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REGULAR COUNCIL MEETING  
Tuesday, December 17, 2013  
6:00 p.m.

COUNCIL POLICY  
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. Smoking is Not Permitted.
- IV. Use of Cellular Telephones is Not Permitted, and Such Telephones Shall Be Turned Off or Otherwise Silenced During the Council Meeting.
- V. The Hearing Impaired Are Encouraged to Contact the City Manager's Office No Later Than 12:00 Noon on the Monday Preceding the Council Meeting, if Assistance is Required.
- VI. Wheelchair Bound Members of the Public Are Encouraged to Contact the City Manager's Office No Later than 12:00 Noon on the Monday Preceding the Council Meeting, if Additional Handicapped Parking is Required.
- VII. Speaking to the City Council (These Guidelines Are Also Posted at the Podium in the Council Chambers)
  - Clearly State Your Name and Address.
  - Please Keep Your Remarks Pertinent to the Issue Being Considered by the City Council.
  - Please Limit the Time of Your Presentation to Five Minutes or Less.
  - Please Do Not Repeat the Same Statements that Were Made by a Previous Speaker.
  - Please Speak to the City Council as You Would Like to Be Spoken To.

AGENDA

1. ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. CONSIDERATION OF MINUTES OF THE DECEMBER 3, 2013 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON DECEMBER 13, 2013.

4. CONSIDERATION OF BILLS AND CLAIMS.
5. PRESENTATION OF AN AWARD FROM THE NATIONAL BUSINESS COALITION ON HEALTH, BY ANNE LADD, WYOMING BUSINESS COALITION EXECUTIVE DIRECTOR.
6. ESTABLISH DATES OF PUBLIC HEARING:
  - A. Consent
    1. Establish January 7, 2014 as the Public Hearing Date for Considering of:
      - a. The Issuance of **Restaurant Liquor License #9** to Shogun Steak House Inc., d.b.a. **Shogun Japanese Steak House**, Located at 3095 Talon Drive.
      - b. Consideration of a Replat of The Heights Addition, Lots 15 & 16, Block 4, and Plat a Portion of the SE1/4SW1/4, SW1/4SW1/4, Section 8, T33N, R78W, 6<sup>th</sup> P.M., Natrona County, Creating **The Heights Addition No. 2**, Generally Located Southwest of the Intersection of **Venture Way and Morado Drive**.
      - c. Consideration of a Zone Change of the South 52 ½ feet of the East 90 Feet of Lot 8, Block 2, **Beverly Addition**, and the 17'6" of Vacated Beverly Street Adjacent to and East of the 52 ½ Feet of the East 90 Feet of Lot 8, Block 2, Beverly Addition, Located at **162 South Beverly Street**, From R-2 (One Unit Residential) to C-2 (General Business).
      - d. Consideration of an Annexation of a Portion of SW1/4, W1/2SE1/4, SW1/4NE1/4, Section 14, T33N, R79W, 6<sup>th</sup> P.M., Natrona County, **Saddle Brook Valley Addition**, Generally Located South of **East 21<sup>st</sup> Street and East of Missouri**; and Rezoning of Same From Natrona County Zoning Classification UA (Urban Agriculture) to City Zoning Classifications PH Park Historic for Tracts A and B; R-2 (One Unit Residential) for Blocks 1-5, Block 7(Lots 11-15), Blocks 8-21, Blocks 23-24; and R-4 (High Density Residential) for Block 6, Block 7(Lots 1-10), Block 22.
    2. Establish February 18, 2014 as the Public Hearing Date for Consideration of:
      - a. The Issuance of the Annual **Renewal of all City of Casper Liquor Licenses** for April 1, 2014 Through March 31, 2015.

6. ESTABLISH DATES OF PUBLIC HEARING: (cont)

- b. Consideration of Annexation Compliance with Title 15, Chapter 1, Article 4 of the **Wyoming State Statutes** to Determine if the Annexation of the **Saddle Brook Valley Addition** Complies with W.S.S. 15-1-402.

7. PUBLIC HEARINGS:

A. Minute Action

1. Authorizing the Issuance of the **Transfer of Ownership of Retail Liquor License No. 32**, to **Western States Inc., d.b.a. Ramada Plaza Riverside**, Located at 300 West 'F' Street.

B. Ordinances

1. Consideration of a Plat for a Portion of the SE1/4NW1/4, Section 9, T33N, R79W, 6<sup>th</sup> P.M., Natrona County, Creating the **OYD No. 2** Subdivision, Comprising 22,800 Square Feet, More or Less, Located at **321 West Midwest Avenue**.
2. Plat of a portion of SE1/4SW1/4, SW1/4SE1/4, NE1/4SE1/4 and SE1/4SE1/4 Section 13, and NE1/4NW1/4 and NW1/4NE1/4 Section 24, T33N, R79W, 6<sup>th</sup> P.M., Natrona County Wyoming, to create **Gosfield Village Addition No. 4**, and accompanying PUD site plan, generally located **north of Country Club Road and west of Ardon Lane**.

8. RESOLUTIONS:

A. Consent

1. Authorize a Purchase and Installation Contract with **Mountain West Telephone**, in the Amount of \$118,000 for the Fiber Connection to the New **Public Safety Communication (Dispatch) Center** at 441 Landmark Drive.
2. Authorizing Agreement with **Commercial Flooring, Inc.**, dba Carpet One Commercial Flooring, in the Amount of \$25,000, for the **Service Center Flooring Project**.
3. Authorizing Agreement with **Dave Loden Construction, Inc.**, in the Amount of \$106,900, for the **2013 Miscellaneous Roof Replacements Project**.

8. RESOLUTIONS: (cont)

A. Consent

4. Amendment to Agreement with **Nelson Engineering** in the Amount of \$3,500 for the **Fort Caspar Pedestrian Underpass Project**.
5. Authorizing Deduct Change Order No. 1 with **Casper Electric, Inc.**, in the Amount of \$49,585, and Time Extension of Thirty Days, for the **Casper Service Center Generator Installation**.
6. Establishing **New Residential and Commercial Solid Waste Collection, Recycling and Disposal Rates** at the Casper Solid Waste Facility and rescinding Resolution No. 13-128 pertaining to establishing rates for residential and Commercial Solid Waste Collection, Recycling and Disposal at the **Casper Solid Waste Facility**.
7. Adopting and Setting Forth Rates for **Wholesale Water Service**, Retail Water Service, and Sewer Service for the City of Casper, and **Rescinding Resolution 11-333**.
8. Authorizing **Booster Station and Transmission Line Easement** to the Central Wyoming Regional Water System Joint Powers Board for the **Central Wyoming Regional Water System Zone IIB Water System Improvements Project**.
9. Approving a Vacation and Replat of Lots 23, 24 & 25, Block 2, **Community Park Addition** to Create Community Park Addition, Lots 27, 28 & 29, Block 2, Comprising 0.59-acres, More or Less, Generally Located Southwest of the Intersection of **West 15<sup>th</sup> and South Elm Streets**.
10. Approving a Master Plan of the **Natrona County High School Campus**, on Blocks 82, 83, 84, 88, 89, 90, 91, 92, and Lots 1-3 & 13-15, Block 93, Casper Addition, Located at **930 South Elm Street**.
11. Approving a Memorandum of Understanding with the **Town of Mills** on **Future Growth Boundaries**.
12. **Establishing Fees** for various **Community Development Department** services, Adopting a **New Fee Schedule**, and Rescinding Resolution No. 09-258.
13. Accepting a **Warranty Deed** from Hospitality Development Corporation for **Lot 1, Goldwater Addition No. 2** to the City of Casper.

8. RESOLUTIONS: (cont)

A. Consent

14. Accepting a **Quit Claim Deed** from the Robert and Wyoma Eckhart Living Trust dated December 4, 2000 for **Tract A, Block 15, Regency Valley Addition** to the City of Casper.
15. Accepting Warranty Deeds from Boyd and Wanda Hall, and from **Ricor Properties, LLC**, and Approving the Execution of a Quit Claim Deed to Ricor Properties, LLC to Clarify Property Ownership of lots 1 and 2 of **J's Pub Addition** to the City Of Casper.
16. Authorize the **Partial Release of the Real Estate Mortgage** with **Triflection, LLC**.
17. Authorizing a contract with **Motorola Solutions Inc.** for Purchase and Installation of a **Motorola Console Solution for the New Dispatch Center** in the amount \$659,839.50.

9. MINUTE ACTION:

A. Consent

1. Authorizing the Sole Source Agreement with **Siemens Energy Inc.**, for a Class I Service on **Three Turblex Single-Stage Centrifugal Blowers** located at the Wastewater Treatment Plant for Approximately \$35,500.
2. Appoint **Greg Tucker** to a Three Year Term Beginning January 2014 Through December 2016, to the **Leisure Services Board**.
3. Designating **Casper Journal and Casper Star-Tribune** as **Official Newspapers** for Calendar Year 2014.
4. Designating **First Interstate Bank of Casper and Wells Fargo Bank** as **Official Depositories** for Calendar Year 2014.
5. Appoint **Ron Nemetz, Patricia McKenzie, and Garry Yake** for Two-Year Terms Expiring December 31, 2015, and **Ron Salveson** as an **Alternate**, for a One-Year Term Expiring December 31, 2014; and, Reappoint **Tom Heald** as an **Alternate** for a One-Year Term Expiring December 31, 2014, to the **Old Yellowstone District and South Poplar Street Corridor Advisory Committee**.

9. MINUTE ACTION: (cont)

A. Consent

6. Reappoint **Randall W. Hein**, AIA, as the Architect for a One-Year Term Expiring December 31, 2014, to the **Old Yellowstone District and South Poplar Street Corridor Architectural Design Review Committee**.
7. Authorize the Purchase of Six (6) New Replacement **Slide-In Animal Transport Truck Units** From **Jones Trailer Company**, in the Amount of Thirty Four Thousand, Four Hundred Seventy Six Dollars (\$34,476), to Replace the Existing, Unsafe, Heavy units.
8. Appointment of **Sharon Rose as Hearing Officer in Contested Case Hearing**.

10. COMMUNICATIONS:

A. From Persons Present.

11. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL.

12. ADJOURNMENT.

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**ZONING CLASSIFICATIONS**

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education

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COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
December 3, 2013

Casper City Council met in regular session at 6:00 p.m., Tuesday, December 3, 2013. Present: Councilmen Bertoglio, Cathey, Goodenough, Hedquist, Hopkins, Meyer, Powell, Sandoval and Mayor Schlager.

Mayor Schlager led the audience in the Pledge of Allegiance.

Moved by Councilman Bertoglio, seconded by Councilman Meyer, to, by minute action, approve the minutes of the November 19, 2013, regular Council meeting, as to be published in the Casper-Star Tribune on December 6, 2013. Motion passed unanimously.

Moved by Councilman Bertoglio, seconded by Councilman Meyer, to, by minute action, approve payment of the December 3, 2013, bills and claims, as audited by City Manager Patterson. Mayor Schlager abstained from voting on invoices pertaining to Fleming Supply. Motion passed.

Bills & Claims  
12/03/13

1stData	SRVC	\$4,744.74
1stInterstateBk	Supp	\$2,056.05
71Constr	SRVC	\$643.84
AAALand	SRVC	\$1,533.01
AAASwr	SRVC	\$150.00
Ace	Supp	\$148.02
Adecco	SRVC	\$2,499.25
AHuskey	Refund	\$83.88
Airgas	Supp	\$1,681.87
AlloutFire	SRVC	\$34.00
Allrtch	SRVC	\$42.00
Alterra	SRVC	\$800.00
Ambi	Mailing	\$1,283.99
AmerCivilConstr	Contract	\$146,882.50
AmerEagle	SRVC	\$450.00
Amerigas	Supp	\$1,531.34
AmerSwing	Supp	\$351.50
AmLin	Laundry	\$2,384.13
AmrcnScrtyEdctrs	Dues	\$395.84
Appaloosa	Ads	\$500.00
Arcadis	SRVC	\$15,183.36
ASmith	Refund	\$46.04
AssembliesofGod	Refund	\$200.00
AtlasOff	Supp	\$595.39
AtlasRep	SRVC	\$6.00
AtlanticElct	SRVC	\$215.00

AtoZ	Towing	\$65.00
AvidIdSys	Supp	\$2,475.00
AWilson	Refund	\$7.32
B&B	Supp	\$29.50
BaldEgl	Equip	\$5,060.00
BarD	Supp	\$2,920.00
Balefill	SRVC	\$61,961.76
BMattila	Reimb	\$123.88
BNichols	Refund	\$12.37
Bentz	Fuel	\$361.03
BusinessOutfitters	SRVC	\$624.65
CapBusSys	Lease	\$17.00
CArchibeque	Reimb	\$75.00
CATC	Funds	\$137,574.00
CDWGVmt	Supp	\$13,460.40
CasperEventsCenter	SRVC	\$6,777.23
Charter	Ads	\$790.74
CityTowing	Towing	\$150.00
CivilEngPro	Misc	\$19,510.26
CKoptnik	Refund	\$58.70
CmptrPros	Supp	\$1,172.39
Comtrnix	SRVC	\$803.78
CNICHealthSol	Claims	\$72,029.99
CntrlPaintBdy	SRVC	\$2,628.77
Cntrylnk	SRVC	\$1,477.62
COAnalytic	SRVC	\$395.00
CoastalChem	Fuel	\$118.77
CityofCasper	Misc	\$3,537.65
ColeParmer	Supp	\$337.78
CommTech	Supp	\$392.00
CompVillage	SRVC	\$715.35
Conoco	Fuel	\$78.92
CrumEle	Supp	\$15.74
Caselle	Supp	\$125.00
CSmith	Reimb	\$188.70
CspAreaChmb	Funds	\$507.00
CspContr	Supp	\$598.52
CspFire	SRVC	\$263.00
CsprAnmlMedCtr	SRVC	\$399.64
CsprCllgContEd	Training	\$198.00
CsprMtnSkiPtrl	SRVC	\$98.00
CStewart	Refund	\$35.65
CTroutman	Refund	\$30.84
CWalsh	Reimb	\$75.00
DDouglas	Reimb	\$70.40
DeptPubSafety	Refund	\$28.00

DKelsey	Refund	\$38.93
DKepnr	Supp	\$341.66
DeltaDentalPln	Claims	\$58,743.80
DlxBsnsForms	Supp	\$144.61
DmndVogl	SRVC	\$313.99
DPCIndustries	Supp	\$5,494.95
DPMS	Supp	\$1,887.97
DRaatz	Reimb	\$111.00
DvdsonFxdInc	SRVC	\$6,839.81
EagleElec	Parts	\$139.03
EJacobs	Reimb	\$79.20
EMPCO	SRVC	\$1,456.00
EnrgyLab	Tests	\$5,929.25
EntenmnnRovn	Parts	\$50.00
Entrprse	SRVC	\$325.73
EnvCivilSol	Contract	\$17,667.33
EnvrnmntlSystRsrch	Training	\$51,000.00
Eurofins	SRVC	\$100.00
EWalters	Reimb	\$392.13
ExpressPrntng	Printing	\$1,361.00
Ferguson	Supp	\$222.72
FehrPeers	Contract	\$26,437.50
FIBPettyCsh	Funds	\$588.49
FinishLine	Supp	\$9,499.36
Fleming	Supp	\$41.76
FoodSvcs	Supp	\$1,066.05
FisherScien	Supp	\$319.06
Galls	Uniforms	\$5,415.69
GBissell	Reimb	\$38.01
GenShale	Supp	\$1,070.76
GKassay	Reimb	\$4,188.00
GlassWrhse	Supp	\$181.44
GolderAssoc	SRVC	\$9,108.53
GlobalPromise	SRVC	\$299.80
GovtJobs	SRVC	\$7,605.00
Grainger	Supp	\$2,253.17
Granicus	Contract	\$725.00
GreensSewer	Parts	\$98.00
Greiner	Supp	\$740.96
GrizzlyExc	Contract	\$100,244.50
GrndEngr	SRVC	\$282.50
Groathouse	Refund	\$35.74
GunnersMtrs	Supp	\$4,036.00
Hach	Supp	\$2,128.49
HDREng	Contract	\$3,166.73
Hitek	SRVC	\$300.00

HKD	SRVC	\$17,400.00
HomeDepot	Supp	\$519.93
HowardSupply	Supp	\$170.96
HPCo.	Software	\$14.99
HseofPrinting	Printing	\$208.30
Hydflo	Parts	\$1,392.04
ICC	Supp	\$162.95
IkonFin	SRVC	\$866.57
IndDist	Supp	\$14.99
IntlMncplSgnl	Seminar	\$210.00
IntrmtmMtrSls	Reprs	\$653.40
IrrigTech	SRVC	\$2,975.00
ISC	Equip	\$7,070.06
Itron	SRVC	\$768.92
JcobsEngr	SRVC	\$6,255.05
JGB	SRVC	\$1,536.17
JTL	SRVC	\$605.59
JTremel	Reimb	\$198.00
JWetzel	Reimb	\$198.00
KJohnston	Refund	\$51.45
KKing	Reimb	\$79.95
KLJ	Contract	\$7,113.21
Knapp	Supp	\$13.50
KSchlager	Reimb	\$751.00
LaserTech	Supp	\$141.00
LbrRdyCentral	Supp	\$13,975.29
LINA	SRVC	\$568.01
LMcCullar	Refund	\$58.70
Long	Maint	\$47,430.21
LUlam	Refund	\$29.34
LWitko	Reimb	\$248.50
Manpwr	SRVC	\$2,371.26
Mastercard	SRVC	\$2,132.29
McMurryReadyMix	Refund	\$196.00
Microsoft	Subscrip	\$1,988.00
MDay	Reimb	\$75.00
MerbackAward	SRVC	\$39.00
Metech	SRVC	\$5,218.56
MHess	Reimb	\$398.00
MichlFnce	Supp	\$436.87
MLara	Refund	\$31.45
Motorola	Supp	\$8,996.97
MPeak	Refund	\$56.55
MiraclePlmbng	SRVC	\$1,825.00
MercerHouse	Funds	\$650.00
MtnStatesPipe	Supp	\$6,154.02

MtnStsLthgr	Supp	\$330.05
MtnWestOil	Equip	\$27,549.00
MTuma	Reimb	\$59.98
Murdochs	Supp	\$50.96
MaxonCrp	Supp	\$3,815.31
Napa	Parts	\$68.96
NBS	SRVC	\$433.65
NCClerk	SRVC	\$138.00
NCSheriffsOffice	Funds	\$7,500.00
NDresang	SRVC	\$737.50
Neves	Uniforms	\$722.30
Norco	Supp	\$938.02
NtlDvlpmntCncil	SRVC	\$833.33
OhlsnLavoie	SRVC	\$302.40
OilCtyPrinters	Printing	\$1,837.41
OneCalofWy	SRVC	\$645.00
Orkn	SRVC	\$79.50
Parkway	Lodging	\$1,151.88
PBertoglio	Reimb	\$199.25
PacificSteel	Supp	\$52.46
Pedens	Misc	\$171.50
Pepsi	Supp	\$4,327.95
PersonnelEval	SRVC	\$180.00
PriorityDsptch	SRVC	\$2,267.46
PrkRdgeBeh	SRVC	\$450.00
Probuild	Supp	\$1,942.00
ProWare	Supp	\$309.00
PSCC-COC	SRVC	\$1,280.92
PostalPro	SRVC	\$11,959.38
PubAgencyTrain	Seminar	\$525.00
PurchAdv	Supp	\$11.97
QualityOfficeSol	Supp	\$1,709.89
RadioShck	Supp	\$38.97
RDonaldson	Refund	\$58.22
RealtyExec	Refund	\$19.18
RecycledMaterials	SRVC	\$18,117.50
ReisEnvrnmntl	Supp	\$250.70
ResourceStaff	SRVC	\$354.79
Ricoh	SRVC	\$1,625.32
RJenkins	Refund	\$20.08
RJohnson	Refund	\$16.22
RMorrison	Refund	\$37.98
RMPwr	SRVC	\$87,344.04
RootrSwr	SRVC	\$140.00
RotoRooter	SRVC	\$720.94
RspndFstAd	Supp	\$372.86

Sams	Supp	\$304.82
SGarlick	Refund	\$45.56
SGiorgi	Reimb	\$39.13
SheaCarr	SRVC	\$8,557.83
Sigma-Aldrich	SRVC	\$800.72
SkiArMgmt	Dues	\$59.00
Smarsh	SRVC	\$1,921.50
SMurray	Refund	\$50.60
SourceGas	Gas	\$27,252.09
SprtsmanWrhse	Supp	\$7,839.12
StandingRock	SRVC	\$27,456.25
StarLine	Supp	\$1,104.90
StarTribune	Ads	\$3,141.56
STerry	Refund	\$26.40
STodd	Refund	\$53.16
Subway	Meals	\$67.50
SuperiorSgns	Supp	\$32.93
Sutherlands	Supp	\$22.38
Sysco	Supp	\$10,894.95
TalbotPrint	Supp	\$108.00
TDyer	Refund	\$26.94
TLO	SRVC	\$110.50
TopOff	SRVC	\$234.75
TwnsqMedia	Ads	\$2,106.00
UnionTelCo	SRVC	\$139.58
UPS	Shipping	\$11.91
UPSSore	Shipping	\$65.23
UsWldng	Supp	\$19.57
UtilBillSol	SRVC	\$2,438.82
VenueCoalition	Dues	\$5,750.00
Verizon	SRVC	\$2,581.80
Vibralign	Supp	\$707.15
ViperUndgrnd	Contract	\$38,537.50
VolvoRents	Equip	\$832.58
VSP	Ins	\$1,006.95
VWhite	Refund	\$49.03
WAM	Dues	\$1,560.00
WardwellWtr	SRVC	\$14.00
WasteConn	SRVC	\$726.56
Waterworks	Parts	\$1,204.50
Wear	Parts	\$30.69
WestEco	SRVC	\$274.08
WestGrp	Subscrip	\$1,018.20
Winnelson	Parts	\$659.71
WirelessAdvncd	Supp	\$3,561.75
Witmer	Supp	\$1,665.24

WstlndPrk-RedButtes	SRVC	\$2,620.65
WstrnLock	Supp	\$41.00
WWCEng	SRVC	\$20,255.50
WWT	SRVC	\$217,943.82
WyattElec	SRVC	\$171.32
WyCamera	Supp	\$164.20
Wydote	SRVC	\$1,160.26
WYSymphony	Funds	\$2,055.56
WYTxpayersAssoc	Training	\$195.00
YCC	SRVC	\$5,012.16
ZWinter	Reimb	\$37.00
		\$1,584,041.54

Six Casper College students, led by Dr. Kelsey Schmidt, presented their analysis of litter issues in Natrona County. This cooperative learning project also involved a sculpture class, and representatives from the class displayed some pieces created using litter as its media.

Scott and Margaret Ayres, of Ayres Jewelry Company, came forward. Mayor Schlager read and presented them with a proclamation recognizing their role in the community. Ayres Jewelry Company will be closing after being in business for 94 years. Mayor Schlager, Councilman Hopkins, and Councilman Hedquist each acknowledged the couple and thanked them for their contributions and efforts.

Moved by Councilman Cathey, seconded by Councilman Hopkins, to, by minute action establish December 17, 2013 as the public hearing date for the consideration of: the Transfer of Ownership of Retail Liquor License No. 32, Ramada Plaza Riverside, located at 300 West ‘F’ Street, the Plat of a portion of the SE1/4NW1/4, Section 9, T33N, R79W, 6<sup>th</sup> P.M., Natrona County, creating the OYD No. 2 Subdivision, comprising 22,800 square feet, more or less, located at 321 West Midwest Avenue, and the Plat of a portion of SE1/4SW1/4, SW1/4SE1/4, NE1/4SE1/4 and SE1/4SE1/4 Section 13, and NE1/4NW1/4 and NW1/4NE1/4 Section 24, T33N, R79W, 6<sup>th</sup> P.M., Natrona County Wyoming, to create Gosfield Village Addition No. 4, and accompanying PUD site plan, generally located north of Country Club Road and west of Ardon Lane. Motion passed.

Following resolution read:

RESOLUTION NO. 13-290

AUTHORIZING AGREEMENT WITH WRIGHT BROTHERS CONSTRUCTION, IN THE AMOUNT OF \$1,599,497, PLUS A DEDUCT IN THE AMOUNT OF \$209,290, PLUS \$68,873 CONTINGENCY FOR A TOTAL AMOUNT OF \$1,459,080, FOR THE MUNICIPAL GOLF COURSE MAINTENANCE FACILITY.

Councilman Bertoglio presented the foregoing resolution for adoption. Seconded by Councilman Powell.

City Manager Patterson provided a brief report.

Jay Darling, 4050 Washakie, addressed the Council regarding the site location for the new golf course maintenance facility. After some questions and discussion of the matter Council voted.

Motion passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 13-291

A RESOLUTION AUTHORIZING A CONTRACT WITH LIVE WALL MEDIA, TO PROVIDE AND INSTALL TWO LARGE VIDEO WALLS FOR THE NEW EMERGENCY OPERATIONS CENTER.

RESOLUTION NO. 13-292

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT WITH THE UNIVERSITY OF WYOMING COOPERATIVE EXTENSION SERVICE.

RESOLUTION NO. 13-293

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 4 WITH VIPER UNDERGROUND, INC., FOR PAVING QUANTITY ADJUSTMENTS AND A TIME EXTENSION FOR THE 2013 MISCELLANEOUS SANITARY SEWER REPLACEMENT.

RESOLUTION NO. 13-294

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 WITH CASPER ELECTRIC, INC., FOR SCADA MODIFICATIONS FOR THE OAKCREST BOOSTER STATION EMERGENCY GENERATOR.

RESOLUTION NO. 13-295

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2, WITH GRIZZLY EXCAVATING AND CONSTRUCTION, LLC, FOR THE 2013 MISCELLANEOUS WATER MAIN REPLACEMENT PHASE I AND NORTH CASPER SEWER MAIN ABANDONMENT PROJECT.

RESOLUTION NO. 13-296

A RESOLUTION AUTHORIZING EXECUTION OF A LICENSE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE PARADISE VALLEY WATER TANK DISCHARGE.

RESOLUTION NO. 13-297

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE ROBERTSON ROAD PROJECT.

RESOLUTION NO. 13-298

A RESOLUTION APPROVING CHANGES TO THE CITY OF CASPER TITLE VI PLAN FOR THE CASPER AREA METROPOLITAN PLANNING ORGANIZATION.

RESOLUTION NO. 13-299

A RESOLUTION AUTHORIZING AGREEMENT WITH THE STATE OF WYOMING OFFICE OF HOMELAND SECURITY FOR THE CASPER FIRE-EMS DEPARTMENT REGION II EMERGENCY RESPONSE TEAM.

RESOLUTION NO. 13-300

A RESOLUTION AUTHORIZING RELEASE OF LOCAL ASSESSMENT DISTRICT LIENS.

RESOLUTION NO. 13-301

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PAYMENT OF CONSTRUCTION OF SEWER LINE WITH THE NATRONA COUNTY SCHOOL DISTRICT NO. 1

RESOLUTION NO. 13-302

A RESOLUTION APPROVING AND ACCEPTING WATER AND SEWER EASEMENTS FROM NATRONA COUNTY SCHOOL DISTRICT NO. 1 FOR INSTALLATION OF WATER AND SANITARY SEWER MAINS ACROSS PRIVATE PROPERTY.

RESOLUTION NO. 13-303

A RESOLUTION APPROVING AND RATIFYING SALE OF REAL PROPERTY BY THE AMOCO REUSE AGREEMENT JOINT POWERS BOARD.

RESOLUTION NO. 13-304

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH MERCER FAMILY RESOURCE CENTER FOR THE PROVISION OF HUMAN SERVICES.

Councilman Meyer presented the foregoing fourteen (14) resolutions for adoption. Seconded by Councilman Sandoval. Motion passed.

Moved by Councilman Bertoglio, seconded by Councilman Powell, to, by minute action:

- 1) authorize the purchase of Fall Protection Equipment from Norco, Casper, Wyoming, to be used in the Casper Events Center Division of the Leisure Services Department in the Amount of \$24,522.91.
- 2) re-Appoint Maugeen McGrath Stark to a second 3-year term beginning January 2014 through December 2016, to the Leisure Services Board.
- 3) appoint John Haid, as the Plumbing Contractor Representative and re-appoint Scott Isennock, Architect/Engineer Representative, to a three year term on the Contractors' Licensing and Appeal Board.

Motion passed.

Pat Sweeney, 951 North Kimball Street, addressed the Council regarding the funding of the proposed Conference Center to be privately built in the Amoco Reuse Area.

Mayor Schlager noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday December 10, 2013, in the Council's meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, December 17, 2013, in the Council Chambers.

Moved by Councilman Sandoval, seconded by Councilman Hedquist, to, by minute action adjourn. Passed.

The meeting was adjourned at 7:08 p.m.

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

## 71 CONSTRUCTION, INC.

12531 HAUL BOULDERS FOR PLATTE RIVER  
44700C EZ STREET PATCHING MATERIAL

\$12,915.00  
\$250.00  
**\$13,165.00 Subtotal for Dept. Streets**  
**\$13,165.00 Subtotal for Vendor**

## A TO Z TOWING LLC.

13N-299 TOWING  
13N-318 TOWING  
13N-313 TOWING

\$164.00  
\$65.00  
\$140.00  
**\$369.00 Subtotal for Dept. Police**  
**\$369.00 Subtotal for Vendor**

## A.M.B.I. & SHIPPING, INC.

13-11-160 POSTAGE

\$9.90  
**\$9.90 Subtotal for Dept. Balefill**

13-11-400 POSTAGE

\$28.36  
**\$28.36 Subtotal for Dept. Casper Events Center**

13-11-396 POSTAGE

\$4.13  
**\$4.13 Subtotal for Dept. City Attorney**

13-11-398 POSTAGE

\$5.45  
**\$5.45 Subtotal for Dept. City Manager**

13-11-407 POSTAGE

\$1.75  
**\$1.75 Subtotal for Dept. Council**

13-11-399 POSTAGE

\$11.54  
**\$11.54 Subtotal for Dept. Engineering**

13-11-403 POSTAGE

\$6.66  
**\$6.66 Subtotal for Dept. Fire**

13-11-166 POSTAGE

\$9.27

13-10-350 POSTAGE

\$2.18

**\$11.45 Subtotal for Dept. Fort Caspar**

13-11-167 POSTAGE

\$1.09

**\$1.09 Subtotal for Dept. Garage**

13-10-354 POSTAGE

\$119.20

**\$119.20 Subtotal for Dept. Municipal Court**

13-11-416 POSTAGE

\$134.32

13-11-175 POSTAGE

\$166.46

**\$300.78 Subtotal for Dept. Police**

13-10-357 POSTAGE

\$8.22

13-10-357 POSTAGE

\$24.64

**\$32.86 Subtotal for Dept. Recreation**

13-11-173 POSTAGE

\$9.13

**\$9.13 Subtotal for Dept. Refuse Collection**

13-11-414 POSTAGE

\$0.55

**\$0.55 Subtotal for Dept. Streets**

13-11-174 POSTAGE

\$13.63

**\$13.63 Subtotal for Dept. Waste Water**

13-11-171 POSTAGE

\$17.44

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$17.44** Subtotal for Dept. Water  
**\$573.92** Subtotal for Vendor

## ADECCO USA, INC.

66910696 KITCHEN AIDE  
66920101 KITCHEN AIDE

\$689.00  
\$97.50

**\$786.50** Subtotal for Dept. Casper Events Center

66865869 TEMPS

\$423.20

**\$423.20** Subtotal for Dept. Municipal Court

66889496 LEAF COLLECTION CREW  
66909173 LEAF COLLECTION CREW

\$2,593.80  
\$2,237.40

**\$4,831.20** Subtotal for Dept. Refuse Collection

**\$6,040.90** Subtotal for Vendor

## ADVANCED HYDRAULICS & MACHINE

58990 BOSS O-RING

\$11.20

**\$11.20** Subtotal for Dept. Garage

**\$11.20** Subtotal for Vendor

## ADVANCED TRAFFIC PRODUCTS, INC.

000008999 AUDIBLE PEDESTRIAN CROSS EQP

\$128,088.00

**\$128,088.00** Subtotal for Dept. Traffic

**\$128,088.00** Subtotal for Vendor

## AIRGAS INTERMOUNTAIN, INC.

9021452064 SAFETY SUPPLIES  
9021744322 SAFETY SUPPLIES  
9021686469 SAFETY SUPPLIES  
9021452064 SAFETY SUPPLIES  
9913646893 WELDING SUPPLIES  
9021686468 SAFETY SUPPLIES  
9021686469 SAFETY SUPPLIES  
9021686468 SAFETY SUPPLIES

\$106.40  
\$175.56  
\$36.65  
\$106.40  
\$145.82  
\$40.52  
\$36.65  
\$40.54

**\$688.54** Subtotal for Dept. Balefill

9913640782 ACETYLENE

\$24.63

**\$24.63** Subtotal for Dept. Parks

9021686469 SAFETY SUPPLIES  
9913646893 WELDING SUPPLIES  
9021686468 SAFETY SUPPLIES  
9022112275 SAFETY SUPPLIES  
9021452064 SAFETY SUPPLIES

\$36.65  
\$145.82  
\$40.54  
\$31.55  
\$106.40

**\$360.96** Subtotal for Dept. Refuse Collection

**\$1,074.13** Subtotal for Vendor

## ALEX SVEDA

RIN0022987 ENG. LICENSE RENEW

\$90.00

**\$90.00** Subtotal for Dept. Engineering

**\$90.00** Subtotal for Vendor

## ALEXANDER, KATHERYNE

0021135497 DEPOSIT/CREDIT REFUND

\$46.40

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$46.40** Subtotal for Dept. Water  
**\$46.40** Subtotal for Vendor

## AMERICAN EAGLE CLEANING, LLC

3621 JANITORIAL SERVICES  
 3606 JANITORIAL SERVICES

\$2,150.00  
 \$2,150.00  
**\$4,300.00** Subtotal for Dept. Balefill  
**\$4,300.00** Subtotal for Vendor

## AMERICAN LINEN, INC.

LCAS817867 LAUNDRY  
 LCAS819593 LAUNDRY  
 LCAS819593 LAUNDRY  
 LCAS817867 LAUNDRY

\$59.71  
 \$1.90  
 \$59.71  
 \$1.90  
**\$123.22** Subtotal for Dept. Balefill

LCAS817857 MATS  
 LCAS819593 MATS  
 LCAS817867 MATS  
 LCAS819583 MATS

\$3.25  
 \$44.96  
 \$44.96  
 \$41.61  
**\$134.78** Subtotal for Dept. Buildings And Grounds

LCAS821306 LAUNDRY  
 LCAS821783 LAUNDRY  
 LCAS819519 LAUNDRY  
 LCAS819994 LAUNDRY

\$28.50  
 \$51.55  
 \$19.00  
 \$28.30  
**\$127.35** Subtotal for Dept. Casper Events Center

LCAS817857 LAUNDRY  
 LCAS819583 LAUNDRY

\$133.01  
 \$133.01  
**\$266.02** Subtotal for Dept. Garage

LCAS817867 LAUNDRY  
 LCAS819593 LAUNDRY

\$16.10  
 \$16.10  
**\$32.20** Subtotal for Dept. Refuse Collection

LCAS821382 LAUNDRY  
 LCAS819580 LAUNDRY

\$44.12  
 \$44.12  
**\$88.24** Subtotal for Dept. Sewer

LCAS819585 LAUNDRY  
 LCAS817859 LAUNDRY  
 LCAS821387 LAUNDRY

\$147.29  
 \$140.15  
 \$146.10  
**\$433.54** Subtotal for Dept. Streets

LCAS819584 LAUNDRY  
 LCAS817858 LAUNDRY  
 LCAS821386 LAUNDRY

\$23.80  
 \$23.80  
 \$23.80  
**\$71.40** Subtotal for Dept. Traffic

LCAS817853 LAUNDRY  
 LCAS819579 LAUNDRY  
 LCAS821381 LAUNDRY

\$155.57  
 \$143.21  
 \$155.57  
**\$454.35** Subtotal for Dept. Waste Water

LCAS818229 LAUNDRY  
 LCAS819931 LAUNDRY  
 LCAS819930 LAUNDRY

\$23.28  
 \$113.92  
 \$23.28

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

LCAS818230 LAUNDRY

\$113.92

**\$274.40** Subtotal for Dept. Water

LCAS816480 MATS

\$34.40

LCAS811276 MATS

\$34.40

LCAS819929 MATS

\$34.40

LCAS814746 MATS

\$34.40

**\$137.60** Subtotal for Dept. Water Treatment Plant

**\$2,143.10** Subtotal for Vendor

## AMERICAN PLANNING ASSOC.

079518-13106 DUES

\$264.00

148788-13106 DUES

\$399.00

**\$663.00** Subtotal for Dept. Planning

**\$663.00** Subtotal for Vendor

## AMERICAN TITLE AGENCY, INC.

80-106929 OTHER CONTRACTUAL

\$85.00

**\$85.00** Subtotal for Dept. City Attorney

**\$85.00** Subtotal for Vendor

## AMERICAN WATER WORKS ASSOC.

7000734836 ANNUAL MEMBERSHIP RENEWAL

\$3,121.00

**\$3,121.00** Subtotal for Dept. Water

**\$3,121.00** Subtotal for Vendor

## AMERICANA SOUVENIRS & GIFTS

158603 ROSE & LACE HAND FAN, SWIZZLE

\$208.04

155428 UNION YOUTH SHIRTS, US BELT BU

\$369.97

**\$578.01** Subtotal for Dept. Fort Caspar

**\$578.01** Subtotal for Vendor

## AMERIGAS - CASPER

801420640 PROPANE

\$96.10

**\$96.10** Subtotal for Dept. Balefill

46613843 PROPANE

\$47.56

**\$47.56** Subtotal for Dept. Casper Events Center

3022883679 PARTS & FITTINGS NEW STN 2

\$157.50

**\$157.50** Subtotal for Dept. Fire

46611987 PROPANE

\$16.16

**\$16.16** Subtotal for Dept. Water

C206842 PROPANE

\$80.75

**\$80.75** Subtotal for Dept. Casper Events Center

C206843 PROPANE

\$80.75

**\$80.75** Subtotal for Dept. Sewer

801269049 PROPANE

\$124.03

**\$124.03** Subtotal for Dept. Balefill

42631187 PROPANE

\$31.89

**\$31.89** Subtotal for Dept. Casper Events Center

**\$634.74** Subtotal for Vendor

## AMERI-TECH EQUIPMENT CO.

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

12046 PLOW MARKER	\$90.00
12083 CUTTING EDGE 7-1/2 FT	\$249.24
12043 PIN, TRAVEL COVER	\$882.92
12083 CUTTING EDGE 8FT	\$320.00

**\$1,542.16** Subtotal for Dept. Garage  
**\$1,542.16** Subtotal for Vendor

## ANDREW NELSON

RIN0023074 TRAVEL EXPENSES	\$23.66
RIN0023074 TRAVEL EXPENSES	\$23.65

**\$47.31** Subtotal for Dept. C.A.T.C.  
**\$47.31** Subtotal for Vendor

## APPLIED INDUSTRIAL TECH

7001138722 NSF GREASE	\$213.57
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**\$213.57** Subtotal for Dept. Water Treatment Plant  
**\$213.57** Subtotal for Vendor

## ARCADIA PUBLISHING

20465497 CASPER BOOKS	\$483.78
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**\$483.78** Subtotal for Dept. Fort Caspar  
**\$483.78** Subtotal for Vendor

## ARCAS TECH. INC.

13906 CISCO MAINT	\$1,055.94
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**\$1,055.94** Subtotal for Dept. Communications Center  
**\$1,055.94** Subtotal for Vendor

## ARLENE,LLC.

RIN0023004 PROPERTY TAXES	\$2,596.92
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**\$2,596.92** Subtotal for Dept. Planning  
**\$2,596.92** Subtotal for Vendor

## AT & T MOBILITY

X11232013 WIRELESS SERVICE	\$40.29
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**\$40.29** Subtotal for Dept. Police  
**\$40.29** Subtotal for Vendor

## ATLANTIC ELECTRIC, INC.

4886 MATERIALS & LABOR	\$1,160.26
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**\$1,160.26** Subtotal for Dept. Municipal Court  
**\$1,160.26** Subtotal for Vendor

## ATLAS OFFICE PRODUCTS

220422 OFFICE SUPPLIES	\$6.31
220268 OFFICE SUPPLIES	\$221.88
2190001 OFFICE SUPPLIES	\$453.03

**\$681.22** Subtotal for Dept. Municipal Court  
**\$681.22** Subtotal for Vendor

## ATLAS REPRODUCTION

107171 PRINTING	\$12.00
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**\$12.00** Subtotal for Dept. Planning

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

107725 PRINTING

\$6.98

**\$6.98** Subtotal for Dept. Police

**\$18.98** Subtotal for Vendor

## AVID IDENTIFICATION SYSTEMS, INC.

333990 PETTRAC REGISTRATION

\$2,256.25

**\$2,256.25** Subtotal for Dept. Metro Animal

**\$2,256.25** Subtotal for Vendor

## BALEFILL

1967/108328 SANITATION

\$15.00

**\$15.00** Subtotal for Dept. Code Enforcement

247/108318 SANITATION

\$131.85

247/108367 SANITATION

\$15.00

247/108220 SANITATION

\$15.00

247/108295 SANITATION

\$15.00

**\$176.85** Subtotal for Dept. Parks

2772/108408 SANITATION

\$5,904.45

2772/108387 SANITATION

\$31,680.00

2772/108456 SANITATION

\$4,629.15

2772/108381 SANITATION

\$5,760.00

2772/108337 SANITATION

\$14,454.90

2772/108231 SANITATION

\$5,065.35

2772/108440 SANITATION

\$5,627.85

2772/108284 SANITATION

\$5,116.95

**\$78,238.65** Subtotal for Dept. Refuse Collection

1276/108382 SANITATION

\$126.00

1276/108232 SANITATION

\$176.40

**\$302.40** Subtotal for Dept. Waste Water

**\$78,732.90** Subtotal for Vendor

## BASF CORP.

133128326 ZETAG 7593 DRY POLYMER

\$9,678.03

133269174 ZETAG 7593 DRY POLYMER

\$9,678.04

**\$19,356.07** Subtotal for Dept. Waste Water

**\$19,356.07** Subtotal for Vendor

## BECKER ARENA PRODUCTS, INC.

00096251 BLADE

\$533.56

**\$533.56** Subtotal for Dept. Ice Arena

**\$533.56** Subtotal for Vendor

## BLACK HILLS STAGE LINES

RIN0023036 BUS TICKET

\$129.50

**\$129.50** Subtotal for Dept. Police Grants

**\$129.50** Subtotal for Vendor

## BLOEDORN LUMBER BUILDING MATERIALS

1424896 BATTERY

\$96.49

**\$96.49** Subtotal for Dept. Waste Water

**\$96.49** Subtotal for Vendor

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

## BONANZA PUBLISHING

9616 OREGON TRAIL, COWBOYS, CAMPFIR

\$96.51

**\$96.51** Subtotal for Dept. Fort Caspar

**\$96.51** Subtotal for Vendor

## BOOMTOWN COMMERCIAL SWEEPING, LLC.

2854 WEED REMOVAL

\$18.05

**\$18.05** Subtotal for Dept. Code Enforcement

**\$18.05** Subtotal for Vendor

## BOOTH, JED

0021135502 DEPOSIT/CREDIT REFUND

\$22.36

**\$22.36** Subtotal for Dept. Water

**\$22.36** Subtotal for Vendor

## BOYS & GIRLS CLUBS OF CENTRAL WY

3408 MEMBERSHIP DUES

\$200.00

**\$200.00** Subtotal for Dept. Police

**\$200.00** Subtotal for Vendor

## BRUCE MARTIN

62255450B3 TRAINING

\$195.00

**\$195.00** Subtotal for Dept. Waste Water

**\$195.00** Subtotal for Vendor

## BUSINESS OUTFITTERS

25751 COLOR COPIES

25750 BLACK & WHITE COPIES

\$697.50

\$130.92

**\$828.42** Subtotal for Dept. Planning

**\$828.42** Subtotal for Vendor

## CARDINAL TRACKING, INC.

104204 ON LINE TICKETRAK TRAINING

\$500.00

**\$500.00** Subtotal for Dept. Police

**\$500.00** Subtotal for Vendor

## CASCADE TOBOGGAN RESCUE EQUIPMENT

24700 CHAIR LIFT EVACUATOR SEAT, LIN

\$3,735.29

**\$3,735.29** Subtotal for Dept. Hogadon

**\$3,735.29** Subtotal for Vendor

## CASPER ANIMAL MEDICAL CENTER

123654 VET SERVICES

\$394.10

**\$394.10** Subtotal for Dept. Police

**\$394.10** Subtotal for Vendor

## CASPER ELECTRIC, INC.

RIN0023047 RETAINAGE

(\$3,015.03)

**(\$3,015.03)** Subtotal for Dept. Capital Projects

RIN0023047 CASPER SERVICE CENTER GENERATO

\$30,150.30

**\$30,150.30** Subtotal for Dept. Garage

**\$27,135.27** Subtotal for Vendor

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

## CASPER FIRE EXTINGUISHER, INC.

30991 FIRE EXTINGUISHER CABINETS	\$300.00		
30991 FIRE EXTINGUISHER CABINETS	\$300.00		
	<b>\$600.00</b>	Subtotal for Dept.	Balefill
29473 ENG2-3 HYDROTEST	\$146.89		
31028 EXTINGUISHER RECERT	\$9.75		
	<b>\$156.64</b>	Subtotal for Dept.	Fire
30858 ANNUAL MAINT, 6 YR TEARDOWN, V	\$178.75		
	<b>\$178.75</b>	Subtotal for Dept.	Fort Caspar
30904 RECHARGE EXTINGUISHERS	\$28.35		
	<b>\$28.35</b>	Subtotal for Dept.	Police
31012 FIRE EXTINGUISHER MAINTENANCE	\$87.75		
	<b>\$87.75</b>	Subtotal for Dept.	Traffic
	<b>\$1,051.49</b>	Subtotal for Vendor	

