880 PAYPAL EJMDIGITALL - Purchase	\$320.00	
00014176 LOAF N JUG #0119 Q81 - Purch	\$34.52	
00014306 HAMPTON INN LAKEWOOD - Purchas	\$468.00	
	\$10,851.35	Subtotal for Dept. Police
00014105 STALKER RADAR - Purchase	\$2,012.50	
00014329 CARRY CASES - Purchase	\$267.66	
	\$2,280.16	Subtotal for Dept. Police Dept
00014096 DPMS PANTHER ARMS - Purchase	\$70.03	
00014096 DPMS PANTHER ARMS - Purchase	\$1,009.90	

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

00014253 MOUNTAIN VIEW SUB SHOP - Purch	\$126.50	
	\$1,206.43	Subtotal for Dept. Police Grants
00013952 ALBERTSONS - Purchase	\$11.23	
00014102 MY EDUCATIONAL RESOURC - Purch	\$48.00	
	\$59.23	Subtotal for Dept. Property & Liability Insurance
00014138 SAMSClub #6425 - Purchase	\$41.76	
00014281 DOLRTREE 3288 00032888 - Purch	\$10.00	
00014120 THE UPS STORE 2200 - Purchase	\$25.06	
00014335 LONG BLDG. TECHNOLOGIE - Purch	\$187.50	
00013933 CASPER RECREATIONAL LE - Purch	\$2,824.92	
00013995 NOBE INC. - Purchase	\$338.00	
00013435 BLIMPIE - Purchase	\$89.16	
00013932 COWBOY SUPPLY HOUSE IN - Purch	\$3,535.23	
00013907 LIBERTS - Credit	(\$270.29)	
00014012 ID EDGE INC - Purchase	\$1,000.00	
00014215 MOUNTAIN STATES LITHOG - Purch	\$53.20	
00014091 ACT ACTIVE NETWORK INV - Purch	\$6,403.48	
00013972 BLIMPIE - Credit	(\$4.25)	
00014091 ACT ACTIVE NETWORK INV - Purch	\$2,030.65	
	\$16,264.42	Subtotal for Dept. Recreation
00014327 PILOT 00007591 - Purch	\$160.00	
00013906 MICHAELS FENCE & SUPPL - Purch	\$22.13	
00013858 OVERHEAD DOOR COMPANY - Purcha	\$225.00	
00014342 NORCO INC - Purchase	\$356.44	
00013963 CMI-TECO - Purchase	\$38.00	
00014101 AIRGAS CENTRAL - Purchase	\$233.67	
00013822 PILOT 00007591 - Purch	\$157.01	
00014119 LAMAR MEDIA 3 - Purchase	\$1,575.00	
00014167 BAILEYS ACE HARDWARE - Purchas	\$58.39	
00014052 WYOMING STEEL AND RECY - Purch	\$23.50	
00014418 FLEMING SUPPLY - Purchase	\$5.74	
00014068 FACEBK 8VC5M6EJH2 - Purchase	\$100.00	
00013791 USPS 57155804730311021 - Purch	\$98.00	
00014251 ALSCO SLCAS - Purchase	\$55.20	
	\$3,108.08	Subtotal for Dept. Refuse Collection
00014408 NORCO INC - Purchase	\$58.84	
00013849 ABLE EQUIPMENT CO - Purchase	\$640.00	
00013773 CASPER STAR TRIBUNE - Purchase	\$391.88	
00013971 ATLAS OFFICE PRODUCTS - Purcha	\$21.66	
00013793 SAMSClub #6425 - Credit	(\$7.00)	
00014098 ALSCO SLCAS - Purchase	\$185.84	
00013833 VZWRLLS IVR VB - Purchase	\$21.97	
00013722 CASPER STAR TRIBUNE - Purchase	\$83.20	
00013729 WATERWORKS INDUSTRIES - Purcha	\$30.00	
00013784 SAMSClub #6425 - Purchase	\$146.92	
00013843 BEARING BELTCHAIN00244 - Purch	\$4.90	
00013734 AMERICAN WATERWORKS - Purchase	\$216.95	
00013763 CASPER CONTRACTOR SUPP - Purch	\$94.71	
	\$1,889.87	Subtotal for Dept. Sewer

Bills and Claims

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00013733 CASPER STAR TRIBUNE - Purchase	\$369.40	
00013833 VZWRLSS IVR VB - Purchase	\$21.97	
00014252 GEOTEC INDUSTRIAL SUPP - Purch	\$130.00	
00013708 AMERIGAS propane - Purchas	\$62.92	
00014068 FACEBK 8VC5M6EJH2 - Purchase	\$145.19	
00013910 LUBE EXPRESS - Purchase	\$71.40	
00014196 BAILEYS ACE HARDWARE - Purchas	\$17.28	
00013345 CASPER CONTRACTOR SUPP - Purch	\$218.34	
00013919 THE WONDER BAR - Purchase	\$23.98	
00013974 ALSCO SLCAS - Purchase	\$480.60	
00014075 WATERWORKS INDUSTRIES - Purcha	\$59.74	
00013980 THE WONDER BAR - Purchase	\$7.99	
00014417 QUALITY OFFICE SOLUTIO - Purch	\$1,961.85	
00014193 HOBBY-LOBBY #0233 - Purchase	\$76.41	
00014328 GEOTEC INDUSTRIAL SUPP - Purch	\$156.00	
00014153 B & B RUBBER STAMP SHO - Purch	\$22.50	
00014142 BOBCAT OF CASPER - Purchase	\$3,250.00	
	\$7,075.57	Subtotal for Dept. Streets
00014087 BAILEYS ACE HARDWARE - Purchas	\$23.96	
00013833 VZWRLSS IVR VB - Purchase	\$21.97	
00014074 VERSATEL COMMUNICATION - Purch	\$280.00	
00014256 AMERIGAS propane - Purchas	\$20.87	
00014009 BAILEYS ACE HARDWARE - Purchas	\$73.65	
00014135 AMERIGAS propane - Purchas	\$23.62	
	\$444.07	Subtotal for Dept. Traffic
00013943 PRAIRIE PELLA WYOMING - Purcha	\$1,070.00	
00013945 ATLAS OFFICE PRODUCTS - Purcha	\$7.58	
00014169 BARGREEN WYOMING 25 - Purchase	\$35.34	
00014028 AMERI-TECH EQUIPMENT C - Purch	\$1,898.00	
00014095 ATLAS OFFICE PRODUCTS - Purcha	\$72.02	
00013958 ENERGY LABORATORIES - Purchase	\$74.00	
00013833 VZWRLSS IVR VB - Purchase	\$43.92	
00014343 BAILEYS ACE HARDWARE - Purchas	\$37.99	
00014308 HOSE & RUBBER SUPPLY - Purchas	\$43.50	
00013914 UV DOCTOR - Purchase	\$5,060.00	
00014275 CASPER WINNELSON CO - Purchase	\$60.00	
00014024 CERILLIANT CORPORATION - Purch	\$350.38	
00013864 CPU VENTURE TECH NETWO - Purch	\$49.95	
00013895 WW GRAINGER - Purchase	\$112.12	
00013862 THE UPS STORE 2200 - Purchase	\$69.47	
00014410 GOODYEAR COMMERCIAL TI - Purch	\$52.79	
00014041 HAJOCA KEENAN SUPP 25 - Purcha	\$25.44	
00014244 WW GRAINGER - Purchase	\$507.32	
00013961 CASPER WINNELSON CO - Purchase	\$147.91	
00014361 HARRINGTON 08 DENVER - Purchas	\$41.88	
00014254 NCL OF WISCONSIN INC - Purchas	\$539.98	
00014198 USPS 57155809430310940 - Purch	\$3.58	
00014108 VAN DIEST SUPPLY COMPA - Purch	\$306.77	
00014037 BAILEYS ACE HARDWARE - Purchas	\$22.14	
	\$10,632.08	Subtotal for Dept. Waste Water

Bills and Claims

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00014302	ENERGY LABORATORIES - Purchase	\$74.00
00014230	MOUNTAIN STATES PIPE & - Purch	\$4,250.00
00014386	CPU VENTURE TECH NETWO - Credi	(\$10.00)
00013859	SUTHERLANDS 2219 - Purchase	\$65.38
00014204	CASPER WINNELSON CO - Purchase	\$972.81
00013833	VZWLSS IVR VB - Purchase	\$21.97
00014236	GUNNERS METERS - Purchase	\$1,997.00
00014225	CPU VENTURE TECH NETWO - Purch	\$566.44
00013743	SEARS ROEBUCK 2341 - Purchas	\$323.97
00014369	ALSCO SLCAS - Purchase	\$11.61
00013982	USPS 57155809430310940 - Purch	\$15.43
00013941	USPS 57155809430310940 - Purch	\$14.21
00013971	ATLAS OFFICE PRODUCTS - Purcha	\$26.48
00013730	CASPER STAR TRIBUNE - Purchase	\$359.32
00014000	WESTERN LOCKSMITH - Purchase	\$20.50
00013917	OFFICE MAX - Purchase	\$134.13
00014233	IN ARCHITECTURAL DOOR - Purch	\$1,881.00
00014271	HARBOR FREIGHT TOOLS 3 - Purch	\$25.09
00014282	THE HON CO. CUST. SERV - Purch	\$2,360.76
00013833	VZWLSS IVR VB - Purchase	\$43.92
00014107	BEARING BELTCHAIN00244 - Purch	\$21.28
00014129	ENERGY LABORATORIES - Purchase	\$255.00
00014249	HERCULES INDUSTRIES CA - Purch	\$344.78
00014283	ENERGY LABORATORIES - Purchase	\$2,689.00
00013794	WATERWORKS INDUSTRIES - Purcha	\$40.43
00013839	CASPER CONTRACTOR SUPP - Purch	\$594.51
00014148	ALSCO SLCAS - Purchase	\$11.61
00013630	WATERWORKS INDUSTRIES - Purcha	\$42.45
00014156	VZWLSS IVR VB - Purchase	\$240.06
00014150	SAMSClub #6425 - Purchase	\$113.11
00014067	BLOEDORN LUMBER CASPER - Purch	\$5,802.12
00014241	CPU VENTURE TECH NETWO - Purch	\$19.95
00013789	WATERWORKS INDUSTRIES - Credit	(\$42.45)
00014081	CASPER CONTRACTOR SUPP - Purch	\$108.63
00014124	SEARS ROEBUCK 2341 - Purchas	\$141.85
00014088	ENERGY LABORATORIES - Purchase	\$37.00
00013996	DALCO INDUSTRIES INC - Purchas	\$115.40
00013816	ENERGY LABORATORIES - Purchase	\$407.00
00014390	ENERGY LABORATORIES - Purchase	\$105.00
00014164	NORCO INC - Purchase	\$110.80
00014157	KNIFE RIVER 5701 - Purchase	\$192.00
00013699	SEARS ROEBUCK 2341 - Purchas	\$642.22
00014079	DANA KEPNER CO. - Purchase	\$526.00
00014033	AMBI MAIL AND MARKETIN - Purch	\$2.30
00014171	HOSE & RUBBER SUPPLY - Purchas	\$33.49
00014189	ALBERTSONS - Purchase	\$10.18
00014181	ATLAS OFFICE PRODUCTS - Purcha	\$56.65
00014021	FEDEXOFFICE 00009423 - Purch	\$29.50
00013529	THE HON CO. CUST. SERV - Purch	\$2,556.57
00014334	FINISH LINE SYSTEMS LL - Purch	\$7,398.86

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

00014223	NORCO INC - Purchase	\$16.33	
00014165	ENERGY LABORATORIES - Purchase	\$910.00	
00013903	STAPLES 00114181 - Purch	\$6.00	
00014286	THE HON CO. CUST. SERV - Purch	\$3,621.32	
00013734	AMERICAN WATERWORKS - Purchase	\$325.43	
		\$40,638.40	Subtotal for Dept. Water
00013728	ALSCO SLCAS - Purchase	\$68.80	
00014290	APPLIED IND TECH 0733 - Purch	\$265.08	
00013679	UPS 000008F045W234 - Purchase	\$428.61	
00013965	BUSH-WELLS SPORTING GO - Purch	\$600.00	
00013998	MENARDS CASPER - Purchase	\$46.30	
00014292	ALSCO SLCAS - Purchase	\$34.40	
00013673	ATLAS OFFICE PRODUCTS - Purcha	\$34.38	
00013994	UPS 000008F045W244 - Purchase	\$148.80	
00014366	ENERGY LABORATORIES - Purchase	\$6,710.00	
00014340	XEROX CORP - RBO - Purchase	\$217.79	
00013694	UPS 000008F045W224 - Purchase	\$139.87	
00014057	ENERGY LABORATORIES - Purchase	\$75.00	
00014045	CASPER STAR TRIBUNE - Purchase	\$37.16	
00014149	FERGUSON ENT #3069 - Purchase	\$11.52	
00014288	XYLEM ONLINE PAY - Purchase	\$1,336.91	
00013737	UNITED STATES WELDING - Purcha	\$3,052.39	
00014158	BEARING BELTCHAIN00244 - Purch	\$57.60	
00014133	EUROFINS EATON ANALYTI - Purch	\$200.00	
00013845	WEAR PARTS INC - Purchase	\$14.44	
00013832	ALBERTSONS #2060 - Purchase	\$80.97	
00014322	SUTHERLANDS 2219 - Purchase	\$9.44	
00014303	ENERGY LABORATORIES - Purchase	\$4,111.50	
00013690	COASTAL CHEMICAL CO LL - Purch	\$224.88	
00013833	VZWRLSS IVR VB - Purchase	\$21.97	
00014146	UPS 000008F045W254 - Purchase	\$148.62	
00014350	ENERGY LABORATORIES - Purchase	\$304.00	
00013744	GREINER MOTOR COMPANY - Purcha	\$209.53	
00013824	HOSE & RUBBER SUPPLY - Purcha	\$30.88	
00013807	HOSE & RUBBER SUPPLY - Purcha	\$28.64	
00014127	CASPER WINCO SUPPLY CO - Purch	\$36.00	
00014379	ENERGY LABORATORIES - Purchase	\$2,222.00	
00014227	SUTHERLANDS 2219 - Purchase	\$7.58	
00014020	ALSCO SLCAS - Purchase	\$34.40	
00014248	SUTHERLANDS 2219 - Purchase	\$31.98	
00014001	COASTAL CHEMICAL CO LL - Purch	\$25.73	
		\$21,007.17	Subtotal for Dept. Water Treatment Plant
00013812	SP DENVER 1417 - Purchase	\$560.00	
00014130	CPS DISTRIBUTORS INC C - Purch	\$9.17	
00014121	HOSE & RUBBER SUPPLY - Purcha	\$53.43	
00014137	BAILEYS ACE HARDWARE - Purcha	\$14.77	
		\$637.37	Subtotal for Dept. Weed And Pest
		\$244,257.42	Subtotal for Vendor

PEIL, KALEIGH

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14 0022381518 DEPOSIT/CREDIT REFUND	\$57.47	
	\$57.47 Subtotal for Dept.	Water
	\$57.47 Subtotal for Vendor	
PEPSI COLA OF CASPER 29272 CONCESSION SUPPLIES	\$154.00	
	\$154.00 Subtotal for Dept.	Casper Events Center
	\$154.00 Subtotal for Vendor	
PHIPPS CONSTRUCTION 8 RETAIN PAY CYB PH III RIN0023986 RETAIN PAY CYB PH III	(\$2,210.00) \$2,210.00	
	\$0.00 Subtotal for Dept.	Capital Projects
8 CASPER YOUTH BASEBALL FIELD OF	\$22,100.00	
	\$22,100.00 Subtotal for Dept.	Parks
	\$22,100.00 Subtotal for Vendor	
PLATTE RIVER CROSSING COC2014-2 ANNUAL BUILDING RENT	\$125,592.00	
	\$125,592.00 Subtotal for Dept.	Communications Center
	\$125,592.00 Subtotal for Vendor	
PUBLIC TECHNOLOGY, INC. 20583930 MEMBERSHIP FEE	\$5,000.00	
	\$5,000.00 Subtotal for Dept.	Information Services
	\$5,000.00 Subtotal for Vendor	
RAMSHORN CONSTRUCTION, INC. RIN0023971 DAVID STREET AND 8TH STREET	\$96,246.92	
	\$96,246.92 Subtotal for Dept.	Streets
	\$96,246.92 Subtotal for Vendor	
RESOURCE STAFFING 3393 BOX OFFICE PERSONNEL CNFR 3392 LABOR	\$194.87 \$1,918.47	
	\$2,113.34 Subtotal for Dept.	Casper Events Center
	\$2,113.34 Subtotal for Vendor	
RICHARD "ZAK" SZEKELY RIN0023905 COURT APPOINTED ATTY RIN0023906 COURT APPOINTED ATTY	\$225.00 \$325.00	
	\$550.00 Subtotal for Dept.	Municipal Court
	\$550.00 Subtotal for Vendor	
RICHARDSON, JOSEPH/AURBEE 0022422557 DEPOSIT/CREDIT REFUND	\$25.89	
	\$25.89 Subtotal for Dept.	Water
	\$25.89 Subtotal for Vendor	
ROCKY MOUNTAIN POWER 5886120 PARK IMP RIN0023932 ELECTRICITY	\$4,357.00 \$7,198.29	
	\$4,357.00 Subtotal for Dept.	Parks

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

RIN0023932 ELECTRICITY

\$60,972.29

\$68,170.58 Subtotal for Dept. Water Treatment Plant

\$72,527.58 Subtotal for Vendor

RYAN HIEB

RIN0024022 REIMBURSE TUITION AND BOOKS

\$794.29

\$794.29 Subtotal for Dept. Police

\$794.29 Subtotal for Vendor

SEURER, JENNIFER/DARRELL

0022422556 DEPOSIT/CREDIT REFUND

\$500.00

0022422556 DEPOSIT/CREDIT REFUND

\$182.85

\$682.85 Subtotal for Dept. Water

\$682.85 Subtotal for Vendor

SHANNON DALEY

RIN0023996 TRAVEL EXPENSES

\$247.50

RIN0023995 TRAVEL EXPENSES

\$34.50

\$282.00 Subtotal for Dept. Police

\$282.00 Subtotal for Vendor

SHEET METAL SPECIALTIES, INC.

38418 WATER LINE REPAIR-AIR CONDITN

\$129.84

\$129.84 Subtotal for Dept. Fire

\$129.84 Subtotal for Vendor

SHERYL BELL

RIN0023948 CLOTHING ALLOWANCE

\$49.99

\$49.99 Subtotal for Dept. Parks

\$49.99 Subtotal for Vendor

SMARSH, INC

480186 10 MONTHS OF HOSTED EMAIL ARCH

\$1,918.00

\$1,918.00 Subtotal for Dept. City Manager

\$1,918.00 Subtotal for Vendor

SMITH, STEVEN

0022422559 DEPOSIT/CREDIT REFUND

\$10.87

\$10.87 Subtotal for Dept. Water

\$10.87 Subtotal for Vendor

SPILLMAN TECHNOLOGIES, INC.

27957 ANNUAL MAINT AGREE

\$131,190.00

\$131,190.00 Subtotal for Dept. Communications Center

\$131,190.00 Subtotal for Vendor

STANTEC CONSULTING SVCS INC.

803948 NORTH PLATTE RIVER RESTORATION

\$49,141.00

\$49,141.00 Subtotal for Dept. Streets

\$49,141.00 Subtotal for Vendor

STATE OF WY. - DEPT. OF REVENUE

RIN0024027 SALES TAX

\$324.12

RIN0024027 SALES TAX

\$39.96

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

RIN0024027 SALES TAX	\$29.50		
	\$393.58	Subtotal for Dept.	Aquatics
RIN0024027 SALES TAX	\$113.34		
	\$113.34	Subtotal for Dept.	Balefill
RIN0024027 SALES TAX	\$156.02		
RIN0024027 SALES TAX	\$51.05		
RIN0024027 SALES TAX	\$11.91		
RIN0024027 SALES TAX	\$23,676.00		
RIN0024027 SALES TAX	\$8.57		
RIN0024027 SALES TAX	\$591.70		
	\$24,495.25	Subtotal for Dept.	Casper Events Center
RIN0024027 SALES TAX	\$631.63		
	\$631.63	Subtotal for Dept.	Fort Caspar
RIN0024027 SALES TAX	(\$609.98)		
	(\$609.98)	Subtotal for Dept.	General Fund Revenue
RIN0024027 SALES TAX	\$55.34		
	\$55.34	Subtotal for Dept.	Ice Arena
	\$25,079.16	Subtotal for Vendor	

STATE OF WY. - NOTARY DIV.

RIN0024013 NOTARY	\$30.00		
	\$30.00	Subtotal for Dept.	Police
	\$30.00	Subtotal for Vendor	

STATE OF WY. - OFFICE OF STATE LANDS & INVEST

RIN0023983 INTEREST LOAN PAYMENT	\$28,096.49		
RIN0023975 DWSRF-051 INTEREST	\$9,986.94		
RIN0023981 PRINCIPAL LOAN PAYMENT	\$71,566.27		
RIN0023981 INTEREST LOAN PAYMENT	\$24,654.42		
RIN0023982 PRINCIPAL LOAN PAYMENT	\$26,394.16		
RIN0023973 DWSRF-046 INTEREST	\$26,420.24		
RIN0023973 DWSRF-046 PRINCIPAL	\$69,800.45		
RIN0023974 DWSRF-036 PRINCIPAL	\$71,545.46		
RIN0023974 DWSRF-036 INTEREST	\$24,675.23		
RIN0023984 INTEREST LOAN PAYMENT	\$26,364.30		
RIN0023983 PRINCIPAL LOAN PAYMENT	\$68,124.20		
RIN0023976 DWSRF-055 INTEREST	\$28,122.69		
RIN0023982 INTEREST LOAN PAYMENT	\$9,977.58		
RIN0023975 DWSRF-051 PRINCIPAL	\$26,384.80		
RIN0023976 DWSRF-055 PRINCIPAL	\$68,098.00		
RIN0023984 PRINCIPAL LOAN PAYMENT	\$69,856.39		
	\$650,067.62	Subtotal for Dept.	Water
	\$650,067.62	Subtotal for Vendor	

STEVEN NUNN

RIN0023994 TRAVEL EXPENSES	\$57.91		
	\$57.91	Subtotal for Dept.	Police
	\$57.91	Subtotal for Vendor	

SUPERIOR STRUCTURES CORP.

RIN0023953 IRON BRACKETS ON CATC GARAGE	\$36.00		
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Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

RIN0023953 IRON BRACKETS ON CATC GARAGE

\$144.00
\$180.00 Subtotal for Dept. C.A.T.C.
\$180.00 Subtotal for Vendor

SUPERIOR TRAMWAY CO, INC

RIN0024018 LATE FEE ON INV OVER 45 DAYS

\$4.99
\$4.99 Subtotal for Dept. Hogadon
\$4.99 Subtotal for Vendor

SYSCO FOOD SVCS. CORP.

406270271 OPERATING SUPPLIES-CATERING
406180794 CONCESSION SUPPLIES
406200269 CONCESSION SUPPLIES
406241581 CONCESSION SUPPLIES
406260810 OPERATING SUPPLIES-CATERING

\$107.94
\$824.96
\$1,145.23
(\$15.09)
\$653.32
\$2,716.36 Subtotal for Dept. Casper Events Center
\$2,716.36 Subtotal for Vendor

TAUB, ELIZABETH

0022381517 DEPOSIT/CREDIT REFUND

\$49.16
\$49.16 Subtotal for Dept. Water
\$49.16 Subtotal for Vendor

TERRACON

T512077 AIR EMISSIONS MONITORING/REPOR

\$330.00
\$330.00 Subtotal for Dept. Balefill
\$330.00 Subtotal for Vendor

TETRA TECH INC.

50804422 AEROBIC SPORES TESTING

\$1,670.00
\$1,670.00 Subtotal for Dept. Water Treatment Plant
\$1,670.00 Subtotal for Vendor

THATCHER CO.

1337670 T-CHLORIDE

\$5,104.59
\$5,104.59 Subtotal for Dept. Water Treatment Plant
\$5,104.59 Subtotal for Vendor

TIFFANY ELHART

RIN0024014 TUITION REIMBURSEMENT

\$1,266.45
\$1,266.45 Subtotal for Dept. Police
\$1,266.45 Subtotal for Vendor

TIMOTHY SHEEHAN

RIN0023962 CLOTHING ALLOWANCE

\$100.00
\$100.00 Subtotal for Dept. Parks
\$100.00 Subtotal for Vendor

TORY CUTRELL

RIN0023935 TUITION REIMBURSEMENT

RIN00224000 TRAVEL EXPENSES

\$1,316.25
\$1,316.25 Subtotal for Dept. Metro Animal
\$204.00
\$204.00 Subtotal for Dept. Metro Animal

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

TOWNSQUARE MEDIA

MC-114055773 ADS

\$1,520.25 Subtotal for Vendor

\$1,300.00

\$1,300.00 Subtotal for Dept. Streets

\$1,300.00 Subtotal for Vendor

TRI MOUNTAIN CONSTRUCTION

0022422561 DEPOSIT/CREDIT REFUND

\$20.22

\$20.22 Subtotal for Dept. Water

\$20.22 Subtotal for Vendor

TV EYES, INC.

2014-W5677 ADS

\$1,200.00

\$1,200.00 Subtotal for Dept. Casper Events Center

\$1,200.00 Subtotal for Vendor

UNITED PARCEL SVC.

0000F44F14244 AIRBILL

\$23.67

\$23.67 Subtotal for Dept. Police

\$23.67 Subtotal for Vendor

VERIZON WIRELESS

9727048362 WIRELESS SERVICE

\$1,707.34

\$1,707.34 Subtotal for Dept. Fire

9727048363 WIRELESS SERVICE

\$40.01

\$40.01 Subtotal for Dept. Special Assistance

\$1,747.35 Subtotal for Vendor

VIEWPOINT GOVERNMENT SOLUTIONS, INC.

1752 USER FEES-7/21/14 - 10/20/14

\$2,250.00

\$2,250.00 Subtotal for Dept. Code Enforcement

\$2,250.00 Subtotal for Vendor

VISITS LLC

1079 CAR WASH TOKENS

\$4.25

\$4.25 Subtotal for Dept. Police

\$4.25 Subtotal for Vendor

WARDWELL WATER & SEWER DISTRICT

RIN0024008 WATER USAGE

\$110.26

\$110.26 Subtotal for Dept. Water Treatment Plant

\$110.26 Subtotal for Vendor

WATER CONTROL CORP.

2487 UV LIGHT FACILITY FITTINGS

\$165.63

2505 UV FACILITY LAMP HOLDERS,SUPPLY

\$868.65

\$1,034.28 Subtotal for Dept. Waste Water

\$1,034.28 Subtotal for Vendor

WAYNE COLEMAN CONSTRUCTION, INC.

14550 PRATT WATER STORAGE TANK

\$46,013.14

14550 RETAIN PAY PRATT WATER TANK

(\$4,601.31)

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

	\$41,411.83	Subtotal for Dept.	Water
	\$41,411.83	Subtotal for Vendor	
WERCS COMMUNICATIONS			
3286 INTERNET SERVICE JUNE 2014	\$0.64		
	\$0.64	Subtotal for Dept.	Aquatics
3286 INTERNET SERVICE JUNE 2014	\$4.81		
	\$4.81	Subtotal for Dept.	Balefill
3286 INTERNET SERVICE JUNE 2014	\$1.28		
	\$1.28	Subtotal for Dept.	Buildings And Grounds
3286 INTERNET SERVICE JUNE 2014	\$7.38		
	\$7.38	Subtotal for Dept.	Casper Events Center
3286 INTERNET SERVICE JUNE 2014	\$1.28		
	\$1.28	Subtotal for Dept.	Cemetery
3286 INTERNET SERVICE JUNE 2014	\$2.25		
	\$2.25	Subtotal for Dept.	City Attorney
3286 INTERNET SERVICE JUNE 2014	\$1.93		
	\$1.93	Subtotal for Dept.	City Manager
3286 INTERNET SERVICE JUNE 2014	\$3.85		
	\$3.85	Subtotal for Dept.	Code Enforcement
3286 INTERNET SERVICE JUNE 2014	\$2.57		
3287 ETHERNET SERVICE	\$500.00		
2320 ETHERNET SERVICE MAY 14	\$500.00		
2776 ETHERNET AT NEW CENTER	\$500.00		
	\$1,502.57	Subtotal for Dept.	Communications Center
3286 INTERNET SERVICE JUNE 2014	\$2.89		
	\$2.89	Subtotal for Dept.	Council
3286 INTERNET SERVICE JUNE 2014	\$4.17		
	\$4.17	Subtotal for Dept.	Engineering
3286 INTERNET SERVICE JUNE 2014	\$9.30		
	\$9.30	Subtotal for Dept.	Finance
3286 INTERNET SERVICE JUNE 2014	\$9.63		
	\$9.63	Subtotal for Dept.	Fire
3286 INTERNET SERVICE JUNE 2014	\$1.60		
	\$1.60	Subtotal for Dept.	Fort Caspar
3286 INTERNET SERVICE JUNE 2014	\$3.85		
	\$3.85	Subtotal for Dept.	Garage
3286 INTERNET SERVICE JUNE 2014	\$0.96		
	\$0.96	Subtotal for Dept.	Golf Course
3286 INTERNET SERVICE JUNE 2014	\$1.93		
	\$1.93	Subtotal for Dept.	Hogadon
3286 INTERNET SERVICE JUNE 2014	\$2.57		
	\$2.57	Subtotal for Dept.	Human Resources
3286 INTERNET SERVICE JUNE 2014	\$1.28		
	\$1.28	Subtotal for Dept.	Ice Arena
3286 INTERNET SERVICE JUNE 2014	\$5.13		
	\$5.13	Subtotal for Dept.	Information Services

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

3286 INTERNET SERVICE JUNE 2014	\$2.25		
	\$2.25	Subtotal for Dept.	Metro Animal
3286 INTERNET SERVICE JUNE 2014	\$4.17		
	\$4.17	Subtotal for Dept.	Municipal Court
3286 INTERNET SERVICE JUNE 2014	\$1.93		
	\$1.93	Subtotal for Dept.	Parks
3286 INTERNET SERVICE JUNE 2014	\$2.89		
	\$2.89	Subtotal for Dept.	Planning
3286 INTERNET SERVICE JUNE 2014	\$885.05		
3286 INTERNET SERVICE JUNE 2014	\$30.48		
	\$915.53	Subtotal for Dept.	Police
3286 INTERNET SERVICE JUNE 2014	\$2.57		
	\$2.57	Subtotal for Dept.	Recreation
3286 INTERNET SERVICE JUNE 2014	\$1.28		
	\$1.28	Subtotal for Dept.	Streets
3286 INTERNET SERVICE JUNE 2014	\$1.93		
	\$1.93	Subtotal for Dept.	Traffic
3286 INTERNET SERVICE JUNE 2014	\$4.17		
	\$4.17	Subtotal for Dept.	Waste Water
3286 INTERNET SERVICE JUNE 2014	\$4.81		
3286 INTERNET SERVICE JUNE 2014	\$1.28		
	\$6.09	Subtotal for Dept.	Water
3286 INTERNET SERVICE JUNE 2014	\$2.89		
	\$2.89	Subtotal for Dept.	Water Treatment Plant
	\$2,515.00	Subtotal for Vendor	
WESTERN PLAINS LANDSCAPING LLC.			
20343 LAKE MACKENSIE DOG PARK - FY12	\$6,605.00		
	\$6,605.00	Subtotal for Dept.	Parks
	\$6,605.00	Subtotal for Vendor	
WESTERN WATER CONSULTANTS, INC.			
140090005 RAW WATER IRRIGATION SYSTEM	\$33,986.27		
	\$33,986.27	Subtotal for Dept.	Parks
RIN0023954 MIDWEST AVE RECONSTRUCTION PRO	\$16,095.43		
	\$16,095.43	Subtotal for Dept.	Streets
130130017 POPLAR AND MIDWEST SIGNAL	\$9,856.96		
	\$9,856.96	Subtotal for Dept.	Traffic
111450010 CY AVE/POPLAR INTERSECTION	\$3,250.40		
	\$3,250.40	Subtotal for Dept.	Water
	\$63,189.06	Subtotal for Vendor	
WILLIAMS, PORTER, DAY & NEVILLE, P.C.			
58002 ATTORNEY FEES	\$640.00		
	\$640.00	Subtotal for Dept.	Balefill
	\$640.00	Subtotal for Vendor	
WOODRUFF, KEN/REYNOLDS TI			
0022422553 DEPOSIT/CREDIT REFUND	\$75.00		

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$75.00 Subtotal for Dept. Water

\$75.00 Subtotal for Vendor

WORTHINGTON, LENHART & CARPENTER

2014-10776 UTILITY STUDY - PR COMMONS

\$4,425.13

\$4,425.13 Subtotal for Dept. Water

\$4,425.13 Subtotal for Vendor

WRIGHT BROTHERS, THE BUILDING COMPANY

RIN0023968 RETAIN PAY GOLF CRS MAINT FAC

(\$14,009.71)

(\$14,009.71) Subtotal for Dept. Capital Projects

14 CASPER FIR-EMS STATION #2 EXTE

\$44,497.94

\$44,497.94 Subtotal for Dept. Fire

RIN0023968 GOLF COURSE MAINTENANCE FACILI

\$140,097.05

\$140,097.05 Subtotal for Dept. Golf Course

\$170,585.28 Subtotal for Vendor

WY. ASSOC. OF MUNICIPALITIES

13714 ASSOCIATION DUES

\$43,986.00

\$43,986.00 Subtotal for Dept. Council

\$43,986.00 Subtotal for Vendor

WY. ASSOC. OF RISK MGMT.

132 LIAB MEMBER ASSESS 2014-2015

\$542,897.00

842 PROPERTY ASSESS 7/1/2014-2015

\$379,126.00

883 CRIME COVERAGE 7/1/14-7/1/15

\$3,230.00

\$925,253.00 Subtotal for Dept. Property & Liability Insurance

\$925,253.00 Subtotal for Vendor

WY. BUSINESS COALITION ON HEALTH, INC.

2014 JULY-DEC 474 MEMBER DUES/SEMI ANNUAL

\$4,990.00

\$4,990.00 Subtotal for Dept. Health Insurance

\$4,990.00 Subtotal for Vendor

WY. CONFERENCE OF MUNICIPAL COURTS

RIN0023907 MUNI COURT TRAINING

\$150.00

\$150.00 Subtotal for Dept. Municipal Court

\$150.00 Subtotal for Vendor

WY. DEPT. OF TRANSPORTATION

0000067929 ROBERTSON ROAD COOPERATIVE AGR

\$152.24

\$152.24 Subtotal for Dept. Water

\$152.24 Subtotal for Vendor

WY. LAW ENFORCEMENT ACADEMY

C-8648 CREDIT MEMO FOR GUEST INSTRUC

(\$72.00)

A-0019 AMMO FOR ACADEMY

\$791.07

\$719.07 Subtotal for Dept. Police

\$719.07 Subtotal for Vendor

WYCOMP, INC.

RIN0024010 GWGG TESTING

\$1,036.00

\$1,036.00 Subtotal for Dept. Water Treatment Plant

Bills and Claims

City of Casper

02-Jul-14 to 15-Jul-14

\$1,036.00 Subtotal for Vendor

WYOMING RECOVERY

RIN0024030 PARK DEPOSIT REFUND

\$150.00

\$150.00 Subtotal for Dept. Recreation

\$150.00 Subtotal for Vendor

YOUTH CRISIS CENTER CORP.

JUNE2014 YCC JUNE EXPENSES

\$4,714.51

\$4,714.51 Subtotal for Dept. Social Community Services

\$4,714.51 Subtotal for Vendor

ZUNESIS, INC.

CASP0421142 PROFESSIONAL SERVICES FOR THE

CASP042114 SETUP AND CONFIGURE CITRIX

\$94,700.28

\$5,500.00

\$100,200.28 Subtotal for Dept. City Manager

\$100,200.28 Subtotal for Vendor

Grand Total

\$5,809,222.23

Approved By:

On:

CITY of CASPER, WYOMING
 BILLS and CLAIMS ADDENDUM
 Council Meeting
 07/15/14

Payroll Disbursements

6/30/14	FIRE PAYROLL	\$ 170,041.49
6/30/14	BENEFITS AND DEDUCTIONS	\$ 30,083.74
7/3/14	REGULAR PAYROLL	\$ 1,200,763.22
7/3/14	BENEFITS AND DEDUCTIONS	\$ 214,062.51
7/2/14	EXCEPTIONS PAYROLL	\$ 18,008.44
7/2/14	BENEFITS AND DEDUCTIONS	\$ 1,959.62
7/10/14	FIRE PAYROLL	\$ 178,571.93
7/10/14	BENEFITS AND DEDUCTIONS	\$ 32,663.04

	Total Payroll	<u><u>\$ 1,846,153.99</u></u>
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Additional Fees

	Total Fees	<u><u>\$ -</u></u>
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Additional AP

	Total Additional AP	<u><u>\$ -</u></u>
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July 2, 2014

MEMO TO: John C. Patterson, City Manager

FROM: V.H. McDonald, Administrative Services Director 

SUBJECT: Establish Public Hearing for Transfer of Ownership of Retail Liquor License #2

Recommendation:

That Council, by minute action, establish August 5, 2014, as the Public Hearing date for the consideration of the issuance of a transfer of Retail Liquor License #2, from GMRI, Inc., to Red Lobster Hospitality LLC., d.b.a Red Lobster #6374, located at 5010 E 2nd Street.

Summary:

An application has been received for a transfer of Retail Liquor License #2, from GMRI, Inc., to Red Lobster Hospitality LLC., d.b.a Red Lobster #6374, located at 5010 E 2nd Street.

As required by State Statute, a notice must be published in a local newspaper twice a week for two consecutive weeks.

ORDINANCE NO. 14-14

AN ORDINANCE AMENDING CERTAIN SECTIONS OF
TITLE 16 OF THE CASPER MUNICIPAL CODE PERTAINING
TO DIGITAL PLAT DATA SUBMISSION STANDARDS.

WHEREAS, the City of Casper has identified a need to revise certain sections of the Casper Municipal Code pertaining to digital plat submissions; and,

WHEREAS, the City of Casper proposes to utilize the increase of digital mapping in both public and private organizations to facilitate the development of more efficient and accurate digital records; and,

WHEREAS, said digital plat submissions will improve the efficiency in data collection and reduce duplication among different entities; and,

WHEREAS, said digital plat submissions are consistent with digital standards being proposed for the submission of construction documents; therefore, assisting in providing consistent digital application standards within the City of Casper.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That Section 16.24.010 of the Casper Municipal Code, pertaining to final plats, is amended as follows:

- R. A digital copy of the subdivision plat, annexation map, or replat shall be submitted as part of the final plat requirement and shall be in ~~an AUTOCAD, ARC/INFO or ARCVIEW~~ A GEOGRAPHIC INFORMATION SYSTEM (GIS) OR COMPUTER AIDED DESIGN (CAD) format ~~that has been adopted by the city council, by resolution.~~
 - 1. File names shall be ~~a maximum of eight characters with the appropriate file type designator (DXF or E00) as the suffix characters. Files may be compressed into a zip file format~~ NAMED ACCORDING TO THE PLAT NAME WITH THE APPLICABLE EXTENSION.
 - a. ALL CAD FILES SHALL BE SUBMITTED IN .DWG FORMAT UTILIZING THE CAD TEMPLATE PROVIDED BY THE CITY OF CASPER. APPLICANTS MAY OBTAIN A COPY OF THE

CAD TEMPLATE FROM THE CITY PLANNING OFFICE OR VIA THE CITY OF CASPER WEBSITE.

- b. ALL GIS FILES SHALL BE SUBMITTED IN .SHP OR .GDB FORMAT, COMPATIBLE WITH THE CITY OF CASPER'S CURRENT GIS SOFTWARE, AND UTILIZING THE GIS TEMPLATE PROVIDED BY THE CITY OF CASPER. APPLICANTS MAY OBTAIN A COPY OF THE CITY OF CASPER GIS TEMPLATE FROM THE CITY PLANNING OFFICE OR VIA THE CITY OF CASPER WEBSITE.
2. ~~Each digital submission shall have a clearly defined layering convention in which all entities or drawing components of like type are grouped into distinct layers. At a minimum, the components that must be grouped into distinct layers are the subdivision boundary, street centerlines, street right-of-way, lot lines, easements, street names, lot dimensions, lot numbers and block numbers. Included with each DXF file shall be a list in an ASCII text file that contains the layer names used in the submitted file. Each layer name shall be followed with a description of the type of entity found on each layer~~ DIGITAL SUBMISSION SHALL BE INCLUDED WITH THE ORIGINAL APPLICATION, IN ADDITION TO, ANY SUBSEQUENT SUBMISSIONS REQUIRING MODIFICATION OF THE ORIGINAL DATA. ORIGINAL DATA SUBMISSION, MODIFICATIONS THEREOF, AND FINAL FORM APPROVAL OF THE PLAT, MUST INCLUDE THE FOLLOWING:
- a. ALL FEATURES IN LAYERING TEMPLATE, INCLUDING BUT NOT LIMITED TO: SUBDIVISION BOUNDARY LINES, LOT LINES, EASEMENT LINES, STREET RIGHTS-OF-WAY, THE POINT-OF-BEGINNING AND AT LEAST ONE OTHER CONTROL POINT, STREET CENTER LINES.
 - b. LOT EASEMENT AND SUBDIVISION BOUNDARY SHALL EITHER BE A CLOSED POLYLINE OR BE COMPOSED OF SINGLE LINES. ALL LOT, EASEMENT, AND BOUNDARY LINES SHALL BE BROKEN BY VERTICES ONLY AT LINE INTERSECTIONS, BEARING CHANGES OR THE START AND FINISH OF CURVES.
 - c. ALL STREET CENTERLINES AND EASEMENT LINES CAN ONLY BE BROKEN WHERE THE OBJECT STARTS OR ENDS. THERE MUST NOT BE GAPS IN CONTINUOUS LINES.
 - d. ALL LINE LENGTHS SHALL REPRESENT TRUE LENGTH. ALL ELEMENTS IN THE DRAWING SHALL RESIDE IN THE CORRECT COORDINATE SYSTEM.

- e. CAD BLOCKS MAY NOT CAUSE GAPS IN ANY LINE OR POLYLINE WHEN EXPORTED TO ONE OF THE SPECIFIED FILE FORMATS.
 - f. CLOSURE IS CRITICAL IN CONVERTING CAD ELEMENTS TO GIS FEATURES. ALL POLYGON FEATURES SHALL BE SNAPPED TO CLOSE AND POLYLINE FEATURES SHALL BE SNAPPED TO CONNECT TO EACH OTHER.
 - g. DRAWING TEXT SHALL BE LOCATED IN A SEPARATE ANNOTATION LAYER. ANNOTATION SHOULD INCLUDE TEXT SHOWING BEARING AND DIRECTION OF EACH LINE SEGMENT, CURVE DESCRIPTIONS (RADIUS, ARC LENGTH, DELTA, CHORD DIRECTION AND CHORD LENGTH) AND LOT AND BLOCK NUMBERS.
3. ~~Each digital submission shall show at least two corners with Wyoming state plane coordinates (X, Y and Z) in NAD 83 datum. The convergence angle and combination factor shall be shown on all final plats. The final plat will show a minimum of two corners with Wyoming State plane coordinates (X, Y, Z) in NAD 83/86 and NAVD88.~~ ALL DIGITAL SUBMISSIONS SHALL USE THE CITY COORDINATES SYSTEM. TABLE COORDINATES ARE NOT ACCEPTABLE. THE CITY'S COORDINATE SYSTEM IS:
- a. HORIZONTAL CONTROL: STATE PLANE WYOMING EAST CENTRAL ZONE NAD 1983/86.
 - i. LINEAR UNITS SHALL BE US SURVEY FEET.
 - ii. REFERENCE EPOCH MUST BE DEFINED.
 - b. VERTICAL COORDINATE SYSTEM: NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88)
 - c. ALL ELEVATION POINTS SHALL BE DELIVERED IN EITHER AN ESRI (.SHP OR .GDB), CAD (.DWG), OR AS A SINGLE COMMA-DELIMITED ASCII TEXT FILE. EACH LINE OF THE FILE SHALL CONTAIN VALUES FOR A SINGLE POINT UTILIZING THE CITY'S COORDINATE SYSTEM FOLLOWING THE SPECIFIED FORMAT: EASTING, NORTHING, ELEVATION, AND LOCATION DESCRIPTION/CODE.
 - d. A MINIMUM OF TWO CONTROL POINTS SHALL BE INCLUDED ON ALL SUBMITTED PLATS. EACH CONTROL POINT WILL INCLUDE NORTHING, EASTING, ELEVATION, CONVERGENCE ANGLE, AND COMBINED FACTOR

VALUES. PUBLIC LAND SURVEY SYSTEM (PLSS)
MONUMENTS ARE DESIRABLE, BUT NOT REQUIRED.

4. ~~In the event that an applicant does not have the means to submit a digital plat or map, the city shall perform the work to convert a plat into a digital format for the applicant for a fee established by resolution of the city council~~ GIS DATA SHALL ALSO INCLUDE METADATA CREATED CONFORMING WITH THE STANDARDS SPECIFIED BY THE FEDERAL GEOGRAPHIC DATA COMMITTEE (FGDC) AND IN .PDF OR A TEXT BASED FILE FORMAT. METADATA SHALL BE PROVIDED IN KEEPING WITH FGDC GUIDANCE AND MAY BE OBTAINED FROM THE CITY PLANNING OFFICE OR VIA [HTTP://WWW.FGDC.GOV/METADATA/DOCUMENTS/METADATAQUICKGUIDE.PDF](http://www.fgdc.gov/metadata/documents/metadataquickguide.pdf).
5. DIGITAL SUBMISSION SHALL ALSO INCLUDE .PDF OF THE LOT CLOSURE REPORT REQUIRED PER SECTION 16.24.010(G)(1)(2) OF THE CASPER MUNICIPAL CODE.
6. DATA SHALL BE VIA THE CITY'S FTP SITE, EMAIL, OR OTHER DIGITAL DEVICE.
7. THE SUBMITTING PARTY WILL BE RESPONSIBLE FOR CORRECTIONS AND DELIVERING FINAL DIGITAL DATA TO THE CITY PRIOR TO RECORDING OF THE FINAL PLAT.
8. IF THE APPLICANT FAILS TO SUBMIT DIGITAL DATA IN ACCORDANCE WITH THIS SECTION WITHIN THIRTY (30) DAYS OF SUBSTANTIAL COMPLETION OF CONSTRUCTION, THEN THE CITY MAY, AT ITS OPTION, DO ANY OR ALL OF THE FOLLOWING: AFTER WRITTEN NOTICE TO THE APPLICANT OF ANY DIGITAL RECORDS WHICH HAVE NOT BEEN COMPLETED OR PROPERLY SUBMITTED, AND UPON APPLICANT'S FAILURE TO CURE THE SAME WITHIN THIRTY (30) DAYS, THE CITY MAY COMPLETE THE DIGITAL RECORDS ON ITS OWN, OR HIRE A THIRD PARTY TO DO SO. THE APPLICANT SHALL TO PAY TO THE CITY ANY AND ALL COSTS AND EXPENSES (INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, COURT COSTS AND LITIGATION COSTS) RESULTING THEREFROM UPON DEMAND BY THE CITY. THE REMEDIES PROVIDED IN THIS SECTION ARE IN ADDITION TO ANY OTHER REMEDIES SPECIFICALLY PROVIDED FOR IN THIS AGREEMENT, OR WHICH THE CITY MAY OTHERWISE HAVE AT

LAW OR IN EQUITY, AND ARE NOT A LIMITATION UPON THE SAME.

SECTION 2:

That Section 16.25.050(O) of the Casper Municipal Code, pertaining to minor boundary adjustment plats, is amended as follows:

Upon approval of the boundary adjustment and prior to its recording, the applicant shall submit a digital format of the plat ~~in a computer-aided drafting (CAD) format compatible with the city of Casper's CAD system~~ PER SECTION 16.24.010(R) OF THE CASPER MUNICIPAL CODE.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication.

PASSED on 1st reading the 17th day of June, 2014.

PASSED on 2nd reading the 1st day of July, 2014.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2014.

APPROVED AS TO FORM:

Walker Tremont

ATTEST:

V. H. McDonald

V. H. McDonald
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Paul L. Meyer

Paul L. Meyer
Mayor

ORDINANCE NO. 15-14

AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 13 AND 16 OF THE CASPER MUNICIPAL CODE PERTAINING TO DIGITAL AS-BUILT DATA SUBMISSION STANDARDS.

WHEREAS, the City of Casper has identified a need to revise certain sections of the Casper Municipal Code pertaining to digital as-built submissions; and,

WHEREAS, the City of Casper proposes to utilize the increase of digital mapping in both public and private organizations to facilitate the development of more efficient and accurate digital records; and,

WHEREAS, said digital as-built submissions will improve the efficiency in data collection and reduce duplication among different entities; and,

WHEREAS, said digital as-built submissions are consistent with digital standards being proposed for the submission of construction and record documents; therefore, assisting in providing consistent digital application standards within the City of Casper.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That Section 13.49.290 of the Casper Municipal Code, pertaining to urban stormwater quality management and discharge control is omitted in its entirety.

SECTION 2:

That Section 16.16.020 of the Casper Municipal Code, pertaining to general engineering principles for Casper streets and utilities, is amended as follows:

V. Survey Requirements.

1. General.

- a. Provide all necessary survey required for the proposed work. All engineering surveys required for the planning, design, and construction of infrastructure and appurtenances, including detailed layout and staking for installation, shall be the responsibility of the person, firm, or corporation requesting or receiving the permit to construct. Such surveys shall be made or performed by a

professional engineer or land surveyor licensed to practice in the state of Wyoming.

2. Datum. All elevations shown on plans or drawings, or referred to in the specifications, shall be REFERENCED TO NAVD 88(GEOID12A) AS ESTABLISHED BY THE NATIONAL GEODETIC SURVEY. ~~Referred to the elevation above mean sea level, as established by the National Geodetic Survey. The datum used shall not be an assumed elevation, or arbitrary designation of an elevation not corresponding to correct datum.~~
3. Survey data shall be compatible with the City of Casper GIS and CAD INFRASTRUCTURES, ALL DATA MUST BE HORIZONTALLY REFERENCED TO NAD 83(86) STATE PLANE EAST CENTRAL ZONE, SURVEY FEET AT GRID. ~~geographic information systems using state plane coordinates (NAD 83/86 East Central).~~
4. EACH DIGITAL SUBMISSION SHALL SHOW AT LEAST FOUR CORNERS WITH WYOMING STATE PLANE COORDINATES (X, Y AND Z) IN NAD 83 DATUM. THE CONVERGENCE ANGLE AND COMBINATION FACTOR SHALL BE SHOWN ON ALL FINAL DRAWINGS.

DD. ~~Construction Documents.~~

1. General. Construction documents shall consist of drawings representative of the work to be performed, general and special provisions, and technical specifications. THE CITY OF CASPER WILL LEVERAGE THE INCREASED USE OF DIGITAL MAPPING IN PUBLIC AND PRIVATE ORGANIZATION TO FACILITATE THE DEVELOPMENT OF MORE EFFICIENT AND ACCURATE DIGITAL RECORDS. IN ADDITION TO STANDARD PAPER DOCUMENTS, THE OWNER/CONTRACTOR/ENGINEER/DEVELOPER WILL SUBMIT DIGITAL DRAWINGS OF ALL SUBDIVISIONS, SITE CONSTRUCTION, BUILDING CONSTRUCTION OR OTHER CONSTRUCTION THAT MODIFIES EXISTING UTILITY OR TRANSPORTATION INFRASTRUCTURE OR INCLUDES THE ADDITION OF AFOREMENTIONED INFRASTRUCTURE. TO EXPEDITE THE REVIEW OF SUBMISSIONS, THE CITY OF CASPER REQUESTS APPLICABLE DIGITAL DATA BE DELIVERED IN COMPUTER AIDED DESIGN (CAD) AND GEOGRAPHIC INFORMATION SYSTEM (GIS) FORMATS AS DESCRIBED IN THE BELOW REQUIREMENTS. TO OBTAIN A COPY OF THE GIS DATA OR CAD (DWS or DWT) TEMPLATES CONTACT THE CITY OF CASPER ENGINEERING OR GIS DEPARTMENTS.
2. Construction ~~Drawings~~ DOCUMENTS.
 - a. Construction drawings shall contain sufficient detail and information to determine construction costs and to construct the improvements. Standard drawing sheet size

shall be thirty-four inches by twenty-two inches. "Half size" (seventeen inches by eleven inches) plan sheets may be used, provided all information on the drawings is legible.

- b. Plan and profile sheets shall have a horizontal scale not less than one inch equals fifty feet, and an appropriate vertical scale. Drawings shall accurately represent the extent of infrastructure improvements and appurtenances (e.g., service lines and manholes) and utility conflict locations.
- c. Plan information shall include street alignment; parcel lines; right-of way; proposed back of sidewalk, street centerline; curb and gutter or curbside, demolition and salvage; proposed alignments of water lines and sewer lines; existing underground utilities; length and grade of pipes; pipe material and size; location of manholes, valves, and fire hydrants; pavement rehabilitation; and any other work relevant to the project.
- d. Profile information shall include estimated depths of existing underground utilities and alignments of proposed utilities. Proposed underground utilities shall include grades, stationing, and lengths.
- e. Preliminary, final, and record drawings shall be in computer-aided drafting format. Digital format shall be compatible with the city's CAD system.
- f. Two copies of the "draft" construction drawings and project manuals shall be submitted to city engineering office staff for review.
- g. A traffic control plan in construction drawings, at an appropriate scale shall be included. The plan shall depict phased construction of the project to minimize inconvenience to local traffic and homeowners, as necessary.

8. Record Documents.

- a. Consultant shall provide to the city of Casper record drawings showing those changes made during the construction process, based on the consultant's observation, marked-up prints, drawings, and other data furnished by the contractor.
- b. Within thirty days of substantial completion of construction, developer or engineer shall submit one hard copy and one copy in digital PDF format VIA THE CITY'S FTP SITE, EMAIL, OR OTHER APPROVED DIGITAL DEVICE. The hard copy shall be on EITHER THIRTY-four inches by ~~thirty-six~~ TWENTY-TWO inches OR SEVENTEEN INCHES BY ELEVEN INCHES reproducible four-mil mylar. The digital copy MUST be in AutoCAD AND GIS formats. ~~on properly labeled CDs.~~ CAD DIGITAL DELIVERABLES MUST BE COMPATIBLE WITH THE CITY OF CASPER'S CURRENT AUTOCAD SOFTWARE, AND UTILIZING THE CAD (DWT) TEMPLATE PROVIDED BY THE CITY OF CASPER. APPLICANTS MAY OBTAIN A COPY OF THE CITY OF CASPER CAD TEMPLATE FROM THE CITY ENGINEERING OFFICE OR VIA THE CITY OF CASPER WEBSITE.
- c. ALL CAD DATA DEVELOPED FOR RECORD DOCUMENTS MUST BE SUBMITTED TO THE CITY OF CASPER ENGINEERING OFFICE WITHIN THIRTY DAYS OF SUBSTANTIAL COMPLETION. ALL SUBMITTED CAD DATA MUST ADHERE TO THE NATIONAL CAD STANDARD (NCS)

VERSION 5 LAYERING CONVENTION. APPLICANTS MAY OBTAIN A COPY OF THE CITY OF CASPER CAD (DWS) STANDARDS FILE FROM THE CITY ENGINEERING OFFICE OR VIA THE CITY OF CASPER WEBSITE.

- d. THE FILE NAMING CONVENTION FOR ALL DIGITALLY SUBMITTED CAD OR GIS DATA SHALL BE NAMED ACCORDING TO PLAN/PROJECT NAME FOLLOWED BY DRAWING DESIGNATION (PRELIMINARY, FINAL, RECORD), DATE DELIVERED, WITH THE EXTENSION .DWG FOR CAD TYPE, .SHP(PLUS RELATED FILES) FOR SHAPEFILE, AND .GDB FOR FILE GEODATABASES.
- e. CAD AND GIS DIGITAL DELIVERABLES MUST ADHERE TO FUNDAMENTAL TOPOLOGIC AND CARTOGRAPHIC RULES INCLUDING BUT NOT LIMITED TO: POINTS MUST BE CONNECTED TO LINES AND LINES MUST BE BROKEN AT INTERSECTIONS WITH POINTS.
- f. WITHIN THIRTY DAYS OF SUBSTANTIAL COMPLETION OF CONSTRUCTION, DEVELOPER OR ENGINEER MUST SUBMIT VIA FTP, EMAIL, OR OTHER DIGITAL DEVICE A GIS ~~GPS~~ digital file compatible with the city of Casper GIS INFRASTRUCTURE showing all new improvements shall WILL be provided with the record documents INCLUDING BUT NOT LIMITED TO: TRANSPORTATION, TRAFFIC, RECREATION, AND UTILITY RELATED FEATURES. TO OBTAIN A COMPREHENSIVE LISTING OF FEATURES OR A COPY OF THE FEATURE SCHEMAS INCLUDED WITHIN THE CITY OF CASPER GIS DATABASE CONTACT THE GIS OFFICE. FOR INCLUSION IN THE CITY OF CASPER GIS INFRASTRUCTURE ALL DATA MUST BE HORIZONTALLY REFERENCED TO NAD 83(86) STATE PLANE EAST CENTRAL ZONE, SURVEY FEET AT GRID AND ALL VERTICAL MEASURES WILL BE REFERENCED TO NAVD 88(GEOID12A). ~~Include coordinates for all new surface features such as trees, pedestrian lighting, traffic signals, signs, water valves, curb stops, hydrants, sanitary sewer and storm sewer utilities. State plane coordinates (NAD 83/86 East Central) for inclusion in the GIS mapping shall be utilized. The consultant shall work with the city of Casper GIS coordinator to ensure the data collected can be downloaded to the GIS. Accuracy requirements are +/-1.25 feet horizontal.~~
- g. THE OWNER/SUBDIVIDER/ENGINEER/CONTRACTOR WILL PROVIDE RECORD DRAWINGS, SIGNED AND STAMPED BY THE ENGINEER DEPICTING THE ACTUAL CONFIGURATION AND CONDITIONS AFTER CONSTRUCTION. RECORD DRAWINGS SHALL INCLUDE LOCATION AND ELEVATIONS FOR ALL UTILITY AND TRANSPORTATION INFRASTRUCTURE. ONE SET OF REPRODUCIBLE RECORD DRAWINGS ON MYLAR AND ONE SET IN DIGITAL FORMAT, IN ADDITION TO, COMPATIBLE DIGITAL CAD AND GIS FORMATS THAT ADHERE TO THE CITY'S DRAFTING AND GIS PROGRAMS SHALL BE PROVIDED TO THE CITY ENGINEER'S OFFICE PRIOR TO THE ISSUANCE OF THE LETTER OF COMPLETION AND START OF THE WARRANTY PERIOD.

- h. IF THE APPLICANT FAILS TO SUBMIT DIGITAL DATA IN ACCORDANCE WITH THIS SECTION WITHIN THIRTY (30) DAYS OF SUBSTANTIAL COMPLETION OF CONSTRUCTION, THEN THE CITY MAY, AT ITS OPTION, DO ANY OR ALL OF THE FOLLOWING: AFTER WRITTEN NOTICE TO THE APPLICANT OF ANY DIGITAL RECORDS WHICH HAVE NOT BEEN COMPLETED OR PROPERLY SUBMITTED, AND UPON APPLICANT'S FAILURE TO CURE THE SAME WITHIN THIRTY (30) DAYS, THE CITY MAY COMPLETE THE DIGITAL RECORDS ON ITS OWN, OR HIRE A THIRD PARTY TO DO SO. THE APPLICANT SHALL TO PAY TO THE CITY ANY AND ALL COSTS AND EXPENSES (INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, COURT COSTS AND LITIGATION COSTS) RESULTING THEREFROM UPON DEMAND BY THE CITY. THE REMEDIES PROVIDED IN THIS SECTION ARE IN ADDITION TO ANY OTHER REMEDIES SPECIFICALLY PROVIDED FOR IN THIS AGREEMENT, OR WHICH THE CITY MAY OTHERWISE HAVE AT LAW OR IN EQUITY, AND ARE NOT A LIMITATION UPON THE SAME.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication.

PASSED on 1st reading the 17th day of June, 2014.

PASSED on 2nd reading the 1st day of July, 2014.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2014.

APPROVED AS TO FORM:

Wallace Trombetta

ATTEST:

V. H. McDonald

V. H. McDonald
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Paul L. Meyer

Paul L. Meyer
Mayor

ORDINANCE NO. 16-14

AN ORDINANCE APPROVING A PLAT, SUBDIVISION AGREEMENT AND ZONE CHANGE FOR THE SHERIDAN HEIGHTS ADDITION NO. 3 IN THE CITY OF CASPER, WYOMING.

WHEREAS an application has been made to vacate and replat a portion of Lot 9, all of Lots 10 and 11, and a portion of Lot 12, Block 119, and a portion of a vacated alley within Block 119, Sheridan Heights Addition; and plat portions of the SE1/4SW1/4, Section 3, T33N, R79W, 6th P.M., Natrona County, Wyoming, to create Sheridan Heights Addition No. 3; and,

WHEREAS an application has been made to rezone the proposed Sheridan Heights Addition No. 3 from zoning classifications C-2 (General Business) and M-1 (Limited Industrial) to M-1 (Limited Industrial); and,

WHEREAS, a written subdivision agreement will be entered into with the City of Casper, which will be approved with the plat upon third reading of this ordinance; and,

WHEREAS, this platting and rezoning requires approval by ordinance following a public hearing; and,

WHEREAS, after a public hearing held May 27, 2014, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve both the plat, with conditions, and zone change requests; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change, plat, and the Sheridan Heights Addition No. 3 Subdivision Agreement should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The above described zone change of the proposed Sheridan Heights Addition No. 3, from C-2 (General Business) and M-1 (Limited Industrial) to entirely M-1 (Limited Industrial) is hereby approved.

SECTION 2:

The plat creating the Sheridan Heights Addition No. 3, and the Sheridan Heights Addition No. 3 Subdivision Agreement, are hereby approved, and the Mayor is hereby authorized and directed to execute, and the City Clerk to attest said agreement.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 1st day of July, 2014.

PASSED on 2nd reading the ____ day of _____, 2014.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2014.

APPROVED AS TO FORM:

Wallace Tremblay

ATTEST:

V.H. McDonald
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Paul L. Meyer
Mayor

ORDINANCE NO. 17-14

AN ORDINANCE APPROVING A REPLAT CREATING WOLF CREEK EIGHT, A SUBDIVISION AGREEMENT, AND ZONE CHANGE OF LOTS 17 AND 18 IN THE WOLF CREEK EIGHT ADDITION IN THE CITY OF CASPER, WYOMING.

WHEREAS an application has been made to vacate and replat Lots 10 and 11, and Talon Drive, Mountain Plaza Addition No. 6, to create the Wolf Creek Eight Addition; and,

WHEREAS an application has been made to rezone proposed Lots 17 and 18 in the Wolf Creek Eight Addition from zoning classifications PUD (Planned Unit Development) and R-4 (High Density Residential) to entirely R-4 (High Density Residential); and,

WHEREAS, a written subdivision agreement will be entered into with the City of Casper, which will be approved with the replat upon third reading of this ordinance; and,

WHEREAS, the proposed replat and rezoning requires approval by ordinance, following a public hearing; and,

WHEREAS, after a public hearing held May 27, 2014, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the replat, and zone change requests; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change, replat and the Wolf Creek Eight Subdivision Agreement should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The replat of Lots 10 and 11, and Talon Drive, Mountain Plaza Addition No. 6, creating Wolf Creek Eight, and the Wolf Creek Eight Subdivision Agreement, are hereby approved, and the Mayor is hereby authorized and directed to execute, and the City Clerk to attest said agreement.

SECTION 2:

The zone change of Lots 17 and 18 in the Wolf Creek Eight Addition from PUD (Planned Unit Development) and R-4 (High Density Residential) to entirely R-4 (High Density Residential) is hereby approved.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 1st day of July, 2014.

PASSED on 2nd reading the ____ day of _____, 2014.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2014.

APPROVED AS TO FORM:

Wallace Tremblay

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V.H. McDonald
City Clerk

Paul L. Meyer
Mayor

ORDINANCE NO. 18-14

AN ORDINANCE APPROVING THE ANNEXATION OF A 1.467-ACRE PARCEL; A VACATION AND REPLAT OF TRACT A, WOLF CREEK EIGHT ADDITION, AND LOTS 2, 3 AND 4, AND WEST 37TH STREET, MOUNTAIN PLAZA ADDITION NO. 5, TO CREATE THE WOLF CREEK NINE ADDITION; AND A REZONING OF THE PROPOSED WOLF CREEK NINE ADDITION TO R-2 (ONE UNIT RESIDENTIAL); AND APPROVING THE WOLF CREEK NINE ADDITION SUBDIVISION AGREEMENT

WHEREAS, Mesa Development, Inc. has applied to annex a 1.467-acre portion of the SW1/4NW1/4, Section 19, T33N, R79W, 6th P.M., Natrona County, Wyoming; and,

WHEREAS, a petition requesting annexation has been signed by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets and alleys and tax exempt property, and submitted said petition to the City of Casper for approval pursuant to Section 15-1-403 of the Wyoming State Statutes, as amended; and,

WHEREAS, an annexation report shall be completed in accordance with Section 15-1-402 of the Wyoming State Statutes, as amended; and,

WHEREAS, Mesa Development, Inc. has applied to vacate and replat Tract A, Wolf Creek Eight Addition, and Lots 2, 3 and 4 and West 37th Street, Mountain Plaza Addition No. 5, together with the 1.467-acre parcel of property being annexed, to create the Wolf Creek Nine Addition; and,

WHEREAS, Mesa Development, Inc. has applied to rezone the proposed 20.18-acre Wolf Creek Nine Addition from Natrona County zoning classification C (Commercial) and City zoning classifications PUD (Planned Unit Development), OB (Office Business), and C-2 (General Business) to entirely R-2 (One Unit Residential); and,

WHEREAS, the City of Casper Planning and Zoning Commission recommended that the Council approve the annexation, the vacation and plat creating the Wolf Creek Nine Addition, and the rezoning of the same as R-2 (One Unit Residential), following a public hearing held on May 27, 2014; and,

WHEREAS, the Casper City Council, at its Work Session on June 24, 2014, directed that the street alignment requirements found in Section 16.16.060(B)(7) of the Casper Municipal Code be waived to allow for an approximately seventy-five (75) foot offset between Gray Wolf Drive and Red Wolf Drive, where they intersect with Dancing Wolf Drive, located in the Wolf Creek Nine Addition.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The annexation of a 1.467-acre portion of the SW1/4NW1/4, Section 19, T33N, R79W, 6th P.M., Natrona County, Wyoming is hereby approved and said area is included within the corporate limits of the City of Casper and all rights, privileges, and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:

The vacation and plat creating the Wolf Creek Nine Addition, and the Wolf Creek Nine Subdivision Agreement, are hereby approved, and the Mayor is hereby authorized to execute, and the City Clerk to attest said agreement.

SECTION 3:

The above described zone change of the Wolf Creek Nine Addition to R-2 (One Unit Residential) is hereby approved.

SECTION 4:

This ordinance shall, pursuant to W. S. § 15-1-408, be in full force and effect on the 21st business day following third reading approval by the City Council, and following publication.

PASSED on 1st reading the 1st day of July, 2014.

PASSED on 2nd reading the ____ day of _____, 2014.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2014.

APPROVED AS TO FORM:



ATTEST:

V. H. McDonald
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Paul L. Meyer
Mayor

ORDINANCE NO. 19-14

AN ORDINANCE APPROVING THE VACATION AND REPLAT OF TRACTS A, B, AND C, HERITAGE HILLS ADDITION NO. 2 TO CREATE THE HERITAGE HILLS ADDITION NO. 3, AND APPROVING THE SUBDIVISION AGREEMENT FOR THE PROPOSED HERITAGE HILLS ADDITION NO. 3

WHEREAS, Gaddis Custom Building, LLC has applied to vacate and replat 13.98-acres, described as Tracts A, B, and C, Heritage Hills Addition No. 2, to create the Heritage Hills Addition No. 3; and,

WHEREAS, the City of Casper Planning and Zoning Commission recommended that the Council approve the vacation and replat creating the Heritage Hills Addition No. 3 following a public hearing on May 27, 2014.

WHEREAS, a written subdivision agreement will be entered into with the City of Casper, which will be approved with the vacation and replat upon third reading of this ordinance; and,

WHEREAS, because the vacation and replat involves public streets, it requires approval by ordinance following a public hearing; and,

WHEREAS, the governing body of the City of Casper finds that the vacation and replat creating the Heritage Hills Addition No. 3, and the Heritage Hills Addition No. 3 Subdivision Agreement should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Heritage Hills Addition No. 3 Subdivision Agreement.

SECTION 2:

The vacation and replat of Tracts A, B, and C, Heritage Hills Addition No. 2 to create the Heritage Hills Addition No. 3 is hereby approved under the terms and conditions of the Heritage Hills Addition No. 3 Subdivision Agreement.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 1st day of July, 2014.

PASSED on 2nd reading the ____ day of _____, 2014.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the _____ day of _____, 2014.

APPROVED AS TO FORM:

Wallace Tremblay

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V. H. McDonald
City Clerk

Paul L. Meyer
Mayor

July 7, 2014

MEMO TO: John C. Patterson, City Manager

FROM: Liz Becher, Community Development Director

SUBJECT: Consideration of a PUD (Planned Unit Development) site plan for the construction of a three-story, 36-unit apartment building on Lot 1, Hunt Addition No. 3.

Recommendation:

That Council, by resolution, approve the PUD (Planned Unit Development) site plan for the construction of a three-story, 36-unit apartment building on Lot 1, Hunt Addition No. 3.

Summary:

Jared Rude, as the current property owner, has applied for site plan approval for the construction of a three-story, 36-unit apartment building, on Lot 1, Hunt Addition No. 3, generally located at the southeast terminus of East 8th Street, between Beverly Street and Nebraska Avenue. Upon approval, Summit Housing Group will become the eventual owner/developer of the apartment project.

The subject property is currently vacant, is zoned PUD (Planned Unit Development), and is surrounded by properties zoned R-2 (One Unit Residential) and PUD (Planned Unit Development) to the south, R-2 (One Unit Residential) to the east and west; and R-4 (High Density Residential) to the north. The subject property was approved in 2008 for the construction of a 44-unit apartment building that was never constructed. Site plans on property zoned PUD (Planned Unit Development) require the approval of both the Planning and Zoning Commission and City Council.

Residential PUD's require that a minimum of twenty (20) percent of the property be retained as usable open space. The property is 87,555 square feet in size, and the site plan shows that 45,765 square feet of the site has been set aside as open space, or approximately fifty-two (52) percent of the site. The site plan shows a pavilion and play area located in the southwest corner of the site, and a large, grass stormwater detention area extending along the entire west side of the property. The maximum density permitted by the Casper Municipal Code for a residential PUD with more than twenty-five (25) percent of its perimeter abutting single-family residential properties is twenty-four (24) dwelling units per acre. The size of the site would therefore, allow up to a maximum of forty-eight (48) units, and the applicants are proposing thirty-six (36).

The parking ratio for low/mid-rise apartments is 1.21 parking spaces per dwelling unit; therefore, the minimum number of parking spaces required for this project is forty-four (44). The site plan shows that a total of seventy-four (74) parking spaces have been provided. The City Engineer determined that a traffic study was not necessary based on the scope of the project. The Planning and Zoning Commission included one (1) recommended condition of approval, which required the construction of a City-standard concrete pedestrian pathway/sidewalk within the existing public access easement connecting East 8th Street to Nebraska Avenue, in a location and configuration approved by the City Engineer. The 8th Street connection to Nebraska, east of the current cul-de-sac, was vacated a number of years ago because the steep grade made it unsafe and impractical for a street. A utility and pedestrian/access easement was retained by the City in the location of the vacated street.

The applicants have submitted a stormwater drainage study to the City Engineer for the site. A ten (10) to fifteen (15) foot high retaining wall will be constructed along the west property line in order to level the subject property, and provide a large, shallow stormwater detention area that also serves as green space for the development. The applicants plan to erect a six (6) foot fence on top of the retaining wall for safety purposes.

The PUD (Planned Unit Development) site plan meets or exceeds all City minimum standards. The subject property is an infill area, adjacent to properties currently served by the City. Furthermore, the proposed development meets the following stated goals and visions of the Casper Area Comprehensive Land Use Plan:

Vision 1: Diverse Economy –An expanded, more diversified, and stable economy that continuously grows news jobs that pay a higher wage than the current average.

Principle E – Balance Housing Supply with Demands Created by Economic Growth.

Goal 7 –Provide a variety of housing types and densities offering convenient and affordable housing to meet the demands created by growth in industrial and commercial development.

Vision 3: Compact Development – A compact development pattern of cohesive neighborhoods and corridors.

Principle K – Direct Growth to Encourage Infill and Redevelopment.

Goal 20 – Direct future development to underutilized or vacant parcels within the developed urban area where City services and infrastructure already exist.

Vision 9: Attainable Housing – A community that offers a full range of housing types to meet the needs and expectations of people of all incomes, lifestyles, and age groups.

Principle Z – Provide for Adequate Attainable Housing.

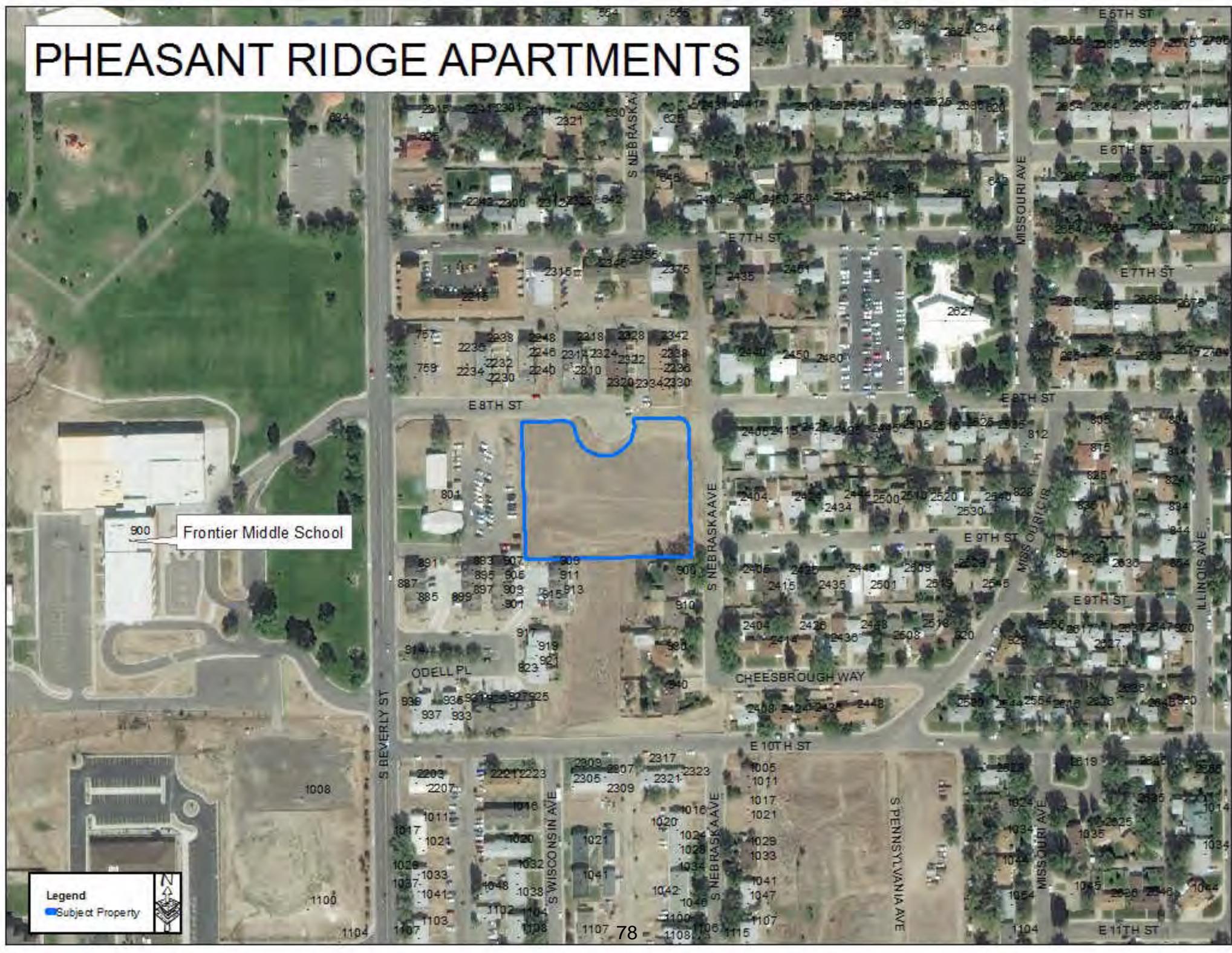
Goal 48 – Promote the availability of adequate, safe, and well-served housing for all age groups and populations in the Casper area.

Goal 49 – Provide adequate land to meet anticipated housing needs.

Goal 51 – Encourage the distribution of affordable housing in order to achieve a diversified community.

There were no public comments received at the Planning and Zoning Commission public hearing. A resolution and a site plan agreement have been prepared for Council's consideration.

PHEASANT RIDGE APARTMENTS



900 Frontier Middle School

Legend
Subject Property



SUMMIT HOUSING GROUP
(PHEASANT RIDGE APARTMENTS)
SITE PLAN AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 2014, by and between the City of Casper, Wyoming, a Wyoming Municipal Corporation, 200 North David Street, Casper, Wyoming, 82601, hereinafter designated as "City," and Summit Housing Group, Inc., 283 West Front Street, Suite 1, Missoula, Montana 59802, hereinafter designated as "Owner."

WHEREAS, Summit Housing Group has applied for site plan approval for the construction of a three-story, 36-unit apartment building on Lot 1, Hunt Addition No. 3, generally located at the southeast terminus of East 8th Street, between South Beverly Street and Nebraska Avenue; and,

WHEREAS, the proposed 36-unit apartment building is located on land zoned PUD (Planned Unit Development), and therefore, requires the approval of both the Planning and Zoning Commission and the City Council; and,

WHEREAS, a copy of the site plan/landscaping plan/architectural elevations, "Pheasant Ridge Apartments" (Sheets A001, A002, A201) are attached hereto as Exhibit "A," and is incorporated herein at this point as if fully set forth.

NOW, THEREFORE, the parties hereto agree as follows:

I. EXPLICIT CONDITIONS:

- A. All on-site exterior lighting shall be designed to reduce off-site glare and light pollution. All exterior light fixtures shall be full cutoff, and directed downward.
- B. Prior to the issuance of a Certificate of Occupancy, a City-standard concrete pedestrian pathway/sidewalk shall be designed and constructed by the applicant within the existing public access easement connecting East 8th Street to Nebraska Avenue, in a location and configuration approved by the City Engineer.

II. OBLIGATIONS OF THE OWNER:

Upon written demand of the Council or the City Manager, the Owner, at their sole cost and expense, shall do, or cause to be done, the following:

- A. The Owner shall landscape the property in keeping with the site plan/landscaping plan (Exhibit A) approved by the Community Development Director, and comply with the following landscaping requirements:
1. Landscape and beautify the areas identified on the site plan/landscaping plan (Exhibit A).
 2. Plant material used for landscaping shall meet the criteria and specifications set forth in that certain manual entitled "Building Casper's Urban Forest."
 3. All planted areas on the property shall be maintained to the degree that they will not create a fire hazard or become unsightly to the development.
 4. Upon demand of the Council, the Owner shall replace and replant any required on-site plant material that dies, or is not in conformity with the approved landscaping plan. The landscaping requirements shall not be applied to the Owner of vacant property until such time as an active commercial or residential use is established on that property.
 5. Said on-site landscaping shall be completed before a Certificate of Occupancy will be issued. If said landscaping is delayed due to construction of on or off-site improvements, the Owner may request, in writing, an extension not exceeding six (6) months. If the request demonstrates that, as a result of conditions beyond the control of the Owner, the landscaping cannot be completed, the Community Development Director is authorized to grant the Owner's request for an extension, which shall not exceed six (6) months. Once an extension is granted, the building official may issue a Certificate of Occupancy for the structure.
 6. In the case of an extension granted by the Community Development Director for the installation of landscaping, the Owner is required to post, with the City, a performance security in the form of a bond, cash, letter of credit, or other form acceptable to the City, and otherwise comply with the "Performance Security" section of Title 17, Appendix B of the Casper Municipal Code. The posted amount shall be in an amount of no less than one-hundred twenty five percent (125%) of an itemized estimate prepared by a landscape architect or professional landscaping contractor, for all landscaping material and installation costs necessary to comply with the approved landscaping plan. The Community Development Director shall have the discretion to determine if the amount of the itemized estimate is reasonable, and

may request subsequent written estimates to verify the accuracy and validity of the original estimate.

- B. The Owner shall comply with Section 12.20 of the Casper Municipal Code regarding erosion and sediment control. The Owner is required to post cash, an irrevocable letter of credit, performance bond, or other approved surety in the amount of ten cents (\$0.10) per square foot of area disturbed, with a minimum amount of Five Thousand Dollars (\$5,000.00). The amount of the surety will be based on the actual area of land disturbed and will be determined when the Owner submits either an Erosion Control Plan or a building permit for the development. It shall be the obligation of the Owner to keep any bond or letter of credit in full force and effect for the entire duration of the project. As provided herein, the Owner shall furnish proof of the same upon demand of the City.
- C. If the Owner fails to implement the Erosion Control Program, as proposed and approved by the City Engineer, the Owner, by this Agreement, hereby authorize the City to use said bond for implementation and completion of the approved Erosion Control Program. In the event the City incurs costs in completing said program over and above the amount of the bond, cash deposit, or letter of credit, Owner agrees to pay City said costs upon demand by the City. The City shall release the security one year following the date of final completion of implementation of best management practices on the construction site, or as determined by the City Manager or his designee.
- D. All signs on said site must be approved by the Community Development Director or her designee prior to installation.
- E. All street, alley, and parking surfaces shall be covered with concrete or asphalt concrete pavement materials in accordance with Chapter 16.16 of the Casper Municipal Code. The minimum pavement section for parking and alley surfaces shall be two inch (2") asphaltic concrete surface over two inches (2") asphaltic concrete binder course over six inches (6") of grading W base course. The minimum pavement section for street sections, in accordance with the collector street classification in Chapter 16.16 of the Casper Municipal Code, shall be three inch (3") asphaltic concrete surface over three inches (3") of asphaltic binder course over eight inches (8") of grading "W" base. Alternative pavement designs may be substituted upon approval of the City Engineer. All designs shall be in accordance with Chapter 16.16 of the Casper Municipal Code.
- F. Any and all storm drainage sewer lines, trunk lines, lateral catch basins, manholes, and detention areas shall be designed and installed in accordance with the Drainage Plan prepared by the Owner, and approved by the Community Development Director and City Engineer.

- G. Owner shall construct all trash enclosures according to City requirements as shown in the City Engineering Department handouts titled "Minimum Standards for Commercial Sanitation Container Facility" dated March 2002, or "Minimum Standards for Double Bin Commercial Sanitation Facilities." Alternately, upon approval by the City Sanitation Department, other designs may be accepted.
- H. All public improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including curbs, gutter, sidewalks, paving, utility systems, storm sewers, street lighting, street signs, etc., have been constructed in accordance with the approved plans and specifications. The certification by the engineer is required to be in writing.
- I. The Owner shall maintain, repair, and replace, if necessary, the water and sewer system improvements for a period of eighteen (18) months from the date the certification is approved. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. Upon completion of all maintenance, repair, and replacement to the satisfaction of the City Engineer, the City shall accept the construction thereof in writing and thereafter maintain said water and sewer mains and appurtenances dedicated to the public. In the event the Owner fails to maintain, repair, or replace said improvements, City may, at its option, maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from their obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.
- J. Curb boxes shall be left at the water main easement lines in front of each building and the Owner shall protect, during the subsequent course of developing the Development, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the City's satisfaction of such that are damaged or destroyed. If the Owner fails or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving and/or landscaping work is completed in the Development.
- K. The Owner shall construct the necessary water mains up to and through the Development. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved by the City. Water main sizes shall be as determined by the City.
- L. The Owner, at their cost, shall install water service lines in accordance with City specifications to the easement lines so as to serve each building site in the Development.

- M. The Owner shall construct the necessary sewer mains to and through the Development. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved by the City. Sewer main sizes shall be as determined by the City.
- N. The Owner, at their own cost, shall install sewer service lines, in accordance with City specifications, to each building site in the Development.
- O. The Owner shall protect manhole covers and rings from damage in the course of constructing the sewer main, and shall be solely responsible for repair or replacement to the City's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Development by the Owner, and said obligation shall continue until the sewer line and the system within the Development is accepted by the City's representatives; provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed in the event of damage by reason of future sewer construction within said Development.
- P. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.
- Q. All necessary water and sewer easements, in forms acceptable to the City, up to and through the Development shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water mains, sewer mains, fire hydrants, water service lines, and other appurtenances. Appropriate easements or utility rights-of-way shall be provided on all private streets within the subdivision for the water and sewer mains, fire hydrants, water service lines, and other appurtenances.
- R. Easements for all off-site utilities must be provided prior to application for a permit to construct being made to City.

- S. The Owner agrees to abide by the rules and regulations of the City regarding the use of its water and sewer facilities, all relevant ordinances of the City of Casper relating to water and sewer service; and all other state and federal laws, rules, and regulations including, but not limited to, all provision of the Federal Pretreatment Regulations (40CFR, Part 403) and all City ordinances relating to industrial pretreatment.
- T. At such time as said water and/or sewer mains are installed by the Owner and the work accepted by the City, the City shall reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to Chapter 16.19 of the Casper Municipal Code, as amended. Such reimbursement will be determined by the City based upon its most recent applicable materials cost at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the City.
- U. In addition to and separate from the surety required for erosion control, the Owner shall provide financial surety for construction of improvements to be owned by the City (water and sewer system improvements) and for the warranty period in accordance with one of the alternatives provided for in Chapter 16.28.070 of the Casper Municipal Code.
- V. The Owner shall provide financial security as provided herein in order to assure that the required water distribution systems, and sewerage collection systems and any other required public improvements, as outlined in the Site Plan Agreement, are constructed in compliance with the City's specifications. The financial security for the construction of any such improvements shall be in the amount of one hundred percent (100%) of the total cost of construction thereof. This financial security shall be secured and delivered to the City prior to issuance of a permit to construct by the City.
- W. A project may be constructed without financial security as otherwise required herein provided that the Owner/subdivider submit to the City a bonded Agreement between the Owner and their contractor bonded by a Wyoming-licensed bonding company to complete the work covered by a permit to construct as outlined in the Subdivision Agreement. No permits will be issued for construction of buildings or foundations in the development until the improvements have been completed, a letter of completion has been issued, and the warranty period has begun pursuant to Section 16.28.050 of this chapter.
- X. In the event the Owner elects to construct a project without a bonded Agreement between them as set forth above, the owner/subdivider shall provide a written affidavit to the City stating that no sales of real property

within the subdivision will be closed until after a letter of completion is issued by the City and the warranty period has begun pursuant to Section 16.28.050 of this chapter. No permits will be issued for construction of foundations of residences or buildings in the development by the City until a letter of completion is issued by the City and the warranty period has begun pursuant to Section 16.28.050. If, prior to the issuance of a letter of completion and the commencement of the warranty period, should the Owner desire to sell lots and have building or foundation permits issued within the project, the Owner shall provide: (1) financial security in a form as required in subsection B of this section in an amount as calculated pursuant to subsection (C) of this section that will cover the estimated cost of the remaining public improvements to be constructed for all or a phase of the subdivision as approved by the City; or (2) a bonded Agreement between the Owner and the Contractor as set forth in subsection (A)(2) of this section shall be provided to the City.

Y. The Owner shall provide financial security to the City of Casper during the warranty period for the above-described public improvements. The financial surety shall be available to the City for the repair, maintenance, and replacement of such improvements that fail within the warranty period. The financial security during the warranty period shall be in the amount of twenty percent (20%) of the total construction costs of such improvements. This financial security for the warranty period of eighteen (18) months from the date stated in the letter of completion issued by the City shall be acquired and delivered to the City prior to issuance of any building permits in the subdivision by the City.

Z. Forms of Financial Security.

1. Financial security may be provided in one of the following forms:

- a. An escrow agreement providing for the pledging of the Owner's line of credit or other assets in an amount and form approved by the City;
- b. Cash;
- c. Surety bonds on forms provided by the City;
- d. Unconditional letter of credit subject to the laws and courts of the State of Wyoming in a form approved by the City.

AA. The Owner's engineering consultant shall provide actual construction costs to the City for the purposes of determining the amount of the financial security for the construction phase and warranty period of the improvements. Should actual construction costs not be available to acquire the necessary financial security in a timely manner, the Owner may rely on estimated construction costs as approved of by the City Engineer. All cost estimates shall be supported by documents of the proposed

improvements. Construction costs shall cover and include water and sewer lines, as outlined in the Development's drawings and specifications.

- BB. The financial security will be released when that portion of the work or period to which it relates has been completed. All requests for release or reduction of a financial security shall be provided in writing to the City Engineer's office, 200 North David Street, Casper, Wyoming 82601. The City Engineer's office will review the request for release and provide a written response back to the Owner/developer within ten (10) calendar days.

III. OBLIGATIONS OF THE CITY:

The City shall issue a building permit pursuant to Title 15 of the Casper Municipal Code, under the terms of this Agreement and upon performance by the Owner of the conditions set forth above. All building permits will be issued by the Community Development Director in accordance with Casper Municipal Code.

IV. REMEDIES:

In the event the Owner fails to do, or fail to cause to be done, any of the requirements set forth in this contract in an expeditious manner, the City may at its option, do any or all of the following:

- A. Refuse to issue a building permit or certificate of occupancy to the Owner, their successors, or assigns in interest.
- B. After written notice to Owner of those items which have not been completed or properly completed, and upon failure to cure the same by Owner within a reasonable period of time, the City may complete any and all of the public improvements required by this contract, by itself, or by contracting with a third party to do the same. In the event the City elects to complete said improvements or contracts with third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.
- C. The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, the property lease agreement, or which the City may otherwise have at law or in equity, and are not a limitation on the same. The Owner further agree to pay all the City's reasonable attorney's fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law. This document, its interpretation, and enforcement shall be governed by the laws of the State of Wyoming.

V. MISCELLANEOUS AGREEMENTS:

- A. Authority: All individuals executing this Agreement on behalf of their principals hereby state and certify that they have full authority to bind and obligate their principals to each and every term and provision of this Agreement.
- B. Successors and Assigns: This Agreement shall be binding upon and shall inure to the benefits of all parties hereto, their successors, and assigns.
- C. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, et seq. The City specifically reserves the right to assert any and all immunities, rights and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- D. Governing Law and Venue: Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.
- E. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first written above.

APPROVED AS TO FORM:

Willie Tremblay

WITNESS:

CITY OF CASPER, WYOMING
A Municipal Corporation

By: _____
Printed Name: _____

Paul L. Meyer
Mayor

WITNESS:

OWNER
Summit Housing Group, Inc.

Nathan Lopuch
By: _____
Printed Name: NATHAN LOPUCH

Jack Jenks
By: Jack Jenks - President
Printed Name: Jack Jenks

ACKNOWLEDGEMENT

STATE OF WYOMING)
)ss.
COUNTY OF NATRONA)

The foregoing instrument was acknowledged before me by Paul L.Meyer, as the Mayor of the City of Casper, Wyoming, a Municipal Corporation, this _____ day of _____, 2014.

WITNESS my hand and official seal.

Notary Public

My Commission Expires:

ACKNOWLEDGEMENT

STATE OF *Montana*)
)ss.
COUNTY OF *Missoula*)

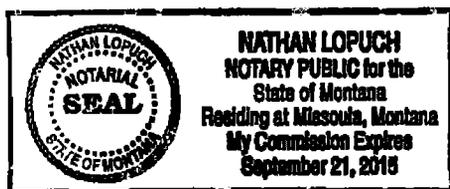
The foregoing instrument was acknowledged before me by Jack Jenks, as President of Summit Housing Group, Inc., this 30th day of June, 2014.

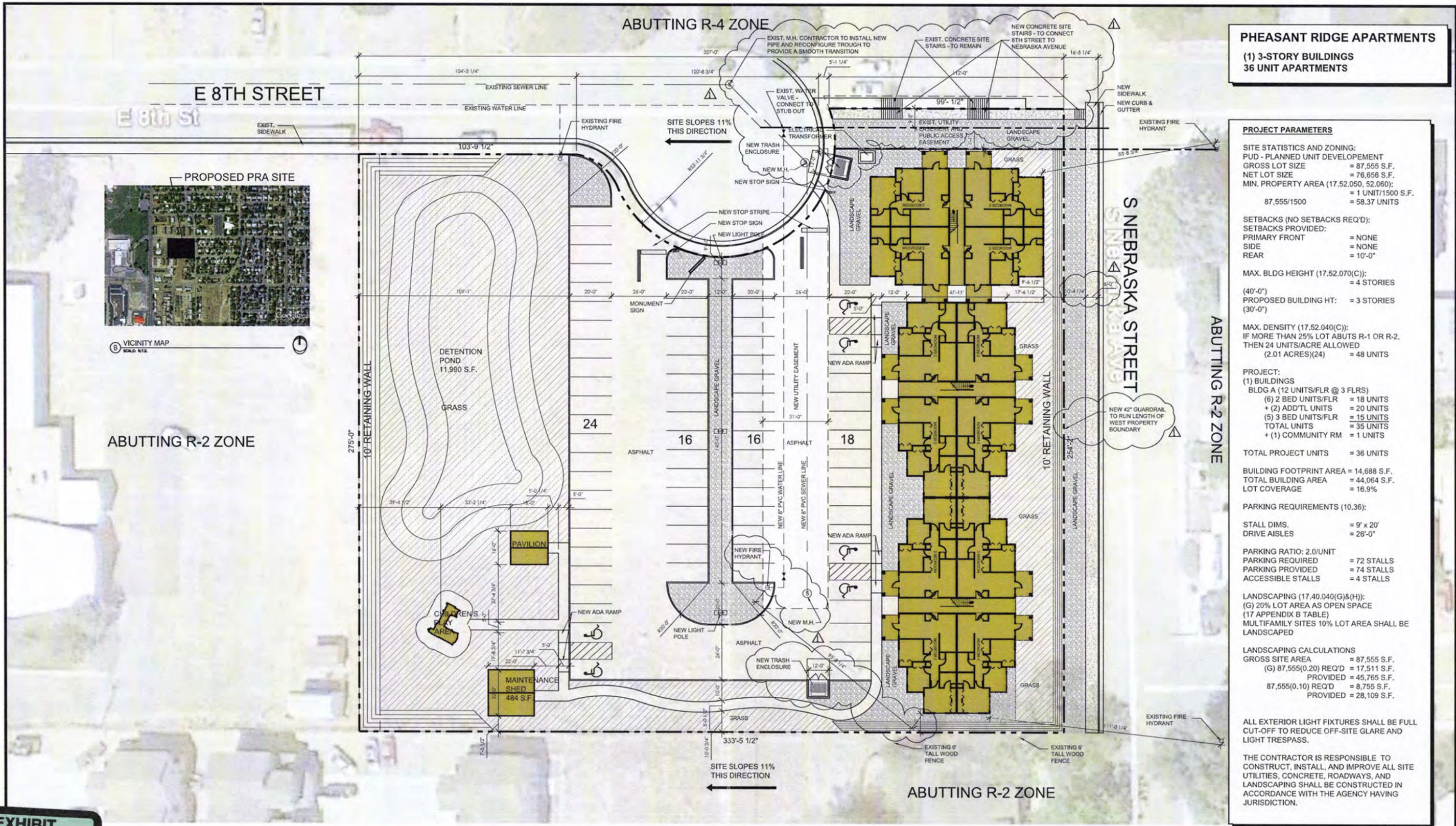
WITNESS my hand and official seal.

Nathan Lopuch

Notary Public

My Commission Expires:





PHEASANT RIDGE APARTMENTS
(1) 3-STORY BUILDINGS
36 UNIT APARTMENTS

PROJECT PARAMETERS

SITE STATISTICS AND ZONING:
 PUD - PLANNED UNIT DEVELOPMENT
 GROSS LOT SIZE = 87,555 S.F.
 NET LOT SIZE = 76,856 S.F.
 MIN. PROPERTY AREA (17.52,050, 52,060):
 = 1 UNIT/1500 S.F.
 87,555/1500 = 58.37 UNITS

SETBACKS (NO SETBACKS REQ'D):
 SETBACKS PROVIDED:
 PRIMARY FRONT = NONE
 SIDE = NONE
 REAR = 10'-0"

MAX. BLDG HEIGHT (17.52,070(C)):
 = 4 STORIES
 (40'-0")
 PROPOSED BUILDING HT: = 3 STORIES
 (30'-0")

MAX. DENSITY (17.52,040(C)):
 IF MORE THAN 25% LOT ABUTS R-1 OR R-2,
 THEN 24 UNITS/ACRE ALLOWED
 (2.01 ACRES)(24) = 48 UNITS

PROJECT:
 (1) BUILDINGS
 BLDG A (12 UNITS/FLR @ 3 FLRS)
 (6) 2 BED UNITS/FLR = 18 UNITS
 + (2) ADD'L UNITS = 20 UNITS
 (5) 3 BED UNITS/FLR = 15 UNITS
 TOTAL UNITS = 35 UNITS
 + (1) COMMUNITY RM = 1 UNITS

TOTAL PROJECT UNITS = 36 UNITS

BUILDING FOOTPRINT AREA = 14,688 S.F.
TOTAL BUILDING AREA = 44,064 S.F.
LOT COVERAGE = 16.9%

PARKING REQUIREMENTS (10.36):
 STALL DIMS. = 9' x 20'
 DRIVE AISLES = 26'-0"

PARKING RATIO: 2.0/UNIT
 PARKING REQUIRED = 72 STALLS
 PARKING PROVIDED = 74 STALLS
 ACCESSIBLE STALLS = 4 STALLS

LANDSCAPING (17.40,040(G)&(H)):
 (G) 20% LOT AREA AS OPEN SPACE
 (17 APPENDIX B TABLE)
 MULTIFAMILY SITES 10% LOT AREA SHALL BE
 LANDSCAPED

LANDSCAPING CALCULATIONS
 GROSS SITE AREA = 87,555 S.F.
 (G) 87,555(0.20) REQ'D = 17,511 S.F.
 PROVIDED = 45,765 S.F.
 87,555(0.10) REQ'D = 8,755 S.F.
 PROVIDED = 28,109 S.F.