## CASPER PETROLEUM CLUB

63970 MEETING EXPENSE	\$137.22		
	<b>\$137.22</b>	Subtotal for Dept.	Council
	<b>\$137.22</b>	Subtotal for Vendor	

## CASPER PUBLIC UTILITIES

RIN0023041 SANITATION	\$92.00		
RIN0023041 SEWER	\$16.64		
	<b>\$108.64</b>	Subtotal for Dept.	Water Treatment Plant
	<b>\$108.64</b>	Subtotal for Vendor	

## CASPER RECREATION CENTER

2463/108271 COMMUNITY REC FOUNDATION CRAFT	\$4,100.00		
	<b>\$4,100.00</b>	Subtotal for Dept.	Council
	<b>\$4,100.00</b>	Subtotal for Vendor	

## CASPER SAFETY LLC

6786 QUANTITATIVE FIT TEST	\$360.00		
	<b>\$360.00</b>	Subtotal for Dept.	Police
	<b>\$360.00</b>	Subtotal for Vendor	

## CASPER SOCCER CLUB

23 CASPER FALL CLASSIC	\$369.99		
	<b>\$369.99</b>	Subtotal for Dept.	Council
	<b>\$369.99</b>	Subtotal for Vendor	

## CASPER STAR TRIBUNE - LEGAL ADS ONLY

974110 AD	\$100.80		
	<b>\$100.80</b>	Subtotal for Dept.	Communications Center
973872 AD	\$164.82		
	<b>\$164.82</b>	Subtotal for Dept.	Planning
973879 AD	\$193.56		
	<b>\$193.56</b>	Subtotal for Dept.	Sewer
973874 AD	\$32.72		
	<b>\$32.72</b>	Subtotal for Dept.	Water Treatment Plant

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$491.90** Subtotal for Vendor

**CASPER STAR-TRIBUNE, INC.**  
RIN0022980 AD

\$1,500.00  
**\$1,500.00** Subtotal for Dept. Hogadon  
**\$1,500.00** Subtotal for Vendor

**CASPER TIRE LLC**  
132626 TIRE,HI RUN 10 PLY

\$348.00  
**\$348.00** Subtotal for Dept. Garage  
**\$348.00** Subtotal for Vendor

**CASPER WINNELSON**  
450610 00 HEADWORKS GRIT MECH FITTINGS  
450693 00 HEADWORKS GRIT MECH CREDIT

\$234.85  
(\$70.51)  
**\$164.34** Subtotal for Dept. Waste Water  
**\$164.34** Subtotal for Vendor

**CENTRAL WY. REGIONAL WATER**  
108401 NOV13 WHOLESALE WATER  
108391 NOV13 SYSTEM INVESTMENT FEES

\$216,100.88  
\$11,400.00  
**\$227,500.88** Subtotal for Dept. Water  
**\$227,500.88** Subtotal for Vendor

**CENTURYLINK**

RIN0023009 PHONE USE  
RIN0022965 PHONE USE  
RIN0022966 PHONE USE  
RIN0023010 PHONE USE

\$73.32  
\$73.56  
\$36.90  
\$109.98  
**\$293.76** Subtotal for Dept. Balefill

RIN0023008 PHONE USE  
RIN0023008 PHONE USE  
RIN0023008 PHONE USE

\$36.90  
\$126.26  
\$332.10  
**\$495.26** Subtotal for Dept. Casper Events Center

RIN0023008 PHONE USE

\$32.97  
**\$32.97** Subtotal for Dept. City Hall

RIN0023008 PHONE USE  
RIN0023008 PHONE USE

\$83.46  
\$36.90  
\$83.46  
\$8,382.05  
\$61.08  
\$36.90  
\$466.64  
\$23.26  
\$61.08  
\$353.10  
\$65.14  
\$61.08  
\$64.82

AP00014312061324 PHONE USE

**\$9,778.97** Subtotal for Dept. Communications Center  
\$1,616.62

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

	<b>\$1,616.62</b>	<b>Subtotal for Dept.</b>	<b>Finance</b>
RIN0023008 PHONE USE	\$73.80		
RIN0023008 PHONE USE	\$36.90		
RIN0023008 PHONE USE	\$36.90		
RIN0023008 PHONE USE	\$36.90		
RIN0023008 PHONE USE	\$74.30		
RIN0023008 PHONE USE	\$36.90		
RIN0023008 PHONE USE	\$65.14		
RIN0023008 PHONE USE	\$65.14		
	<b>\$425.98</b>	<b>Subtotal for Dept.</b>	<b>Fire</b>
RIN0023008 PHONE USE	\$36.90		
RIN0023008 PHONE USE	\$63.10		
	<b>\$100.00</b>	<b>Subtotal for Dept.</b>	<b>Garage</b>
RIN0023008 PHONE USE	\$36.90		
	<b>\$36.90</b>	<b>Subtotal for Dept.</b>	<b>Human Resources</b>
RIN0023008 PHONE USE	\$77.87		
RIN0023008 PHONE USE	\$65.14		
	<b>\$143.01</b>	<b>Subtotal for Dept.</b>	<b>Parking</b>
RIN0023008 PHONE USE	\$122.14		
	<b>\$122.14</b>	<b>Subtotal for Dept.</b>	<b>Parks</b>
RIN0023008 PHONE USE	\$24.11		
RIN0023008 PHONE USE	\$37.65		
RIN0023008 PHONE USE	\$36.90		
RIN0023008 PHONE USE	\$65.14		
RIN0023008 PHONE USE	\$63.10		
	<b>\$226.90</b>	<b>Subtotal for Dept.</b>	<b>Police</b>
RIN0023008 PHONE USE	\$36.90		
	<b>\$36.90</b>	<b>Subtotal for Dept.</b>	<b>Recreation</b>
RIN0023008 PHONE USE	\$65.14		
RIN0023008 PHONE USE	\$41.72		
RIN0023008 PHONE USE	\$41.72		
RIN0023008 PHONE USE	\$41.72		
RIN0023008 PHONE USE	\$39.67		
RIN0023008 PHONE USE	\$48.72		
RIN0023008 PHONE USE	\$33.74		
RIN0023008 PHONE USE	\$41.72		
RIN0023008 PHONE USE	\$36.66		
RIN0023008 PHONE USE	\$37.65		
RIN0023008 PHONE USE	\$41.72		
RIN0023008 PHONE USE	\$41.72		
	<b>\$511.90</b>	<b>Subtotal for Dept.</b>	<b>Traffic</b>
RIN0023008 PHONE USE	\$36.66		
RIN0023008 PHONE USE	\$1,633.43		
	<b>\$1,670.09</b>	<b>Subtotal for Dept.</b>	<b>Waste Water</b>
RIN0023008 PHONE USE	\$87.06		
RIN0023008 PHONE USE	\$36.90		
	<b>\$123.96</b>	<b>Subtotal for Dept.</b>	<b>Water</b>
RIN0023042 PHONE USE	\$41.61		

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$41.61** Subtotal for Dept. Water Treatment Plant  
**\$15,656.97** Subtotal for Vendor

## CH2M HILL, INC.

38113031711 NORTH PLATTE SANITARY SEWER

\$9,383.01  
**\$9,383.01** Subtotal for Dept. Waste Water  
**\$9,383.01** Subtotal for Vendor

## CHARLES SIMONS

RIN0023023 TRAVEL EXPENSES

\$216.00  
**\$216.00** Subtotal for Dept. Police  
**\$216.00** Subtotal for Vendor

## CHERYL BOYLE

RIN0023027 MILEAGE

\$21.54  
**\$21.54** Subtotal for Dept. Finance  
**\$21.54** Subtotal for Vendor

## CITY OF CASPER

106551 ALARM LICENSE  
1339/106556 ALARM LICENSE  
106566 ALARM LICENSE  
1340/106558 ALARM LICENSE  
734/106514 ALARM LICENSE  
734/106686 ALARM LICENSE

\$10.00  
**\$10.00** Subtotal for Dept. Balefill  
\$10.00  
**\$10.00** Subtotal for Dept. Casper Events Center  
\$10.00  
**\$10.00** Subtotal for Dept. Garage  
\$10.00  
**\$10.00** Subtotal for Dept. Golf Course  
\$600.00  
\$10.00  
**\$610.00** Subtotal for Dept. Metro Animal  
**\$650.00** Subtotal for Vendor

## CITY TOWING

13-124 TOWING

\$75.00  
**\$75.00** Subtotal for Dept. Police  
**\$75.00** Subtotal for Vendor

## CIVIL ENGINEERING PROFESSIONALS, INC.

12-52-06 ENGINEERING SERVICES FOR THE A  
13-46-04 SALT CREEK HWY/20/26 BYPASS AN  
12-68-11 ZONE II/III POPLAR 39TH WATER  
12-68-11 ZONE II/III POPLAR 39TH WATER  
12-68-12 ZONE II/III POPLAR 39TH WATER  
12-68-12 ZONE II/III POPLAR 39TH WATER

\$15,752.50  
**\$15,752.50** Subtotal for Dept. City Council  
\$2,470.00  
**\$2,470.00** Subtotal for Dept. Waste Water  
\$8,263.14  
\$16,776.66  
\$5,991.74  
\$12,165.06  
**\$43,196.60** Subtotal for Dept. Water  
**\$61,419.10** Subtotal for Vendor

## CMI TECO, INC.

12178 INDICATOR, AIR FILTER

\$56.66

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

11687 MACK LEU613 60,000LB TRUCK W/

\$56.66 Subtotal for Dept. Garage  
\$193,593.00  
**\$193,593.00** Subtotal for Dept. Refuse Collection  
**\$193,649.66** Subtotal for Vendor

## COASTAL CHEMICAL COMPANY

CCI191265 FUEL

0102478 FUEL

\$4,696.33  
**\$4,696.33** Subtotal for Dept. Golf Course  
\$87.04  
**\$87.04** Subtotal for Dept. Water Treatment Plant  
**\$4,783.37** Subtotal for Vendor

## COMMERCIAL REFRIGERATION, INC.

8214 WALK IN COOLER REPAIR

\$375.10  
**\$375.10** Subtotal for Dept. Casper Events Center  
**\$375.10** Subtotal for Vendor

## COMMUNICATION TECHNOLOGIES, INC.

68244 BACKUP BATTERY ENGINE 6

68241 EQUIP INSTALLS  
68208 EQUIP INSTALLS  
68242 EQUIP INSTALLS  
68246 EQUIP INSTALLS  
68243 EQUIP INSTALLS

68210 RADIO REPAIRS

\$143.00  
**\$143.00** Subtotal for Dept. Fire  
\$786.00  
\$786.00  
\$786.00  
\$786.00  
\$786.00  
**\$3,930.00** Subtotal for Dept. Metro Animal  
\$49.00  
**\$49.00** Subtotal for Dept. Police  
**\$4,122.00** Subtotal for Vendor

## COMPRESSION LEASING SERVICES, INC.

36459 COMPRESSOR LEASE

\$1,800.00  
**\$1,800.00** Subtotal for Dept. Golf Course  
**\$1,800.00** Subtotal for Vendor

## COMPUTER PROS. UNLIMITED

INV098134 DISPLAY PORT ADAPTER

INV098133 DISPLAY PORT

RTN094773 CREDIT MEMO

INV098092 SUPPLIES

INV098083 SUPPLIES

INV0980145 SUPPLIES

INV096691C PRINTER REPAIR PARTS

\$59.90  
**\$59.90** Subtotal for Dept. Balefill  
\$29.95  
**\$29.95** Subtotal for Dept. Parks  
(\$9.95)  
\$119.00  
\$29.95  
\$14.95  
\$157.50  
**\$311.45** Subtotal for Dept. Police  
**\$401.30** Subtotal for Vendor

## COMPUTER VILLAGE INC.

CSPR-I-8809 IPAD FILM

\$18.95  
**\$18.95** Subtotal for Dept. Water

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$18.95** Subtotal for Vendor

**COWBOY AUTO SPA**  
RIN0022038 CAR WASH

\$22.45  
**\$22.45** Subtotal for Dept. Fire  
**\$22.45** Subtotal for Vendor

**CRAWFORD LAW OFFICE, PC**  
179 COURT APPOINTED ATTY

\$289.58  
**\$289.58** Subtotal for Dept. Municipal Court  
**\$289.58** Subtotal for Vendor

**CRESCENT ELECTRIC SUPPLY CO.**  
103-331384-00 MIKE SEDAR LIGHT POLE REPLACE

\$2,916.00  
**\$2,916.00** Subtotal for Dept. City Manager

103-333597-00 2P3W 15A125V GRDG PLG YEL

\$2.30  
**\$2.30** Subtotal for Dept. Parks

103-333709-00 ELECTRICAL COVERS

\$56.38  
**\$56.38** Subtotal for Dept. Water Treatment Plant  
**\$2,974.68** Subtotal for Vendor

**CRIME SCENE INFORMATION**  
157-12-021 CRIMESTOPPERS

\$86.25  
**\$86.25** Subtotal for Dept. Police  
**\$86.25** Subtotal for Vendor

**CRUM ELECTRIC SUPPLY CO., INC.**  
1501314-00 ELECTRICAL SUPPLIES

\$220.04  
**\$220.04** Subtotal for Dept. Traffic

1494098-00 HEADWORKS BLD LIGHTING REPLACE

\$3,953.48

1494022-00 HEADWORKS BLD LIGHTING REPLACE

\$3,925.00

**\$7,878.48** Subtotal for Dept. Waste Water  
**\$8,098.52** Subtotal for Vendor

**D.P. ASSOCIATES INC.**  
SGSO-01157 ANNUAL MAINT AGREE SIMULATOR

\$7,000.00  
**\$7,000.00** Subtotal for Dept. Police  
**\$7,000.00** Subtotal for Vendor

**DAN TANNER**  
RIN0022978 CLASS & MATERIALS

\$60.00  
**\$60.00** Subtotal for Dept. Water Treatment Plant  
**\$60.00** Subtotal for Vendor

**DANA KEPNER CO. OF WY.**  
2218020-00 WA UPPER STANDPIPE GASKET  
2218020-00 6" EXTENSION KIT  
2218020-00 WA BREAKABLE FLANG  
2218020-00 12" EXTENSION KIT  
2218020-00 TRAFFIC SAFETY REPAIR KIT M&H  
2218197-00 8 X 2 SERVICE SADDLE  
2218020-00 WA BREAKABLE YELLOW CPL 1/2PC

\$104.88  
\$418.74  
\$526.44  
\$981.12  
\$410.06  
\$164.00  
\$371.52

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$2,976.76** Subtotal for Dept. Water  
**\$2,976.76** Subtotal for Vendor

**DECKER AUTO GLASS, INC.**  
019211611 REPLACE BROKEN WINDOW

\$485.28  
**\$485.28** Subtotal for Dept. Police  
**\$485.28** Subtotal for Vendor

**DELL MARKETING LP**  
XJ896W5T1 TECHNOLOGY

\$382.92  
**\$382.92** Subtotal for Dept. Information Services  
**\$382.92** Subtotal for Vendor

**DEWITT WATER SYSTEMS & SERVICE**  
262758 RO WATER FILTER INSTALLATION  
262758 RO WATER FILTER INSTALLATION

\$1,400.00  
\$1,400.00  
**\$2,800.00** Subtotal for Dept. Balefill

262770 DI & RO TANKS RENTALS DEC2013

\$50.00  
**\$50.00** Subtotal for Dept. Waste Water  
**\$2,850.00** Subtotal for Vendor

**DIRECTV, INC.**  
21857644725 COMMAND BUS SERVICE

\$55.64  
**\$55.64** Subtotal for Dept. Communications Center  
**\$55.64** Subtotal for Vendor

**DOMINO'S PIZZA**  
41-1989 BOARD LUNCH

\$84.95  
**\$84.95** Subtotal for Dept. Water Treatment Plant  
**\$84.95** Subtotal for Vendor

**DOMSON BG SERVICE**  
4960 BG44K FUEL ADDITIVE  
4960 PENETRATING OIL  
4960 ENGINE DEGREASER

\$438.00  
\$96.24  
\$202.40  
**\$736.64** Subtotal for Dept. Garage  
**\$736.64** Subtotal for Vendor

**DONNA VEE JOHNSTON**  
RIN0022994 THE 33 MILE ROAD - BOOKS

\$120.00  
**\$120.00** Subtotal for Dept. Fort Caspar  
**\$120.00** Subtotal for Vendor

**DPC INDUSTRIES, INC.**  
727000405-13 SODIUM HYPO

\$5,494.95  
**\$5,494.95** Subtotal for Dept. Water Treatment Plant  
**\$5,494.95** Subtotal for Vendor

**DRIVE TRAIN INDUSTRIES, INC.**  
05 314774 FILTER, AIR  
05 314693 FILTER,FUEL  
05 314774 FILTER,HYDRAULIC  
05 314978 FILTER,AIR

\$40.28  
\$17.62  
\$2.92  
\$81.87

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

05 314956 FILTER, OIL	\$64.38
05 314756 QUICK LOCKS	\$12.96
05 314693 FILTER, COOLANT	\$16.02
05 314774 FILTER, OIL	\$7.68
05 314693 FILTER, TRANSMISSION	\$14.38
05 314693 FILTER, AIR	\$57.06
05 314693 FILTER, OIL	\$10.60
05 314819 FILTER, AIR	\$5.35
05 314652 FILTER, HYDRAULIC	\$21.97
05 314819 FILTER, HYDRAULIC	\$27.09
05 314819 FILTER, FUEL	\$26.54
05 314834 FILTER, OIL	\$23.04
05 314834 FILTER, FUEL	\$27.30
05 314641 FILTERS, RETURNED	\$6.68
05 314838 DRAIN VALVE	\$86.22
05 314846 WIPER BLADE, 20 in	\$106.60
05 314846 WIPER BLADE, 22 in	\$53.30
05 314846 WIPER BLADE, 24	\$53.30
05 314850 FILTER, AIR	\$19.17
05 314858 FILTER, AIR	\$16.41
05 314885 FILTER, OIL	\$3.72
05 314885 FILTER, OIL	\$30.94
05 314908 FILTER, AIR	\$35.35
05 314908 FILTER, AIR	\$22.11
05 314951 1/4 INCH AIR LINE	\$10.50
05 314908 FILTER, OIL	\$15.36
05 314774 LIGHT, RED MARKER	\$14.32
05 314908 FILTER, OIL	\$4.22
05 314774 FILTER, FUEL	\$1.85
05 314908 FILTER, OIL	\$21.90
05 314908 FILTER, OIL	\$22.20
05 314956 FILTER, OIL	\$13.32
05 314951 FILTER, OIL	\$17.91
05 314926 FILTER, OIL	\$7.68
05 314908 FILTER, AIR OUTER	\$16.70
05 314956 FILTER, OIL	\$16.90
05 314774 FILTER, FUEL	\$8.44
05 314774 FILTER, OIL-SANI	\$42.48
05 314774 FILTER, AIR	\$25.56
05 314774 WIPER BLADE, 20 in	\$10.66
05 314774 WIPER BLADE, 22 in	\$10.66
05 314908 FILTER, AIR	\$9.00
05 315076 FILTER, FUEL	\$17.68
05 315076 FILTER, HYDRAULIC	\$18.73
05 314963 FILTER, TRANSMISSION KIT	\$68.18
05 315076 FILTER, HYD	\$6.00
05 315076 FILTER, AIR	\$6.68
05 315212 FILTER, CAB	\$39.99
05 315076 FILTER, OIL	\$6.22
05 315169 FILTER, CAB	\$5.20

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

05 315169	FILTER, CAB	\$45.05	
05 314956	HOSE CLAMPS	\$44.10	
05 315076	FILTER, CABIN AIR	\$6.70	
05 315076	FILTER, OIL	\$8.70	
05 315212	FILTER, CAB	\$54.06	
05 315016	FILTER, TRANSMISSION KIT	\$136.36	
05 315169	FILTER, AIR	\$109.08	
05 315031	FILTER, OIL	\$5.97	
05 315025	FILTER, OIL	\$16.90	
05 315095	FILTER	\$14.85	
05 314774	FILTER, FUEL	\$50.82	
05 314641	FILTER, OIL	\$2.41	
05 314834	FILTER, AIR	\$6.39	
05 314616	FILTER, OIL	\$54.00	
05 315029	STROBE LIGHT-MODEL 651	\$189.25	
05 314846	WIPER BLADES, 18 in	\$53.30	
05 314819	FILTER, FUEL	\$8.44	
05 315045	HOSE CLAMPS	\$16.60	
05 315096	FILTER,FUEL	\$88.92	
05 315165	FILTER, FUEL	\$7.74	
05 315076	LIGHT	\$24.54	
05 314774	FILTER,FUEL	\$79.62	
<b>\$2,353.00</b>	<b>Subtotal for Dept.</b>		<b>Garage</b>
<b>\$2,353.00</b>	<b>Subtotal for Vendor</b>		

## EASTGATE TRAVEL PLAZA

02039567	PROPANE	\$61.38	
<b>\$61.38</b>	<b>Subtotal for Dept.</b>		<b>Streets</b>
<b>\$61.38</b>	<b>Subtotal for Vendor</b>		

## ELECTRIC SVC. CO.

43443-S	DRILL BRUSHES	\$73.00	
<b>\$73.00</b>	<b>Subtotal for Dept.</b>		<b>Waste Water</b>
<b>\$73.00</b>	<b>Subtotal for Vendor</b>		

## ENERGY LABORATORIES, INC.

331130446	LAB TESTING	\$74.00	
331130533	LAB TESTING	\$10.00	
<b>\$84.00</b>	<b>Subtotal for Dept.</b>		<b>Waste Water</b>
331130555	LAB TESTING	\$770.00	
331130490	LAB TESTING	\$15.00	
331130491	LAB TESTING	\$1,190.00	
<b>\$1,975.00</b>	<b>Subtotal for Dept.</b>		<b>Water</b>
331230074	LAB TESTING	\$20.00	
331130696	LAB TESTING	\$20.00	
331130556	LAB TESTING	\$15.00	
331130173	LAB TESTING	\$20.00	
331130737	LAB TESTING	\$30.00	
331030841	LAB TESTING	\$200.00	
331130557	LAB TESTING	\$350.00	
<b>\$655.00</b>	<b>Subtotal for Dept.</b>		<b>Water Treatment Plant</b>

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$2,714.00** Subtotal for Vendor

## ENLOE, ERIC

0021135499 DEPOSIT/CREDIT REFUND \$50.00  
0021135499 DEPOSIT/CREDIT REFUND \$27.25  
0021135499 DEPOSIT/CREDIT REFUND \$50.00  
0021135499 DEPOSIT/CREDIT REFUND \$50.00

**\$177.25** Subtotal for Dept. Water

**\$177.25** Subtotal for Vendor

## ERI ENGINEERING INC.

RIN0023044 RET REL RETAININ WALL ERI \$2,261.80

**\$2,261.80** Subtotal for Dept. Balefill

**\$2,261.80** Subtotal for Vendor

## EUGENE C. CALVERT

RIN0023029 TRAVEL EXPENSES \$529.03

**\$529.03** Subtotal for Dept. Streets

RIN0023029 TRAVEL EXPENSES \$529.03

**\$529.03** Subtotal for Dept. Traffic

**\$1,058.06** Subtotal for Vendor

## EUROFINS EATON ANALYTICAL, INC.

L0145246 BROMATE TESTING \$100.00

**\$100.00** Subtotal for Dept. Water Treatment Plant

**\$100.00** Subtotal for Vendor

## EXPRESS PRINTING

13-1934 PRINTING \$297.00

13-1950 PRINTING \$543.00

13-1952 PRINTING \$210.00

**\$1,050.00** Subtotal for Dept. Code Enforcement

13-1921 PRINTING \$57.99

**\$57.99** Subtotal for Dept. Metro Animal

13-1951 PRINTING \$116.00

**\$116.00** Subtotal for Dept. Police

**\$1,223.99** Subtotal for Vendor

## FALCON PUMP & SUPPLY

6375485 SPIDER BUSHING FOR MORAD 13 \$186.06

**\$186.06** Subtotal for Dept. Water Treatment Plant

**\$186.06** Subtotal for Vendor

## FARMER BROTHERS COFFEE

59334665 SO COFFEE, COCOA \$136.03

59888596 SO COFFEE, COCOA \$331.76

59333590 SO COFFEE, COCOA \$133.01

**\$600.80** Subtotal for Dept. Ice Arena

**\$600.80** Subtotal for Vendor

## FAT FISH RACING

112313 DEPOSIT REFUND \$200.00

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$200.00** Subtotal for Dept. Recreation  
**\$200.00** Subtotal for Vendor

## FEDERAL EXPRESS

2-480-08530 AIRBILL

\$35.48

**\$35.48** Subtotal for Dept. Fire

2-479-53594 AIRBILL

\$80.06

2-464-39803 AIR BILL

\$33.86

2-471-86346 AIR BILL

\$58.28

2-479-64440 AIRBILL

\$40.66

**\$212.86** Subtotal for Dept. Police

**\$248.34** Subtotal for Vendor

## FIRST DATA MERCHANT SVCS CORP.

REMI908577 MERCHANT SERVICES

\$3,995.96

**\$3,995.96** Subtotal for Dept. Balefill

REMI908574 MERCHANT SERVICES

\$187.53

**\$187.53** Subtotal for Dept. Golf Course

REMI908575 MERCHANT SERVICES

\$49.18

**\$49.18** Subtotal for Dept. Metro Animal

REMI899244 MERCHANT SERVICES

\$229.84

**\$229.84** Subtotal for Dept. Municipal Court

**\$4,462.51** Subtotal for Vendor

## FIRST INTERSTATE BANK - CREDIT CARD DIVISION

RIN0023015 ASSOCIATION DUES

\$353.00

**\$353.00** Subtotal for Dept. City Attorney

**\$353.00** Subtotal for Vendor

## FIRST INTERSTATE BANK - PETTY CASH

RIN0023012 PETTY CASH

\$3.60

**\$3.60** Subtotal for Dept. City Attorney

RIN0023012 PETTY CASH

\$6.81

**\$6.81** Subtotal for Dept. City Manager

RIN0023012 PETTY CASH

\$0.66

RIN0023012 PETTY CASH

\$45.70

**\$46.36** Subtotal for Dept. Code Enforcement

RIN0023012 PETTY CASH

\$26.62

**\$26.62** Subtotal for Dept. Council

RIN0023012 PETTY CASH

\$60.80

RIN0023012 PETTY CASH

\$207.00

**\$267.80** Subtotal for Dept. Planning

RIN0023026 PETTY CASH

\$42.00

**\$42.00** Subtotal for Dept. Metro Animal

RIN0023026 PETTY CASH

\$30.44

RIN0023026 PETTY CASH

\$9.00

**\$39.44** Subtotal for Dept. Police

RIN0023045 PETTY CASH

\$35.90

RIN0023045 PETTY CASH

\$32.18

**\$68.08** Subtotal for Dept. Fort Caspar

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**FISHER SCIENTIFIC COMPANY LLC**  
1218368 6.86 PH BUFFER SOLUTION

**\$500.71** Subtotal for Vendor

\$32.44

**\$32.44** Subtotal for Dept. Waste Water

**\$32.44** Subtotal for Vendor

**FLEETPRIDE**  
57606894 SWITCH, MOMENTARY PUSH BUTTON

\$33.90

**\$33.90** Subtotal for Dept. Garage

**\$33.90** Subtotal for Vendor

**FLEMING SUPPLY, INC.**  
34724 SUPPLIES

\$10.70

**\$10.70** Subtotal for Dept. Police

**\$10.70** Subtotal for Vendor

**FLEUR TREMEL**  
RIN0023006 MILEAGE

\$14.43

**\$14.43** Subtotal for Dept. City Manager

**\$14.43** Subtotal for Vendor

**GALLS, INC.**  
001221291 UNIFORMS

\$179.00

**\$179.00** Subtotal for Dept. Communications Center

001238634 UNIFORMS

\$120.00

001184528 UNIFORMS

\$237.00

**\$357.00** Subtotal for Dept. Metro Animal

001221291 UNIFORMS

\$263.00

001286038 UNIFORMS

\$300.00

**\$563.00** Subtotal for Dept. Police

**\$1,099.00** Subtotal for Vendor

**GARY MARSH, INC.**  
348 NOV 2013 GREEN & CART FEES

\$660.15

**\$660.15** Subtotal for Dept. Golf Course

**\$660.15** Subtotal for Vendor

**GEORGE T. SANDERS CO.**  
13074183-00 WATER HEATHER - STN #6  
13067273-00 DRAIN CLEANER

\$1,101.11

\$19.68

**\$1,120.79** Subtotal for Dept. Fire

**\$1,120.79** Subtotal for Vendor

**GLOBALSTAR USA, LLC.**  
1000000005209106 COMMAND BUS SERVICE

\$104.15

**\$104.15** Subtotal for Dept. Communications Center

1000000005212608 SATELLITE PHONE

\$58.11

**\$58.11** Subtotal for Dept. Fire

1000000005212608 RRT2 SATELLITE PHONE

\$58.11

**\$58.11** Subtotal for Dept. Special Assistance

**\$220.37** Subtotal for Vendor

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

## GRAINGER

9291203322	SUPPLIES FOR LOC-OUT TAG-OUT	\$537.60	
9296166086	REFER IN# 9295713672	(\$80.24)	
9295713672	EYE WASH STATION PARTS	\$118.19	
9295713680	STENCIL LETTERS	\$85.50	
		<b>\$661.05</b>	Subtotal for Dept. Water Treatment Plant
		<b>\$661.05</b>	Subtotal for Vendor

## GRAINGER, INC.

9296950455	MAINTENANCE SUPPLIES	\$72.14	
9293834959	PUMP REPAIR SUPPLIES	\$15.21	
9295863808	SAFETY COMPLIANCE AIR GUN	\$353.98	
9300718864	SAFETY SUPPLIES	\$260.14	
9294537478	OP SUPPLIES/TOOLS	\$769.98	
9294537478	SAFETY SUPPLIES	\$254.27	
9298651960	SAFETY SUPPLIES	\$156.15	
9300718864	SAFETY SUPPLIES	\$260.14	
9294537478	SAFETY SUPPLIES	\$254.27	
9298651960	SAFETY SUPPLIES	\$156.15	
		<b>\$2,552.43</b>	Subtotal for Dept. Balefill
9295391347	SCREWS	\$22.20	
9288963789	CABLE TIE	\$136.68	
9288963789	CABLE TIE	\$252.96	
9288495154	CIRCUIT BREAKER, 60A	\$95.88	
9299890575	BULB FOR GENERATOR 111146	\$42.96	
		<b>\$550.68</b>	Subtotal for Dept. Garage
9294537478	SAFETY COMPLIANCE SUPPLIES	\$254.27	
9300718864	SAFETY SUPPLIES	\$260.15	
9298651960	SAFETY SUPPLIES	\$156.14	
		<b>\$670.56</b>	Subtotal for Dept. Refuse Collection
9262468524	RRT2 SHAFT FOR GENERATOR	\$67.41	
		<b>\$67.41</b>	Subtotal for Dept. Special Assistance
9295619572	CLEAR SUCTION GUN	\$65.16	
9293546249	RELAYS, EXIT SIGN	\$56.70	
9287564158	CENTRIFUGE TUBES, X CORD	\$133.98	
		<b>\$255.84</b>	Subtotal for Dept. Waste Water
9295649231	CONTROLLER	\$42.67	
		<b>\$42.67</b>	Subtotal for Dept. Water
		<b>\$4,139.59</b>	Subtotal for Vendor

## GREINER MOTOR CO - CASPER

C6512	2014 FORD TAURUS SEDAN WITH OP	\$18,977.00	
		<b>\$18,977.00</b>	Subtotal for Dept. Water
		<b>\$18,977.00</b>	Subtotal for Vendor

## GROUND ENGINEERING CONSULTANTS, INC.

135723.0-4	MATERIALS TESTING ARTS/COLLECT	\$1,223.50	
		<b>\$1,223.50</b>	Subtotal for Dept. Streets
		<b>\$1,223.50</b>	Subtotal for Vendor

## GROWTH PRODUCTS, LTD

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

SO35502 NITRO 22 - 275 GAL TOTE

\$2,098.85  
**\$2,098.85** Subtotal for Dept. Golf Course  
**\$2,098.85** Subtotal for Vendor

## GSG ARCHITECTURE

17459 FIRE STATION 2 REPLACEMENT DES

\$11,606.07  
**\$11,606.07** Subtotal for Dept. Fire  
**\$11,606.07** Subtotal for Vendor

## GUNNERS METERS & PARTS, INC.

70037 3" TRU/FLOW REBUILT METER

\$950.00

70037 FREIGHT

\$78.00

70037 COUPLING METER STRAIGHT 3/4 in

\$151.00

**\$1,179.00** Subtotal for Dept. Water  
**\$1,179.00** Subtotal for Vendor

## HACH CO., CORP.

8589171 NH3 PKT, SENSOR CAPS

\$641.19

**\$641.19** Subtotal for Dept. Waste Water

**\$641.19** Subtotal for Vendor

## HARRINGTON IND'L PLASTICS LLC.

008C9428 PLANTWIDE VALVES & TUBING

\$707.64

**\$707.64** Subtotal for Dept. Waste Water

**\$707.64** Subtotal for Vendor

## HAWKINS, INC.

3529745 RI CHEMICALS

\$951.90

**\$951.90** Subtotal for Dept. Aquatics

**\$951.90** Subtotal for Vendor

## HEDQUIST CONSTRUCTION

RIN0023005 RET PAY ALL AMERICAN CENTER

\$17,249.00

**\$17,249.00** Subtotal for Dept. Capital Projects

**\$17,249.00** Subtotal for Vendor

## HEDQUIST CONSTRUCTION, INC.

RIN0023049 RETAINAGE

(\$17,249.00)

**(\$17,249.00)** Subtotal for Dept. Capital Projects

RIN0023049 ALL AMERICAN CENTER - WATER, S

\$172,490.00

**\$172,490.00** Subtotal for Dept. City Council

RIN0023050 ZONE 11/111 WATER SYSTEM

\$142,326.57

**\$142,326.57** Subtotal for Dept. Water

**\$297,567.57** Subtotal for Vendor

## HENSLEY BATTERY

717666 BATTERY,DODGE CHARGER

\$226.02

511730.00-00 BATTERY, RETURNED

\$57.50

**\$283.52** Subtotal for Dept. Garage

**\$283.52** Subtotal for Vendor

## HEWLETT PACKARD

53561110 CAMERA SYSTEM WORK STATION

\$1,079.74

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

53561110 CAMERA SYSTEM WORK STATION

\$1,079.74

**\$2,159.48** Subtotal for Dept. Balefill

53546307 COMPUTERS FOR TRUCKS

\$2,095.80

**\$2,095.80** Subtotal for Dept. Metro Animal

53570582 LAPTOP DOCKING STATION

\$159.00

53560914 SUPERINTENDENT LAPTOP

\$935.06

**\$1,094.06** Subtotal for Dept. Refuse Collection

**\$5,349.34** Subtotal for Vendor

## HEWLETT PACKARD COMPANY

53587655 COLOR PRINTER

\$649.00

53614879 RETURN OF COLOR PRINTER

(\$622.90)

53535378 COLOR PRINTER

\$622.90

**\$649.00** Subtotal for Dept. Cemetery

**\$649.00** Subtotal for Vendor

## HILLCREST SPRING WATER, INC.

1159235 DRINKING WATER

\$46.75

**\$46.75** Subtotal for Dept. Balefill

8011381-CREDIT CREDIT

(\$35.00)

**(\$35.00)** Subtotal for Dept. Hogadon

78718 EQUIP RENT

\$15.00

**\$15.00** Subtotal for Dept. Metro Animal

**\$26.75** Subtotal for Vendor

## HOGADON SKI AREA

RIN0023018 START UP BANK FOR SKI SEASON

\$1,700.00

**\$1,700.00** Subtotal for Dept. Hogadon

**\$1,700.00** Subtotal for Vendor

## HOMAX OIL SALES, INC.

0217665-IN FUEL

\$21,877.47

0216489-IN FUEL

\$116.68

0214496-IN LUBRICANT GREASE CONOCO STA-LU

\$522.00

0217661-IN FUEL

\$107.70

0210396-IN GEAR OIL 90 WT

\$1,204.39

0217661-IN FUEL

\$118.83

0215899-IN OIL, CONOCO 10W30

\$219.42

0218187-IN DEF, BLUE 2.5 GAL

\$660.80

0217661-IN FUEL

\$12,610.60

0217487-IN OIL,5W20 BULK

\$2,189.25

0216489-IN FUEL

\$220.68

0210396-IN DIFF

\$0.01

0216489-IN FUEL

\$21,301.22

0214878-IN FUEL

\$271.60

0214738-IN FUEL

\$32,041.43

0217665-IN DIFF

(\$0.01)

**\$93,462.07** Subtotal for Dept. Garage

**\$93,462.07** Subtotal for Vendor

## HONNEN EQUIPMENT CO.

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

530128	FILTER,AIR	\$92.24	
522996	FILTER, OIL	\$34.75	
525290	CUTTING EDGE 070950	\$310.95	
531352	FILTER,FUEL	\$34.51	
522996	FILTER,AIR 070950 090954	\$37.21	
530125	BELT,141497	\$73.30	
522996	FILTER, CABIN	\$128.04	
522996	FILTER,AIR 070950 90954	\$17.11	
522996	FILTER, OIL	\$65.11	
530128	FILTER,AIR	\$55.29	
531352	FILER,FUEL	\$34.00	
530128	FILTER,FUEL	\$49.75	
530128	FILTER, FUEL	\$43.65	
522996	FILTER, AIR	\$6.29	
<b>\$982.20</b>	<b>Subtotal for Dept.</b>		Garage
<b>\$982.20</b>	<b>Subtotal for Vendor</b>		

## HOSE & RUBBER SUPPLY, INC.

B40670-001	MISC. REPAIR SUPPLIES	\$231.66	
B40670-002	MISC. REPAIR SUPPLIES	\$13.63	
		<b>\$245.29</b>	<b>Subtotal for Dept.</b> Balefill
B38474-001	STEM	\$27.54	
B39437-001	O-RINGS	\$8.16	
B39448-001	STEM	\$68.85	
B38474-001	HYD HOSE	\$168.81	
		<b>\$273.36</b>	<b>Subtotal for Dept.</b> Garage
B41690-001	2 1/2 KC NIPPLE, 2-2 1/2 2 BND	\$82.61	
		<b>\$82.61</b>	<b>Subtotal for Dept.</b> Golf Course
B40269-001	GRAPPLE BUCKET REPAIR/BRANCHES	\$45.83	
		<b>\$45.83</b>	<b>Subtotal for Dept.</b> Property & Liability Insurance
B41515-001	UV FACILITY HYDRAULIC REPAIRS	\$2,232.64	
		<b>\$2,232.64</b>	<b>Subtotal for Dept.</b> Waste Water
		<b>\$2,879.73</b>	<b>Subtotal for Vendor</b>

## HOUSE OF PRINTING, INC.

121	PRINTING	\$160.00	
		<b>\$160.00</b>	<b>Subtotal for Dept.</b> Casper Events Center
		<b>\$160.00</b>	<b>Subtotal for Vendor</b>

## HOWARD SUPPLY

50314574	PARTS	\$333.44	
50315065	SAFETY SUPPLIES	\$1,183.97	
50314490	TOW ROPE	\$168.46	
		<b>\$1,685.87</b>	<b>Subtotal for Dept.</b> Balefill
50316879	VICE REPAIRS	\$83.28	
		<b>\$83.28</b>	<b>Subtotal for Dept.</b> Refuse Collection
		<b>\$1,769.15</b>	<b>Subtotal for Vendor</b>

## HUB FLOORING

0029549	BASE AND ADHESIVE	\$1,065.96	
		<b>\$1,065.96</b>	<b>Subtotal for Dept.</b> Garage

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

0029511 NIC MUSEUM PERPETUAL CARE

\$378.00

**\$378.00** Subtotal for Dept. Perpetual Care

**\$1,443.96** Subtotal for Vendor

## INBERG-MILLER ENGINEERS

17163CS01 321 WEST MIDWEST AVENUE

\$1,846.54

**\$1,846.54** Subtotal for Dept. Special Revenue

RIN0023051 POPLAR AND MIDWEST SIGNAL DESI

\$14,137.05

**\$14,137.05** Subtotal for Dept. Traffic

**\$15,983.59** Subtotal for Vendor

## INDUSTRIAL MAINTENANCE & FABRICATING, INC.

4245 SHEET METAL & PARTS

\$120.00

4243 PUMP GUARD FOR OSHA

\$100.00

**\$220.00** Subtotal for Dept. Water Treatment Plant

**\$220.00** Subtotal for Vendor

## INDUSTRIAL SCREEN & MAINTENANCE, INC.

62312 PLOW BLADE,090965

\$461.32

**\$461.32** Subtotal for Dept. Garage

62253 WIRE MESH FOR SCREENS

\$150.00

**\$150.00** Subtotal for Dept. Water Treatment Plant

**\$611.32** Subtotal for Vendor

## INFORMATION SYSTEMS CONSULTING, INC.

SIN004260 WIRELESS A/P CITY CENTER BLDG

\$796.43

**\$796.43** Subtotal for Dept. Fire

**\$796.43** Subtotal for Vendor

## INSTITUTE OF POLICE TECHNOLOGY & MGMT.

2201402235 REGISTRATION COST

\$795.00

**\$795.00** Subtotal for Dept. Police

**\$795.00** Subtotal for Vendor

## INTERMOUNTAIN MOTOR SALES, INC.

241146 HEATER PUMP PARTS

\$355.54

**\$355.54** Subtotal for Dept. Water Treatment Plant

**\$355.54** Subtotal for Vendor

## INTL. CODE COUNCIL

INV362957 BOOKS

\$86.00

**\$86.00** Subtotal for Dept. Code Enforcement

**\$86.00** Subtotal for Vendor

## IRRIGATION TECHNOLOGIES

548 IRRIGATION DESIGN AND CONSULTI

\$1,600.00

**\$1,600.00** Subtotal for Dept. Golf Course

**\$1,600.00** Subtotal for Vendor

## JACK FETTER

RIN0023024 TRAVEL EXPENSES

\$216.00

**\$216.00** Subtotal for Dept. Police

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$216.00** Subtotal for Vendor

## JACK'S TRUCK & EQUIPMENT

42435C HEATER RESISTOR \$13.72  
42440C FILTER, CAB \$14.66  
42440C FILTER, CAB \$205.68  
42204C FLASHER \$278.92

**\$512.98** Subtotal for Dept. Garage

**\$512.98** Subtotal for Vendor

## JENKINS MACHINE SHOP, INC.

19082 CHASE THREADS SHAFT & 2 SEAL S \$385.00

**\$385.00** Subtotal for Dept. Garage

**\$385.00** Subtotal for Vendor

## JEREMY STEVENS

409370138 BOOT REIMBURSEMENT \$75.00

**\$75.00** Subtotal for Dept. Waste Water

**\$75.00** Subtotal for Vendor

## JKC ENGINEERING

RIN0023048 CASPER YOUTH BASEBALL FIELD OF \$3,130.00

**\$3,130.00** Subtotal for Dept. Parks

**\$3,130.00** Subtotal for Vendor

## JOEY WILHELM

161 CLOTHING ALLOWANCE \$154.30

**\$154.30** Subtotal for Dept. Police

**\$154.30** Subtotal for Vendor

## JOHNSON CONTROLS CORP.

1-7523271480 NIC IMPROVEMENT \$1,182.43  
1-7523478490 NIC IMPROVEMENT \$1,920.16  
1-7523323941 NIC IMPROVEMENT \$864.42  
1-7405015078 NIC IMPROVEMENT \$867.00