**ALL EXTERIOR LIGHT FIXTURES SHALL BE FULL
 CUT-OFF TO REDUCE OFF-SITE GLARE AND
 LIGHT TRESPASS.**

**THE CONTRACTOR IS RESPONSIBLE TO
 CONSTRUCT, INSTALL, AND IMPROVE ALL SITE
 UTILITIES, CONCRETE, ROADWAYS, AND
 LANDSCAPING SHALL BE CONSTRUCTED IN
 ACCORDANCE WITH THE AGENCY HAVING
 JURISDICTION.**



B VICINITY MAP
 SCALE: N.T.S.

A ARCHITECTURAL SITE PLAN
 SCALE: 1" = 40'-0"

EXHIBIT
A
1 of 3

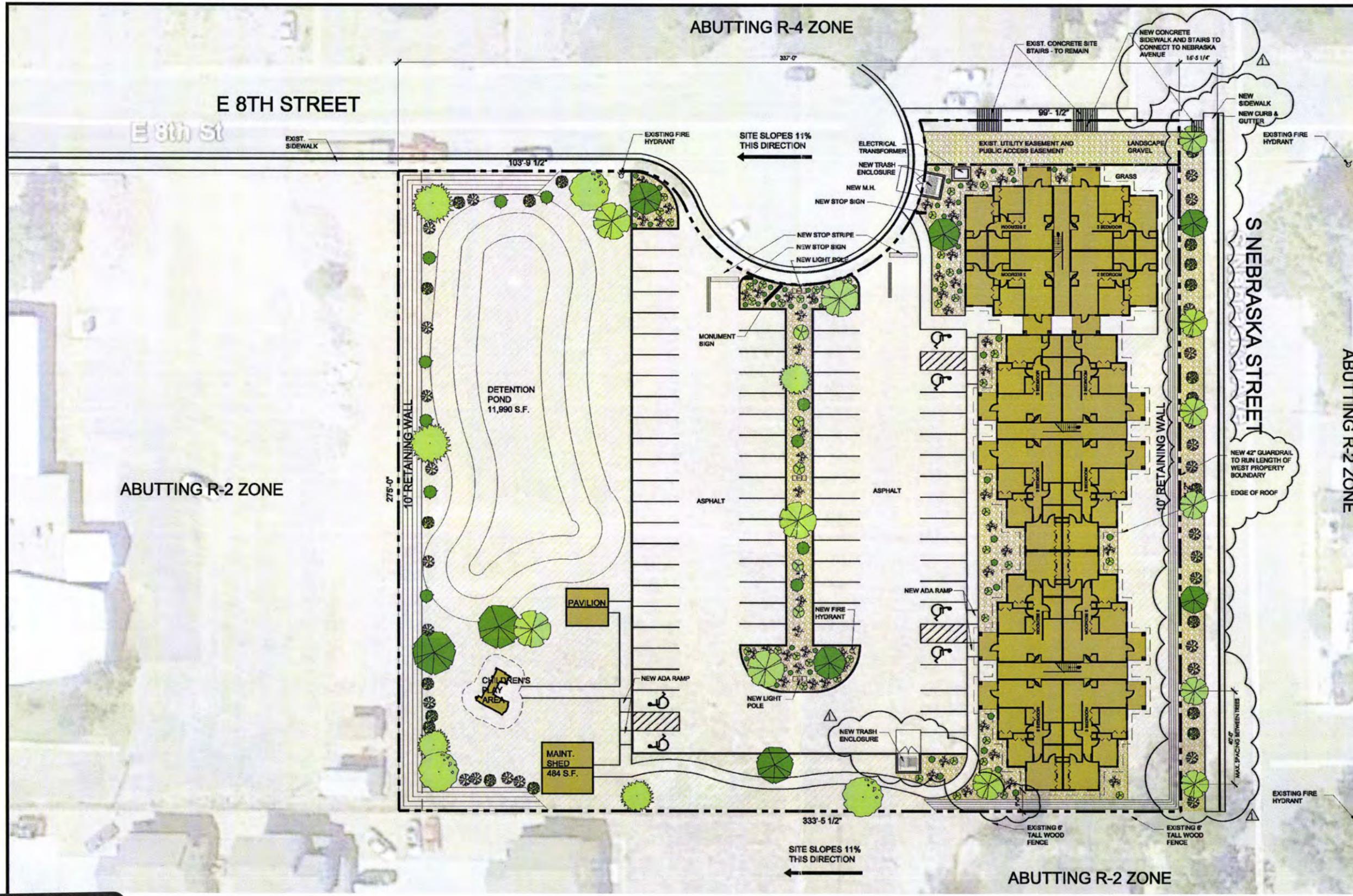
SUMMIT HOUSING GROUP, INC.
 283 W. FRONT STREET, SUITE 1
 MISSOULA, MONTANA
 O| 406.541.0999 F| 406.541.0997

PHEASANT RIDGE APARTMENTS
 SOUTH NEBRASKA AVENUE, CASPER, WYOMING

DISCLAIMER:
 THIS DOCUMENT CONTAINS CONFIDENTIAL AND PROPRIETARY INFORMATION THAT
 CANNOT BE REPRODUCED OR DISCLOSED, IN WHOLE OR IN PART, WITHOUT WRITTEN
 AUTHORIZATION FROM SUMMIT HOUSING GROUP.
 ALL GRAPHIC INFORMATION PROVIDED BY SUMMIT HOUSING GROUP (SHG) AND SUMMIT
 MANAGEMENT GROUP (SMG) TO LOCAL, STATE, AND NATIONAL AGENCIES ARE, TO THE
 BEST OF THEIR ABILITY, ACCURATE REPRESENTATIONS OF DESIGN INTENT. DUE TO
 CHANGES REQUESTED BY THE CITY, SITE CONSTRAINTS, AND NECESSARY DESIGN
 CHANGES, THE FINAL DESIGN MAY DIFFER FROM WHAT IS REPRESENTED ON THIS SHEET.

REVISION: 06/13/2014	REVIEW COMMENTS
----------------------	-----------------

A001



PHEASANT RIDGE APARTMENTS
(1) 3-STORY BUILDINGS
36 UNIT APARTMENTS

LANDSCAPING NOTES AND SCHEDULES

- 1) PLANT MATERIAL TO BE INSTALLED AS INDICATED IN THE PLANT SCHEDULE. ANY SUBSTITUTIONS TO BE APPROVED BY OWNER.
- 2) ALL LIGHTING SHALL BE FULL CUT-OFF DOWNLIGHT EXTERIOR FIXTURES PER CITY REQUIREMENTS.
- 3) SEE ARCHITECTURAL AND CIVIL PLANS FOR DESIGN AND LAYOUT OF ALL STRUCTURES, UTILITIES, PARKING LIGHTING, ROADS, PARKING STRIPES, CURBS, ETC.
- 4) TOPSOIL TO BE INSTALLED IN ALL NEW LAWN AND PLANTER AREAS AS INDICATED ON PLANS.
- 5) CONTRACTOR SHALL PROVIDE PLANTS THAT ARE HEALTHY IN CONDITION AND MEET MIN. CASPER CITY STANDARDS

DECIDUOUS TREE LEGEND:

- ACER TATARICUM (TATARIAN MAPLE)
- SORBUS AMERICANA (MOUNTAIN ASH)
- GLEDITSIA TRIACANTHUS (SHADE MASTER HONEY LOCUST)

CONIFEROUS TREE LEGEND:

- PINUS NIGRA (AUSTRIAN PINE)

DECIDUOUS SHRUB LEGEND:

- FORSYTHIA COURTASOL (GOLD TIDE FORSYTHIA)
- PHYSOCARPUS OPULUS (DIABLO NINEBARK)
- RHUS AROMATICA (GROW LOW SUMAC)

EVERGREEN SHRUB LEGEND:

- JUNIPERUS HORIZONTALIS (WILTON JUNIPER)
- PINUS MUGO (SHRUBBY SWISS MUGO PINE)

GRASSES AND PERENNIALS LEGEND:

- INDIAN GRASS - DROUGHT RESISTIVE
- KENTUCKY BLUE GRASS TURF BLEND

INERT LANDSCAPE MATERIALS:

- 4" DEPTH OF 1" SCREENED CRUSHED ROCK OR EQUAL (PLACED ON WEED BARRIER FABRIC)

THE CONTRACTOR IS RESPONSIBLE TO CONSTRUCT, INSTALL, AND IMPROVE ALL SITE UTILITIES, CONCRETE, ROADWAYS, AND LANDSCAPING SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE AGENCY HAVING JURISDICTION.

EXHIBIT
A
 2 of 3

A LANDSCAPING PLAN
 SCALE: 1" = 40'-0"



(B) WEST ELEVATION
SCALE: 1/8" = 1'-0"



(A) SOUTH ELEVATION
SCALE: 1" = 10'-0"

EXHIBIT A
2023

SUMMIT HOUSING GROUP, INC.
283 W. FRONT STREET, SUITE 1
MISSOULA, MONTANA
OJ 406.541.0999 FJ 406.541.0997

PHEASANT RIDGE APARTMENTS
SOUTH NEBRASKA AVENUE, CASPER, WYOMING

DISCLAIMER:
THIS DOCUMENT CONTAINS CONFIDENTIAL AND PROPRIETARY INFORMATION THAT CANNOT BE REPRODUCED OR DIVULGED, IN WHOLE OR IN PART, WITHOUT WRITTEN AUTHORIZATION FROM SUMMIT HOUSING GROUP.
ALL GRAPHIC INFORMATION PROVIDED BY SUMMIT HOUSING GROUP (SHG) AND SUMMIT MANAGEMENT GROUP (SMG) TO LOCAL, STATE, AND NATIONAL AGENCIES ARE, TO THE BEST OF THEIR ABILITY, ACCURATE REPRESENTATIONS OF DESIGN INTENT. DUE TO CHANGES REQUESTED BY THE CITY, SITE CONSTRAINTS, AND NECESSARY DESIGN CHANGES, THE FINAL DESIGN MAY DIFFER FROM WHAT IS REPRESENTED ON THIS SHEET.

REVISION HISTORY

A201

RESOLUTION NO. 14-189

A RESOLUTION APPROVING A SITE PLAN FOR THE CONSTRUCTION OF A THREE STORY, 36-UNIT APARTMENT BUILDING ON LOT 1, HUNT ADDITION NO. 3; AND APPROVING THE ASSOCIATED SITE PLAN AGREEMENT.

WHEREAS, application has been made for site plan approval for the construction of a three-story, 36-unit apartment building on Lot 1, Hunt Addition No. 3, generally located at the southeast terminus of East 8th Street, between South Beverly Street and Nebraska Avenue; and,

WHEREAS, the proposed 36-unit apartment building is located on land zoned PUD (Planned Unit Development), and therefore, requires the approval of both the Planning and Zoning Commission and the City Council; and,

WHEREAS, the City of Casper Planning and Zoning Commission passed, after a public hearing held on June 24, 2014, a motion recommending that the City Council approve said site plan, with conditions; and,

WHEREAS, the governing body of the City of Casper finds that the site plan for a the construction of a three-story, 36-unit apartment building located on Lot 1, Hunt Addition No. 3 should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, this resolution approving the site plan for the construction of a three-story, 36-unit apartment building located on Lot 1, Hunt Addition No. 3.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a site plan agreement between the City and Summit Housing Group, Inc.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2014.

APPROVED AS TO FORM:

Walter Tremont

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V. H. McDonald
City Clerk

Paul L. Meyer
Mayor

July 1, 2014

MEMO TO: John C. Peterson, City Manager

FROM: Rick Harrah, Public Services Director
David W. Hill, P.E., Public Utilities Manager

SUBJECT: Water Rights/Water Supply Studies, Tasks, and Activities

Recommendation:

That Council, by resolution, authorize a contract with HDR Engineering, Inc., Cheyenne, Wyoming, for on-going studies, tasks, and activities concerning water rights and water supply activities, in an amount not to exceed \$50,000.

Summary:

Since 2002, several contracts have been consummated with HDR Engineering, Inc. or its predecessor for water rights/water supply related services. The latest contract was consummated in 2012. The 2012 contract monies are almost depleted and a new contract is needed. Water rights/supply activities are highly complex, very time consuming, and require outside expertise. Key personnel from HDR will be working with City of Casper staff on water rights/water supply issues.

The Scope of Services for this latest contract includes coordination with the Bureau of Reclamation on re-regulation of storage space in federal reservoirs for Upper Rock Creek Reservoir water; continuing background activities associated with the eventual transfer of excess BP-Amoco water rights to the City/Natrona County; investigation of use of Casper-Alcova Irrigation District saved water and work leading to the potential re-negotiation of the Tri-Party CAID agreement; guidance and oversight of weekly, monthly, and yearly water rights usage reporting requirements to the State Engineers Office; guidance on the acquisition of water rights for the second phase of the Parks Department Raw Water Irrigation Project; assistance, if warranted, on securing additional water supplies for snowmaking purposes at the Hogadon Ski area; and other services as needed.

A resolution is prepared for Council's consideration.

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this _____ day of _____, 2014, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. HDR Engineering, Inc., 1720 Carey Avenue, Suite 612, Cheyenne, Wyoming 82001 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

- A. The City is undertaking continuing water supply and water rights studies.
- B. The project requires professional services for various ongoing studies, tasks, and activities regarding water rights and water supplies.
- C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the scope of work described in Exhibit "A", which is attached hereto and hereby made a part of this contract.

2. TIME OF PERFORMANCE:

The services of the Contractor are to commence upon written notice to proceed from the Owner. Components of the Project shall be undertaken and completed within a period which may reasonably be required for the tasks. This is an ongoing Professional Services Contract for water rights and water supply studies, tasks, and activities.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated in accordance with attached Exhibit "B" for services performed in accordance with paragraph 1, not to exceed an amount of Fifty Thousand Dollars (\$50,000) which covers the contractor's hourly rates used as a basis for payment which means salaries and wages (basic and incentive) paid to all Contractor's personnel engaged directly on the Project, including, but not limited to, engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, other technical and business personnel; plus the cost of customary and statutory benefits including, but not limited to, social security contributions, unemployment, excise and payroll taxes, workers' compensation, health and retirement benefits, sick leave, vacation and holiday pay, and other group benefits, whenever applicable. Reimbursable expenses shall be those expenses not herein defined as part of the hourly rate and which are reasonably incurred by the Contractor in the performance of this Contract.

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit with the invoice a voucher for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:

William Fremont

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V.H. McDonald
City Clerk

Paul L. Meyer
Mayor

CONTRACTOR
HDR Engineering, Inc.
1720 Carey Ave.,
Suite 612
Cheyenne, WY 82001

By: R. Bradley Martin

Printed Name: R. Bradley Martin

Title: SUP

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited, to the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

	<u>LIMITS</u>
A. Worker's Compensation	Statutory
B. Comprehensive General Liability	\$500,000 combined single unit

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above **prior** to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation, and except for Workers Compensation insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to forever indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the scope of services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement.

EXHIBIT "A"

City of Casper Public Services Department – Utilities Division

Scope of Work

Outlined below is an updated list of current and proposed activities, work assignments, and tasks related to our continuing variety of "on-call" type of water rights and water resources engineering work for the City of Casper.

Task 1: Preparation and Coordination for the proposed transfer of BP Products North America, Inc.'s ("BP") water rights to the City and County:

- a. Review the historical use of the water rights and the nature and extent of BP's current operations of water right facilities.
- b. Complete drafts of the written petition(s) to the Board of Control ("BOC").
- c. Oversee development of petition map completed by surveyor.
- d. Coordinate with BP on data needs and details to support the water right transfer.
- e. Facilitate consents needed from intervening appropriators, and prepare for and attend any BOC hearings, if requested.
- f. Coordinate with the City to maximize beneficial use and tracking of the BP water rights.
- g. Oversee other tasks as needed to pursue transfer of water rights to City of Casper.

Task 2: Continue to outline and evaluate and potentially secure firm water supply alternatives that fit the City's short and long term water supply needs:

- a. Secure new Ground water permits, changes to existing rights and evaluation of potential new surface water right transfers for meeting the water needs of the second phase of the Parks Department Raw Water Irrigation Project;
- b. Review and advise the City on any water supply proposals presented to the City from other entities, developers, and landowners; and,
- c. Review of the use and/or exchange of Casper-Alcova Irrigation District ("CAID") conserved water supplies in Seminole Reservoir, non-hydrologically connected groundwater supplies, and other options.

Task 3: Review the City's need for water and propose actions to reserve and use water within the Wyoming Account under the Pathfinder Modification Project:

- a. Readiness-to-serve contracts are in place for Wyoming Account water.
- b. Advise the City on the need to reserve and use water in the future and to continue to evaluate the estimated depletion factors of the water system, as analyzed in a draft HDR Engineering, Inc. ("HDR") memorandum report dated July 2011.

Task 4: Continued coordination on Beneficial Use of the City's storage water in Upper Rock Creek Reservoir:

- a. Assist, as requested by the City of Casper, the implementation of the conveyance loss study and coordination with State Engineer's Office.
- b. Assist in facilitating and recommending the release, management, and tracking of Upper Rock Creek Reservoir storage water to meet the City's water needs.

- c. Provide other tasks as requested.

Task 5: Coordinate with the United States Bureau of Reclamation (“USBR”) on the potential use of re-regulation storage space in federal reservoirs:

- a. If needed, facilitate coordination for the development of a potential contract with USBR in the Mills Area Office for the use of available storage space.
- b. Advise the City on the potential use and timing of temporary or permanent space that would provide for the efficient delivery, use, lease and management of the City’s storage water in Upper Rock Creek Reservoir in combination with the City’s other water rights, facilities, and resources.

Task 6: Water Supply Assessment Options:

- a. Assist the City in work leading to the potential re-negotiation of the Tri-Party CAID agreement (40-year agreement expires in 2022) for more flexible use of the conserved water by the City in the non-irrigation season, including periods of priority water rights administration.
- b. Assist the City in reviewing water supply alternatives, which include potential improvements and enlargements of the existing water supply facilities and securing water rights for the purpose of acquiring additional water supplies for snowmaking purposes at the Hogadon Ski Area.
- c. Investigate the technical, procedural (institutional), feasibility and policy implications and framework of each option.
- d. As desired and in coordination with the City officials, evaluate and provide advice on negotiations for potential purchase and transfer of senior priority water rights to City of Casper.
- e. Continue to advise and track the City’s reporting of the active beneficial use of the City’s owned and leased water rights on a weekly, monthly, and yearly basis to the Wyoming State Engineer’s Office (WSEO). The City of Casper needs to fully demonstrate and document the beneficial use of senior water rights.
- f. Assist the City in completing updates to the water service areas and places of use within the records of the WSEO for all of the City’s ground water and surface water rights.
- g. Meet to discuss any and all water right and water resource issues, questions, and related matters with Casper City Council and Public Utilities Advisory Board, results of water supply assessment options, as needed.

Task 7: Discretionary Tasks:

HDR Engineering, Inc. completes additional tasks:

- a. As needed and as assigned by the City of Casper personnel.

EXHIBIT "B"

Rate Schedule for

**HDR Engineering, Inc
Cheyenne, WY**

Professional Services:	Gordon W. "Jeff" Fassett, P.E. - \$230/hour Phillip Stump, P.E. - \$150/hour
Research and Admin Services:	Toni Brommer - \$70/hour
Expenses:	Technology Charge = \$3.70/labor hour Vehicle Mileage – IRS approved rates per mile Actual cost of Copying and Printing Other direct expenses – at cost Sub-consultants – at cost

Owner will be billed monthly for all actual professional time and reimbursable expenses spent on this Project.

Revised: 5/21/2014

RESOLUTION NO. 14-190

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH HDR ENGINEERING, INC. FOR ON-GOING STUDIES, TASKS, AND ACTIVITIES REGARDING WATER RIGHTS AND WATER SUPPLY ACTIVITIES.

WHEREAS, the City of Casper desires to procure professional services for various on-going studies, tasks, and activities concerning water rights and water supply activities; and,

WHEREAS, HDR Engineering, Inc., Cheyenne, Wyoming, is able and willing to provide such services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with HDR Engineering, Inc., Cheyenne, Wyoming, in the amount not to exceed Fifty Thousand Dollars (\$50,000) for on-going studies, tasks, and activities concerning water rights and water supply activities.

BE IT FURTHER RESOLVED: That the City Manager is authorized to make verified partial payments throughout the project retaining those amounts prescribed by the agreement equal to a total amount not to exceed Fifty Thousand Dollars (\$50,000).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2014.

APPROVED AS TO FORM



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V.H. McDonald
City Clerk

Paul L. Meyer
Mayor

July 15, 2014

MEMO TO: John C. Patterson, City Manager

FROM: Andrew B. Beamer, P.E., City Engineer
Jason Knopp, P.E., Associate Engineer

SUBJECT: Contract for Professional Services
First Street Improvements Project, No. 14-06

Recommendation:

That Council, by resolution, authorize a contract for professional services with WLC Engineering, Surveying, and Planning (WLC), for construction administration services for the First Street Roadway Improvements Project, No. 14-06, in the amount of \$175,000.

Summary:

First Street is a collector street that helps connect Beverly Street to the Downtown area. First Street between Beverly Street and West Yellowstone Highway is a high traffic area that has rutting throughout the corridor with a significant amount of transverse and longitudinal cracking. The First Street corridor also has few ADA ramps, particularly around Willard Elementary School. This area also has old cast iron water mains that have had several main breaks in the past and an existing 14-inch cast iron main that is undersized and needs to be upsized to a 16-inch water main.

The First Street Improvements Project will include the replacement of approximately 4,000 feet of water main: 8-inch line along Jefferson Street from Second Street to Yellowstone Highway; 8-inch water line along McKinley Street from Second Street to Collins Drive; 12-inch water line along Lennox Street from Second Street to East "A" Street; and upsizing the 14-inch water line to a 16-inch line along First Street from Washington Street to Wilson Street. This project will also include: the replacement of a sanitary sewer manhole; replacement of storm sewer laterals; remove and replace all broken curb and gutter to ensure positive drainage to all inlets; replace the vertical curb with a standard curb and gutter section; install ADA ramps at each intersection; mill and overlay the street corridor from Yellowstone Highway to Beverly Street; and install inlay striping.

Request for proposals were sent out to qualified consultants to provide design services for 1st Street Improvements, which WLC selected through an interview process. Staff recommends entering into a contract with WLC Engineering for construction administration services, with a proposed fee of \$175,000.

Construction administration services for the project include field staking, field observations, attending construction progress meetings, material testing, record drawings, and review of payment applications. Construction of the improvements is to be completed by November 30, 2015.

Funding for this project will be from Water Fund Reserves, and Arterial and Collector Street Funds all supplemented by 1%14 funds.

A resolution is prepared for Council's consideration.

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this _____ day of July, 2014, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. WLC Engineering, Surveying, and Planning (WLC), 200 Pronghorn, Casper, Wyoming 82601 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. The City is undertaking the replacement of approximately 4,000 LF of water main, one (1) sanitary sewer manhole, replacement of broken curb and gutter, installing ADA ramps, mill and overlay of First Street between Yellowstone Highway and Beverly Street.

B. The project requires professional services for construction administration of said project.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

A. General.

See Exhibit "A", WLC's proposal dated June 3, 2014, as a supplement to the Scope of Services. Also, the Scope of Services shall, as a minimum, include the following:

B. Construction:

1. General Administration of Construction Contract. Consultant shall consult with and advise Owner and act as Owner's representative as provided in Articles 1 through 17, inclusive, of the Standard General Conditions of the Construction Contract, No. 1910-8 (1990 edition) of the Engineers' Joint Contract Documents Committee, as

amended by the Supplementary Conditions. The extent and limitations of the duties, responsibilities and authority of Consultant, as assigned in said Standard General Conditions, as amended, shall not be modified, except as Consultant and Owner may otherwise agree in writing. All of Owner's instructions to Contractor(s) will be issued through Consultant who will have authority to act on behalf of Owner to the extent provided in said Standard General Conditions, as amended, except as otherwise provided in writing. Consultant shall meet with Owner throughout the construction phase as deemed necessary by the Consultant or Owner, but not less than one (1) time per week.

2. Pre-construction Conference. Consultant shall organize and conduct a pre-construction conference with the successful bidder, and shall invite representatives of all affected utilities, the City staff, and the project team. The Consultant will prepare minutes of this conference for future reference, and shall supply a copy to the Owner. At this conference, the Consultant will deliver not more than four (4) copies of the Contract Documents to the successful bidder.
3. Project Coordination. Consultant shall be responsible for coordination with the Department of Environmental Quality (DEQ) and other entities as required to construct the improvements, as well as with all affected property owners within the project areas. This shall include timely notification of construction activities as necessary and the procurement of all necessary certifications from the appropriate agency or agencies.
4. Visits to Site and Observation of Construction. In connection with observations of the Work of Contractor(s) while it is in progress:
 - a. Consultant shall make visits to the site at intervals appropriate to the various stages of construction as Consultant deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. Consultant shall provide the services of a Resident Project Representative (RPR), and at least one (1) full-time assistant, or as agreed, at the site to assist Consultant and to provide continuous observation of such Work. Based on information obtained during such visits and on such observations, Consultant shall endeavor to determine if such Work is proceeding in accordance with the Contract Documents, and Consultant shall keep Owner informed of the progress of the Work. The RPR and the assistant will be on site for an average of nine (9) hours per day, depending on the activities of the Contractor(s) and the progression of the Work.
 - b. The RPR will be Consultant's agent or employee and under Consultant's supervision. The duties and responsibilities of the RPR are set forth in "Duties, Responsibilities and Limitation of Authority of Resident Project Representative".

- c. The purpose of Consultant's visits to and representation by the RPR at the site will be to enable Consultant to carry out the duties and responsibilities assigned to, and undertaken, by Consultant during the construction phase, and, in addition, by exercise of Consultant's efforts as an experienced and qualified design professional, to provide Owner with a degree of confidence that the completed Work of Contractor(s) will conform to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor(s). Subject to other terms of this agreement, Consultant shall not, during such visits or as a result of such observations of Contractor(s)' Work in progress, supervise, direct, or have control over Contractor(s)' Work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the Work of Contractor(s) or for any failure of Contractor(s) to comply with Laws and Regulations applicable to Contractor(s) furnishing and performing their Work.

Accordingly, Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their Work in accordance with the Contract Documents. During such visits, and based on his on-site observations, as an experienced and qualified design professional, Consultant shall keep Owner informed of the progress of the Work, and will alert Owner to defects and deficiencies in the Work of Contractor(s) and may disapprove or reject Work as failing to conform to the Contract Documents.

- d. Consultant shall prepare daily reports of the Contractor(s)' activities and maintain an accurate daily "construction diary". Construction diary shall contain notes of all materials installed each day, and any and all pertinent conversations with the Contractor(s) or other entities on behalf of the Owner, a copy of which shall be given to Owner no less frequently than one (1) time each week during construction of the Project.
- e. Consultant shall maintain a photograph log during the course of construction. Photograph notations shall contain the direction of the photo, a brief description of the activity and date, and the negative number. The photograph log shall be delivered to the Owner upon completion of the Project. Photographs shall be taken randomly during critical stages of construction, but in no event shall they be taken less than once a week.
- f. Consultant shall maintain a correspondence file including, but not limited

to, all memoranda, correspondence, and minutes of the progress meetings.

During construction, progress meetings to include Owner's representative, Consultant, and Contractor(s) and subcontractors, as applicable, shall be held on a weekly basis. Consultant shall be responsible for keeping minutes of these progress meetings, and for circulating the minutes to all attendees within four (4) days following the meeting.

In order to track progress of construction, Consultant shall prepare weekly progress reports to be provided to the Owner. This report shall include information on major progress during the past week, assess construction progress with respect to the Contractor(s)' construction schedule, and note any outstanding claims or potential changes in the scope of the project as identified or conveyed to Consultant during that week of construction activity. Consultant shall sign this report and obtain a signature from the Contractor(s) that he is in agreement.

5. Construction Staking. Consultant shall provide limited construction staking services for the Contractor(s), as follows:
 - a. Establish horizontal and vertical control for construction.
 - b. All staking will be done once, and Contractor(s) will be responsible for additional staking at his cost.
6. Defective Work. During such visits and on the basis of such observations, Consultant may disapprove of or reject Contractor(s)' Work while it is in progress if Consultant believes that such Work does not conform to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.
7. Interpretations and Clarifications. Consultant shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith evaluate, prepare and process Work Directive Changes and Change Orders as required, for submittal to Owner.
8. Shop Drawings. Consultant shall review and approve, or take other appropriate action with respect to, Shop Drawings (as that term is defined in the aforesaid Standard General Conditions), samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions or programs incident thereto.

9. Substitutes. Consultant shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).
10. Inspection and Tests. Consultant shall provide for material testing as specified in the Contract Documents.
11. Disputes between Owner and Contractor. Consultant shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the Work thereunder and make decisions on all claims of Owner and Contractor(s) relating to the acceptability of the Work thereunder or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the Work. Consultant shall not be liable for the results of any such interpretations or decisions rendered in good faith. Owner reserves the right to render final decisions on all Contractor(s) claims, acceptability of the Work, and interpretation of the requirements of the Contract Documents.
12. Applications for Payment. Based on Consultant's on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of Applications for Payment and the accompanying data and schedules:
 - a. Consultant shall determine the amounts owing to Contractor(s) and recommend, in writing, payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to Owner, based on such observations and review, that the Work has progressed to the point indicated, and that, to the best of Consultant's knowledge, information and belief, the quality of such Work is in accordance with the Contract Documents (subject to an evaluation of such Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract documents, and to any other qualifications stated in the recommendation). In the case of Unit Price Work, Consultant's recommendations of payment will include final determinations of quantities and classifications of such Work (subject to any subsequent adjustments allowed by the Contract Documents).
 - b. By recommending any payment, Consultant will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by Consultant to check the quality or quantity of Contractor(s)' Work as it is furnished and performed beyond the responsibilities specifically assigned to Consultant in this Contract and the Contract Documents. Consultant's review of Contractor(s)' Work for the purposes of recommending payments will not impose on Consultant responsibility to supervise, direct or control such Work, or for the means, methods, techniques, sequences, or procedures of construction or safety

precautions or programs incident thereto or Contractor(s)' compliance with Laws and Regulations applicable to their furnishing and performing the Work. It will also not impose responsibility on Consultant to make any examination to ascertain how or for what purposes any Contractor(s) has used the monies paid on account of the Contract Price, or to determine that title to any of the Work, materials, or equipment has passed to Owner free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

13. Contractor(s)' Completion Documents. Consultant shall receive and review tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of tests and approvals the results certified indicate compliance with, the Contract Documents), and shall transmit them to Owner with written comments.
14. Walk-Through. Consultant shall conduct a walk-through with the City to determine if the Work is Substantially Complete and a final walk-through to determine if the completed work is acceptable so that Consultant may recommend, in writing, final payment to Contractor(s) and may give written notice to Owner and the Contractor(s) that the Work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to limitations expressed in paragraph I.B.12.b (Construction Phase).
15. Record Drawings. Consultant shall provide the Owner one (1) set of reproducible record prints of drawings showing those changes made during the construction process, based on the marked-up prints, drawings, and other data furnished by Contractors to Consultant and which Consultant considers significant. Consultant shall also maintain a regularly updated set of "as-constructed" blueprints indicating Consultant(s)' observations of "as-constructed" Work performed by the Contractor(s). Within thirty (30) days of Substantial Completion, Consultant shall submit one (1) reproducible set of 4-mil Mylar, 11"x 17" record drawings to Owner. Consultant shall also provide to Owner a copy of record drawings in PDF and AutoCad format compatible with the Owner's system, labeled as "Record Drawings-2013 Miscellaneous Water Main Replacement Phase I & North Casper Sewer Main Abandonment Project 13-19".
16. Warranty Period Inspections. Consultant shall perform warranty period inspections for completed construction, during a one (1) year period after Final Completion of the construction phase. Warranty inspections shall include, but not be limited to, assisting Owner in addressing public complaints concerning construction deficiencies during the warranty period, attending an on-site project inspection walk-through of the project and preparing a listing of noted construction deficiencies at approximately eleven (11) months after the Final

Completion date for construction, and follow-up.

17. Change Orders. Consultant shall evaluate and make recommendations for all requests for change orders during the construction of the Work. Consultant shall prepare and submit construction change orders along with all necessary documentation to the Owner for approval.
18. Limitation of Responsibilities. Unless otherwise provided for in this Contract, Consultant shall not be responsible for the acts or omissions of any Contractor(s), or of any Subcontractor or Supplier, or any of the Contractor(s)' or Subcontractor(s)' or Supplier(s)' agents or employees or any other persons (except Consultant's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' Work; however, nothing contained in paragraphs I.B.1 through I.B.17 (Construction Phase), inclusive shall be construed to release Consultant from liability for failure to properly perform duties and responsibilities assumed by Consultant in the Contract Documents.

C. Engineering Fee.

The engineering fee shall be based on estimated project costs, time and material, including hourly rates for technical personnel, and reimbursables, with an upset amount. If at any time during the term of this contract it appears that the upset amount will be exceeded, the Consultant shall immediately notify the Casper Public Services Department staff and provide a complete statement justifying the anticipated change in the contract fee. An amendment authorizing any increased fee can only be approved by the City Council. The amendment must be approved before the commencement of any additional work.

The Consultant shall be responsible and responsive to the City in its requests and requirements within the scope of this proposal, and shall confer with and be guided by the directives of the City through the office of the City Manager or his designated representative.

D. Meetings.

The Consultant shall attend any special meeting with the City Manager or City staff, relating to the performance of this contract, and shall provide the City with monthly written progress reports, accompanying partial payment requests. Progress reports shall include personnel utilization and associated time applied to the project, in addition to an itemization of expenses.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 30th day of November, 2016.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of One Hundred Seventy-Five Thousand Dollars (\$175,000.00). See attached Exhibit "A".

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:
(14-06 1st Street Improvements – WLC Engineering)



CONTRACTOR
WLC Engineering
200 Pronghorn
Casper, Wyoming 82601

CITY OF CASPER, WYOMING
A Municipal Corporation

By: _____

Paul L. Meyer
Mayor

Printed Name: _____

Title: _____

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

	<u>LIMITS</u>
A. Workers' Compensation	Statutory
B. Comprehensive General Liability	\$500,000 combined single unit
C. Professional Liability/Errors & Omissions	\$500,000

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above **prior** to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only

parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.



CASPER
 200 PRONGHORN
 CASPER, WY 82601
 P: 307-266-2524

June 3, 2014

Mr. Jason Knopp, P.E.
 Associate Engineer
 City of Casper Public Services Department, City Engineering Division
 200 North David
 Casper, Wyoming 82601

**RE: *1st Street Improvements, Project No. 14-06,
 Professional Services Proposal***

Mr. Knopp:

Thanks again for providing us the opportunity to work with the City on the 1st Street Improvements Project No. 14-06. We look forward to completing another successful project for the City of Casper. This professional services proposal includes the tasks necessary for contract administration, on behalf of the City of Casper, for this project. The proposed scope of services and associated fees are as follows:

Construction Surveying

- Engineering design staff compiles design information to be staked in the field.
- Provide curb and gutter staking (if required).
- Sanitary sewer system manhole staking, once.
- Water system staking, once.
- Storm sewer system staking, once.

Contract Administration

- Monitor work to assure compliance with Contract Documents.
- Review material certifications for compliance with the specifications.
- Review all material testing results for compliance with the specifications.
- Site visits by Project Engineer to assess construction progress and maintain presence on project.
- Coordinate and communicate between the Contractor and Owner.
- Process applications for payment.
- Quantity verification.
- Attend progress meetings.
- Compilation of all meeting notes for distribution.

Construction Observation

- Daily visit by WLC representative during construction.
- Detailed daily diaries by field representatives.

CHEYENNE

RAWLINS

DEDICATED TO CLIENTS. DEFINED BY EXCELLENCE.

RESOLUTION NO. 14-191

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH WLC ENGINEERING, SURVEYING AND PLANNING FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE FIRST STREET IMPROVEMENTS PROJECT.

WHEREAS, the City of Casper desires to secure an engineering firm to provide construction administration services for the First Street Improvements Project; and,

WHEREAS, WLC Engineering, Surveying, and Planning is able and willing to provide those professional services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract for professional services with WLC Engineering, Surveying, and Planning, in the amount of One Hundred Seventy-Five Thousand Dollars (\$175,000.00) for services more specifically delineated in the contract.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions, using appropriate funds, throughout the project as prescribed by the agreement, for a total amount not to exceed One Hundred Seventy-Five Thousand Dollars (\$175,000.00).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2014.

APPROVED AS TO FORM:



ATTEST:

V. H. McDonald
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Paul L. Meyer
Mayor

July 15, 2014

MEMO TO: John C. Patterson, City Manager

FROM: Andrew Beamer, Interim Public Services Director
Dan Coryell, Parks Manager

SUBJECT: Professional Services Agreement
University of Wyoming Cooperative Extension Service

Recommendation:

That Council, by resolution, authorize an agreement with the University of Wyoming Cooperative Extension Service, to provide special services for an annual fee of \$24,339.

Summary:

The City has provided partial financial support for a horticultural extension specialist with the University of Wyoming Cooperative Extension Service for many years. The City contributes about one half of the funding for this position, with Natrona County providing about \$5,000 and the University of Wyoming the remaining direct salary, benefits, and administrative overhead required to fund the position. This is the only such position in the state.

A professional services agreement is offered for Council's consideration which defines the direct services the extension horticulturalist will provide to the City in exchange for the financial support. These services primarily involve technical support and training for staff in areas of planting and the care of plants and shrubs, and the use of pesticides and herbicides.

The contribution of the individual in this position to the management and care of plantings in the community is of great value. The extension service provides technical information and support to all Natrona County citizens. One of the primary duties of the horticulturalist is the administration and training of persons in the Master Gardeners program. The Master Gardeners provide horticulture information and on-site assistance to citizens on any matter relating to horticulture and arboriculture.

Funding for this position is budgeted from the City's allocation from the weed and pest mil levy that is independent from the General Fund.

A resolution is prepared for Council's consideration.

PROFESSIONAL SERVICE AGREEMENT

THIS AGREEMENT is made and entered into by and between the City of Casper, a Municipal Corporation, 200 North David, Casper, Wyoming, hereinafter referred to as the "City", and the University of Wyoming Extension, hereinafter referred to as the "Extension Service".

WITNESSETH that Whereas, under the Federal Smith-Lever Act, and the State Acceptance Act of 1915, and amendments thereto covering Extension programs; and the City desires additional services of an Extension Professional; and the Extension Service represents that it is ready, willing, and able to provide the professional services to the City as required by this contract; and, the City desires to retain the Extension Service to provide these services. This position is currently held by Donna Cuin.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

Scope of Services – Extension shall:

Attend Parks Division staff meetings on request.

Oversee vegetative plantings by staff and contractual agents of the City.

Assist staff with grant applications related to parks and other related City owned/operated facilities.

Provide review and input into landscape designs submitted by other contractual agents of the City including survival, aesthetics, maintenance, management, and water requirements.

Develop landscape designs for small park, building and grounds improvements.

Review maintenance schedules for plantings including weed control, pruning, fertilization, and pest control.

Provide public relations and information to the public.

Serve as liaison with parks user groups relating to design and plant materials.

Provide in-service training and professional improvement programs for staff.

Review formal landscape plans submitted to the City.

Provide expertise upon request relative to tree management problems including identification of hazardous trees, diagnosis, removals, pest control, and pruning.

Serve as liaison with commercial and private parties relative to new planting, removals, pruning, etc.

Make recommendations in private and public construction projects regarding construction activities which may impact vegetation.

Provide training of staff and public in pesticide application, International Society of Arboriculture certification, and Commercial Arborist licensing.

Assist City with AWater-Wise@ community education program to promote more efficient and effective water use by homeowners.

Provide an annual report of the services provided the City during the past year.

Time of Performance

The term of the agreement shall be for a period of one (1) year, commencing from July 1, 2014, through June 30, 2015.

Compensation

In consideration of the performance of services rendered under this contract, the Extension Service shall be compensated for services performed, in the amount of \$24,339.00.

Method of Payment

Payment will be made subject to receipt of a voucher for payment from the Extension Service specifying that it has performed the services under this contract, in conformance with the contract, and that it is entitled to receive the amount requested under the terms of the contract.

Renewal

The Extension Service shall have the option to request an extension of this agreement for an additional one- year term under the same terms and conditions contained herein; provided, however, that the Extension Service shall give written notice of its election to exercise said option at least sixty (60) days prior to the end of the lease term. Notwithstanding this option, however, the City shall have the right within thirty (30) days after receiving said notice, to give written notice to the Extension Service that it rejects said extension, and this shall expire upon its own terms at the end of the contract term.

Extent of Agreement

The contract represents the entire and integrated contract between the City and the Extension Service, and supersedes all prior negotiations, representations, or agreements, either written or oral. The contract may be amended only by written instrument signed by both the City and the Extension Service.

THE TERMS AND CONDITIONS OF THIS AGREEMENT shall be and remain in force and effect from July 1, 2014, until June 30, 2015, unless terminated by mutual consent of the two parties involved.

In the event this agreement is terminated, the University will return unused funds contributed by the City.

Neither entity waives any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, et seq. The entities specifically reserve the right to assert any and all immunities, rights and defenses they may have pursuant to the Wyoming Governmental Claims Act.

Both parties shall fully adhere to all applicable local, state, and federal laws regarding equal employment opportunity. The University's policy is one of equal opportunity for all persons in all facets of the University's operations. Equal opportunity is offered to all officers, faculty, and staff members, and applicants for employment on the basis of their demonstrated ability and competence and without regard to race, color, religion, sex, national origin, disability, age, political belief, veteran status, sexual orientation, and marital or familial status.

IN WITNESS WHEREOF, the City of Casper, has caused this agreement to be executed by its Chairman on the _____ day of _____, 2014, and the University of Wyoming has caused the same to be executed by the Purchasing Manager of the University of Wyoming.

APPROVED as to form by:



CITY OF CASPER, WYOMING, A Municipal Corporation

City Clerk

Mayor

Director
University of Wyoming Extension

Purchasing Manager
University of Wyoming

RESOLUTION NO. 14-192

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH THE UNIVERSITY OF WYOMING COOPERATIVE EXTENSION SERVICE.

WHEREAS, the City of Casper desires to obtain special services from the University of Wyoming Cooperative Extension Service, including, but not limited to, assistance with landscaping design, training and public education on vegetation care and maintenance, and providing oversight on projects involving or impacting plant material; and,

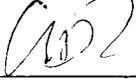
WHEREAS, the University of Wyoming Cooperative Extension Service is ready, willing and able to provide these services; and,

WHEREAS, the University of Wyoming Cooperative Extension Service has agreed to provide these services for an annual fee of Twenty-Four Thousand Three Hundred Thirty-Nine Dollars (\$24,339).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with the University of Wyoming Cooperative Extension Service, for those services, in the amount of Twenty-Four Thousand Three Hundred Thirty-Nine Dollars (\$24,339).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2014.

APPROVED AS TO FORM:



ATTEST:

V. H. McDonald
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Paul L. Meyer
Mayor

July 15, 2014

MEMO TO: John C. Patterson, City Manager

FROM: Andrew Beamer, P.E., Interim Public Services Director

SUBJECT: Access Permit with the Wyoming Department of Transportation for West Yellowstone Highway and Poplar Street Intersection.

Recommendation:

That Council, by resolution, execute an access permit with the Wyoming Department of Transportation (WYDOT), for construction of an access roadway within WYDOT right-of-way for the West Yellowstone Highway and Poplar Street intersection, Project No. 14-18.

Summary:

Plans are being finalized to reconstruct West Yellowstone Highway between Poplar Street & Walnut Street and Walnut Street between West Yellowstone Highway and Midwest Avenue. A component of this project is converting the intersection at Poplar Street from full access to right-in/right-out only.

As Poplar Street is a WYDOT controlled right-of-way, WYDOT requires execution of an access permit. The access permit allows WYDOT to inspect plans to ensure that the approach is constructed in a safe manner.

A resolution is prepared for Council's consideration.

WYOMING DEPARTMENT OF TRANSPORTATION
ACCESS PERMIT

Date of Application: June 19, 2014

The Undersigned hereby makes application for permission to construct an access driveway(s) described below and as shown on the attached sketch or plan "hereby made part of this application" to:

TO BE FILLED OUT BY PROPERTY OWNER

LOCATION OF PROPERTY:

Located on Highway 220 in Natrona County, approximately 0.14 miles

S of Poplar St & West 1st St, for INGRESS or EGRESS to a
N,S,E,W *City, town or Highway Junction*

West Yellowstone Highway, on the E side of the Highway.
RESIDENCE OR TYPE OF BUSINESS *N,S,E,W*

AGREEMENT:

I, the undersigned property owner, request permission to construct an access driveway on department right-of-way for the above property, subject to the restrictions and regulations contained in the "RULES AND REGULATIONS FOR ACCESS DRIVEWAY(S) TO WYOMING STATE HIGHWAYS" current edition. In consideration of these regulations, the applicant agrees:

- 1) To construct the driveway in a safe manner so as not to interfere with existing authorized facilities previously permitted nor endanger public travel and to perform all related work in a neat and workmanlike manner, to use materials acceptable to the Department of Transportation and leave the right-of-way clean and in a condition equal to or better than the original condition.
- 2) To fully protect any traffic on the highway during construction covered hereunder by proper barricades, flaggers, and/or signs as shown in the TRAFFIC CONTROL FOR ROADWAY WORK OPERATIONS manual, and to hold harmless the Wyoming Department of Transportation, its officers and employees from all dangers, expenses, claims or liabilities arising out of any alleged damages of any nature to person or property, due to the construction performance or nonperformance of work, or existence of said driveway.
- 3) That no driveway shall be constructed such that there will be parking or servicing of vehicles within the highway right-of-way.
- 4) That the profile grade of the driveway shall be constructed as indicated on attached sketch or plan sheet(s) and shall in no case be graded or maintained in such a way that water/mud will run out onto the highway surface.
- 5) That this permit shall become VOID if construction is not completed within _____ days after initiation of construction or one (1) year from approval date if construction has not been started.
- 6) That any change in land use which could generate greater traffic volumes or vehicle types will nullify this agreement and a new application must be submitted for approval.
- 7) That the Wyoming Department of Transportation reserves the right to inspect this installation at any time during construction until accepted by the Department, and to require changes at any time necessary to provide protection of life and property on or adjacent to the highway. Once the approach/access has been accepted by the Department it then becomes the property of the Wyoming Department of Transportation and theirs to maintain and repair except for snow or debris removal.
- 8) To any additional requirements as described in the DISTRICT ENGINEERING , REQUIREMENTS/COMMENTS section on the back page of this permit, and/or any on attached sketch or plan sheets.

APPLICANT Paul L. Meyer ADDRESS 200 N David
(Print)

FIRM NAME City of Casper CITY Casper STATE WY ZIP 82601

PHONE NUMBER (307) 235-8400 SIGNATURE _____

EXHIBIT A

THIS SECTION TO FILLED OUT BY APPLICANT

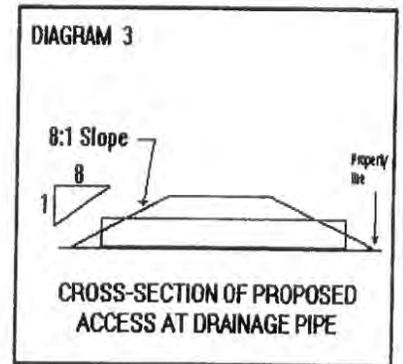
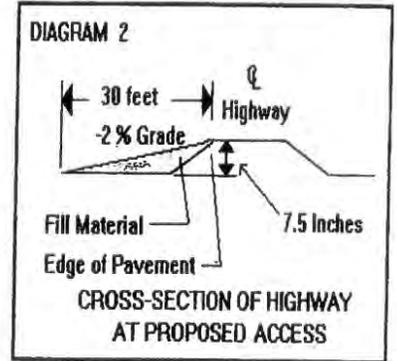
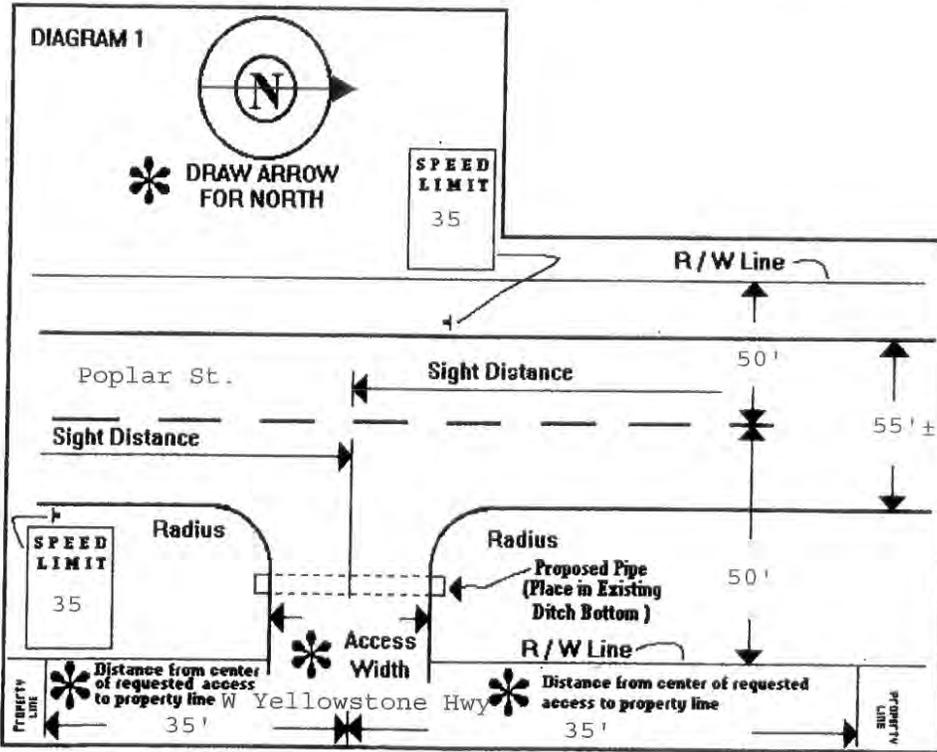
NAME: City of Casper ADDRESS: 200 N David St CITY: Casper STATE: WY
 SECTION 5 TOWNSHIP 33N RANGE 79W ROUTE WY 220 MILEPOST _____

IS A MAILBOX REQUIRED? No

Residential Mailboxes (up to four): A mailbox support will be provided by WYDOT. However, the postal patron will be required to install the support (as specified in the attached mailbox detail) and to install an approved U.S.P.S. mailbox. Utility locates should be called prior to installation.

Subdivision Mailboxes (more than four): A mailbox support will not be provided and mailboxes must be placed on landowner's property. Utility locates should be called prior to installation.

Applicant's Instructions: On this form, complete the above information, fill out the four (4) asterisked items on *Diagram 1*, (draw north arrow, complete requested access width and state the distance from center of access to each property line). In the field, mark the center of the requested access with a visible material so a field inspection of the access location will be possible.



Permit # _____

Nearest existing access in either direction on same side of road. + 365 FEET - _____ FEET

Requirements (SEE REVERSE SIDE OF M-3 ACCESS PERMIT FOR APPLICABILITY)

GRADE: A -2% grade (7.5 inch drop in 30 feet) must be maintained for the first 30 feet from the shoulder of the highway unless otherwise approved by the District Traffic Office, see Diagram 2.

SLOPE: Shall be 8 to 1 or flatter. Access radius and fill materials must be contained within property frontage unless authorized by District Traffic Office, see Diagram 3.

PIPE: All pipe to be minimum diameter of 18 inches of Corrugated Metal Pipe. Flared ends will be required on all pipe. Lengths will be determined by WYDOT.

UTILITY LOCATES & ADJUSTMENTS: It will be the responsibility of the applicant to notify all utilities when construction work begins in the vicinity of any utility lines and to arrange for a representative of the utility to be present if the applicant's operations are in close proximity to any lines in their existing or relocated position. If utility adjustments are required, the applicant will be responsible for all costs involved.

RESEEDING: All disturbed areas shall be reseeded with a seed mixture of any or all of the following - Western Wheat Grass, Brome Grass, Fairway Crested Wheat Grass, Pubescent Wheat Grass, Annual Rye Grass, and Green Needle Grass. Hand broadcasted at the rate of 36 pounds per acre, or drilled at 18 pounds per acre.

FENCE: If the Right-of-Way fence is involved, you are required to furnish brace panels on both sides of the access, construct a gate or install a cattleguard. See attachment "Fencing Instructions for Accesses" for details on constructing brace or end panels. If you require a cattleguard, it must meet state specifications or be located one foot behind the fence line on private property and maintained by the property owner.

CURB, GUTTER, SIDEWALK: When construction involves curb & gutter and/or sidewalk, additional requirements must be met as directed by the Wyoming Department of Transportation.

SIGNAGE: Any signs required must conform to the Manual on Uniform Traffic Control Devices (M.U.T.C.D.) Standards 2003 Edition. Sign placement will be specified in the permit. Private advertising signs cannot be located on state property.

Surfacings: Commercial and Subdivision (six or more properties) accesses will require Plant Mix Pavement. See reverse side of M-3 access permit for required material and depths.

Traffic Control: See reverse side of "Exhibit A" for Temporary Traffic Control Plan for work within 15 feet of shoulder. All persons working within the Right of Way will be required to wear Orange High Visibility ANSI Class 2 vests or clothing.

WORK ZONE REQUIRING TEMPORARY SHOULDER WORK

TRAFFIC CONTROL IS REQUIRED IF THE WORK AREA OR EQUIPMENT IS LESS THAN 15 FT. FROM THE EDGE OF THE TRAVEL WAY

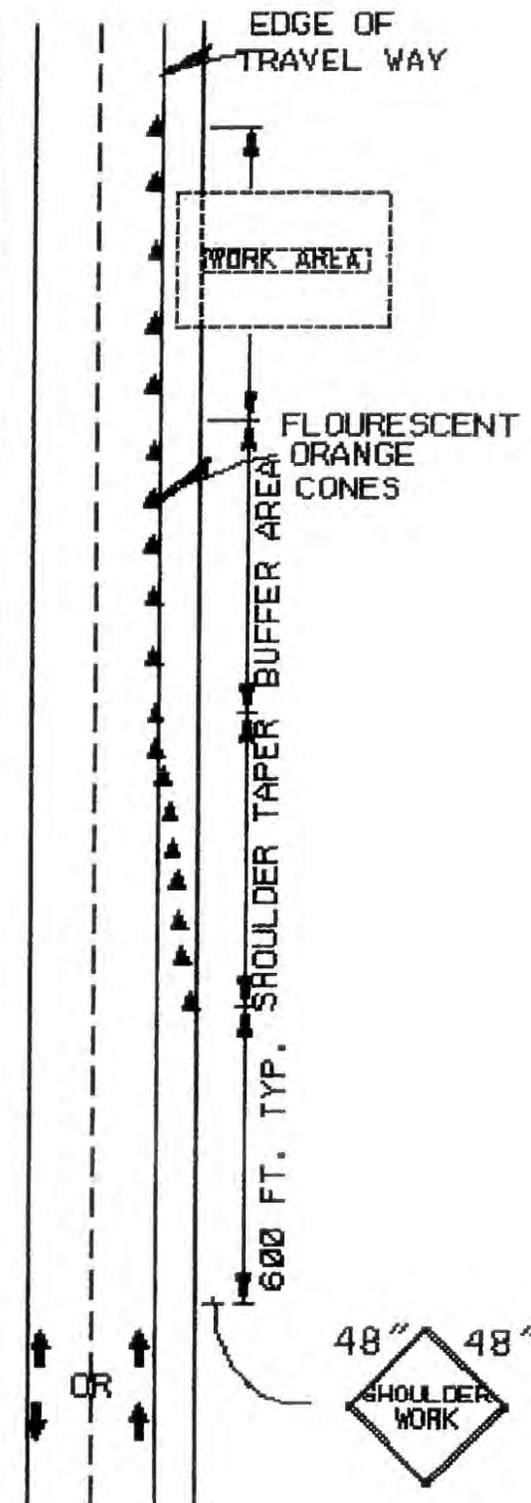
DAYTIME OPERATIONS ONLY

CHANNELIZING DEVICES (CONES) SHALL BE SPACED AT A DISTANCE EQUAL TO THE SPEED LIMIT ON THE TAPER, AND TWICE THE SPEED LIMIT IN THE WORK AREA AND BUFFER AREA

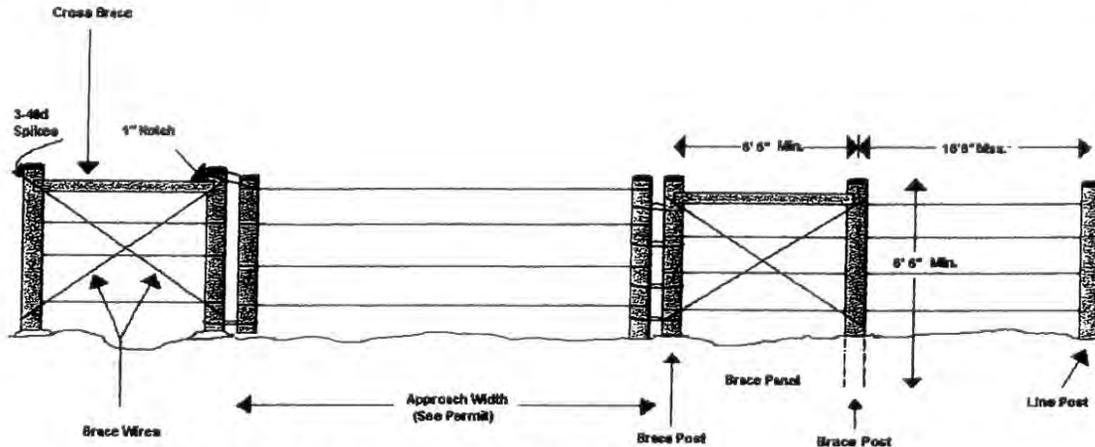
A MINIMUM OF A 10 FT. DRIVING LANE MUST BE MAINTAINED AT ALL TIMES

ALL SIGNS SHALL HAVE A BLACK LEGEND & ORANGE BACK GROUND AND BE MADE OF HIGH INTENSITY REFLECTIVE MATERIAL

SPEED LIMIT MPH	LENGTH OF SHOULDER TAPER (FT.)					BUFFER LENGTH FT.
	WIDTH OF SHOULDER					
	4 FT.	6 FT.	8 FT.	10 FT.	12 FT.	
30	20	30	40	50	60	200
40	35	55	75	90	110	305
50	70	100	135	170	200	425
60	80	120	160	200	240	570
70	95	140	190	235	280	730



FENCING INSTRUCTIONS FOR ACCESSSES



ACCESSES WITH GATES MUST REMAIN STOCK TIGHT AT ALL TIMES

NOTES:

All accesses will include either a gate, standard cattleguard (located in the WYDOT fenceline) or a non-standard cattleguard (located a minimum of one foot behind the WYDOT fenceline). Standard cattleguards will be maintained by WYDOT forces and non-standard cattleguards must be maintained by the Landowner. Openings in the fenceline must remain stock tight at all times when not in use. Properties that include multiple users will required to install either type of cattleguard.

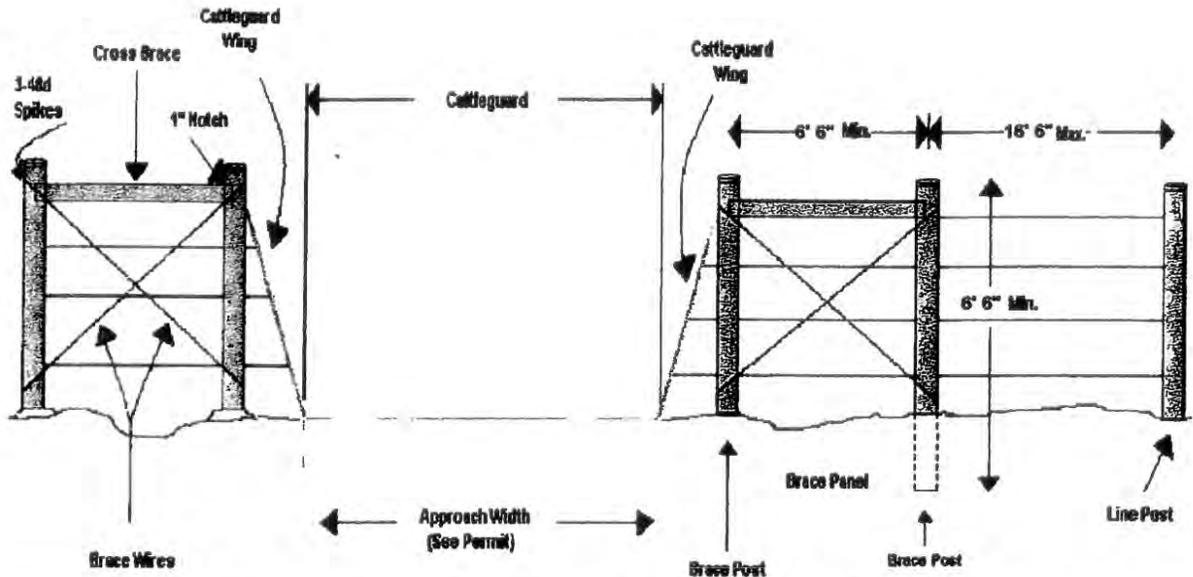
1. **END POSTS** - End Posts shall not have a diameter less than 7" min. or greater than 10" max. and shall be 7' min. length. A notch 1" deep shall be cut into each brace post to support cross brace.
2. **BRACE POST** - Brace posts shall not have a diameter less than 6" or greater than 9" and shall be 6'6" min. length. A notch 1" deep shall be cut into each brace post to support cross brace.
3. **CROSS BRACES** - Cross Braces shall be wood and must have a min. diameter of 4" and be 8'3" in length. All cross shall be inserted into 1" notch and nailed to posts with atleast 3-40d spikes at each end.
4. **CATTLEGUARD WINGS** - Should be installed to insure a stock tight access.
5. **BRACE WIRES** - Brace wire shall be formed by double wrapping and twisting 2 strands of 9 gage smooth wire or 4 strands of 12-1/2 gage galvanized wire (i.e. The cross-section of the complete brace wire between the two posts shall have either four 9 gage wires or eight 12-1/2 gage wires). The wire shall be fastened with staples on three sides of each post.

See other side for Standard and Non-Standard Cattleguard Instructions

FENCING INSTRUCTIONS FOR ACCESSES

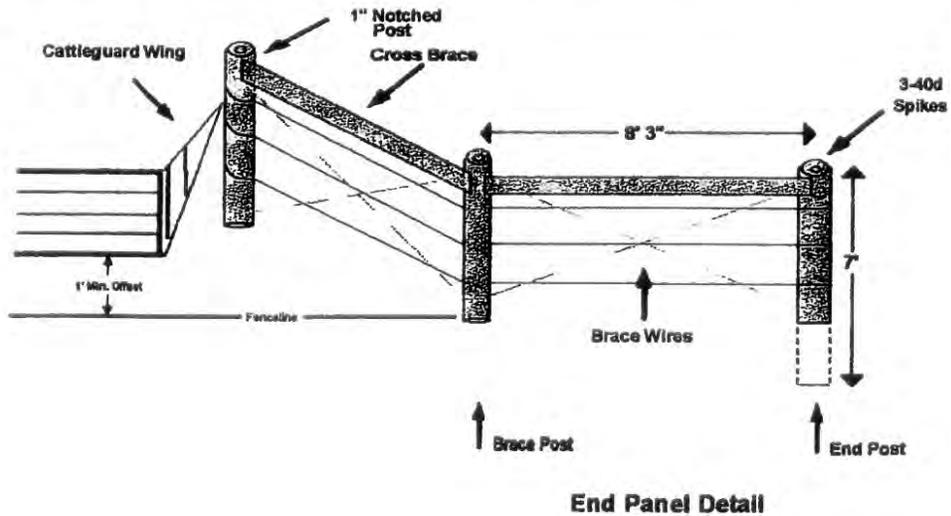
APPROVED STANDARD

CATTLEGUARD

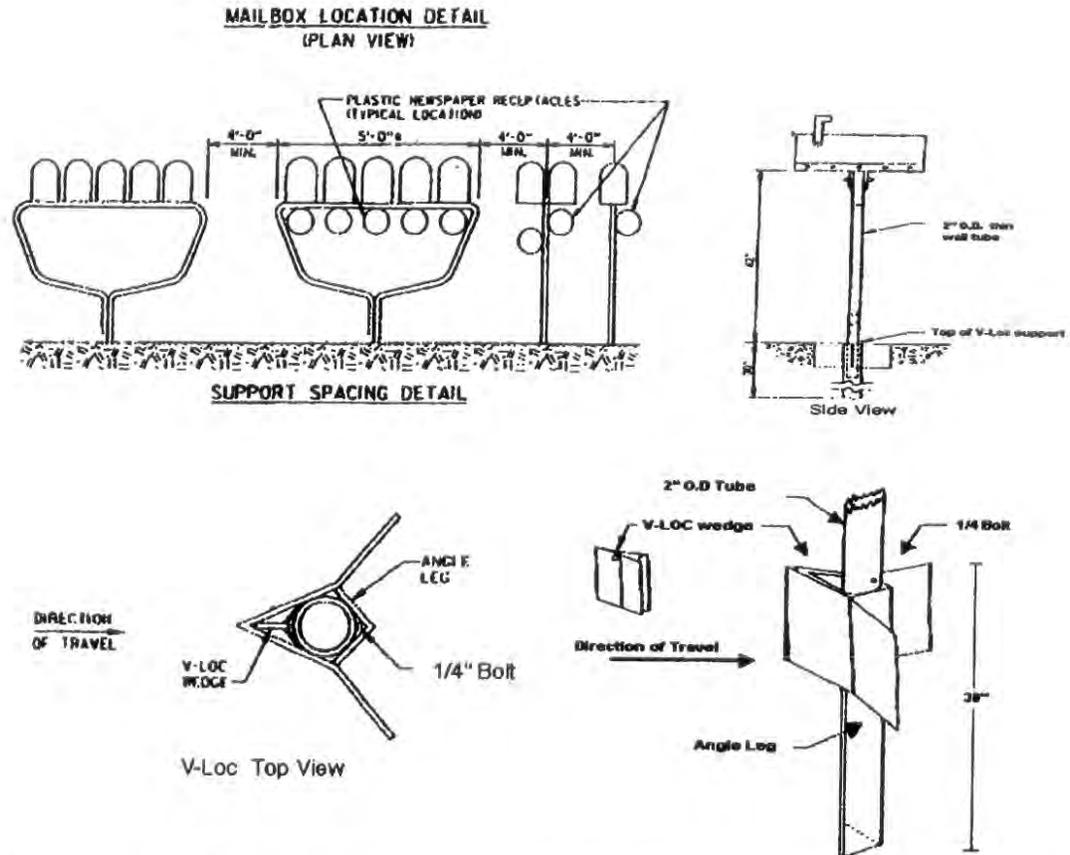


APPROVED NON STANDARD

CATTLEGUARD



Wyoming Department of Transportation Mailbox Details



Notes:

Crash test research conducted over the past number of years has proven that a mailbox that is not properly supported will become a deadly airborne hazard when struck by an errant vehicle. The Wyoming Department of Transportation (WYDOT) and other highway agencies recognized the need to eliminate these hazards from our roadways, and thus national safety regulations were implemented requiring new and existing mailbox supports to have a ride over, stay down configuration to avoid becoming a flying spear that will penetrate the passenger compartment and to eliminate non-yielding supports that could cause injuries or death to the driver and/or occupants during a crash. In addition, the mailbox itself must be of an approved lightweight design that will not become a flying deadly object that will break through the windshield of a vehicle, but hopefully will instead deflect or collapse during a collision.

- If a mailbox is needed, a mailbox support will be provided by WYDOT. Placement of new support on roadway shall be approved by the Local Maintenance Foreman prior to being installed. The postmaster should also be contacted on all new mailbox installations to assure proper mailbox placement and mail delivery.
- It will be up to the applicant to install the support to the above standards. Care should be taken when setting the anchor. Additional anchors will not be provided if they are set incorrectly or damaged during installation. If a replacement anchor is needed, it will be up to the applicant to provide it at their expense.
- Only U.S.P.S. approved mailboxes will be accepted. It will be up to the applicant to properly install the mailbox on the provided support.
- Mailboxes shall be placed in same alignment as existing boxes and should be grouped at centralized location whenever possible.
- The mailbox area should be marked and utility locates should be called prior to setting anchor.



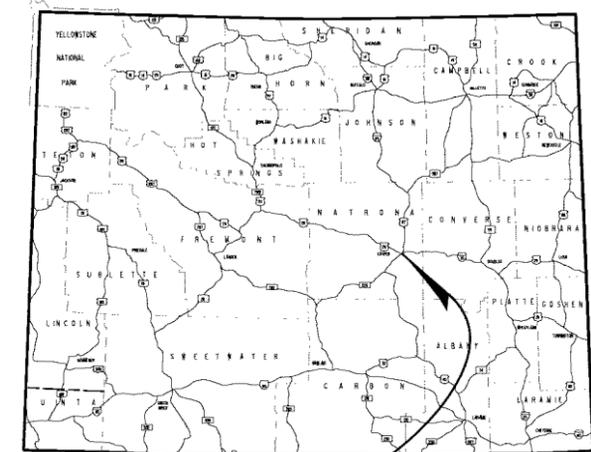
CITY OF CASPER WYOMING

WEST YELLOWSTONE HIGHWAY & WALNUT STREET RECONSTRUCTION

PROJECT NO. 14-18

NATRONA COUNTY

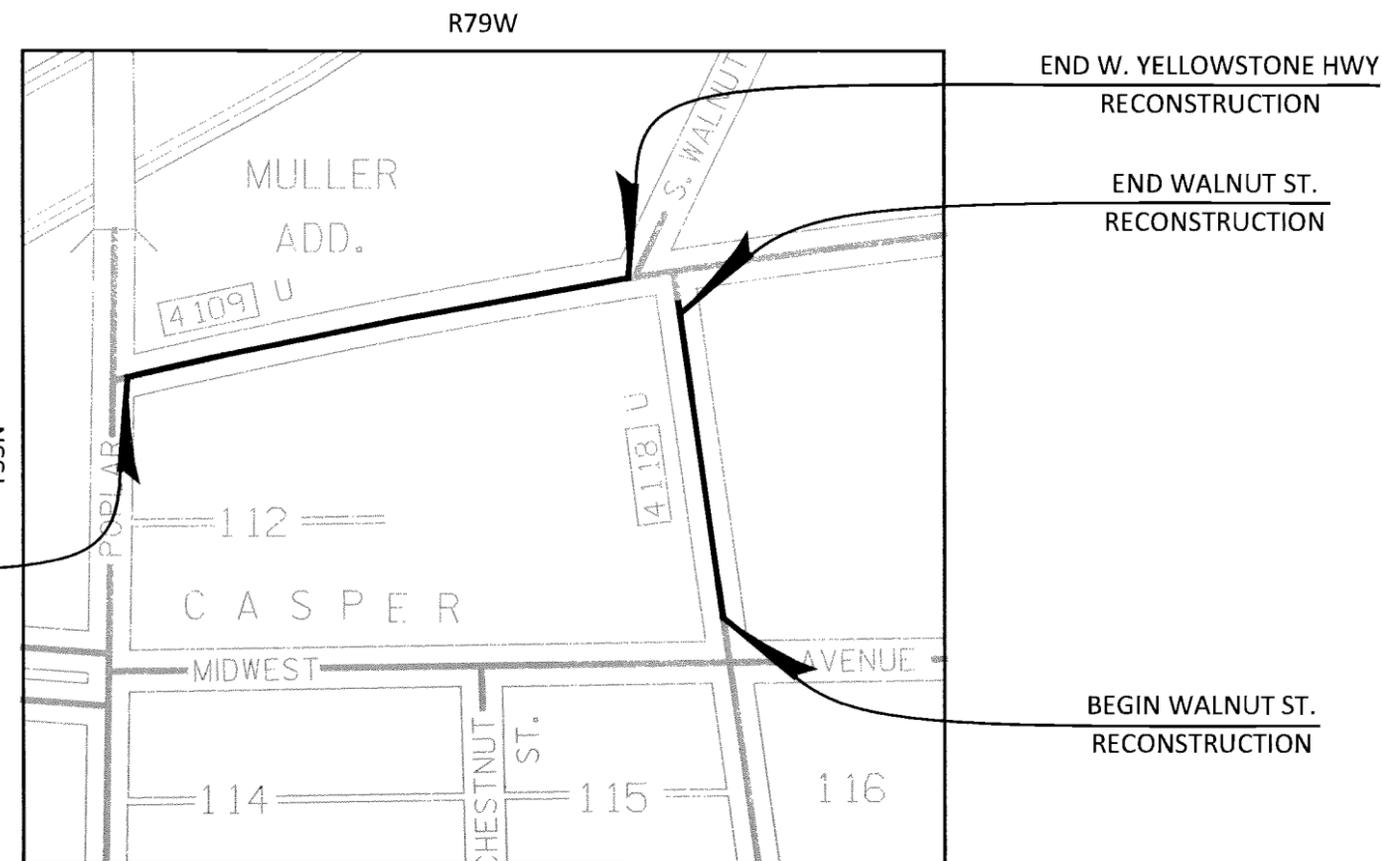
WYOMING STATE MAP



PROJECT
LOCATION

INDEX OF SHEETS

SHEET	TITLE
1	TITLE SHEET
2	LEGEND SHEET
3-6	TYPICAL SECTIONS
Q1-Q6	QUANTITIES
7-8	WEST YELLOWSTONE HWY PLAN AND PROFILE SHEETS
9	WALNUT STREET PLAN AND PROFILE SHEET
10	CONCRETE PAVER CROSSWALK DETAIL SHEET
11	APPROACH DETAIL SHEET
12	ADA ACCESSIBLE PARKING DETAIL
13-15	INTERSECTION DETAIL SHEETS
16-19	STORM SEWER DETAIL SHEETS
20	WATER SYSTEM DETAIL SHEET
21	SANITARY SEWER SYSTEM DETAIL SHEET
22-24	STRIPING DETAIL SHEETS
25-28	SIGN LAYOUT & DETAIL SHEETS
29-31	JOINTING DETAIL SHEETS
32-34	RAISED PLANTER DETAILS
35	DECORATIVE LIGHTING DETAIL
36	IRRIGATION SYSTEM WATER SERVICE
S1-S5	SITE AND LAYOUT PLANS
L1-L6	LANDSCAPE PLANS
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E001	ELECTRICAL SYMBOLS & ABBREVIATIONS
E100-E104	LIGHTING PLAN DETAILS
E200-E206	UTILITY PLAN
E301-E327	ELECTRICAL DETAILS
S001-S013	CITY STANDARD DETAILS



LOCATION MAP

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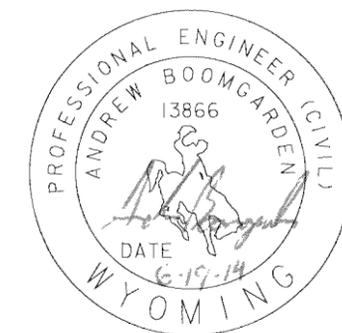
WYOMING STATE MAP

CITY OF CASPER

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WEST YELLOWSTONE HIGHWAY & WALNUT STREET RECONSTRUCTION
 TITLE SHEET AND INDEX OF SHEETS

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 SHEET
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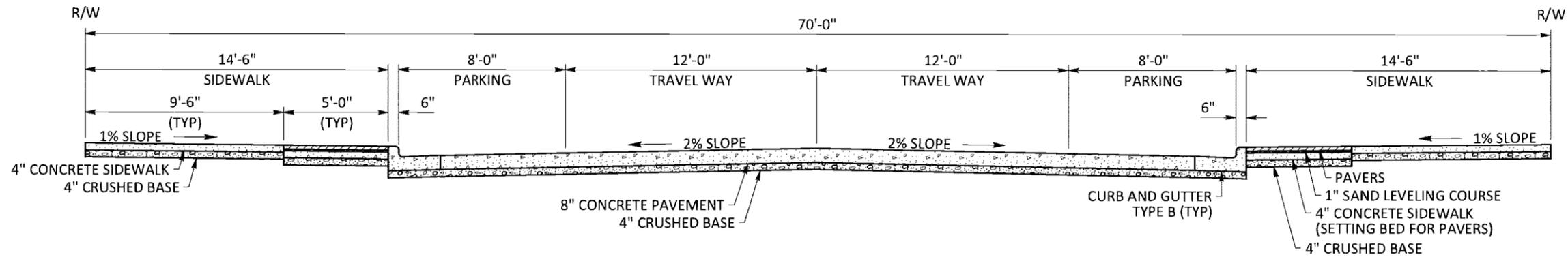


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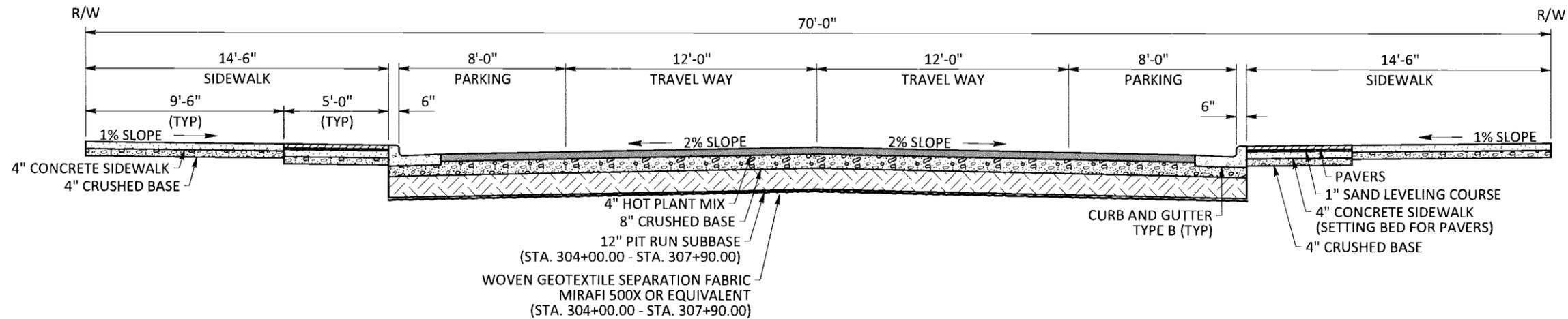


WEST YELLOWSTONE HIGHWAY
PROPOSED TYPICAL SECTIONS

STA. 300+25.00 TO STA. 301+10.00



STA. 301+10.00 TO STA. 307+90.00



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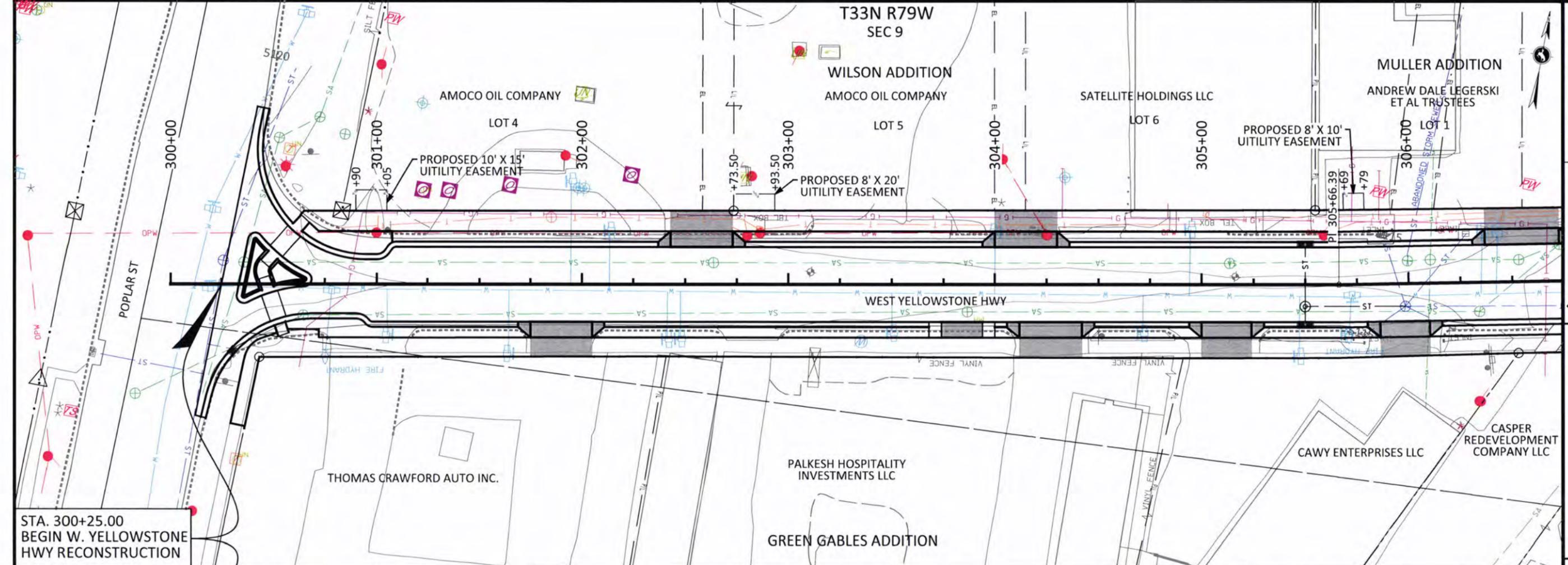
CITY OF CASPER

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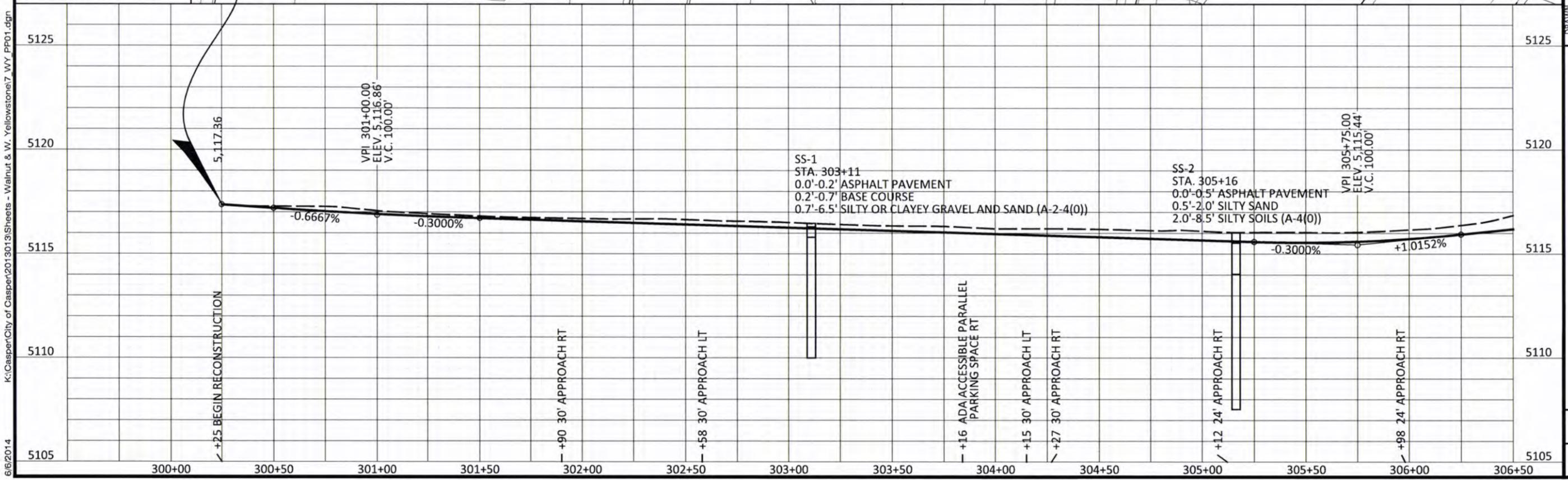
WEST YELLOWSTONE HIGHWAY & WALNUT
STREET RECONSTRUCTION
TYPICAL SECTIONS

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SHEET
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STA. 300+25.00
BEGIN W. YELLOWSTONE
HWY RECONSTRUCTION



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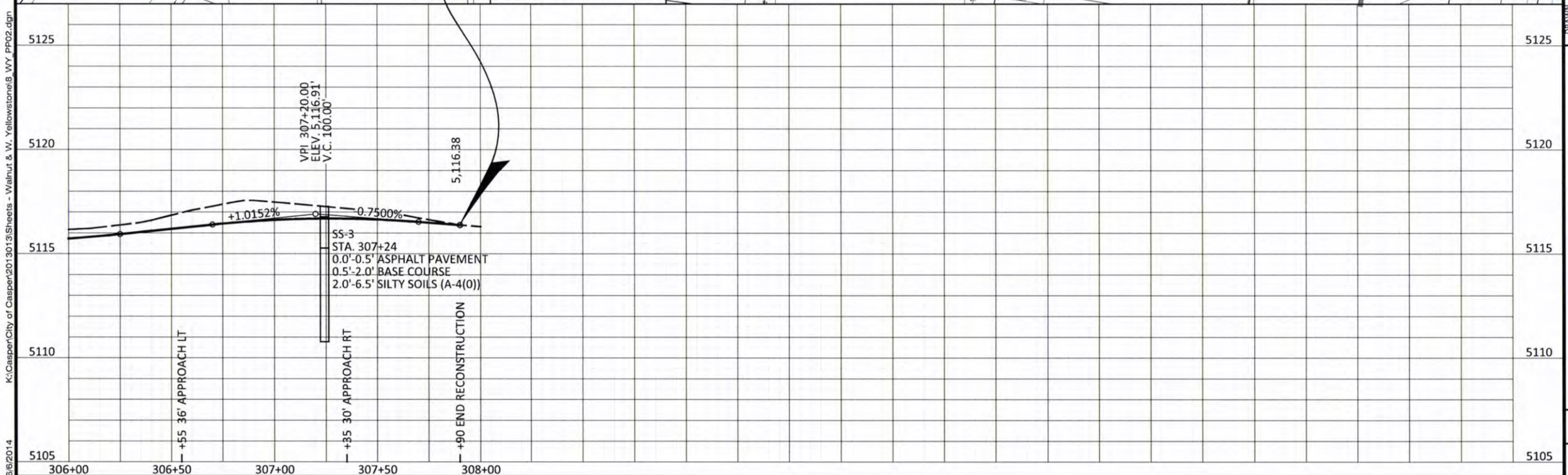
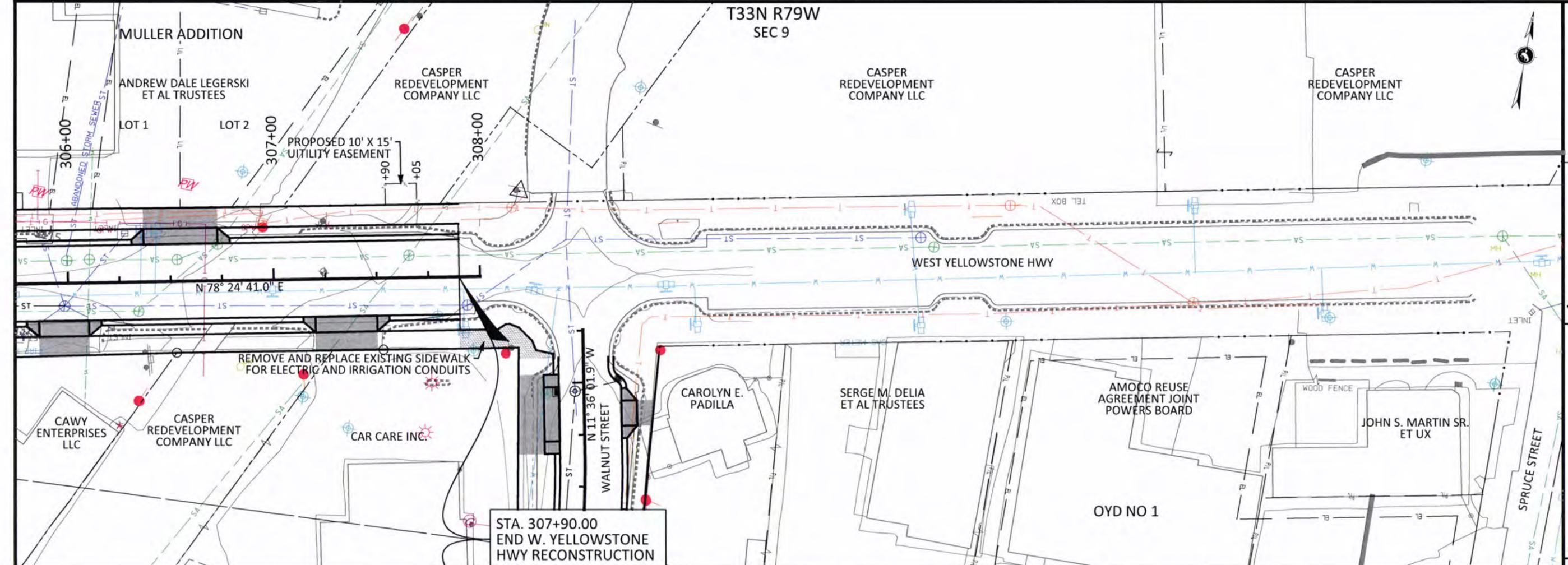
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WEST YELLOWSTONE HIGHWAY & WALNUT
STREET RECONSTRUCTION
WEST YELLOWSTONE HWY PLAN/PROFILE SHEETS

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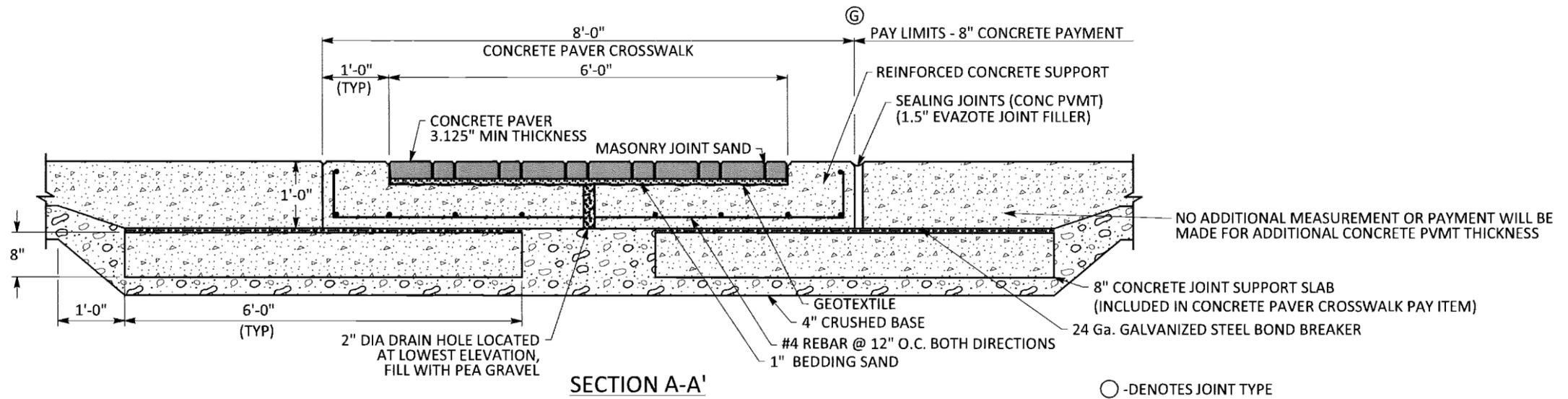
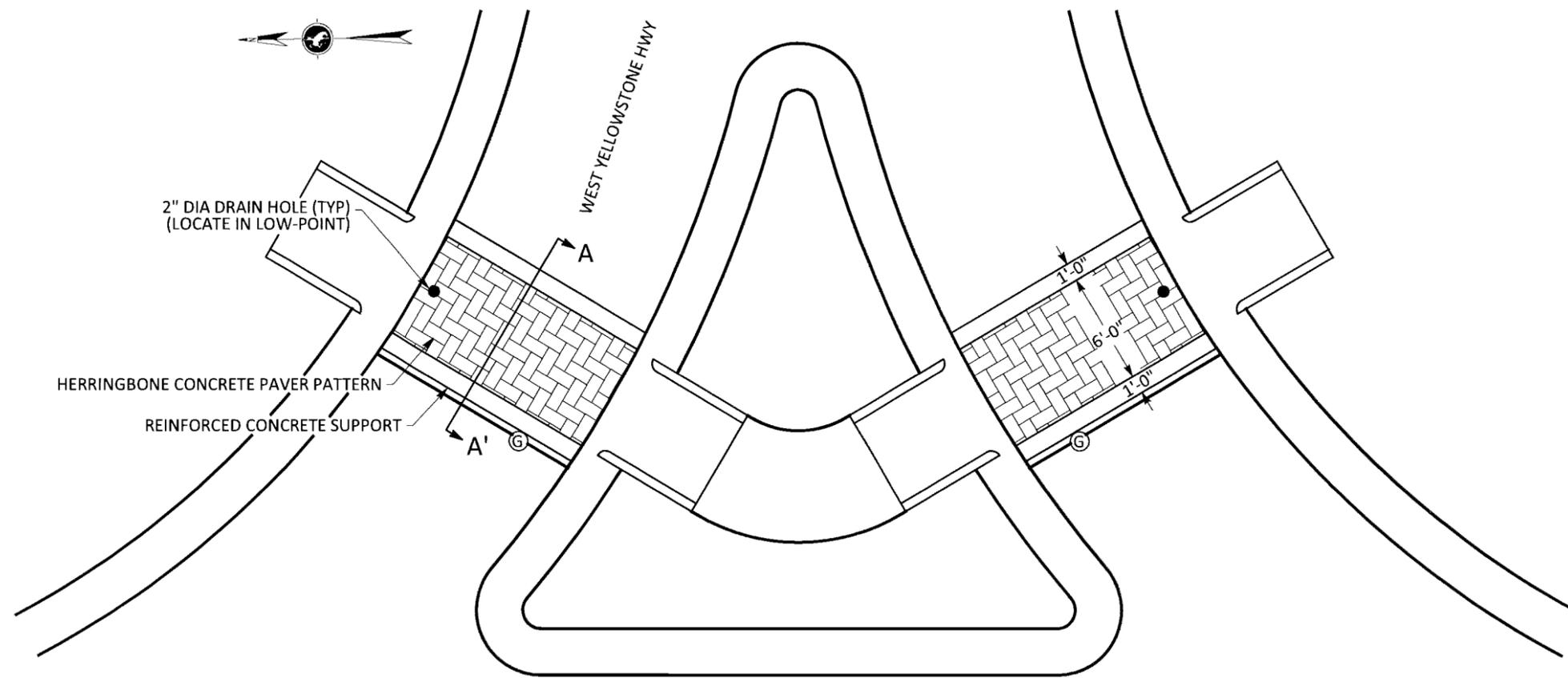
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WEST YELLOWSTONE HIGHWAY & WALNUT STREET RECONSTRUCTION
 WEST YELLOWSTONE HWY PLAN/PROFILE SHEETS

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CONCRETE PAVER CROSSWALK



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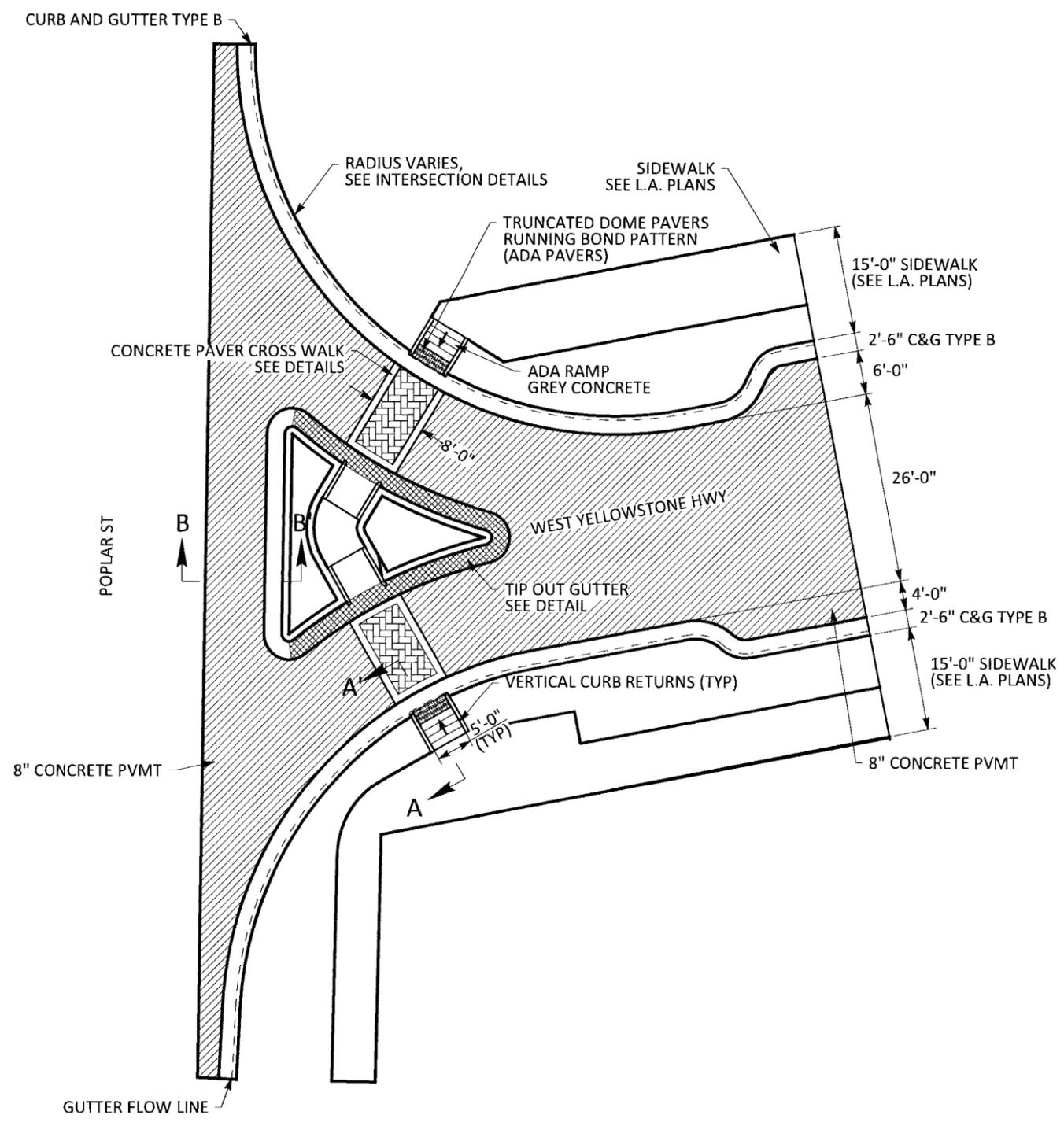
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6-28-13	ALB	REVISED
		APPROVED