**\$4,834.01** Subtotal for Dept. Capital Projects

**\$4,834.01** Subtotal for Vendor

## JON PETERSON

RIN0023022 TRAVEL EXPENSES \$192.00

**\$192.00** Subtotal for Dept. Police

**\$192.00** Subtotal for Vendor

## JOSEPH NICKERSON

9880 CLOTHING ALLOWANCE \$97.00

**\$97.00** Subtotal for Dept. Police

**\$97.00** Subtotal for Vendor

## JTL GROUP DBA KNIFE RIVER

95600 BASE COURSE \$165.56

**\$165.56** Subtotal for Dept. Streets

**\$165.56** Subtotal for Vendor

## JUSTIN MAKI

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

1990319 CLOTHING ALLOWANCE

\$203.23

**\$203.23** Subtotal for Dept. Police

**\$203.23** Subtotal for Vendor

## KALEY, DENISE

0021135501 DEPOSIT/CREDIT REFUND

\$53.38

**\$53.38** Subtotal for Dept. Water

**\$53.38** Subtotal for Vendor

## KCWY-TV

120647-1 AD

\$2,000.00

**\$2,000.00** Subtotal for Dept. Hogadon

**\$2,000.00** Subtotal for Vendor

## KISTLER TENT & AWNING

26762 STRAPS & LOOP

\$37.00

**\$37.00** Subtotal for Dept. Fire

**\$37.00** Subtotal for Vendor

## KONKLER, RICHARD

0021135496 DEPOSIT/CREDIT REFUND

\$17.15

**\$17.15** Subtotal for Dept. Water

**\$17.15** Subtotal for Vendor

## KTED

IN-113111665 AD

\$170.00

**\$170.00** Subtotal for Dept. Streets

**\$170.00** Subtotal for Vendor

## KZQL

IN-113111666 AD

\$170.00

**\$170.00** Subtotal for Dept. Streets

**\$170.00** Subtotal for Vendor

## LABOR READY CENTRAL, INC.

17817486 MAINTENANCE PERSONNEL

\$354.20

17803873 LABOR

\$455.40

17803872 MAINTENANCE PERSONNEL

\$1,454.80

17794514 MAINTENANCE PERSONNEL

\$1,597.10

17817487 LABOR

\$439.58

**\$4,301.08** Subtotal for Dept. Casper Events Center

**\$4,301.08** Subtotal for Vendor

## LEXISNEXIS MATTHEW BENDER & CO., INC.

51809559 STATUTE BOOKS

\$104.43

**\$104.43** Subtotal for Dept. Municipal Court

**\$104.43** Subtotal for Vendor

## LONG BUILDING TECHNOLOGIES

SCPAY0028259 NOVEMBER 2013 HVAC

\$3,747.58

**\$3,747.58** Subtotal for Dept. Casper Events Center

**\$3,747.58** Subtotal for Vendor

## LOU'S GLOVES, INC.

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

004451 NITRILE EXAM GLOVES

\$498.00

**\$498.00** Subtotal for Dept. Waste Water

**\$498.00** Subtotal for Vendor

## LYLE SIGNS, INC.

1141275 SIGN BLANKS

\$1,148.50

**\$1,148.50** Subtotal for Dept. Traffic

**\$1,148.50** Subtotal for Vendor

## M & J DISTRIBUTING

37543 WILDLIFE ARTIST PRONGHORN, WY

\$91.29

**\$91.29** Subtotal for Dept. Fort Caspar

**\$91.29** Subtotal for Vendor

## MACDONALD EQUIPMENT

C51929 BEARING NYLON

\$29.56

C51929 SLEEVE

\$11.12

C51929 BRACKET WELDMENT

\$205.22

**\$245.90** Subtotal for Dept. Garage

**\$245.90** Subtotal for Vendor

## MANPOWER, INC.

26406508 CASHIER, FOOD SERVERS

\$1,311.74

26432288 FOOD SERVERS

\$206.40

**\$1,518.14** Subtotal for Dept. Casper Events Center

**\$1,518.14** Subtotal for Vendor

## MASTERCARD

RIN0022971 MEETINGS EXPENSE

\$31.63

RIN0022971 TRAVEL EXPENSE

\$213.60

RIN0022971 TECHNOLOGY EXPENSE

\$19.99

**\$265.22** Subtotal for Dept. City Manager

RIN0022971 MEETINGS EXPENSE

\$228.21

RIN0022973 TRAVEL EXPENSE

\$1,161.19

RIN0022971 BOOKS EXPENSE

\$91.29

**\$1,480.69** Subtotal for Dept. Council

RIN0023011 FINANCE CHARGE

\$1.50

**\$1.50** Subtotal for Dept. Planning

RIN0023016 FINANCE CHARGE

\$1.50

**\$1.50** Subtotal for Dept. Water

**\$1,748.91** Subtotal for Vendor

## MAXWELL, JIM

0021135503 DEPOSIT/CREDIT REFUND

\$23.55

**\$23.55** Subtotal for Dept. Water

**\$23.55** Subtotal for Vendor

## MCGEE, KRISTEN

0021135504 DEPOSIT/CREDIT REFUND

\$53.16

**\$53.16** Subtotal for Dept. Water

**\$53.16** Subtotal for Vendor

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

## MCMURRY READY MIX CO.

215427 CONCRETE \$290.00  
215428 CONCRETE \$638.00  
215584 CONCRETE \$484.00

**\$1,412.00** Subtotal for Dept. Streets

**\$1,412.00** Subtotal for Vendor

## MENARD, INC.

32214 SAFETY SUPPLIES \$208.91

**\$208.91** Subtotal for Dept. Balefill

**\$208.91** Subtotal for Vendor

## MERBACK AWARD CO.

52209 PERPETUAL PLAQUE FOR MAC \$152.50

**\$152.50** Subtotal for Dept. Metro Animal

52226 ENGRAVE CUSTOMER PLATE \$6.40

**\$6.40** Subtotal for Dept. Police

**\$158.90** Subtotal for Vendor

## METECH RECYCLING INC.

26795 E-WASTE RECYCLING \$3,596.24

**\$3,596.24** Subtotal for Dept. Balefill

**\$3,596.24** Subtotal for Vendor

## MICHAEL GRAHAM

101985 REIMBURSE DAMAGED ARTICLES \$375.20

**\$375.20** Subtotal for Dept. Police

**\$375.20** Subtotal for Vendor

## MICHAEL MCDANIELS

RIN0022979 SUPPLIES FOR OSHA ABATEMENTS \$73.94

**\$73.94** Subtotal for Dept. Water Treatment Plant

**\$73.94** Subtotal for Vendor

## MICHELLE KORTMAN

RIN0023014 CLOTHING ALLOWANCE \$144.02

**\$144.02** Subtotal for Dept. Parks

**\$144.02** Subtotal for Vendor

## MICROSOFT CORPORATION

C1000588U8 13 MONTHS OF OFFICE 365 HOSTED \$1,898.40

**\$1,898.40** Subtotal for Dept. City Manager

**\$1,898.40** Subtotal for Vendor

## MIDWEST HOSE & SPECIALTY

00651938 HOSE BUMPER \$74.80

**\$74.80** Subtotal for Dept. Water

**\$74.80** Subtotal for Vendor

## MIS INDUSTRIAL SUPPLY

21725 PROPANE \$58.90

21639 PROPANE \$46.50

21585 PROPANE \$62.00

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

21654 PROPANE	\$31.00	
21837 PROPANE	\$27.90	
21788 PROPANE	\$27.90	
21760 PROPANE	\$34.10	
	<b>\$288.30</b>	Subtotal for Dept. Streets
	<b>\$288.30</b>	Subtotal for Vendor

## MTN. STATES LITHOGRAPHING CO.

133565 PRINTING	\$92.55	
	<b>\$92.55</b>	Subtotal for Dept. Parks
	<b>\$92.55</b>	Subtotal for Vendor

## MTN. VIEW SUB SHOP

761477 METH CONF LUNCH	\$121.75	
	<b>\$121.75</b>	Subtotal for Dept. Police Grants
	<b>\$121.75</b>	Subtotal for Vendor

## MY EDUCATIONAL RESOURCES, INC.

RIN0023031 BLS INSTRUCTOR RENEWAL	\$10.00	
	<b>\$10.00</b>	Subtotal for Dept. Fire
	<b>\$10.00</b>	Subtotal for Vendor

## NAPA AUTO PARTS CORP.

635729 MISC. MAINTENANCE SUPPLIES	\$3.49	
635729 SMALL TOLLS	\$299.00	
641214 MISC. MAINTENANCE SUPPLIES	\$108.84	
642218 5 TON FLOOR JACK & GREASE GUN	\$1,035.85	
	<b>\$1,447.18</b>	Subtotal for Dept. Balefill
638905 HITCH PIN	\$17.97	
645817 FUEL FILTER	\$38.65	
644774 HOSE CLAMPS	\$16.40	
644564 LAMP, SPOT LIGHT	\$60.00	
638913 FILTER, TRANSMISSION	\$9.87	
649184 ELECTRIC TERMINALS	\$24.50	
645090 ELECTRIC TERMINALS	\$29.50	
638893 HOSE CLAMPS	\$12.70	
643658 BULB, HEADLIGHT	\$53.82	
644097 BOOT, IGN COIL	\$61.56	
647640 CEMENT, TIRE	\$9.49	
643981 BULB, HEADLIGHT	\$85.62	
643658 HAIR PIN	\$11.60	
613881 WHEEL BALANCER EEWB710DW	\$9,095.10	
648441 ADH CLEANER	\$79.98	
643202 HOSE CLAMPS	\$12.80	
639654 FITTING	\$98.80	
639654 FITTING	\$108.80	
642283 BACK UP ALARM	\$144.98	
	<b>\$9,972.14</b>	Subtotal for Dept. Garage
647729 SUPPLIES	\$19.45	
646388 SUPPLIES	\$23.88	
	<b>\$43.33</b>	Subtotal for Dept. Police

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

639942 MISC. MAINTENANCE SUPPLIES	\$94.79		
	<b>\$94.79</b>	<b>Subtotal for Dept.</b>	Refuse Collection
639951 POWERWASHER LUBE SUPPLIES	\$72.40		
641945 12V HEATER	\$34.89		
	<b>\$107.29</b>	<b>Subtotal for Dept.</b>	Waste Water
	<b>\$11,664.73</b>	<b>Subtotal for Vendor</b>	

## NATRONA COUNTY - SHERIFFS' OFFICE

512-2 ADULT PRISONER CARE OCT 2013	\$133,976.57		
510 ADULT PRISONER CARE SEPT 2013	\$128,366.42		
	<b>\$262,342.99</b>	<b>Subtotal for Dept.</b>	Police
	<b>\$262,342.99</b>	<b>Subtotal for Vendor</b>	

## NATRONA COUNTY CLERK

963374 RECORDING	\$141.00		
	<b>\$141.00</b>	<b>Subtotal for Dept.</b>	Engineering
963374 RECORDING	\$129.00		
	<b>\$129.00</b>	<b>Subtotal for Dept.</b>	Planning
	<b>\$270.00</b>	<b>Subtotal for Vendor</b>	

## NATRONA COUNTY HEALTH DEPT.

0020721-IN EMPLOYEE VACCINATIONS	\$1,937.61		
	<b>\$1,937.61</b>	<b>Subtotal for Dept.</b>	Metro Animal
	<b>\$1,937.61</b>	<b>Subtotal for Vendor</b>	

## NEVE'S UNIFORMS, INC.

NE27127 UNIFORMS	\$95.97		
NE26993 UNIFORMS	\$19.90		
	<b>\$115.87</b>	<b>Subtotal for Dept.</b>	Communications Center
LN-287802 UNIFORMS	\$73.95		
	<b>\$73.95</b>	<b>Subtotal for Dept.</b>	Fire
NE27038 UNIFORMS	\$69.90		
NE27126 UNIFORMS	\$229.80		
NE26879 UNIFORMS	\$54.95		
NE26844 UNIFORMS	\$64.95		
NE27238 UNIFORMS	\$64.95		
NE27133 UNIFORMS	\$64.95		
NE27177 UNIFORMS	\$125.95		
NE27071 UNIFORMS	\$64.95		
LN-287597 UNIFORMS	\$799.00		
NE27173 UNIFORMS	\$197.90		
LN-287602 UNIFORMS	\$74.00		
LN-287601 UNIFORMS	\$699.00		
LN-287599 UNIFORMS	\$699.00		
LN-287600 UNIFORMS	\$699.00		
NE27069 UNIFORMS	\$131.93		
NE27039 UNIFORMS	\$254.99		
NE27237 UNIFORMS	\$194.85		
NE27070 UNIFORMS	\$41.95		
	<b>\$4,532.02</b>	<b>Subtotal for Dept.</b>	Police

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$4,721.84** Subtotal for Vendor

## NORCO, INC.

12478607 SAMPLING SUPPLIES/OLD LANDFILL	\$78.59		
	<b>\$78.59</b>	Subtotal for Dept.	Balefill
12458397 SAFETY - LC GLOVES	\$23.11		
	<b>\$23.11</b>	Subtotal for Dept.	Sewer
12444455 SAFETY GLASSES	\$273.49		
12361566 SAFETY VESTS	\$261.90		
12444617 DUCT TAPE	\$15.86		
12402650 HARD HAT LINERS	\$54.09		
12441735 HARD HAT LINERS	\$246.41		
12451923 HARD HAT	\$19.45		
	<b>\$871.20</b>	Subtotal for Dept.	Streets
12438301 PAPER TOWELS, CUTLERY	\$36.12		
12360313 MULTI-FOLD PAPER TOWELS	\$199.50		
12447998 LIME DELIVERY FOR GREASE BED	\$865.00		
	<b>\$1,100.62</b>	Subtotal for Dept.	Waste Water
	<b>\$2,073.52</b>	Subtotal for Vendor	

## OIL CITY PRINTERS

20190 BUSINESS CARDS-FIRE DEPT	\$49.00		
	<b>\$49.00</b>	Subtotal for Dept.	Fire
	<b>\$49.00</b>	Subtotal for Vendor	

## ONE CALL OF WY.

33720 NOV13 LOCATE TICKETS	\$219.38		
	<b>\$219.38</b>	Subtotal for Dept.	Sewer
33720 NOV13 LOCATE TICKETS	\$268.12		
	<b>\$268.12</b>	Subtotal for Dept.	Water
	<b>\$487.50</b>	Subtotal for Vendor	

## ORELLANA, CLEMENTINA

0021135495 DEPOSIT/CREDIT REFUND	\$59.67		
	<b>\$59.67</b>	Subtotal for Dept.	Water
	<b>\$59.67</b>	Subtotal for Vendor	

## OVERHEAD DOOR CO., INC.

173647 WASH BAY DOOR REPAIR	\$470.00		
	<b>\$470.00</b>	Subtotal for Dept.	Balefill
	<b>\$470.00</b>	Subtotal for Vendor	

## PARAMOUNT CONST. INC

RIN0023077 RETAINAGE	(\$2,203.30)		
	<b>(\$2,203.30)</b>	Subtotal for Dept.	Capital Projects
RIN0023077 PARKING STRUCTURE WALL COATING	\$51,374.00		
	<b>\$51,374.00</b>	Subtotal for Dept.	Planning
	<b>\$49,170.70</b>	Subtotal for Vendor	

## PARKWAY PLAZA HOTEL & CONVENTION CENTER

504402 VICTIM ROOM	\$75.60		
510058 VICTIM ROOM	\$129.50		

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

512821 VICTIM STAY  
509866 VICTIM ROOM

\$75.60  
\$340.24  
**\$620.94** Subtotal for Dept. Police Grants  
**\$620.94** Subtotal for Vendor

## PARTY AMERICA #230

200264 PARTY SUPPLIES

\$92.64  
**\$92.64** Subtotal for Dept. Aquatics  
**\$92.64** Subtotal for Vendor

## P-CARD VENDORS

00006541 TRASH BAGS	\$102.42	
00006541 PAPER	\$27.88	
00006553 ARC SERVICES/TRAINING - Purcha	\$27.00	
00006137 DLX FOR BUSINESS - Purchase	\$54.03	
00006147 WW GRAINGER - Purchase	\$14.29	
00006083 SAMSCLUB #6425 - Purchase	\$13.94	
00005918 DOLRTREE 3288 00032888 - Purch	\$5.00	
00006332 WW GRAINGER - Purchase	\$27.28	
00006208 NORCO INC - Purchase	\$29.82	
00006396 DECKER AUTO GLASS - Purchase	\$51.63	
00006132 CASPER STAR TRIBUNE - Purchase	\$20.00	
00006050 RAIN DROP PRODUCTS LLC - Purch	\$2,120.00	
00006226 BAILEYS ACE HARDWARE - Purchas	\$23.89	
00006291 NORCO INC - Purchase	\$67.48	
	<b>\$2,584.66</b>	Subtotal for Dept. Aquatics
00006317 MENARDS CASPER - Purchase	\$11.65	
00006307 MENARDS 3243 CASPER - Credit	(\$12.23)	
00006069 SEARS ROEBUCK 2341 - Purchas	\$1,944.95	
00005881 SAMSCLUB #6425 - Purchase	\$28.64	
00006337 BAILEYS ACE HARDWARE - Credit	(\$14.68)	
00006214 MENARDS CASPER - Purchase	\$12.23	
00006357 BAILEYS ACE HARDWARE - Purchas	\$13.98	
00005901 INTERSTATE ALL BATTERY - Purch	\$62.04	
00006282 ATLAS OFFICE PRODUCTS - Purcha	\$84.36	
00005905 WAL-MART #1617 - Purchase	\$21.54	
00006412 ATLAS OFFICE PRODUCTS - Purcha	\$105.72	
00006345 SAMSCLUB #6425 - Purchase	\$185.81	
00006036 SEARS ROEBUCK 2341 - Purchas	\$299.24	
00005949 Galls Intern - Purchase	\$463.00	
00006287 ATLAS OFFICE PRODUCTS - Purcha	\$18.72	
00006047 SEARS ROEBUCK 2341 - Purchas	\$2,042.20	
00005947 WAL-MART #1617 - Purchase	\$6.15	
00006504 BAILEYS ACE HARDWARE - Purchas	\$41.92	
00006373 J J KELLER & ASSOCIATE - Credi	(\$67.71)	
00006428 BAILEYS ACE HARDWARE - Purchas	\$90.42	
00006389 SAMSCLUB #6425 - Purchase	\$149.98	
00005961 GALLS INTERN - Purchase	\$61.60	
00006416 MENARDS CASPER - Purchase	\$32.70	
00006037 SEARS ROEBUCK 2341 - Credit	(\$299.24)	
00006457 MENARDS CASPER - Purchase	\$29.99	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006296	BAILEYS ACE HARDWARE - Purchas	\$102.55	
00006336	GALLS INTERN - Purchase	\$61.60	
00006185	STEAMBOATS - Purchase	\$81.89	
00006306	SEARS ROEBUCK 2341 - Purchas	\$866.15	
00006304	J J KELLER & ASSOCIATE - Purch	\$471.66	
00006022	BAILEYS ACE HARDWARE - Purchas	\$519.42	
00006295	J J KELLER & ASSOCIATE - Purch	\$67.71	
00006018	Claim ADJ/HOLIDAY INN COD - Pu	\$408.24	
00006297	BAILEYS ACE HARDWARE - Purchas	\$12.96	
00006043	SEARS ROEBUCK 2341 - Credit	(\$1,989.71)	
00006241	BAILEYS ACE HARDWARE - Purchas	\$14.68	
00006484	MENARDS CASPER - Purchase	\$66.34	
		<b>\$5,996.47</b>	<b>Subtotal for Dept. Balefill</b>
00006215	HD SUPPLY UTILITIES, L - Purch	\$10.65	
00006250	HERCULES INDUSTRIES CA - Purch	\$13.66	
00006193	MENARDS CASPER - Purchase	\$20.62	
00006197	HOUSTON SUPPLY 20 - Purchase	\$300.00	
00006204	HOUSTON SUPPLY 20 - Purchase	\$8.23	
00006192	KNAPP SUPPLY & EQUIPME - Purch	\$114.40	
00006205	KNAPP SUPPLY & EQUIPME - Purch	\$68.40	
00006068	DIAMOND VOGEL PAINT #7 - Purch	\$77.00	
00006284	CASPER WINNELSON CO - Purchase	\$361.11	
00005890	DALCO INDUSTRIES INC - Purchas	\$17.90	
00006092	HD SUPPLY UTILITIES, L - Credi	(\$134.27)	
00006305	CASPER WINNELSON CO - Purchase	\$37.32	
00006279	BLOEDORN LUMBER CASPER - Purch	\$2.69	
00006244	SHERWIN WILLIAMS #3439 - Purch	\$15.40	
00006331	OREILLY AUTO 00027466 - Purch	\$17.99	
00006320	BLOEDORN LUMBER CASPER - Purch	\$8.69	
00005979	MENARDS CASPER - Purchase	\$137.99	
00006475	HOUSTON SUPPLY 20 - Purchase	\$172.48	
00006544	MENARDS CASPER - Purchase	\$37.90	
00005944	NORCO INC - Purchase	\$307.64	
00006347	MENARDS CASPER - Purchase	\$13.94	
00006395	HENSLEY BATTERY & ELEC - Purch	\$15.85	
00006369	DIAMOND VOGEL PAINT #7 - Purch	\$63.06	
00006213	DENNIS SUPPLY COMPAN - Purchas	\$7.32	
00006363	ROCKY MOUNTAIN FIRE SY - Purch	\$113.94	
00006362	PRAIRIE PELLA WY LLC - Purchas	\$140.00	
00006354	CASPER WINNELSON CO - Purchase	\$30.04	
00006348	WW GRAINGER - Purchase	\$197.01	
00006384	BLOEDORN LUMBER CASPER - Purch	\$5.84	
00005898	PRAIRIE PELLA WY LLC - Purchas	\$20.00	
00005902	CASPER WINNELSON CO - Purchase	\$221.63	
00006232	CASPER WINNELSON CO - Purchase	\$65.12	
00006391	SHERWIN WILLIAMS #3439 - Purch	\$38.06	
00006233	BLOEDORN LUMBER CASPER - Purch	\$53.47	
00006397	CASPER WINNELSON CO - Purchase	\$5.00	
00006066	WW GRAINGER - Purchase	\$29.07	
00006417	HD SUPPLY UTILITIES, L - Purch	\$18.50	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006335 DENNIS SUPPLY COMPAN - Purchas	\$15.55	
00006402 DIAMOND VOGEL PAINT #7 - Purch	\$2.07	
00005900 WAL-MART #1617 - Purchase	\$87.83	
00006268 HOSE & RUBBER SUPPLY - Purchas	\$6.86	
00005909 BAILEYS ACE HARDWARE - Purchas	\$9.99	
00006220 CASPER WINNELSON CO - Purchase	\$54.50	
00006225 DENNIS SUPPLY COMPAN - Purchas	\$6.22	
00006482 HOUSTON SUPPLY 20 - Purchase	\$355.55	
00006051 WW GRAINGER - Purchase	\$8.22	
00005887 CRESCENT ELECTRIC 103 - Purcha	\$94.13	
00006511 WW GRAINGER - Purchase	\$21.64	
00006046 KNAPP SUPPLY & EQUIPME - Purch	\$70.85	
00005983 MENARDS CASPER - Purchase	\$10.96	
00006430 CASPER WINNELSON CO - Purchase	\$19.01	
00006020 NORCO INC - Purchase	\$532.93	
00006024 CASPER WINNELSON CO - Purchase	\$16.18	
00006039 INTERSTATE ALL BATTERY - Purch	\$35.30	
00006040 FERGUSON ENT #3069 - Purchase	\$9.09	
00006180 HOUSTON SUPPLY 20 - Purchase	\$39.36	
00006442 NORCO INC - Purchase	\$42.72	
00006045 KNAPP SUPPLY & EQUIPME - Purch	\$173.18	
00006190 NORCO INC - Purchase	\$264.00	
00006165 HOUSTON SUPPLY 20 - Purchase	\$19.68	
00006044 NORCO INC - Purchase	\$35.66	
00005959 KONE INC. - Purchase	\$237.02	
00005955 KNAPP SUPPLY & EQUIPME - Purch	\$29.50	
00005954 SHEET METAL SPECIALTIE - Purch	\$976.34	
00005974 KONE INC. - Purchase	\$237.02	
00006515 WEAR PARTS INC - Purchase	\$15.01	
00006048 CASPER CONTRACTOR SUPP - Purch	\$10.55	
00005970 WAL-MART #3778 - Purchase	\$68.87	
00006497 KNAPP SUPPLY & EQUIPME - Purch	\$428.69	
00006154 OVERHEAD DOOR COMPANY - Purcha	\$23.16	
00006100 BLOEDORN LUMBER CASPER - Purch	\$13.49	
00006157 SQ CASPAR SEAMLESS GU - Purch	\$1,695.00	
00006056 SAMSLUB #6425 - Purchase	\$143.46	
00006459 WW GRAINGER - Purchase	\$20.52	
00006452 WW GRAINGER - Purchase	\$20.52	
	<b>\$8,484.28</b>	<b>Subtotal for Dept. Buildings And Grounds</b>
00005965 DELTA 00621753559932 - Pur	\$19.02	
00006500 DELTA 00682297167823 - Pur	\$12.50	
00006500 DELTA 00682297167823 - Pur	\$12.50	
00005965 DELTA 00621753559932 - Pur	\$180.98	
	<b>\$225.00</b>	<b>Subtotal for Dept. C.A.T.C.</b>
00005968 FULLCOMPASS - Credit	(\$71.12)	
00006512 FLEMINGTON DEPARTMENT - Purcha	\$207.00	
00006153 ALBERTSONS - Purchase	\$7.47	
00006145 ALBERTSONS - Purchase	\$34.95	
00005977 WW GRAINGER - Purchase	\$51.75	
00005980 CASPER STAR TRIBUNE - Purchase	\$106.72	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006448	WAL-MART #1617 - Purchase	\$2.88	
00006460	SFI PHOTOSBYSHUTTERFLY - Purch	\$158.76	
00006118	ALBERTSONS - Purchase	\$138.39	
00006127	SAFEWAY STORE00024687 - Purch	\$163.85	
00006451	WAL-MART #1617 - Purchase	\$8.88	
00006081	ALBERTSONS - Purchase	\$763.47	
00005885	Concession Items	\$16.16	
00005964	ALBERTSONS - Purchase	\$11.96	
00006545	WAL-MART #1617 - Purchase	\$9.32	
00006090	ALBERTSONS - Purchase	\$98.03	
00006314	WAL-MART #3778 - Purchase	\$33.18	
00006526	WAL-MART #1617 - Credit	(\$9.00)	
00006098	WW GRAINGER - Purchase	\$84.99	
00005885	Catering Items	\$17.93	
00006278	KONE INC. - Purchase	\$592.54	
00005937	NORCO INC - Purchase	\$57.92	
00006352	WW GRAINGER - Purchase	\$92.75	
00006390	KMART 4736 - Purchase	\$33.19	
00006341	WW GRAINGER - Purchase	\$148.40	
00006338	WW GRAINGER - Purchase	\$37.10	
00006078	NATURAL GROCERSCA - Purchase	\$337.84	
00006025	EVENTWRISTBANDS COM - Purchase	\$71.63	
00006125	Black towels for Zombie/Korn	\$50.49	
00005971	PARTY AMERICA CASPER # - Purch	\$45.51	
00006149	THE HOME DEPOT 6001 - Purchase	\$49.94	
00005895	FACEBK UYBDB56WR2 - Purchase	\$110.29	
00005895	FACEBK UYBDB56WR2 - Purchase	\$58.61	
00006523	CHARTER COMM - Purchase	\$116.85	
00006549	CHARTER COMM - Purchase	\$91.85	
00005914	FACEBK CY6CJ5WVR2 - Purchase	\$40.18	
00005917	FACEBK 82DCC5JWR2 - Purchase	\$19.15	
00005917	FACEBK 82DCC5JWR2 - Purchase	\$37.87	
00006120	SAFEWAY STORE00024687 - Purch	\$53.36	
00006130	THE HOME DEPOT 6001 - Purchase	\$7.94	
00006077	NATURAL GROCERSCA - Purchase	\$236.37	
00006126	TARGET 00001644 - Purch	\$27.66	
00006479	WAL-MART #1617 - Credit	(\$9.32)	
00006458	WAL-MART #1617 - Purchase	\$9.00	
00006107	WALGREENS #7601 - Purchase	\$14.48	
00006008	WW GRAINGER - Purchase	\$52.52	
00006000	WW GRAINGER - Purchase	\$25.78	
00006001	ALBERTSONS - Purchase	\$15.97	
00006407	FEDEX 797221365137 - Purchase	\$25.50	
00006009	WAL-MART #1617 - Purchase	\$33.88	
00006124	SAMSCLUB #6425 - Purchase	\$48.80	
00006001	ALBERTSONS - Purchase	\$41.92	
00005982	SAMSCLUB #6425 - Purchase	\$59.88	
00006125	Clock	\$3.97	
00005915	NORCO INC - Purchase	\$118.80	
	<b>\$4,594.19 Subtotal for Dept.</b>		Casper Events Center

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006368 OREILLY AUTO 00027466 - Purch	\$53.45	
00006283 ATLAS OFFICE PRODUCTS - Purcha	\$32.86	
00006450 ATLAS OFFICE PRODUCTS - Purcha	\$10.20	
00006265 B & B MANUFACTURING - Purchase	\$122.16	
	<b>\$218.67</b>	<b>Subtotal for Dept. Cemetery</b>
00006469 BLOEDORN LUMBER CASPER - Purch	\$3.30	
00006240 BLOEDORN LUMBER CASPER - Purch	\$9.13	
	<b>\$12.43</b>	<b>Subtotal for Dept. City Hall</b>
00005997 HD SUPPLY UTILITIES, L - Purch	\$158.93	
00006005 HD SUPPLY UTILITIES, L - Purch	\$198.00	
	<b>\$356.93</b>	<b>Subtotal for Dept. City Manager</b>
00006312 USPS 57155809430310940 - Purch	\$287.50	
	<b>\$287.50</b>	<b>Subtotal for Dept. Code Enforcement</b>
00006411 BEST BUY 00015271 - Purch	\$1,099.99	
	<b>\$1,099.99</b>	<b>Subtotal for Dept. Communications Center</b>
00006021 SAMSCLUB #6425 - Purchase	\$18.96	
	<b>\$18.96</b>	<b>Subtotal for Dept. Council</b>
00005998 ATLAS OFFICE PRODUCTS - Purcha	\$94.15	
00005990 ATLAS OFFICE PRODUCTS - Purcha	\$8.99	
00006082 GOVERNMENT FINANCE OFF - Purch	\$550.00	
00006286 ATLAS OFFICE PRODUCTS - Purcha	\$12.60	
00006422 AICPA AICPA - Purchase	\$637.00	
00005976 REFUND LATE PYMT FEE - Credit	(\$2,733.07)	
00005993 ATLAS OFFICE PRODUCTS - Purcha	\$2.48	
00005999 REFUND FIN CHG 10-31 - Credit	(\$278.50)	
00006133 ATLAS OFFICE PRODUCTS - Purcha	\$8.34	
00006267 ATLAS OFFICE PRODUCTS - Purcha	\$26.90	
00006142 ATLAS OFFICE PRODUCTS - Purcha	\$12.04	
	<b>(\$1,659.07)</b>	<b>Subtotal for Dept. Finance</b>
00006266 NORCO INC - Purchase	\$89.30	
00006187 BEARING BELT & CHAIN - Purchas	\$169.78	
00006502 GLENDALE PARADE STORE - Purcha	\$54.00	
00006010 UNITED 01673175500710 - Pur	\$1,008.10	
00006367 STEAMBOATS - Purchase	\$41.81	
00006322 LYNN CARD COMPANY - Purchase	\$109.95	
00006275 GUADALAJARA RESTAURANT - Purch	\$117.86	
00006276 OFFICE MAX - Purchase	\$89.98	
00005992 UNITED 01673175500732 - Pur	\$1,008.10	
00006315 THE WONDER BAR - Purchase	\$106.93	
00006201 THE DEPOT - Purchase	\$186.96	
00006313 LOAF N JUG #0115 Q81 - Purch	\$39.01	
00006325 ATLAS OFFICE PRODUCTS - Purcha	\$464.32	
00006235 FAMOUS DAVE'S BAR-B-QU - Purch	\$105.40	
00006064 NORCO INC - Purchase	\$385.29	
00005940 JONES&BARTLETT LEARNIN - Purch	\$297.81	
00006543 PEN PENNWELL BOOKS - Purchase	\$167.97	
00006358 SUTHERLANDS 2219 - Purchase	\$2.52	
00006535 MERBACK AWARD COMPANY - Purcha	\$30.00	
00006023 WAL-MART #1617 - Purchase	\$102.22	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006468	HOUSTON SUPPLY 20 - Purchase	\$1,101.11	
00006300	BEST BUY 00015271 - Purch	\$87.97	
00006027	KNAPP SUPPLY & EQUIPME - Purch	\$445.42	
00006177	NATIONAL SAFETY COU - Purchase	\$1,594.29	
00006456	NCS ITL CDE COUNCIL EX - Purch	\$185.00	
00006054	UNITED 01673171605254 - Pur	\$360.90	
00006038	NORCO INC - Purchase	\$446.50	
00006319	THE HOME DEPOT 6001 - Purchase	\$22.94	
00005989	EXPEDIA Expedia.com - Purchase	\$14.00	
00006117	EXXONMOBIL 47789409 - Purch	\$56.69	
00005985	EXPEDIA Expedia.com - Purchase	\$7.00	
00005987	UNITED 01673175439051 - Pur	\$990.10	
00006491	EXPEDIA Expedia.com - Purchase	\$290.70	
00006490	EXPEDIA 166074139987 - Purchas	\$126.00	
00006495	KUSTOM KONCEPTS LLC - Purchase	\$80.00	
00006112	WYOMING SMOKEHOUSE - Purchase	\$14.60	
00006055	MENARDS CASPER - Purchase	\$82.46	
		<b>\$10,482.99</b>	<b>Subtotal for Dept. Fire</b>
00006406	OFFICE MAX - Purchase	\$38.99	
00006102	FARCOUNTRY PRESS - Purchase	\$92.73	
00006179	KENTUCKIANA FOAM - Purchase	\$18.10	
00006433	BED BATH & BEYOND #121 - Purch	\$14.97	
00006087	HACHETTE BOOK GROUP - Purchase	\$151.19	
00006248	GOEDICKE'S CUSTOM FRAM - Purch	\$86.03	
00006230	LEES GLASS INC - Purchase	\$299.50	
00006386	OFFICE MAX - Purchase	\$60.34	
00006377	FEDEXOFFICE 00009423 - Purch	\$77.18	
		<b>\$839.03</b>	<b>Subtotal for Dept. Fort Caspar</b>
00005946	COMMUNICATION TECHNOLO - Purch	\$98.00	
00006104	HENSLEY BATTERY & ELEC - Purch	\$190.38	
00006540	WW GRAINGER - Purchase	\$40.04	
00006269	WYOMING MACHINERY CO - seal	\$17.44	
00006257	CMI-TECO - Purchase	\$119.65	
00006271	CMI-TECO - Purchase	\$62.25	
00006518	WINGFOOT COMMERCIAL TI - Purch	\$589.08	
00005986	GREINER MOTOR COMPANY - Purcha	\$10.26	
00006129	BEARING BELT & CHAIN - Purchas	\$119.34	
00006382	BEARING BELT & CHAIN - Purchas	\$230.49	
00006381	BEARING BELT & CHAIN - Purchas	\$3.29	
00006380	NORCO INC - Purchase	\$62.73	
00005904	HOSE & RUBBER SUPPLY - Purchas	\$319.18	
00006269	WYOMING MACHINERY CO - vee bel	\$17.05	
00006272	GREINER MOTOR COMPANY - Purcha	\$26.21	
00006099	GREINER MOTOR COMPANY - Purcha	\$220.93	
00006531	WINGFOOT COMMERCIAL TI - Purch	\$375.92	
00006175	GREINER MOTOR COMPANY - Credit	(\$421.18)	
00006539	WINGFOOT COMMERCIAL TI - Purch	\$681.40	
00006109	BEARING BELT & CHAIN - Purchas	\$9.99	
00006280	HONNEN EQUIPMENT #04 - Purchas	\$27.43	
00006108	BAILEYS ACE HARDWARE - Purchas	\$4.58	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006514	WINGFOOT COMMERCIAL TI - Purch	\$1,464.80
00006184	VOLVO OF MILLS - Purchase	\$44.00
00006294	FRANK J. ZAMBONI & CO. - Purch	\$84.55
00006247	MAX FIRE - Purchase	\$116.84
00006183	BEARING BELT & CHAIN - Purchas	\$12.36
00005886	INTERSTATE ALL BATTERY - Purch	\$357.90
00006311	CMI-TECO - Purchase	\$142.73
00005952	CMI-TECO - Purchase	\$718.33
00006103	INTERSTATE ALL BATTERY - Purch	\$91.95
00006321	GREINER MOTOR COMPANY - Purcha	\$25.32
00006293	GREINER MOTOR COMPANY - Purcha	\$462.84
00006519	CMI-TECO - Purchase	\$71.36
00006216	VOLVO OF MILLS - Purchase	\$12.61
00006194	KELLYS ALIGNMENT AND B - Purch	\$93.00
00005943	BEARING BELT & CHAIN - Purchas	\$61.77
00006237	PRECISION SOLAR CONTRO - Purch	\$213.70
00006115	COMMUNICATION TECHNOLO - Purch	\$509.73
00006316	CASPER TIRE - Purchase	\$38.44
00005925	CASPER TIRE - Purchase	\$65.00
00006550	WINGFOOT COMMERCIAL TI - Purch	\$130.72
00006378	BEARING BELT & CHAIN - Credit	(\$9.99)
00006551	HONNEN EQUIPMENT #04 - Purchas	\$475.28
00006202	AIRGAS CENTRAL - Purchase	\$22.01
00006366	WW GRAINGER - Purchase	\$14.25
00006393	OVERHEAD DOOR COMPANY - Purcha	\$32.00
00006219	HENSLEY BATTERY & ELEC - Purch	\$92.14
00006196	WW GRAINGER - Purchase	\$36.96
00006277	WYOMING MACHINERY CO - Purchas	\$703.65
00006203	SQ SHAD KLINE - Purchase	\$1,655.00
00006252	HOSE & RUBBER SUPPLY - Purchas	\$0.60
00005927	WW GRAINGER - Purchase	\$435.83
00005928	THE UPS STORE 2200 - Purchase	\$33.57
00005938	CASPER TIRE - Purchase	\$79.00
00005938	CASPER TIRE - Purchase	\$120.00
00005921	MIDLAND IMPLEMENT CO - Purchas	\$84.03
00006537	HENSLEY BATTERY & ELEC - Purch	\$58.65
00006238	GREINER MOTOR COMPANY - Purcha	\$148.74
00006065	GREINER MOTOR COMPANY - Purcha	\$15.16
00006206	CMI-TECO - Purchase	\$124.30
00006547	PRECISION SOLAR CONTRO - Purch	\$71.31
00005894	DIAMOND VOGEL PAINT #7 - Purch	\$68.42
00005981	STOTZ EQUIPMENT - Purchase	\$57.90
00006375	SAMSCLUB #6425 - Purchase	\$5.88
00006288	SHERWIN WILLIAMS #3439 - Purch	\$53.32
00005896	HOSE & RUBBER SUPPLY - Purchas	\$30.70
00006528	WINGFOOT COMMERCIAL TI - Purch	\$1,067.94
00005899	WHITES MOUNTAIN - Purchase	\$95.18
00006281	SHERWIN WILLIAMS #3439 - Purch	\$95.18
00006247	MAX FIRE - Purchase	\$231.85
00006524	WYOMING MACHINERY CO - Credit	(\$168.18)

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006530	WYOMING MACHINERY CO - Purchas	\$5,935.26
00006522	HENSLEY BATTERY & ELEC - Purch	\$175.06
00006521	HENSLEY BATTERY & ELEC - Purch	\$105.14
00006093	DRIVE TRAIN INDUSTRIES - Purch	\$5.41
00006084	CASPER FIRE EXTINGUISH - Purch	\$22.75
00006494	CMI-TECO - Purchase	\$104.02
00006374	BEARING BELT & CHAIN - Credit	(\$179.98)
00006141	FRANK J. ZAMBONI & CO. - Purch	\$46.26
00006254	HONNEN EQUIPMENT #04 - Purchas	\$1,641.91
00006525	GREINER MOTOR COMPANY - Purcha	\$288.48
00006105	PETERSON EQUIPMENT COM - Purch	\$379.99
00006013	WYOMING MACHINERY CO - Purchas	\$621.00
00006477	MCCOY SALES CORPORATIO - Purch	\$207.83
00005962	VOLVO OF MILLS - Purchase	\$36.49
00006394	GREINER MOTOR COMPANY - Purcha	\$69.50
00006485	CMI-TECO - Credit	(\$119.02)
00006481	KELLYS ALIGNMENT AND B - Purch	\$53.00
00006110	PEDENS INC. - Purchase	\$385.45
00005995	CMI-TECO - Purchase	\$5.17
00006049	BEARING BELT & CHAIN - Purchas	\$22.60
00006011	HERCULES INDUSTRIES CA - Purch	\$256.31
00006455	BEARING BELT & CHAIN - Purchas	\$270.79
00006405	MIDLAND IMPLEMENT CO - Purchas	\$109.30
00006004	WW GRAINGER - Purchase	\$102.10
00006473	GREINER MOTOR COMPANY - Purcha	\$22.12
00006413	WYOMING MACHINERY CO - Purchas	\$93.67
00006472	GREINER MOTOR COMPANY - Purcha	\$39.82
00006059	BEARING BELT & CHAIN - Purchas	\$322.76
00006487	BEARING BELT & CHAIN - Purchas	\$11.47
00006113	CASTLEBROOK WELDING & - Purcha	\$48.00
00005969	CASPER WINNELSON CO - Purchase	\$34.80
00006013	WYOMING MACHINERY CO - Purchas	\$697.40
00006429	WYOMING MACHINERY CO - Purchas	\$168.18
00006501	GREINER MOTOR COMPANY - Purcha	\$53.48
00005972	BEARING BELT & CHAIN - Purchas	\$6.59
00006148	AMERI-TECH EQUIPMENT C - Purch	\$3,074.30
00006123	NOR NORTHERN TOOL - Purchase	\$105.30
00006399	HENSLEY BATTERY & ELEC - Purch	\$344.78
00006042	WHITES MOUNTAIN - Purchase	\$121.15
00006467	MOUNTAIN SERVICES GROU - Purch	\$828.00
00006423	HARTZ E&F TOWING & REC - Purch	\$275.00
00006052	GREINER MOTOR COMPANY - Purcha	\$114.76
00006453	HOSE & RUBBER SUPPLY - Purchas	\$42.75
00006429	WYOMING MACHINERY CO - Purchas	\$153.47
00006034	HONNEN EQUIPMENT #04 - Purchas	\$90.50
00006432	WYOMING MACHINERY CO - Credit	(\$815.38)
00005988	0970 CED - Purchase	\$66.22
00006436	WINGFOOT COMMERCIAL TI - Purch	\$733.80
00006418	WYOMING MACHINERY CO - Credit	(\$17.05)
00006015	CASPER TIRE - Purchase	\$15.00

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006017	DRIVE TRAIN INDUSTRIES - Purch	\$32.02
00006439	BEARING BELT & CHAIN - Purchas	\$442.35
00006441	WYOMING MACHINERY CO - Credit	(\$869.40)
00006143	HONNEN EQUIPMENT #04 - Purchas	\$967.26
00006425	BOBCAT OF CASPER - Purchase	\$811.00
00006277	WYOMING MACHINERY CO - Purchas	\$643.44
00005919	HOSE & RUBBER SUPPLY - Purchas	\$58.49
00005945	WHITES MOUNTAIN - Purchase	\$54.58
00005936	LITTLE CAESARS 1989 00 - Purch	\$50.03
00005933	HENSLEY BATTERY & ELEC - Purch	\$210.28
00006019	CMI-TECO - Credit	(\$548.30)
00005929	WINGFOOT COMMERCIAL TI - Purch	\$558.88
00005926	COMMUNICATION TECHNOLO - Purch	\$196.00
00006182	HOSE & RUBBER SUPPLY - Purchas	\$109.18
00006080	CASPER TIRE - Purchase	\$14.29
00006310	KELLYS ALIGNMENT AND B - Purch	\$93.00
00006012	WYOMING MACHINERY CO - Purchas	\$703.65
00006167	WW GRAINGER - Purchase	\$42.72
00006170	DIAMOND VOGEL PAINT #7 - Purch	\$251.53
00006171	WHITES MOUNTAIN - Purchase	\$21.56
00005957	CASPER FIRE EXTINGUISH - Purch	\$50.43
00006508	WINGFOOT COMMERCIAL TI - Purch	\$750.76
00006028	JACKS TRUCK AND EQUPMT - Credi	(\$52.91)
00006136	BEARING BELT & CHAIN - Purchas	\$8.69
00006385	INTERMOUNTAIN COACH LE - Purch	\$181.62
00006488	CMI-TECO - Purchase	\$119.02
00006116	WW GRAINGER - Purchase	\$101.64
00006012	WYOMING MACHINERY CO - Purchas	\$136.33
00006060	BEARING BELT & CHAIN - Purchas	\$163.02
00005963	BEARING BELT & CHAIN - Purchas	\$41.88
00006067	BEARING BELT & CHAIN - Purchas	\$100.00
00006176	BEARING BELT & CHAIN - Purchas	\$21.98
00006158	BEARING BELT & CHAIN - Purchas	\$31.99
00006076	WINGFOOT COMMERCIAL TI - Purch	\$380.38
00005920	WW GRAINGER - Purchase	\$56.10
00005942	BEARING BELT & CHAIN - Purchas	\$185.98
00006094	MIDLAND IMPLEMENT CO - Purchas	\$3,331.31
00006128	OREILLY AUTO 00027466 - Purch	\$89.82
00006166	AUTOZONE #1294 - Purchase	\$52.18
00006033	GREINER MOTOR COMPANY - Purcha	\$119.48
00006182	HOSE & RUBBER SUPPLY - Purchas	\$137.33
00006073	BEARING BELT & CHAIN - Purchas	\$65.41
00005960	SQ SHAD KLINE - Purchase	\$300.00
00006012	WYOMING MACHINERY CO - Purchas	\$58.22
00005991	OREILLY AUTO 00027466 - Purch	\$5.19
00005978	OREILLY AUTO 00027466 - Purch	\$10.38
00005973	BEARING BELT & CHAIN - Credit	(\$33.38)
00006012	WYOMING MACHINERY CO - Purchas	\$643.44
00005996	BEARING BELT & CHAIN - Purchas	\$17.69
00006159	KELLYS ALIGNMENT AND B - Purch	\$53.00

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006340	VOLVO OF MILLS - Purchase	\$26.57	
00006478	GREINER MOTOR COMPANY - Purcha	\$51.07	
00005958	BEARING BELT & CHAIN - Credit	(\$24.13)	
00006503	MIDLAND IMPLEMENT CO - Purchas	\$386.32	
00006364	BEARING BELT & CHAIN - Purchas	\$55.86	
00006161	BEARING BELT & CHAIN - Purchas	\$18.99	
00006498	BEARING BELT & CHAIN - Purchas	\$50.51	
00006155	SHERWIN WILLIAMS #3439 - Purch	\$43.35	
00005966	BEARING BELT & CHAIN - Purchas	\$11.59	
		<b>\$42,018.47</b>	<b>Subtotal for Dept. Garage</b>
00005939	TOWN COUNTRY S07051642 - Purch	\$50.77	
00005930	HOLIDAY INN GRAND MT - Purchas	\$538.72	
00006188	CPS DISTRIBUTORS #30 - Purchas	\$108.00	
00006063	STAPLES 00114181 - Purch	\$111.98	
00006492	CPS DISTRIBUTORS #30 - Purchas	\$21.11	
00006260	ROCKY MOUNTAIN REGIONA - Purch	\$135.00	
00005880	JAKES BAR & GRILL INC - Purcha	\$29.45	
		<b>\$995.03</b>	<b>Subtotal for Dept. Golf Course</b>
00006387	WESTIN KIERLAND DINING - Purch	\$12.00	
00006339	WESTIN KIERLAND DINING - Purch	\$18.25	
00006379	WESTIN KIERLAND RESORT - Purch	\$245.87	
00006360	WESTIN KIERLAND DINING - Purch	\$3.25	
00006299	ZINC BISTRO - Purchase	\$27.83	
00006270	POUR LA FRANCE B - Purchase	\$6.48	
00006370	WESTIN KIERLAND DINING - Purch	\$25.66	
00006334	WESTIN KIERLAND DINING - Purch	\$3.25	
00006426	SUBWAY 00116327 - Purch	\$135.00	
00006376	SMITHS FOOD #4185 - Purchase	\$91.70	
		<b>\$569.29</b>	<b>Subtotal for Dept. Health Insurance</b>
00005934	SHERWIN WILLIAMS #3439 - Purch	\$147.60	
00006200	BEARING BELT & CHAIN - Purchas	\$24.19	
00006199	THE HOME DEPOT 6001 - Purchase	\$91.02	
00006251	THE HOME DEPOT 6001 - Purchase	\$272.76	
00005882	STAPLES 00114181 - Purch	\$62.45	
00006496	NSAA - Purchase	\$47.00	
00005924	SHERWIN WILLIAMS #3439 - Purch	\$61.99	
00005895	FACEBK UYBDB56WR2 - Purchase	\$30.00	
00006443	WILLIAMS FORM ENGINEER - Purch	\$2,925.70	
00006448	WAL-MART #1617 - Purchase	\$31.22	
00006003	MENARDS 3243 CASPER - Credit	(\$229.00)	
00006431	ATLAS OFFICE PRODUCTS - Purcha	\$46.08	
00006057	BLOEDORN LUMBER CASPER - Purch	\$250.91	
00006007	WAL-MART #1617 - Purchase	\$17.50	
00005891	BLOEDORN LUMBER CASPER - Purch	\$23.78	
00005893	SHERWIN WILLIAMS #3439 - Purch	\$120.57	
00006030	LEES GLASS INC - Purchase	\$29.40	
		<b>\$3,953.17</b>	<b>Subtotal for Dept. Hogadon</b>
00006058	SUB HR SPECIALIST PRE - Purch	\$99.00	
00006173	SUB - Credit	(\$99.00)	
00006211	LA COCINA MEXICAN REST - Purch	\$68.09	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

	<b>\$68.09</b>	<b>Subtotal for Dept.</b>	<b>Human Resources</b>
00006189 SAMSCLUB #6425 - Purchase	\$79.68		
00006189 SAMSCLUB #6425 - Purchase	\$169.90		
00006446 SAMSCLUB #6425 - Purchase	\$94.37		
00006435 SAMS INTERNET - Purchase	\$276.58		
00006333 BAILEYS ACE HARDWARE - Purchas	\$8.98		
00006041 SAMS INTERNET - Purchase	\$158.90		
00006465 SAMSCLUB #6425 - Purchase	\$182.86		
00006075 BUSH-WELLS SPORTING GO - Purch	\$380.00		
00006447 SAMSCLUB #6425 - Purchase	\$17.98		
00006444 B & H PHOTO-VIDEO-MO/T - Purch	\$194.99		
00006466 SAMSCLUB #6425 - Credit	(\$4.49)		
00006006 ALBERTSONS - Purchase	\$11.95		
00006401 SAMSCLUB #6425 - Purchase	\$165.70		
00006189 SAMSCLUB #6425 - Purchase	\$423.73		
00005994 SAMSCLUB #6425 - Purchase	\$280.34		
00006289 SAMSCLUB #6425 - Purchase	\$136.00		
00006085 SAMSCLUB #6425 - Purchase	\$99.96		
00006541 PAPER	\$27.88		
00006421 KNAPP SUPPLY & EQUIPME - Purch	\$58.72		
00006383 SAMS INTERNET - Credit	(\$4.26)		
00006292 SAMSCLUB #6425 - Credit	(\$7.87)		
00006114 PEDENS INC. - Purchase	\$732.40		
00006289 SAMSCLUB #6425 - Purchase	\$153.80		
00006552 WAL-MART #1617 - Purchase	\$94.88		
00006445 A & A GLOBAL INDUSTRIE - Purch	\$133.13		
00006096 HOBBY-LOBBY #0233 - Purchase	\$49.53		
00006114 PEDENS INC. - Purchase	\$150.00		
00006353 BLOEDORN LUMBER CASPER - Purch	\$14.40		
00006403 PARTY AMERICA CASPER # - Purch	\$7.50		
00006218 SAMS INTERNET - Purchase	\$193.60		
00006083 SAMSCLUB #6425 - Purchase	\$13.94		
00006262 SQ DAVID TERRELL - Purchase	\$125.00		
00006137 DLX FOR BUSINESS - Purchase	\$54.02		
00005907 WAL-MART #1617 - Purchase	\$13.44		
00006085 SAMSCLUB #6425 - Purchase	\$42.72		
00006160 BEST BUY 00015271 - Purch	\$462.98		
00006261 WAL-MART #1617 - Purchase	\$14.56		
	<b>\$5,007.80</b>	<b>Subtotal for Dept.</b>	<b>Ice Arena</b>
00006533 SAMSCLUB #6425 - Purchase	\$77.42		
00006371 ATLAS OFFICE PRODUCTS - Purcha	\$27.86		
00005912 MARRIOTT 33703 PHLDL C - Purch	\$436.60		
00006542 TEMPERATUREALERT-CHARG - Purch	\$23.31		
00006372 ATLAS OFFICE PRODUCTS - Purcha	\$6.84		
	<b>\$572.03</b>	<b>Subtotal for Dept.</b>	<b>Information Services</b>
00006290 STAPLES 00114181 - Purch	\$40.93		
00006349 Galls Intern - Purchase	\$63.94		
00006135 MURDOCH'S RANCH & HOME - Purch	\$73.43		
00006434 PRECISION-TIMEMED-SJC - Purcha	\$93.51		
00006224 OFFICE MAX - Purchase	\$70.28		

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006548	ROCKY MOUNTAIN DISCOUN - Purch	\$372.24	
00006140	PETCO 1456 63514566 - Purch	\$108.10	
		<b>\$822.43</b>	<b>Subtotal for Dept. Metro Animal</b>
00006061	MENARDS CASPER - Purchase	\$70.80	
00006470	BLOEDORN LUMBER CASPER - Purch	\$21.99	
00006507	BLOEDORN LUMBER CASPER - Purch	\$3.12	
00006091	DIAMOND VOGEL PAINT #7 - Purch	\$40.93	
00006489	SCANNER ONE INC - Purchase	\$1,568.00	
00006209	BLOEDORN LUMBER CASPER - Purch	\$11.32	
00006035	CASPER CONTRACTOR SUPP - Purch	\$4.48	
00006427	ATLAS OFFICE PRODUCTS - Purcha	\$197.72	
00006463	BLOEDORN LUMBER CASPER - Purch	\$7.46	
00006191	PRAIRIE PELLA WY LLC - Purchas	\$104.00	
00006138	CASPER CONTRACTOR SUPP - Purch	\$3.84	
00006151	BLOEDORN LUMBER CASPER - Purch	\$1.13	
00005931	MENARDS CASPER - Purchase	\$146.29	
00006398	BLOEDORN LUMBER CASPER - Purch	\$69.83	
00005975	BLOEDORN LUMBER CASPER - Purch	\$29.64	
00006499	BLOEDORN LUMBER CASPER - Purch	\$32.40	
00006111	MENARDS CASPER - Purchase	\$22.25	
00006097	DIAMOND VOGEL PAINT #7 - Purch	\$23.09	
00005953	HOBBY-LOBBY #0233 - Purchase	\$39.96	
		<b>\$2,398.25</b>	<b>Subtotal for Dept. Municipal Court</b>
00005956	KONE INC. - Purchase	\$474.04	
		<b>\$474.04</b>	<b>Subtotal for Dept. Parking</b>
00006510	BAILEYS ACE HARDWARE - Purchas	\$46.99	
00006410	NORCO INC - Purchase	\$380.61	
00006505	NORCO INC - Purchase	\$101.77	
00006414	BOBCAT OF CASPER - Purchase	\$84.62	
00006326	WW GRAINGER - Purchase	\$106.18	
00006342	INTL SOC ARBORICULTURE - Purch	\$130.00	
00006359	BAILEYS ACE HARDWARE - Purchas	\$31.98	
00006476	BAILEYS ACE HARDWARE - Purchas	\$9.16	
00006329	CPS DISTRIBUTORS #30 - Purchas	\$10.68	
00006350	CPS DISTRIBUTORS #30 - Purchas	\$9.41	
00006493	CASPER CONTRACTOR SUPP - Purch	\$5.21	
00006330	INTL SOC ARBORICULTURE - Purch	\$257.00	
00006308	BAILEYS ACE HARDWARE - Purchas	\$29.99	
00006420	BAILEYS ACE HARDWARE - Purchas	\$4.45	
00006351	MURDOCH'S RANCH & HOME - Purch	\$25.90	
00006516	MENARDS CASPER - Purchase	\$91.85	
00006461	ANTHEM SPRT - Purchase	\$101.21	
00006464	CRESCENT ELECTRIC 103 - Purcha	\$96.39	
00006438	CRESCENT ELECTRIC 103 - Purcha	\$14.56	
00006437	CPS DISTRIBUTORS #30 - Purchas	\$137.01	
00006344	STALKUPS RV SUPERSTORE - Purch	\$58.89	
00005906	RMI - CASPER - Purchase	\$176.00	
00006318	BLOEDORN LUMBER CASPER - Purch	\$11.51	
00006303	SUTHERLANDS 2219 - Purchase	\$20.93	
00006207	ALBERTSONS - Purchase	\$40.43	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006274	CPS DISTRIBUTORS #30 - Purchas	\$153.71	
00006285	CPS DISTRIBUTORS #30 - Purchas	\$28.40	
00006231	ATLAS OFFICE PRODUCTS - Purcha	\$6.09	
00006534	BAILEYS ACE HARDWARE - Purchas	\$3.99	
00006536	KISTLER TENT AWNING - Purchas	\$48.00	
00006217	CPS DISTRIBUTORS #30 - Purchas	\$73.08	
		<b>\$2,296.00</b>	<b>Subtotal for Dept. Parks</b>
00006156	HOUSTON SUPPLY 20 - Purchase	\$31.85	
00006198	HOUSTON SUPPLY 20 - Purchase	\$12.77	
00006079	HERCULES INDUSTRIES CA - Purch	\$19.52	
00006139	SHEET METAL SPECIALTIE - Purch	\$96.19	
00006146	CASPER WINNELSON CO - Purchase	\$67.75	
00006152	HERCULES INDUSTRIES CA - Purch	\$24.78	
00006222	DENNIS SUPPLY COMPAN - Purchas	\$34.31	
00006150	CASPER WINNELSON CO - Purchase	\$16.28	
00006162	HERCULES INDUSTRIES CA - Purch	\$131.53	
00006072	HERCULES INDUSTRIES CA - Purch	\$2,831.45	
		<b>\$3,266.43</b>	<b>Subtotal for Dept. Perpetual Care</b>
00006032	KING SOOPERS #0679 FUE - Purch	\$34.61	
00006506	STAPLES 00114181 - Credi	(\$1.50)	
00006122	SHELL OIL 57445744204 - Purcha	\$35.39	
00006062	CITY OF SD 6TH AND K P - Purch	\$5.00	
00006388	PILOT 00007591 - Purch	\$27.77	
00006554	NORCO INC - Purchase	\$55.92	
00006546	STAPLES 00114181 - Credi	(\$6.00)	
00005951	CITY OF SD 6TH AND K P - Purch	\$13.00	
00006256	EXXONMOBIL 97646897 - Purch	\$10.20	
00006131	LOAF N JUG #0119 Q81 - Purch	\$40.00	
00005883	HOLIDAY INN - Purchase	\$296.06	
00006144	SQ CHAD HARLEY - Purchase	\$200.00	
00006031	CITY OF SD 6TH AND K P - Purch	\$5.00	
00005911	CITY OF SD 6TH AND K P - Purch	\$12.00	
00006236	CITY OF SD 6TH AND K P - Purch	\$5.00	
00006239	SHELL OIL 57444795009 - Purcha	\$34.44	
00006243	CITY OF SD 6TH AND K P - Purch	\$12.00	
00006221	CHEVRON 0209206 - Purchase	\$41.12	
00006245	BEST WESTERN/REST/BAR - Purcha	\$86.39	
00006253	CITY OF SD 6TH AND K P - Purch	\$5.00	
00006255	PILOT 00007617 - Purch	\$31.24	
00005884	CITY OF SD 6TH AND K P - Purch	\$5.00	
00006212	AVIS RENT-A-CAR 1 - Purchase	\$199.74	
00006014	DELTA 00623441650624 - Pur	\$505.60	
00006074	CITY OF SD 6TH AND K P - Purch	\$5.00	
00005950	WAL-MART #2177 - Purchase	\$41.12	
00006454	JOHNSON'S CORNER - Purchase	\$33.62	
00006424	STAPLES 00114181 - Purch	\$125.99	
00006172	CITY OF SD 6TH AND K P - Purch	\$5.00	
00005888	ALA ALLEGIANT AIR - Purchase	\$258.48	
00006186	SHELL OIL 574427360QPS - Purch	\$46.06	
00006400	STAPLES 00114181 - Purch	\$31.49	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006134	CITY OF SD 6TH AND K P - Purch	\$5.00	
00006249	SUNRIVER RESORT LODGE - Purcha	\$239.80	
00006088	CITY OF SD 6TH AND K P - Purch	\$5.00	
00006101	LAZ PARKING SD 000260 - Purcha	\$8.00	
00005889	PALACE STATION ADV. RS - Purch	\$72.80	
00005897	HOLIDAY INN - Purchase	\$316.71	
00005941	SHELL OIL 574427360QPS - Purch	\$51.34	
00006002	CITY OF SD 6TH AND K P - Purch	\$15.00	
00006263	CHEVRON 0203384 - Purchase	\$11.60	
00005903	HOLIDAY INN - Purchase	\$316.71	
00006029	DELTA 00601809400666 - Pur	\$59.00	
		<b>\$3,300.70</b>	<b>Subtotal for Dept. Police</b>
00006415	STOTZ EQUIPMENT - Purchase	\$166.15	
00006302	HONNEN EQUIPMENT #04 - Purchas	\$196.75	
00006269	WYOMING MACHINERY CO -fenders,	\$3,918.34	
00006517	WYOMING MACHINERY CO - Purchas	\$577.36	
00006234	VERMEER SALES & SVCS O - Purch	\$1,729.78	
00006408	ATLAS OFFICE PRODUCTS - Purcha	\$18.92	
00006119	VERMEER SALES & SVCS O - Purch	\$2,163.73	
00005984	VERMEER SALES & SVCS O - Purch	\$1,595.16	
00006343	VERMEER SALES & SVCS O - Credi	(\$1,591.55)	
00005913	ENERGY EQUIPMENT AND S - Purch	\$56.65	
00006163	DECKER AUTO GLASS - Purchase	\$160.00	
00006013	WYOMING MACHINERY CO - Purchas	\$725.82	
00006462	AMERI-TECH EQUIPMENT C - Purch	\$875.31	
00006509	WYOMING MACHINERY CO - Credit	(\$725.82)	
00006178	PIZZA HUT #239 - Purchase	\$40.00	
00005923	VERMEER SALES & SVCS O - Purch	\$1,591.55	
00005910	ATTACHMENTS - Purchase	\$1,838.00	
00005892	STOTZ EQUIPMENT - Purchase	\$305.31	
00006164	CENTRAL PAINT AND BODY - Purch	\$2,046.77	
00006413	WYOMING MACHINERY CO - Purchas	\$417.70	
		<b>\$16,105.93</b>	<b>Subtotal for Dept. Property &amp; Liability Insurance</b>
00006409	NORCO INC - Purchase	\$188.56	
00005932	DOMINO'S 6042 - Purchase	\$56.05	
00006365	HOBBY-LOBBY #0233 - Purchase	\$45.70	
00006474	WAGON WHEEL ROLLER SKA - Purch	\$650.00	
00006541	PAPER	\$27.88	
00006301	SAMSCLUB #6425 - Credit	(\$45.00)	
00006137	DLX FOR BUSINESS - Purchase	\$54.02	
00006541	PAPER	\$27.88	
00006541	TISSUE	\$19.96	
00006273	LIBERTS - Purchase	\$152.09	
00006553	ARC SERVICES/TRAINING - Purcha	\$27.00	
00006404	NORCO INC - Purchase	\$48.82	
00006541	TOWELS	\$13.58	
00006095	LIFE FITNESS - Purchase	\$46.70	
00006355	SMITHS FOOD #4185 - Purchase	\$24.43	
00006053	NORCO INC - Purchase	\$740.60	
00006083	SAMSCLUB #6425 - Purchase	\$72.14	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

00006083	SAMSCLUB #6425 - Purchase	\$13.94	
00006083	SAMSCLUB #6425 - Purchase	\$13.94	
00006089	PARAMOUNT FITNESS CORP - Purch	\$144.60	
00005916	HOBBY-LOBBY #0233 - Purchase	\$37.91	
00006016	HOBBY-LOBBY #0233 - Purchase	\$33.66	
00006086	USPS 57155804730311021 - Purch	\$8.91	
00006174	SAMSCLUB #6425 - Purchase	\$59.52	
00006026	LIBERTS - Purchase	\$1,534.59	
00005948	HOBBY-LOBBY #0233 - Purchase	\$23.97	
00006309	WAL-MART #1617 - Purchase	\$178.00	
00006083	SAMSCLUB #6425 - Purchase	\$44.01	
00006228	FEDEXOFFICE 00009423 - Purch	\$355.20	
00006258	GOEDICKE'S CUSTOM FRAM - Purch	\$35.00	
00006195	SAMSCLUB #6425 - Purchase	\$45.00	
		<b>\$4,678.66</b>	<b>Subtotal for Dept. Recreation</b>
00006345	SAMSCLUB #6425 - Purchase	\$185.82	
00006227	BAILEYS ACE HARDWARE - Purchas	\$67.34	
00006259	HARBOR FREIGHT TOOLS 3 - Purch	\$150.52	
00006323	WAL-MART #1617 - Purchase	\$15.72	
00005935	SAFEWAY STORE00024687 - Purch	\$15.97	
00005908	PILOT 00003087 - Purch	\$144.00	
00005922	BAILEYS ACE HARDWARE - Purchas	\$46.10	
00006229	Galls Intern - Purchase	\$246.40	
00006282	ATLAS OFFICE PRODUCTS - Purcha	\$84.37	
00006412	ATLAS OFFICE PRODUCTS - Purcha	\$105.71	
00006071	PILOT 00003087 - Purch	\$160.02	
00006298	Galls Intern - Purchase	\$61.60	
00006449	SAMSCLUB #6425 - Purchase	\$104.58	
00005967	CPS DISTRIBUTORS #30 - Purchas	\$120.94	
00006181	Galls Intern - Purchase	\$61.60	
00005949	Galls Intern - Purchase	\$1,077.00	
00006223	PILOT 00003087 - Purch	\$147.00	
00006346	Galls Intern - Purchase	\$61.60	
		<b>\$2,856.29</b>	<b>Subtotal for Dept. Refuse Collection</b>
00006419	KNAPP SUPPLY & EQUIPME - Purch	\$141.15	
		<b>\$141.15</b>	<b>Subtotal for Dept. Sewer</b>
00006121	SIGMA ALDRICH US - Purchase	\$344.03	
		<b>\$344.03</b>	<b>Subtotal for Dept. Special Assistance</b>
00006210	SUBWAY 00147363 - Purch	\$36.75	
00006328	BEST BUY 00015271 - Purch	\$20.99	
00006520	CASPER CONTRACTOR SUPP - Purch	\$53.05	
00006471	CASPER CONTRACTOR SUPP - Purch	\$27.02	
00006529	CASPER CONTRACTOR SUPP - Purch	\$179.84	
00006207	ALBERTSONS - Purchase	\$20.05	
00006527	CASPER CONTRACTOR SUPP - Purch	\$164.35	
		<b>\$502.05</b>	<b>Subtotal for Dept. Streets</b>
00006538	CASPER CONTRACTOR SUPP - Purch	\$185.69	
00006440	Galls Intern - Purchase	\$308.00	
00006392	BAILEYS ACE HARDWARE - Purchas	\$145.40	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

	<b>\$639.09</b>	<b>Subtotal for Dept.</b>	Traffic
00006242 DENNIS SUPPLY COMPAN - Purchas	\$487.14		
00006483 COMPRESSION LEASING SV - Purch	\$485.43		
00006513 HAJOCA KEENAN SUPP 25 - Purcha	\$93.94		
00006486 CRUM ELECTRIC SUPPLY C - Purch	\$1,667.63		
00006480 CASPER WINNELSON CO - Purchase	\$1,688.81		
00006532 CASPER WINNELSON CO - Purchase	\$19.16		
	<b>\$4,442.11</b>	<b>Subtotal for Dept.</b>	Waste Water
	<b>\$128,993.07</b>	<b>Subtotal for Vendor</b>	
<b>PEAKS TO PLAINS DESIGN, P.C.</b>			
1150 AMENDMENT NO 1 - I25/SHOSHONI	\$1,603.65		
	<b>\$1,603.65</b>	<b>Subtotal for Dept.</b>	Parks
	<b>\$1,603.65</b>	<b>Subtotal for Vendor</b>	
<b>PEPSI COLA OF CASPER</b>			
26132 PRODUCT	\$296.65		
26363 PRODUCT	\$150.00		
26470 PRODUCT	\$190.65		
	<b>\$637.30</b>	<b>Subtotal for Dept.</b>	Ice Arena
	<b>\$637.30</b>	<b>Subtotal for Vendor</b>	
<b>PHIPPS CONSTRUCTION</b>			
1 RETAINAGE	(\$4,980.00)		
RIN0023037 RET PAY CYP PHIPPS CONST	\$4,980.00		
	<b>\$0.00</b>	<b>Subtotal for Dept.</b>	Capital Projects
1 CASPER YOUTH BASEBALL FIELD OF	\$49,800.00		
	<b>\$49,800.00</b>	<b>Subtotal for Dept.</b>	Parks
	<b>\$49,800.00</b>	<b>Subtotal for Vendor</b>	
<b>POLICE DEPT</b>			
RIN0022975 REPLENISH BUY FUND	\$303.14		
	<b>\$303.14</b>	<b>Subtotal for Dept.</b>	Police Grants
	<b>\$303.14</b>	<b>Subtotal for Vendor</b>	
<b>POWDER RIVER SHREDDERS LLC</b>			
5887 DOCUMENT SHRED	\$30.00		
	<b>\$30.00</b>	<b>Subtotal for Dept.</b>	Communications Center
5887 DOCUMENT SHRED	\$75.00		
	<b>\$75.00</b>	<b>Subtotal for Dept.</b>	Police
	<b>\$105.00</b>	<b>Subtotal for Vendor</b>	
<b>POWER EQUIPMENT CORP.</b>			
C311041159 BROOM REFILL STRIPS	\$1,486.80		
	<b>\$1,486.80</b>	<b>Subtotal for Dept.</b>	Garage
	<b>\$1,486.80</b>	<b>Subtotal for Vendor</b>	
<b>PROBUILD CO. LLC.</b>			
837825 20-6 7/8 CORR GALV 24GA	\$2,459.20		
837826 16" CEDAR SHIMS	\$10.67		
	<b>\$2,469.87</b>	<b>Subtotal for Dept.</b>	Hogadon
	<b>\$2,469.87</b>	<b>Subtotal for Vendor</b>	

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

## PROMOTIONS NOW

239296 CRR DIVISION SUPPLIES

\$2,846.98  
**\$2,846.98** Subtotal for Dept. Fire  
**\$2,846.98** Subtotal for Vendor

## PURCHASE ADVANTAGE CARD

RIN0023007 MEETING EXPENSE

\$73.96  
**\$73.96** Subtotal for Dept. Council

RIN0022946 COFFEE

\$35.96  
**\$35.96** Subtotal for Dept. Waste Water

RIN0022976 BOARD LUNCH

\$65.16  
**\$65.16** Subtotal for Dept. Water Treatment Plant  
**\$175.08** Subtotal for Vendor

## QUALITY OFFICE SOLUTIONS

0049461-001 OFFICE SUPPLIES

\$265.95  
**\$265.95** Subtotal for Dept. Communications Center

0049215-002 OFFICE SUPPLIES

\$8.98

0049349-001 OFFICE SUPPLIES

\$139.99

0049252-001 OFFICE SUPPLIES

\$94.88

0049401-001 OFFICE SUPPLIES

\$50.37

0049316-001 OFFICE SUPPLIES

\$175.15

0049215-001 OFFICE SUPPLIES

\$149.69

0049229-001 OFFICE SUPPLIES

\$337.24

0049391-001 OFFICE SUPPLIES

\$83.99

0049460-001 OFFICE SUPPLIES

\$112.07

0049382-001 OFFICE SUPPLIES

\$199.99

0049568-001 OFFICE SUPPLIES

\$236.46

0049391-002 OFFICE SUPPLIES

\$76.48

**\$1,665.29** Subtotal for Dept. Police  
**\$1,931.24** Subtotal for Vendor

## R&R REST STOPS

25893 PORTABLES

\$795.63  
**\$795.63** Subtotal for Dept. Golf Course

25899 PORTABLES

\$363.88

25907 PORTABLES

\$122.09

25905 PORTABLES

\$240.44

25900 PORTABLES

\$475.29

25904 PORTABLES

\$1,461.54

25902 PORTABLES

\$240.44

25903 PORTABLES

\$240.44

25908 PORTABLES

\$263.11

25906 PORTABLES

\$122.09

25909 PORTABLES

\$358.93

25901 PORTABLES

\$363.88

**\$4,252.13** Subtotal for Dept. Parks  
**\$5,047.76** Subtotal for Vendor

## RAILROAD MGMT CO III, LLC

303439 24-INCH SEWER ENCROACHMENT

\$4,929.20

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

	<b>\$4,929.20</b>	Subtotal for Dept.	Waste Water
	<b>\$4,929.20</b>	Subtotal for Vendor	
<b>RESOURCE STAFFING</b>			
2542 MAINTENANCE PERSONNEL	\$387.63		
	<b>\$387.63</b>	Subtotal for Dept.	Casper Events Center
	<b>\$387.63</b>	Subtotal for Vendor	
<b>RESPOND FIRST AID, LLC.</b>			
133640 SUPPLIES	\$150.07		
	<b>\$150.07</b>	Subtotal for Dept.	Ice Arena
133790 FIRST AID KIT REFILLS	\$292.87		
	<b>\$292.87</b>	Subtotal for Dept.	Police
	<b>\$442.94</b>	Subtotal for Vendor	
<b>RICHARD "ZAK" SZEKELY</b>			
RIN0022848 COURT APPOINTED ATTY	\$288.75		
300 COURT APPOINTED ATTY	\$375.00		
	<b>\$663.75</b>	Subtotal for Dept.	Municipal Court
	<b>\$663.75</b>	Subtotal for Vendor	
<b>RICOH USA INC</b>			
5028383167 COPIER MAINT	\$31.35		
	<b>\$31.35</b>	Subtotal for Dept.	Police
	<b>\$31.35</b>	Subtotal for Vendor	
<b>RINK SYS. INC.</b>			
1102080 KICKPLATE	\$65.83		
	<b>\$65.83</b>	Subtotal for Dept.	Ice Arena
	<b>\$65.83</b>	Subtotal for Vendor	
<b>ROBERT SIMMERING</b>			
RIN0023028 TRAVEL EXPENSES	\$656.20		
	<b>\$656.20</b>	Subtotal for Dept.	Streets
RIN0023028 TRAVEL EXPENSES	\$656.19		
	<b>\$656.19</b>	Subtotal for Dept.	Traffic
	<b>\$1,312.39</b>	Subtotal for Vendor	
<b>ROCKY MOUNTAIN POWER</b>			
RIN0022977 ELECTRICITY	\$42,887.61		
RIN0022977 ELECTRICITY	\$6,895.20		
	<b>\$49,782.81</b>	Subtotal for Dept.	Water Treatment Plant
	<b>\$49,782.81</b>	Subtotal for Vendor	
<b>ROOTER SEWER SERVICE INC</b>			
25898 PORTABLE REST ROOM RANGE	\$141.30		
	<b>\$141.30</b>	Subtotal for Dept.	Police
50938 CLEAR FLOOR DRAIN OPS BLDG	\$140.00		
	<b>\$140.00</b>	Subtotal for Dept.	Waste Water
	<b>\$281.30</b>	Subtotal for Vendor	
<b>ROPEWAY DESIGN INC</b>			
13-72 STORM CLEANUP	\$2,650.00		

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$2,650.00** Subtotal for Dept. Property & Liability Insurance

**\$2,650.00** Subtotal for Vendor

## SAFETY KLEEN SYSTEMS, INC.

62152235 CREDIT MEMO

(\$101.79)

**(\$101.79)** Subtotal for Dept. Balefill

\$736.95

**\$736.95** Subtotal for Dept. Garage

**\$635.16** Subtotal for Vendor

61935070 SOLVENT TANKS

## SCHOONER, KATHY

0021135500 DEPOSIT/CREDIT REFUND

\$51.93

**\$51.93** Subtotal for Dept. Water

**\$51.93** Subtotal for Vendor

## SCHWARTZ, BON, WALKER, & STUDER, LLC.

5168 LEGAL FEES

\$13,244.00

**\$13,244.00** Subtotal for Dept. Council

**\$13,244.00** Subtotal for Vendor

## SHEET METAL SPECIALTIES, INC.

37124 FURNACE SERVICE

\$685.28

**\$685.28** Subtotal for Dept. Water

**\$685.28** Subtotal for Vendor

## SHERWIN-WILLIAMS CORP.

2933-5 MISSION SERVE PAINT

\$38.60

**\$38.60** Subtotal for Dept. Owner Occupied Gen Rehab

**\$38.60** Subtotal for Vendor

## SIGMA-ALDRICH, INC.

531899209 EVIDENCE SUPPLIES

\$366.33

**\$366.33** Subtotal for Dept. Police

**\$366.33** Subtotal for Vendor

## SKYLINE RANCHES

RIN0022969 MONTHLY SEWER FEES

(\$71.98)

RIN0022969 MONTHLY SEWER FEES

\$719.81

**\$647.83** Subtotal for Dept. Sewer

RIN0022969 MONTHLY SEWER FEES

(\$190.67)

**(\$190.67)** Subtotal for Dept. Waste Water

**\$457.16** Subtotal for Vendor

## SOURCE GAS DIST. LLC

201180126254 HEATING

\$4,226.11

**\$4,226.11** Subtotal for Dept. Water Treatment Plant

**\$4,226.11** Subtotal for Vendor

## STAR LINE FEEDS

225000 ANIMAL FOOD

\$425.35

**\$425.35** Subtotal for Dept. Metro Animal

**\$425.35** Subtotal for Vendor

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

## STARR GIORGI

RIN0023033 EMPLOYEE TRAVEL REIMBURSEMENT

\$299.70

**\$299.70** Subtotal for Dept. Information Services

**\$299.70** Subtotal for Vendor

## STATE OF WY. - DEPT. OF REVENUE

RIN0023073 SALES TAX

\$6.69

**\$6.69** Subtotal for Dept. Aquatics

RIN0023073 SALES TAX

\$36.15

**\$36.15** Subtotal for Dept. Balefill

RIN0023073 SALES TAX

\$8,448.57

RIN0023073 SALES TAX

\$1,972.37

RIN0023073 SALES TAX

\$806.13

RIN0023073 SALES TAX

\$234.38

RIN0023073 SALES TAX

\$1,260.55

RIN0023073 SALES TAX

\$1,277.67

**\$13,999.67** Subtotal for Dept. Casper Events Center

RIN0023073 SALES TAX

\$67.36

**\$67.36** Subtotal for Dept. Fort Caspar

RIN0023073 SALES TAX

\$463.46

**\$463.46** Subtotal for Dept. Ice Arena

RIN0023073 SALES TAX

\$21.33

**\$21.33** Subtotal for Dept. Recreation

**\$14,594.66** Subtotal for Vendor

## STATE OF WY. - NOTARY DIV.

RIN0023032 RENEW NOTARY

\$30.00

**\$30.00** Subtotal for Dept. Fire

RIN0022974 RENEW NOTARY

\$30.00

**\$30.00** Subtotal for Dept. Police

**\$60.00** Subtotal for Vendor

## STEVEN REYNOLDS

RIN0023076 REFUND TR13-4253

\$10.00

**\$10.00** Subtotal for Dept. Municipal Court

**\$10.00** Subtotal for Vendor

## STOTZ EQUIPMENT

P18242 CUTTING EDGE,RH

\$172.41

P18242 CUTTING EDGE,LH

\$172.41

P18113 PIN

\$5.58

P18113 LINCH PIN 1/4

\$8.40

**\$358.80** Subtotal for Dept. Garage

**\$358.80** Subtotal for Vendor

## SUTHERLAND'S CORP.

112945 ANIMAL SUPPLIES

\$510.00

**\$510.00** Subtotal for Dept. Metro Animal

**\$510.00** Subtotal for Vendor

## TERRY JACKSON

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

RIN0023075 TRAVEL EXPENSES

\$353.00

**\$353.00** Subtotal for Dept. Police

**\$353.00** Subtotal for Vendor

## TETON STEEL CO.

J35715 ROLLS OF WIRE

\$828.00

**\$828.00** Subtotal for Dept. Streets

**\$828.00** Subtotal for Vendor

## TETRA TECH INC.

50738952 WEEKLY TESTING

\$886.00

**\$886.00** Subtotal for Dept. Water Treatment Plant

**\$886.00** Subtotal for Vendor

## THE LONELY LIFE

810365 LONELY LIFE BOOKS & POSTAGE

\$96.86

**\$96.86** Subtotal for Dept. Fort Caspar

**\$96.86** Subtotal for Vendor

## THOMAS MILLS

RIN0022938 BOOT REIMBURSEMENT

\$75.00

**\$75.00** Subtotal for Dept. Streets

**\$75.00** Subtotal for Vendor

## TLO, INC

RIN0023034 DATA ACCESS FEES

\$110.00

**\$110.00** Subtotal for Dept. Police

**\$110.00** Subtotal for Vendor

## TOM SPANGLER

RIN0023017 TRAVEL EXPENSES

\$182.87

**\$182.87** Subtotal for Dept. Hogadon

**\$182.87** Subtotal for Vendor

## TOP OFFICE PRODUCTS

136384 OFFICE SUPPLIES

\$184.86

**\$184.86** Subtotal for Dept. City Attorney

135297 OFFICE SUPPLIES

\$51.78

**\$51.78** Subtotal for Dept. Municipal Court

**\$236.64** Subtotal for Vendor

## TORY CUTRELL

04510 REIMBURSE PET SUPPLIES PURCHAS

\$115.49

**\$115.49** Subtotal for Dept. Metro Animal

**\$115.49** Subtotal for Vendor

## TOWNSQUARE MEDIA

63501 AD

\$303.00

**\$303.00** Subtotal for Dept. Ice Arena

63501 AD

\$303.00

**\$303.00** Subtotal for Dept. Recreation

MC113101450 AD

\$403.00

MC-113101448 AD

\$300.00

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

MC-113101449 AD  
MC-113101449 AD

\$13.50  
\$15.00

**\$731.50** Subtotal for Dept. Streets  
**\$1,337.50** Subtotal for Vendor

**UNITED MICRO DATA, INC.**  
228620 LASERFICH MAINTENANCE

\$10,901.30  
**\$10,901.30** Subtotal for Dept. Finance  
**\$10,901.30** Subtotal for Vendor

**UNITED PARCEL SVC.**  
00008F045W463 AIRBILL  
00008F045W473 AIRBILL  
00008F045W453 AIRBILL

\$120.28  
\$208.65  
\$214.90  
**\$543.83** Subtotal for Dept. Water Treatment Plant  
**\$543.83** Subtotal for Vendor

**URGENT CARE OF CASPER LLC.**  
1706213 PRE HIRE MEDICAL

\$90.00  
**\$90.00** Subtotal for Dept. Communications Center

1706251 MASK FITTINGS

\$340.00  
**\$340.00** Subtotal for Dept. Water Treatment Plant  
**\$430.00** Subtotal for Vendor

## VERIZON WIRELESS

9715922772 WIRELESS SERVICE

\$44.86  
**\$44.86** Subtotal for Dept. Code Enforcement

9715148745 WIRELESS SERVICE

\$121.82  
**\$121.82** Subtotal for Dept. Communications Center

9715922772 WIRELESS SERVICE

\$30.02  
**\$30.02** Subtotal for Dept. Council

9715922772 WIRELESS SERVICE

\$48.26  
**\$48.26** Subtotal for Dept. Engineering

9713768760 WIRELESS SERVICE

\$68.02

9715064772 WIRELESS SERVICE

\$1,550.08

9715470783 WIRELESS SERVICE

\$40.01

**\$1,658.11** Subtotal for Dept. Fire

9714420170 WIRELESS SERVICE

\$39.99

9715922772 WIRELESS SERVICE

\$22.43

**\$62.42** Subtotal for Dept. Garage

9715922772 WIRELESS SERVICE

\$22.43

**\$22.43** Subtotal for Dept. Hogadon

9715922772 WIRELESS SERVICE

\$22.43

**\$22.43** Subtotal for Dept. Sewer

9715064773 WIRELESS SERVICE

\$40.01

**\$40.01** Subtotal for Dept. Special Assistance

9715922772 WIRELESS SERVICE

\$22.43

**\$22.43** Subtotal for Dept. Streets

9715922772 WIRELESS SERVICE

\$22.43

**\$22.43** Subtotal for Dept. Traffic

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

9715922772 WIRELESS SERVICE	\$44.87		
	<b>\$44.87</b>	Subtotal for Dept.	Waste Water
9715922772 WIRELESS SERVICE	\$44.87		
	<b>\$44.87</b>	Subtotal for Dept.	Water
9715922772 WIRELESS SERVICE	\$22.43		
	<b>\$22.43</b>	Subtotal for Dept.	Water Treatment Plant
	<b>\$2,207.39</b>	Subtotal for Vendor	
<b>VERMEER SALES &amp; SVC. OF COLORADO</b> R23857C CHIPPER RENTAL FOR STORM	\$457.60		
	<b>\$457.60</b>	Subtotal for Dept.	Property & Liability Insurance
	<b>\$457.60</b>	Subtotal for Vendor	
<b>VIEWPOINT GOVERNMENT SOLUTIONS, INC.</b> 1612 FY13 ONLINE PORTAL PERMIT GRNT	\$7,000.00		
	<b>\$7,000.00</b>	Subtotal for Dept.	Planning
	<b>\$7,000.00</b>	Subtotal for Vendor	
<b>VIPER UNDERGROUND</b> 4 CHANGE ORDER NO 3 - 2013 MISC	\$7,213.50		
4 MISC SANITARY SEWER REPLACEMENT	\$47,176.50		
	<b>\$54,390.00</b>	Subtotal for Dept.	Sewer
4 CHANGE ORDER NO 3 - 2013 MISC	\$4,300.00		
	<b>\$4,300.00</b>	Subtotal for Dept.	Water
	<b>\$58,690.00</b>	Subtotal for Vendor	
<b>VISITS LLC</b> 284 CAR WASHES	\$15.00		
	<b>\$15.00</b>	Subtotal for Dept.	Code Enforcement
	<b>\$15.00</b>	Subtotal for Vendor	
<b>VISTAR</b> 38047322 SUPPLIES	\$405.45		
37926098 SUPPLIES	\$515.00		
	<b>\$920.45</b>	Subtotal for Dept.	Ice Arena
	<b>\$920.45</b>	Subtotal for Vendor	
<b>VOLVO CONSTRUCTION EQUIP. RENTS, INC.</b> 504768-0001 ROLLOFF CONTAINER REFURBISHING	\$1,792.00		
	<b>\$1,792.00</b>	Subtotal for Dept.	Refuse Collection
	<b>\$1,792.00</b>	Subtotal for Vendor	
<b>WALTON, SPEVON</b> 0021135498 DEPOSIT/CREDIT REFUND	\$39.74		
	<b>\$39.74</b>	Subtotal for Dept.	Water
	<b>\$39.74</b>	Subtotal for Vendor	
<b>WARDWELL WATER &amp; SEWER DISTRICT</b> RIN0023043 WATER USAGE	\$14.00		
	<b>\$14.00</b>	Subtotal for Dept.	Water Treatment Plant
	<b>\$14.00</b>	Subtotal for Vendor	
<b>WEAR PARTS, INC.</b>			

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

302733 CLEVIS PIN	\$5.76	
302974 BOLT,1/2X5-1/2	\$5.43	
303151 BOLT, CARRIAGE	\$34.51	
302482 NUTS	\$26.48	
302675 BOLTS	\$310.42	
302487 BOLTS	\$20.56	
302487 NUTS	\$58.80	
302482 BOLTS	\$11.97	
302676 BOLTS	\$16.00	
	<b>\$489.93</b>	Subtotal for Dept. Garage
302380 LAG 1/2 X 4 SCREWS	\$170.94	
302520 LAG 1/2 X 4 SCREWS, FREIGHT	\$73.55	
	<b>\$244.49</b>	Subtotal for Dept. Hogadon
302772 BOLTS/NUTS	\$63.04	
302749 BOLTS/WASHERS/NUTS, CLEVIS	\$12.98	
	<b>\$76.02</b>	Subtotal for Dept. Water
302775 SHEET METAL FOR HIGH SVC PUMP	\$14.34	
663561 RIVITS FOR PUMPS	\$15.32	
	<b>\$29.66</b>	Subtotal for Dept. Water Treatment Plant
	<b>\$840.10</b>	Subtotal for Vendor

## WEAVER, MEGAN

0021135494 DEPOSIT/CREDIT REFUND	\$57.51	
	<b>\$57.51</b>	Subtotal for Dept. Water
	<b>\$57.51</b>	Subtotal for Vendor

## WERCS COMMUNICATIONS

5254152033-15 ETHERNET ACCESSS	\$1,015.00	
	<b>\$1,015.00</b>	Subtotal for Dept. Police
	<b>\$1,015.00</b>	Subtotal for Vendor

## WEST GROUP

828510445 BOOKS	\$1,018.20	
	<b>\$1,018.20</b>	Subtotal for Dept. City Attorney
	<b>\$1,018.20</b>	Subtotal for Vendor

## WEST PLAINS ENGINEERING, INC.

BC13014-1003 CEC ARENA LIGHTING RETROFIT	\$315.00	
	<b>\$315.00</b>	Subtotal for Dept. City Manager
BC13001-1006 FIRE STATION #1 EMERGENCY	\$385.00	
	<b>\$385.00</b>	Subtotal for Dept. Fire
BC13038-1002 MAGIC CARPET LIFT	\$1,010.00	
	<b>\$1,010.00</b>	Subtotal for Dept. Hogadon
BC13013-1006 OAKCREST BOOSTER STATION EMERG	\$630.00	
	<b>\$630.00</b>	Subtotal for Dept. Water
	<b>\$2,340.00</b>	Subtotal for Vendor

## WESTERN WATER CONSULTANTS, INC.

130130010 MIDWEST AVENUE RECONSTRUCTION	\$26,967.16	
	<b>\$26,967.16</b>	Subtotal for Dept. Streets

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$26,967.16** Subtotal for Vendor

**WILLIAMS, PORTER, DAY & NEVILLE, P.C.**  
55690 ATTORNEY FEES FOR BALERS

\$3,121.35  
**\$3,121.35** Subtotal for Dept. Balefill  
**\$3,121.35** Subtotal for Vendor

**WINGFOOT COMMERCIAL TIRE SYSTEMS, LLC.**  
177-1039287 11R22.5 MS RECAP  
177-1039359 TIRE,RSA  
177-1039399 TIRE,GOODYEAR

\$6,351.00  
\$561.35  
\$5,790.00  
**\$12,702.35** Subtotal for Dept. Garage  
**\$12,702.35** Subtotal for Vendor

**WIRELESS ADVANCED COMMUNICATIONS, INC.**  
I-2194357 RADIO REPAIR - ENGINE 1

\$210.00  
**\$210.00** Subtotal for Dept. Fire  
**\$210.00** Subtotal for Vendor

**WOLF GANG OF WY**  
RIN0023013 CABLE CHANNEL 3 PRODUCTION SER

\$3,833.33  
**\$3,833.33** Subtotal for Dept. Council  
**\$3,833.33** Subtotal for Vendor

**WY. ASSOC. OF RURAL WATER SYSTEMS**  
11435 ANNUAL MEMBERSHIP RENEWAL

\$168.75  
**\$168.75** Subtotal for Dept. Sewer

11435 ANNUAL MEMBERSHIP RENEWAL

\$206.25  
**\$206.25** Subtotal for Dept. Water

11436 MEMBER DUES

\$375.00  
**\$375.00** Subtotal for Dept. Water Treatment Plant  
**\$750.00** Subtotal for Vendor

**WY. DEPT. OF TRANSPORTATION**  
RIN0023025 VEHICLE REGISTRATION

\$2.00  
**\$2.00** Subtotal for Dept. Garage  
**\$2.00** Subtotal for Vendor

**WY. MACHINERY CO.**

R1200301 SCRAPER RENTAL  
R1200303 SCRAPER RENTAL  
R1200302 SCRAPER RENTAL  
R1200304 SCRAPER RENTAL

\$5,539.50  
\$5,527.50  
\$5,527.50  
\$5,527.50  
**\$22,122.00** Subtotal for Dept. Balefill

PO 3498595 ELEMENT ASY  
PO 3485043 CUTTING EDGE BOLT  
PO 3483531 FILTER,AIR  
PO 3483531 FILTER,AIR  
PO 3490133 FILTER, OIL  
PO 3498595 FILTER,AIR  
PO 3490134 FILTER, OIL  
PO 3496951 FILTER,AIR

\$58.31  
\$70.40  
\$49.13  
\$121.80  
\$11.67  
\$5.94  
\$11.67  
\$121.80

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

PO 3498595 ELEMENT ASY	\$45.01		
PO 3498595 OIL FILTER	\$21.51		
PO 3505642 BULB,24V/70W	\$32.36		
PO 3498595 FILTER	\$42.42		
PO 3498595 FILTER	\$27.96		
	<b>\$619.98</b>	<b>Subtotal for Dept.</b>	<b>Garage</b>
R11905051 CREDIT MEMO	(\$2,100.00)		
R11905062 EXCAVATOR RENTAL	\$150.00		
R11845021 CREDIT MEMO/LOADER RENTAL	(\$4,361.20)		
R11905061 CREDIT MEMO	(\$2,100.00)		
R11905041 CREDIT MEMO	(\$2,100.00)		
R11845022 LOADER RENTAL/BRANCHES	\$1,522.06		
R1190506 EXCAVATOR RENTAL	\$2,100.00		
R1190505 EXCAVATOR RENTAL	\$2,100.00		
	<b>(\$4,789.14)</b>	<b>Subtotal for Dept.</b>	<b>Property &amp; Liability Insurance</b>
	<b>\$17,952.84</b>	<b>Subtotal for Vendor</b>	

## WY. PEACE OFFICERS ASSOC.

RIN0023035 RENEW MEMBERSHIPS	\$160.00		
	<b>\$160.00</b>	<b>Subtotal for Dept.</b>	<b>Police</b>
	<b>\$160.00</b>	<b>Subtotal for Vendor</b>	

## WY. RENTS, LLC.

RIN0022967 FUEL SUR-CHARGE	\$43.00		
	<b>\$43.00</b>	<b>Subtotal for Dept.</b>	<b>Refuse Collection</b>
	<b>\$43.00</b>	<b>Subtotal for Vendor</b>	

## WY. SPECIAL OLYMPICS

CITY13-01 2013 FALL TOURNAMENT	\$3,777.78		
	<b>\$3,777.78</b>	<b>Subtotal for Dept.</b>	<b>Council</b>
	<b>\$3,777.78</b>	<b>Subtotal for Vendor</b>	

## WY. WATER QUALITY & POLLUTION CONTROL ASSOC.

2011-1437 DUES	\$120.00		
	<b>\$120.00</b>	<b>Subtotal for Dept.</b>	<b>Sewer</b>
2011-1430 DUES	\$30.00		
	<b>\$150.00</b>	<b>Subtotal for Dept.</b>	<b>Waste Water</b>
	<b>\$270.00</b>	<b>Subtotal for Vendor</b>	

## XEROX CORP

071132842 COPIER	\$188.10		
	<b>\$188.10</b>	<b>Subtotal for Dept.</b>	<b>Water Treatment Plant</b>
	<b>\$188.10</b>	<b>Subtotal for Vendor</b>	

## XEROX CORP.

071392175 COPIER	\$173.12		
	<b>\$173.12</b>	<b>Subtotal for Dept.</b>	<b>Water Treatment Plant</b>

# Bills and Claims

City of Casper

04-Dec-13 to 17-Dec-13

**\$173.12** Subtotal for Vendor

## ZACK WINTER

05HON330010112 CLOTHING ALLOWANCE

\$73.49

**\$73.49** Subtotal for Dept. Police

**\$73.49** Subtotal for Vendor

## ZUNESIS, INC.

CASP-112513 BLADE CENTER MAINTENANCE

\$1,069.70

**\$1,069.70** Subtotal for Dept. Information Services

**\$1,069.70** Subtotal for Vendor

**Grand Total**

**\$2,193,415.49**

Approved By:

On:

CITY of CASPER, WYOMING  
 BILLS and CLAIMS ADDENDUM  
 Council Meeting  
 12/17/13

**Payroll Disbursements**

11/26/13	Fire Payroll	\$ 164,049.82
11/26/13	Benefits & Deductions	\$ 30,055.51
12/5/13	City Payroll	\$ 1,212,272.54
12/5/12	Benefits & Deductions	\$ 637,156.16
12/6/13	Fire Payroll	\$ 173,113.83
12/6/13	Benefits & Deductions	\$ 32,178.26
12/11/13	Exception Payroll	\$ 915.59
12/11/13	Benefits & Deductions	\$ 219.58

**Total Payroll** \$ 2,249,961.29

**Additional Fees**

12/06/13	Utility Online Payment - Merchant and Gateway Payment Fees	\$ 3,599.29
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**Total Fees** \$ 3,599.29

**Additional AP**

Johnny Appleseed	P-Card Vendor	\$ 72.78
Grainger	P-Card Vendor	\$ 33.88
Global Industries	P-Card Vendor	\$ 1,129.95
PLI SmartFTP	P-Card Vendor	\$ 59.95
Grainger	P-Card Vendor	\$ 101.08
Grainger	P-Card Vendor	\$ 76.40
Grainger	P-Card Vendor	\$ 28.15
Grainger	P-Card Vendor	\$ 66.45
Grainger	P-Card Vendor	\$ 9.28

**Total Additional AP** \$ 1,577.92

December 9, 2013

MEMO TO: John C. Patterson, City Manager

FROM: V.H. McDonald, Administrative Services Director

SUBJECT: Establish Public Hearing for Restaurant Liquor License #9

Recommendation:

That Council, by minute action, establish January 7, 2014 as the Public Hearing date for the consideration of the issuance of Restaurant Liquor License #9 to Shogun Steak House Inc, d.b.a. Shogun Japanese Steak House, located at 3095 Talon Drive.