WEST YELLOWSTONE HIGHWAY & WALNUT
 STREET RECONSTRUCTION
 CONCRETE PAVER CROSSWALK DETAIL

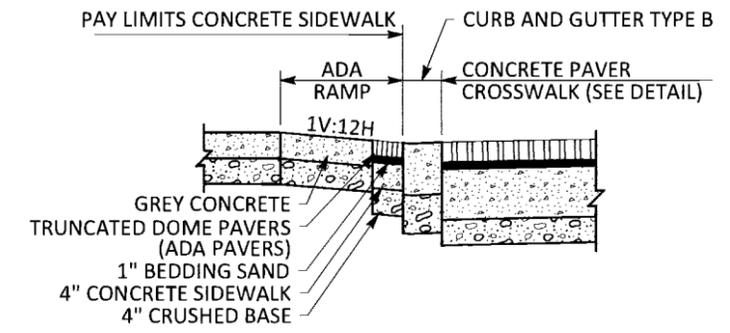
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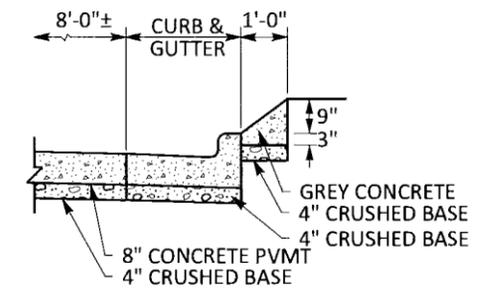
INTERSECTION LAYOUT



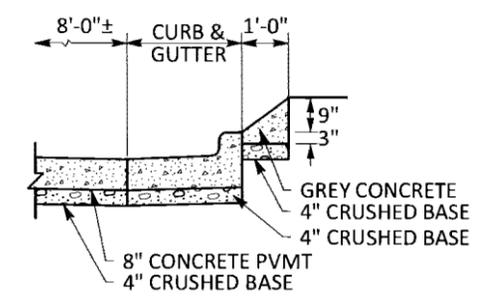
ADA RAMP DETAIL SECTION A-A'



ISLAND DETAIL SECTION B-B'



TIP OUT GUTTER DETAIL



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 STREET RECONSTRUCTION
 INTERSECTION DETAILS

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ID-1

SHEET

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NORTH QUADRANT

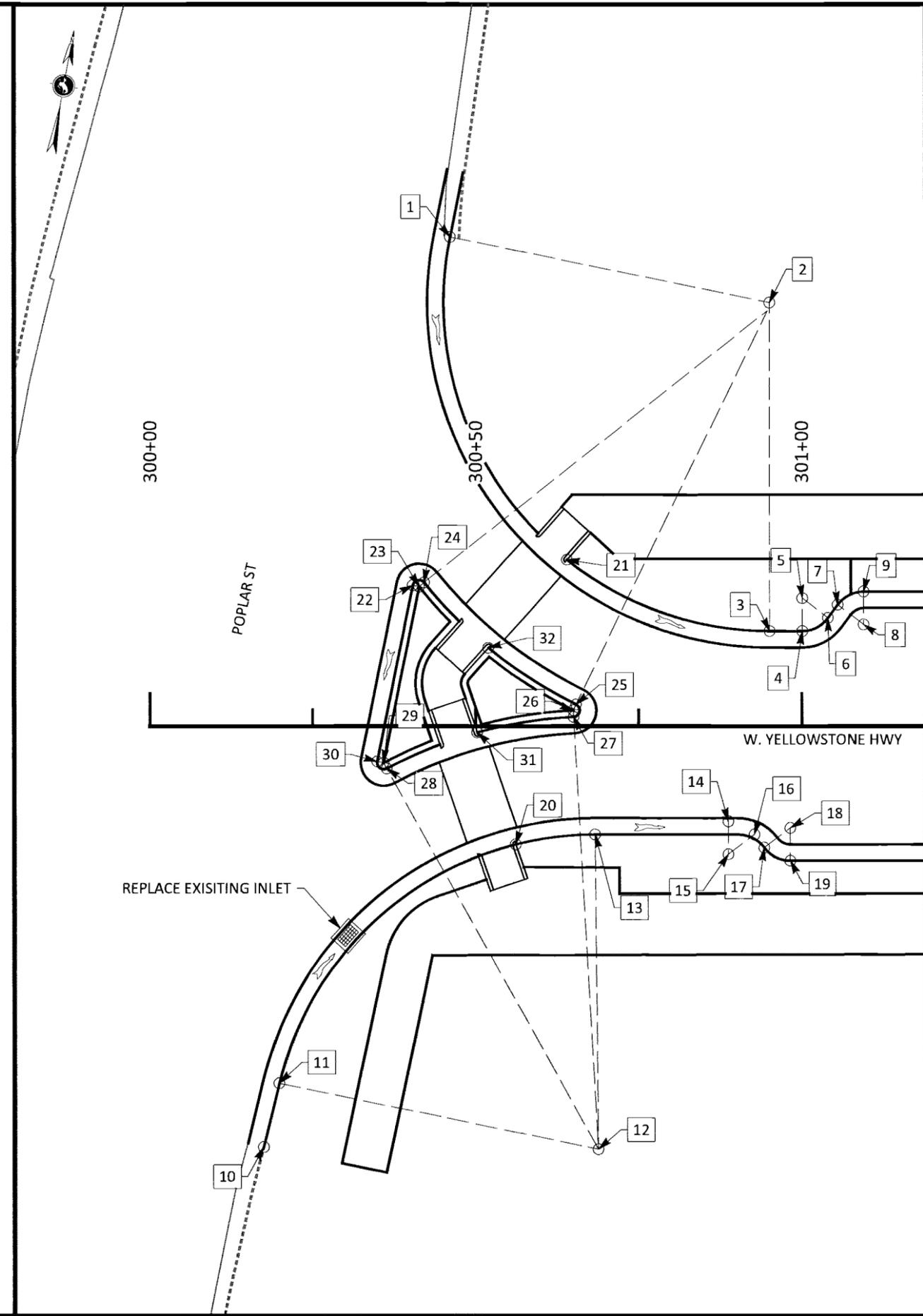
POINT NUMBER	NORTHING	EASTING	TBC ELEV.	DESCRIPTION
1	1184589.3693	1579599.7642	5119.25	END 50.00' RADIUS
2	1184588.5292	1579649.7571		50.00' & 68.00' RADIUS POINT
3	1184539.3823	1579658.9541	5117.18	END 50.00' RADIUS
4	1184540.3020	1579663.8688	5117.09	END 5.00' RADIUS
5	1184545.2167	1579662.9491		5.00' RADIUS POINT
6	1184543.0036	1579667.4326	5117.02	END 5.00' RADIUS
7	1184545.2454	1579668.5392	5116.99	END 5.00' RADIUS
8	1184543.0324	1579673.0227		5.00' RADIUS POINT
9	1184547.9471	1579672.1030	5116.92	END 50.00' RADIUS
21	1184544.3266	1579626.3877	5117.81	ADA RAMP
22	1184536.1421	1579603.8924	5117.90	END 2.00' RADIUS
23	1184536.1253	1579604.8703		2.00' RADIUS POINT
24	1184536.8847	1579605.5208	5118.26	END 2.00' & 68.00' RADIUS
25	1184522.9345	1579631.8343	5117.91	END 2.00' & 68.00' RADIUS
26	1184521.9698	1579631.5678		2.00' RADIUS POINT
27	1184520.9968	1579631.7982	5117.66	END 2.00' & 68.00' RADIUS
32	1184528.9361	1579617.0057	5118.07	ADA RAMP

SOUTH QUADRANT

POINT NUMBER	NORTHING	EASTING	TBC ELEV.	DESCRIPTION
10	1184547.9471	1579672.1030	5117.35	TIE TO EXISTING
11	1184457.7160	1579597.5518	5117.33	END 50.00' RADIUS
12	1184456.8759	1579647.5448		50.00' & 68.00' RADIUS POINT
13	1184503.9739	1579638.2716	5117.19	END 50.00' RADIUS
14	1184509.7016	1579658.0066	5117.14	END 5.00' RADIUS
15	1184504.7869	1579658.9263		5.00' RADIUS POINT
16	1184508.4715	1579662.3062	5117.08	END 5.00' RADIUS
17	1184506.7815	1579664.1485	5117.04	END 5.00' RADIUS
18	1184510.4661	1579667.5284		5.00' RADIUS POINT
19	1184505.5514	1579668.4481	5116.97	END 50.00' RADIUS
20	1184502.8481	1579626.2502	5117.27	ADA RAMP
28	1184507.9619	1579605.0342	5117.68	END 2.00' & 68.00' RADIUS
29	1184508.7433	1579604.4102		2.00' RADIUS POINT
30	1184508.7601	1579603.4103	5117.70	END 2.00' RADIUS
31	1184515.9585	1579617.6872	5117.67	ADA RAMP

LEGEND

→ FLOW DIRECTION



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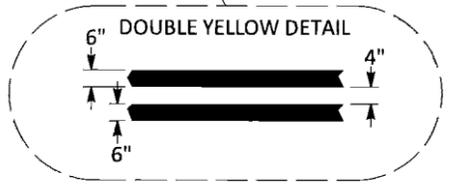
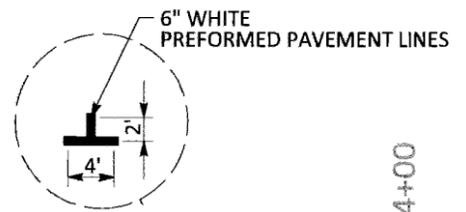
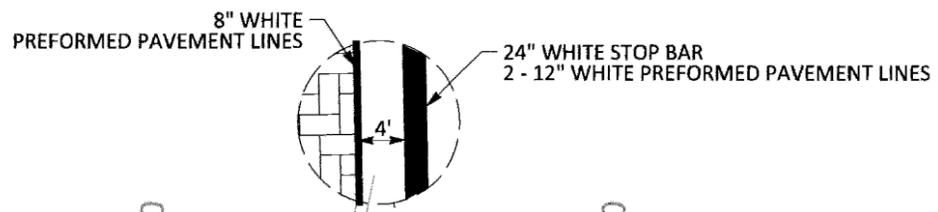
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	6-28-13	ALB		

WEST YELLOWSTONE HIGHWAY & WALNUT STREET RECONSTRUCTION
 INTERSECTION DETAILS

DRAWING ID-2
 SHEET 14

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6/9/2014



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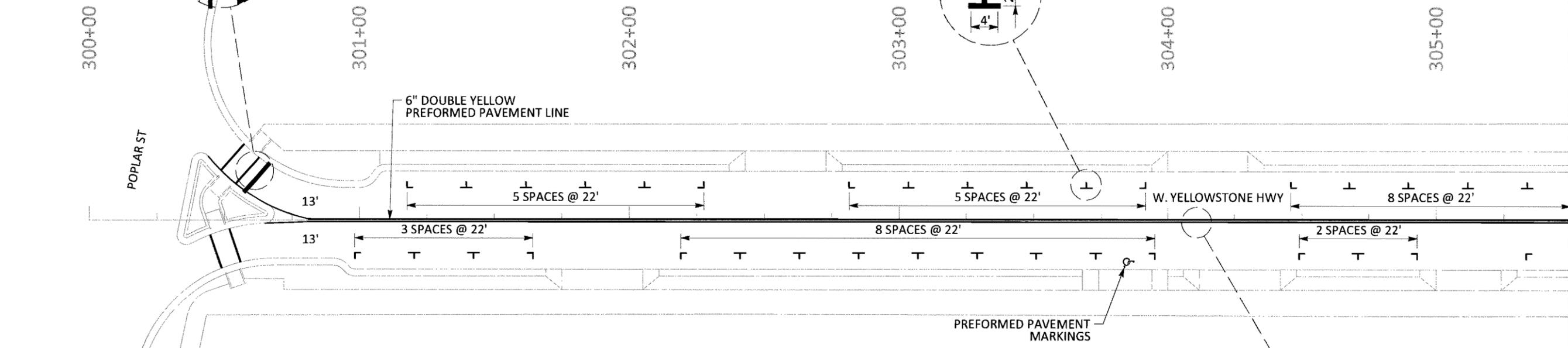
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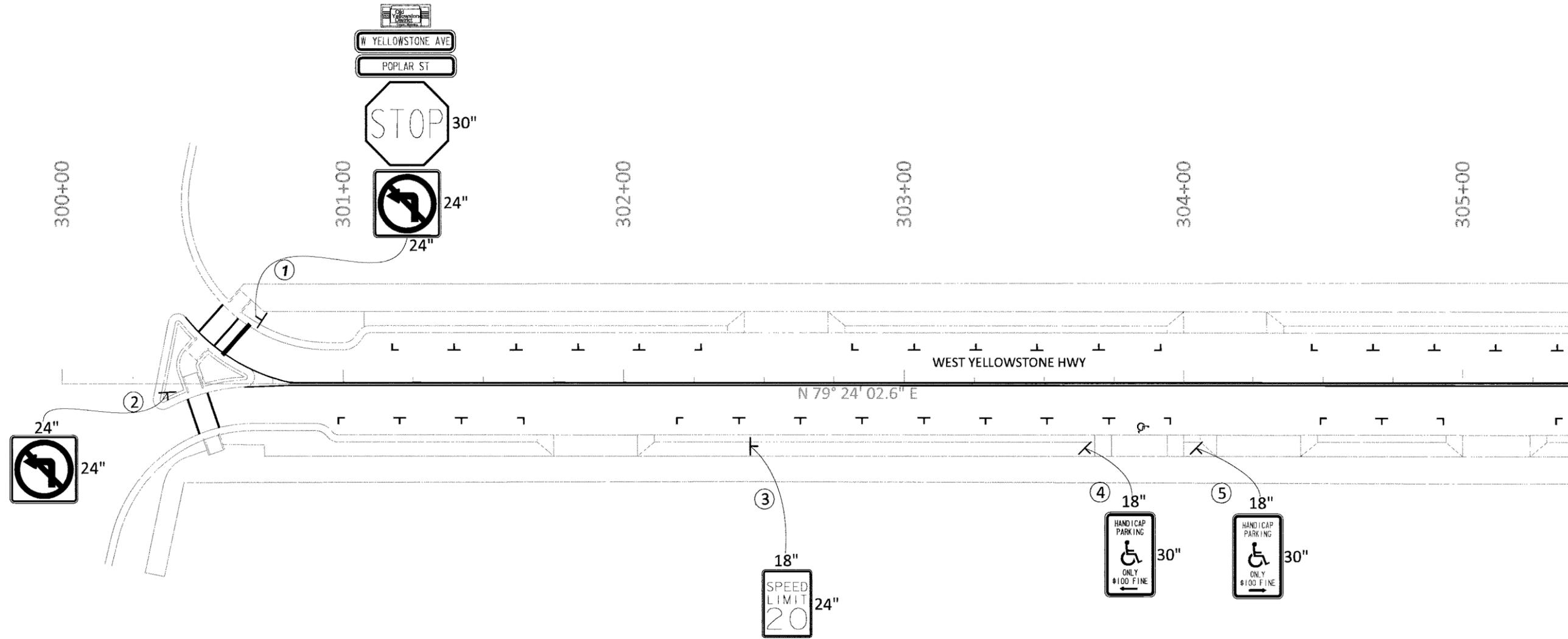
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STRIPING DETAILS

DRAWING STRIPE-1
SHEET 22





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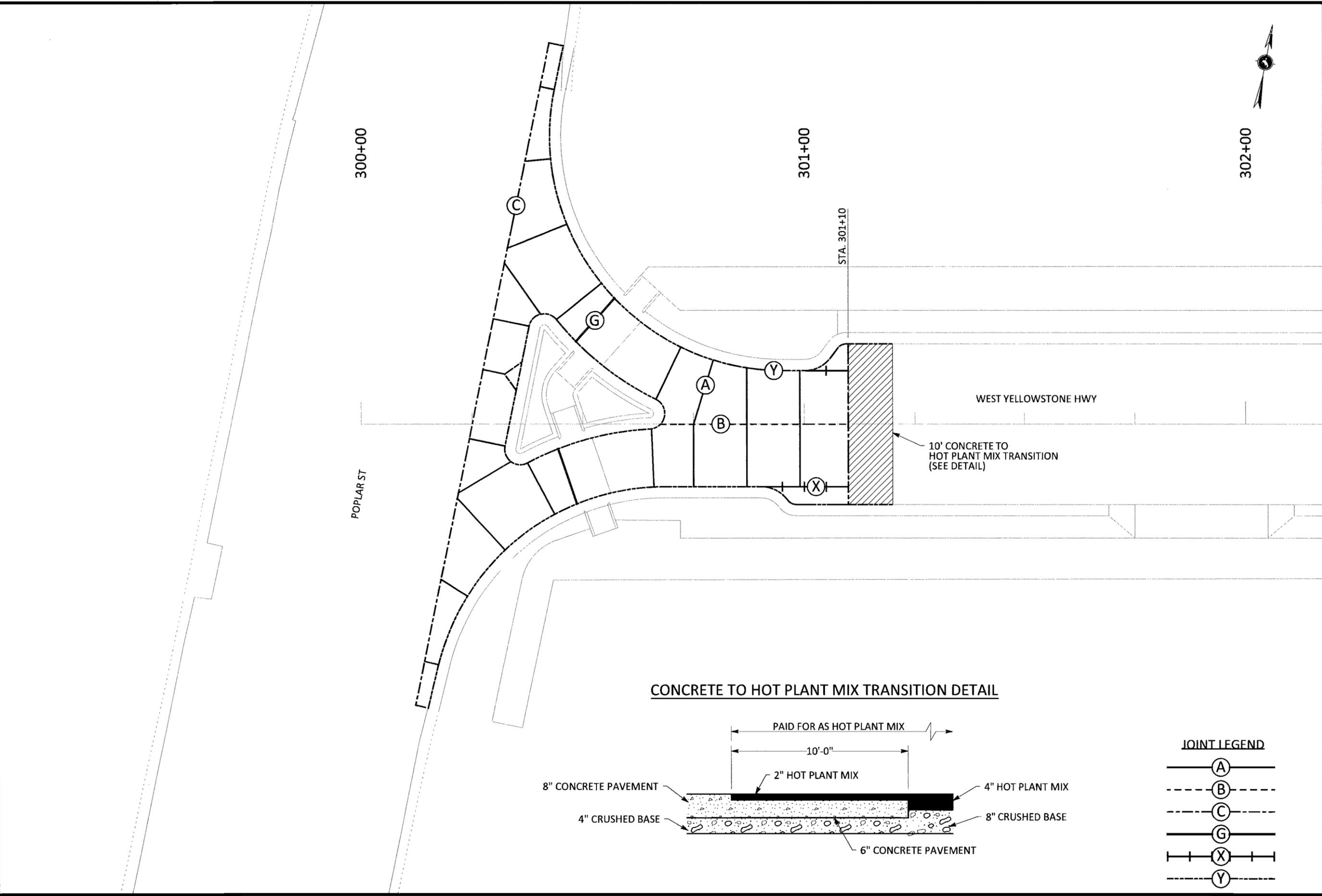
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**WEST YELLOWSTONE HIGHWAY & WALNUT
 STREET RECONSTRUCTION**
 SIGN AREA LAYOUT DETAILS

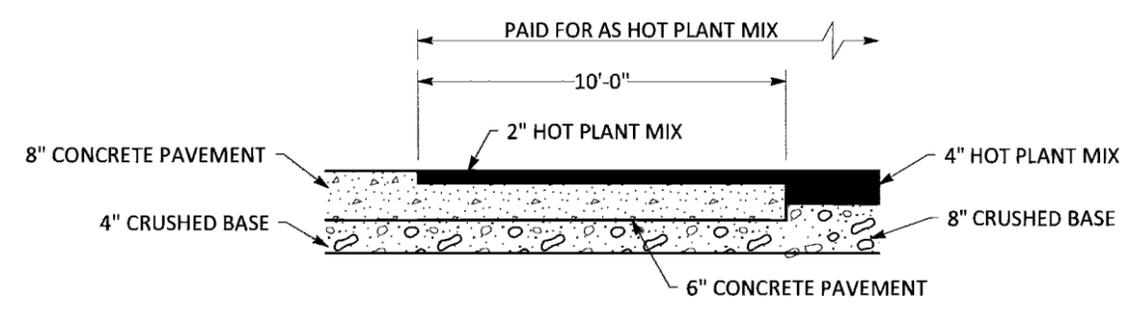
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 SIGN-1
SHEET
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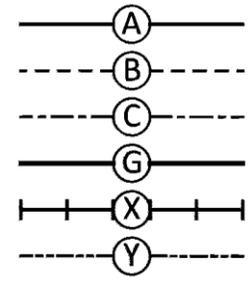
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CONCRETE TO HOT PLANT MIX TRANSITION DETAIL



JOINT LEGEND



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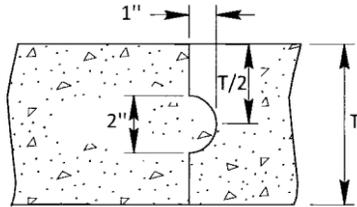
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 JOINTING DETAILS

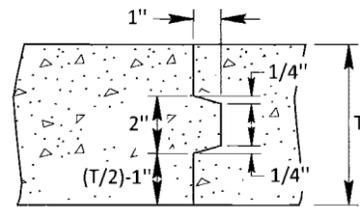
DRAWING
 JOINT-1
 SHEET
 29

Notes

1. T = Slab thickness.
2. Begin placing rebars (deformed rebar) and smooth steel dowel bars 6 in from edge of pavement and perpendicular to the joint or as specified.
3. When transverse joints do not fracture in the joint at the edge of the slab, saw depth may be increased as approved by the engineer at no additional cost to the department.
4. Some joint sealants such as liquid joint sealants may require a 3/16" final joint width. For those conditions it is acceptable to make the initial saw cut width 3/16".

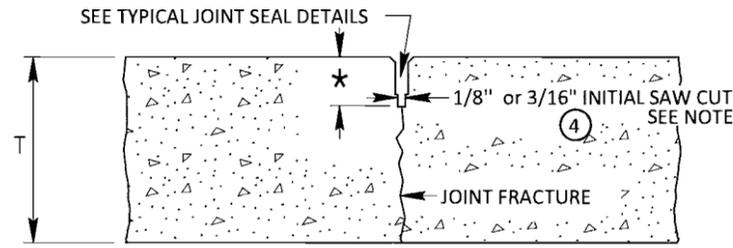


ALTERNATE KEYWAY DETAIL



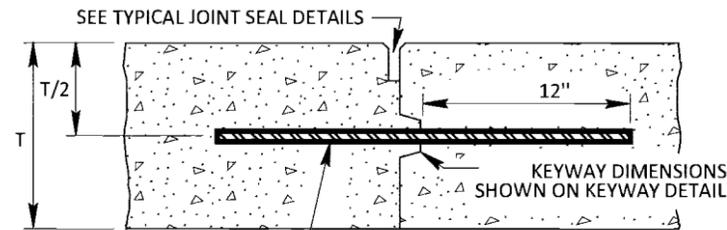
TYPICAL KEYWAY DETAIL

TRANSVERSE JOINT DETAILS



* SLAB THICKNESS 10" OR LESS: T/4
SLAB THICKNESS MORE THAN 10": T/3.

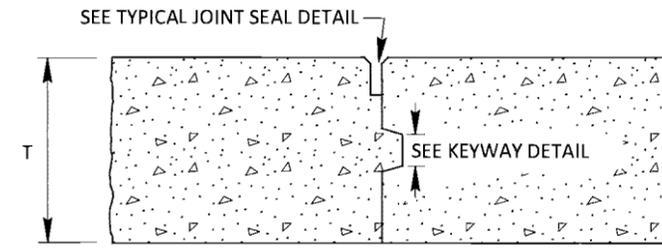
TYPE (A) WEAKENED PLANE JOINT



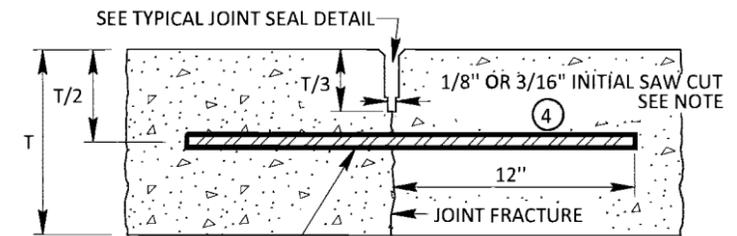
#4 x 24" COATED REBAR @ 18" CENTERS

TYPE (C) CONSTRUCTION JOINT

LONGITUDINAL JOINT DETAILS

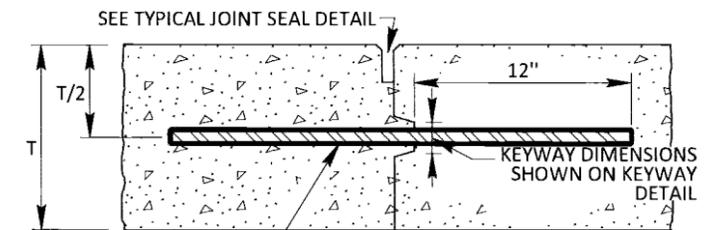


TYPE (B) KEYED CONSTRUCTION JOINT



#4 x 24" COATED REBAR @ 24" CENTERS

TYPE (X) TIED WEAKENED PLANE JOINT



#4 x 24" COATED REBAR @ 24" CENTERS

TYPE (Y) CONSTRUCTION JOINT

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WEST YELLOWSTONE HIGHWAY & WALNUT
STREET RECONSTRUCTION
JOINTING DETAILS

DRAWING
JOINT-3
SHEET
31

GENERAL UTILITY NOTES (E-200 SERIES):

- A. CONDUIT, VAULTS, AND TRANSFORMERS ARE SHOWN DIAGRAMMATICALLY AND MAY BE SHOWN SEPARATED FOR CLARITY. FIELD VERIFY ALL EXISTING ITEMS. COORDINATE LOCATION AND INSTALLATION OF ALL NEW ITEMS, INCLUDING TRENCHES, BACKFILL, CONDUIT, VAULTS, AND POINTS OF CONNECTION TO EXISTING SERVICES/INSTALLATIONS, IN WRITING WITH THE CITY OF CASPER, PROPERTY OWNER, CIVIL ENGINEER, AND AFFECTED UTILITY (CENTURY LINK, ROCKY MOUNTAIN POWER, OR CHARTER) PRIOR TO INSTALLATION. INSTALL CONDUIT BENEATH NEW SIDEWALKS AS MUCH AS POSSIBLE.
- B. COORDINATE ALL OUTAGES TO EXISTING UTILITIES IN WRITING A MINIMUM OF 5 DAYS IN ADVANCE WITH ALL AFFECTED PARTIES, INCLUDING PROPERTY OWNERS, CITY OF CASPER, AND UTILITY. PLAN INSTALLATIONS TO MINIMIZE DOWNTIME; INSTALL AS MANY ITEMS IN ADVANCE OF OUTAGE(S) AS POSSIBLE.
- C. UNLESS OTHERWISE NOTED, THE ELECTRICAL CONTRACTOR IS RESPONSIBLE FOR CONDUIT AND VAULTS FOR ROCKY MOUNTAIN POWER (RMP) ITEMS AS INDICATED. CONDUCTORS WILL BE PROVIDED BY RMP UNLESS NOTED OTHERWISE. COORDINATION IS CRUCIAL. REFER TO GENERAL UTILITY NOTES A AND B.
- D. EXISTING ELECTRICAL LINES, GAS LINES, IRRIGATION LINES, AND OTHER UTILITIES MAY EXIST AT A DEPTH THAT CONFLICTS WITH NEW ELECTRICAL LINES INSTALLED BY THIS PROJECT. THE ELECTRICAL CONTRACTOR MUST OBTAIN LOCATIONS OF ALL UTILITIES AND EXERCISE CARE IN TRENCHING. ANY DAMAGE TO EXISTING UTILITIES SHALL BE REPAIRED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER. DEPTH OF BURIED ELECTRICAL CONDUIT INSTALLED UNDER THIS CONTRACT MAY BE ADJUSTED DOWN AS REQUIRED IN ORDER TO AVOID EXISTING BURIED UTILITY LINES. COORDINATE EXACT ROUTING ON SITE TO MINIMIZE CONFLICTS WITH BURIED UTILITY LINES. COORDINATE WITH GENERAL CONTRACTOR, CITY OF CASPER, AND CIVIL ENGINEER.

- E. ALL CONDUIT AND VAULTS SHOWN FOR ROCKY MOUNTAIN POWER SHALL MEET ALL REQUIREMENTS OF RMP. IT IS THE ELECTRICAL CONTRACTOR'S RESPONSIBILITY TO COORDINATE THE SPECIFIC PRODUCT AND LID WITH RMP. ALL VAULTS SHALL BE PROVIDED WITH SUB BASE PER RMP REQUIREMENTS (GRAVEL, ROAD BASE, ETC. AS REQUIRED).
- F. WHERE FIBERGLASS CONDUIT IS SPECIFIED, SWEEPS SHALL ALSO BE LONG-RADIUS FIBERGLASS PER RMP STANDARDS. WHERE PVC CONDUIT IS SPECIFIED, SWEEPS SHALL BE LONG-RADIUS AND MEET RMP STANDARDS. WHERE A CONDUIT RUN IS SHOWN/INDICATED TO GO TO A UTILITY POLE, THE CONTRACTOR SHALL PROVIDE A SWEEP AT THE BASE OF THE POLE; CONDUIT ON RMP POLES SHALL BE PROVIDED BY RMP.
- G. EXISTING RMP POLES ARE PRESENT THAT WILL BE REMOVED BY ROCKY MOUNTAIN POWER AS PART OF THIS PROJECT. IN GENERAL, THESE POLES ARE NOT SHOWN ON THE DRAWINGS. UNLESS SPECIFICALLY NOTED, THESE POLES SHALL BE REMOVED BY RMP AND ARE NOT WITHIN THE SCOPE OF WORK BY THIS CONTRACTOR.
- H. CONDUIT FOR DIFFERENT UTILITIES SHALL BE SEPARATED FROM ONE ANOTHER BY A MINIMUM HORIZONTAL DISTANCE OF 12". CONDUIT FOR STREET LIGHTING AND RECEPTACLES SHALL BE SEPARATED FROM UTILITY CONDUIT BY A MINIMUM HORIZONTAL DISTANCE OF 12". CENTURY LINK, CHARTER, RMP, AND STREET LIGHTING CONDUIT MAY SHARE A COMMON TRENCH IF PRACTICAL AND AGREED UPON BY THE AFFECTED UTILITIES. COORDINATE.
- I. RE-FED SERVICES ARE INDICATED AS NUMBERS WITHIN TRIANGLES. REFER TO POWER DISTRIBUTION DIAGRAMS. SERVICE LOCATIONS ARE SHOWN APPROXIMATELY AND ARE NOT TO BE USED FOR SCALING; CONTRACTOR SHALL FIELD VERIFY ALL SERVICE LOCATIONS PRIOR TO BID.
- J. REFER TO E-100 SERIES OF SHEETS FOR WORK REQUIRED FOR STREET LIGHTING PORTION OF PROJECT.



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CITY OF CASPER

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	5-16-14	JW		

WEST YELLOWSTONE HIGHWAY & WALNUT STREET RECONSTRUCTION

DRAWING
 GENERAL UTILITY NOTES
 SHEET
 E-200

SPECIFIC UTILITY NOTES (E-200 SERIES):

1. STUB ONE (1) 6" FIBERGLASS CONDUIT AND ONE (1) 4" PVC CONDUIT OUT OF VAULT 5' FOR FUTURE USE. CAP CONDUITS.
2. PROVIDE 7'X12' PRIMARY SWITCHGEAR PAD/VAULT PER RMP REQUIREMENTS. COORDINATE WITH RMP. COORDINATE EXACT PLACEMENT WITHIN EASEMENT WITH CIVIL ENGINEER AND RMP.
3. PROVIDE 5'X7' SECTIONALIZER PAD/VAULT PER RMP REQUIREMENTS. COORDINATE WITH RMP. COORDINATE EXACT PLACEMENT WITHIN EASEMENT WITH CIVIL ENGINEER AND RMP.
4. RMP WILL FURNISH ABOVE-GROUND JUNCTION BOX TO CONTRACTOR; INSTALL PER RMP REQUIREMENTS. COORDINATE WITH RMP. COORDINATE EXACT PLACEMENT WITHIN EASEMENT WITH CIVIL ENGINEER AND RMP.
5. PROVIDE 4'X4' TRANSFORMER PAD/VAULT PER RMP REQUIREMENTS. COORDINATE WITH RMP. COORDINATE EXACT PLACEMENT WITHIN EASEMENT WITH CIVIL ENGINEER AND RMP.
6. EXISTING INTERSECTION TO REMAIN; SOME WORK IN/UNDER INTERSECTION WILL BE REQUIRED TO COMPLETE THIS PROJECT. MINIMIZE DAMAGE AND REPAIR AS REQUIRED. COORDINATE WITH GENERAL CONTRACTOR. WHEN POSSIBLE, BORE CONDUIT BENEATH INTERSECTION TO MINIMIZE DAMAGE.
7. EXISTING PHONE PEDESTAL. PROVIDE 2" CONDUIT WITH PULL STRING UNDERGROUND FROM PEDESTAL TO COFFEE HUT AS REQUIRED TO RE-FEED PHONE SERVICE. COORDINATE WITH CENTURY LINK AND OWNER.
8. PROVIDE 5'X7' TRANSFORMER PAD/VAULT PER RMP REQUIREMENTS. COORDINATE WITH RMP. COORDINATE EXACT PLACEMENT WITHIN EASEMENT WITH CIVIL ENGINEER AND RMP.
9. PROVIDE 4'X4' TRANSFORMER PAD/VAULT PER RMP REQUIREMENTS. COORDINATE WITH RMP. PROVIDE 3" PVC CONDUIT BETWEEN TRANSFORMER AND ADJACENT SECTIONALIZER AS SHOWN. COORDINATE EXACT TRANSFORMER PLACEMENT WITHIN EASEMENT WITH CIVIL ENGINEER AND RMP.
10. BORE BENEATH INTERSECTION TO MINIMIZE DAMAGE. THIS CONDUIT SPANS BETWEEN SHEET E-203 AND SHEET E-205.
11. TO EXISTING SECTIONALIZER (NOT SHOWN). FIELD VERIFY; COORDINATE WITH UTILITY.
12. PROVIDE 7'X12' PRIMARY PULL VAULT PER RMP REQUIREMENTS. VAULT IS LOCATED AT BASE OF EXISTING POLE ON WEST SIDE OF POPLAR STREET (NOT SHOWN TO SCALE ON THIS DRAWING; FIELD VERIFY). COORDINATE EXACT LOCATION WITH RMP. PROVIDE 6" FIBERGLASS CONDUIT FROM VAULT TO POLE.
13. CONDUIT TO POLE IN ALLEY IS FOR FUTURE USE; STUB UP ABOVE GRADE AND CAP. COORDINATE WITH RMP.
14. PROVIDE A 2" CONDUIT FROM SOUTH EDGE OF RIGHT-OF-WAY, UNDER STREET, AND UP BUILDING FOR CABLE TV SERVICE RELOCATION. FIELD LOCATE TO SERVE EXISTING SERVICE DROP. CABLING AND ITEMS SOUTH OF RIGHT-OF-WAY BY CABLE SERVICE PROVIDER. PROVIDE WEATHERHEAD ON BUILDING AS REQUIRED BY SERVICE PROVIDER; COORDINATE.



#BC13007

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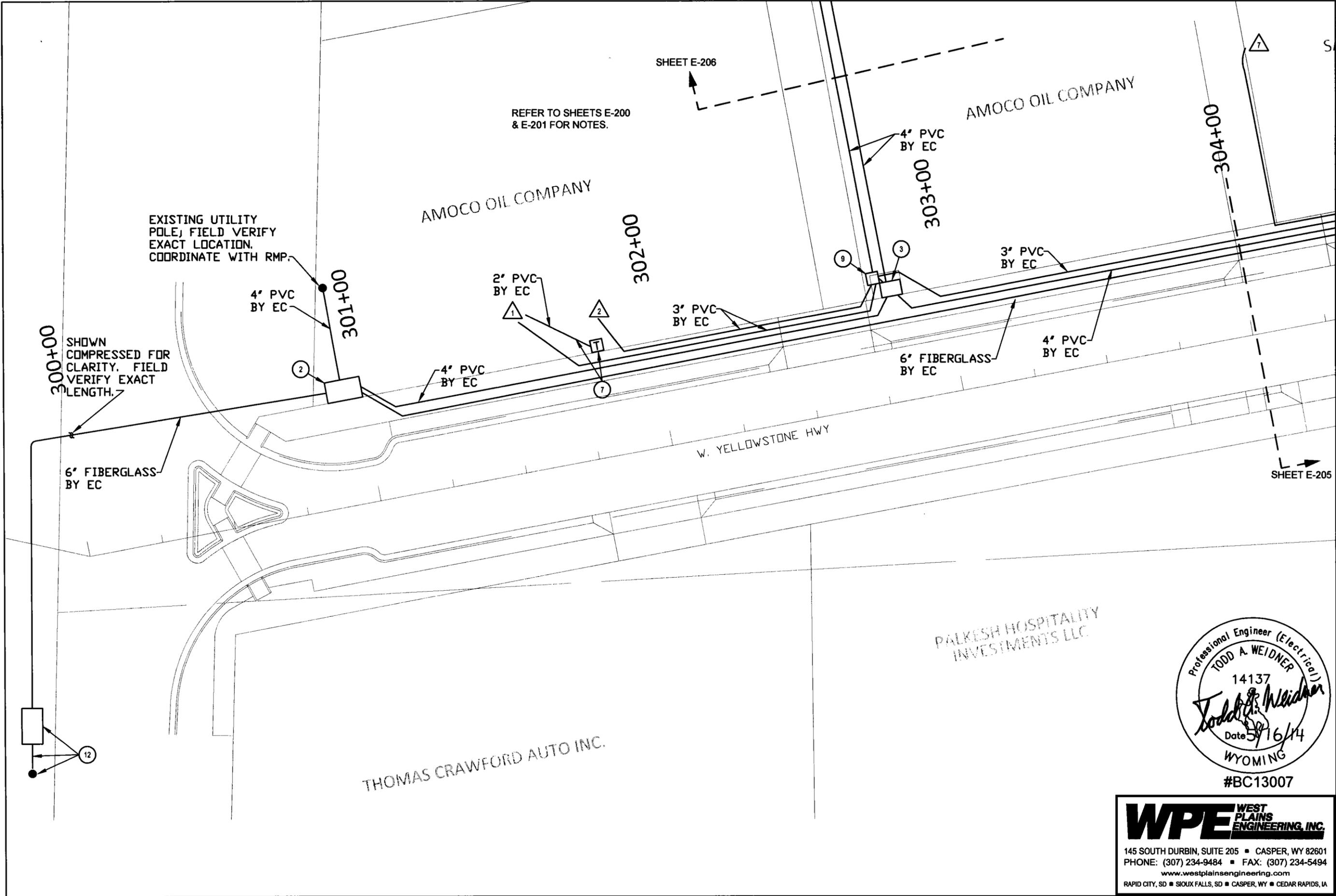
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DATE	BY	REVISED	APPROVED
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WEST YELLOWSTONE HIGHWAY & WALNUT STREET RECONSTRUCTION

DRAWING
 SPECIFIC UTILITY NOTES
 SHEET
 E-201



REFER TO SHEETS E-200 & E-201 FOR NOTES.

SHEET E-206

AMOCO OIL COMPANY

EXISTING UTILITY POLE; FIELD VERIFY EXACT LOCATION. COORDINATE WITH RMP.

300+00 SHOWN COMPRESSED FOR CLARITY. FIELD VERIFY EXACT LENGTH.

W. YELLOWSTONE HWY

PALKESH HOSPITALITY INVESTMENTS LLC

THOMAS CRAWFORD AUTO INC.

Professional Engineer (Electrical)
 TODD A. WEIDNER
 14137
Todd A. Weidner
 Date 5/16/14
 WYOMING
 #BC13007

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WEST YELLOWSTONE HIGHWAY & WALNUT STREET RECONSTRUCTION
 DRAWING
 W. YELLOWSTONE HWY
 UTILITY PLAN
 300+25 TO 304+00
 SHEET
 E-204

RESOLUTION NO. 14-193

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ACCESS PERMIT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE WEST YELLOWSTONE HIGHWAY AND POPLAR STREET INTERSECTION.

WHEREAS, the City of Casper desires to reconstruct the intersection of West Yellowstone Highway and Poplar Street within Wyoming Department of Transportation right-of-way; and,

WHEREAS, the Wyoming Department of Transportation requires the City of Casper to execute an access permit for the work.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute an access permit with the Wyoming Department of Transportation for West Yellowstone Highway and Poplar Street Intersection.

NOW THEREFORE, BE IT FURTHER RESOLVED: That the City Manager, Public Services Director, and the City Engineer for the City of Casper, are hereby designated as the authorized representatives of the City of Casper, to act on behalf of the Governing Body on all matters relating to this document.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2014.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V. H. McDonald
City Clerk

Paul L. Meyer
Mayor

June 27, 2014

MEMO TO: John C. Patterson, City Manager

FROM: Pete Meyers, Assistant Public Services Director
Dave Hill, Public Utilities Manager
Zulima Lopez, Sanitary Sewer/Stormwater Manager 

SUBJECT: Closed Circuit Television Inspection Equipment Purchase

Recommendation:

That Council, by Resolution, authorize a contract with Neverest Equipment Company for the procurement and installation of new closed circuit television inspection equipment, in the amount of \$91,072.

Summary:

Visual inspection through closed circuit television (CCTV) is an invaluable tool for both sanitary sewer and stormwater system operation and maintenance. Routine inspections maximize capital improvement funding and reduce backups, overflows, floods, and infrastructure failures by locating areas that need maintenance or repair. Additionally, CCTV allows staff to assess the effectiveness of maintenance efforts, troubleshoot problems, and locate connections for residents and contractors.

The City of Casper has been doing closed circuit television inspections since 1995. The current CCTV unit was purchased in 2006. Over the last two years, the equipment has been plagued with malfunctions and failures, with a high cost both financially and in lost production. Additionally, newer technology provides for more efficient inspections and more robust data capturing capability. The current CCTV unit has exceeded its useful life and should be replaced with more functional and reliable inspection equipment.

The current CCTV equipment is installed in a box van and chassis that is in excellent condition. Therefore, the new equipment will be retrofitted into the existing box van/chassis. All the new components will be compatible with the current CCTV computer hardware and software.

On May 19, the City formally requested proposals from vendors for the procurement and installation of new CCTV inspection equipment. Three proposals were received. Neverest Equipment Company of Commerce City, Colorado was selected. Neverest was below budget and best met equipment specifications and service and support requirements. The cost of the complete retrofit is \$91,072, which includes demolition and disposal of the existing equipment, procurement and installation of the new equipment, setup, verification of software/hardware

compatibility, user training, and lifetime service and support. There is no annual maintenance cost for the CCTV hardware.

Replacement of the CCTV equipment has been budgeted in the FY15 Sewer Fund.

A resolution is prepared for Council's consideration.

**CONTRACT FOR PROFESSIONAL SERVICES
CLOSED CIRCUIT TELEVISION INSPECTION EQUIPMENT PROCUREMENT AND
INSTALLATION FOR THE CITY OF CASPER PUBLIC SERVICES DEPARTMENT
SANITARY SEWER/STORMWATER DIVISION**

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this 15th day of July, 2014, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Neverest Equipment Company, 6681 Colorado Blvd., Unit 5, Commerce City, Colorado, 80037 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

- A. The City is undertaking a project to replace aged and obsolete closed circuit television ("CCTV") inspection equipment.
- B. The project requires professional services for the removal of existing CCTV equipment and installation of new equipment.
- C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. **SCOPE OF SERVICES:**

The Contractor shall perform the following services in connection with and respecting the project:

- 1.1 **Equipment:** Contractor shall provide the City with new CCTV equipment as specified in the Worksheet (Exhibit A) submitted as part of the Request For Proposal package received May 27, 2014. The equipment will include the following components:

- a. Operator Controller
 - b. Steerable Motorized Crawler
 - c. Pan/tilt Color Zoom Camera
 - d. Cable drum
 - e. Light weight Heavy Duty Transmission Cable
- 1.2 Retrofit: Contractor shall provide services related to the complete retrofit of the City's existing box van/chassis with new CCTV inspection equipment. Contractor shall provide these specific services:
- a. Removal and disposal of existing equipment: All equipment and all existing wiring shall be completely removed and disposed of.
 - b. Installation: Installation of the new equipment into the existing box van. New wiring to be installed through the box wall as indicated in the Worksheet (Exhibit A). Installation will allow for easy connection of components such as computers, monitors, external hard drives, and printers. Contractor shall verify that the system is fully operational, utilizing existing computer hardware and software.
 - c. Training: Provide three (3) days of staff training on the proper setup, use, cleaning, maintenance, and troubleshooting of all provided equipment. A day of training shall include eight (8) hours unless otherwise specified in writing by City staff. Training shall be provided by an experienced trainer who is an expert in the use and functionality of the equipment. Training will occur at Casper's Wastewater Treatment Facility.
- 1.3 Service and Support: Contractor shall provide comprehensive equipment service and technical support while the equipment is owned and operated by the City of Casper. Service and support shall include:
- a. Two print Operation and Maintenance (O & M) Manuals
 - b. One year warranty for installation of components
 - c. One year warranty for manufacturer defects of equipment
 - d. Response to requests and inquiries within one business day
 - e. Unlimited telephone support for troubleshooting for no additional cost
 - f. Designated service technician within 300 miles of Casper
 - g. Repair of non-functioning equipment within 48 hours of receipt of equipment. If a repair cannot be completed in that time, contractor shall provide loaner equipment within 72 hours of notification that the repair deadline cannot be met.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 15th day of August, 2014.

COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Ninety Two Thousand, Seventy Two Dollars (\$92,072), which includes the full cost of demolition, installation, training, and lifetime service and support.

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:



ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

V.H. McDonald
Clerk

Paul L. Meyer
Mayor

WITNESS

CONTRACTOR
Neverest Equipment Company

By: _____

By: 

Printed Name: _____

Printed Name: BRIAN BUCHANAN

Title: _____

Title: OWNER

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

	<u>LIMITS</u>
A. Workers' Compensation	Statutory
B. Comprehensive General Liability	\$500,000 combined single unit

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above **prior** to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless

from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to

perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

Worksheet for City of Casper CCTV Equipment Request for Proposals	Required	Preferred	Proposed	Comments
System Cost				
Total cost of removal and disposal of existing equipment, installation of ALL proposed equipment, training, and technical support			\$92,071.80	SEE ENCLOSED QUOTE POTENTIAL NEED FOR PURE SINE WAVE INVERTER IF GENERATOR POWER IS UNSTABLE.
Additional annual equipment or software maintenance/service/support program cost, per year.			\$3500.00	
System Setup				
Complete retrofit of existing chassis/box to include removal and disposal of all existing components and electrical and clean installation of new components. Electrical to be run through the box wall or in ceiling or wall-mounted conduit.	X		MEETS	
Wiring run through the box wall.		X	MEETS	
Electrical compatibility with existing chassis/box and generator.	X		MEETS	
System must be fully compatible with existing Panasonic Toughbook computer hardware and Flexidata software.	X		MEETS	
Replacement of three existing screens – two desktop units in the front and one wall-mounted unit in the rear.	X		MEETS	
Operator Controller				
Ability to control the camera, crawler (and all accessories), and reel. Digital color display on controller is preferred.	X		MEETS	
Ability to control cable reel functions: auto, manual, speed, direction, torque of the cable reel.	X		MEETS	
Ability to operate crawler in cruise control mode where an operator does not need to touch the pendant for crawler to	X		MEETS	
Controls for manual and automatic focus of camera.	X		MEETS	
Controls for adjusting illumination intensity of camera and auxiliary lighting.	X		MEETS	
On/off control of digital zoom function.	X		MEETS	
On/off control of auto shutter speed.	X		MEETS	
On/off control for camera dual projection lasers, if any (lasers are a preferred feature - see pan/tilt color zoom camera section).	X		MEETS	
Control for camera lifts are required on the operator controller ONLY if automatic lifts are used to configure tractor/camera for large diameter pipe inspection. If lifts are used, automatic lifts are preferred.	X		MEETS	
Ability to toggle front-view camera, integral rear view camera, and accessory rear view camera, if applicable.	X		MEETS	
Ability to generate text on video.	X		MEETS	
Ability to pause video when adding an observation.	X		MEETS	
Ability to warn operator of possible crawler rollover.	X		MEETS	
Error code maintenance and repair protocol which informs the operator of current or pending operating or maintenance tasks that need to be addressed.	X		MEETS	
Capable of remote troubleshooting and diagnosis.		X	MEETS	
Ability to measure cracks and other observations.		X	MEETS	
Capable of remote server download of lifetime performance and feature upgrades.		X	MEETS	
Ability to directly engage or disengage electronic clutch.		X	MEETS	
Portable, battery powered wireless controller with crawler, camera and cable reel functions for easy direct single person deployment and retrieval of the crawler at the access point. Wireless controller is preferred, however, proposed controllers must have the following features:		X	MEETS	
Wireless controller, if any, to be digitally encoded to the system with which it is delivered.	X		MEETS	
Wireless controller, if any, to have a range of at least 50' without radio frequency interference being able to compromise the signal.	X		MEETS	
Wireless controller, if any, must work with a single specific system in order to provide secure control when several systems are being operated in the same area. For operator safety and system protection, there can be no chance for operational interference.	X		MEETS	

Worksheet for City of Casper CCTV Equipment Request for Proposals	Required	Preferred	Proposed	Comments
Steerable Motorized Crawler				
6-wheel drive (3 wheels per side) capable of crawling 1000' in wet and slippery pipes.	X		MEETS	
Fully steerable tractor.	X		MEETS	
Ability to provide continuous traction to go over joints and debris and avoid high centering in all diameter pipes.	X		MEETS	
Augmented strain relief internal to the cable.	X		MEETS	
Full sensor package with inclination, roll, locator, pressure, heat and motor readings.	X		MEETS	
Proportional left, right, forward and reverse capability via manual and automatic controls.		X	MEETS	
Sized small enough to allow proper clearance in 6" and lined pipes.	X		MEETS	
An electronic clutch that can be engaged and disengaged without needing to move the crawler.		X	MEETS	
Integral rearview color camera.	X		MEETS	
Easy, locking mechanism for crawler and camera attachment with 1-bar waterproof rating.	X		MEETS	
Weight of 18-75 pounds.	X		MEETS	
12.5" maximum length for smaller pipe inspection configurations; 20" maximum length for larger pipe inspection configurations.		X	MEETS	
Simultaneous camera and crawler operator functions.		X	MEETS	
Crawler body is machined from a single continuous and complete piece of machined aluminum.		X	MEETS	
Ability to connect to a network wirelessly or via network cable port for lifetime remote firmware upgrades and/or diagnostic services.		X	MEETS	
Quick wheel change-out via spacers and wheels that attach with a single screw or bolt.	X		MEETS	
Wheels and wheel kits to accommodate inspections in 6"-72" diameter sanitary sewer and storm sewer pipelines of materials including but not limited to VCP, PVC, RCP, and CMP. Required wheel types are below. Please note in comments the number of sets needed to accommodate different pipe size configurations.	X		MEETS	
Rubber wheels	X		MEETS	
Grease wheels	X		MEETS	
Carbide wheels	X		MEETS	
Sediment wheels	X		MEETS	
Other/specialty wheels, if any - note in comments the kind, use, and size proposed				
Pan/Tilt Color Zoom Camera				
Minimum 10X optical zoom with 4X digital zoom multiplier for a total zoom of 40X.	X		EXCEEDS	120X ZOOM
Ability to produce a high-quality color video image with a readable resolution of no less than 420 HTV lines.	X		MEETS	
Ability to self-clean lens		X	QUALIFIED	
Pan and tilt motors with no exposed gears or wires.	X		MEETS	
Ability to pan a full 360 degrees and tilt ±135 degrees for full viewing of laterals and joints.	X		MEETS	
Designed to withstand shock and vibration while being pushed, pulled or propelled through the pipe.	X		MEETS	
Waterproof connections to tractor.	X		MEETS	
Housing that is fully sealed and waterproof to withstand external pressure up to 1 bar without damage or leaking.	X		MEETS	
Illumination capable of lighting targets beyond 10'.	X		MEETS	
A valve for purge and pressurization of camera-body.	X		MEETS	
A total weight of no more than 5.0 lb.	X		MEETS	
Front housing made of aluminum and stainless steel, with windshield made of impact-resistant, distortion-free material.		X	MEETS	
Dual projection lasers, 50mm apart, to be able to measure observations and gauge pipe diameter.		X	MEETS	
Integral clutches to protect pan and tilt motors.		X	MEETS	
Cable Drum				

Worksheet for City of Casper CCTV Equipment Request for Proposals	Required	Preferred	Proposed	Comments
1000' cable capacity.	X		MEETS	
Weight of no more than 150 lb. (including 1000' of cable).	X		MEETS	
Ability to operate manually with direct control of speed, direction and torque.	X		MEETS	
Ability to operate in both automatic and manual modes.		X	MEETS	
Ability for cable to be dispensed and retrieved while the camera and tractors are operational.		X	MEETS	
A motorized system with sensors that monitor cable tension in order to coordinate cable feed/retrieval with direction and exact speed of the crawler.		X	MEETS	
All moving components to be completely covered/enclosed to prevent injury.	X		MEETS	
An emergency stop switch.	X		MEETS	
Work with controller based speed and torque controls to adjust for different pipe conditions and user preferences.	X		MEETS	
Controller-based power/torque controls for winching back crawler in free-wheel mode.		X	MEETS	
Ability to work with a wireless remote controller granting control of crawler and reel while away from primary controller.		X	MEETS	
Large extension pulley arm option for extending the cable drop point 3' from the cable reel.		X	QUITE	
Drip tray beneath stored cable that allows for liquid collection and easy cleaning.	X		MEETS	
Lightweight Heavy Duty Transmission Cable				
1000' of cable.	X		MEETS	
Reinforcement to provide a minimum break strength of 1000 lbs.		X	MEETS	
Diameter of no more than 0.5"	X		MEETS	
Weight of no more than 1 pound per 20 feet (.05 lbs/ft) to promote long crawler runs and easy handling.	X		EXCEEDS	10' TO 20' FOOT
Strain relief to be internal to the cable and cable connector.		X	MEETS	
Waterproof rating of at least 1 bar or 1 atmosphere.	X		MEETS	
Tough outer jacket to resist tears and scrapes.	X		MEETS	
Smooth outer jacket to reduce friction.	X		MEETS	
Connections that prevent damage to electrical pins when mating with camera or crawler.	X		MEETS	
Ability to be re-terminate in the field within an hour.	X		MEETS	
The ability to inspect 6" to 72" pipelines without additional cable upgrades.	X		MEETS	
Customer Service Package				
Two print Operation and Maintenance (O&M) manuals	X		MEETS	
One year warranty for installation of components		X	MEETS	
Minimum one year warranty for manufacturer defects of equipment	X		MEETS	
Ability to respond to requests for assistance within one business day	X		MEETS	
Designated service technician within 300 miles of Casper, Wyoming		X	MEETS	
Unlimited telephone support for troubleshooting for no additional cost	X		MEETS	
Ability to repair non-functioning equipment within 72 hours of receipt of equipment. If a repair cannot be completed in that time, vendor to provide loaner equipment within one business week.	X		EXCEEDS	48 HOURS

RESOLUTION NO.14-194

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH NEVEREST EQUIPMENT COMPANY.

WHEREAS, the City of Casper desires to procure professional services for the procurement and installation of closed circuit television inspection equipment; and,

WHEREAS, Neverest Equipment Company, Inc. is able and willing to provide such services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Neverest Equipment Company, 6681 Colorado Blvd. Unit 5, Commerce City, Colorado, 80037 in the lump sum amount of Ninety-Two Thousand Seventy-Two Dollars (\$92,072) for the procurement and installation of closed circuit television inspection equipment.

BE IT FURTHER RESOLVED: That the City Manager is authorized to make a lump sum payment at the completion of the Professional Services Contract in the amount of Ninety-Two Thousand Seventy-Two Dollars (\$92,072).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2014.

APPROVED AS TO FORM



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V.H. McDonald
City Clerk

Paul L. Meyer
Mayor

June 24, 2014

MEMO TO: John C. Patterson, City Manager
FROM: Peter Meyers, Assistant Public Services Director 
SUBJECT: Grant Application for Transportation Alternatives Program

Recommendation:

That Council, by Resolution, authorize the submission of a Transportation Alternatives Program grant application, in the amount of \$225,914, to enact enhancements to school walkability.

Summary:

The Wyoming Department of Transportation is the state level administrator of the federal Transportation Alternatives Program (TAP). The TAP program provides grant funding to support local governments and other entities that are seeking to make transportation improvements in their jurisdictions. In particular, this program is meant to help pedestrians, cyclists, and others who use non-motorized forms of travel.

TAP is a successor program to the Safe Routes to Schools program and the TEAL program (“Transportation Enhancement Activities Local”). Both of these programs have now been folded into TAP.

Starting this fall, all Natrona County School District students who ride a school bus will be walking to their neighborhood school to catch their bus. Unfortunately, a number of local schools are hampered by poor walkability. In particular, certain neighborhoods lack modern ADA ramps, sidewalks, and flashing “School Zone” speed control signs.

This grant application would propose to:

1. Install new ADA ramps at 28 intersections (a total of 99 ADA ramps would be installed).
2. Install approximately 800 feet of sidewalk along Aspen Drive, which would complete the sidewalk network between Talon Drive and 38th Street, thereby increasing walkability to Fort Caspar Academy.
3. Install twenty new School Zone flashing signs around the following schools: Dean Morgan Junior High, Fort Caspar Academy, Oregon Trail Elementary, Paradise Valley Elementary, and Park Elementary.

The total cost of this project is expected to be \$282,392. Since the TAP program requires a 20% local match, the grant application will seek \$225,914, with the local 20% (\$56,478) coming from the walkability line item in the Capital Projects fund.



Application for
Transportation Alternatives Program
Fiscal Year 2015 (October 2014 - September 2015)

Sponsor Data

Project Sponsor: City of Casper

Sponsor's DUNS: 152720140

Project Name: City of Casper - School Walkability Project

Requested Amount: \$ 256,720

Check the entity that best describes your organization:

- Local Government**
- Regional Transportation Authorities**
- Transit agencies**
- Tribal governments**
- School districts, local education agencies or schools**
- Natural Resource or public land agencies**
- Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency) that the state determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.**

Note:

- A qualified Sponsor must be a public, tax supported entity who is submitting an application for federal funding under WYDOT's Transportation Alternatives Program (TAP)
- The Sponsor must initiate the appropriate authorizing action prior to submittal of a project application and must include evidence of such action with the application.
- If the project application is approved by the Transportation Commission of Wyoming, the Project Sponsor agrees to enter into a project agreement with WYDOT for funding and project responsibilities.
- Projects may have joint Sponsors, but one of the Sponsors must assume the role of primary Sponsor.
- Joint Sponsors should have a cooperative agreement in place between themselves prior to submittal of an application.

Primary Project Sponsor

Contact Person & Title: Pete Meyers, Assistant Public Services Director

Address: 200 North David Street

Phone: 307-235-8281

Fax: 307-234-0709

Email: pmeyers@cityofcasperwy.com

Committed Local Match: \$64,180

LPA Certification: Yes No DATE: 10/26/11

Project Delivery Systems Questionnaire: Yes No DATE: 4/9/14

If Applicable: Consultant Selection Policy: Yes No DATE: _____

Joint Sponsor (if applicable)

Joint Sponsor Name: _____

Joint Sponsor's DUNS: _____

Contact Person Name & Title: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Committed Joint Local Match: _____

LPA Certification: Yes No DATE: _____

Project Delivery Systems Questionnaire: Yes No DATE: _____

If Applicable: Consultant Selection Policy: Yes No DATE: _____

Project Type

Check the box(es) which best describes the type of project proposed:

- * **Safe Routes for Non-Drivers:** Access and accommodation for children, older adults, and individuals with disabilities.
- * **Conversion of Abandoned Railway Corridors to Trails:** Acquisition of railroad rights-of-way; planning, design and construction of multiuse trails and rail-with-trail projects.
- Scenic Turnouts and Overlooks:** Construction of scenic turnouts, overlooks, and viewing areas.
- Outdoor Advertising Management:** Billboard inventories and removal of illegal and nonconforming billboards. Inventory control may include, but not be limited to, data collection, acquisition and maintenance of digital aerial photography, video logging, scanning and imaging of data, developing and maintaining an inventory and control database, and hiring of outside legal counsel.
- Historic Preservation & Rehab of Historic Transportation Facilities:** Preservation of buildings and facades in historic districts; restoration of historic buildings for transportation-related purposes; access improvements to historic sites. Restoration of railroad depots, bus stations and lighthouses; rehabilitation of rail trestles, tunnels, bridges and canals.
- Vegetation Management:** Improvement of roadway safety; prevention of invasive species; providing erosion control.
- Archaeological Activities:** projects related to impacts from implementation of highway construction projects.
- Stormwater Mitigation:** Pollution prevention and abatement activities to address stormwater management; water pollution prevention related to highway construction or due to highway runoff.
- Wildlife Management:** Reduction of vehicle-caused wildlife mortality; restoration and maintenance of connectivity among terrestrial or aquatic habitats.
- * **Pedestrian & Bicycle Facilities** - Sidewalks, walkways or curb ramps; bike lane striping, wide paved shoulders, bike parking and bus racks; traffic calming; off-road trails; bike and pedestrian bridges and underpasses; ADA compliance.

** Note: If you are doing these types of projects please refer to the questions on the next page.*

Please designate which type of Pedestrian & Bicycle Facilities will be used:

- Sidewalk
- Multiuse Pathway
- Single Track
- Other –Please Specify School Zone Flashing Signs

What is the proposed width of the project?

Varies - ADA ramps will be installed to join with existing sidewalk.

Designate the type of material that will be used to complete your project.

- Asphalt
- Concrete
- Dirt
- Crushed Rock
- Other –Please Specify Truncated domes (for ADA ramps), Solar Powered School Zone signs

Note: Additional information can be found on the National Transportation Alternative Clearinghouse website:

<http://ta-clearinghouse.info/index>

Project Description (very important)

Include a description of any geographical or environmental features which may be sensitive or negatively affected by the addition/inclusion of this project. (An example would be a stream crossing or wetland intrusion.) Include a very clear location map, along with identifiable boundaries of the general area. This map should be in a standard 8.5" x 11" letter size format.

SEE ATTACHED:

"CITY OF CASPER SCHOOL WALKABILITY PROJECT - PROJECT DESCRIPTION" DOCUMENT

Project Description

Schools in an urban environment need to be supported with basic elements of pedestrian-friendly infrastructure. They should have sidewalks that connect them to the surrounding neighborhoods. The sidewalk network should be equipped with ADA accessible curb ramps. The streets that surround a school should be equipped with flashing school zone notification signs so that drivers can know when and where a school zone is in effect. All of the funds sought by this application are meant to serve area schools and the neighborhoods that lie in their immediate vicinity.

These are very basic enhancements, but in Casper, this network of pedestrian infrastructure is incomplete. The Casper Walkability Study from 2008 reviewed the entirety of the Casper area, and it identified certain elements of Casper’s walkability infrastructure that were in need of improvement. This grant application is seeking funds to help bridge some of those gaps.

The total cost of this project is expected to be \$282,392. The total grant request for this proposal (less the city’s 20% match) is \$225,914. This proposal has three parts: ADA ramps, school zone flashing signs, and sidewalk installation near Fort Caspar Academy.

1. **ADA Ramps in Central Neighborhoods - \$168,300.** Like all cities, Casper began as a small town that grew outward in concentric rings of development. This inevitably means that the centrally located neighborhoods are the oldest, and typically, these central neighborhoods are the most out of date regarding modern standards of development.

The Casper Walkability Study found that there were no curb ramps at most intersections. The city brings its curb ramps up to code whenever adjacent street work is conducted, but a detailed review of the sidewalks in the central neighborhoods found 99 corners (spread among 28 intersections) that had either deficient or non-existent handicap accessible ramps. (See Map 1.1 “Central Casper – ADA Ramps Needed,” for a map of the intersections needing improvement. A complete listing of the ramps is on the attached table.) Please note that this list of deficient ramps deliberately excluded any ramps that were adjacent an upcoming road improvement project, since those ramps are already planned for replacement as a part of those projects.

Casper’s Engineering Division estimates that the cost to remove and replace a single corner ramp is \$1,700. This is an average figure that includes mobilization, demolition, flares, transitions, adjacent curb and gutter, adjacent asphalt repair, and installation of truncated domes. Some corners will be equipped with double perpendicular curb ramps, and others with single 45 degree curb ramps, depending on the specific layout of the intersection.

The environmental impacts from this part of the project should be negligible. ADA ramps will be designed to conform with the city's existing stormwater control system. The construction of the ramp will cause a temporary disruption for the walking public, but the project, by its nature, should enhance accessibility for all people in the long term.

2. **Flashing School Zone Signs around Six Area Schools -- \$68,420.** Casper municipal code requires drivers to reduce their speed to 20 miles per hour while in a school zone, but in order to be effective, school zones need to be adequately marked. Some of Natrona County's schools are marked with flashing school zone signs, but this network has gaps. Some schools do not have any flashing signs, and others have flashing signs on one adjacent street, but the others are missing.

There are many schools in Natrona County that are lacking the preferred number of flashing school zone signs, but six area schools were selected for this application: Park Elementary School, Oregon Trail Elementary School, Paradise Valley Elementary School, Fort Caspar Academy, Dean Morgan Junior High School, and Natrona County High School (see attached maps, Map 2.1 through Map 2.6, for school locations and specific placement of flashing signs). A total of twenty signs have been identified as the most needed.

The signs to be installed would be solar powered, post mounted, LED flashing signs (see figure 2.1 for the rough design specifications). Total pricing per sign, including parts and installation, is estimated to be \$3,621 each (\$68,420 total).

Environmental impacts of this portion of the project should be negligible. The signs to be installed would conform to standard sign types that exist elsewhere in the city. The signs are solar powered, which also minimizes environmental impact and eliminates the need for trenching and the installation of electrical conduit. Natrona County High School itself is on the National Register of Historic Buildings, but the installation of street signage will have no impact on the building itself.

3. **Sidewalk Installation for Fort Caspar Academy -- \$20,000.** Fort Caspar Academy is an elementary school located to the south of CY Avenue and west of Wyoming Boulevard. The school is served by sidewalks that connect it to area neighborhoods to the south and to the west, but an 800 foot segment of sidewalk is missing along Aspen Place, which is the street that connects it to the developing neighborhoods to the north (see Map 2.6 – Fort Caspar Academy). The street exists, but this segment of sidewalk does not. Anyone wishing to walk to the school from that direction would have to walk along an unpaved street shoulder, or they would have to walk on the street itself.

Residential development along Talon Drive is continuing, both as apartment complexes and single family homes. As this neighborhood develops, the lack of sidewalk along this segment will become a greater irritant and hazard for the people who live there.

This application is seeking funds to build the sidewalk on the western side of Aspen Place from Talon Drive to West 38th Street. Budget estimates for a 5' concrete sidewalk come to \$20,000. This includes curb and gutter where needed, and requisite asphalt patching.

Environmental impacts of this portion of the project should be positive. The absence of curb and gutter along Aspen Place means that the city has a gap in its stormwater control system. Adding sidewalk with curb and gutter will help to minimize streetside erosion and the infiltration of silt into the stormwater system.

The TAP grant program is the ideal vehicle for executing this project. All of the work is within existing right of way, environmental impacts are either negligible or positive, a study exists to support the needs of the project, and the enhancements are simple and non-controversial. It is often difficult to find funding and the political will to support projects like these that are fairly dispersed in their impact.

The basic nature of these improvements ensures that the project will not be revolutionary or high profile for most people, but it should have a generalized and positive impact to thousands of school children that walk to their local school on a daily basis.

City of Casper Walkability Improvements

#	Intersections	Number of ADA Corners Needed
1	S. Walnut St. and W 9th Street	4
2	S. Walnut St. and W 10th Street	4
3	S. Walnut St. and W 11th Street	4
4	S. Walnut St. and W 12th Street	2
5	S. Walnut St. and W 13th Street and CY Avenue	1
6	S. Spruce Street and W Collins Drive	2
7	S. Spruce Street and W 9th Street	4
8	S. Spruce Street and W 10th Street	4
9	S. Spruce Street and W 11th Street	2
10	S. Spruce Street and W 13th Street	4
11	S. Spruce Street and W 14th Street	4
12	S. Spruce Street and W 15th Street	4
13	S. Oak St. and W. 12th Street	4
14	S. Oak St. and W. 13th Street	4
15	S. Oak St. and W. 14th Street	2
16	S. Elm St. and W. 11th Street	2
17	S. Elm St. and W. 12th Street	4
18	S. Elm St. and W. 13th Street	4
19	S. Elm St. and W. 14th Street	4
20	S. Elm St. and W. 15th Street	4
21	S. Ash St. and W. 11th Street	4
22	S. Ash St. and W. 12th Street	4
23	S. Ash St. and W. 13th Street	4
24	S. Ash St. and W. 14th Street	4
25	S. David St. and W. 10th Street	4
26	S. David St. and W. 11th Street	4
27	S. David St. and W. 12th Street	4
28	S. David St. and W. 13th Street	4
Total		99
Cost (at \$1,700 ea):		\$ 168,300

School Served	Location	Number Needed
Dean Morgan Junior High School	On 14th Street between Spruce and Elm	2
Fort Caspar Academy	On W 38th between Wolf Creek and Otter	2
Natrona County High School	On Ash between Collins and CY Avenue	2
Oregon Trail	On Roberson Road between Buckboard and Village	2
Oregon Trail	On Buckboard from Robertson to Stagecoach	2
Paradise Valley	On Paradise Drive between Magnolia and Gardenia	2
Paradise Valley	On Magnolia from Calypso to Paradise	2
Park Elementary	On 9th Street between Center and David	2
Park Elementary	On David Street between 8th and 9th	2
Park Elementary	On 8th Street between David and Center Street	2
Total		20
Cost (at \$3,621 ea):		\$ 68,420

Sidewalk Installation		
(at Fort Caspar Academy)	Approximately 800 ft of sidewalk, West Side only	\$20,000

SUMMARY	
ADA Improvements at Intersections	\$ 168,300
School Zone Flashers	\$ 68,420
Sidewalk Installation - Ft. Caspar Academy	\$20,000
<i>Project Subtotal:</i>	<i>\$ 256,720</i>
<i>Contingency (10%):</i>	<i>\$ 25,672</i>
<i>Engin/Contingency Subtotal:</i>	<i>\$ 25,672</i>
Project Grand Total:	\$ 282,392
Total Grant Request (80%):	\$ 225,914

Public Involvement/ Planning and Design Considerations

Is there a planning document in which this project is included? Yes No

If yes, what is the name and date of the document?

Casper Walkability Study, March 2008

What groups were/are involved in the planning?

The MPO Technical Committee and a Stakeholder Advisory Committee met repeatedly to discuss, assess, and develop the Walkability Study. The study group also issued a public survey of the City of Casper and the surrounding MPO area. A public meeting was also held.

Are there community concerns regarding this project? Yes No

If yes, what are they?

Does the project have multimodal elements? Yes No

If yes, describe which ones?

This project focuses on access to schools, so the primary multi-modal elements are 1) walking, and 2) school bus riding. All schools serve as bus stops for the Natrona County Public School System, so all students who either walk to their local school or students who ride a school bus to school MUST walk to their local school in order to reach the school tha they attend.

Does the project conform to all local ordinances, rules and regulations? Yes No

Are any variance approvals required?

No.

What design standards have been, or are planned to be incorporated in the project design?

- AASHTO
- PROWAG
- WYOMING PUBLIC WORKS
- WYDOT
- LOCAL
- OTHER – (please describe) MUTCD, Americans with Disabilities Act

Project Right-of-Way

Does the Sponsor currently own the property on which the improvements will be constructed?

Yes No

Can the Sponsor provide a certification of Right-of-Way clearance for the affected land?

Yes No

What is the current ownership status of the required Right-of-Way for the project?

All of the improvements are located along city streets are within the City of Casper ROW.

Are there any Real Property and/or Right-of-Way remaining to be acquired?

Yes No

If so, what amount?

Will any required Real Property and/or Right-of-Way be purchased with TAP funds?

Yes No

If the title of the property held by the public is in doubt, a title search would be advisable. Donated land may be incorporated into the project to be eligible for match, but pre-approval by WYDOT's LGC office is required. If the donated land is not part of the project scope included in this application, it will not be considered for use as match. Donation value must be supported by an appraisal from a certified appraiser.

Private property may be allowed under regulation and policies of the program. Extra care is required in the development of the project agreement to ensure that there is a public access to the affected property.

Environmental Considerations

The Sponsor will be required to abide by all requirements of the National Environmental Policy Act. How will these efforts be funded?

NEPA compliance will be handled by existing city staff. Staff time that is devoted to this project will not be calculated as a part of the city's required match.

Does this proposed project have any unusual environmental features associated with it?

No.

Are there any registered historic structures or sites involved with the project?

Natrona County High School is on the National Register of Historic Places (Site ID: 93001491). However, this project will only impact the general vicinity of the high school. Flashing signs will be placed on the street adjacent to the school, and curb ramps will be added to area intersections. The building itself will not be touched by this project.

Are there any live watercourses or bodies of water being encountered?

No.

Project Maintenance

Who will perform perpetual maintenance on the project? (If the responsible party for maintenance is not the Sponsor, please attach a copy of the maintenance agreement.)

City of Casper - Streets and Traffic Division (city staff)

Who will be responsible for funding the maintenance?

City of Casper - General fund revenues

Project Administration

The Federal Highway Administration (FHWA) through 23 Code of Federal Regulations (CFR) 635.105 and WYDOT require that the project sponsor designate a “responsible charge” to administer the project. This person must be a full time **employee** of the project sponsor. Ideally, this person would be the person(s) listed in the Project Sponsor Section above. Use of a consultant does not relieve the project sponsor of this requirement.

If the Project Sponsor will be utilizing a consultant for any work related to this application and proposed project, If a consultant is used, Brooks Act (40 USC 1102(2)) must be followed; a template policy and guidance may be found at:

http://www.dot.state.wy.us/home/business_with_wydot/local_public_agencies.default.html

If Sponsor is going to seek reimbursement from WYDOT for these services through the TAP Program, a copy of the Project Sponsor’s Consultant Services Policy must be submitted to WYDOT – LGC.

ANY COST INCURRED PRIOR TO RECEIPT OF THE NOTICE TO PROCEED WILL NOT BE ELIGIBLE FOR REIMBURSEMENT.

Name & Address of the project administrator

The administrator will also act as the liaison between the Sponsor and the Local Government Office to ensure compliance with various state and federal Program requirements.

Peter Meyers, Assistant Public Services Director, City of Casper

Will the project design and contract bidding documents be produced by the Sponsor’s staff or by a consultant?

Staff from the City of Casper Engineering office

Who will review the project design and contract bid documents for the Sponsor?

Andrew Beamer, City Engineer, City of Casper

Who will perform the construction management?

Staff from the City of Casper Engineering office

Project Budget

Cost estimates should be incorporated in this budget to reflect the costs that may be incurred in the project. The budget will aid in the process of selection of any project proposal for a TAP project. Please provide any information that is available for this proposed project. The budget line items should not be understood to be absolute, as they may be changed later, if necessary, to reflect actual costs after construction has begun.

Project Element	TAP funds (80%)	Local Cash Match funds (20%)	Total (100%)
Preliminary Engineering	\$0	\$0	\$0
Right-of-Way	\$0	\$0	\$0
Utility Adjustments	\$0	\$0	\$0
Construction	\$205,376	\$51,344	\$256,720
Construction Engineering	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Other Contingency	\$20,537	\$5,134	\$25,672
Total	\$225,913	\$56,478	\$282,392

Project Funding:

Federal TAP funds requested (80% of project costs): \$ 225,913
 Local Cash Match (or other match) (20%): \$ 56,478
 Amount of proposed over-match funding (ie - Land, In-Kind): \$ 0

A detailed description of what the proposed over-match will be must be attached to the application. Donated land must have an appraisal; In-Kind services must have a description of the service as well as an explanation on which the value is based.

Total Project Cost: \$ 282,392

Name of Applicant/Project Sponsor and Date

City of Casper, Wyoming -- 7/15/14

Signature of Authorized Official and Title of Authorized Official

Mail the application to:

Wyoming Dept. of Transportation
Office of Local Government Coordination
5300 Bishop Blvd.
Cheyenne, WY 82009-3340

Phone #: 307 - 777 - 3938
Fax #: 307 - 777 - 4759
Email: sara.janes@wyo.gov
kenneth.ledet@wyo.gov

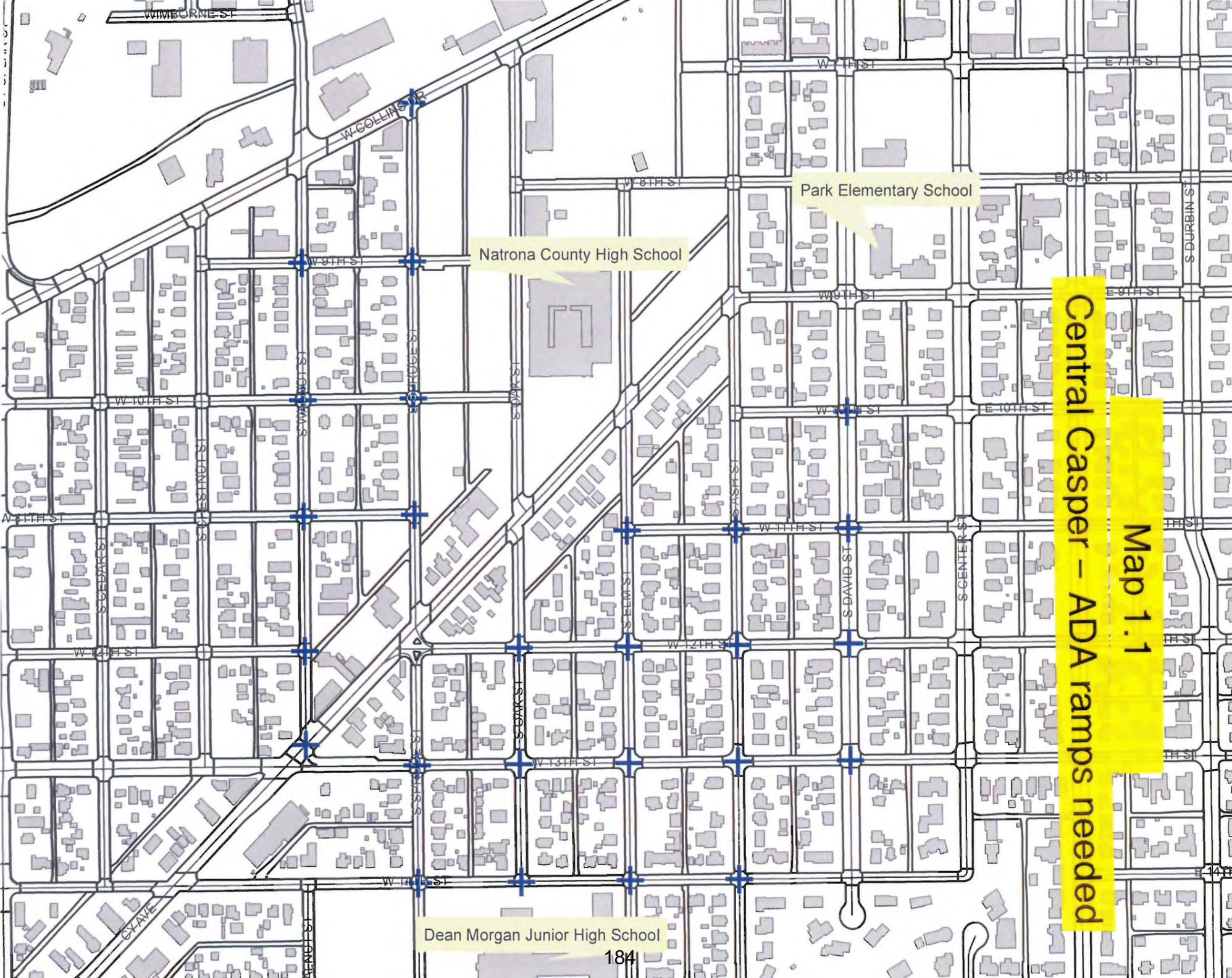
One (1) original application needs to be mailed in and email one (1) PDF application along with any other supporting documentation.



TABLE I: PEDESTRIAN AREA LEVEL OF SERVICE AND FACILITY ASSESSMENT

Pedestrian Area #	Pedestrian Area Name	Pedestrian Level of Service					Facilities			Total Score	Priority Pedestrian Improvement Area
		Directness	Continuity	Street Crossings	Visual Interest and Amenities	Safety	Presence of Sidewalks	General Presence of Ramps*	General Condition		
1	Events Center South	L	L	L	L	L	L	s	M	9	High
2	CY Ave / SW Wyoming Blvd	L	M	L	L	M	M	-	M	11	High
3	Sunrise Shopping Center	M	M	M	M	M	M	S	L	15	Middle
4	South Eastridge Mall	M	H	L	L	M	M	S	H	16	Middle
5	Casper College	M	L	M	H	M	L	S	M	15	Middle
6	Paradise Valley	M	H	M	L	M	H	S	M	17	Low
7	North Casper	H	M	M	L	L	H	S	L	15	Middle
8	Fairgrounds / Westwood	M	H	M	M	M	H	s	L	16	Middle
9	Central Casper	H	H	M	M	M	H	-	L	16	Middle
10	South of East Second St / East Second St	M	H	M	M	M	H	-	H	17	Low
11	Downtown / Westwood	H	H	H	H	M	H	D	M	22	Low
12	North of East Second St	M	H	M	M	M	H	-	M	16	Middle
13	Barr Nunn	L	M	M	L	M	L	s	H	13	Middle
14	Mills	L	L	L	L	M	L	-	M	9	High
15	Evansville	H	M	M	L	M	M	S	M	16	Middle
16	River West / Cottonwood	M	H	M	L	M	H	S	H	18	Low
17	Wolf Creek	M	H	M	M	M	H	S	H	19	Low
18	Valley Hills	M	H	M	M	M	H	S	M	19	Low
19	Sunrise Hills	M	H	M	L	M	H	S	M	17	Low
20	South Central Casper	H	H	M	M	M	H	-	L	16	Middle
21	Pineview Meadows / Manor Heights	M	H	H	H	M	H	s	M	19	Low
22	Eastgate / Blackmore Vista / Centennial Hills	M	H	M	M	M	H	S	H	19	Low

* s = Single ramp at some intersections
 S = Single ramp at most intersections
 D = Double ramps at most intersections
 - = No ramps at most intersections



Natrona County High School

Park Elementary School

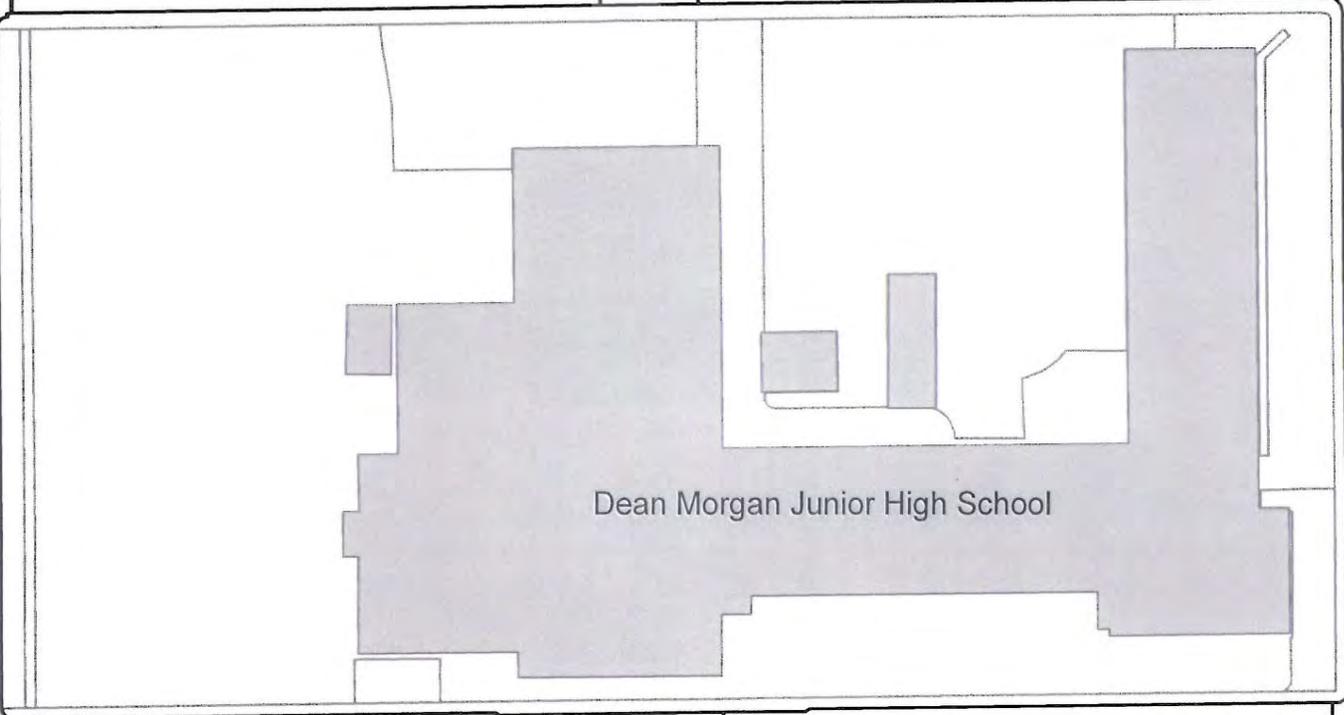
Dean Morgan Junior High School

Central Casper – ADA ramps needed

Map 1.1

Map 2.1

Dean Morgan JHS



Dean Morgan Junior High School

W15TH ST

S OAK ST

185

S SPRUCE ST

S ELM ST

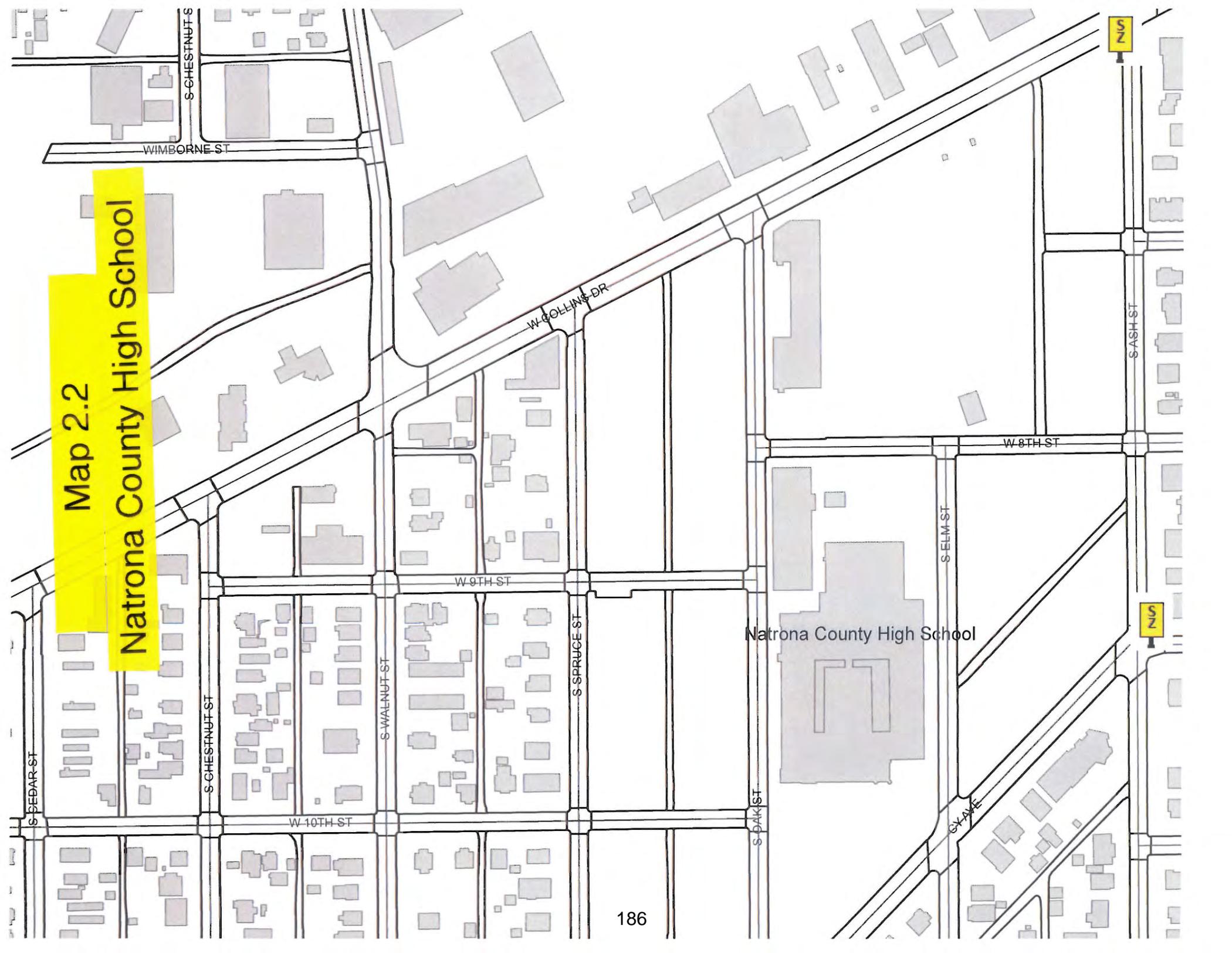
S OAK ST

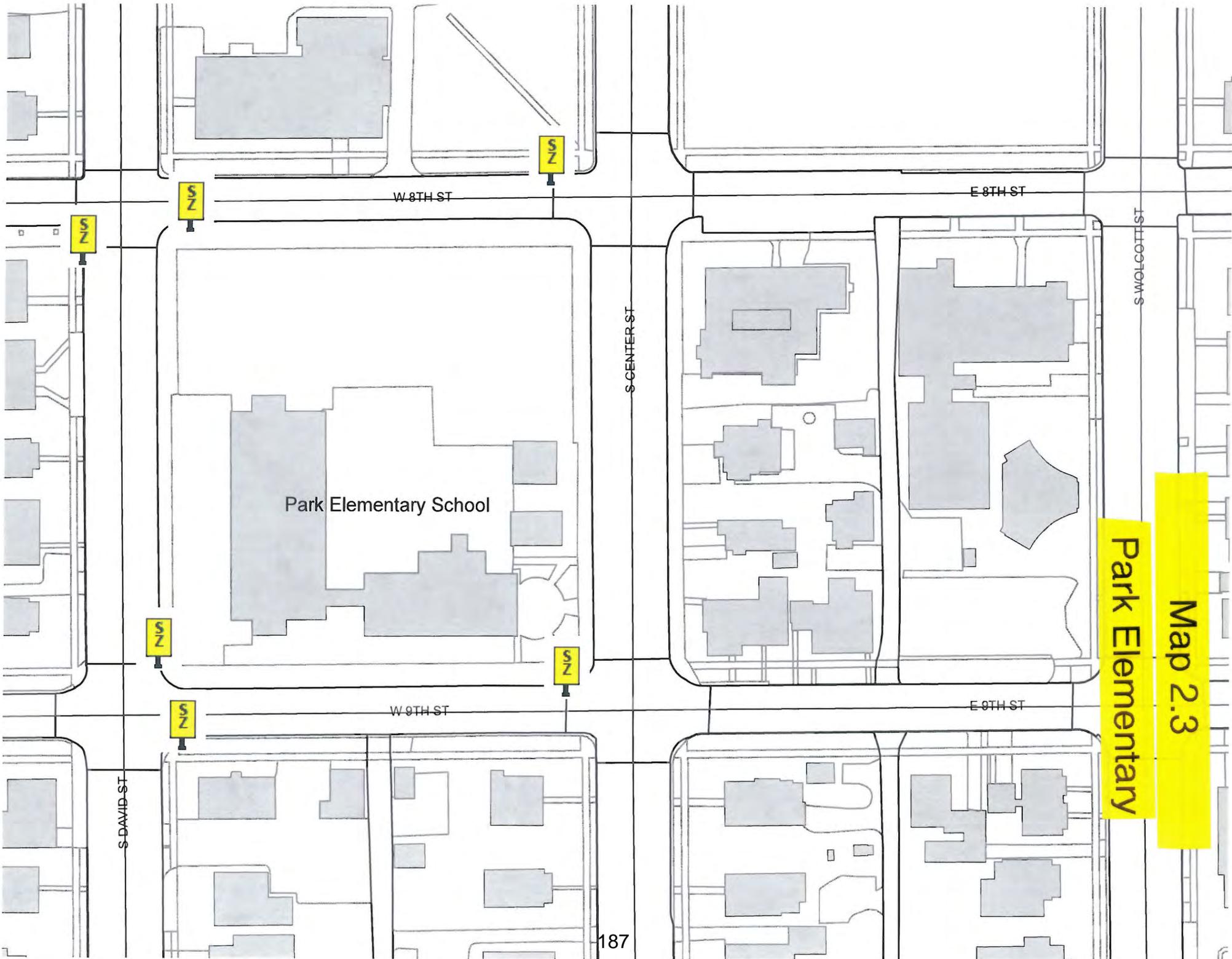
S Z

S Z

L14TH ST

Map 2.2
Natrona County High School





Park Elementary School

W 8TH ST

E 8TH ST

S CENTER ST

S WOLCOTT ST

S DAVID ST

W 9TH ST

E 9TH ST

Park Elementary

Map 2.3

Map 2.4
Oregon Trail Elementary



Oregon Trail Elementary School

188

Map 2.5
Paradise Valley Elementary



Paradise Valley School

GOLDENROD

CARDENIA

POPPY

PARADISE DR

LILY

S MAGNOLIA

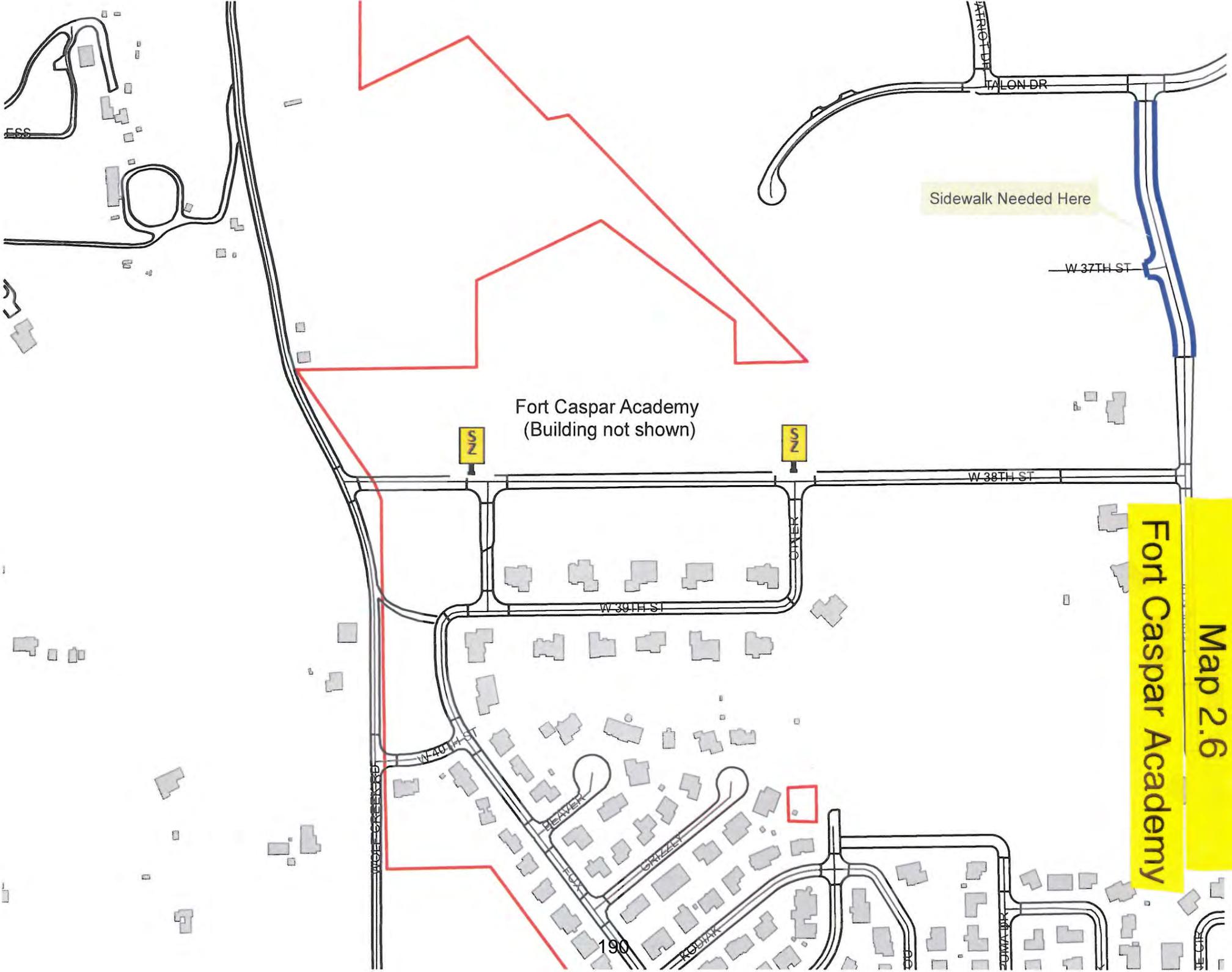
MARIGOLD

CALYPSO

FAIRWAY DR

ORCHID

189



Sidewalk Needed Here

Fort Caspar Academy
(Building not shown)

Fort Caspar Academy
Map 2.6

ESS

190

TALON DR

W 37TH ST

W 38TH ST

W 39TH ST

W 40TH ST

W 41ST ST

W 42ND ST

W 43RD ST

W 44TH ST

W 45TH ST

W 46TH ST

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W 106TH ST

W 107TH ST



Matthew H. Mead
Governor

Wyoming Department of Transportation

"Providing a safe, high quality, and efficient transportation system"

5300 Bishop Boulevard
Cheyenne, Wyoming 82009-3340



John F. Cox
Director

October 26, 2011

Peter Meyers
City of Casper

This to certify that Peter has successfully completed the Local Public Agency (LPA) certification course on October 26. This completion will be filed at WYDOT and WYT2/LTAP. The certification is valid until 12/31/2014. At that time, you may submit a request to the WYDOT State Planning Engineer for an extension for an additional 3 years. The request should include a letter outlining the federal projects that you have participated in and it should document a lack of significant deficiencies in these projects

The intent of this LPA certification program is to ensure that the Local Public Agency is adequately prepared to execute federally funded programs. Each Local Public Agency must have a certified person before the cooperative agreement can be signed by Wyoming Department of Transportation (WYDOT) for fiscal year 2012 funds and beyond. It is expected that the certified person will provide advice on the execution of the project.