Summary:

An application has been received for Restaurant Liquor License #9, to Shogun Steak House Inc, d.b.a. Shogun Japanese Steak House, located at 3095 Talon Drive.

As required by State Statute, a notice must be published in a local newspaper once a week for four consecutive weeks.

December 11, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Liz Becher, Community Development Director  
SUBJECT: Consideration of a plat creating The Heights Addition No. 2

Recommendation:

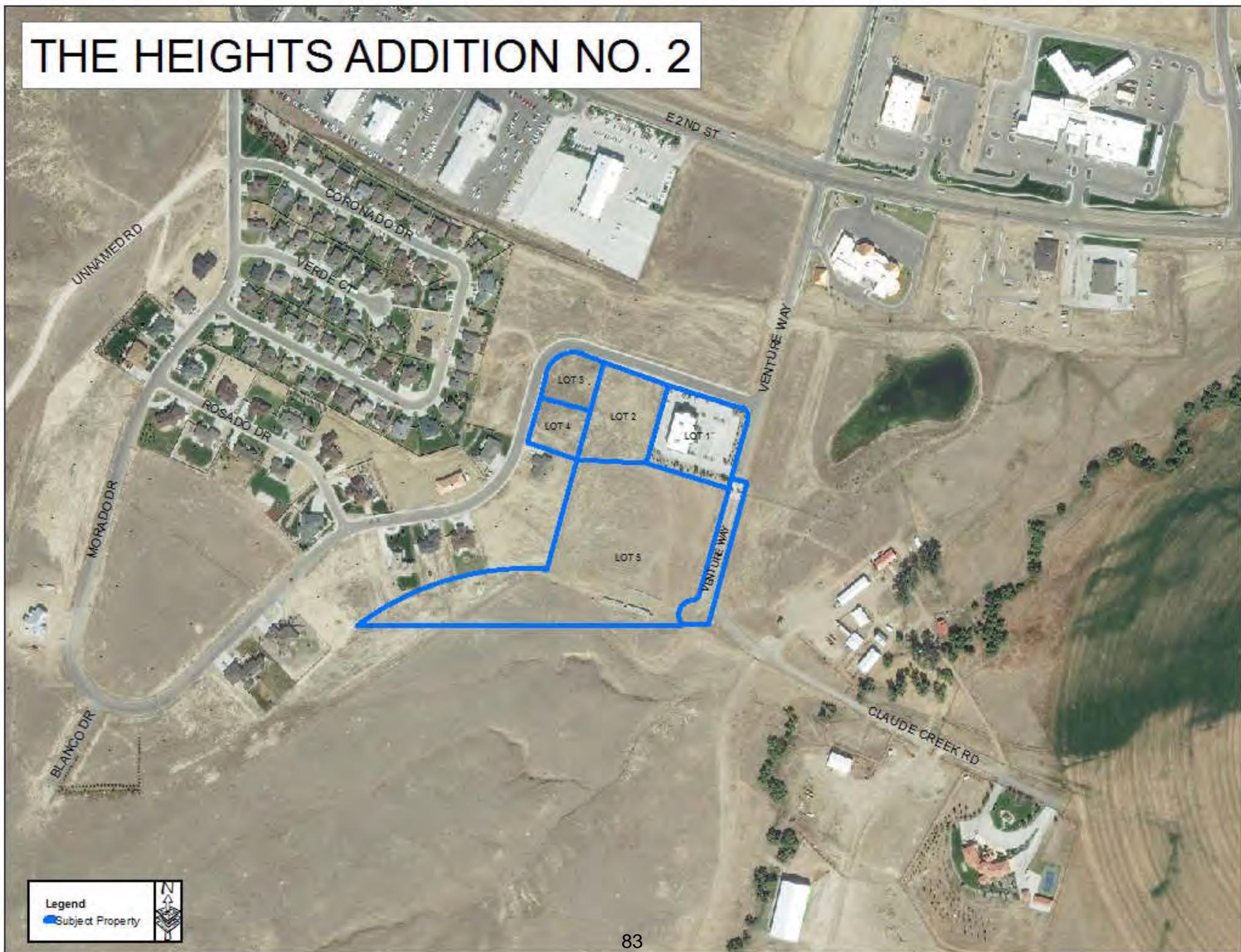
That Council, by minute action, establish January 7, 2014, as the date of the public hearing for the consideration of an ordinance approving the plat creating The Heights Addition No. 2, and The Heights Addition No. 2 Subdivision Agreement.

Summary:

The applicants have applied for plat approval to create The Heights Addition No. 2, comprising 15.44 acres, more or less, and creating five (5) lots. The proposed subdivision is located at the southwest corner of Venture Way and Morado Drive, and is zoned PUD (Planned Unit Development). The area is part of the 455-acre McMurry Business Park PUD, and the subject property is a mix of vacant lots and professional offices. Land uses in the immediate area are a mix of single-family residential to the west, multi-family residential to the north.

The Planning and Zoning Commission held a public hearing on November 26, 2013, and recommended approval, with one condition which requires that, pursuant to the approved McMurry Business Park PUD Guidelines, and prior to the development of any of the lots, a sub-area plan shall be submitted to the City for review and approval by the Planning and Zoning Commission and the City Council. There were no public comments received regarding the proposed plat.

# THE HEIGHTS ADDITION NO. 2



Legend

■ Subject Property



December 11, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Liz Becher, Community Development Director

SUBJECT: Consideration of Zone Change of the south 52 ½ feet of the east 90 feet of Lot 8, Block 2, Beverly Addition, and the 17'6" of Vacated Beverly Street Adjacent to and east of the 52 ½ feet of the east 90 feet of Lot 8, Block 2, Beverly Addition, located at 162 South Beverly Street, from R-2 (One Unit Residential) to C-2 (General Business).

Recommendation:

That Council, by minute action, establish January 7, 2014, as the public hearing date for the consideration of an ordinance approving a zone change of the south 52 ½ feet of the east 90 feet of Lot 8, Block 2, Beverly Addition, and the 17'6" of Vacated Beverly Street Adjacent to and east of the 52 ½ feet of the east 90 feet of Lot 8, Block 2, Beverly Addition, located at 162 South Beverly Street, from R-2 (One Unit Residential) to C-2 (General Business).

Summary:

Shawn J. Fink has requested a zone change of the property located at 162 South Beverly Street from R-2 (One Unit Residential) to C-2 (General Business). The property is currently occupied by a single-family house, which the applicant would like to convert to be used as a law office. A law office is not listed as a permitted use in the R-2 (One Unit Residential) zoning district, but is permitted in the C-2 (General Business) district.

The Planning and Zoning Commission approved the zone change at their public hearing on November 26, 2013, and is forwarding a "do-pass" recommendation to the City Council. There were no public comments, either for or against the proposed zone change.

# 162 SOUTH BEVERLY STREET



Legend

- Subject Property



December 13, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Liz Becher, Community Development Director

SUBJECT: Establish January 7, 2014, as Public Hearing Date for consideration of an annexation and plat creating the Saddle Brook Valley Addition, and the zoning of said Saddle Brook Valley Addition as R-2 (One Unit Residential).

Recommendation:

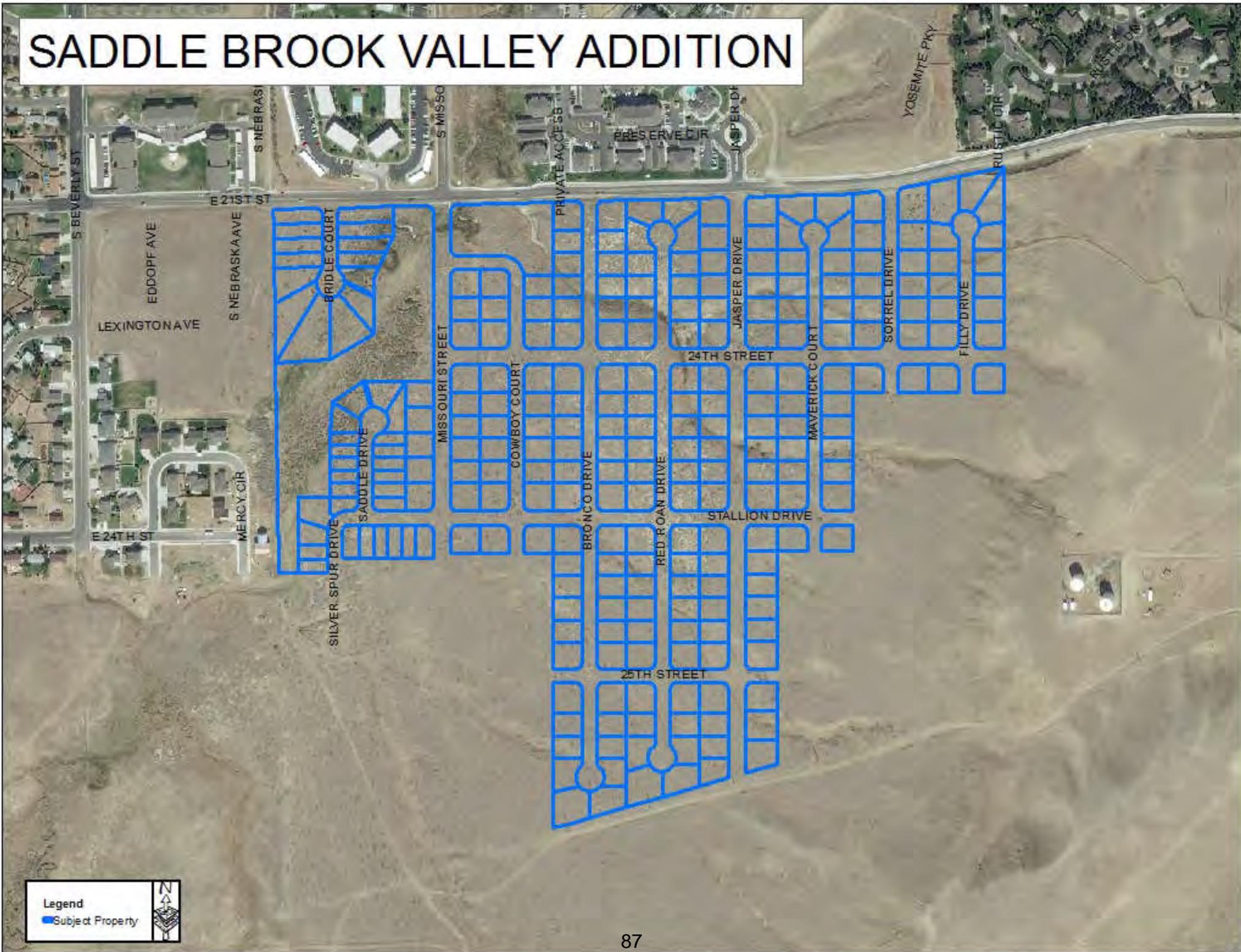
That Council, by minute action, establish January 7, 2014, as the public hearing date for consideration of the annexation and plat creating the Saddle Brook Valley Addition, and the zoning of said Saddle Brook Valley Addition as R-2 (One Unit Residential).

Summary:

C.E. Swinney, LLC has applied to annex 84.67-acres, more or less, located south of East 21<sup>st</sup> Street and east of Missouri Avenue, to create the Saddle Brook Valley Addition. The applicant has applied for R-2 (One Unit Residential) zoning for the majority of the plat, with the exception of Tracts A and B, which will be zoned PH (Park Historic) and Block 6, Lots 1A through 7B inclusive; Block 7, Lots 1A through 10B inclusive; Block 22, Lots 1A through 3B inclusive, which are proposed to be zoned R-4 (High Density Residential). The property is currently undeveloped, and is zoned UA (Urban Agriculture) under the Natrona County Zoning Resolution. The proposed plat is creating approximately 261 new lots; and access to the area is via multiple connections along East 21<sup>st</sup> Street, with multiple future connections to the south and east as the surrounding area develops further.

The Planning and Zoning Commission recommended approval of the annexation, plat and zoning after a public hearing on November 26, 2013. There were no public comments received.

# SADDLE BROOK VALLEY ADDITION



November 20, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: V.H. McDonald, Administrative Services Director  
SUBJECT: Establish Public Hearing on Liquor License Renewals

Recommendation:

That Council, by minute action, establish February 18, 2014, as the Public Hearing date for consideration of the annual renewal of all City of Casper Liquor Licenses.

Summary:

State Statutes require that the City Council hold a public hearing each year prior to the renewal of liquor licenses. This gives the public an opportunity to address the Council with any concerns they might have concerning the operation and management of a given establishment. It also affords the City Council an opportunity to have certain liquor establishments appear and address any questions the Council might have. The license year runs from April 1 to March 31.

During the month of November, the necessary reporting materials and liquor license renewal forms are sent to the liquor dealers. All agencies are informed and will ensure that they comply with the building, fire, and health codes. If, at the time of the public hearing, any non-compliance is noted, a conformance period may be set for the license holder, and the license may be issued with the restriction noted. In addition, the Police Department submits a report noting any law enforcement problems related to the establishment.

Holding the public hearing on February 18, 2014 allows ample time to ensure that a representative of any business from whom Council requests additional information for any reason, will be at the hearing.

December 13, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Liz Becher, Community Development Director

SUBJECT: Establish February 18, 2014, as Public Hearing Date for the consideration of annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the annexation of the Saddle Brook Valley Addition complies with W.S. 15-1-402.

Recommendation:

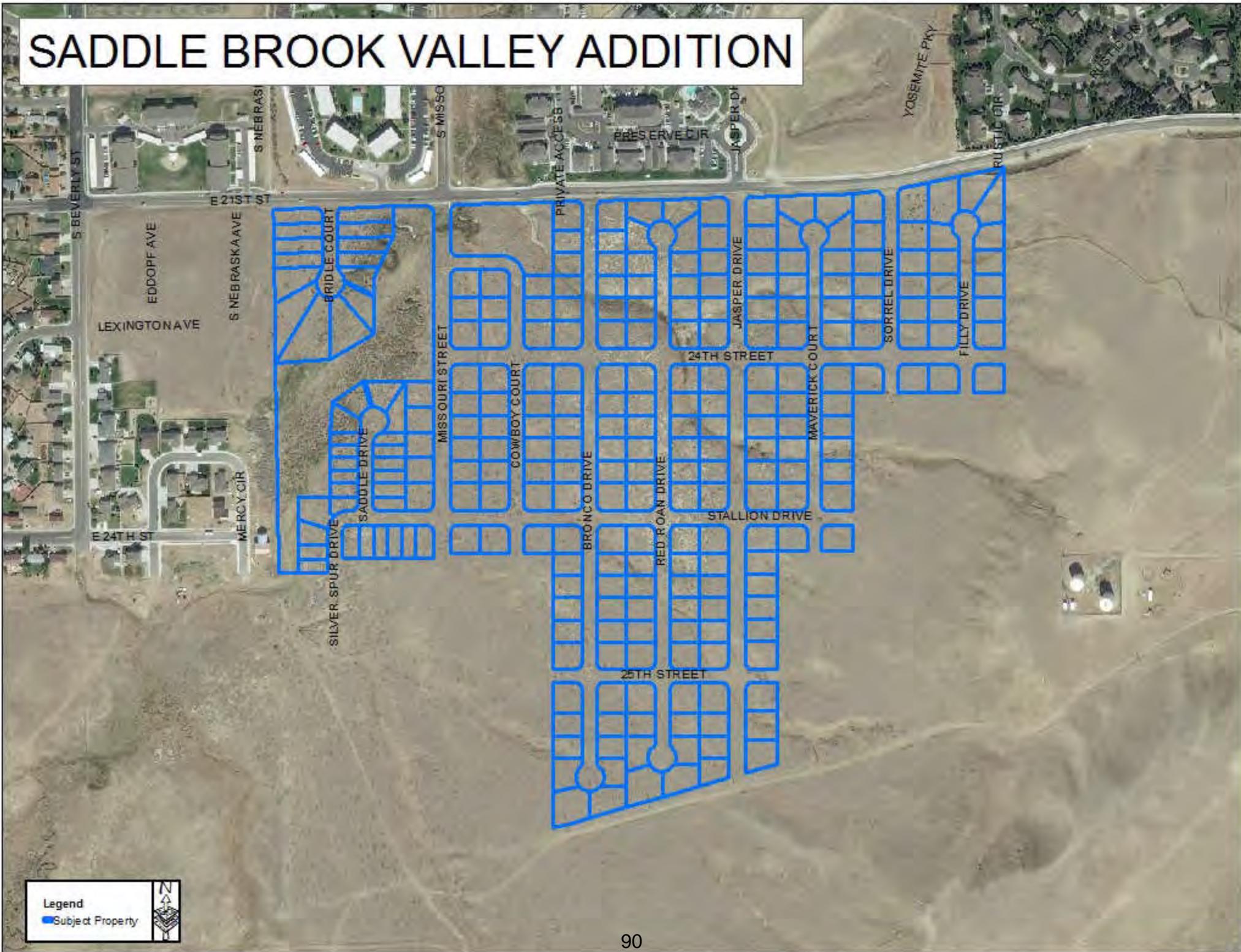
That Council, by minute action, establish February 18, 2014, as the date of the public hearing to determine if the annexation of the Saddle Brook Valley Addition complies with W.S. §15-1-402.

Summary:

C.E. Swinney, LLC has applied to annex, plat and zone approximately 84.67-acres, more or less, to create the Saddle Brook Valley Addition, located south of East 21<sup>st</sup> Street and east of Missouri Avenue. The property is currently undeveloped, and is zoned UA (Urban Agriculture) under the Natrona County Zoning Resolution. The proposed plat is creating approximately 261 new lots; and access to the area is via multiple connections along East 21<sup>st</sup> Street, with multiple future connections to the south and east as the surrounding area develops further.

Pursuant to the Wyoming Statutes pertaining to annexations, as amended July 1, 2001, Council must find that any annexation complies with certain conditions related to the suitability and feasibility of the annexation. In addition, the Council must also accept the annexation report that will be prepared to outline the costs and benefits of the annexation to the City and to the future owners of the property to be annexed.

# SADDLE BROOK VALLEY ADDITION



December 9, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: V. H. McDonald, Administrative Services Director  
SUBJECT: Public Hearing for Retail Liquor License No. 32

Recommendation:

That Council, by minute action, authorize the issuance of the Transfer of Ownership of Retail Liquor License No. 32, formerly Hayden-Pacific-Casper, LLC to Western States Inc., d.b.a Ramada Plaza Riverside, located at 300 West 'F' Street.

Summary:

An application has been received for a Transfer of Ownership of Retail Liquor License No. 32, formerly Hayden-Pacific-Casper, LLC to Western States Inc., d.b.a Ramada Plaza Riverside, located at 300 West 'F' Street.

As required by State Statute, a notice was published in a local newspaper once a week for four consecutive weeks.

December 11, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Liz Becher, Community Development Director  
SUBJECT: Consideration of a plat creating the OYD No. 2 Subdivision

Recommendation:

That Council, by ordinance, approve the plat creating the OYD No. 2 Subdivision.

Summary:

The City of Casper, as the current property owner, has applied for plat approval to create the OYD No. 2 Subdivision, located at 321 West Midwest Avenue. The property is located at the southwest corner of South Ash Street and West Midwest Avenue, and encompasses approximately 22,800 square feet. The property is zoned OYDSPC (Old Yellowstone District and South Poplar Street Corridor Form Based Code), and is occupied by a vacant warehouse building. The purpose of the plat is to create two (2) lots to facilitate the redevelopment of the property by splitting the warehouse into two (2) distinct commercial spaces. Proposed Lot 1 is approximately 13,688 square feet in size, and proposed Lot 2 is approximately 9,112 square feet in size. There are no minimum lot size requirements in the OYDSPC, and the plat meets all minimum standards of the Casper Municipal Code.

The Planning and Zoning Commission approved the by a vote of 7-0 at a public hearing held on November 26, 2013. There were no public comments either for or against the plat.

An ordinance has been prepared for Council's consideration.

# OYD NO. 2 SUBDIVISION



Legend  
■ Subject Property



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE APPROVING THE FINAL PLAT OF THE OYD NO. 2 SUBDIVISION, COMPRISING 22,900 SQUARE FEET, MORE OR LESS.

WHEREAS, an application has been made for final plat approval of the OYD No. 2 Subdivision, creating two (2) lots (the "plat"); and,

WHEREAS, the plat consists of previously unplatted land being a portion of the SE1/4NW1/4 of Section 9, T.33N., R79W., 6<sup>th</sup> P.M. Natrona County, Wyoming; and,

WHEREAS, the plat requires approval by ordinance following a public hearing; and,

WHEREAS, after a public hearing, the City of Casper Planning and Zoning Commission passed a motion recommending that the City Council approve the request to plat the above referenced property; and,

WHEREAS, the governing body of the City of Casper finds that the above described should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the final plat of the OYD No. 2 Subdivision is hereby approved.

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the \_\_\_\_ day of \_\_\_\_\_, 2013.

PASSED on 2nd reading the \_\_\_\_ day of \_\_\_\_\_, 2014.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_ day of \_\_\_\_\_, 2014.

APPROVED AS TO FORM:



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ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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V. H. McDonald  
City Clerk

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Paul Meyer  
Mayor

December 11, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Liz Becher, Community Development Director  
SUBJECT: Consideration of a plat, and an accompanying site plan for the proposed Gosfield Village Addition No. 4.

Recommendation:

That Council, by ordinance, approve the plat and accompanying site plan for the proposed Gosfield Village Addition No. 4, based on the following findings, necessary for the approval of a PUD (Planned Unit Development) site plan.

Findings:

- A. The PUD site plan is compatible with the goals and policies of the city master plan and other applicable adopted plans and policies;
- B. The PUD site plan is compatible with the area surrounding the project site and place no greater demand on existing city facilities and services than can be furnished by the city;
- C. The PUD site plan promotes the efficient use of land by means of more economical arrangement of buildings, circulation systems, land uses, densities, and utilities;
- D. The PUD site plan provides for usable and suitably located open space such as, but not limited to, bicycle paths, playground areas, courtyards, tennis courts, swimming pools, planned gardens, outdoor seating areas, outdoor picnic areas, and similar open space;
- E. The PUD site plan demonstrates flexibility and quality in design to permit diversification in the location, type, and uses of structures;
- F. The PUD site plan combines and coordinates architectural styles, building forms, and building relationships within the development and in concert with adjacent and surrounding land and development;
- G. The PUD site plan minimizes impact on adjacent zoning districts by limiting building heights, providing screening and/or other buffers;
- H. The PUD site plan preserves and utilizes where possible, existing landscape features and amenities and encourage the harmonious combination of such features with structures and other improvements;

- I. The PUD site plan is designed and developed as a whole under the control of one owner, partnership, corporation, or agency;
- J. The PUD site plan consists of such a mixture of uses, density, or characteristic or creative design;
- K. The PUD site plan constitutes a buffer zone between existing land uses and existing zones;
- L. The PUD site plan consists of a land area of a minimum of one and one-half acres in size.

Summary:

402, LLC has submitted a plat creating the Gosfield Village Addition No. 4, a sub-area of the Centennial Hills PUD (Planned Unit Development). The Centennial Hills PUD (Planned Unit Development) was approved by the City in 2003, and encompassed approximately 250-acres. The PUD has gone through several revisions since its original inception, with the most recent revision having been approved in March of 2011. The PUD now encompasses approximately 229-acres, with fifteen (15) different “villages” or development parcels. The PUD Guidelines address general land uses, projected densities, street concepts, pedestrian facilities, park/open space concepts, and dictate the general character/type of development desired in the area. Specific lot configurations and final distribution of housing densities were not established in the PUD Guidelines; instead, those details are finalized at the time that individual villages are platted.

The original PUD Guidelines approved in 2003 allowed for a total of 745 dwelling units in Centennial Hills; however, in that a portion of the PUD has been rezoned and removed, the current maximum number of dwelling units allowed in the PUD is 686. According to the applicant, with the approval of Gosfield Village Addition No. 4, the total number of lots in Centennial Hills will be approximately 430.

The accompanying PUD site plan for development parcel P-16 (Gosfield Village Addition No. 4) establishes building envelopes and street types in the proposed Gosfield Village Addition No. 4. A total of eighty-nine (89) lots are being created, encompassing 47.4-acres. The proposed lots range in size, from approximately 8,000 square feet to 30,000 square feet. The plat is also creating multiple open-space tracts throughout the development that will be utilized for pedestrian trails, open space and stormwater drainage. The applicant is proposing to construct Gosfield Village Addition No. 4 in two (2) phases. The first phase will include the north portion of the subdivision and the second phase will complete the south portion.

The Planning and Zoning Commission approved a recommended condition that requires that a secondary access be constructed concurrent with the first phase of development. The secondary access is shown on the plat as Paul Drive, which connects to Country Club Road on the south. Country Club Road is currently owned and maintained by Natrona County; however with the development of this area, the roadway will now be required to be improved to City standard specifications at some point in the near future. The City will then agree to take over ownership and maintenance responsibilities. The Planning and Zoning Commission approved a recommended condition that requires the applicant to participate financially in the construction of Country Club Road. Based on the lineal frontage of property along Country Club Road, the applicant is responsible for approximately \$643,000 of the cost of reconstructing the road. The applicant has agreed to pay the City \$275,000 at this time, with the balance of the \$643,000 due at the time that the next phase of the Centennial Hills Village PUD develops, located immediately to the west of Gosfield No. 4.

A traffic study was recently ordered for the Gosfield Village Addition No. 4 development; however, it's estimated that it will not be completed until approximately November. The Planning and Zoning Commission approved a condition that requires the approval of the traffic study, in addition to a drainage study, a grading plan, and a water and sewer study prior to final approval of the development by the City Council.

The final recommended condition of approval involves a requirement for the applicant to provide right-of-way for a future road extension to the northeast corner of the Gosfield Village Addition No. 4. The east side of Casper is experiencing significant growth, and as a result, traffic congestion is increasing. One of the primary reasons for the traffic congestion is that there were not enough east-west streets planned and developed in the area, causing vehicles to be concentrated on only a few select streets. Currently, East 21<sup>st</sup> Street is the only street in the immediate area that is capable of being extended to the east for future development; however, East 21<sup>st</sup> Street is located approximately a half-mile north from the Gosfield Village Addition No. 4. Future east-west streets are not practical directly east of Gosfield Village Addition No. 4 because of an existing housing development, the Ardon Subdivision. To the south, a new street extension east is blocked by the Casper Country Club. The only feasible location for a new east-west connection in this area is in the northeast corner of the proposed Gosfield Village Addition No. 4. Although the area to the east is currently owned by a single landowner, with no intention of developing the property, staff is considering the long-term view of development potential in the area. If an undeveloped, platted right-of-way is not established now, it will be much more difficult to accommodate a street in the future.

The Planning and Zoning Commission approved the plat and accompanying site plan by a vote of 5-0 at a public hearing held on September 24, 2013. There were eleven (11) people who spoke in opposition to the development, citing concerns about the potential impacts that the development may have on the existing developments in the surrounding area. The applicant agreed to all seven (7) of the Planning and Zoning Commission's recommended conditions of approval. Those conditions were as follows:

1. The applicant shall pay appropriate recapture fees to the City for the East 21<sup>st</sup> Street extension, based on the total square feet in the Gosfield Village No. 4 Addition, multiplied by \$0.1340 per square foot [47.417-acres (2,065,485 square feet) x \$0.1340 per square foot = \$276,775], pursuant to the previously executed recapture agreement.
2. The applicant shall plant trees in all landscaped “parkways” located between the sidewalks and the streets, at a maximum spacing interval of forty (40) foot on center.
3. Prior to final approval by the City Council, the applicant shall submit a traffic study, a drainage study, a grading plan, and a water and sewer study to the City for review and approval.
4. Secondary access from Gosfield Village Addition No. 4 to Country Club Road shall be constructed with the first phase of development.
5. The applicant shall participate in a proportionate share of the cost to construct Country Club Road to standard City specifications. Prior to final approval by the City Council, the manner of participation shall be mutually agreed upon by the City and the applicant. If an agreement cannot be reached, Gosfield Village Addition No. 4 subdivision shall not receive final approval.
6. Prior to review by the City Council, the site plan shall be amended to include the general locations of pedestrian pathways, and a timeline for their completion.
7. A minimum fifty (50) foot wide right-of-way shall be dedicated from Bromley Drive or Croydon Drive, extending to the east boundary of the subdivision, to accommodate future eastward growth and/or connect with a future extension of Fairwood Commons Avenue to the north.

An ordinance and a subdivision agreement have been prepared for Council’s review.





**CERTIFICATE OF DEDICATION**

STATE OF WYOMING }  
 COUNTY OF NATRONA } SS

THE UNDERSIGNED, AND, LLC, DOES HEREBY CERTIFY THAT THEY ARE THE OWNERS AND PROPRIETORS OF THE FOLLOWING DESCRIBED PARCELS OF LAND SITUATE IN THE SE1/4SW1/4, SW1/4SW1/4, AND THE NE1/4SW1/4 OF SECTION 13, AND THE NE1/4NW1/4 AND THE NW1/4NE1/4 OF SECTION 24, T.33N., R.79W., 6TH P.M., NATRONA COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER 1/4 CORNER OF SAID SECTION 13, MONUMENTED BY A BRASS CAP;

THENCE S89°07'50"W, A DISTANCE OF 188.64 FEET TO THE NORTHWEST CORNER OF THE PARCEL BEING THE POINT OF BEGINNING AND MONUMENTED BY A BRASS CAP;

THENCE N62°10'00"E, A DISTANCE OF 164.83 FEET TO THE SOUTHWEST CORNER OF GOSFIELD VILLAGE ADDITION NO. 3, MONUMENTED BY A BRASS CAP;

THENCE N62°10'00"E, ALONG THE SOUTH LINE OF GOSFIELD VILLAGE ADDITION NO. 3, A DISTANCE OF 1046.40 FEET TO THE SOUTHWEST CORNER OF SAID ADDITION, ALSO BEING THE SOUTHWEST CORNER OF MEADOW VIEW ESTATES ADDITION NO. 2, MONUMENTED BY A BRASS CAP;

THENCE N62°10'00"E, ALONG THE SOUTH LINE OF MEADOW VIEW ESTATES ADDITION NO. 2, A DISTANCE OF 1046.40 FEET TO AN ANGLE POINT, MONUMENTED BY A BRASS CAP;

THENCE CONTINUING ALONG THE SOUTH LINE OF MEADOW VIEW ESTATES ADDITION NO. 2, N77°41'14"E, A DISTANCE OF 408.90 FEET TO AN ANGLE POINT, MONUMENTED BY A BRASS CAP;

THENCE CONTINUING ALONG THE SOUTH LINE OF MEADOW VIEW ESTATES ADDITION NO. 2, S89°27'50"E, A DISTANCE OF 1046.40 FEET TO THE SOUTHWEST CORNER OF MEADOW VIEW ESTATES ADDITION NO. 2, MONUMENTED BY A BRASS CAP;

THENCE N62°10'00"E, ALONG THE EAST LINE OF MEADOW VIEW ESTATES ADDITION NO. 2, A DISTANCE OF 484.18 FEET TO THE SOUTHWEST CORNER OF THE PARCEL, MONUMENTED BY A BRASS CAP;

THENCE N62°10'00"E, ALONG THE SOUTH LINE OF MEADOW VIEW ESTATES ADDITION NO. 1, A DISTANCE OF 26.00 FEET TO THE NORTHEAST CORNER OF THE PARCEL, MONUMENTED BY A BRASS CAP;

THENCE S62°10'00"E, ALONG THE EAST LINE OF THE PARCEL, A DISTANCE OF 778.24 FEET TO THE SOUTHWEST CORNER OF THE PARCEL LOCATED ON THE WESTLY LINE OF ARDON SUBDIVISION, MONUMENTED BY A BRASS CAP;

THENCE S62°10'00"E, ALONG THE EAST LINE OF THE PARCEL, AND THE WEST LINE OF ARDON SUBDIVISION, A DISTANCE OF 108.24 FEET TO THE SOUTHWEST CORNER OF THE PARCEL, LOCATED ON THE NORTH LINE OF COUNTRY CLUB ROAD, MONUMENTED BY A BRASS CAP;

THENCE N62°10'00"E, ALONG THE SOUTH LINE OF THE PARCEL AND THE NORTH LINE OF COUNTRY CLUB ROAD, A DISTANCE OF 27.00 FEET TO A POINT MONUMENTED BY A BRASS CAP;

THENCE N62°10'00"E, ALONG THE SOUTH LINE OF THE PARCEL AND THE NORTH LINE OF COUNTRY CLUB ROAD, A DISTANCE OF 27.00 FEET TO THE SOUTHWEST CORNER OF THE PARCEL, MONUMENTED BY A BRASS CAP;

THENCE N62°10'00"E, ALONG THE WEST LINE OF THE PARCEL, A DISTANCE OF 454.96 FEET TO A POINT OF CURVATURE, MONUMENTED BY A BRASS CAP;

THENCE ALONG THE WEST LINE OF THE PARCEL AND A CURVE TO THE RIGHT HAVING A RADIUS OF 850.00 FEET, THROUGH A CENTRAL ANGLE OF 27°04', AN ARC DISTANCE OF 382.79 FEET, WITH A CHORD BEARING OF N10°20'00"E, A DISTANCE OF 258.04 FEET TO A POINT OF REVERSE CURVE, MONUMENTED BY A BRASS CAP;

THENCE ALONG THE WEST LINE OF THE PARCEL, AND A CURVE TO THE LEFT HAVING A RADIUS OF 370.00 FEET, THROUGH A CENTRAL ANGLE OF 10°20'00", AN ARC DISTANCE OF 342.72 FEET, WITH A CHORD BEARING OF N17°00'00"W, A DISTANCE OF 343.12 FEET TO A POINT OF REVERSE CURVE, MONUMENTED BY A BRASS CAP;

THENCE ALONG THE WEST LINE OF THE PARCEL AND A CURVE TO THE RIGHT HAVING A RADIUS OF 850.00 FEET, THROUGH A CENTRAL ANGLE OF 27°04', AN ARC DISTANCE OF 382.79 FEET, WITH A CHORD BEARING OF N17°00'00"W, A DISTANCE OF 338.44 FEET TO THE POINT OF BEGINNING.

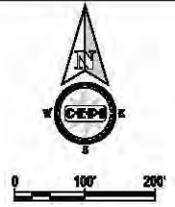
THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 47.786 ACRES, AND IS SUBJECT TO ANY RIGHTS-OF-WAY AND/OR EASEMENTS, RESERVATIONS AND ENCUMBRANCES WHICH HAVE BEEN LEGALLY ACQUIRED.

THE PARCEL OF LAND, AS IT APPEARS ON THIS PLAT, IS DESIGNATED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS. THE NAME OF THE SUBDIVISION SHALL BE "GOSFIELD VILLAGE ADDITION NO. 4" AND THE OWNERS HEREBY GRANT TO THE PUBLIC AND PRIVATE UTILITY COMPANIES AN EASEMENT AND LICENSE TO LOCATE, CONSTRUCT, USE AND MAINTAIN CONDUITS, LINES, WIRES AND PIPES, ANY OR ALL OF THEM, UNDER AND ALONG THE STRIPS OF LAND MARKED "UTILITY EASEMENT" & "OPEN SPACE/PUBLIC FOOTPATH ACCESS EASEMENT" & "UTILITY EASEMENT" AS SHOWN ON THIS PLAT. ALL AREAS DESIGNATED AS "OPEN SPACE/PUBLIC FOOTPATH ACCESS EASEMENT" ARE DEDICATED TO THE USE OF THE PUBLIC. ALL HIGHWAYS AND STREETS AS SHOWN HEREON ARE HEREBY DEDICATED TO THE USE OF THE PUBLIC.