New developments in the federal program that may change documentation requirements between certifications will be posted on the WYT2/LTAP web site. It is your responsibility to check out these updates every time you are executing federally funded projects. It is also your responsibility to check out the expiration date of your certification on the WYT2/LTAP web site since WYDOT will not provide you with any additional notification of the expiration of your certification. We hope that this certification program gives us a better partnership in executing federal funds.

Thank you very much for your participation in this certification program and we are looking forward to working with you in the future.

Sincerely,

Martin Kidner, PE
State Planning Engineer

Cc: T2/LTAP
WYDOT file

Project Delivery Systems (ICQ)

Sub Recipient	Accounting Verification
Afton Police Department	7/17/2013
Albany County Resource Center	6/6/2013
Alltrans Inc.	1/5/2011
Black Hills Stage Lines, Inc.	5/10/2010
Campbell County	6/11/2013
Campbell County Senior Cntr.	5/4/2010
Carbon County	12/9/2010
Casper Area Transp.	4/19/2010
CRMC Foundation/Injury Prevention	11/21/2012
Child Dev Services	3/23/2010
Children's Learning Center	3/12/2010
City of Buffalo & Buffalo Police Department	6/11/2013
City of Casper	4/9/2014
City of Cheyenne	3/11/2010
City of Cody	10/4/2012
City of Douglas	2/11/2010
City of Evanston	7/22/2013
City of Gillette	2/26/2014
City of Green River	6/12/2013
City of Kemmerer	2/26/2014
City of Lander	6/7/2013
City of Laramie	3/11/2010
City of Newcastle	4/19/2010
City of Powell	2/10/2010
City of Riverton	2/9/2010
City of Rock Springs	6/7/2013
City of Sheridan	5/5/2010
City of Sundance	6/11/2013
City of Torrington	3/12/2010
City of Worland	4/14/2010
Cody Council on Aging	2/24/2010
Converse County	11/3/2011
Crook County	5/4/2010
Crook County Senior Services	12/9/2010
Diversified Services, Inc.	2/24/2010
Douglas Public Transportation	4/19/2010
Eppson Center For Seniors	3/29/2010
Evanston/Uinta Cty Airport Joint Powers Board	5/5/2010
Fremont County	3/25/2014
Glenrock Senior Citizens Inc.	4/14/2010
Goshen County Senior Friendship Center	5/4/2010
Goshen County Sheriff	2/24/2010
High Country Senior Citizens	5/21/2010
Hot Springs County	3/30/2010

RESOLUTION NO. 14-195

A RESOLUTION AUTHORIZING SUBMISSION AND ACCEPTANCE OF A GRANT FROM THE WYOMING DEPARTMENT OF TRANSPORTATION'S TRANSPORTATION ALTERNATIVES PROGRAM FOR ADA RAMPS, SIDEWALKS, AND SCHOOL ZONE FLASHERS FOR CASPER AREA SCHOOLS.

WHEREAS, The City of Casper desires to enhance walkability for the school children of Casper; and

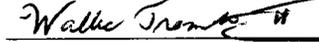
WHEREAS, there is an identified need for School Zone Flashers, Sidewalks, and Americans With Disabilities Act compliant curb ramps near area schools; and

WHEREAS, the Transportation Alternatives Program (TAP) is a federally funded program that is intended to fund projects that will enhance transportation safety, especially for walkability enhancements;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING that the Mayor is hereby authorized to execute a grant application to the Wyoming Department of Transportation for a Transportation Alternatives Program grant in the amount of Two Hundred and Twenty Five Thousand Nine Hundred and Fourteen Dollars (\$225,914).

PASSED APPROVED, AND ADOPTED this 15th day of July, 2014.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V. H. McDonald
City Clerk

Paul L. Meyer
Mayor

July 15, 2014

MEMO TO: John C. Patterson, City Manager

FROM: Rick Harrah, Public Works Director
Cindie Langston, Solid Waste Manager
Andrew Beamer, P.E., City Engineer
Alex Sveda, P.E., Associate Engineer

SUBJECT: Contract for Professional Services
Solid Waste Sanitation Truck Barn Expansion, Project No. 13-48

Recommendation:

That Council, by resolution, authorize a contract for professional services with GSG Architecture, for construction documents, construction administration and material testing for the Solid Waste Sanitation Truck Barn Expansion, Project No. 13-48, in the amount of \$104,300.00.

Summary:

The City of Casper Solid Waste Sanitation Truck Barn was constructed in 2006. Because of budget restrictions the building was only large enough for one-half (1/2) of the fleet. The facility is used mainly for a garage and light maintenance of solid waste trash trucks. This expansion will double the size of the current garage facility and enclose the wash bay area to conform to current Wyoming Department of Environmental Quality requirements. The addition will complete the original design and address the storage requirements to maintain the current fleet of sanitation vehicles.

GSG Architecture was selected to provide the design services in a separate contract for this project and is being recommended for construction documents, construction administration and material testing services.

Funding for this project will be from Improvements Other than Buildings.

A resolution is prepared for Council's consideration.

CONTRACT FOR PROFESSIONAL SERVICES

PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this ____ day of June, 2014, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. GSG Architecture, 606 South David Street, Casper, Wyoming 82601 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

RECITALS

A. The City is undertaking the Solid Waste Sanitation Truck Barn Expansion, Project Number 13-48.

B. The project requires professional services for Construction Documents, Bidding, and Construction Administration and Material Testing for the Solid Waste Sanitation Truck Barn Expansion, Project Number 13-48.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Scope of Services shall, as a minimum, include the following:

A. Final Design Phase.

1. The Consultant shall develop and provide detailed construction drawings covering topographic surveys; site removal and plan layout; site grading plan; site utilities plan; floor plan and section details, structural details and other details covering room finish schedules, door and frame details, building elevations; foundations and floor framing plans; roof framing and detail plans; schematic drawings and detail sheets associated with electrical, mechanical, air conditioning, gas, water, sewer, power, surface

water storm drainage and other drawings necessary to provide complete construction documents.

2. The Consultant shall conduct final field surveys to collect topographic data, existing utilities and surface elevations necessary for preparation of detailed construction documents for the facility.
3. Consultant shall provide for all survey work necessary to establish an easement for power service from Rocky Mountain Power. This shall include all necessary field surveys to gather property information for the easement location; a legal description of the desired easement; easement drawing exhibit prepared, stamped, and dated, with professional surveyor's original hand-written ink signature, in accordance with Wyoming State Registration Statutes; establish all necessary field monuments and staking and coordination with Rocky Mountain Power.
 - a. Consultant shall also meet with the Rocky Mountain Power representative to coordinate supporting efforts for the Energy FinAnswer rebate program that the City may qualify for.
4. The Consultant shall prepare a set of contract documents in order to publicly advertise and let bids for construction of the Project. Contract documents shall consist of bidding specifications, technical specifications and construction drawings.
5. The Consultant shall provide the City with electronic pdf copies of the preliminary construction drawings and project manuals for review by the Owner.
6. The Consultant shall coordinate all AutoCAD requirements to ensure 100% compatibility with the City's CAD system and City's NCS requirements. Final construction drawings and project manuals shall be provided to the City in AutoCAD and PDF format via compact disc or electronic email.
7. The Consultant shall prepare a project cost estimate when construction documents are approximately fifty percent (50%) complete, and two (2) weeks prior to public advertisement.
8. The Consultant shall meet with representatives of the City when construction drawings and technical specifications are approximately fifty percent (50%) complete and two weeks prior to public advertisement to review and approve of design concepts.

C. Project Manual.

1. Consultant shall prepare Technical Specifications covering the required work for the Project.
 - a. Technical Specifications shall include a section that requires General Contractor to furnish and install all temporary power for all buildings and facilities affected by outages resulting from existing power service disconnections and new power service connections.
2. Consultant shall prepare Construction Drawings and Specifications in accordance with the City of Casper "City of Casper Standard Specifications for Public Works Construction and Infrastructure Improvements," latest version.
3. General Conditions and Supplemental Conditions of the Specifications shall be based on current City of Casper approved documents.
4. The Consultant shall prepare a Project Manual to include the following:
 - a. Technical Specifications.
 - b. Bid Schedule to accompany City's Bid Form.
 - c. Edited by the Consultant "front end" documents of the Project Manual supplied by the City Engineering Office. Documents supplied will consist of Advertisement for Bids, Instruction to Bidders, Performance and Payment Bonds, Bid Bond and Form, Agreement between Owner and Contractor, General Conditions, and Supplementary Conditions. Consultant shall review these documents, insert modifications where necessary, and return them for final typing.
5. The Consultant shall affix his professional architect's/engineer's stamp, date, and original hand-written ink signature to the front cover of the project manual and in accordance with Wyoming State Registration Statutes.

D. Subconsultants.

1. The Consultant shall be responsible to procure any necessary subconsultant to complete the work.
2. The City and Consultant shall mutually approve, in writing, the use of any subconsultants that the Consultant desires to use.

3. The Consultant shall be responsible for the administration, management, procurement, and payment of services provided by subconsultant(s).

E. Advertising and Bidding Phase.

1. The Consultant shall send Advertisement for Bids to contractors on the City's Bidder's List.
2. Consultant shall prepare Advertisement for Bids in conformance with the City Standards and furnish to the City for publication.
3. The Consultant shall send final drawings and project manuals to plan centers located in Casper, Cheyenne, Salt Lake, and Denver.
4. The Consultant shall provide up to twenty-five (25) sets of final drawings and specifications to contractors who request sets.
5. The Consultant shall arrange for and conduct a prebid conference ten (10) days prior to the bid opening. The Consultant shall take minutes of the meeting and distribute them to all parties listed on the plan-holders sheet.
6. Consultant shall prepare and distribute addenda with professional architect's/engineer's stamp, date, and original hand-written ink signature, in accordance with Wyoming State Registration Statutes, if necessary.
7. The Consultant shall assist the City in opening, tabulating, and evaluating bids.
8. The Consultant shall provide a written opinion to the City showing their recommendations for awarding the bid.

F. Construction:

1. General Administration of Construction Contract. Consultant shall consult with and advise Owner and act as Owner's representative as provided in Articles 1 through 17, inclusive, of the Standard General Conditions of the Construction Contract, No. 1910-8 (1990 edition) of the Engineers' Joint Contract Documents Committee, as amended by the Supplementary Conditions. The extent and limitations of the duties, responsibilities and authority of Consultant, as assigned in said Standard General Conditions, as amended, shall not be modified, except as Consultant and Owner may otherwise agree in writing. All of Owner's instructions to Contractor(s) will be issued through Consultant who will have authority to act on behalf of Owner to the extent provided in said

Standard General Conditions, as amended, except as otherwise provided in writing. Consultant shall meet with Owner throughout the construction phase as deemed necessary by the Consultant or Owner, but not less than one (1) time per week.

2. Pre-construction Conference. Consultant shall organize and conduct a pre-construction conference with the successful bidder, and shall invite representatives of all affected utilities, the City staff, and the project team. The Consultant will prepare minutes of this conference for future reference, and shall supply a copy to the Owner. At this conference, the Consultant will deliver not more than five (5) copies of the Contract Documents to the successful bidder.
3. Project Coordination. Consultant shall be responsible for coordination with the Department of Environmental Quality (DEQ) and other entities as required to construct the improvements. This shall include the procurement of all necessary certifications from the appropriate agency or agencies.
4. Visits to Site and Observation of Construction. In connection with observations of the Work of Contractor(s) while it is in progress:
 - a. Consultant shall make visits to the site at intervals appropriate to the various stages of construction as Consultant deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. Consultant shall provide the services of a Resident Project Representative (RPR), and at least one (1) full-time assistant, or as agreed, at the site to assist Consultant and to provide continuous observation of such Work. Based on information obtained during such visits and on such observations, Consultant shall endeavor to determine if such Work is proceeding in accordance with the Contract Documents, and Consultant shall keep Owner informed of the progress of the Work. The RPR and the assistant will be on site for an average of nine (9) hours per day, depending on the activities of the Contractor(s) and the progression of the Work.
 - b. The RPR will be Consultant's agent or employee and under Consultant's supervision.
 - c. The purpose of Consultant's visits to and representation by the RPR at the site will be to enable Consultant to carry out the duties and responsibilities assigned to, and undertaken, by Consultant during the construction phase, and, in addition, by exercise of

Consultant's efforts as an experienced and qualified design professional, to provide Owner with a degree of confidence that the completed Work of Contractor(s) will conform to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor(s). Subject to other terms of this agreement, Consultant shall not, during such visits or as a result of such observations of Contractor(s)' Work in progress, supervise, direct, or have control over Contractor(s)' Work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the Work of Contractor(s) or for any failure of Contractor(s) to comply with Laws and Regulations applicable to Contractor(s) furnishing and performing their Work. Accordingly, Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their Work in accordance with the Contract Documents. During such visits, and based on his on-site observations, as an experienced and qualified design professional, Consultant shall keep Owner informed of the progress of the Work, and will alert Owner to defects and deficiencies in the Work of Contractor(s) and may disapprove or reject Work as failing to conform to the Contract Documents.

- d. Consultant shall prepare daily reports of the Contractor(s)' activities and maintain an accurate daily "construction diary". Construction diary shall contain notes of all materials installed each day, and any and all pertinent conversations with the Contractor(s) or other entities on behalf of the Owner, a copy of which shall be given to Owner no less frequently than one (1) time each week during construction of the Project.
- e. Consultant shall maintain a digital photograph log during the course of construction. Photograph notations shall contain the direction of the photo, a brief description of the activity and date, and the photo number. The photograph log shall be delivered to the Owner upon completion of the Project. Photographs shall be taken randomly during critical stages of construction, but in no event shall they be taken less than once a week.
- f. Consultant shall maintain a correspondence file, including but not limited to, all memoranda, correspondence, and minutes of the progress meetings.

9. Substitutes. Consultant shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).
10. Inspection and Tests. Consultant shall provide for material testing as specified in the Contract Documents.
11. Disputes between Owner and Contractor. Consultant shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the Work thereunder and make decisions on all claims of Owner and Contractor(s) relating to the acceptability of the Work thereunder or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the Work. Consultant shall not be liable for the results of any such interpretations or decisions rendered in good faith. Owner reserves the right to render final decisions on all Contractor(s) claims, acceptability of the Work, and interpretation of the requirements of the Contract Documents.
12. Applications for Payment. Based on Consultant's on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of Applications for Payment and the accompanying data and schedules:
 - a. Consultant shall determine the amounts owing to Contractor(s) and recommend, in writing, payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to Owner, based on such observations and review, that the Work has progressed to the point indicated, and that, to the best of Consultant's knowledge, information and belief, the quality of such Work is in accordance with the Contract Documents (subject to an evaluation of such Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract documents, and to any other qualifications stated in the recommendation). In the case of Unit Price Work, Consultant's recommendations of payment will include final determinations of quantities and classifications of such Work (subject to any subsequent adjustments allowed by the Contract Documents).
 - b. By recommending any payment, Consultant will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by Consultant to check the quality or quantity of Contractor(s)' Work as it is furnished and performed beyond the responsibilities specifically assigned to Consultant in this Contract and the Contract Documents.

Consultant's review of Contractor(s)' Work for the purposes of recommending payments will not impose on Consultant responsibility to supervise, direct or control such Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s)' compliance with Laws and Regulations applicable to their furnishing and performing the Work. It will also not impose responsibility on Consultant to make any examination to ascertain how or for what purposes any Contractor(s) has used the monies paid on account of the Contract Price, or to determine that title to any of the Work, materials, or equipment has passed to Owner free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

13. Contractor(s)' Completion Documents. Consultant shall receive and review tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of tests and approvals the results certified indicate compliance with, the Contract Documents), and shall transmit them to Owner with written comments.
14. Walk-Through. Consultant shall conduct a walk-through with the City to determine if the Work is Substantially Complete and a final walk-through to determine if the completed work is acceptable so that Consultant may recommend, in writing, final payment to Contractor(s) and may give written notice to Owner and the Contractor(s) that the Work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to limitations expressed in paragraph I.B.12.b (Construction Phase).
15. Record Drawings. Within thirty (30) days of Substantial Completion, Consultant shall provide to Owner a copy of record drawings in PDF and Autocadd format compatible with the Owners system and NCS standards, on compact disc, labeled as "Record Drawings- Solid Waste Sanitation (Jim Evan's) Truck Barn Expansion, Project Number 13-48". The record drawings shall show changes made during the construction process, based on the marked-up prints, drawings, and other data furnished by Contractors to Consultant and which Consultant considers significant. Consultant shall also maintain a regularly updated set of "as-constructed" blueprints indicating Consultant(s)' observations of "as-constructed" Work performed by the Contractor(s).

16. Warranty Period Inspections. Consultant shall perform warranty period inspections for completed construction, during a one (1) year period after Final Completion of the construction phase. Warranty inspections shall include, but not be limited to, assisting Owner in addressing public complaints concerning construction deficiencies during the warranty period, attending an on-site project inspection walk-through of the project and preparing a listing of noted construction deficiencies at approximately eleven (11) months after the Final Completion date for construction, and follow-up.
17. Change Orders. Consultant shall evaluate and make recommendations for all requests for change orders during the construction of the Work. Consultant shall prepare and submit construction change orders along with all necessary documentation to the Owner for approval.
18. Limitation of Responsibilities. Unless otherwise provided for in this Contract, Consultant shall not be responsible for the acts or omissions of any Contractor(s), or of any Subcontractor or Supplier, or any of the Contractor(s)' or Subcontractor(s)' or Supplier(s)' agents or employees or any other persons (except Consultant's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' Work; however, nothing contained in paragraphs I.B.1 through I.B.17 (Construction Phase), inclusive shall be construed to release Consultant from liability for failure to properly perform duties and responsibilities assumed by Consultant in the Contract Documents.

C. Engineering Fee.

The engineering fee shall be based on estimated project costs, time and material, including hourly rates for technical personnel, and reimbursables, with an upset amount. If at any time during the term of this contract it appears that the upset amount will be exceeded, the Consultant shall immediately notify the Casper Public Services Department staff and provide a complete statement justifying the anticipated change in the contract fee. An amendment authorizing any increased fee can only be approved by the City Council. The amendment must be approved before the commencement of any additional work.

The Consultant shall be responsible and responsive to the City in its requests and requirements within the scope of this proposal, and shall confer with and be guided by the directives of the City through the office of the City Manager or his designated representative.

D. Meetings.

The Consultant shall attend any special meeting with the City Manager or City staff, relating to the performance of this contract, and shall provide the City with monthly written progress reports, accompanying partial payment requests. Progress reports shall include personnel utilization and associated time applied to the project, in addition to an itemization of expenses.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 3rd day of June, 2016.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of One Hundred-Four Thousand Three Hundred Dollars (\$104,300.00).

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:



ATTEST

CITY OF CASPER, WYOMING
A Municipal Corporation

V.H. McDonald
Clerk

Paul L. Meyer
Mayor

WITNESS

CONTRACTOR
GSG Architecture
606 South David Street
Casper, Wyoming 82601

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

CONTRACT FOR PROFESSIONAL SERVICES

PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City; provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

	<u>LIMITS</u>
A. Workers' Compensation	Statutory
B. Comprehensive General Liability	\$500,000 combined single unit
C. Professional Liability/Errors & Omissions	\$500,000

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above **prior** to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only

parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

EXPLANATION OF FEES

The fee structure below was derived in response to our best understanding of the project to date and our knowledge of City preferences for document preparation and project management.

Per your request services have been broken down into two phases as follows:

Phase I

Design Services which include Schematic Design (SD), Design Development (DD), and Construction Documents (CD)

Phase II

Construction Services which will include Bidding and Construction Administration (CA)

Inclusions:

- During the bidding phase of the project, GSG Architecture will prepare and reproduce up to 35 copies of the Construction Documents for distribution to potential bidders. GSG will log all distributions and distribute all addenda.
- GSG Architecture has included an allowance of \$9,000 for Construction Material Testing. Based on past projects of this size and type, we believe this is an ample amount to allocate for this job. However, since these tests are requested by the contractor, GSG has little control over the actual final cost of this item. If the costs are under the allowance value the difference will be refunded to the City at the end of the project. If the final amount is over the allowance value, GSG would request an additional services to cover the overage.
- Weekly On-Site Owner / Architect / Contractor (OAC) Meetings during construction
- All anticipated expenses

Exclusions:

- Hazardous materials investigations or abatements
- Plan Review and Building Permit Fees
- Geotechnical Investigations (Note: A 2004 geotechnical investigation for the original building site was provided for this project. Our engineer has reviewed the report and believes that it is sufficient for the new construction and, therefore, additional reports will not be required. If the City desires an additional report, a cost for that service can be negotiated.)
- Furniture, fixture and equipment planning and procurement. GSG Architecture will of course plan the facility around any furnishing that the City provides.



EXPLANATION OF FEES

Phased Fixed Fee:

Phase I

Schematic Design	\$	16,690
Design Development	\$	24,730
Construction Documents	\$	31,940
Phase I Total	\$	73,360

Phase II

Bidding	\$	10,540
Construction Administration	\$	37,550
Phase II Total	\$	48,090

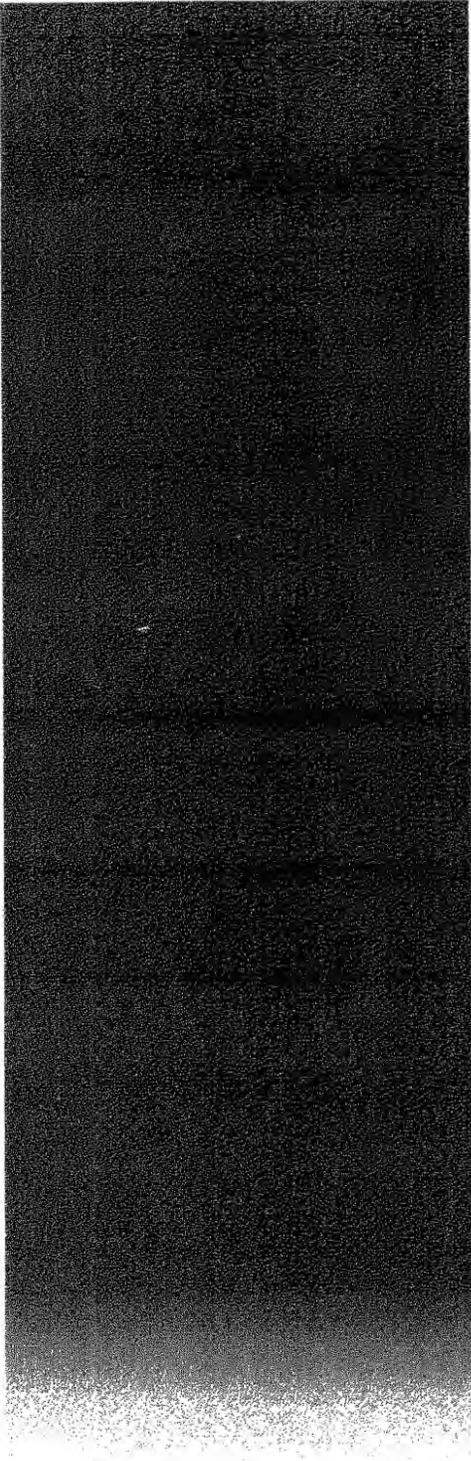
TOTAL PROJECT \$ **121,450**

As always, GSG Architecture is prepared to negotiate both scope and fee to insure the best outcome for the project and the City.

Sincerely,



James Holloway, AIA, LEED AP
Principal



Alex Sveda

From: Shane Cates <scates@gsgarchitecture.com>
Sent: Thursday, June 12, 2014 5:43 PM
To: Alex Sveda
Cc: James Holloway
Subject: RE: Jim Evan's Truck Barn Project (Materials Testing Costs)
Attachments: 1920 Additional Services Fee Proposal.pdf; Jim Evans Truck Barn Power Easement Proposal.pdf

Alex,

Please see attached fee proposal from ECS to perform the survey work for the new electrical service layout and utility easement on the Jim Evans Truck Barn Project.

GSG proposes to include this work as part of our contract and services with and for the City of Casper on the Jim Evans Truck Barn project. The additional \$2,500.00 for Easement Services outlined in the attached proposal from ECS is proposed to be added to the \$11,400.00 fee that GSG had previously requested for additional services in our Additional Service Fee Proposal dated April 8, 2014, which I have attached. This would bring our team's total fee for the CD phase to \$45,840.00 (up from the previously proposed fee of \$43,340.00 that you had outlined in your email below).

Thank you very much, and I am sorry for the delay.

Please let me know if we can provide you with any additional information....Shane

Shane M. Cates, AIA

GSG Architecture

606 S. David Street - Casper, WY 82601
307.234.8968 - www.gsgarchitecture.com



Please consider the environment before printing this e-mail.

From: Alex Sveda [<mailto:asveda@cityofcasperwy.com>]
Sent: Monday, June 09, 2014 8:00 AM
To: Shane Cates
Subject: RE: Jim Evan's Truck Barn Project (Materials Testing Costs)

Thanks Shane. I am trying to get the contract ready this week, and have it over to you to sign before the July 1 council meeting. Hopefully if everything is in place, we can start after July 1

From: Shane Cates [<mailto:scates@gsgarchitecture.com>]
Sent: Monday, June 09, 2014 7:32 AM
To: Alex Sveda
Cc: James Holloway
Subject: RE: Jim Evan's Truck Barn Project (Materials Testing Costs)

Alex,

The numbers you outline below are accurate.

Do you have a firmer anticipated date that we would start on the next phases of the project?

Thanks Alex....Shane

From: Alex Sveda [mailto:asveda@cityofcasperwy.com]
Sent: Friday, June 06, 2014 4:25 PM
To: Shane Cates
Subject: RE: Jim Evan's Truck Barn Project (Materials Testing Costs)

Shane,

I've been putting together the Contract with GSG for CD's, Bidding and CA for the Jim Evan's Truck Barn and want to make sure that the numbers below are accurate:

CD's	\$43,340.00
Bidding	\$11,460.00
CA	\$47,000.00 (includes \$12,000)
TOTAL	\$101,800.00

Please verify.

Thanks,

Alex Sveda, P.E.
Associate Engineer
City of Casper
200 N David St
Casper, WY 82601
P: 307 235 8341
F: 307 234 0709

From: Shane Cates [mailto:scates@gsgarchitecture.com]
Sent: Friday, May 02, 2014 9:29 AM
To: Alex Sveda
Cc: James Holloway
Subject: Jim Evan's Truck Barn Project (Materials Testing Costs)

Hi Alex,

Just wanted to review our phone conversation this morning.

GSG is comfortable having the \$12,000.00 allowance for special inspections and materials testing fees rolled into our service contract agreement as an "not to exceed" reimbursable allowance if we can modify the bidding/contract documents to require the general contractor to be responsible for fees incurred in excess of this amount.

If you could please forward a confirming email that this is acceptable to the City of Casper we would greatly appreciate it.

Thank you very much....Shane

Shane M. Cates, AIA

GSG Architecture

606 S. David Street - Casper, WY 82601

307.234.8968 - www.gsgarchitecture.com



Please consider the environment before printing this e-mail.

All City of Casper e-mails and attachments are public records under the Wyoming Public Records Act, W.S. § 16-4-201 *et seq.*, and are subject to public disclosure pursuant to this Act.

April 8, 2014

Mr. Alex Sveda, P.E.
Associate Engineer
City of Casper
200 N David St
Casper, Wyoming 82601

GSGarchitecture

RE: Solid Waste Truck Barn Expansion – Additional Services Fee Proposal

Dear Mr. Sveda:

It has been our great pleasure to work with you and your team on the Jim Evens Truck Barn Expansion Project. We are pleased to offer this fee proposal related to services that will be performed in order to execute additional scope of work that has been requested by the City of Casper Solid Waste Services Department.

Our team has analyzed the addition of the following added scope and have prepared a revised fee structure which we feel will deliver the services necessary to complete the job successfully and in the most economical fashion possible:

Additional Project Scope

- Inclusion of a second enclosed wash bay
- A new electrical service and electrical service entrance
- A new tire wash system
- Upgraded lighting in the existing truck barn
- Additional improvements to the existing truck barn as described in section G. of the *Preliminary Estimated Cost of the Work* dated 1/17/2014 (rev2)

Additional architectural and engineering fees for the added scope listed above are proposed to increase the previously established and agreed upon *phased fixed-fee* structure by the following amounts:

Schematic Design	\$	750
Design Development	\$	3,875
Construction Documents	\$	11,400
Bidding	\$	920
Construction Administration	\$	6,450
TOTAL ADDITIONAL FEES	\$	23,395

Please note that additional services for the Schematic Design and Design Development phases have already been rendered.

As you are aware, our original fee structure included a \$9,000.00 allowance for construction materials testing. In light of the increased scope of work listed above, we recommend that this amount be raised to \$12,000.00. As described in our original fee proposal, any portion of this allowance not used will be refunded to the City. If the allowance is exceeded, GSG will request additional services to cover any costs incurred in excess of this allowance.

As always, GSG Architecture is prepared to negotiate both scope and fee to insure the best outcome for the project and the City. Please let us know if you have any questions or if we can be of further service.

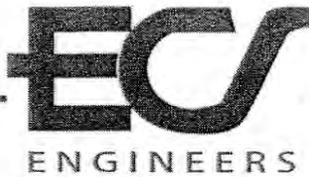
Sincerely,


Shane M. Cates, AIA
Project Manager

606 S. David Street
Casper, WY 82601

tel: (307) 234.8968
fax: (307) 234.2132

info@
gsgarchitecture.com



Mr. Shane Cates, P.E.
Associate Engineer.
City of Casper
200 N. David
Casper, WY 82601

RE: **Jim Evans Truck Barn Power Service Easement**

Dear Shane:

Thank you for considering ECS Engineers for the survey work necessary to establish an easement for Rocky Mountain Power to provide a new power service for the Jim Evans Truck Barn. ECS will provide the following in conjunction with the work we have previously proposed to you to finish the design process;

- Field survey to gather property information for the easement location
- Legal description of the desired easement.
- Easement drawing exhibit prepared and stamped
- All necessary field staking.

Our proposed cost for this work would be as follows,

<u><i>Easement Services</i></u>	<u><i>\$2,500.00</i></u>
---------------------------------	--------------------------

The above survey work is proposed on a Lump Sum basis. Thank you again for considering ECS Engineers. We look forward to working with you on this project.

Sincerely:

Environmental & Civil Solutions LLC.

A handwritten signature in black ink, appearing to read 'Shawn J. Gustafson', written over a horizontal line.

Shawn J. Gustafson P.E.
Principal

RESOLUTION NO. 14-196

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GSG ARCHITECTURE, FOR PROFESSIONAL SERVICES FOR CONSTRUCTION DOCUMENTS, CONSTRUCTION ADMINISTRATION AND MATERIAL TESTING OF THE SOLID WASTE SANITATION TRUCK BARN EXPANSION.

WHEREAS, the City of Casper desires to enter into a professional services agreement with GSG Architecture, for construction documents, construction administration and material testing of the Solid Waste Sanitation Truck Barn Expansion; and,

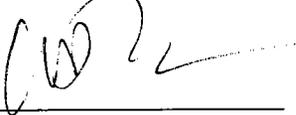
WHEREAS, GSG Architecture is able and willing to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a professional services agreement with GSG Architecture, to provide professional consulting services for construction documents, construction administration and material testing of the Solid Waste Sanitation Truck Barn Expansion.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project as prescribed by the contract, for a total amount not to exceed One Hundred-Four Thousand Three Hundred Dollars (\$104,300.00).

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2014.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V. H. McDonald
City Clerk

Paul L. Meyer
Mayor

July 15, 2014

MEMO TO: John C. Patterson, City Manager
FROM: Pete Meyers, P.E., Acting Public Works Director
Jason Knopp, Acting City Engineer
SUBJECT: Agreement with Grizzly Excavating and Construction, LLC
1st Street Improvements Project, No. 14-06

Recommendation:

That Council, by resolution, authorize an agreement with Grizzly Excavating and Construction, LLC, for the 1st Street Improvements Project, No. 14-06, in the amount of \$1,891,083. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$100,000, for a total project amount of \$1,991,083.

Summary:

On Friday, June 27, 2014, One (1) bid was received from contractors to replace 4,400 lineal feet of aged water mains, replace a sanitary sewer manhole, curb and gutter, and mill and overlay 1st Street from Yellowstone Hwy to Beverly Street as part of 1st Street Improvements Project. The bid received for this work is as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BID AMOUNT</u>
Grizzly Excavating and Construction	Casper, Wyoming	\$1,891,083

The estimate prepared by the City's Consulting Engineer was \$1,800,000.

City Staff has reviewed the bid and finds it Work is scheduled to be completed by November 30, 2014.

Funding for this project will be from Water Fund Reserves, and FY14 Arterials and Collectors 1%#14 funds.

A resolution is prepared for Council's consideration.

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 North David Street, Casper, Wyoming, hereinafter referred to as the "Owner," and Grizzly Excavating and Construction, LLC, 3441 Burd Road, Casper, Wyoming 82601, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to replace water transmission mains, sanitary sewer manhole, and milling and overlay on 1st Street in the City of Casper; and,

WHEREAS, Grizzly Excavating and Construction, LLC, is able and willing to provide those services specified as the **1st Street Improvements Project 14-06**.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for completion of the **1st Street Improvements Project 14-06** hereinafter referred to as the "Work".

ARTICLE 2. ENGINEER.

The Project has been designed by WLC Engineering who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 Substantial Completion shall include all Work required to make the project operational for its intended use including all paving and concrete work associated with the street, curb and gutter.
- 3.2 The Work will be substantially completed by November 30, 2015, and completed and ready for final payment in accordance with Paragraph 14.13 of the General Conditions December 31, 2015. Final completion shall include all water mains and manholes installed, all concrete and asphalt work, landscaping and clean-up.
- 3.3 All work shall be completed as outlined in Special Provision SP-C, Project Closures. All liquidated damages described in Article 3.5 will apply to the milestone dates identified for each phase of work in Special Provision SP-C. Should the milestone dates identified in each phase not be completed on schedule and surpass the project completion dates listed in Article 3.2, liquidated damages shall not run concurrently.

- 3.4 All areas that work has started on must be substantially complete, including PMP, concrete and water main, before a Winter Shut-Down will be granted. A Winter Shut-Down will be issued on November 1, 2014.
- 3.5 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.2 or 3.3 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner One Thousand Dollars (\$1,000.00) for each day that expires after the time specified in Paragraph 3.2, 3.3 or 3.4 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in Paragraph 3.2, 3.3 or 3.4 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner One Thousand Dollars (\$1,000.00) for each day that expires after the time specified in Paragraph 3.2, 3.3 or 3.4 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of One Million Eight Hundred Ninety-One Thousand Eighty-Three Dollars (\$1,891,083.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form and Itemized Bid Schedule, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form and BS-1 through BS-4, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

- 5.1 Progress Payments. Owner shall make progress payments on the basis of Contractor's Applications for Payment as recommended by Engineer, on or about the 25th day of each month during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions. Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit

policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement

- 5.1.1 Prior to payment of fifty percent (50%) of Total Contract Price, progress payments will be made in an amount equal to ninety percent (90%) of the Work completed, and ninety percent (90%) of Invoice Cost of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made.
 - 5.1.2 After payment of fifty percent (50%) of Total Contract Price has been made, Owner shall withhold such amounts necessary so the total retainage is equal to five percent (5%) of the Total Contract Price.
 - 5.1.3 In the event the Contractor makes only one application for payment upon substantially completing the Work, progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.
- 5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Twenty-Five Thousand Dollars (\$25,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-6, inclusive).
- 8.2 Exhibit "A" - Bid Form.
- 8.3 Addenda No. 1,2.
- 8.4 Pre-Bid Meeting Minutes
- 8.5 Performance and Payment Bonds.
- 8.6 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.7 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.8 Supplementary Conditions (Pages SC-1 to SC-15, inclusive).

- 8.9 Technical Specifications.
- 8.10 Notice of Award.
- 8.11 Notice to Proceed
- 8.12 Contract Drawings, consisting of 38 sheets, with each sheet bearing the following general title: **1st Street Improvements Project 14-06.**
- 8.12 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.14 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.4 and 3.5 of the General Conditions, on or after the effective date of this Agreement.
- 8.15 Notice of Substantial Completion.

(This space intentionally left blank)

ARTICLE 9. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2014.

APPROVED AS TO FORM:
(1st Street Improvements Project 14-06)



ATTEST:

By: _____

Title: _____

ATTEST:

By: _____

V.H. McDonald

Title: City Clerk

CONTRACTOR:

Grizzly Excavating & Construction, LLC.

3441 Burd Road

Casper, WY 82601

By: _____

Title: _____

OWNER:

CITY OF CASPER, WYOMING

A Municipal Corporation

By: _____

Paul L. Meyer

Title: Mayor

EXHIBIT "A"
STANDARD
BID FORM

PROJECT IDENTIFICATION: CITY OF CASPER
1st Street Improvements

THIS BID SUBMITTED TO: City of Casper
Attn: Jason Knopp, P.E.
200 N. David St.
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the CITY OF CASPER in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price. Substantial completion of the project shall be by October 1, 2015 and final completion by October 31, 2015 in accordance with the Bidding Documents. Winter Shut-Down shall be granted on November 1, 2014 in accordance with Special Provision D.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the CITY OF CASPER's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
 - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

Addendum No. <u>1</u>	Dated <u>6/23/14</u>
Addendum No. <u>2</u>	Dated <u>6/24/14</u>
 - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost,

BF-1

progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the CITY OF CASPER.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 1,891,083.⁰⁰

TOTAL BASE BID, IN WORDS: One million eight hundred ninety one thousand eighty three and No hundredths DOLLARS.

6. Bidder agrees the work for the CITY OF CASPER will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and the amount provided is an estimate of actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond (unless otherwise provided by the CITY OF CASPER).
 - B. Itemized Bid Schedule.
 - C. Copy of Certificate of Residency, if bidding as a resident.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Po Box 51692
3441 Burd Rd
Casper, WY 82605

BF-2

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on June 27th, 2014.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Grizzly Excavating and Construction LLC (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By: [Signature] (seal)

(Title) Owner

(Seal)

Attest: [Signature]

Business Address: Po Box 51692
3441 Burd Rd
Casper, WY 82605

Phone Number: 307-265-4328

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BF-4

1ST STREET IMPROVEMENTS

BASE BID
ABBREVIATIONS

LF - Linear Foot
SF - Square Foot
SY - Square Yard

EA - Each
FA - Force Account
CF - Cubic Foot

LS - Lump Sum
CY - Cubic Yard

Item No.	ITEM DESCRIPTION WITH UNIT PRICE BID WRITTEN IN WORDS	Unit	Est. Quantity	Unit Price	Total Price
BASE BID					
1	Mobilization One hundred seventy-two thousand nine hundred fifty three and NO Cents	LS	LUMP SUM	\$172,953. ⁰⁰	\$172,953. ⁰⁰
2	Force Account TEN THOUSAND Dollars and Zero Cents	FA	\$ 1.00	\$10,000.00	\$10,000.00
3	CURB AND GUTTER Eighty five thousand Dollars and NO Cents	LF	4,250	\$20. ⁰⁰	\$85,000. ⁰⁰
4	REMOVE CURB AND GUTTER Twenty eight thousand five hundred Dollars and NO Cents	LF	4,250	\$6. ⁶⁰	\$28,050. ⁰⁰
5	REMOVE CONCRETE Nine thousand nine hundred fifty nine Dollars and NO Cents	SY	2,165	\$4. ⁶⁰	\$9,959. ⁰⁰
6	4" CONCRETE FLATWORK One hundred sixty seven thousand one hundred twenty nine Dollars and NO Cents	SY	1,850	\$90. ³⁴	\$167,129. ⁰⁰
7	7" CONCRETE FLATWORK Thirty five thousand two hundred and NO Cents	SY	320	\$110. ⁰⁰	\$35,200. ⁰⁰
8	CONCRETE VALLEY PAN/FILLETS Sixty eight thousand four hundred and NO Cents	SY	760	\$90. ⁰⁰	\$68,400. ⁰⁰
9	REMOVE ASPHALT Two thousand Seven hundred seventy two Dollars and NO Cents	SY	360	\$7. ⁷⁰	\$2,772. ⁰⁰
10	2" MILL Fifty five thousand nine hundred Sixty three Dollars and NO Cents	SY	29,300	\$1. ⁹¹	\$55,913. ⁰⁰
11	2" ASPHALT OVERLAY Three hundred sixty three three hundred twenty Dollars and NO Cents	SY	29,300	\$12. ⁴⁰	\$363,320. ⁰⁰
12	COLD MIX PATCH Seven thousand five hundred and NO Cents	CF	100	\$75. ⁰⁰	\$7,500. ⁰⁰
13	REMOVE AND REPLACE INLET BOX AND GRATE Seventeen thousand eight hundred eight Dollars and NO Cents	EA	6	\$2968. ⁰⁰	\$17,808. ⁰⁰

14	18" RCP CATCH BASIN LEAD Four thousand two hundred seventy five and NO Dollars Cents	LF	45	\$ 95. ⁰⁰	\$ 4,275. ⁰⁰
15	F & I 2'X8' WHITE X-WALK BAR MARKING Seventeen thousand one hundred sixty and NO Dollars Cents	EA	88	\$ 195. ⁰⁰	\$ 17,160. ⁰⁰
16	F & I 2' WIDE WHITE STOP BAR MARKING Eleven thousand one hundred sixty five and NO Dollars Cents	EA	29	\$ 385. ⁰⁰	\$ 11,165. ⁰⁰
17	F & I 4" SOLID DOUBLE YELLOW LANE MARKING Twenty thousand five hundred fifty and NO Dollars Cents	LF	4,110	\$ 5. ⁰⁰	\$ 20,550. ⁰⁰
18	F & I 4" SOLID WHITE LANE MARKING One thousand three hundred eighty and NO Dollars Cents	LF	240	\$ 5. ⁷⁵	\$ 1,380. ⁰⁰
19	F & I 4"X10' DASH WHITE LANE MARKING Four thousand seven hundred fifty two and NO Dollars Cents	EA	96	\$ 49. ⁵⁰	\$ 4,752. ⁰⁰
20	F & I WHITE TURN LANE ARROW MARKING One thousand four hundred fifty two and NO Dollars Cents	EA	2	\$ 726. ⁰⁰	\$ 1,452. ⁰⁰
21	SIGNS Four thousand eight hundred forty and NO Dollars Cents	EA	11	\$ 440. ⁰⁰	\$ 4,840. ⁰⁰
22	SELECT BACKFILL Twenty four thousand three hundred ninety and NO Dollars Cents	CY	2,710	\$ 9. ⁰⁰	\$ 24,390. ⁰⁰
23	4'X8" ASPHALT PATCH One hundred thirty three thousand twenty and NO Dollars Cents	SY	3,695	\$ 36. ⁰⁰	\$ 133,020. ⁰⁰
24	2'X8" ASPHALT PATCH Sixty four thousand two hundred fifty and NO Dollars Cents	SY	2,570	\$ 25. ⁰⁰	\$ 64,250. ⁰⁰
25	8" PVC WATER Fifty two thousand one hundred ten and NO Dollars Cents	LF	1,930	\$ 27. ⁰⁰	\$ 52,110. ⁰⁰
26	12" PVC WATER Fifty six thousand nine hundred eight and NO Dollars Cents	LF	1,640	\$ 34. ⁷⁰	\$ 56,908. ⁰⁰
27	16" PVC WATER Forty four thousand and NO Dollars Cents	LF	800	\$ 55. ⁰⁰	\$ 44,000. ⁰⁰
28	8" FITTING One thousand six and NO Dollars Cents	EA	2	\$ 503. ⁰⁰	\$ 1,006. ⁰⁰

29	12" FITTING Eight hundred eighteen and NO Dollars Cents	EA	1	\$ 818. ^w	\$ 818. ^w
30	16" FITTING Five thousand Seventy and NO Dollars Cents	EA	3	\$ 1,090. ^w	\$ 5,070. ^w
31	8" GATE VALVE Sixteen thousand four hundred fifty and NO Dollars Cents	EA	10	\$ 1,045. ^w	\$ 16,450. ^w
32	12" GATE VALVE Four thousand seven hundred fifty six and NO Dollars Cents	EA	2	\$ 2,398. ^w	\$ 4,796. ^w
33	16" GATE VALVE Thirteen thousand six hundred forty two and NO Dollars Cents	EA	2	\$ 6,821. ^w	\$ 13,642. ^w
34	4" GATE VALVE One thousand Nineteen and NO Dollars Cents	EA	1	\$ 1,019. ^w	\$ 1,019. ^w
35	CONNECT TO 4" WATER One thousand two hundred Seventy two and NO Dollars Cents	EA	1	\$ 1,272. ^w	\$ 1,272. ^w
36	CONNECT TO 6" WATER Five thousand six hundred and NO Dollars Cents	EA	3	\$ 1,672. ^w	\$ 5,016. ^w
37	CONNECT TO 8" WATER Sixteen thousand three hundred five and NO Dollars Cents	EA	5	\$ 3,261. ^w	\$ 16,305. ^w
38	CONNECT TO 12" WATER Seventeen thousand five hundred forty and NO Dollars Cents	EA	4	\$ 4,385. ^w	\$ 17,540. ^w
39	CONNECT TO 14" WATER Six thousand four hundred eighty eight and NO Dollars Cents	EA	1	\$ 6,488. ^w	\$ 6,488. ^w
40	CONNECT TO 16" WATER Six thousand one hundred forty and NO Dollars Cents	EA	1	\$ 6,140. ^w	\$ 6,140. ^w
41	FIRE HYDRANT ASSEMBLY Ninety six thousand two hundred sixteen and NO Dollars Cents	EA	12	\$ 8,018. ^w	\$ 96,216. ^w
42	3/4" SERVICE CONNECTION Twelve thousand seven hundred twenty and NO Dollars Cents	EA	20	\$ 636. ^w	\$ 12,720. ^w
43	1" SERVICE CONNECTION three thousand twelve and NO Dollars Cents	EA	4	\$ 753. ^w	\$ 3,012. ^w

44	1.5" SERVICE CONNECTION One thousand eight hundred twelve ^{NO} Dollars and ^{NO} Cents	EA	1	\$ 1,812. ⁰⁰	\$ 1,812. ⁰⁰
45	2" SERVICE CONNECTION Two thousand seven and ^{NO} Dollars and ^{NO} Cents	EA	1	\$ 2,007. ⁰⁰	\$ 2,007. ⁰⁰
46	4" SERVICE CONNECTION Six thousand twelve and ^{NO} Dollars and ^{NO} Cents	EA	3	\$ 2,004. ⁰⁰	\$ 6,012. ⁰⁰
47	REPLACE LEAD SERVICE Ninety four thousand and ^{NO} Dollars and ^{NO} Cents	EA	50	\$ 1,880. ⁰⁰	\$ 94,000. ⁰⁰
48	REMOVE AND REPLACE SANITARY MANHOLE Eleven thousand seventy nine ^{NO} Dollars and ^{NO} Cents	EA	1	\$ 11,079. ⁰⁰	\$ 11,079. ⁰⁰
49	BLUE BOARD INSULATION One thousand ninety two and ^{NO} Dollars and ^{NO} Cents	SF	600	\$ 1.82	\$ 1,092. ⁰⁰
50	FLOWFILL ^{nine} Twenty hundred fifty and ^{NO} Dollars and ^{NO} Cents	CY	24	\$ 122. ⁵⁰	\$ 2,940. ⁰⁰
51	LANDSCAPING Nine thousand five hundred seventy five ^{NO} Dollars and ^{NO} Cents	LS	LUMP SUM	\$ 9,575. ⁰⁰	\$ 9,575. ⁰⁰
52	TEMPORARY TRAFFIC CONTROL Ninety thousand seven hundred fifty ^{NO} Dollars and ^{NO} Cents	LS	LUMP SUM	\$ 90,750. ⁰⁰	\$ 90,750. ⁰⁰
TOTAL BASE BID (Items 1 through 52)					
One million eight hundred ninety one thousand eighty three ^{NO} Dollars and ^{NO} Cents				\$ 1,891,083.00	

RESOLUTION NO. 14-197

A RESOLUTION AUTHORIZING AN AGREEMENT WITH GRIZZLY EXCAVATING AND CONSTRUCTION, LLC, FOR THE 1ST STREET IMPROVEMENTS PROJECT.