**OWNER/DEVELOPER**  
 402, LLC  
 4201 GOSFIELD STREET  
 CASPER, WYOMING 82609

**ENGINEER**  
 CIVIL ENGINEERING PROFESSIONALS, INC.  
 8080 ENTERPRISE DRIVE  
 CASPER, WYOMING 82609

**INFORMATION:**  
 LOTS: 89 LOTS  
 TRACTS: 8 TRACTS  
 ZONING: PLANNED UNIT DEVELOPMENT (PUD)  
 AREA: 47.417 ACRES



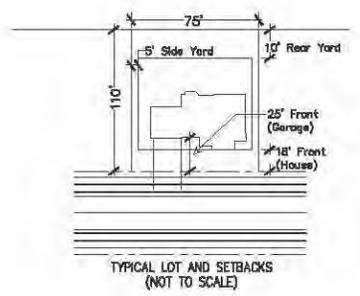
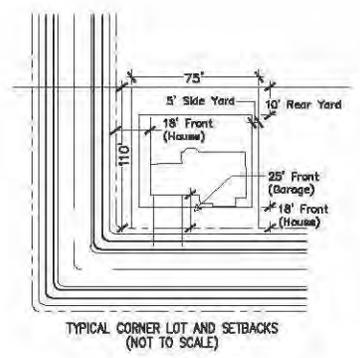
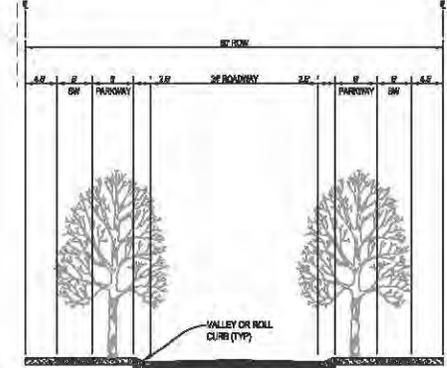
PRELIMINARY PLAT OF  
**GOSFIELD VILLAGE ADDITION NO. 4**  
 TO THE CITY OF CASPER, WYOMING  
 BEING A PORTION OF THE SE1/4SW1/4, SW1/4SW1/4, AND  
 SE1/4SE1/4 SECTION 13, AND THE NE1/4NW1/4 AND NW1/4NE1/4  
 SECTION 24, T.33N., R.79W., 6TH P.M.  
 NATRONA COUNTY, WYOMING

CURVE #	DELTA	RADIUS	CHORD BEARING	CHORD LENGTH	ARC LENGTH
C1	8° 59' 18"	810.00'	N8° 22' 05"W	76.82'	80.00'
C2	11° 27' 33"	308.82'	S81° 20' 02"E	76.86'	78.72'
C3	8° 59' 18"	810.00'	N18° 21' 20"W	76.82'	80.00'
C4	11° 27' 33"	308.82'	S22° 48' 24"E	78.87'	80.00'
C5	8° 59' 18"	810.00'	N27° 35' 35"W	78.82'	80.00'
C6	7° 45' 21"	400.00'	S33° 25' 09"E	84.16'	84.20'
C7	2° 57' 21"	500.00'	S34° 47' 21"E	85.79'	85.80'
C8	4° 55' 48"	510.00'	N34° 03' 07"W	86.48'	86.43'
C9	5° 57' 35"	300.00'	N33° 17' 14"W	60.95'	62.57'
C10	10° 51' 48"	340.00'	S2° 38' 36"E	64.37'	64.67'
C11	9° 42' 13"	26.00'	S41° 08' 10"W	38.89'	41.18'
C12	1° 38' 00"	1800.00'	N89° 01' 51"E	38.46'	38.46'
C13	8° 11' 03"	300.00'	N1° 59' 53"W	78.90'	78.88'
C14	8° 04' 03"	25.00'	S40° 14' 02"E	35.39'	39.27'
C15	8° 54' 37"	28.00'	S43° 05' 20"W	34.26'	37.78'
C16	8° 32' 50"	100.00'	N14° 22' 23"E	18.85'	18.87'
C17	102° 01' 17"	80.00'	S33° 28' 05"W	78.76'	82.38'
C18	35° 38' 10"	50.00'	S47° 19' 47"E	48.07'	49.25'
C19	10° 11' 08"	430.00'	N2° 58' 58"W	78.89'	80.00'
C20	10° 11' 08"	430.00'	N13° 11' 07"W	78.89'	80.00'
C21	18° 19' 03"	340.00'	N8° 19' 45"W	102.55'	108.01'
C22	10° 11' 08"	340.00'	N13° 11' 07"W	68.36'	69.44'
C23	8° 53' 25"	340.00'	S31° 43' 24"E	68.88'	69.88'
C24	18° 50' 21"	375.00'	S51° 18' 58"E	80.08'	82.42'
C25	72° 11' 34"	300.00'	N54° 08' 17"W	238.68'	282.00'
C26	8° 53' 25"	430.00'	N21° 43' 24"W	86.08'	84.12'
C27	10° 11' 08"	300.00'	S13° 18' 24"E	80.89'	80.00'
C28	8° 47' 48"	300.00'	S21° 48' 14"E	68.27'	68.31'
C29	8° 47' 48"	310.00'	N21° 48' 14"W	72.31'	72.35'
C30	88° 04' 58"	25.00'	S44° 48' 58"W	35.35'	39.27'
C31	8° 48' 00"	100.00'	S4° 48' 58"W	17.14'	17.18'
C32	71° 18' 09"	25.00'	S25° 05' 04"E	26.14'	31.11'
C33	101° 30' 14"	25.00'	N32° 05' 31"E	38.72'	44.28'
C34	12° 48' 06"	300.00'	S33° 55' 24"E	68.73'	68.81'
C35	15° 14' 57"	275.00'	S37° 47' 18"E	72.97'	73.18'
C36	12° 34' 48"	325.00'	N31° 27' 31"W	48.30'	48.40'
C37	24° 14' 34"	225.00'	N40° 23' 13"W	84.48'	85.20'
C38	38° 42' 08"	225.00'	N50° 19' 33"W	140.55'	144.00'
C39	38° 42' 08"	225.00'	S38° 00' 18"W	141.55'	144.00'
C40	5° 24' 02"	300.00'	N21° 26' 37"W	47.11'	47.13'
C41	8° 14' 07"	300.00'	N20° 48' 50"W	68.59'	68.65'
C42	8° 38' 08"	25.00'	S31° 05' 18"E	35.05'	38.00'
C43	8° 44' 21"	340.00'	S30° 17' 57"E	67.72'	67.79'
C44	8° 41' 01"	300.00'	N3° 15' 16"W	78.53'	78.90'
C45	12° 13' 09"	380.00'	S4° 01' 23"E	83.11'	83.27'
C46	10° 15' 03"	810.00'	N3° 02' 25"W	108.17'	108.31'
C47	10° 15' 03"	810.00'	S3° 02' 25"E	88.48'	88.60'
C48	18° 43' 38"	275.00'	S33° 31' 58"E	80.89'	80.28'
C49	38° 21' 38"	300.00'	S1° 08' 18"W	131.42'	133.69'
C50	24° 21' 03"	300.00'	S32° 29' 47"W	84.38'	85.01'
C51	88° 18' 11"	85.00'	N55° 12' 05"E	35.13'	38.85'
C52	7° 23' 50"	380.00'	S13° 50' 22"E	50.33'	50.37'
C53	22° 57' 38"	80.00'	N78° 17' 07"E	35.83'	36.07'
C54	14° 08' 40"	80.00'	N44° 43' 38"E	67.88'	69.37'
C55	88° 58' 57"	40.00'	S41° 47' 57"W	38.54'	42.78'
C56	8° 31' 09"	80.00'	N4° 35' 33"E	14.84'	14.95'
C57	2° 04' 39"	1300.00'	S88° 43' 43"W	28.08'	28.10'
C58	78° 08' 43"	25.00'	N54° 15' 08"W	30.00'	33.27'
C59	4° 47' 57"	330.00'	N43° 18' 13"E	28.63'	28.84'
C60	7° 18' 38"	330.00'	N29° 05' 43"W	70.29'	70.34'
C61	122° 31' 27"	25.00'	N28° 30' 12"E	43.84'	51.48'
C62	101° 04' 03"	25.00'	S40° 12' 03"E	33.38'	38.30'
C63	88° 55' 57"	25.00'	N44° 47' 57"E	35.33'	39.24'
C64	15° 58' 47"	347.52'	N14° 08' 15"W	68.41'	68.72'
C65	88° 18' 51"	85.00'	N58° 05' 38"W	28.08'	28.78'
C66	83° 27' 24"	85.00'	S48° 02' 14"W	33.58'	38.41'
C67	8° 11' 19"	500.00'	S9° 24' 11"W	83.89'	84.01'
C68	6° 50' 33"	494.73'	S9° 08' 44"W	58.05'	58.08'
C69	7° 33' 21"	545.03'	N8° 48' 08"E	71.88'	71.80'
C70	4° 38' 23"	400.00'	N10° 10' 38"E	38.43'	38.44'
C71	98° 05' 32"	25.00'	N41° 11' 18"W	37.76'	42.80'
C72	8° 58' 40"	300.00'	N88° 18' 14"W	8.41'	8.41'
C73	37° 38' 43"	300.00'	N77° 31' 03"W	83.80'	84.15'
C74	21° 26' 50"	350.00'	N58° 58' 47"W	83.25'	83.80'
C75	11° 27' 33"	230.00'	N11° 47' 58"W	48.82'	50.00'
C76	11° 27' 33"	230.00'	N23° 15' 51"W	48.82'	50.00'
C77	37° 18' 54"	275.00'	N78° 55' 48"E	128.88'	131.10'
C78	12° 38' 08"	275.00'	N50° 58' 12"E	68.36'	68.48'
C79	12° 33' 33"	250.00'	N8° 12' 35"E	54.89'	54.80'
C80	10° 11' 59"	810.00'	N13° 16' 24"W	108.44'	108.58'
C81	13° 08' 51"	350.00'	N13° 08' 40"E	57.10'	57.82'
C82	18° 14' 34"	350.00'	N37° 06' 34"W	70.84'	70.87'
C83	20° 16' 01"	350.00'	N28° 44' 13"E	87.87'	88.43'
C84	13° 17' 30"	90.00'	N15° 08' 53"E	20.83'	20.88'
C85	8° 10' 02"	500.00'	S28° 43' 38"E	78.91'	80.00'
C86	88° 42' 14"	80.00'	S31° 58' 58"W	88.01'	74.78'
C87	7° 11' 01"	788.82'	S28° 15' 35"E	48.85'	48.88'
C88	8° 14' 39"	347.28'	S28° 21' 18"E	48.85'	48.88'
C89	5° 48' 55"	494.73'	N22° 51' 14"E	50.19'	50.21'
C90	5° 18' 28"	545.03'	S22° 23' 37"E	80.18'	80.18'



**CENTENNIAL HILLS**  
PARCEL P-16

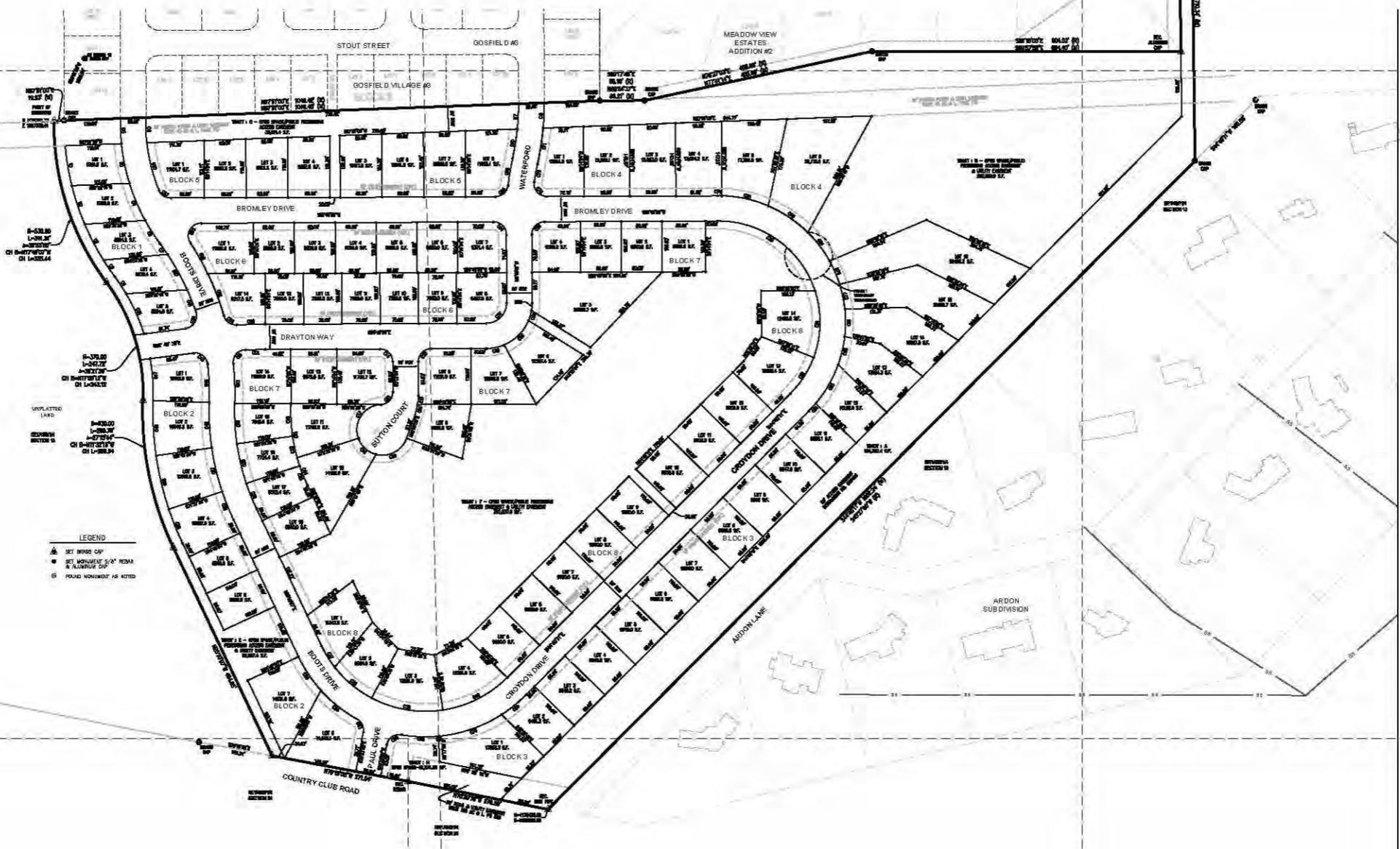
**PARCEL SUMMARY (P-16)**  
47.417 ACRES GROSS  
28.74 ACRES NET RESIDENTIAL  
89 RESIDENTIAL LOTS  
0.32 DU/ACRE NET



SECTION A-A  
LOCAL COLLECTOR  
1"=10'

PARKING DIAGRAM  
(NOT TO SCALE)

SITE PLAN OF  
**GOSFIELD VILLAGE ADDITION NO. 4**  
TO THE CITY OF CASPER, WYOMING  
BEING A PORTION OF THE SE¼SW¼, SW¼SE¼, AND SE¼SE¼ SECTION 13, AND THE NE¼NW¼ AND NW¼NE¼ SECTION 24, T.33N., R.79W., 6TH P.M.  
NATRONA COUNTY, WYOMING



**LEGEND**

- ▲ SET BOUNDARY CAP
- SET MONUMENT 5/8" IRON & ALUMINUM CAP
- SET MONUMENT AS NOTED



**CEPI**  
 Civil Engineering Professionals, Inc.  
 6080 Enterprise Drive, Casper, WY 82569  
 Phone 307.266.4346 Fax 307.266.0103  
 www.cepi-casper.com

PLAT OF  
**GOSFIELD VILLAGE ADDITION NO. 4**  
 TO THE CITY OF CASPER, WYOMING  
 BEING A PORTION OF THE SE1/4SW1/4, SW1/4SW1/4 AND  
 SE1/4SE1/4 SECTION 13, AND THE NE1/4NW1/4 AND NW1/4NE1/4  
 SECTION 24, T.33N., R.79W., 6TH P.M.  
 NATRONA COUNTY, WYOMING  
 SHEET 2 OF 2

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE APPROVING THE GOSFIELD VILLAGE ADDITION NO. 4 SUBDIVISION AGREEMENT AND THE FINAL PLAT AND ACCOMPANYING SITE PLAN OF GOSFIELD VILLAGE ADDITION NO. 4, COMPRISING 47.14 ACRES, MORE OR LESS.

WHEREAS, an application has been made for final plat approval of Gosfield Village Addition No. 4, creating 89 lots (the “plat”); and,

WHEREAS, the plat consists of previously unplatted land located within the Centennial Hills PUD (Planned Unit Development); and,

WHEREAS, the Centennial Hills PUD guidelines require the submittal of an accompanying site plan at the time a new “village” is platted; and,

WHEREAS, the applicant has submitted a site plan for approval, in conjunction with the plat, as required; and,

WHEREAS, a written subdivision agreement will be entered into with the City of Casper, which will be approved with the plat upon third reading of this ordinance; and,

WHEREAS, the plat and accompanying site plan require approval by ordinance following a public hearing; and,

WHEREAS, after a public hearing, the City of Casper Planning and Zoning Commission passed a motion recommending that the City Council approve, with conditions, the request to plat the above referenced property; and,

WHEREAS, the governing body of the City of Casper finds that the above described plat, accompanying site plan, and subdivision agreements should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Gosfield Village Addition No. 4 Subdivision Agreement.

SECTION 2:

That the final plat and accompanying site plan of the Gosfield Village Addition No. 4 are hereby approved under terms and conditions of the Gosfield Village Addition No. 4 Subdivision Agreement.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

PASSED on 2nd reading the \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

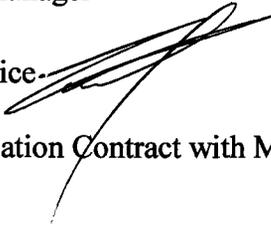
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V. H. McDonald  
City Clerk

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Kenyne Schlager  
Mayor

December 6, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Chris Walsh, Chief of Police   
SUBJECT: Fiber Purchase and Installation Contract with Mountain West Telephone

Recommendation:

That Council, by resolution, authorize a purchase and installation contract with Mountain West Telephone, in the amount of \$118,000 for the fiber connection to the new Public Safety Communications Center on Landmark Drive.

Summary:

There were three companies that responded to the RFP that provided specific requirements to fulfill the request.

**1. Century Link Government:**

Century Link provided a free installation of the required lines to the new facility at a rate of **\$3,162** a month. The cost per month requires this amount to be paid for the site at 441 Landmark Drive and an additional **\$3,162** is to be paid monthly for the connection into 200 N. David Street. This plan stated that there was a redundancy option, however, the price was not provided in the proposal and it would be above and beyond the price that was provided. This plan has no redundancy built into it as it was proposed. The total fee for a period of 60 months would be **\$379,440**. The City of Casper would not own any portion of the required fiber.

There was a second option provided that used Metro Ethernet cabling, which is a shared service (being a lower level of service). This was provided at a rate of free installation with a monthly fee of **\$2,700** into the 441 Landmark site, and **\$2,700** into the 200 N. David Street site. The total fee for a period of 60 months utilizing this option would be **\$324,000**. This option would have no redundancy built into it.

**2. Charter Business:**

Charter Business provided an installation of the required lines to the new facility at a rate of **\$500** with a monthly service fee of **\$3,332**. The cost per month covers the line running from 200 N. David Street to the new facility at 441 Landmark Drive. This plan does not have redundancy built in nor does it provide that option. The total fee for a period of 60 months and installation, along with equipment, would be **\$200,420**. The City of Casper would not own any portion of the required fiber.

**3. Mountain West Telephone:**

Mountain West Telephone provided an installation of the required lines, to the new facility, at a rate of **\$88,000** with a monthly fee of **\$500**. The total fee for a period of 60 months, along with equipment and install, would be **\$118,000**. The City of Casper would own a portion of the required fiber, which would run from the area of Home Depot to 441 Landmark Drive.

After reviewing the three (3) bids for the installation of fiber, the department found that Mountain West Telephone provides the best price for this purchase. The total cost is **\$118,000**, which is the lowest priced proposal that had been submitted. This company is also a known company to the City of Casper, as they are the current internet provider for the City of Casper.

Funding for this project will come from the PSCC budget reserves.

## CONTRACT FOR PROFESSIONAL SERVICES

### PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this 19th day of November, 2013, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. WERCS Communications, Inc. dba Mountain West Telephone (MWTN), 123 West 1<sup>st</sup> St Suite C95, Casper, WY, 82601 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

### RECITALS

A. The City is undertaking a project to provide data services to the proposed new public safety dispatch center.

B. The project requires professional services for installation of fiber optic cable and network services between Casper City Hall and the proposed new public safety dispatch center located at 441 Landmark Drive, Casper, WY 82609 (the "New Dispatch Center").

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

#### 1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

##### A. INITIAL SETUP AND DESIGN SERVICES

- Provide, install, and terminate 6 strands of fiber optic cabling at 441 Landmark Drive, Casper, WY 82609 (New Dispatch Center).
  - Cabling shall originate at Contractor's pedestal, located near 4900 E 2<sup>nd</sup> Street, Casper, WY 82609.
  - All fiber optic cabling shall be Single mode – Loose Tube AQ type.

- Perform testing of installed fiber optic cabling and provide results to City.
- Bi-directional span testing using an Optical Time Domain Reflectometer, using power loss measurements at 1550nm, with an attenuation rating of less than or equal to the following:
  - At 1550nm:  $(0.25 \text{ dB/km} \times \text{km of cable}) + (\text{number of pigtails} \times 0.15 \text{ dB}) + (\text{number of connectors} \times 0.5 \text{ dB}) + (0.08 \text{ dB} \times \text{number of splices})$ .
  - Written results of testing shall be provided to City as data sheets upon completion thereof, and no later than March 31<sup>st</sup>, 2014.
- Timely obtain necessary permits and approvals, including, but not limited to, all necessary licensing.
- Install conduits and equipment required for connectivity to City networking devices.
- Cabling shall be installed according to NEC/FOA301 industry standards.
- Complete turnkey installation and provision of fiber data services.
- All grounding work shall be performed according to the R56 standards.
- Provide single point of contact to work with a City assigned single point of contact.
- All work shall be completed in a workman-like manner, and the system shall fully operate and function in the delivery of data services of 1Gb/s, using the fiber optic cabling installed by the Contractor pursuant to this Contract between New Dispatch Center and Casper City Hall, located at 200 N. David Street, Casper, WY 82601 on a twenty-four hour, seven day per week basis.

The City shall provide:

- Access to facilities during normal business hours.
- 110V electrical service.
- Physical space for equipment to reside.
- Maintenance of all equipment and cabling within New Dispatch Center, Hall of Justice, and City Hall.

## B. MANAGED SERVICES

- Provide fully functioning and operating managed data services of 1Gb/s, using the fiber optic cabling installed by the Contractor pursuant to this Contract between New Dispatch Center and Casper City Hall, located at 200 N. David Street, Casper, WY 82601 on a twenty-four hour, seven day per week basis.
  - Managed Services shall include, but not be limited to, twenty-four hour seven days per week (24/7) monitoring, troubleshooting of connection issues, repair and/or replacement of any damaged lines/services as designed and installed pursuant to this Contract.

## 2. TIME OF PERFORMANCE:

The Initial Setup and Design Services of the Contractor pursuant to Paragraph 1.A. above shall be undertaken and fully completed on or before the 31st day of March, 2014.

The initial term for the Managed Services provision pursuant to Paragraph 1.B. above shall commence upon final shall terminate on the 31<sup>st</sup> day of March 2019. Thereafter, this Contract shall automatically renew for additional thirty (30) day terms until either Party provides the other with thirty (30) days written notice of termination, upon which this Contract shall terminate, and be of no further force of effect between the Parties at the end of the said thirty (30) day notice period, in which event the monthly recurring fee shall be pro-rated between the parties to the date of termination.

PROVIDED HOWEVER, the City reserves the right to terminate this Contract, including, but not limited to either or both the Design and Installation Services and the Managed Services upon thirty (30) days written notice as provided in Part II of this Contract.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed the sum of Eighty-Eight Thousand Dollars (\$88,000) for the Initial Setup and Design Services, and a monthly recurring fee of Five Hundred Dollars (\$500) per month for the Managed Services, all as provided in Paragraph 4 below.

Contractor agrees to provide the City with a performance bond in the sum of Forty-four Thousand Dollars (\$44,000) in a form and in a surety or sureties acceptable to the City bonding for the Contractor's successful performance of all of the terms and conditions of this Contract that apply to the Contractor's performance of its Initial Design and Setup Services as set forth in Paragraph 1.A.

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

The Contractor shall invoice the City as follows:

- \$44,000 upon contract approval and receipt by the City of a performance bond as provided in Paragraph 3 above.
- \$44,000 upon completion of the Initial Setup and Design Services, (including the fiber optic installation) and written acceptance thereof by the City, and provision of the Managed Services.
- \$500 per month following written acceptance of the fiber optic installation and the Managed Services are being provided by the Contractor.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:

Wade Tremble

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V.H. McDonald  
Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

WITNESS

CONTRACTOR  
Mountain West Telephone

By: \_\_\_\_\_

By: Jim Moberly

Printed Name: \_\_\_\_\_

Printed Name: Jim Moberly

Title: \_\_\_\_\_

Title: President

## **CONTRACT FOR PROFESSIONAL SERVICES**

### **PART II - GENERAL TERMS AND CONDITIONS**

1. **TERMINATION OF CONTRACT:**

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. **CHANGES:**

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. **ASSIGNABILITY:**

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. **AUDIT:**

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

	<u>LIMITS</u>
A. Workers' Compensation	Statutory
B. Comprehensive General Liability	\$500,000 <u>combined single unit</u>
C. Professional Liability/Errors & Omissions	\$500,000

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above prior to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only

parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING A CONTRACT WITH  
WERCS COMMUNICATIONS INC. TO PROVIDE  
DATA SERVICES TO THE NEW DISPATCH CENTER

WHEREAS, the City of Casper desires professional services to install fiber optic cable and network services to the new dispatch center ; and,

WHEREAS, WERCS Communications, Inc. located in Casper, Wyoming, is willing and able to provide such a service.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with WERCS Communications, Inc., for professional services to install fiber optic cable and network services to the new dispatch center.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the agreement in an amount not to exceed Eighty-Eight Thousand Dollars (\$88,000) and monthly recurring fees of Five Hundred Dollars (\$500).

PASSED, APPROVED, AND ADOPTED on this 17th day of December, 2013.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V.H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 17, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Rick Harrah, Public Services Director  
Andrew Beamer, P.E., City Engineer  
Ethan Yonker, E.I.T., Engineering Tech II

SUBJECT: Agreement with Commercial Flooring, Inc. DBA Carpet One Commercial  
Flooring  
City of Casper Service Center Flooring, Project No. 13-65 *HW*

Recommendation:

That Council, by resolution, authorize a contract for professional services with Commercial Flooring, Inc. DBA Carpet One Commercial Flooring, for the City of Casper Service Center Flooring, Project No. 13-65, in the amount of \$20,066.20. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$4,933.80, for a total project amount of \$25,000.00.

Summary:

During the month of November, 2013, three (3) quotes were received from contractors for the removal and replacement of flooring at the City of Casper Service Center building. The quotes received for this work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BID AMOUNT</u>
<b>Commercial Flooring, Inc.</b>	<b>Casper, Wyoming</b>	<b>\$ 20,066.20</b>
Don's Mobile Carpet, Inc.	Casper, Wyoming	\$ 20,600.00
Hub Floor Covering, Inc.	Casper, Wyoming	\$ 26,013.00

Work is scheduled to be completed by February 7, 2013. The estimate prepared by the City Engineering Division was \$20,000.00.

Funding for this project is included in the Garage Capital Buildings fund.

A resolution is prepared for Council's consideration.

# CONTRACT FOR PROFESSIONAL SERVICES

## PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Commercial Flooring, Inc., DBA Carpet One Commercial Flooring, 1540 East 2<sup>nd</sup> Street, Casper, Wyoming 82601 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

### RECITALS

- A. The City desires to remove and replace carpeting, base, ceramic floor tile, and laminated flooring in specified areas at the Casper Service Center.
- B. The project requires professional services for removal and installation of said materials.
- C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.
- D. The City desires to retain the Contractor for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- A. Provide all materials for work
- B. Provide all floor prep that may be required
- C. Install glue down carpet to the manufacturer specifications
- D. Install 4" cove 1/8" new rubber base
- E. Removal, clean-up and disposal of all materials
- F. Supply covering for all transition points
- G. Remove carpet, tire tile, ceramic tile, and laminated flooring in specified locations
- H. Contractor responsible for all measurements of the specified building areas

Further Specifications can be found in Exhibit "A" (Attached).

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 7<sup>th</sup> day of February, 2014.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Twenty Thousand Sixty-Six and 20/100 Dollars (\$20,066.20).

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

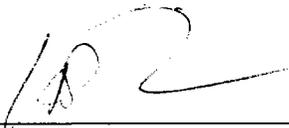
6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:



CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Kenyne Schlager  
Mayor

CONTRACTOR:

Commercial Flooring, Inc., DBA Carpet

One Commercial Flooring

1540 E. 2<sup>nd</sup> St.

Casper, WY 82601

By: 

Printed Name: Nick Vail

Title: Manager

## CONTRACT FOR PROFESSIONAL SERVICES

### PART II - GENERAL TERMS AND CONDITIONS

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are

employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

		<u>LIMITS</u>
A.	Workers' Compensation	Statutory
B.	Comprehensive General Liability	\$500,000 combined single unit
C.	Professional Liability/Errors & Omissions	N/A

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above **prior** to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties

agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

Please submit; quotation to provide the following services:

CASPER SERVICE CENTER FLOORING  
1800 EAST "K" STREET

**I. General Description**

Install new carpeting and new rubber base in all areas specified. Remove old carpeting, base, ceramic floor tile and laminated flooring in specified areas at the Casper Service Center. City will remove office furniture and move back as requested. Representative shall detail areas which are in question upon request. Please contact Murray MacDonald for time and day for site visit.

**NOTE:**

**FRONT OFFICE AREA TO BE COMPLETED ON WEEKEND ONLY. ALL OTHER OFFICES MAY BE INSTALLED DURING NORMAL OFFICE HOURS. COMPLETION DATE EIGHT WEEKS AFTER AWARDED.**

**II. Scope of Services**

Work shall consist of the following responsibilities:

- A. Provide all materials for work
- B. Provide all floor prep that may be required
- C. Install glue down carpet to manufacture specifications
- D. Install 4" cove 1/8" new rubber base
- E. Removal, clean-up and disposal of all materials
- F. Supply covering for all transition points
- H. Remove carpet, tire tile, ceramic tile and laminated flooring in specified locations
- I. Contractor responsible for all measurements of specified building areas

Commercial carpet and backing shall comply with the following specifications:

**Carpet Color will be LEES 42228 NAVAJO GREY**

Commercial carpet and backing shall comply with the following specifications:

Style Name	Faculty IV
Style Number	DK166
Brand	Lees
Product Type	Broadloom

SPECIFICATIONS

Minimum Sq. Yd.	No minimum
Construction	Tufted

Surface Texture	<b>Performance Loop Pile</b>
Gauge	<b>1/8 (31.50 rows per 10 cm)</b>
Density	<b>6455</b>
Weight Density	<b>167,830</b>
Stitches Per Inch	<b>8.3 per inch (32.68/10 cm)</b>
Finished Pile Thickness	<b>.145" avg (3.7 mm)</b>
Dye Method	<b>Yarn Dyed</b>
Backing Material	<b>Unibond Flex</b>
Fiber Type	<b>Antron® Legacy Nylon 6,6 with DuraTech Soil Protection by Invista</b>
Fiber Technology	<b>Duracolor® by LEES Stain Resistant System. Passes GSA requirements for permanent stain resistant carpet.</b>
Face Weight	<b>26.0 oz. per sq. yd. (882 g/m2)</b>
Pattern Repeat	<b>None</b>
Indoor Air Quality	<b>Green Label Plus 4952</b>
Foot Traffic Recommendation TARR	<b>Severe</b>
NSF 140	<b>Platinum</b>

#### PERFORMANCE

Static	<b>3.0 kv when tested under the Standard Shuffle Test 70 degrees Fahrenheit (21 degrees Celsius) - 20% R.H.</b>
Flammability	<b>Passes DOC-FF-1-70 Pill Test</b>
Flooring Radiant Panel Test	<b>Meets NFPA Class 1 when tested under ASTM E-648 glue down</b>
Smoke Density	<b>NBS Smoke Chamber NFPA-258 - Less than 450 Flaming Mode</b>
CRI Green Label Plus Certified	<b>Y</b>

#### WARRANTIES

Warranties	<b>Lifetime Limited Unibond Flex Warranty</b>
	<b>Lifetime Duracolor Stain Warranty</b>
	<b>Lifetime Static</b>

*"Color may vary from dye lot to dye lot. Substitution of material may be made due to improved technology, supply limitations, or other factors. The performance is not affected by such variances. All Specifications are subject to normal manufacturing tolerances."*

**Carpet Color will be LEES TUFF STUFF COLLECTION 508 MINERAL**

Style Name	<b>First Step Modular</b>
Style Number	<b>L8513</b>
Collection	<b>Tuff Stuff</b>
Brand	<b>Lees</b>
Product Type	<b>Modular</b>

**SPECIFICATIONS**

Minimum Sq. Yd.	<b>No minimum</b>
Construction	<b>Tufted</b>
Surface Texture	<b>Performance Loop Pile</b>
Gauge	<b>5/32 (25.2 rows per 10 cm)</b>
Density	<b>5494</b>
Weight Density	<b>208,772</b>
Stitches Per Inch	<b>8.5 per inch (33.46/10 cm)</b>
Finished Pile Thickness	<b>.249" avg (6.3 mm)</b>
Dye Method	<b>Yarn Dyed</b>
Backing Material	<b>EcoFlex ICT</b>
Fiber Type	<b>Fortis™ Nylon</b>
Fiber Technology	<b>Sentry Soil Protection</b>
Face Weight	<b>38.0 oz. per sq. yd. (1288 g/m2)</b>
Pattern Repeat	<b>Not Applicable</b>
Size/Width	<b>24" x 24" (60.9 cm x 60.9 cm)</b>
GSA Stain Release Rating	<b>Pass</b>
Installation Method	<b>Quarter Turn Only</b>
Indoor Air Quality	<b>Green Label Plus 1098</b>
Foot Traffic Recommendation TARR	<b>Severe</b>
NSF 140	<b>Gold (Platinum option available)</b>

**PERFORMANCE**

Static	<b>Less than 2.5 kv when tested under the Standard Shuffle Test 70 degrees Fahrenheit (21 degrees Celsius) - 20% R.H.</b>
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Flooring Radiant Panel Test	Meets NFPA Class I and Class II when tested under ASTM E-648 glue down
Smoke Density	NBS Smoke Chamber NFPA-258 - Less than 450 Flaming Mode
CRI Green Label Plus Certified	Y

WARRANTIES

Warranties	<b>Lifetime Limited Modular Warranty</b> <b>Lifetime Static</b>
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*"Color may vary from dye lot to dye lot. Substitution of material may be made due to improved technology, supply limitations, or other factors. The performance is not affected by such variances. All Specifications are subject to normal manufacturing tolerances."*

www.mohawkgroup.com | 800.554.6637

Wall Base Product Information:

**Wall Base Color will be JOHNSONITE 167-A-FUDGE**

Pinnacle rubber base, type TS

\*PVC free

\*Contains 10% natural rubber, a renewable resource, which may contribute to the LEED\* Green Building Certification System and meets CHIPS criteria.

\*Profiles: cove

\*Gauge: 1/8" nominal (30175mm)

\*Height: 4" (101.6mm)

\*Size: cove available in 4ft. pieces

All material and work shall be and completed in a substantial workmanlike manner.

Please submit quotation to Murray MacDonald, Manager of Buildings and Structures, 310 West 'A' Street Casper, Wyo. 82601, phone number 235-8314. by November 22, 2013 1:00p.m.

CONTRACTOR	DATE MEET WITH	RECEIVED BID	PRICE
Rocky Mt. Carpet	November 8, 2013	November 18, 2013	\$20,066.20
Don's Mobile	November 8, 2013	November 21, 2013	\$20,600.00
Hub Flooring	November 8, 2013	November 15, 2013	\$26,013.00

Line Item # 60-392-000-57200000000000



**CARPET ONE COMMERCIAL FLOORING**  
**1540 EAST 2ND STREET**  
**CASPER, WY 82601**  
**Telephone: 307-265-7296**

ES302567

Beautiful. Made Affordable.™

**QUOTE**

<b>Sold To</b> CITY OF CASPER 310 WEST A STREET CASPER, WY 82601	<b>Ship To</b> CASPER SERVICE CENTER 1800 EAT "K" STREET CASPER, WY 82601
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<b>Quote Date</b> 11/11/13	<b>Main Phone</b> 307-235-8314	<b>PO Number</b>	<b>Quote Number</b> ES302567
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Carpet: is Faculty IV-44228 Navajo Grey  
 Carpet: for the Back Entrance- Tuff Stuff-508 Mineral  
 Wall Base: Johnsonite 167-A-Fudge

\*\*\*Quote Includes Tearout, Floor Prep and Install

All Material are Specified to Specs.

11/18/13	11:11AM
Sales Representative(s): SIMMS, JACK BESSEY, JEFF	Material: 14,902.30 Service: 5,163.90 Misc. Charges: 0.00 Sales Tax: 0.00 Misc. Tax: 0.00
QUOTE VALID FOR 30 DAYS. No returns on special orders.  *** Payment in full upon acceptance of this quote. 12 MONTH FINANCING IS AVAILABLE, please ask.	<b>QUOTE TOTAL: \$20,066.20</b>

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING AN AGREEMENT WITH  
COMMERCIAL FLOORING, INC., FOR THE CITY OF CASPER  
SERVICE CENTER FLOORING, PROJECT NO. 13-65

WHEREAS, the City of Casper desires to remove and replace flooring at the City of Casper Service Center; and,

WHEREAS, Commercial Flooring, Inc., DBA Carpet One Commercial Flooring, is able and willing to provide those services specified as the City of Casper Service Center Flooring, Project No. 13-65; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Five Thousand Dollars (\$5,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Agreement with Commercial Flooring, Inc., for those services, in the amount of Twenty Thousand Sixty-Six and 20/100 Dollars (\$20,066.20).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the Agreement, equal to an amount not to exceed Twenty Thousand Sixty-Six and 20/100 Dollars (\$20,066.20) and Four Thousand Nine Hundred Thirty-Three and 80/100 Dollars (\$4,933.80) for a construction contingency account, for a total price of Twenty-Five Thousand Dollars (\$25,000.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above-described Agreement not greater than the sum of Five Thousand Dollars (\$5,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:  
(Commercial Flooring Inc., Casper Service Center Flooring Project)



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

---

V. H. McDonald  
City Clerk

---

Kenyne Schlager  
Mayor

December 17, 2013

MEMO TO: John C. Patterson, City Manager

FROM: V. H. McDonald, Director of Administrative Services  
Murray MacDonald, Buildings and Structures Superintendent  
Rick Harrah, Public Services Director  
Andrew Beamer, P.E., City Engineer  
Alex Sveda, P.E., Associate Engineer

SUBJECT: Agreement with Dave Loden Construction, Inc.  
2013 Miscellaneous Roof Replacements, Project No. 13-51

Recommendation:

That Council, by resolution, authorize an agreement with Dave Loden Construction, Inc., for the 2013 Miscellaneous Roof Replacements Project No. 13-51, in the amount of \$100,885.00. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$6,015, for a total project amount of \$106,900.

Summary:

On Tuesday, November 26, 2013, one (1) bid was received for roofing replacements at various locations in the City of Casper. The bid received for this work follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BID AMOUNT</u>
<b>Dave Loden Construction, Inc.</b>	<b>Buffalo, WY</b>	<b>\$100,885</b>

The estimate prepared by the City Engineering Office was \$120,000.

The project includes the removal and replacement of ten (10) roofs for City-owned buildings including Fort Caspar, 13<sup>th</sup> Street and Sycamore Ball Field, Mike Sedar Putt-Putt Range, Downtown Parking Structure elevator/stairwells and Crossroads Ball Fields. Work is scheduled to be completed by April 18, 2014.

Funding for this project will come from 1%#14 funds.

A resolution is prepared for Council's consideration.

STANDARD FORM OF  
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," Agreement with Dave Loden Construction, Inc., 707 Circle Drive, Buffalo WY 82834, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to replace roofs at various locations throughout Casper; and,

WHEREAS, Dave Loden Construction, Inc. is able and willing to provide those services specified as the 2013 Miscellaneous Roof Replacements, Project No. 13-51.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the 2013 Miscellaneous Roof Replacements, Project No. 13-51, hereinafter referred to as the "Work."

ARTICLE 2. ARCHITECT/ENGINEER.

The Project has been designed by the City of Casper, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by **April 18, 2014**, and completed and ready for final payment in accordance with Paragraph 14.13 of the General Conditions by **April 25, 2014**.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner Three Hundred Dollars (\$300) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner Two Hundred Dollars (\$200.00) for each day that expires after the time specified in paragraph 3.1 for completion and

readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

#### ARTICLE 4. CONTRACT PRICE.

Owner shall pay Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the contract price of One Hundred Thousand Eight Hundred Eighty Five Dollars (\$100,885.00). See Exhibit "A" - Bid Form.

#### ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. Owner shall make progress payments on the basis of Contractor's Applications for Payment as recommended by Engineer, on or about the 25th day of each month during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions.

5.1.1 Prior to payment of fifty percent (50%) of Total Contract Price, progress payments will be made in an amount equal to ninety percent (90%) of the Work completed, and ninety percent (90%) of Invoice Cost of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made.

5.1.2 After payment of fifty percent (50%) of Total Contract Price has been made, Owner shall withhold such amounts necessary so the total retainage is equal to five percent (5%) of the Total Contract Price.

5.1.3 In the event the Contractor makes only one application for payment upon substantially completing the Work, progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.2, Final Payment.

5.1.4 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.

5.2 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, Engineer shall recommend payment and present

Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

#### ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Twenty-Five Thousand Dollars (\$25,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

#### ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

## ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-5, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form.
- 8.4 Addenda Number. One (1).
- 8.5 Performance and Payment Bonds.
- 8.6 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.7 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.8 Supplementary Conditions (Pages SC-1 to SC-16, inclusive).
- 8.9 General Requirements, consisting of eight (8) sections.
- 8.10 Special Provisions consisting of seven (7) Sections and eight (8) Drawing "Sheets".
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Contract Drawings, with each sheet bearing the following general title:

**2013 Miscellaneous Roof Replacements, Project No. 13-51**
- 8.15 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.
- 8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

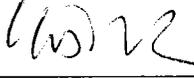
ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:  
(2013 Miscellaneous Roof Replacements, Project No. 13-51)

  
\_\_\_\_\_

CONTRACTOR:

Dave Loden Construction, Inc.  
707 Circle Drive  
Buffalo, WY 82834

ATTEST:

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_

OWNER:  
CITY OF CASPER, WYOMING  
A Municipal Corporation

ATTEST:

By: \_\_\_\_\_  
V. H. McDonald  
Title: City Clerk

By: \_\_\_\_\_  
Kenyne Schlager  
Title: Mayor

EXHIBIT "A"  
STANDARD  
BID FORM  
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper  
2013 Miscellaneous Roof Replacements  
Project No. 13-51

THIS BID SUBMITTED TO: City of Casper  
200 North David Street  
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by April 18, 2014, and completed and ready for final payment not later than by April 25, 2014 in accordance with the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
  - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):  
Addendum No.   1   Dated   11/2    
Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_
  - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

BF-1

C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for lump sum price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL COMBINED BID, IN NUMERALS: \$ 100,885.00

TOTAL COMBINED BID, IN WORDS: one hundred Thousand eight hundred eighty five DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.

7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.

8. The following documents are attached to and made a condition of this Bid:

A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)

B. Itemized Bid Schedule.

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Dave Loden Const Inc  
707 Lincoln Dr  
Buffalo Ny 82834

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on 11/28, 2013.

BF-2

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: \_\_\_\_\_ (seal)  
(Individual's Name)

doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A PARTNERSHIP

By: \_\_\_\_\_ (seal)  
(Firm's Name)

\_\_\_\_\_  
(General Partner)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Dave Loden Construction Inc (seal)  
(Corporation's or Limited Liability Company's Name)

Wyoming  
(State of Incorporation or Organization)

By: Dave Loden (seal)  
President  
(Title)

(Seal)  
Attest: Cynthia V. Loden

Business Address: 707 Circle Dr.  
Buffalo, WY 82834

Phone Number: 307-684-5838

A JOINT VENTURE

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

**BID SCHEDULE**  
**2013 Miscellaneous Roof Replacements**  
**Project No. 13-51**

Bid Date: November 26, 2013, 2 p.m.

COMPANY NAME: Dave Loden Const Inc  
 ADDRESS: \_\_\_\_\_

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related bid items.

LS = Lump Sum

Item	Description	Unit	Quantity	Unit Cost	Total Cost
1	FORT CASPAR CARRIAGE HOUSE WOOD SHAKE ROOF	LS	1	5857	5857
2	FORT CASPAR CARRIAGE HOUSE FLAT ROOF	LS	1	27930	27930
3	FORT CASPAR RESTROOM ASPHALT ROOF	LS	1	1700	1700
4	FORT CASPAR CENTENNIAL METAL ROOF	LS	1	5850	5850
5	FORT CASPAR SIGNATURE CABIN METAL ROOF	LS	1	5816	5816
6	13TH & SYCAMORE CONCESSION BUILDING FLAT ROOF	LS	1	19729	19729
7	MIKE SEDAR PUT-PUT GOLF BUILDINGS FLAT ROOFS	LS	1	8794	8794
8	MIKE SEDAR PUT-PUT GOLF BUILDINGS ASPHALT ROOF	LS	1	920	920
9	DOWNTOWN PARKING BUILDINGS FLAT ROOFS	LS	1	18657	18657
10	CROSSROADS FIELD 4 STORAGE BUILDING METAL ROOF	LS	1	5838	5838

BS-1

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING AN AGREEMENT WITH  
DAVE LODEN CONSTRUCTION, INC. FOR THE 2013  
MISCELLANEOUS ROOF REPLACEMENTS.

WHEREAS, the City of Casper desires to remove and replace ten (10) roofs for City-owned buildings including Fort Caspar, 13<sup>th</sup> Street and Sycamore Ball Field, Mike Sedar Putt-Putt Range, Downtown Parking Structure elevator/stairwells and Crossroads Ball Fields; and,

WHEREAS, Dave Loden Construction, Inc., is able and willing to provide those services specified as the 2013 Miscellaneous Roof Replacements, Project No. 13-51; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Five Thousand Dollars (\$5,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Agreement with Dave Loden Construction, Inc., for those services, in the amount of One Hundred Thousand Eight Hundred Eighty-Five Dollars (\$100,885.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the Agreement, equal to a total amount not to exceed One Hundred Thousand Eight Hundred Eighty-Five Dollars (\$100,885.00) and Six Thousand Fifteen Dollars (\$6,015.00) for a construction contingency account, for a total price of One Hundred Six Thousand Nine Hundred Dollars (\$106,900.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described Agreement not greater than the sum of Five Thousand Dollars (\$5,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

\_\_\_\_\_  
V. H. McDonald  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 6, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Rick Harrah, Public Services Director  
Andrew B. Beamer, P.E., City Engineer   
Jason Knopp, P.E., Associate Engineer

SUBJECT: Amendment No. 1 with Nelson Engineering  
Ft. Caspar Underpass, Project 12-49

Recommendation:

That Council, by resolution, authorize Amendment No. 1 to the contract for professional services with Nelson Engineering, Inc., for additional design and construction administration services to obtain easements along 13<sup>th</sup> Street for the Ft. Caspar Underpass, Project No. 12-49, in the amount not to exceed \$3,500, for a total contract amount of \$112,500.

Summary:

The City of Casper is the recipient of Transportation Enhancement Activities-Local (TEAL) funds for constructing a pedestrian underpass under Wyoming Boulevard just north of the intersection of West 13<sup>th</sup> Street and Wyoming Boulevard. The proposed project is to install a large box culvert under Wyoming Boulevard including pathway development to connect the trail system on both sides of the roadway, retaining walls, lighting, and street scape enhancements.

Nelson Engineering is currently under contract with the City of Casper for the Ft. Caspar Underpass Project. It has been determined during the design process of the project that the city will need to obtain three easements along 13<sup>th</sup> Street to be able to extend the pathway from the intersection of West 13<sup>th</sup> Street and Wyoming Boulevard to the intersection of West 13<sup>th</sup> Street and King Boulevard. It is recommended their contract be amended to complete the survey and engineering needed to put together three separate easements with legal descriptions and displays. Nelson Engineering has provided a fee of \$3,500 for these additional services.

Staff has reviewed Nelson Engineer's cost proposal and finds it in order. The amended contract with Nelson Engineering will be \$112,500. City staff recommends that Council authorize the contract extension using 1%#14 funds allocated to the Platte River Parkway.

A resolution is prepared for Council's consideration.

**AMENDMENT NO. 1 TO THE CONTRACT  
FOR PROFESSIONAL SERVICES (“AMENDMENT”)**

This Amendment to the Contract for Professional Services (“Amendment”) is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2013, by and between the following parties:

1. The City of Casper of Casper, Wyoming (“City”), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.
2. Nelson Engineering, Inc., P.O. Box 1599, Jackson, Wyoming, 83001 (“Consultant”).

Throughout this document, the City and the Consultant may be collectively referred to as the “parties.”

**RECITALS**

A. On March 5<sup>th</sup>, 2013, the City and Consultant entered into a *Contract for Professional Services* (“Contract”) for the Fort Caspar Underpass Project, No. 12-49.

B. The Consultant represents that it is ready, willing, and able to provide the professional services to City as required by this Contract Amendment.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

**1. INCORPORATION OF RECITALS**

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

**2. AMENDMENT TO PART 1, SECTION A, Design Phase.**

To add the following:

10. Consultant must provide all survey and engineering needed to prepare three easements along 13<sup>th</sup> Street to complete the pathway to King Boulevard. Consultant must provide an easement document, an Exhibit “A” or legal description, and an Exhibit “B” or an easement boundary display for each individual easement as needed.

The additional work required by this amendment will be an increase to the contract of Three Thousand Five Hundred dollars (\$3,500.00) for a total contract amount of One Hundred Twelve Thousand Five Hundred dollars (\$112,500.00). See attached Exhibit A for Nelson Engineering’s proposal.

**3. AMENDMENT TO PART 2, TIME OF PERFORMANCE.**

Delete in its entirety and replace with the following:

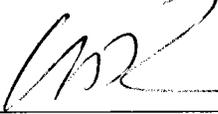
The services of the Consultant shall be undertaken and completed on or before October 31, 2014.

**4. RATIFICATION.**

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM:

  
\_\_\_\_\_

CONSULTANT  
Nelson Engineering, Inc.  
P. O. Box 1599  
Jackson WY 83001

CITY OF CASPER, WYOMING  
A Municipal Corporation

By \_\_\_\_\_

\_\_\_\_\_  
Kenyne Schlager  
Mayor

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Via E-mail**

November 7, 2013

SBjr/13-022-01

Mr. Jason Knopp, PE  
City of Casper Public Service Department  
City Engineering Division  
200 North David Street  
Casper, WY 82601

Subject: **Extended Project Timeline and Additional Work  
Fort Caspar Pathway Underpass Project**

Dear Jason:

Following up on our phone conversations over the last month regarding the Fort Caspar Pathway Underpass Project, I'm sending you this letter to broach two subjects that Nelson Engineering believes should be addressed through an addendum to our Contract for Professional Services with the City. The two subjects are:

1. An extension in the Time of Performance, as set forth as numbered Clause 2 under the agreements portion of the contract, to a date that acknowledges that the project will be constructed and completed in the spring (and perhaps early summer) of 2014. (Just as a matter of record, right now the contract has as its concluding date October 31, 2013, which clearly—for reasons that are straightforward and beyond the control of either Nelson Engineering or the City of Casper—will not be met.) Our suggestion, in order to make such a change to the contract only once, is that the date be changed to July 31, 2014 (although it is quite possible that the project will be completed well in advance of that date).
2. An increase to the Compensation, as set forth in the agreements portion of the contract, to cover the preparation of easements to carry the project to King Boulevard on the project's eastern end. Nelson Engineering estimates that the additional services required will equate to \$3,500.00 in additional fees, which will bring the total contract amount to \$112,500.

After you've had a chance to review this letter, please give me a call so we can discuss the mechanics of carrying forward with the contract addendum.

Sincerely,



Sinclair Buckstaff, Jr., PE  
Project Manager

c. Hal Hutchinson, PE, Inberg-Miller Engineers

RESOLUTION NO.

A RESOLUTION AUTHORIZING AN AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH NELSON ENGINEERING, INC., FOR DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE FORT CASPAR UNDERPASS.

WHEREAS, Nelson Engineering, Inc., under a contract for professional services dated March 5, 2013, is providing design services for the Fort Caspar Underpass Project; and,

WHEREAS, additional design services are required to obtain easements along 13<sup>th</sup> Street to complete the project; and,

WHEREAS, the City of Casper desires to extend the scope of work with Nelson Engineering, Inc., to provide these additional services, and Nelson Engineering, Inc., is able and willing to provide those services as specified in Amendment No.1.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Amendment No. 1 to the contract for professional services between the City of Casper and Nelson Engineering, Inc., for additional design and construction administration services associated with obtaining easements along 13<sup>th</sup> Street as part of the Fort Caspar Underpass Project, in the amount of Three Thousand Five Hundred Dollars (\$3,500.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the Agreement, equal to an additional amount not to exceed Three Thousand Five Hundred Dollars (\$3,500.00), for a total contract amount of One Hundred Twelve Thousand Five Hundred Dollars (\$112,500.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 17, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Rick Harrah, Public Services Director  
Andrew B. Beamer, P.E., City Engineer  
Alex Sveda, P.E., Associate Engineer

SUBJECT: Change Order No. 1 with Casper Electric, Inc.  
Casper Service Center Generator Installation, Project No. 12-31



Recommendation:

That Council, by resolution, Change Order No. 1 with Casper Electric, Inc., for the Casper Service Center Generator Installation, Project No. 12-31, for a price reduction of \$49,585.00 and for a time extension of thirty (30) days.

Summary:

Casper Electric, Inc. is currently under contract for the installation of a new diesel powered emergency generator and automatic transfer switch for the Casper Service Center. The new generator, automatic transfer switch, fuel tank and enclosure will be located on west side of the building, near the administrative offices.

During the submittal process, an alternate generator enclosure was proposed. This alternate would still meet the loading requirements and specifications of the original design, and include a smaller footprint that would allow cost savings in material quantities of \$49,585. Because additional time was required for analyzing the alternates and the associated cost savings, a thirty (30) day time extension will be necessary for completion.

ARCADIS U.S., Inc., is currently under contract for the design and construction administration of this project.

Work is scheduled to be completed by February 2, 2014.

Funding for the project is from unallocated Optional 1%#13 Sales Tax funds.

A resolution is prepared for Council's consideration.

# CHANGE ORDER

No. 1

PROJECT: Service Center Emergency Generator

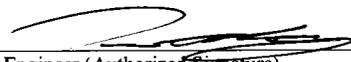
DATE OF ISSUANCE: 11/22/13  
 OWNER: City of Casper  
 OWNER's Project No. 12-31

EFFECTIVE DATE: Upon execution by last party

CONTRACTOR: Casper Electric, Inc.

ENGINEER: ARCADIS U.S., Inc.

RECOMMENDED:

By:   
 Engineer (Authorized Signature)

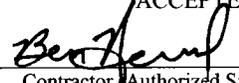
Date: 11/22/13

APPROVED:

By: \_\_\_\_\_  
 Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By:   
 Contractor (Authorized Signature)

Date: 11-26-2013

**CASPER ELECTRIC**  
 3150 E. Yellowstone Hwy.  
 CASPER, WY 82609

(307) 237-3003  
 FAX (307) 237-3009

# CHANGE ORDER

NUMBER: C/O #1

413

X ADDITIONAL WORK ORDER

TO CITY OF CASPER  
 ATTN: ALEX SVEDA  
 200 N. DAVID  
 CASPER, WY 82601

PHONE 235-8441	DATE 10/31/2013
JOB NAME / LOCATION CITY SERVICE CENTER EMERGENCY GENERATOR ENCLOSURE CHANGE	
CONTRACT / JOB NUMBER VERBAL/ALEX	JOB PHONE

We hereby agree to the change(s) or additional work specified below:

CASPER ELECTRIC WILL PROVIDE AND INSTALL A SUBSTITUTE GENERATOR ENCLOSURE FROM GENERAC IN LIEU OF THE SPECIFIED ENCLOSURE.

OUR CREDIT FOR THE ABOVE JOB WILL BE .....\$49,585.00

THIS PRICE INCLUDES ALL TAXES AND ELECTRICAL PERMITS.  
 THIS PRICE DOES NOT INCLUDE ANY POWER COMPANY CHARGES OR FEES.

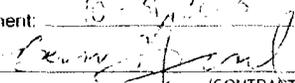
IF YOU HAVE ANY FURTHER QUESTIONS PLEASE FEEL FREE TO CALL.

RESPECTFULLY,



BEN W. HANSULD  
 CASPER ELECTRIC

NOTE: This Change Order becomes part of and in conformance with the existing contract.

<b>We Agree</b> hereby to make the change(s) specified above at this price 		-49,585.00
Date of agreement: 10-31-2013	PREVIOUS CONTRACT AMOUNT	
Authorized Signature:  (CONTRACTOR)	REVISED CONTRACT TOTAL	-49,585.00

Payment will be made as follows:  
**MONTHLY PROGRESS PAYMENTS**

**Accepted** - The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Authorized Signature: \_\_\_\_\_ (OWNER)  
 Date of acceptance: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 WITH CASPER ELECTRIC, INC., FOR AN ALTERNATE GENERATOR ENCLOSURE FOR THE CASPER SERVICE CENTER GENERATOR INSTALLATION

WHEREAS, Casper Electric, Inc., is under contract with the City of Casper for the Casper Service Center Generator Installation, Project No. 12-31; and,

WHEREAS, the City of Casper desires to install an alternate generator enclosure for the Casper Service Center Generator Installation, Project No. 12-31; and,

WHEREAS, Casper Electric, Inc., is able and willing to complete the work for Change Order No. 1.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute Change Order No.1 to the agreement between the City of Casper and Casper Electric, Inc., for performing additional work related to the Casper Service Center Generator Installation Project for a contract price deduction of Forty-Nine Thousand Five Hundred Eighty- Five Dollars (\$49,585.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, for a total revised contract amount of Three Hundred Ninety-Four Thousand Fifty-Six Dollars (\$394,056.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 10, 2013

MEMO TO: John C. Patterson, City Manager 

FROM: Rick Harrah, Public Services Director   
Cynthia M. Langston, Solid Waste Division Manager

SUBJECT: Establishing New Resolution for Residential and Commercial Solid Waste Collection, Recycling and Disposal at the Casper Solid Waste Facility and rescinding Resolution No. 13-128 pertaining to establishing rates for residential and Commercial Solid Waste Collection, Recycling and Disposal at the Casper Solid Waste Facility.

Recommendation:

That Council, by resolution, adopt revisions to the current residential and commercial solid waste collection, recycling, and disposal fees at the Casper Solid Waste Facility, to become effective January 1, 2014, and rescind Resolution No. 13-128.

Summary:

Staff and the Council Solid Waste Advisory Committee met on November 21, 2013 to discuss user rates for commercial trash collection, residential trash collection, and balefill tipping fees. During this meeting, continued increasing costs for refuse collection and balefill operations were discussed. The continued increases are due to rising costs in:

- ✓ Diesel fuel
- ✓ Truck & heavy equipment (high cost of steel & updated air emission systems)
- ✓ Electricity and natural gas
- ✓ Employee payroll & benefits (especially health insurance, cost of living adjustments, and salary compensation survey adjustments)

This memorandum outlines the cash flow assumptions made for refuse collection and balefill funds as well as provides a recommendation from staff to the Council Solid Waste Advisory Committee on how to fund the required capital improvements and rising operational costs. The forecasted cash flow assumptions for the next five (5) years for City of Casper's balefill and refuse collection enterprise funds include:

1. A 1.13% rate of growth in Natrona County.
2. An increase of approximately 5,000 tons of waste received at the landfill in early to mid year 2013 associated with accepting wastes from the city of Douglas.
3. A 2.00% rate of inflation for operation and maintenance expenses and employee cost of living adjustments each year for the next ten years. Operation and maintenance expenses include electricity, natural gas, diesel fuel, and truck/heavy equipment.
4. A 4.00% rate of inflation per year for rising employee health insurance costs.
5. A 4% rate of inflation per year for materials and supplies. The second quarter rate of inflation for Natrona County this year was 4.1%

6. A 1.25% return on investment for Fiscal Year (FY) 2015 through FY 2025.
7. 18,092 residential refuse collection accounts for the city of Casper in FY 2012-2013.
8. Loan payments on approximately \$2.1 million from the State Revolving Fund for construction of the first lined landfill cell in 2009. The loan is a 20 year loan at 2.5% interest.
9. Loan payments on approximately \$3 million from the State Revolving Fund for renovation of the 1983 baler building in fiscal year 2016. Note: there are no reserves in the balefill fund for renovations to the baler building.
10. Groundwater cleanup costs will be paid by the State of Wyoming through the State Revolving Fund and Landfill Remediation HB065. The associated Landfill Gas Control & Collection System (GCCS) construction is planned for fiscal year 2015. Note: there are no reserves in the balefill fund for any future groundwater contamination projects. Groundwater contamination is from the old unlined landfill.
11. Rate adjustments needed for new and replacement capital equipment and facilities with the cash flow assumptions listed above. The Balefill and Refuse Collection Rate Model Plans with the associated capital plans are as reflected in provided attachments.

After evaluating and discussing several funding scenarios for capital improvement and various cash flow assumptions with the Solid Waste Advisory Committee, staff recommends that Council:

1. increase the balefill tipping fee from \$45 per ton to \$46 per ton (2.2% increase) effective January 1, 2015
2. borrow money from the State Revolving Fund for renovations to the baler building in fiscal year 2016
3. increase the monthly residential trash collection fee by \$0.15 (1.03% increase) effective January 1, 2014 and by \$0.15 (1.02% increase) effective January 1, 2015.
4. increase commercial trash collection by an average of 2% effective January 1, 2014 and 2% effective January 1, 2015.

In addition to rate increases, staff has included a number of new charges within the attached rate resolution, Appendix C. Many of these charges are related to additional landfill services associated with residential and commercial customer requests and incentives for promoting source separation and waste reduction. A summary of the proposed changes follows:

Residential Collection Summary:

(Refer to proposed new rate resolution, Appendix C)

Paragraph A.1. Residential Weekly Collection Pickup Service Fees

A 1.03% and 1.02% residential collection increase for Casper residents is proposed over the next two (2) years. The monthly residential rate increases from \$14.50 to \$14.65 effective January 1, 2014 and from \$14.65 to \$14.80 effective January 1, 2015. The residential fee includes automated weekly collection and

disposal (cost of baling and burying) of no more than 100 gallons of garbage. Additionally, every resident receives 24 extra collection service days, household hazardous waste disposal services, composting and recycling programs, and one free balefill pass per month as part of this monthly fee.

#### Paragraph A.5. "On Call" Collection Fees

The fees associated with residential, on-call metal bins have been raised. This service provides residential customers with the option of having a commercial on-call metal trash container placed at their residence for items such as remodeling, spring cleaning, etc.

#### Paragraph B.1. Commercial Weekly Collection Pickup Fees

The monthly rates for weekly pickup of commercial trash containers sizes one, two, three, four, six, and eight yards are raised as reflected in rate tables presented in Attachment C rate resolution. These increases represent raised commercial rates by an average of 2% effective January 1, 2014 and 2% effective January 1, 2015.

#### Paragraph B.3. Additional Requested Pickup Fees

An additional fee is established for additional pickups of commercial containers placed for weekly service pickup. The current fee is raised to recover the actual costs to collect the container. The cost of gasoline and wear and tear on the collection truck is the same for all container sizes and a minimum of \$43.00 per trip is needed to recover the actual costs.

#### Paragraph B.7. Roll Off Container Services

Roll off container services are provided to city departments, non-profit organizations, and commercial trash customers for collection of and hauling of large quantities of waste, such as construction and demolition wastes, thrift store overflow of unusable items, manure, wood chips, etc. The fees associated with picking up garbage are increased by 2%. Due to high demand for roll off services the delivery and first collection service is required to be pre-paid. The pre-paid fee increased from \$163 to \$165.

#### Paragraph D.1.a. and c.

The current tipping fee for most solid waste delivered to the Casper Solid Waste Facility is \$45.00 per ton. A 30% surcharge fee applies to customer outside Natrona County with the exception of communities with solid waste agreements. Staff recommends raising this fee to \$46.00 per ton on January 1, 2015. This new fee will assist in covering the costs associated with replacement capital (such as

baler building upgrades) and future capital construction of lined cells and closing full cells.

Paragraph D.1.d.

City staff is promoting mulch mowing to reduce the grass clippings placed in trash containers by up to 27% during the growing season. Most lawn mowing service companies do not mulch mow, and staff recommends promoting mulch mowing with a financial incentive, such as charging commercial landscapers for grass clippings at the compost yard. This is a common practice throughout the country, and recently the city of Gillette implemented yard waste disposal fees on all customers bringing all types of yard waste to their compost yard. The fee for grass clippings is included in the attached rate resolution as \$10 per truck bed for all commercial companies effective January 1, 2015. During 2014 staff will consult with local landscapers to promote mulch mowing.

Paragraph D.2.a through g

The current tipping fees for other solid waste types, commonly referred to as Special Wastes, are increased to account for the additional labor needed to accept and process the wastes. In addition, friable asbestos disposal has recently been approved by WDEQ in our landfill permit, and therefore, a rate has been established of \$85 per ton. In addition, an unlined landfill cell will be constructed by July 1, 2014. The unlined landfill cell may only receive inert materials such as construction and demolition (C&D) wastes, i.e., concrete, brick, rock, dirt, shingles, etc. If inert material is separated from wastes that can be baled, contractors will receive a reduced rate of \$26 per ton versus \$46 per ton if they bring in mixed loads.

Paragraph H

Charges for products produced in the compost yard have been changed to reflect price reductions for commercial landscape companies, listed as "Wholesale Prices." In addition, prices have changed slightly to lessen the price gap between the city's and competitor's retail prices. The compost yard products have been given descriptions to better identify each type of product available for sale.

Staff recommends that these fees become effective on January 1, 2014 and January 1, 2015 as noted. Appendices A and B are attached for Council's review.

A resolution is prepared for Council's consideration and is included as Appendix C.

RESOLUTION NO. 13-\_\_\_

A RESOLUTION ESTABLISHING RATES FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, RECYCLING AND DISPOSAL AT THE CASPER REGIONAL SOLID WASTE FACILITY, AND RESCINDING RESOLUTION NO. 13-128.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING; That the following rates are hereby established for the collection, recycling and disposal of garbage, recyclables and refuse effective January 1, 2014 except where noted otherwise.

A. RESIDENTIAL SOLID WASTE COLLECTION SERVICES

1. Single-Family Resident and Multi-Family
  - a. Garbage Collection \$14.65 Monthly (Per Unit Charge)  
\$14.80 Monthly (Per Unit Charge)  
Effective January 1, 2015
2. Additional Requested Pickup Services \$12.00 Per 90 Gallon Container  
\$36.00 Per 300 Gallon Container
3. Extra Collection
  - a. Three Large Items Included in A.1.
  - b. Each Additional Minute of Collection \$10.00
4. Special Collection \$50.00 Minimum Charge
  - a. First Five Minutes Included
  - b. Each Additional Minute of Collection \$10.00

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5. Residential "On Call" Metal Bin

See Following Table

a.

Bin Size	Delivery and Removal	One Normal MSW Dump	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$26	\$43	\$58
3 Cubic Yard	\$26	\$43	\$69
4 Cubic Yard	\$26	\$53	\$79
6 Cubic Yard	\$26	\$58	\$96
8 Cubic Yard	\$26	\$75	\$106

Effective January 1, 2015

Bin Size	Delivery and Removal	One Normal MSW Dump	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$28	\$44	\$59
3 Cubic Yard	\$28	\$44	\$70
4 Cubic Yard	\$28	\$54	\$80
6 Cubic Yard	\$28	\$59	\$98
8 Cubic Yard	\$28	\$76	\$108

- b. Container Rental After Two Weeks Of Non-Use, or Container Removed Before Two Weeks of None-Use \$5.00 Per Day  
No Charge

6. Special Permits \$4.00 Monthly

7. Residential Penalty Fees

- a. Habitual Late Set Out \$15.00
- b. Extremely Dense or Heavy Waste\* \$20.00 Per 90-100 Gallon Container  
\* concrete, dirt, sand, sludge, or \$60.00 Per 300 Gallon Container  
garbage contents weighing more \$75.00 Per 400 Gallon Container  
than 500 pounds

The City Manager or his/her designee shall impose a fee of \$15.00, \$30.00 or \$100.00 per incident for residential or commercial customers not complying with City regulations defined in Sections 8.32.040(a) and 8.32.050 of the Casper Municipal Code, in addition to any other charges otherwise due the City by residential customers.

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**B. COMMERCIAL SOLID WASTE COLLECTION SERVICES**

**1. Commercial Collection Tables\***

Number of Trash Pickup Services Per Week	1 Yard Bin Monthly Charges	2 Yard Bin Monthly Charges	3 Yard Bin Monthly Charges	4 Yard Bin Monthly Charges	6 Yard Bin Monthly Charges	8 Yard Bin Monthly Charges	90 Gallon Bin Monthly Charges	200 Gallon Bin Monthly Charges	300 Gallon Bin Monthly Charges	400 Gallon Bin Monthly Charges
One	\$45	\$60	\$73	\$91	\$122	\$157	\$14.75	\$29.50	\$44.50	\$59.00
Two	\$90	\$120	\$146	180	\$245	\$313	\$29.50	\$59.00	\$88.50	\$118.00
Three	\$135	\$180	\$219	\$270	\$369	\$470	\$44.50	\$88.50	\$133.50	177.00
Four	\$180	\$240	\$293	\$360	\$493	\$627	\$59.00	\$118.00	\$178.00	\$236.00
Five	\$225	\$300	\$366	\$451	\$615	\$784	\$73.75	\$147.50	\$222.50	\$295.00
Six	\$270	\$360	\$438	\$540	\$736	\$941	\$88.50	\$177.00	\$267.00	\$354.00

\*If commercial customer provides trash container, a 7% reduction is applied to the rate.

NOTE: The monthly charges are linear for each bin size; therefore, charges for multiple bins are multiplied by the number of bins.

Effective January 1, 2015

Number of Trash Pickup Services Per Week	1 Yard Bin Monthly Charges	2 Yard Bin Monthly Charges	3 Yard Bin Monthly Charges	4 Yard Bin Monthly Charges	6 Yard Bin Monthly Charges	8 Yard Bin Monthly Charges	90 Gallon Bin Monthly Charges	200 Gallon Bin Monthly Charges	300 Gallon Bin Monthly Charges	400 Gallon Bin Monthly Charges
One	\$46	\$61	\$75	\$93	\$124	\$160	\$14.75	\$29.50	\$44.50	\$59.00
Two	\$92	\$122	\$150	186	\$248	\$320	\$29.50	\$59.00	\$88.50	\$118.00
Three	\$138	\$183	\$225	\$279	\$372	\$480	\$44.50	\$88.50	\$133.50	177.00
Four	\$184	\$244	\$300	\$372	\$693	\$800	\$59.00	\$118.00	\$178.00	\$236.00
Five	\$230	\$305	\$375	\$465	\$620	\$800	\$73.75	\$147.50	\$222.50	\$295.00
Six	\$276	\$366	\$450	\$550	\$744	\$960	\$88.50	\$177.00	\$267.00	\$354.00

\*If commercial customer provides trash container, a 7% reduction is applied to the rate.

**Commercial Collection Tables\***

- 2. Special Collection \$50.00 Minimum Charge

  - a. First Five Minutes Included
  - b. Each Additional Minute of Collection \$10.00

3. Additional Requested Collection (must provide request for additional collection by 10:00 a.m., one day prior to requested date) See Following Table

Bin Size	Collection Fee for Normal Business Waste	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$43	\$58
3 Cubic Yard	\$43	\$69
4 Cubic Yard	\$53	\$80
6 Cubic Yard	\$58	\$ 96
8 Cubic Yard	\$75	\$106

Effective January 1, 2015

Bin Size	One Normal MSW Dump	Construction Waste (Heavy or Dense)
2 Cubic Yard	\$44	\$59
3 Cubic Yard	\$44	\$70
4 Cubic Yard	\$54	\$80
6 Cubic Yard	\$59	\$98
8 Cubic Yard	\$76	\$108

4. Commercial "On Call" Metal Bin See A.5.a., Residential "On Call" Metal Bin
5. Overfilled Bins \$ 10.00 Per Yard
6. Commercial Penalty Fees
- a. Habitual Customer Call Backs \$ 15.00
- b. Extremely Dense or heavy Waste\* Double Fees  
 \*concrete, dirt, sand, sludge or garbage contents weighing more than 500 pounds
7. Roll Off Container Services
- a. Delivery Fee \$ 40.00
- b. Collection (Only) Service Fee \$125.00 Per Service
- c. Disposal Rate X Tonnage

- d. Container Rental (\*after 1 week of non-use) \$ 5.00 Per Day
- e. Pre-Service Payment (delivery fee \$165.00Prior to delivery and one collection fee)

- 8. Public/Private School Solid Waste
  - If Waste Stream Decreases at Least 90% During School Breaks, a 25% Reduction Of Commercial Solid Waste Collection Fees Found in B.1 is Applied
- 9. Customers Outside the City Limits Within a Two-Mile Perimeter
  - Apply 1.30% Multiplier to Solid Waste Commercial Collection Fees Found in Table B.1

C. COMMERCIAL COLLECTION RECYCLING SERVICES

- 1. Commercial recycling service charges for City and non-City sanitation customers are determined by applying a multiplier to change the solid waste rate schedule fees found in B.1.

OCC – Old Corrugated Containers (Cardboard)	0.50 OR 50%
OWP – Old White Paper or Office Pack	0.50 OR 50%
UBC – Used Aluminum Beverage Cans	Free Collection

D. DISPOSAL CHARGES AT CASPER REGIONAL SOLID WASTE FACILITY

- 1. Municipal Solid Waste (MSW) Disposal Charges for residents of Natrona County. See Table Below. NOTE: An additional 30% fee will be assessed for individuals residing outside of Natrona County, with the exception of those individuals residing within jurisdictions having written agreements with the City of Casper.

a. Residential Garbage	Natrona County Residents and Other Residents Residing Within Jurisdictions Having Written Agreements with the City of Casper	Outside-Natrona County Residents
Residential Garbage	\$46.00 Per Ton Effective 1/1/15	\$59.80 Per Ton Effective 1/1/15
Automobile	\$5.00 Per Automobile	\$6.50 Per Automobile

10-Foot OR LESS Pickup Bed Quantity	\$15.00 Per Bed	\$19.50 Per Bed
Chlorofluorocarbon (CFC) Containing Appliances	\$30.00 Per Item (If Doors on Appliance) \$25.00 Per Item (If Doors Removed From Appliance)	\$39.00 Per Item (If Doors on Appliance) \$32.50 Per Item (If Doors Removed From Appliance)
Passenger Cars and Pickup Tires	\$3.00 Per Tire (Limit Four)	\$3.90 Per Tire (Limit Four)
Heavy Truck Tires or Semi Tires	\$6.00 Per Tire (Limit Four)	\$7.80 Per Tire (Limit Four)
Tires Larger Than 10 Inches in Width and 22 Inches in Diameter	\$2.00 Per Pound	\$2.60 Per Pound
Electronics	No Charge	No Charge
Fluorescent Bulbs	No Charge	No Charge

b. Residential Garbage Exceptions

Water Bill Punch Pass	Included in Monthly Rate	N/A
Household Hazardous Waste	No Charge	No Charge
Clean Yard or Green Waste	No Charge	No Charge
Clean Metals or Appliances	No Charge (Non CFC)	No Charge (Non CFC)

The City Manager or his/her designee shall impose a fee of \$15.00 per load, in addition to any other charges otherwise due the City by residential customers transporting unsecured loads, as defined in Sections 8.40.100(a) and 8.32.140(f) of the Casper Municipal Code, to the solid waste facility. Upon payment of the additional \$15.00 fee for unsecured loads, the City may, based upon available supplies, provide such user a tarp, mess cord, or other device to prevent material from blowing or otherwise falling out of any such vehicle.

c.	Commercial Garbage		
		Natrona County	Outside-Natrona County Businesses
	Commercial Municipal Solid Waste Garbage	\$46.00 Per Ton	\$59.80 Per Ton
		Effective 1/1/15	Effective 1/1/15
	8-Foot Pickup Bed Quantity	\$15.00 Per Bed	\$19.50 Per Bed
	Chlorofluorocarbon (CFC) Containing Appliances	\$30.00 Per Item (If Doors on Appliance)	\$39.00 Per Item (If Doors on Appliance)
		\$25.00 Per Item (If Doors Removed From Appliance)	\$32.50 Per Item (If Doors Removed From Appliance)
	Passenger Cars and Pickup Tires	\$3.00 Per Tire (Limit Four)	\$3.90 Per Tire (Limit Four)
	Heavy Truck Tires or Semi Tires	\$6.00 Per Tire (Limit Four)	\$7.80 Per Tire (Limit Four)
	Tires Larger Than 10 Inches in Width and 22 Inches in diameter	\$2.00 Per Pound	\$2.60 Per Pound
	Electronics	\$0.40 Per Pound	\$.52 Per Pound
	Fluorescent Light Bulbs	\$1.00 Per Bulb	\$1.30 Per Bulb
d.	Commercial Garbage Exceptions		
	Clean Yard or Green Waste Other Than Grass	No Charge	No Charge
	Grass	\$10 Per ten-foot Truck Bed	\$13 Per ten-foot Truck Bed
	Clean Metals or Appliances	No Charge (Non CFC)	No Charge (Non CFC)

The City Manager or his/her designee shall impose a fee of \$50.00 per load, in addition to any other charges otherwise due the City by commercial customers transporting unsecured loads, as defined in Sections 8.40.100(a) and 8.32.140(f) of the Casper Municipal Code, to the solid waste facility.

Other Solid Waste

- a. Minimum Charge – Unless Specified \$ 55.00 Per Ton
- b. Waste Used as Alternate Daily Cover (ADC) or Clean Untreated Wood \$ 25.00 Per Ton
- c. Petroleum Contaminated Soils with TPH DRO/GRO 8015 Test Results \$ 55.00 Per Ton\*
  - \*After 1000 tons disposed per project a reduced rate of \$27.50 will apply.
  - 0-10,000 PPM TPH No Lab Surcharge
  - 10,000-15,000 PPM TPH \$250.00 Lab Surcharge, Plus Any Required Additional Laboratory or Disposal Costs Over the Surcharge
  - 15,000- PPM TPH \$500.00 Lab Surcharge, Plus Any Required Additional Laboratory or Disposal Costs Over the Surcharge

NOTE: Laboratory Work Must be From a Local EPA-Certified Laboratory

- d. Friable Asbestos or Other Waste Requiring Special Handling \$85 Per Ton
- e. Trailers or Mobile Homes Too Large for Scale \$ 1,500 Minimum Additional Special Handling or Cell Development Fee May Apply
- f. Inert Waste (Construction and Demolition Waste that cannot be Baled) \$26 Per Ton Unlined Landfill Cell
- g. Mixed Wastes \$46 Per Ton

E. CONDITIONALLY EXEMPT SMALL QUANTITY GENERATOR (CESQG) HAZARDOUS WASTE

Rates will cover actual disposal costs. Disposal costs vary with market pricing and a current rate sheet will be available at the City’s solid waste facility.

F. ADOPT-A-STREET PROGRAM Fees Waived

Certificates may be issued by the Solid Waste Division in cooperation with the Casper Adopt-A-Street Program. The Adopt-A-Street Program is operated by Keep Casper Beautiful in conjunction with the Casper Area Chamber of Commerce.

G. NON PROFIT THRIFT STORES

B.7. Fees Apply, with  
 B.7.c. Fees Waived  
 D.1.c. Fees Apply, with  
 Electronic Fees  
 Waived

H. COMPOST YARD PRODUCTS

Compost Yard Product	Description	Retail Price Per Cubic Yard	Wholesale Price Per Cubic Yard*
4" Natural Mulch	Single Ground Tree Branches or Clean Wood	\$12.50	\$8.50
4" Natural Mulch – 5 Gal	Single Ground Tree Branches or Clean Wood in reusable 5-gallon bucket.	\$3.35 with new bucket** \$0.35 bring your bucket	
2" Natural Mulch	Double Ground Tree Branches or Clean Wood	\$16.50	\$12.50
2" Natural Mulch-5 Gal	Double Ground Tree Branches or Clean Wood in reusable 5-gallon bucket.	\$3.50 with new bucket \$0.50 bring your bucket	
Natural Fine Mulch	Wood Fines from screened double ground tree branches or clean wood	\$9.00	\$6.00
Natural Fine Mulch – 5 Gal	Wood Fines from screened double ground tree branches or clean wood in a reusable 5-gallon bucket.	\$3.75 with new bucket \$0.75 bring your bucket	
Colored Mulch	Double Ground Tree Branches or Clean Wood that has been Dyed Red, Black, Gold, Brown or other color.	\$30.00	\$25.00
Colored Mulch – 5 Gal	Double Ground Tree Branches or Clean Wood that has been Dyed Red, Black, Gold, Brown or other color in reusable 5-gallon bucket.	\$4.00 with new bucket \$1.00 bring your bucket	
Compost	Composted Yard Waste	\$20.00	\$18.00
Compost – 5 Gal	Composted Yard Waste in reusable 5-gallon bucket.		
Screened Top Soil	Sod dirt or top soil that has been through a ½" screen.	\$22.00	Not Available
Amended Top Soil	A combination of top soil, sand, fine mulch and compost	\$35.00	Not Available
Wood Pallet		\$0.25 each	\$0.25 each

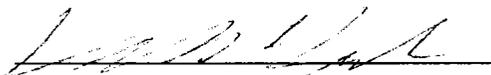
\*Commercial company pre-ordered purchases only. \*\*Price for 5-gallon bucket may vary with market costs.

Natrona County residents may receive one free yard of any natural mulch product or compost with receipt for one yard of yard waste material (except grass) brought to the scale house (receipt must be within one year of the time they collect the natural mulch product or compost).

BE IT FURTHER RESOLVED: That Resolution No. 13-128 pertaining to fees for the collection, disposal or recycling of solid waste is hereby rescinded.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of December, 2013.

APPROVED AS TO FORM:  
(Solid Waste Rates 2014)



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation:

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V. H. McDonald  
City Clerk

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Kenyne Schlager  
Mayor

December 4, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Mike Bell, President  
Members, Public Utilities Advisory Board

SUBJECT: Establishing Rates for Retail and Wholesale Water and Sewer Service

Recommendation:

That Council, by resolution, adopts revisions to the current retail and wholesale water and sewer rates, to become effective January 1, 2014 and January 1, 2015 and to rescind Resolution No. 11-333.

Summary:

The Casper Public Utilities Advisory Board at sessions in November and December met to discuss retail and wholesale water and sewer user rates.

Costs are continuing to rise due to:

- Utility Costs (Electricity and Natural Gas)
- Chemical Costs
- Waterworks and Sewer Material Costs
- Employee Payroll and Benefit Costs
- Costs to meet governmental mandates associated with the Safe Drinking Water Act and the Clean Water Act
- Equipment/Infrastructure replacements at the Wastewater Treatment Plant Fund due to the age of equipment/infrastructure (Will affect Sewer Rate Model)

Assumptions made in the forecasted cash flow analysis for the water and sewer funds are as follows:

- 1) A 1.13% rate of growth in Natrona County.
- 2) A 2% rate employee cost of living adjustment each year over the next ten years for personnel expenses.
- 3) A 2.00% rate of inflation is projected for contractual and 4% for materials and supplies. This may not cover cost escalation for electricity, natural gas, chemicals, and sewer line materials in the future which have all been higher than the rate of inflation over the past several years. However for a two-year rate model, these assumptions for the rate of inflation for contractual and materials and supplies should suffice.

- 4) A 1.25% return on investments for FY 2014-2023.
- 5) The models represent the most probable volume of water purchased by Casper from the Regional Water System and the most probable volume of Casper wastewater treated by the Regional Wastewater System (RWWS) over the next ten years. It is assumed in the retail sewer cash flow model that approximately 83.5% of the wholesale wastewater operational charges are from Casper. The remainder is from other wholesale users of the RWWS.
- 6) The retail water cash flow model represents that Casper has 5% unaccounted for water throughout the next ten years. Of the purchased water it is assumed that 95% will be resold at retail to customers of Casper. Unaccounted for water represents line leakage, water main breaks, flushing water, fire hydrant use, under registering retail meters, water theft, etc.
- 7) The retail sewer cash flow model represents that Casper has a 24% infiltration/inflow in its sewer collection system and that this percentage will not change over the next ten years. The Regional Wastewater Treatment Plant has to treat all flows including infiltration/inflows. Infiltration/inflow represents groundwater leakage into sewer mains and manholes, and inflow into sewer mains and manholes caused by wet weather events, storm drains connected into the sanitary sewer system, and residential/business sump pumps connected into the sanitary sewer system. Infiltration/inflow is a source of selenium.
- 8) The retail water rate model represents 21,787 retail customers as of July 1, 2013. The retail sewer model represents 21,016 sewer customers as of July 1, 2013.
- 9) The water rate model takes into account assumed future Wyoming Water Development Commission (67% grants) for various capital improvement projects. No additional SRF Loans are anticipated in the models although this assumption may change in the future.
- 10) The forecasted water rate cash flow model assumes a continuing amount of \$1.5 Million of 1% monies annually for water main replacements.
- 11) Rates developed by these cash flow/rate models include rate adjustments needed for new and replacement capital facilities in accordance to the Capital Improvement Plan (CIP) for each fund above monies obtained from system development charges, depreciation, reserves, 1% money, and outside grants.
- 12) The sewer rate cash flow model includes increased RWWS operational, debt service, and replacement capital expenses at the Wastewater Treatment Plant (WWTP.) Included is the RWWS new debt service associated with FY12 - FY14 Wyoming Clean Water State Revolving Fund loans for major equipment replacements at the WWTP (Emergency Power Project, Bar Screen Replacement Project, and Biosolids Facility Compost Windrow Turner). Also included are projected increases, each year,

- in the yearly replacement expenses associated with older equipment/infrastructure replacements at the WWTP. The Capital Improvement Plan for the RWWS was updated by staff in conjunction with a consultant in 2012-13. Much of the WWTP equipment/infrastructure is 28 years or older.
- 13) The WWTP discharge permit renewal by DEQ/EPA in 2018 may require nutrient removal (phosphorous and nitrogen) and may also require selenium removal. The costs for these improvements will not be included in the RWWS System model or the Sewer rate model until more information is available from regulatory agencies. If new pollutant removal requirements are not required in the 2018 permit renewal there is almost a certainty that they will be required before or in the 2023 permit renewal.
  - 14) Sewer service revenues over the last three-four years have been stagnant while expenditures continue to increase. This is taking place regardless of small rate increases and population growth over the last four years. There is a trend towards lower water usage in the winter months (January through March – non-irrigation season) when monthly sewer bills for the year are calculated. Inside residence water saving devices are having an effect upon water usage in these months. A meter reading cycle of 30 days for each retail account is scheduled sometime during these three months to calculate each account’s monthly sewer usage for the next year. A study may be warranted to investigate how to increase sewer revenues by recalculating the period of meter readings for individual accounts for the next year’s sewer billings. Simply adding to the sewer service rate may be the easiest to implement.
  - 15) A portion of the projected wholesale RWWS operational charges from FY14-23 is anticipated to be covered by decreasing sewer fund reserves in order to lessen the amount of retail sewer rate increases from FY14-23. This will have to be re-evaluated on a bi-yearly basis.
  - 16) ARRA Economic Stimulus monies in 2009-11 for the Miscellaneous Water Main Replacement Project, and the Phase I Sanitary Sewer Rehabilitation Project accelerated future water and sewer replacement projects thereby reducing the next three or four years water main replacement and sewer rehabilitation projects in scope and size. This stimulus money helped reduce the size of water and sewer rate increases. However, deteriorated water and sewer mains in the City remain a problem and require a continuing effort for replacement and rehabilitation.
  - 17) It is assumed in the models that the 5% PILT/Franchise Fees charged to the Water, Sewer, and WWTP Funds in FY13 and FY14 will continue to be “backfilled” for the next ten years by reimbursement to the funds of non-recurring transfers from Legislature Above-The-Cap funding for capital expenditures. Because of the “backfilling” of PILT/Franchise Fees, they are not separated out in the models. This assumption may change in the future.

- 18) Cash flow forecasts in the Regional Wastewater System Cash Flow Model, which will affect the Sewer rate model, are of concern especially with WWTP needed equipment replacements and North Platte Sanitary Sewer (NPSS) rehabilitation needs (\$7.0 M - no current identified funding source.) There may be the need to investigate the transfer of future 1% monies (Water Fund water main replacements - \$1.5 M each year) from the water fund to the WWTP fund to reduce the amount of WWTP debt and/or to help finance major replacements/rehabilitation needs in the WWTP Fund.

The Public Utilities Advisory Board recommends approval of small increases to the retail water rates (1.1% and 1.1% for retail water January 1, 2014 and 2015 respectively) and a somewhat larger sewer rate increase (8.2% and 8.3% for retail sewer for January 1, 2014 and January 1, 2015 respectively).

Dependent upon future cash flow, existing SRF loans may be paid off in the future in the Water Fund.

A summary of the proposed changes follows.

## **RETAIL WATER SERVICE RATE SCHEDULE**

### Section 1

#### January 1, 2014

The existing retail water minimum charge of \$7.29 would increase to \$7.36. The minimum usage volume of 1,500 gallons will remain unchanged. The existing volume charge of \$3.33 per thousand gallons would increase to \$3.37 per thousand gallons.

This would add an additional \$0.46 or 1.1% increase to the average monthly residential customer who uses 11,500 gallons of water per month.

#### January 1, 2015

The January 1, 2015 retail water minimum charge of \$7.36 would increase to \$7.42. The minimum usage volume of 1,500 gallons will remain unchanged. The existing volume charge of \$3.37 per thousand gallons would increase to \$3.41 per thousand gallons.

This would add an additional \$0.46 or 1.1% increase to the average monthly residential customer who uses 11,500 gallons of water per month.

## **RETAIL SEWER SERVICE RATE SCHEDULE**

### Section 1

#### January 1, 2014

The existing retail sewer rate minimum charge would increase from \$6.11 per month to \$6.53 per month. The minimum usage volume of 2,000 gallons would remain unchanged. The volume rate would increase from \$2.34 per thousand gallons to \$2.55 per thousand gallons.

This would add an additional \$1.37 or 8.2% increase to the average sewer residential customer who uses 6,500 gallons of sewer per month.

#### January 1, 2015

The January 1, 2015 retail sewer rate minimum charge would increase from \$6.53 per month to \$6.99 per month. The minimum usage volume of 2,000 gallons would remain unchanged. The volume rate would increase from \$2.55 per thousand gallons to \$2.78 per thousand gallons.

This would add an additional \$1.49 or 8.3% increase to the average sewer residential customer who uses 6,500 gallons of sewer per month.

Casper's average retail residential water and sewer bills are very favorable in comparison with other entities in the region. It needs to be emphasized that many of the comparable entities have utilized other funding sources, such as optional Sixth Cent Capital Facilities Taxes to help finance major upgrades to their water and wastewater systems. It is important not to fall behind in water and sewer rates as smaller yearly increases are more acceptable to the public than much larger increases several years apart.

#### WHOLESALE WATER RATES AND OUTSIDE-CITY RETAIL WATER RATES

In addition, updated wholesale water rates and outside-City retail water rates are also proposed for January 1, 2014 and January 1, 2015 prepared in conformance to the cost of service approach required by Wyoming State Statutes. The projected increase in the wholesale water rate for customers connected to Regional Water transmission lines is from \$1.84 per thousand gallons to \$1.87 per thousand gallons on January 1, 2014 and to \$1.93 per thousand gallons on January 1, 2015. The projected increase in the wholesale water rate for customers connected to Casper Water Transmission Lines is from \$2.63 per thousand gallons to \$2.67 per thousand gallons on January 1, 2014 and to \$2.77 per thousand gallons on January 1, 2015. The cost of wholesale Regional water increased from \$1.45 per thousand gallons to \$1.48 per thousand gallons on July 1, 2013.

#### SEPTAGE, SUMP AND GREASE WASTE FEES

Domestic septage, non-hazardous industrial sump waste, and grease waste disposal fees at the Wastewater Treatment Plant are recommended for increases on January 1, 2014 and January 1, 2015. The fees are recommended to be increased each year at the same percentage increase as the wholesale wastewater rate increases in the Regional Wastewater System Cash Flow Model (10.84% and 10.85% respectively.) A portion of septage and grease wastes are generated from outside Natrona County and they pay a surcharge of 40%. Casper, as a large WWTP, has an environmental obligation to provide these services for the septage, sump, and grease waste generators; however the citizens of Casper and the other members of the Regional Wastewater

System should not be subsidizing these fees. These recommended increases are projected to help the Regional Wastewater System Cash Flow.