WHEREAS, the City of Casper desires to replace aging, maintenance intensive water mains, sanitary sewer manhole, curb and gutter, and a mill and overlay; and,

WHEREAS, Grizzly Excavating and Construction, LLC, is able and willing to provide those services specified as the 1st Street Improvements Project, No. 14-06; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Twenty Thousand Dollars (\$20,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Grizzly Excavating and Construction, LLC, for those services, in the amount of One Million Eight Hundred Ninety-One Thousand Eighty-Three Dollars (\$1,891,083.00).

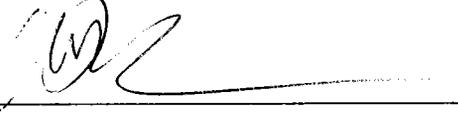
BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed One Million Eight Hundred Ninety-One Thousand Eighty-Three Dollars (\$1,891,083.00), and One Hundred Thousand Dollars (\$100,000.00) for a construction contingency account, for a total project amount of One Million Nine Hundred Ninety-One Thousand Eighty-Three Dollars (\$1,991,083.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Twenty Thousand Dollars (\$20,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2014.

APPROVED AS TO FORM:

(1st Street Improvements Project 14-06)



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V. H. McDonald
City Clerk

Paul L. Meyer
Mayor

July 15, 2014

MEMO TO: John C. Patterson, City Manager

FROM: Andrew Beamer, Interim Public Services Director
Cynthia M. Langston, Solid Waste Division Manager

SUBJECT: Establishing Rates for Residential and Commercial Solid Waste Collection, Recycling and Disposal at the Casper Regional Solid Waste Facility and Rescinding Resolution No. 13-310.

Recommendation:

That Council, by resolution, adopt revisions to the current residential and commercial solid waste collection, recycling, and disposal fees at the Casper Regional Solid Waste Facility, to become effective July 1, 2014, and rescind Resolution No. 13-310.

Summary:

Staff and the Council Solid Waste Advisory Committee met on June 17, 2014 to discuss user rates for commercial trash collection, special wastes disposal, and compost products. During this meeting local competitor's costs for the same services were discussed including the following:

- ✓ City commercial trash collection rates are significantly less than the local competitor's rates
- ✓ City disposal fees for special wastes are significantly less than the regional competitor's fees
- ✓ City compost product prices are significantly less than the local and regional competitor's fees

This memorandum summarizes proposed rate increases to reduce the price gap between the city and their competitor's rates. The proposed rate increases are identified within the attached rate resolution, Attachment A. A summary of the proposed changes follows:

Paragraph A.5. "On Call" Collection Fees

The fees associated with on-call residential metal bins have been raised to reduce the price gap between the city and the local competitor's fees. The proposed rate increase is five percent (5%). This service provides residential customers with the option of having a commercial on-call metal trash container placed at their residence for items such as remodeling, spring cleaning, etc.

Paragraph B.1. Commercial Weekly Collection Pickup Fees

The monthly rates for weekly pickup of commercial trash containers sizes one, two, three, four, six, and eight yards are raised five percent (5%) as reflected in rate tables presented in Attachment A rate resolution.

Paragraph B.3. Additional Requested Pickup Fees

An additional fee is established for additional pickups of commercial containers placed for weekly service pickup. The current fee is raised by five percent (5%) to close the gap between the city rates and its local competitors.

Paragraph B.7. Roll-Off Container Services

Roll-off container services are provided to city departments, non-profit organizations, and commercial trash customers for collection of and hauling of large quantities of waste, such as construction and demolition wastes. The fees associated with picking up construction garbage are increased to match the local competitor's pricing. Currently there are three (3) companies other than the city that provide roll-off container services in Natrona County, which include DK Hauling, Waste Connections, and S&S Sanitation. Staff contacted each of the companies to acquire their customer pricing and we learned that out of the three (3) competitors, the lowest cost included \$65 for delivery of the container; \$185 for each collection, and a daily rental fee of \$3 per day. The next highest cost was over \$100 for delivery of the container; \$200 for each collection, and a \$5 per ton increase over the landfill's tipping fee for disposal.

The roll-off container services fees will be raised to \$65 for delivery, \$185 for each collection, and a daily rental fee of \$3 per day which increases the pre-service payment from \$165 to \$271. Staff contacted the company with the lowest cost and learned they are excited to learn the city is proposing rate increases for commercial trash collection.

Paragraph D.2.b, d, and g Other Solid Wastes

The current tipping fees for other solid waste types, commonly referred to as Special Wastes, are going to be increased to account for the additional labor needed to accept and process the wastes. In addition, friable asbestos disposal has recently been approved by WDEQ in our landfill permit, and therefore, a rate has been established of \$85 per ton. This rate does not include the cost for permitting this new cell with WDEQ or the costs of constructing the new cell. An additional \$40 per ton will be charged until the cost for these activities has been recovered. In addition, an unlined landfill cell will be constructed by July 1, 2014. The unlined landfill cell may only receive inert materials such as construction and demolition (C&D) wastes, i.e., concrete, brick, rock, dirt, shingles, etc. Staff has

learned from local construction haulers that a \$20 variance between the lined landfill cell and unlined landfill cell will not cover the cost for separating the waste. Local construction haulers felt if the rate variance was at least \$70 per ton, this would pay for the cost to separate wastes on most projects. Therefore, the rate will be changed to reflect a \$70 per ton variance. For example, if inert material is separated from wastes that can be baled, contractors will receive a reduced rate of \$70 per ton, \$26 less than the \$96 per ton if they bring in mixed loads.

Paragraph H. Compost Yard Products

Charges for products produced in the compost yard have been changed slightly to lessen the price gap between the city's and competitor's retail prices. For example, the cost of colorized wood chips is \$33 per cubic yard at the city of Cheyenne and \$45 per cubic yard at the Home Depot. In addition, rates for loading products have been added due to the high demand for the service.

Staff recommends that these fees become effective on July 1, 2014 as noted. A resolution is prepared for Council's consideration and is included as Attachment A.

RESOLUTION NO.14-198

A RESOLUTION ESTABLISHING RATES FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, RECYCLING AND DISPOSAL AT THE CASPER REGIONAL SOLID WASTE FACILITY, AND RESCINDING RESOLUTION NO. 13-310.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING; That the following rates are hereby established for the collection, recycling and disposal of garbage, recyclables and refuse effective January 1, 2014 except where noted otherwise.

A. RESIDENTIAL SOLID WASTE COLLECTION SERVICES

1. Single-Family Resident and Multi-Family
 - a. Garbage Collection \$14.65 Monthly (Per Unit Charge)
\$14.80 Monthly (Per Unit Charge)
Effective January 1, 2015
2. Additional Requested Pickup Services \$12.00 Per 90 Gallon Container
\$36.00 Per 300 Gallon Container
3. Extra Collection
 - a. Three Large Items Included in A.1.
 - b. Each Additional Minute of Collection \$10.00
4. Special Collection \$50.00 Minimum Charge
 - a. First Five Minutes Included
 - b. Each Additional Minute of Collection \$10.00

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5. Residential "On Call" Metal Bin

See Following Table

a.

Bin Size	Delivery and Removal	One Normal MSW Dump	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$26	\$43	\$58
3 Cubic Yard	\$26	\$43	\$69
4 Cubic Yard	\$26	\$53	\$79
6 Cubic Yard	\$26	\$58	\$96
8 Cubic Yard	\$26	\$75	\$106

Effective July 1, 2014

Bin Size	Delivery and Removal	One Normal MSW Dump	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$30	\$46	\$62
3 Cubic Yard	\$30	\$46	\$73
4 Cubic Yard	\$30	\$57	\$84
6 Cubic Yard	\$30	\$62	\$103
8 Cubic Yard	\$30	\$80	\$113

- b. Container Rental After Two Weeks Of Non-Use, or
 Container Removed Before Two Weeks of Non-Use
- \$5.00 Per Day
 No Charge

6. Special Permits \$4.00 Monthly

7. Residential Penalty Fees

- a. Habitual Late Set Out \$15.00
- b. Extremely Dense or Heavy Waste* \$20.00 Per 90-100 Gallon Container
 * concrete, dirt, sand, sludge, or \$60.00 Per 300 Gallon Container
 garbage contents weighing more \$75.00 Per 400 Gallon Container
 than 500 pounds

The City Manager or his/her designee shall impose a fee of \$15.00, \$30.00 or \$100.00 per incident for residential or commercial customers not complying with City regulations defined in Sections 8.32.040(a) and 8.32.050 of the Casper Municipal Code, in addition to any other charges otherwise due the City by residential customers.

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B. COMMERCIAL SOLID WASTE COLLECTION SERVICES

1. Commercial Collection Tables*

Number of Trash Pickup Services Per Week	1 Yard Bin Monthly Charges	2 Yard Bin Monthly Charges	3 Yard Bin Monthly Charges	4 Yard Bin Monthly Charges	6 Yard Bin Monthly Charges	8 Yard Bin Monthly Charges	90 Gallon Bin Monthly Charges	200 Gallon Bin Monthly Charges	300 Gallon Bin Monthly Charges	400 Gallon Bin Monthly Charges
One	\$45	\$60	\$73	\$91	\$122	\$157	\$14.75	\$29.50	\$44.50	\$59.00
Two	\$90	\$120	\$146	180	\$245	\$313	\$29.50	\$59.00	\$88.50	\$118.00
Three	\$135	\$180	\$219	\$270	\$369	\$470	\$44.50	\$88.50	\$133.50	177.00
Four	\$180	\$240	\$293	\$360	\$493	\$627	\$59.00	\$118.00	\$178.00	\$236.00
Five	\$225	\$300	\$366	\$451	\$615	\$784	\$73.75	\$147.50	\$222.50	\$295.00
Six	\$270	\$360	\$438	\$540	\$736	\$941	\$88.50	\$177.00	\$267.00	\$354.00

*If commercial customer provides trash container, a 7% reduction is applied to the rate.

NOTE: The monthly charges are linear for each bin size; therefore, charges for multiple bins are multiplied by the number of bins.

Effective July 1, 2014

Number of Trash Pickup Services Per Week	1 Yard Bin Monthly Charges	2 Yard Bin Monthly Charges	3 Yard Bin Monthly Charges	4 Yard Bin Monthly Charges	6 Yard Bin Monthly Charges	8 Yard Bin Monthly Charges	90 Gallon Bin Monthly Charges	200 Gallon Bin Monthly Charges	300 Gallon Bin Monthly Charges	400 Gallon Bin Monthly Charges
One	\$48	\$64	\$79	\$98	\$130	\$168	\$16	\$32	\$48	\$64
Two	\$97	\$128	\$158	\$195	\$260	\$336	\$32	\$64	\$96	\$128
Three	\$145	\$192	\$236	\$293	\$391	\$504	\$48	\$96	\$144	\$192
Four	\$193	\$256	\$316	\$391	\$521	\$672	\$64	\$128	\$192	\$256
Five	\$242	\$320	\$394	\$488	\$651	\$840	\$80	\$160	240	320
Six	\$290	\$384	\$473	\$578	\$781	\$1008	\$96	\$192	\$288	\$384

*If commercial customer provides trash container, a 7% reduction is applied to the rate.

Commercial Collection Tables*

2. Special Collection \$50.00 Minimum Charge
 - a. First Five Minutes Included
 - b. Each Additional Minute of Collection \$10.00

3. Additional Requested Collection (must provide request for additional collection by 10:00 a.m., one day prior to requested date)

See Following Table

Bin Size	Delivery and Removal	Collection Fee for Normal Business Waste	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$26	\$43	\$58
3 Cubic Yard	\$26	\$43	\$69
4 Cubic Yard	\$26	\$53	\$80
6 Cubic Yard	\$26	\$58	\$96
8 Cubic Yard	\$26	\$75	\$106

Effective July 1, 2014

Bin Size	Delivery and Removal	One Normal MSW Dump	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$30	\$46	\$62
3 Cubic Yard	\$30	\$46	\$73
4 Cubic Yard	\$30	\$57	\$84
6 Cubic Yard	\$30	\$62	\$103
8 Cubic Yard	\$30	\$80	\$113

4. Commercial "On Call" Metal Bin See A.5.a., Residential "On Call" Metal Bin
5. Overfilled Bins \$ 10.00 Per Yard
6. Commercial Penalty Fees
- a. Habitual Customer Call Backs \$ 15.00
- b. Extremely Dense or heavy Waste* Double Fees
 *concrete, dirt, sand, sludge or garbage contents weighing more than 500 pounds
7. Roll Off Container Services
- a. Delivery Fee \$ 65.00
- b. Collection (Only) Service Fee \$185.00 Per Service

- | | | | |
|----|---|----------|--------------------------|
| c. | Disposal | | Rate X Tonnage |
| d. | Container Rental (per day) | \$3.00 | Per Day or \$21 Per Week |
| e. | Pre-Service Payment (delivery and one collection fee) | \$271.00 | Prior to delivery |
-
- | | | | |
|----|--|--|--|
| 8. | Public/Private School Solid Waste | | If Waste Stream
Decreases at Least 90%
During School Breaks, a
25% Reduction Of
Commercial Solid Waste
Collection Fees Found in
B.1 is Applied |
| 9. | Customers Outside the City Limits Within
a Two-Mile Perimeter | | Apply 1.30% Multiplier
to Solid Waste
Commercial Collection
Fees Found in Table B.1 |

C. COMMERCIAL COLLECTION RECYCLING SERVICES

1. Commercial recycling service charges for City and non-City sanitation customers are determined by applying a multiplier to change the solid waste rate schedule fees found in B.1.

OCC – Old Corrugated Containers (Cardboard)	0.50 OR 50%
OWP – Old White Paper or Office Pack	0.50 OR 50%
UBC – Used Aluminum Beverage Cans	Free Collection

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D. DISPOSAL CHARGES AT CASPER REGIONAL SOLID WASTE FACILITY

1. Municipal Solid Waste (MSW) Disposal Charges for residents of Natrona County. See Table Below. NOTE: An additional 30% fee will be assessed for individuals residing outside of Natrona County, with the exception of those individuals residing within jurisdictions having written agreements with the City of Casper.

a.

	Natrona County Residents and Other Residents Residing Within Jurisdictions Having Written Agreements with the City of Casper	Outside-Natrona County Residents
Residential Garbage	\$46.00 Per Ton Effective 1/1/15	\$59.80 Per Ton Effective 1/1/15
Automobile	\$5.00 Per Automobile	\$6.50 Per Automobile
10-Foot OR LESS Pickup Bed Quantity	\$15.00 Per Bed	\$19.50 Per Bed
Chlorofluorocarbon (CFC) Containing Appliances	\$30.00 Per Item (If Doors on Appliance) \$25.00 Per Item (If Doors Removed From Appliance)	\$39.00 Per Item (If Doors on Appliance) \$32.50 Per Item (If Doors Removed From Appliance)
Passenger Cars and Pickup Tires	\$3.00 Per Tire (Limit Four)	\$3.90 Per Tire (Limit Four)
Heavy Truck Tires or Semi Tires	\$6.00 Per Tire (Limit Four)	\$7.80 Per Tire (Limit Four)
Tires Larger Than 10 Inches in Width and 22 Inches in Diameter	\$2.00 Per Pound	\$2.60 Per Pound
Electronics	No Charge	No Charge
Fluorescent Bulbs	No Charge	No Charge

b. Residential Garbage Exceptions

Water Bill Punch Pass	Included in Monthly Rate	N/A
Household Hazardous Waste	No Charge	No Charge
Clean Yard or Green Waste	No Charge	No Charge
Clean Metals or Appliances	No Charge (Non CFC)	No Charge (Non CFC)

The City Manager or his/her designee shall impose a fee of \$15.00 per load, in addition to any other charges otherwise due the City by residential customers transporting unsecured loads, as defined in Sections 8.40.100(a) and 8.32.140(f) of the Casper Municipal Code, to the solid waste facility. Upon payment of the additional \$15.00 fee for unsecured loads, the City may, based upon available supplies, provide such user a tarp, mess cord, or other device to prevent material from blowing or otherwise falling out of any such vehicle.

c.

	Natrona County	Outside-Natrona County Businesses
Commercial Municipal Solid Waste Garbage	\$46.00 Per Ton	\$59.80 Per Ton
	Effective 1/1/15	Effective 1/1/15
8-Foot Pickup Bed Quantity	\$15.00 Per Bed	\$19.50 Per Bed
Chlorofluorocarbon (CFC) Containing Appliances	\$30.00 Per Item (If Doors on Appliance) \$25.00 Per Item (If Doors Removed From Appliance)	\$39.00 Per Item (If Doors on Appliance) \$32.50 Per Item (If Doors Removed From Appliance)
Passenger Cars and Pickup Tires	\$3.00 Per Tire (Limit Four)	\$3.90 Per Tire (Limit Four)
Heavy Truck Tires or Semi Tires	\$6.00 Per Tire (Limit Four)	\$7.80 Per Tire (Limit Four)
Tires Larger Than 10 Inches in Width and 22 Inches in Diameter	\$2.00 Per Pound	\$2.60 Per Pound

Electronics	\$0.40 Per Pound	\$.52 Per Pound
Fluorescent Light Bulbs	\$1.00 Per Bulb	\$1.30 Per Bulb

d. Commercial Garbage Exceptions

Clean Yard or Green Waste Other Than Grass	No Charge	No Charge
Grass	\$10 Per Truck Load	\$13 Per Truck Load
Clean Metals or Appliances	No Charge (Non CFC)	No Charge (Non CFC)

The City Manager or his/her designee shall impose a fee of \$50.00 per load, in addition to any other charges otherwise due the City by commercial customers transporting unsecured loads, as defined in Sections 8.40.100(a) and 8.32.140(f) of the Casper Municipal Code, to the solid waste facility.

2. Other Solid Waste

- a. Minimum Charge – Unless Specified \$ 55.00 Per Ton
- b. Waste Used as Alternate Daily Cover (ADC) or Clean Untreated Wood \$ 26.00 Per Ton
- c. Petroleum Contaminated Soils with TPH DRO/GRO 8015 Test Results \$ 55.00 Per Ton*
 - *After 1000 tons disposed per project a reduced rate of \$27.50 may apply.
 - 0-10,000 PPM TPH No Lab Surcharge
 - 10,000-15,000 PPM TPH \$250.00 Lab Surcharge, Plus Any Required Additional Laboratory or Disposal Costs Over the Surcharge
 - 15,000- PPM TPH \$500.00 Lab Surcharge, Plus Any Required Additional Laboratory or Disposal Costs Over the Surcharge

NOTE: Laboratory Work Must be From a Local EPA-Certified Laboratory

- d. Friable Asbestos or Other Waste Requiring Special Handling \$85.00 Per Ton (Plus \$40 Per Ton for permitting and cell development if applicable)
- e. Trailers or Mobile Homes Too Large for Scale \$ 1,500 Minimum Additional Special Handling or Cell Development Fee May Apply
- f. Inert Waste (Construction and Demolition Waste that cannot be Baled) \$26 Per Ton Unlined Landfill Cell
- g. Mixed Wastes \$96 Per Ton

E. CONDITIONALLY EXEMPT SMALL QUANTITY GENERATOR (CESQG) HAZARDOUS WASTE

Rates will cover actual disposal costs. Disposal costs vary with market pricing and a current rate sheet will be available at the City's solid waste facility.

F. ADOPT-A-STREET PROGRAM

Fees Waived

Certificates may be issued by the Solid Waste Division in cooperation with the Casper Adopt-A-Street Program. The Adopt-A-Street Program is operated by Keep Casper Beautiful in conjunction with the Casper Area Chamber of Commerce.

G. NON PROFIT THRIFT STORES

B.7. Fees Apply, with
B.7.c. Fees Waived
D.1.c. Fees Apply, with
Electronic Fees
Waived

H. COMPOST YARD PRODUCTS

Compost Yard Product	Description	Retail Price Per Cubic Yard or Per 5-gal	Wholesale Price Per Cubic Yard*
4" Natural Mulch	Single Ground Tree Branches or Clean Wood	\$12.50	\$8.50
4" Natural Mulch 5 Gallons	Single Ground Tree Branches or Clean Wood in reusable 5-gallon bucket.	\$0.35	Not Available
2" Natural Mulch	Double Ground Tree Branches or Clean Wood	\$16.50	\$12.50
2" Natural Mulch 5 Gallons	Double Ground Tree Branches or Clean Wood in reusable 5-gallon bucket.	\$0.50	Not Available
Natural Fine Mulch	Wood Fines from screened double ground tree branches or clean wood	\$9.00	\$6.00
Natural Fine Mulch 5 Gallons	Wood Fines from screened double ground tree branches or clean wood in a reusable 5-gallon bucket.	\$0.75	Not Available
Colored Mulch	Double Ground Tree Branches or Clean Wood that has been Dyed Red, Black, Gold, Brown or other color.	\$35.00	\$30.00
Colored Mulch 5 Gallons	Double Ground Tree Branches or Clean Wood that has been Dyed Red, Black, Gold, Brown or other color in reusable 5-gallon bucket.	\$1.00	Not Available
Compost	Composted Yard Waste	\$20.00	\$18.00
Compost 5 Gallons	Composted Yard Waste in reusable 5-gallon bucket.	\$1.00	Not Available
Screened Top Soil	Sod dirt or top soil that has been through a 1/2" screen.	\$25.00	Not Available
Amended Top Soil	A combination of top soil, sand, fine mulch and compost	\$35.00	Not Available
Wood Pallet		\$0.25 each	\$0.25 ea
5-gallon Bucket	A 5-gallon bucket with no lid to carry product	\$4.00 each**	Not Available
Loading	Loading of material to customer vehicle.	\$10 per load	Not Available

*Commercial company pre-ordered purchases only.

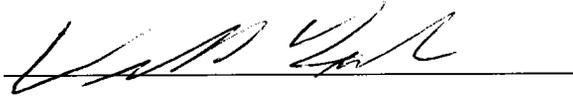
**Price for 5-gallon bucket may vary with market costs.

Natrona County residents may receive one free yard of any natural mulch product or compost with receipt for one yard of yard waste material (except grass) brought to the scale house (receipt must be within one year of the time they collect the natural mulch product or compost). Loading Fee with this program is \$15 per load.

BE IT FURTHER RESOLVED: That Resolution No. 13-310 pertaining to fees for the collection, disposal or recycling of solid waste is hereby rescinded.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2014.

APPROVED AS TO FORM:
(Solid Waste Rates 2014/2015)



ATTEST:

V. H. McDonald
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Paul L. Meyer
Mayor

June 30, 2014

MEMO TO: John C. Patterson, City Manager

FROM: V.H. McDonald, CPA- Administrative Services Director 

SUBJECT: March 31, 2014 State Small Business Credit Initiative Certification On Use-Of- Allocated Funds 

Recommendation:

That Council, by resolution, authorize the Mayor to sign the State Small Business Credit Initiative – Laramie Consortium Certification On Use-Of-Allocated Funds for the quarter ended June 30, 2014.

Summary:

The City of Casper participates in the United States Treasury Department State Small Business Credit Initiative (SSBCI) Program. The Program is overseen by the Laramie Consortium Participating Municipalities Board.

The Program requires various periodic reports and certifications be prepared, submitted and signed by all representatives of the participating municipalities. A Certification On Use-Of- Allocated Funds is due each quarter. The June 30, 2014 Certification has been prepared and requires the Mayor's signature.

Supporting signing of the Certification On Use-Of-Allocated Funds are two accompanying documents: The Compliance Letter, with Attachment A, from the Board's independent accounting firm, Mader Tschacher Peterson and Co. LLC, and the Allocated Funds financial report.

The Compliance Letter is from the Board's independent accounting firm that reviews each Program transaction and all reports for compliance to United States Department of Treasury and other Federal requirements. The report for this quarter indicates all transactions and reports for the quarter are in compliance.

The Allocated Funds financial report reports funds used in the quarter and cumulative for the Program purposes exclusive of Administrative Costs, Allocated Funds used for Administrative Costs, the Summary of Use of Allocation Funds and Other Required Information. Cumulative the Treasury Department has transferred \$8,691,111 to the Consortium. For the quarter, \$2,407,155 was used for the collateral support feature of the program with there being \$6,011,789 used cumulative. For the quarter there were no Administrative Costs paid, with the cumulative Administrative Costs being \$217,278.

A resolution has been prepared for Council consideration.

CERTIFICATION ON USE-OF-ALLOCATED FUNDS

United States Department of the Treasury
Main Treasury Building, Room 1310
1500 Pennsylvania Avenue
Washington, D.C. 20220

Reference is made to:

the Allocation Agreement dated as of December 4, 2012 (the "Allocation Agreement"), between the **United States Department of the Treasury** ("Treasury") and the **Laramie Consortium Participating Municipalities** (the "Participating Municipalities"). Capitalized terms used herein and not defined herein shall have the respective meanings ascribed to them in the Allocation Agreement.

This certification is delivered to Treasury pursuant to Section 4.7 ("Quarterly Reports") of the Allocation Agreement.

The undersigned, on behalf of the Participating Municipalities, hereby makes the following certifications as of the date of this certification:

1. the information provided by the Participating Municipalities under Section 4.7 ("Quarterly Reports") of the Allocation Agreement on the use of Allocated Funds is accurate;
2. funds continue to be available and legally committed to contributions by the Participating Municipality to, or for the account of, Approved Municipal Programs, less any amount that has been contributed by the Participating State to, or for the account of, Approved Municipal Programs subsequent to the Participating Municipalities being approved for participation in the State Small Business Credit Initiative;
3. the Participating Municipalities is implementing its Approved Municipal Program or Programs in accordance with the Act and the regulations or other guidance issued by Treasury under the Act; and
4. the authority of the undersigned to execute and deliver this certification on behalf of the Participating Municipalities is valid and in full force and effect.

By: _____
Name: Paul L. Meyer
Title: Mayor
Participating Municipality: Casper

Date: _____



INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

To The Board of Directors-
Laramie Consortium

We have performed the procedures for the Quarter Ending June 30, 2014 enumerated below, in Attachment A, which were agreed to by the Board of Directors- Laramie Consortium, solely to assist you in evaluating the completeness, accuracy and compliance with the SSBCI National Standards for Compliance and Oversight, SSBCI Policy Guidelines and the approved procedures and policies of the Board. Management and the Board are responsible for the preparation and compliance requirements of the reports.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we can make no representation regarding the sufficiency of the procedures described in Attachment A either for the purpose for which this report has been requested or for any other purpose.

The procedures and the findings are included in attachment A.

We were not engaged to, and did not, conduct an audit, the object of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the board of directors- Laramie Consortium and management and is not intended to be and should not be used by anyone other than those specified parties.

Mader Tschacher Peterson & Co.

Laramie, Wyoming
July 7, 2014

505 South Third, Suite 100
Laramie, Wyoming 82070
(307) 755-1040 FAX (307) 742-4944

Attachment A: Procedures and Findings
For the Quarter Ending June 30, 2014

1. Pursuant the Allocation Agreement dated December 4, 2012 between the United States Department of Treasury and the Laramie Consortium Participating Municipalities, we reviewed the Quarterly Reports prior submission to the Participating Municipalities for certification on the use of allocated funds as further detailed in procedures 2 through 5 below. Our review included the required procedures included Section 4.7 of the Allocation agreement and noted that the program is in compliance with the act, regulations, and other guidance (where applicable) issued with Treasury under the Act.
2. Reviewed the 2014 Second Quarter Certification on Use-Of-Allocated Funds prior to submission for accuracy and completeness.

Our review of the report noted that the content of the quarterly certification was complete and accurate. The report reflects that there was \$2,407,155 in collateral support funds used/allocated in the Second quarter of 2014.

3. Reviewed the 2014 Second Quarter Financial Report prior to submission for accuracy and completeness.

Our review of the report noted that the content of the quarterly financial report was complete and accurate. The report reflects the receipt of the cumulative receipt of program funds in the amount of \$8,691,111 and \$6,011,789 of funds allocated for collateral support through the Second quarter of 2014.

4. Review supporting documentation for revenue received and expenses incurred for the program for the Second Quarter of 2014.

There were no expenses paid for direct administrative costs in the Second quarter of 2014. The report reflects the cumulative amount of \$217,278.00 of direct administrative expenses paid through the Second Quarter of 2014. As part of the approval process, we performed the compliance review of the direct administrative expenses and the expenses are in compliance with the program requirements.

5. Reviewed supporting documentation for loan requests prior to final approval under the program for compliance requirements.

There were ten loan requests approved in Second quarter of 2014. As part of the approval process, we performed the compliance review of the loan files and the loans are in compliance with the program requirements.

Participating State	Laramie Consortium (Wyoming)		
For the quarter ending	June 30th 2014		
Name and contact information of the person to be contacted on matters involving this quarterly report:			
Name	Janine Jordan	Title	City Mgr, City of Laramie, WY
Email	jjordan@cityoflaramie.org	Phone	307-721-5226

Cumulative funds transferred to the Participating State	\$8,691,111.00
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ALLOCATED FUNDS USED, EXCLUDING ALLOCATED FUNDS USED FOR ADMINISTRATIVE COSTS			
Approved State Program	Program Type	Quarterly	Cumulative
Credit Guarantee Program	Collateral support	\$2,407,155.00	\$6,011,789.00
Total funds used, excluding funds used for administrative costs		\$2,407,155.00	\$6,011,789.00

SSBCI Funds Used are those SSBCI funds that have been (a) deposited with a lender to cover the federal contributions to a CAP reserve fund, (b) disbursed or committed to a specific borrower as part of a loan participation, collateral support, or direct lending program, (c) set aside to cover obligations arising from individual loan guarantees, loan participations, or collateral support agreements to specific borrowers, or (d) invested in specific businesses or committed to be invested in specific businesses, pursuant to a venture capital investment. In the event that the sum of (a) plus (b) plus (c) plus (d) exceeds the Participating State's original total allocation (because some of the funds invested have generated program income that has been added to allocated funds), the SSBCI Funds Used shall be the Participating State's original total allocation.

ALLOCATED FUNDS USED FOR ADMINISTRATIVE COSTS		
	Quarterly	Cumulative
Direct administrative costs	\$0.00	\$217,278.00
Indirect administrative costs	\$0.00	\$0.00
Total administrative costs	\$0.00	\$217,278.00
Administrative costs, as a percent of funds transferred	0.00%	2.50%
Administrative costs, as a percent of allocated funds used	9.03%	3.61%

Note: Administrative costs must not exceed the limits imposed by Title III, Section 3003(c)(3) of the State Small Business Credit Initiative Act of 2010. These limits are based on the amount of funds transferred. However, high administrative costs relative to the amount of allocated funds used could be an early warning indicator that administrative costs are on a trajectory to exceed allowable limits.

SUMMARY OF USE OF ALLOCATED FUNDS		
	Quarterly	Cumulative
Total funds used, excluding funds for administrative costs	\$2,407,155.00	\$6,011,789.00
Total administrative costs	\$0.00	\$217,278.00
Total allocated funds used	\$2,407,155.00	\$6,229,067.00

OTHER REQUIRED INFORMATION		
	Quarterly	Cumulative
Program income	\$0.00	\$0.00
Charge-offs against Federal contributions to CAP reserve funds	\$0.00	\$0.00

RESOLUTION NO. 14-199

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE STATE SMALL BUSINESS CREDIT INITIATIVE/LARAMIE CONSORTIUM OF PARTICIPATING MUNICIPALITIES JUNE 30, 2014 CERTIFICATION ON USE-OF-ALLOCATED FUNDS.

WHEREAS, the City of Casper is a participating municipality in the Laramie Consortium of Participating Municipalities; and,

WHEREAS, the Laramie Consortium of Participating Municipalities oversees the United States Treasury Department State Small Business Credit Initiative Program; and,

WHEREAS, under the terms of the "State Small Business Credit Initiative Allocation Agreement for Participating Municipalities" (the "Allocation Agreement") between the United States Treasury Department and the Laramie Consortium of Participating Municipalities certain periodic reports and certifications, including quarterly Certification On Use-Of-Allocated Funds, are to be submitted; and,

WHEREAS, Paul L. Meyer, Mayor of the City of Casper is now designated as the Authorized Representative for the City of Casper for purposes of the Allocation Agreement; and,

WHEREAS, the required Certification On Use-Of-Allocated Funds for the quarter ended June 30, 2014 has been prepared and is due.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to sign the State Small Business Credit Initiative June 30, 2014, Certification On Use-Of-Allocated Funds.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2014.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

V. H. McDonald
City Clerk

Paul L. Meyer
Mayor

July 10, 2014

MEMO TO: John C. Patterson, City Manager

FROM: Wallace Trembath III, Assistant City Attorney W.T.

SUBJECT: Grizzly Settlement Agreement

Recommendation:

That Council, by resolution, approve the Settlement Agreement between the City and Grizzly Excavating and Construction, LLC (“Grizzly”).

Summary:

On December 21, 2010, the City contracted with Grizzly to reconstruct Collins Drive between Durbin Street and Kimball Street (the “project”) for One Million, Six Hundred Twenty Eight Thousand, One Hundred Thirty Nine Dollars and Fifty Eight Cents (\$1,628,139.58). Disputes arose between the parties about many project issues, and the parties were unable to settle them.

On June 6, 2012, Grizzly filed a claim with the City Manager under the Wyoming Governmental Claims Act in the amount of Seven Hundred Fifty Six Thousand, Six Hundred Thirty Dollars and Fifty One Cents (\$756,630.51) plus interest, attorney fees and costs. Then, on November 14, 2012, Grizzly filed Civil Action No. 95302 against the City, and the City subsequently counterclaimed.

After months of negotiation and discovery, the parties have reached a Settlement Agreement (“Agreement”), contingent upon the approval of City Council. The Agreement would result in the dismissal of the lawsuit, and settle all claims related to the project for Three Hundred Three Thousand, Four Hundred Thirty One Dollars and Zero Cents (\$303,431.00) paid to Grizzly. It is important to note that the City still has Two Hundred Forty Three Thousand, Seven Hundred Twenty Five Dollars and Zero Cents (\$243,725.00) in its account, which has not been paid out under the original contract. Those funds are included in the settlement amount (not in addition to it), and are broken out as follows:

- \$81,406 in retainage
- \$87,319 in set-asides for unpaid subcontractors
- \$75,000 in liquidated damages
\$243,725

SETTLEMENT AGREEMENT

This Settlement Agreement is made and entered into as of July 10, 2014, by and between the following parties:

- A. The City of Casper, Wyoming (“City”), a Wyoming municipal corporation organized under the laws of Wyoming, with its principal place of business located at 200 North David Street, Casper, Wyoming, 82601.
- B. Grizzly Excavating and Construction, LLC (“Grizzly”), a limited liability company formed under the laws of the State of Wyoming with its principal place of business located at 3441 Burd Road, Casper, Wyoming, 82601.

Throughout this Settlement Agreement, City and Grizzly may be individually referred to as a “party” or collectively referred to as the “parties.”

DEFINITIONS

“Claims” means any and all actions, causes of action, claims, costs, damages, debts, demands, expenses, liabilities, losses, obligations, proceedings, and suits of every kind and nature, liquidated or unliquidated, fixed or contingent, in law, equity, or otherwise, and whether presently known or unknown.

Gender. All words used in the neuter gender shall include the feminine and masculine genders where applicable.

“Project” means all material and equipment supplied and work performed (including, but not limited to, by the parties or any of their subcontractors, material men, suppliers, engineers, employees, representatives or agents) under the contract entered into between Grizzly and the City to reconstruct Collins Drive between Durbin Street and Kimball Street on December 21, 2010, and further described in Civil Action No. 95302 in the District Court for the Seventh Judicial District Court in Natrona County, Wyoming (hereinafter referred to in its entirety as “Civil Action No. 95302”).

“Section” means a numbered paragraph of this Settlement Agreement, unless otherwise noted, and all references to a paragraph shall include all subparts or subparagraphs of that paragraph.

“Settlement Amount” means Three Hundred Three Thousand, Three Hundred Forty One Dollars and Zero Cents (U.S.) (\$303,341.00), as described in Section 2.

“Settlement Agreement” means this document.

RECITALS

- A. On or about December 21, 2010, Grizzly and the City entered into a contract for the project.
- B. A dispute arose between the parties about many project issues, including, but not limited to:

amounts due and owing for the project; change order amounts and approvals; timely and proper completion of work; payment of subcontractors, schedule/extended overhead, liquidated damages and retainage.

C. The parties were unable to settle the project disputes, and on November 14, 2012, Grizzly filed Civil Action No. 95302 against the City, and the City subsequently counterclaimed.

D. The parties both deny the allegations set forth against them in Civil Action No. 95302, and assert that they have not engaged in any improper conduct; but, have determined to compromise and settle it.

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree that Civil Action No. 95302 shall be settled with prejudice and without costs upon the following terms and conditions:

SECTION 1 – INCORPORATION OF DEFINITIONS AND RECITALS

1.1 The definitions set forth above are incorporated at this point as if fully set forth as part of this Settlement Agreement.

1.2 The recitals set forth above are incorporated at this point as if fully set forth as part of this Settlement Agreement.

SECTION 2 – MUTUAL RELEASES AND COVENANTS NOT TO SUE, PAYMENT, AND DISMISSAL

2.1. Grizzly withdraws, settles and dismisses with prejudice all claims that it has against the City in and relating to the project.

2.2. The City withdraws, settles and dismisses with prejudice all claims that it has against Grizzly in and relating to the project.

2.3. The City, after approval of this Settlement Agreement by the Casper City Council, and within seven days of the execution of this Settlement Agreement, shall pay the sum of Three Hundred Three Thousand, Three Hundred Forty One Dollars and Zero Cents (\$303,341.00) as a full settlement of all claims made against it. Payment shall be made as follows:

2.3.1. The City shall issue a joint check to Grizzly and Treto Construction, LLC (“Treto”) in the amount of Eighty Four Thousand Two Hundred Six Dollars and Sixteen Cents (\$84,206.16). Grizzly agrees to immediately endorse over and deliver the joint check to Treto.

2.3.2. The City shall issue a joint check to Grizzly and Superior Sign & Supply, LLC, in the amount of Fifteen Thousand Dollars and Zero Cents (\$15,000.00). Grizzly agrees to immediately endorse over and deliver the joint check to Superior Sign and Supply.

2.3.3. The City shall issue a check for the remaining balance in the amount of Two Hundred Four Thousand, One Hundred Thirity Four Dollars and Eighty Four Cents (\$204,134.84) to Grizzly.

2.4. In order to induce the City to enter into this Settlement Agreement Grizzly warrants and represents that, except as listed in Section 2.3 above, it has fully paid all of its laborers, suppliers, materialmen and subcontractors and all other persons and companies who have furnished work, labor, services, equipment and materials to and in connection with the project in issue in the above entitled action and furthermore, Grizzly agrees to indemnify and hold harmless the City from any and all claims, causes of action, lawsuits and judgments of whatsoever kind or nature, including the cost of legal fees and expenses arising out of or in connection with all demands, actions and/or claims by such persons for unpaid monies due them.

2.5. Upon receipt of the Settlement Amount, Grizzly's attorneys shall promptly file with the court a stipulated motion to dismiss with prejudice, along with a proposed order to dismiss with prejudice (in the forms attached hereto as Exhibits A and B) in Civil Action No. 95302. After filing with the court, Grizzly's attorney shall deliver conformed copies of the stipulated motion to dismiss to the City's counsel of record.

2.6. The Parties represent and warrant that they have not sold, assigned, transferred, hypothecated, pledged, or encumbered, or otherwise disposed of, in whole or in part, voluntarily or involuntarily, any Claim released pursuant to this Settlement Agreement.

2.7. This Settlement Agreement may be pled as a full and complete defense to any Claim that may be instituted, prosecuted, or attempted in breach of this Settlement Agreement. In any such action, and in any action to enforce this Settlement Agreement, the prevailing Party shall recover its reasonable attorney's fees and costs.

2.8. All agreements and obligations of the Parties under this Settlement Agreement shall survive execution and delivery of this Settlement Agreement and are not released or affected hereby.

SECTION 3 – GENERAL PROVISIONS

3.1. In entering and making this Settlement Agreement, the Parties assume the risk of any mistake of fact or law. If the Parties, or any of them, should later discover that any fact they relied upon in entering this Settlement Agreement is not true, or that their understanding of the facts or law was incorrect, the Parties shall not be entitled to seek rescission of this Settlement Agreement by reason thereof. This Settlement Agreement is intended to be final and binding upon the Parties regardless of any mistake of fact or law.

3.2. This Settlement Agreement shall be binding upon and for the benefit of the Parties and their respective parents, subsidiaries, officers, directors, partners, employees, heirs, conservators, successors, devisees, and assigns.

3.3. Neither the payment of consideration referred to herein, nor the performance of any covenants contained herein, nor anything contained or incorporated herein shall be deemed, nor shall the negotiation, execution, and performance of this Settlement Agreement constitute, any admission or concession of liability or wrongdoing on the part of any Party, or any other form of admission with respect to any matter, thing, or dispute whatsoever. Any such liability or wrongdoing is expressly denied.

3.4. Each Party warrants that: it or he is represented by competent counsel with respect to this Settlement Agreement and all matters covered by it; it or he has been fully advised by said counsel with respect to its rights and obligations and with respect to the execution of this Settlement Agreement; and it or he authorizes and directs its respective attorneys to execute such papers and to take such other action as is necessary and appropriate to effectuate the terms of this Settlement Agreement.

3.5. Each Party warrants that no promise, inducement, or agreement not expressed herein has been made in connection with this Settlement Agreement. This Settlement Agreement constitutes the entire agreement between the Parties and supersedes and replaces all prior negotiations or proposed agreements, written or oral.

3.6. This Settlement Agreement may not be altered, amended, modified, or otherwise changed in any respect whatsoever except by a writing duly executed by an authorized representative of each of the Parties.

3.7. The language of this Settlement Agreement shall be construed as a whole, according to its fair meaning and intent, and not strictly for or against any Party, regardless of who drafted or was principally responsible for drafting the Settlement Agreement or any specific term or condition hereof. This Settlement Agreement shall be deemed to have been drafted by all Parties, and no Party shall urge otherwise.

3.8. The headings in this Settlement Agreement are for convenience only. They in no way limit, alter, or affect the meaning of this Settlement Agreement.

3.9. This Settlement Agreement shall be construed and enforced pursuant to the law of the State of Wyoming.

3.10. Should any provision of this Settlement Agreement be held illegal, such illegality shall not invalidate the whole of this Settlement Agreement; instead, the Settlement Agreement shall be construed as if it did not contain the illegal part, and the rights and obligations of the Parties shall be construed and enforced accordingly.

3.11. This Settlement Agreement may be executed in multiple originals, each of which is equally admissible in evidence and shall be deemed to be one and the same instrument. This Settlement Agreement shall not take effect until each Party has signed a counterpart.

3.12. Each Party represents and warrants that it has the full power and authority to enter into this

Settlement Agreement and to perform all transactions, duties, and obligations herein set forth. Each signatory to this Settlement Agreement, who signs on behalf of a Party, represents and warrants that he or she has the authority to sign on behalf of that Party.

3.13. The parties to this Settlement Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Settlement Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Settlement Agreement shall operate only between the parties to this Settlement Agreement, and shall inure solely to the benefit of the parties to this Settlement Agreement. The parties to this Settlement Agreement intend and expressly agree that only parties signatory to this Settlement Agreement shall have any legal or equitable right to seek to enforce this Settlement Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Settlement Agreement, or to bring an action for the breach of this Settlement Agreement.

3.14. The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

3.15 The terms of this Settlement Agreement shall not set a precedent, be construed as a practice or course of dealing of the parties, or be used in any manner in an attempt to expand the rights of any party. It is understood that the Settlement Agreement in this matter is based upon the unique and particular facts of this matter.

The parties hereby enter into this Agreement on the day and year first written above.

APPROVED AS TO FORM (CITY'S ATTORNEY):



William R. Chambers

ATTEST:

CITY OF CASPER, WYOMING

V.H. McDonald
City Clerk

Paul L. Meyer
Mayor

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this _____ day of July, 2014 by Paul L. Meyer as the Mayor of the City of Casper.

(Seal, if any)

(Signature of notarial officer)

Title (and Rank)

[My Commission Expires: _____]

APPROVED AS TO FORM (GRIZZLY'S ATTORNEY)

Marci Crank Bramlet
Marci Crank Bramlet

WITNESS:

Grizzly Excavating and Construction, LLC

By: Dwene Gray

Joa Sasser
Joa Sasser
Managing Member

Printed Name: Dwene Gray

Title: Wenco - President

STATE OF WYOMING)
) ss.
COUNTY OF NATRONA)

This instrument was acknowledged before me on this 10th day of July, 2014 by Joa Sasser as the Managing Member of Grizzly Excavating and Construction, LLC.

(Seal, if any)



Michelle Taylor
(Signature of notarial officer)

Office Manager
Title (and Rank)

[My Commission Expires: 3/15/2017]

Exhibit A

STATE OF WYOMING)	IN THE DISTRICT COURT
) ss.	
)	SEVENTH JUDICIAL DISTRICT
)	
)	Civil Action No. 95302
)	
GRIZZLY EXCAVATING AND)	
CONSTRUCTION, LLC,)	
)	
)	
Plaintiff,)	
)	
vs.)	
)	
THE CITY OF CASPER,)	
)	
Defendant.)	
)	

STIPULATED MOTION TO DISMISS WITH PREJUDICE

The Plaintiff, Grizzly Excavating and Construction, LLC, and the Defendant, the City of Casper hereby request that the Court dismiss the above-captioned civil action with prejudice. The parties have reached an out-of-court Settlement Agreement in the matter.

Respectfully submitted,

William R. Chambers 6-2682
Deputy City Attorney
200 North David Street
Casper, WY 82601
307-235-7504

Marci Crank Bramlet 7-5164
Chapman Valdez
125 West 2nd Street
Casper, WY 82601
307-237-1983

Exhibit B

STATE OF WYOMING)	IN THE DISTRICT COURT
) ss.	
)	SEVENTH JUDICIAL DISTRICT
)	
)	Civil Action No. 95302
)	
GRIZZLY EXCAVATING AND)	
CONSTRUCTION, LLC,)	
)	
Plaintiff,)	
)	
vs.)	
)	
THE CITY OF CASPER,)	
)	
Defendant.)	
)	

ORDER FOR DISMISSAL WITH PREJUDICE

THIS MATTER having come before the Court pursuant to the Agreement of the parties; and the Court, having reviewed the file and being otherwise fully advised; finds that the above-captioned civil action should be dismissed with prejudice.

THEREFORE, IT IS ORDERED that the above-captioned civil action is hereby dismissed with prejudice.

Dated this _____ day of _____, 2014.

BY THE COURT:

DISTRICT COURT JUDGE

RESOLUTION NO. 14-200

A RESOLUTION APPROVING A SETTLEMENT AGREEMENT
BETWEEN THE CITY AND GRIZZLY EXCAVATING AND
CONSTRUCTION, LLC IN CIVIL ACTION NO. 95302.

WHEREAS, or about December 21, 2010, Grizzly Excavating and Construction, LLC (“Grizzly”) and the City entered into a contract for the project; and

WHEREAS, disputes arose between the parties about many project issues, including, but not limited to: amounts due and owing for the project; change order amounts and approvals; timely and proper completion of work; payment of subcontractors, schedule/extended overhead, liquidated damages and retainage; and

WHEREAS, the parties were unable to settle the project disputes, and on November 14, 2012, Grizzly filed Civil Action No. 95302 against the City, and the City subsequently counterclaimed.

WHEREAS, the parties both deny the allegations set forth against them in Civil Action No. 95302, and assert that they have not engaged in any improper conduct; but, have determined to compromise and settle it.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING
BODY OF THE CITY OF CASPER, WYOMING THAT:**

1. The Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Settlement Agreement (“Agreement”) between the City and Grizzly in Civil Action No. 95302.

2. The City Manager or his designee is authorized to make verified payments to Grizzly Construction, under the terms set forth in the Agreement, in the total amount of Three Hundred Three Thousand, Three Hundred Forty One Dollars and Zero Cents (\$303,341.00).

3. That the City Attorney or his designee is authorized to execute a Stipulated Motion to Dismiss With Prejudice for Civil Action No. 95302.

PASSED, APPROVED AND ADOPTED this _____ day of July, 2014.

APPROVED AS TO FORM:



CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

V. H. McDonald
City Clerk

Paul L. Meyer
Mayor

July 15, 2014

MEMO TO: John C. Patterson, City Manager

FROM: Andrew Beamer, P.E., Acting Public Services Director
Cynthia Langston, Solid Waste Manager
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Reject All Bids
Solid Waste Facility Electronic Waste Building Extension, Project No. 13-49 *SLW*

Recommendation:

That Council, by minute action, reject the bid received for the Solid Waste Facility Electronic Waste Building Extension, Project No. 13-49.

Summary:

On June 24, 2013, the City received one bid for the Solid Waste Facility Electronic Waste Building Extension Project. The bid is as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BASE BID</u>
71 Construction	Casper, WY	\$204,662.71

The Engineer's estimate prepared by the City's Engineering Division was \$140,000.

The project was to be funded with Solid Waste Improvements funds, and unit prices were expected to be similar to recent projects in the region. More bids were expected, but due to the timing of the bid and workloads currently in the region, only one bid was received and was significantly higher than expected.

It is recommended to reject this bid, and re-bid the project in the Fall of 2014 in preparation for a full 2015 construction season, and that the site work for grading and surfacing be separated from the building installation itself.