Attachments for the Council's additional information are as follows:

Attachment "A" – "Water System Cash Flow/Rate Model FY 2014-2023"

Attachment "B" – "Water System Capital Improvement Plan – FY 2014-23 – November 2013"

Attachment "C" – "Regional Wastewater System – Cash Flow FY 2014-23"

Attachment "D" – "Regional Wastewater System Capital Improvement Plan – FY 2014-2023"

Attachment "E" – "Sewer System Cash Flow/Rate Model FY 2014-23"

Attachment "F" – "Sewer System Capital Improvement Plan – FY 2014-2023"

Attachment "G" – "RWWS Domestic Septage, Industrial Sump Waste, and Grease Waste Cost of Service"

Attachment "H" – "Water and Sewer Rate Information From Other Entities – November 2013"

Attachment "I" – "Draft Resolution Adopting And Setting Forth Rates For Wholesale Water Service, Retail Water Service And Sewer Service For The City Of Casper, Wyoming"

CITY OF CASPER PUBLIC UTILITIES WATER SYSTEM  
CASH FLOW/RATE MODEL FY 2014-2023  
ALTERNATE C

	ACTUAL FISCAL YEAR 11-12 BUDGET	ACTUAL FISCAL YEAR 12-13 BUDGET	FINAL FISCAL YEAR 13-14 BUDGET	FORECASTED FISCAL YEAR 14-15 BUDGET	FORECASTED FISCAL YEAR 15-16 BUDGET	FORECASTED FISCAL YEAR 16-17 BUDGET	FORECASTED FISCAL YEAR 17-18 BUDGET	FORECASTED FISCAL YEAR 18-19 BUDGET	FORECASTED FISCAL YEAR 19-20 BUDGET	FORECASTED FISCAL YEAR 20-21 BUDGET	FORECASTED FISCAL YEAR 21-22 BUDGET	FORECASTED FISCAL YEAR 22-23 BUDGET
<b>Water Sales</b>												
Residential/Commercial Sales	\$ 9,339,931	\$ 10,387,627	\$ 9,568,826	\$ 9,791,813	\$ 10,134,777	\$ 10,484,241	\$ 10,870,008	\$ 11,263,154	\$ 11,663,798	\$ 12,072,059	\$ 12,488,056	\$ 12,911,914
Minimum Charge Sales	\$ 1,855,125	\$ 1,892,855	\$ 1,938,040	\$ 1,975,983	\$ 2,022,648	\$ 2,078,319	\$ 2,137,065	\$ 2,198,970	\$ 2,262,002	\$ 2,326,177	\$ 2,391,514	\$ 2,458,031
System Investment Charges	365,690	362,273	375,000	379,238	383,523	387,857	392,239	396,672	401,154	405,687	410,271	414,908
Wholesale Charges	301,368	314,835	303,167	306,593	310,057	313,561	317,104	320,687	324,311	327,976	331,682	335,430
<b>Total Revenues</b>	<b>11,862,114</b>	<b>12,957,590</b>	<b>12,185,032</b>	<b>12,453,626</b>	<b>12,851,005</b>	<b>13,263,978</b>	<b>13,716,416</b>	<b>14,179,484</b>	<b>14,651,266</b>	<b>15,131,899</b>	<b>15,621,524</b>	<b>16,120,282</b>
<b>Operating Expenses</b>												
Personnel Services w/o Health	1,884,811	1,987,156	2,420,029	2,468,430	2,402,798	2,450,854	2,499,871	2,549,869	2,600,866	2,652,883	2,705,941	2,760,060
Health Insurance	292,443	282,861	320,993	333,833	347,186	361,073	375,516	390,537	406,159	422,405	439,301	456,873
Contractual	1,680,855	2,023,283	1,915,117	1,953,419	1,992,488	2,032,337	2,072,984	2,114,444	2,156,733	2,199,867	2,243,865	2,288,742
Materials & Supplies	304,892	262,702	285,400	286,919	308,689	321,036	333,878	347,233	361,122	375,567	390,590	406,213
Regional Water Charges	6,370,860	4,980,173	5,247,318	5,465,811	5,693,402	5,930,469	6,177,408	6,434,629	6,702,561	6,981,649	7,272,358	7,575,171
Bad Debt & Claims Expense	6,294	7,406	15,000	15,450	15,914	16,391	16,883	17,389	17,911	18,448	19,002	19,572
Depreciation	800,000	800,000	800,000	816,000	832,320	848,966	865,946	883,265	900,930	918,949	937,328	956,074
<b>Total Operating Expenses</b>	<b>11,340,155</b>	<b>10,343,581</b>	<b>11,003,857</b>	<b>11,349,759</b>	<b>11,592,796</b>	<b>11,961,128</b>	<b>12,342,486</b>	<b>12,737,365</b>	<b>13,146,281</b>	<b>13,569,768</b>	<b>14,008,383</b>	<b>14,462,705</b>
<b>Operating Income (Loss)</b>	<b>521,959</b>	<b>2,614,009</b>	<b>1,181,175</b>	<b>1,103,868</b>	<b>1,258,209</b>	<b>1,302,850</b>	<b>1,373,930</b>	<b>1,442,119</b>	<b>1,504,985</b>	<b>1,562,131</b>	<b>1,613,141</b>	<b>1,657,577</b>
<b>Non-Operating Revenue/(Expenses)</b>												
Interest Income	76,778	78,271	85,000	141,578	129,777	123,383	88,300	87,217	85,838	88,082	87,545	97,091
Debt Service - SRF/WWDC	(846,345)	(755,933)	(755,222)	(755,222)	(755,222)	(755,222)	(755,222)	(755,222)	(755,222)	(755,222)	(755,222)	(755,222)
Pre-Pay Loan Principal - WWDC	(650,000)											
Pre-Pay Loan Principal - DWSRF												
Miscellaneous Revenue	544,040	568,543	715,272	723,355	731,528	739,795	748,154	756,609	765,158	773,805	782,549	791,391
Other												
<b>Total Nonoper. Rev./Exp.</b>	<b>(875,527)</b>	<b>(109,119)</b>	<b>45,050</b>	<b>109,710</b>	<b>106,083</b>	<b>107,956</b>	<b>81,231</b>	<b>88,603</b>	<b>95,774</b>	<b>106,664</b>	<b>114,871</b>	<b>133,260</b>
<b>Total Net Income</b>	<b>\$ (353,568)</b>	<b>\$ 2,504,890</b>	<b>\$ 1,226,225</b>	<b>\$ 1,213,578</b>	<b>\$ 1,364,291</b>	<b>\$ 1,410,805</b>	<b>\$ 1,455,162</b>	<b>\$ 1,530,721</b>	<b>\$ 1,600,759</b>	<b>\$ 1,668,795</b>	<b>\$ 1,728,012</b>	<b>\$ 1,790,837</b>
<b>Source Of Funds</b>												
Net Income	\$ (353,568)	\$ 2,504,890	\$ 1,226,225	\$ 1,213,578	\$ 1,364,291	\$ 1,410,805	\$ 1,455,162	\$ 1,530,721	\$ 1,600,759	\$ 1,668,795	\$ 1,728,012	\$ 1,790,837
Reimbursements (SRF/SLIB/1% Monies)	\$ 1,500,000	\$ 2,550,586	\$ 1,500,000	\$ 5,185,000	\$ 2,415,993	\$ 3,577,000	\$ 2,203,500	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Developer						\$ 429,000		\$ 562,500				
Depreciation	800,000	800,000	800,000	816,000	832,320	848,966	865,946	883,265	900,930	918,949	937,328	956,074
System Investment Charge												
Other												
<b>Total Source of Funds</b>	<b>1,946,432</b>	<b>5,855,476</b>	<b>3,526,225</b>	<b>7,214,578</b>	<b>4,612,604</b>	<b>6,265,772</b>	<b>4,524,608</b>	<b>4,476,486</b>	<b>4,001,689</b>	<b>4,087,744</b>	<b>4,165,339</b>	<b>4,246,911</b>
<b>Use Of Funds</b>												
New Capital Projects	97,205	1,150,623	1,033,182	5,816,504	1,084,866	2,729,429	318,265	804,800	250,000	260,000	272,000	285,000
Replacement Capital Projects	2,621,625	5,165,785	2,360,818	2,419,383	4,061,502	6,378,600	4,327,075	3,813,384	3,600,746	3,896,238	3,151,866	4,177,631
<b>Total Use of Funds</b>	<b>2,718,830</b>	<b>6,316,408</b>	<b>3,394,000</b>	<b>8,235,887</b>	<b>5,146,368</b>	<b>9,108,029</b>	<b>4,645,340</b>	<b>4,618,184</b>	<b>3,850,746</b>	<b>4,156,238</b>	<b>3,423,866</b>	<b>4,462,631</b>
<b>Net Cash Flow</b>	<b>\$ (772,398)</b>	<b>\$ (460,932)</b>	<b>\$ 132,225</b>	<b>\$ (1,021,309)</b>	<b>\$ (533,764)</b>	<b>\$ (2,842,257)</b>	<b>\$ (120,732)</b>	<b>\$ (141,698)</b>	<b>\$ 150,943</b>	<b>\$ (68,494)</b>	<b>\$ 741,473</b>	<b>\$ (215,720)</b>
<b>Rate / 1,000 Gallons - Jan. 1</b>	\$ 3.25	\$ 3.33	\$ 3.37	\$ 3.41	\$ 3.49	\$ 3.57	\$ 3.66	\$ 3.75	\$ 3.84	\$ 3.93	\$ 4.02	\$ 4.11
<b>Minimum Charge</b>	\$ 7.18	\$ 7.30	\$ 7.36	\$ 7.42	\$ 7.54	\$ 7.66	\$ 7.80	\$ 7.93	\$ 8.07	\$ 8.20	\$ 8.34	\$ 8.47
<b>Ave Monthly Residential Bill</b>	\$ 39.68	\$ 40.60	\$ 41.06	\$ 41.52	\$ 42.44	\$ 43.36	\$ 44.40	\$ 45.43	\$ 46.47	\$ 47.50	\$ 48.54	\$ 49.57
<b>% Rate Increase - Jan. 1 (Act. And Prop.)</b>	2.4%	2.3%	1.1%	1.1%	2.2%	2.2%	2.4%	2.3%	2.3%	2.2%	2.2%	2.1%
<b>Cash</b>												
Cash/Reserves-Beginning Period	\$11,875,430	\$11,103,032	\$10,642,100	\$10,774,325	\$9,753,016	\$9,219,252	\$6,376,995	\$6,256,263	\$6,114,565	\$6,265,508	\$6,197,013	\$6,938,487
Cash/Reserves- End of Period	\$11,103,032	\$10,642,100	\$10,774,325	\$9,753,016	\$9,219,252	\$6,376,995	\$6,256,263	\$6,114,565	\$6,265,508	\$6,197,013	\$6,938,487	\$6,722,766
Balance needed to Fund to Minimum	\$4,462,302	\$4,457,452	\$4,622,283	\$4,761,314	\$4,931,584	\$5,105,023	\$5,281,754	\$5,364,222	\$5,446,689	\$5,626,839	\$5,810,540	\$5,997,928
Over or (Under) Reserved	\$6,640,731	\$6,184,648	\$6,152,042	\$4,991,702	\$4,287,669	\$1,271,972	\$974,509	\$750,343	\$818,818	\$570,174	\$1,127,947	\$724,838
Cash/Reserves To Minimum Reserve Ratio	2.49	2.39	2.33	2.05	1.75	1.25	1.18	1.14	1.15	1.10	1.19	1.12

**ATTACHMENT "B"**  
**CITY OF CASPER WATER SYSTEM**  
**CAPITAL IMPROVEMENT PLAN**  
**FY 2014-23 - NOVEMBER 2013**  
**ALTERNATE C**

	ACTUAL FISCAL YEAR 11-12 BUDGET	ACTUAL FISCAL YEAR 12-13 BUDGET	FINAL FISCAL YEAR 13-14 BUDGET	FORECASTED FISCAL YEAR 14-15 BUDGET	FORECASTED FISCAL YEAR 15-16 BUDGET	FORECASTED FISCAL YEAR 16-17 BUDGET	FORECASTED FISCAL YEAR 17-18 BUDGET	FORECASTED FISCAL YEAR 18-19 BUDGET	FORECASTED FISCAL YEAR 19-20 BUDGET	FORECASTED FISCAL YEAR 20-21 BUDGET	FORECASTED FISCAL YEAR 21-22 BUDGET	FORECASTED FISCAL YEAR 22-23 BUDGET
<b>NEW CAPITAL PROJECTS</b>												
a) CY Booster Station Replacement							\$333,060					
b) Emergency Power - Permanent - Oakcrest Booster Station		\$120,536										
c) Kit Carson Waterline							\$83,265					
d) Mt. Road to Poplar/Poplar - 25th to 29th St. Waterline						\$305,349						
e) Nitrification Control Project	\$23,898	\$0	\$11,102	\$11,102	\$11,102	\$11,102						
f) Oakcrest - 14th to 11th (24")				\$90,402								
g) Oak Street Waterline						\$272,158						
h) Oversizing Reimbursement	\$0	\$0	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
i) Poplar - 39th St Waterline (Zone III)		\$685,152										
j) Poplar/CY/15 St. Intersection (24", 20", 16", 12") - WYDOT Project		\$110,020										
k) Ridgecrest Zone III Waterline Repl.					\$419,103							
l) Robertson Rd. Waterline Replacement (16") -WYDOT Project		\$142,740										
m) Small Equipment & Projects	\$73,307	\$92,175	\$77,080	\$130,000	\$136,000	\$142,000	\$150,000	\$157,000	\$165,000	\$175,000	\$187,000	\$200,000
n) Southeast Casper Zone III Water System				\$5,500,000								
o) Ten Million Gallon Reservoir Renovations							\$983,320					
p) Upper Rock Creek Reservoir Water Rights			\$860,000									
q) Valley Dr. Waterline								\$562,800				
r) Wolf Creek Rd to Paradise Valley (12"-Zone II)					\$433,661							
s) Wolf Creek Road Waterline (12" - Zone II)						\$930,500						
<b>TOTAL NEW CAPITAL PROJECTS</b>	<b>\$97,205</b>	<b>\$1,150,623</b>	<b>\$1,033,182</b>	<b>\$5,816,504</b>	<b>\$1,084,866</b>	<b>\$2,729,429</b>	<b>\$318,265</b>	<b>\$804,800</b>	<b>\$250,000</b>	<b>\$260,000</b>	<b>\$272,000</b>	<b>\$285,000</b>
<b>REPLACEMENT CAPITAL PROJECTS AND EQUIPMENT REPLACEMENT</b>												
a) Booster Station Renovations	\$30,000	\$40,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
b) CY Booter Station Replacement							\$716,940					
c) Emergency Power - Permanent - Oakcrest Booster Station		\$259,464										
d) Equipment and Vehicles	\$0	\$269,327	\$76,000	\$268,015	\$448,910	\$223,850	\$272,250	\$500,000	\$271,000	\$550,000	\$288,000	\$296,000
e) In-House Misc. Replacements	\$230,000	\$300,000	\$250,000	\$333,700	\$350,000	\$364,000	\$379,000	\$398,000	\$410,000	\$422,000	\$435,000	\$448,000
f) Kit Carson Waterline							\$179,235					
g) Miscellaneous Waterline Replacements Project	\$2,092,724	\$2,077,493	\$1,500,000	\$1,000,000	\$1,000,000	\$2,000,000	\$2,000,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,000,000	\$3,000,000
h) Mt. Road to Poplar/Poplar - 25th to 29th St. Waterline						\$657,291						
i) Nitrification Control Project	\$11,102	\$0	\$23,898	\$23,898	\$23,898	\$23,898						
j) Oakcrest - 14th to 11th (24")				\$194,598								
k) Oak Strret Waterline						\$585,842						
l) Poplar - 39th St Waterline (Zone III)		\$1,474,848										
m) Poplar/CY/15 St. Intersection (24", 20", 16", 12") - WYDOT Project		\$238,980										
n) PV/Riverwest Service Lines							\$368,500					
o) Ridgecrest Zone III Waterline Repl.						\$902,155						
p) Robertson Rd. Waterline Replacement (16") -WYDOT Project		\$307,260										
q) SCADA Replacement				\$150,000								
r) Security Improvments - W & S	\$0	\$0		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
s) Small Equipment & Projects	\$157,799	\$198,413	\$165,920	\$129,172	\$133,047	\$137,039	\$141,150	\$145,384	\$149,746	\$154,238	\$158,866	\$163,631
t) Ten Million Gallon Reservoir Renovations				\$50,000		\$2,116,680						
u) Upper Rock Creek Reservoir Renovations												
v) Water Storage Tank Repainting	\$100,000	\$0	\$300,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
w) Wolf Creek Rd to Paradise Valley (12"-Zone II)					\$933,492							
<b>TOTAL REPLACEMENT CAPITAL AND EQUIPMENT REPLACEMENT</b>	<b>\$2,621,625</b>	<b>\$5,165,785</b>	<b>\$2,360,818</b>	<b>\$2,419,383</b>	<b>\$4,061,502</b>	<b>\$6,378,600</b>	<b>\$4,327,075</b>	<b>\$3,813,384</b>	<b>\$3,600,746</b>	<b>\$3,896,238</b>	<b>\$3,151,866</b>	<b>\$4,177,631</b>
<b>TOTAL NEW AND REPLACEMENT CAPITAL</b>	<b>\$2,718,830</b>	<b>\$6,316,408</b>	<b>\$3,394,000</b>	<b>\$8,235,887</b>	<b>\$5,146,368</b>	<b>\$9,108,029</b>	<b>\$4,645,340</b>	<b>\$4,618,184</b>	<b>\$3,850,746</b>	<b>\$4,156,238</b>	<b>\$3,423,866</b>	<b>\$4,462,631</b>

\* New Capital represents 31.72% of shared projects. Replacement Capital represents 68.28% of shared projects.  
\*\* Developer only financed projects are not included.

CITY OF CASPER PUBLIC UTILITIES RWWS SYSTEM  
CASH FLOW FY 2014-23

	ACTUAL FISCAL YEAR 10-11 BUDGET	ACTUAL FISCAL YEAR 11-12 BUDGET	ACTUAL FISCAL YEAR 12-13 BUDGET	FINAL FISCAL YEAR 13-14 BUDGET	FORECASTED FISCAL YEAR 14-15 BUDGET	FORECASTED FISCAL YEAR 15-16 BUDGET	FORECASTED FISCAL YEAR 16-17 BUDGET	FORECASTED FISCAL YEAR 17-18 BUDGET	FORECASTED FISCAL YEAR 18-19 BUDGET	FORECASTED FISCAL YEAR 19-20 BUDGET	FORECASTED FISCAL YEAR 20-21 BUDGET	FORECASTED FISCAL YEAR 21-22 BUDGET	FORECASTED FISCAL YEAR 22-23 BUDGET
<b>WWTP Operations Budget</b>													
a) Capital Recovery Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
b1) Capital Recovery Costs - WWTP Imp.	272,268	272,268	272,268	347,268	422,268	497,268	572,268	647,268	673,545	673,545	673,545	673,545	673,545
b2) Capital Recovery Costs - WWTP - New Bar Screen, Generator, Biosolids Turner			125,919	166,830	227,330	162,330	162,330	162,330	162,330	162,330	162,330	162,330	162,330
c) Operation & Maintenance Costs-Direct													
i) Personnel Services w/o Health	969,924	952,542	1,008,102	1,103,373	1,125,440	1,147,949	1,170,908	1,194,326	1,218,213	1,242,577	1,267,429	1,292,777	1,318,633
ii) Health Insurance	138,865	146,221	154,634	151,687	157,754	164,065	170,627	177,452	184,550	191,932	199,610	207,594	215,898
iii) Contractual	616,124	550,520	556,777	795,901	811,819	828,055	844,617	861,509	878,739	896,314	914,240	932,525	951,175
iv) Materials & Supplies	162,766	199,453	204,237	218,700	327,448	455,546	573,768	596,718	620,587	645,411	671,227	698,076	725,999
v) Wastewater Collection - RWWS	55,388	55,003	61,151	67,836	69,193	70,577	71,988	73,428	74,896	76,394	77,922	79,481	81,070
d) Replacement Capital Expense	504,000	579,000	616,500	704,000	785,000	1,011,000	1,225,000	1,582,000	2,041,000	2,584,000	3,193,000	3,875,000	4,637,000
e) Management & Overhead	186,154	188,232	193,433	211,962	216,201	220,525	224,936	234,023	238,704	243,478	248,347	253,314	258,281
<b>Total - WWTP Operations Expenses</b>	<b>2,905,489</b>	<b>2,943,239</b>	<b>3,193,021</b>	<b>3,767,557</b>	<b>4,142,454</b>	<b>4,557,315</b>	<b>5,016,441</b>	<b>5,524,466</b>	<b>6,087,884</b>	<b>6,711,207</b>	<b>7,402,780</b>	<b>8,169,675</b>	<b>9,018,965</b>
Less: Septage, Industrial Waste, and Industrial Pretreatment Revenues	(397,904)	(438,365)	(384,878)	(437,000)	(450,777)	(464,988)	(479,647)	(494,769)	(510,367)	(526,457)	(543,054)	(560,174)	(577,834)
<b>Total WWTP Expense to Be Allocated To Member Entities (Per Interagency Agreement)</b>	<b>2,507,585</b>	<b>2,504,874</b>	<b>2,808,143</b>	<b>3,330,557</b>	<b>3,691,677</b>	<b>4,092,327</b>	<b>4,536,794</b>	<b>5,029,698</b>	<b>5,577,517</b>	<b>6,184,750</b>	<b>6,859,727</b>	<b>7,609,501</b>	<b>8,441,131</b>
<b>% Wholesale Rate Increase</b>	<b>-5.26%</b>	<b>-0.11%</b>	<b>12.11%</b>	<b>18.60%</b>	<b>10.84%</b>	<b>10.85%</b>	<b>10.86%</b>	<b>10.86%</b>	<b>10.89%</b>	<b>10.89%</b>	<b>10.91%</b>	<b>10.93%</b>	<b>10.93%</b>
<b>Non-Operating Revenue/(Expenses)</b>													
Interest Income	59,295	37,000	23,270	45,000	54,440	42,987	46,749	54,850	61,567	68,353	83,807	122,134	152,619
Debt Service - SRF - Yearly	(673,545)	(673,545)	(673,545)	(673,545)	(673,545)	(673,545)	(673,545)	(673,545)	(673,545)	(673,545)	(673,545)	(673,545)	(673,545)
Debt Service - SRF - Quarterly					(227,330)	(162,330)	(162,330)	(162,330)	(162,330)	(162,330)	(162,330)	(162,330)	(162,330)
System Investment Charges	145,720	180,000	200,810	210,000	210,509	211,124	211,609	212,138	212,757	213,453	214,226	215,173	216,553
Miscellaneous Revenue													
Minimum Reserves Funding	-	-	-	-	-	-	-	-	-	-	-	-	-
Other													
<b>Total Nonoper. Rev./Exp.</b>	<b>(468,530)</b>	<b>(456,545)</b>	<b>(449,465)</b>	<b>(418,545)</b>	<b>(635,926)</b>	<b>(581,764)</b>	<b>(577,517)</b>	<b>(568,887)</b>	<b>(561,550)</b>	<b>(554,069)</b>	<b>(537,842)</b>	<b>(498,568)</b>	<b>(466,703)</b>
<b>Total Net Income</b>	<b>\$ (468,530)</b>	<b>\$ (456,545)</b>	<b>\$ (449,465)</b>	<b>\$ (418,545)</b>	<b>\$ (635,926)</b>	<b>\$ (581,764)</b>	<b>\$ (577,517)</b>	<b>\$ (568,887)</b>	<b>\$ (561,550)</b>	<b>\$ (554,069)</b>	<b>\$ (537,842)</b>	<b>\$ (498,568)</b>	<b>\$ (466,703)</b>
<b>Source Of Funds</b>													
Net Income	(468,530)	(456,545)	(449,465)	(418,545)	(635,926)	(581,764)	(577,517)	(568,887)	(561,550)	(554,069)	(537,842)	(498,568)	(466,703)
Reimbursements													
State SRF/SLIB			1,643,317	1,692,000	-	-	-	-	-	-	-	-	-
County Consensus Monies			37,128	952,872									
1% Monies													
Other (TBD)						7,000,000							
Capital Recovery Costs - WWTP Imp.	272,268	272,268	398,187	514,098	649,598	659,598	734,598	809,598	835,875	835,875	835,875	835,875	835,875
WWTP Replacement Reserves													
Replacement Capital Expense	504,000	579,000	616,500	704,000	785,000	1,011,000	1,225,000	1,582,000	2,041,000	2,584,000	3,193,000	3,875,000	4,637,000
System Investment Charge				183,159									
Other													
<b>Total Source of Funds</b>	<b>307,738</b>	<b>394,723</b>	<b>2,245,667</b>	<b>3,627,584</b>	<b>798,671</b>	<b>8,088,834</b>	<b>1,382,081</b>	<b>1,822,711</b>	<b>2,315,324</b>	<b>2,865,806</b>	<b>3,491,033</b>	<b>4,212,306</b>	<b>5,006,172</b>
<b>Use Of Funds</b>													
New Capital Projects	236,100	168,450	690,506	1,857,750	548,370	2,368,470	273,732	454,470	1,663,182	205,182	229,782	646,332	400,000
Replacement Capital Projects	412,900	723,050	1,611,183	2,549,750	1,279,530	5,526,430	638,708	1,060,430	380,758	1,728,758	536,158	1,508,108	2,000,000
<b>Total Use of Funds</b>	<b>649,000</b>	<b>891,500</b>	<b>2,301,689</b>	<b>4,407,500</b>	<b>1,827,900</b>	<b>7,894,900</b>	<b>912,440</b>	<b>1,514,900</b>	<b>2,043,940</b>	<b>1,933,940</b>	<b>765,940</b>	<b>2,154,440</b>	<b>2,400,000</b>
<b>Net Cash Flow</b>	<b>\$ (341,262)</b>	<b>\$ (496,777)</b>	<b>\$ (56,022)</b>	<b>\$ (779,916)</b>	<b>\$ (1,029,229)</b>	<b>\$ 193,934</b>	<b>\$ 469,641</b>	<b>\$ 307,811</b>	<b>\$ 271,384</b>	<b>\$ 931,866</b>	<b>\$ 2,725,093</b>	<b>\$ 2,057,866</b>	<b>\$ 2,606,172</b>
<b>Cash</b>													
Cash/Reserves-Beginning Period	\$5,636,661	\$5,295,399	\$4,798,622	\$4,742,600	\$3,962,684	\$2,933,456	\$3,127,389	\$3,597,031	\$3,904,842	\$4,176,226	\$5,108,092	\$7,833,185	\$9,891,051
Cash/Reserves- End of Period	\$5,295,399	\$4,798,622	\$4,742,600	\$3,962,684	\$2,933,456	\$3,127,389	\$3,597,031	\$3,904,842	\$4,176,226	\$5,108,092	\$7,833,185	\$9,891,051	\$12,497,223
Balance needed to Fund to Minimum	\$1,858,867	\$1,849,555	\$1,902,625	\$2,365,379	\$2,341,353	\$2,388,568	\$2,449,850	\$2,487,606	\$2,513,711	\$2,533,791	\$2,554,435	\$2,575,658	\$2,597,481
Over or (Under) Reserved	\$3,436,532	\$2,949,067	\$2,839,975	\$1,597,305	\$592,103	\$738,821	\$1,147,181	\$1,417,236	\$1,662,515	\$2,574,301	\$5,278,750	\$7,315,393	\$9,899,743
Cash/Reserves to Minimum Reserves	2.85	2.59	2.49	1.68	1.25	1.31	1.47	1.57	1.66	2.02	3.07	3.84	4.81
<b>ACTUAL / ESTIMATED WHOLESALER SEWER USAGE (1,000 gallons)</b>	<b>2,561,357</b>	<b>2,501,126</b>	<b>2,389,943</b>	<b>2,416,949</b>	<b>2,444,261</b>	<b>177</b>	<b>2,471,881</b>	<b>2,499,813</b>	<b>2,528,061</b>	<b>2,556,628</b>	<b>2,585,518</b>	<b>2,614,735</b>	<b>2,644,281</b>

ATTACHMENT "D"

CITY OF CASPER REGIONAL WASTEWATER SYSTEM  
CAPITAL IMPROVEMENT PLAN  
FY 2014-2023

	ACTUAL FISCAL YEAR 10-11 BUDGET	ACTUAL FISCAL YEAR 11-12 BUDGET	ACTUAL FISCAL YEAR 12-13 BUDGET	ADJUSTED FISCAL YEAR 13-14 BUDGET	FORECASTED FISCAL YEAR 14-15 BUDGET	FORECASTED FISCAL YEAR 15-16 BUDGET	FORECASTED FISCAL YEAR 16-17 BUDGET	FORECASTED FISCAL YEAR 17-18 BUDGET	FORECASTED FISCAL YEAR 18-19 BUDGET	FORECASTED FISCAL YEAR 19-20 BUDGET	FORECASTED FISCAL YEAR 20-21 BUDGET	FORECASTED FISCAL YEAR 21-22 BUDGET	FORECASTED FISCAL YEAR 22-23 BUDGET
<b>NEW CAPITAL PROJECTS</b>													
a) Bar Nunn Interceptor Sewer Relocation (WYDOT)				123,000									
b) Bar Screen Replacement	60,000		300,000										
c) Biosolids/Yardwaste Co-Composting Facility	50,000	19,500		135,000									
d) Compost Windrow Turner (Biosolids/Yardwaste Facility)			109,895										
e) Dempsey Acres Interceptor Sewer & Lift Station									1,500,000				
f) Digester Bldg. Boiler							90,000						
g) Digester - Floating Cover Replacements								345,000					345,000
h) Emergency Power Project			62,400	507,600									
i) Enegy Sustainability Study			-										
j) Large Equipment & Buildings	123,600	130,500	147,007	61,500	149,220	200,970	113,982	68,220	68,232	92,232	80,232	102,732	147,732
k) Mechanical Sludge Dewatering - Add Centrifuge				765,000									
l) NPSS Corrosion Study													
m) NPSS Chemical Feed Facility (corrosion control)				39,000	135,000								
n) NPSS Intereptor Rehabilitation						2,100,000							
o) PLC/SCADA/Remote Monitoring Upgrades			-	67,500	75,000							63,750	37,500
p) Roof Replacements					24,000		24,000		24,000		24,000	90,000	90,000
q) Secondary Clarifier Mechanism Replacement										90,000		24,000	450,000
r) Secondary Piping Upgrades													450,000
s) Security Enhancements			30,000	37,500	9,000	9,000							
t) Small Equipment & Vehicles	2,500	18,450	41,204	121,650	66,150	58,500	45,750	41,250	70,950	22,950	35,550	29,850	21,450
u) WWTP Improvements - Selenium/Nutrient Removal					90,000								
<b>TOTAL NEW CAPITAL PROJECTS</b>	<b>\$236,100</b>	<b>\$168,450</b>	<b>\$690,506</b>	<b>\$1,857,750</b>	<b>\$548,370</b>	<b>\$2,368,470</b>	<b>\$273,732</b>	<b>\$454,470</b>	<b>\$1,663,182</b>	<b>\$205,182</b>	<b>\$229,782</b>	<b>\$646,332</b>	<b>\$1,001,682</b>
<b>REPLACEMENT CAPITAL PROJECTS AND EQUIPMENT REPLACEMENT</b>													
a) Bar Nunn Interceptor Sewer Relocation (WYDOT)				287,000									
b) Bar Screen Replacement	120,000		700,000										
c) Biosolids Storage/Composting Facility		45,500		315,000									
d) Compost Windrow Turner (Biosolids/Yardwaste Facility)			256,422										
e) Digester Bldg. Boiler							210,000						
f) Digester - Floating Cover Replacements								805,000					805,000
g) Emergency Power Project			145,600	1,184,400									
h) Enegy Sustainability Study			-										
i) Large Equipment & Buildings	288,400	304,500	343,017	143,500	348,180	468,930	265,958	159,180	159,208	215,208	187,208	239,708	344,708
j) Mechanical Sludge Dewatering - Replace Centrifuge										1,250,000			
k) NPSS Corrosion Study		270,000											
l) NPSS Chemical Feed Facility (corrosion control)				91,000	315,000								
m) NPSS Intereptor Rehabilitation						4,900,000							
n) PLC/SCADA/Remote Monitoring Upgrades			-	157,500	175,000							148,750	87,500
o) Roof Replacements		60,000			56,000		56,000		56,000			56,000	
p) Secondary Clarifier Mechanism Replacement										210,000		210,000	
q) Secondary Piping Upgrades													1,050,000
r) Security Enhancements			70,000	87,500	21,000	21,000							
s) Small Equipment & Vehicles	4,500	43,050	96,144	283,850	154,350	136,500	106,750	96,250	165,550	53,550	82,950	69,650	50,050
t) WWTP Improvements - Selenium/Nutrient Removal					210,000								
<b>TOTAL REPLACEMENT CAPITAL AND EQUIPMENT REPLACEMENT</b>	<b>\$412,900</b>	<b>\$723,050</b>	<b>\$1,611,183</b>	<b>\$2,549,750</b>	<b>\$1,279,530</b>	<b>\$5,526,430</b>	<b>\$638,708</b>	<b>\$1,060,430</b>	<b>\$380,758</b>	<b>\$1,728,758</b>	<b>\$536,158</b>	<b>\$1,508,108</b>	<b>\$2,337,258</b>
<b>TOTAL NEW AND REPLACEMENT CAPITAL</b>	<b>\$649,000</b>	<b>\$891,500</b>	<b>\$2,301,689</b>	<b>\$4,407,500</b>	<b>\$1,827,900</b>	<b>\$7,894,900</b>	<b>\$912,440</b>	<b>\$1,514,900</b>	<b>\$2,043,940</b>	<b>\$1,933,940</b>	<b>\$765,940</b>	<b>\$2,154,440</b>	<b>\$3,338,940</b>

\* Several Projects are listed in both New and Replacement Capital Projects. These projects will provide service to both new and existing customers of the Regional Wastewater System. The project costs are proportioned out on roughly a 30% new/70% replacement (existing customer) basis in accordance to the 2007 System Investment Charge Study.



CITY OF CASPER SEWER SYSTEM  
 CAPITAL IMPROVEMENT PLAN  
 FISCAL YEAR 2014-2023

	ACTUAL FISCAL YEAR 12-13 BUDGET	FINAL FISCAL YEAR 13-14 BUDGET	FORECASTED FISCAL YEAR 14-15 BUDGET	FORECASTED FISCAL YEAR 15-16 BUDGET	FORECASTED FISCAL YEAR 16-17 BUDGET	FORECASTED FISCAL YEAR 17-18 BUDGET	FORECASTED FISCAL YEAR 18-19 BUDGET	FORECASTED FISCAL YEAR 19-20 BUDGET	FORECASTED FISCAL YEAR 20-21 BUDGET	FORECASTED FISCAL YEAR 21-22 BUDGET	FORECASTED FISCAL YEAR 22-23 BUDGET
<b>NEW CAPITAL PROJECTS</b>											
a) Brookview Drive Sewer Upsizing					238,700						
b) Collins Drive Relief Sewer			112,000								
c) Casper-Alcova Road Relief Sewer*			160,000								
d) Equipment and Vehicles		9,450	35,000	105,000		15,750	105,000	35,000	35,000	35,000	35,000
e) Glendale Relief Sewer							43,750				
f) Miscellaneous Relief Sewers			35,000	0	0		0	35,000	35,000	35,000	35,000
g) NOWCAP (Walsh Dr.) Relief Sewer											
h) Oversizing Reimbursement	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
i) Pineview & 12 St. Relief Sewer					0		75,600				
j) River Park Lift Station & Interceptor-City Share							0				
k) Small Equipment & Projects	2,000	6,650	12,250	0	4,550	7,700	0	7,854	8,011	8,171	8,335
l) Sage Creek Improvements (WWTP Area)							350,000	350,000			
m) Vehicle Storage Garage					175,000						
<b>TOTAL NEW CAPITAL PROJECTS</b>	<b>\$37,000</b>	<b>\$51,100</b>	<b>\$389,250</b>	<b>\$140,000</b>	<b>\$453,250</b>	<b>\$58,450</b>	<b>\$609,350</b>	<b>\$462,854</b>	<b>\$113,011</b>	<b>\$113,171</b>	<b>\$113,335</b>
<b>REPLACEMENT CAPITAL PROJECTS AND EQUIPMENT REPLACEMENT</b>											
a) Begonia Lift Station/Force Main Renovations		150,000									
b) Brookview Drive Sewer Upsizing					443,300						
c) Collins Drive Relief Sewer			208,000								
d) Durbin & Collins Relief Sewer			150,000								
e) Equipment and Vehicles	27,000	17,550	65,000	195,000	0	29,250	195,000	275,000	65,000	65,000	275,000
f) Glendale Relief Sewer			0				81,250				
g) Lift Station Renovations	30,000	25,000	0	25,000	25,000		28,000		25,000		
h) Miscellaneous Relief Sewers			65,000					65,000	65,000	65,000	65,000
i) Miscellaneous Sewer Main Repl/Renovations	1,082,000	600,000	600,000	500,000	500,000	500,000	400,000	400,000	600,000	800,000	800,000
j) NOWCAP (Walsh Dr.) Relief Sewer											
k) Pineview & 12 St. Relief Sewer					0		140,400				
l) Poplar St Bridge Reconstructon						500,000					
m) Security Improvements		5,000									
n) Sage Creek Improvements (WWTP Area)							650,000	650,000			
o) Small Equipment & Projects	4,175	12,350	22,750	0	8,450	14,300	0	14,586	14,878	15,175	15,479
p) Vehicle Storage Garage					325,000						
<b>TOTAL REPLACEMENT CAPITAL AND EQUIPMENT REPLACEMENT</b>	<b>\$1,143,175</b>	<b>\$809,900</b>	<b>\$1,110,750</b>	<b>\$720,000</b>	<b>\$1,301,750</b>	<b>\$1,043,550</b>	<b>\$1,494,650</b>	<b>\$1,404,586</b>	<b>\$769,878</b>	<b>\$945,175</b>	<b>\$1,155,479</b>
<b>TOTAL NEW AND REPLACEMENT CAPITAL</b>	<b>\$1,180,175</b>	<b>\$861,000</b>	<b>\$1,500,000</b>	<b>\$860,000</b>	<b>\$1,755,000</b>	<b>\$1,102,000</b>	<b>\$2,104,000</b>	<b>\$1,867,440</b>	<b>\$882,889</b>	<b>\$1,058,347</b>	<b>\$1,268,814</b>

\* To be constructed by Developer

\*\* New Capital represents 35% of shared project. Replacement capital represents 65% of shared projects.

**ATTACHMENT "G"**

**REGIONAL WASTEWATER SYSTEM  
DOMESTIC SEPTAGE, INDUSTRIAL SUMP WASTE,  
AND GREASE WASTE COST OF SERVICE  
JANUARY 1, 2014 and JANUARY 1, 2015**

**DECEMBER 2013**

TYPE OF WASTE	EXISTING VOLUME CHARGE January 1, 2013 Cost Per 1,000 gallons	PROPOSED VOLUME CHARGE January 1, 2014 Cost Per 1,000 gallons	PROPOSED VOLUME CHARGE January 1, 2015 Cost Per 1,000 gallons
DOMESTIC SEPTAGE WASTE	\$138.97	\$154.03	\$170.75
INDUSTRIAL SUMP WASTE	\$221.87	\$245.92	\$272.60
GREASE WASTE	\$221.87	\$245.92	\$272.60

\*\* Proposed rates are adjusted by RWWS Projected Wholesale Sewer Rate Increases - 10.84% - FY14 and 10.85% - FY15

## Attachment "H"

**WATER AND SEWER RATE INFORMATION  
FROM OTHER ENTITIES  
November 2013**

Rate Comparison – Monthly – Inside City

	<b>Water 11,500 Gallons</b>	<b>Sewer 6,500 Gallons</b>	<b>TOTAL Water and Sewer</b>
Billings	39.69	30.30	69.99
Cheyenne	51.12	28.40	79.52
Cody	49.18	18.98	68.16
Evanston	26.77	14.71	41.48
Evansville	34.01	12.87	46.88
Ft. Collins	43.25	36.12	79.37
Gillette	46.43	19.80	66.23
Green River	38.29	15.82	54.11
Laramie	74.51	34.80	109.31
Midwest/Edgerton	48.63	7.35 – 5.55	55.98 – 54.18
Mills	29.33	41.58	70.91
Pioneer Water & Sewer District	60.00	-	60.00
Rawlins	37.00	19.00	56.00
Riverton	44.02	26.67	70.69
Rock Springs	58.82	35.28	94.10
Sheridan	35.61	26.63	62.24
Wardwell Water & Sewer District	42.52	12.33	54.85
<b>Casper (Existing)</b>	<b>40.60</b>	<b>16.64</b>	<b>57.24</b>
<b>Casper (Proposed – January 1, 2014)</b>	<b>41.06 (1.1%)</b>	<b>18.01 (8.2%)</b>	<b>59.07 (3.2%)</b>
<b>Casper (Proposed – January 1, 2015)</b>	<b>41.52 (1.1%)</b>	<b>19.50 (8.3%)</b>	<b>61.02 (3.3%)</b>

Average monthly residential use in the City of Casper is 11,500 gallons of water and 6,500 gallons of sewer.

ATTACHMENT "P"

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADOPTING AND SETTING FORTH RATES FOR WHOLESALE WATER SERVICE, RETAIL WATER SERVICE, AND SEWER SERVICE FOR THE CITY OF CASPER, WYOMING, AND RESCINDING RESOLUTION ~~40-332~~ 11-333.

WHEREAS, the City of Casper is desirous of changing the fees for wholesale water service, retail water service, and sewer service to appropriately recover the costs involved.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That Resolution No. ~~40-332~~ 11-333 is hereby rescinded, and the following service rate schedules are hereby adopted, effective January 1, ~~2012~~ 2014, and January 1, ~~2013~~ 2015.

**WHOLESALE WATER SERVICE RATES SCHEDULE**

Section 1. That on and after the date of January 1, ~~2012~~ 2014, the following wholesale water rates shall be in full force and effect.

- A. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the Central Wyoming Regional Water System transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be ~~One Dollar and Seventy Nine Cents (\$1.79)~~ ONE DOLLAR AND EIGHTY-SEVEN CENTS (\$1.87) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.
- B. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the City of Casper water transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be ~~Two Dollars and Fifty Six Cents (\$2.56)~~ TWO DOLLARS AND SIXTY-SEVEN CENTS (\$2.67) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.

Section 2. That on and after the date of January 1, ~~2013~~ 2015, the following wholesale water rates shall be in full force and effect.

- A. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the Central Wyoming Regional Water System transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be ~~One Dollar and Eighty Four Cents (\$1.84)~~ ONE DOLLAR AND NINETY-THREE

CENTS (\$1.93) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.

- B. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the City of Casper water transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be ~~Two Dollars and Sixty Three Cents (\$2.63)~~ TWO DOLLARS AND SEVENTY-SEVEN CENTS (\$2.77) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.

### **RETAIL WATER SERVICE RATES SCHEDULE**

Section 1. That on and after the date of January 1, ~~2012~~ 2014, the following water rates shall be in full force and effect.

- A. For water used within the City limits of the City of Casper, a minimum charge of ~~Seven Dollars and Seventeen Cents (\$7.17)~~ SEVEN DOLLARS AND THIRTY-SIX CENTS (\$7.36) shall be made and collected for the first one thousand five hundred gallons of water used during each monthly period of the year and on which there shall be no discount, and ~~Three Dollars and Twenty Five Cents (\$3.25)~~ THREE DOLLARS AND THIRTY-SEVEN CENTS (\$3.37) per thousand gallons for each and every thousand gallons consumed in a month thereafter.
- B. For water used outside the City limits of the City of Casper, a minimum charge of ~~Eight Dollars and Sixty One Cents (\$8.61)~~ EIGHT DOLLARS AND EIGHTY-SIX CENTS (\$8.86) shall be made and collected for the first one thousand five hundred gallons of water used, during each monthly period of the year and on which there shall be no discount, and ~~Four Dollars and Twenty One Cents (\$4.21)~~ FOUR DOLLARS AND THIRTY-EIGHT CENTS (\$4.38) per thousand gallons thereafter.

Section 2. That on and after the date of January 1, ~~2013~~ 2015, the following water rates shall be in full force and effect.

- A. For water used within the City limits of the City of Casper, a minimum charge of ~~Seven Dollars and Twenty Nine Cents (\$7.29)~~ SEVEN DOLLARS AND FORTY-TWO CENTS (\$7.42) shall be made and collected for the first one thousand five hundred gallons of water used during each monthly period of the year and on which there shall be no discount, and ~~Three Dollars and Thirty Three Cents (\$3.33)~~ THREE DOLLARS AND FORTY-ONE CENTS (\$3.41) per thousand gallons for each and every thousand gallons consumed in a month thereafter.
- B. For water used outside the City limits of the City of Casper, a minimum charge of ~~Eight Dollars and Seventy Seven Cents (\$8.77)~~ EIGHT DOLLARS AND NINETY-NINE CENTS (\$8.99) shall be made and collected for the first one thousand five hundred gallons of water used, during each monthly period of the year and on which there shall be

no discount, and ~~Four Dollars and Thirty Two Cents (\$4.32)~~ FOUR DOLLARS AND FORTY-SIX CENTS (\$4.46) per thousand gallons thereafter.

**SEWER SERVICE RATE SCHEDULE**

Section 1. That on and after the date of January 1, ~~2012~~ 2014, the following sewer rates shall be in full force and effect.

- A. For sewer used within the City limits of the City of Casper, a minimum charge of ~~Five Dollars and Ninety One Cents (\$5.91)~~ SIX DOLLARS AND FIFTY-THREE CENTS (\$6.53) shall be made and collected for the first two thousand gallons of sewer used during each monthly period of the year and on which there shall be no discount, and ~~Two Dollars and Twenty Four Cents (\$2.24)~~ TWO DOLLARS AND FIFTY-FIVE CENTS (\$2.55) per thousand gallons for each and every thousand gallons consumed in a month thereafter.

The sewer bill shall be based on winter water usage for residential and commercial customers.

Retail residential sewer use only (non-water):

~~\$15.95~~ \$17.26 per month – first unit in building.

~~\$10.75~~ \$11.63 per month – each additional unit in building.

Retail commercial sewer use only (non-water):

To be set by individual contract.

Retail outside-City sewer customers:

Retail outside-City rates are identical to inside-City rates.

- B. User Charge System – The user charge system will be a surcharge to those customers having sewage of abnormally high strength. This charge will recover the costs of service attributable to the quantity of BOD and suspended solids in excess of normal strength sewage. The surcharge will apply when either BOD or suspended solids concentration exceeds 200 or 250 ppm respectively.

**EXCESSIVE SEWAGE STRENGTH SURCHARGE FORMULA**

Where:

S = Vs X 8.34 [~~(\$0.203466 \$0.222015)~~ (BOD – 200) + (~~\$0.152615 \$0.165129)~~ (SS – 250)]

S = Surcharge in dollars

Vs = Sewage volume in million gallons

8.34 = Pounds per gallon of water

~~\$0.203466~~ \$0.222015 = Unit charge for BOD in dollars per pound

BOD = BOD strength index in parts per million by weight

200 = Allowed BOD strength in parts per million by weight

~~\$0.165129~~ \$0.165129 = Unit charge for suspended solids in dollars per pound  
 SS = Suspended solids strength index in parts per million by weight  
 250 = Allowed SS strength in parts per million by weight

- C. Domestic Septage Service – for use of the domestic septage receiving facility, located at the Sam E. Hobbs Regional Wastewater Treatment facility.

INSIDE COUNTY SERVICE

~~\$126.34~~ \$154.03 per 1,000 gallons

The septage service charge shall be based upon the actual volume of septage discharged at the Wastewater Treatment Plant.

ALL OUTSIDE NATRONA COUNTY DOMESTIC SEPTAGE SHALL HAVE A 40% SURCHARGE ADDED.

- D. Non-hazardous Industrial Sump Waste Service – for use of the industrial waste facility, located at the Sam E. Hobbs Regional Wastewater Treatment facility.

INSIDE COUNTY SERVICE

~~\$201.70~~ \$245.92 per 1,000 gallons

Plus additional outside laboratory testing if required.

The non-hazardous industrial sump waste service charge shall be prorated in 250 gallon increments after the initial charge for a minimum of 1,000 gallons.

NON-HAZARDOUS INDUSTRIAL SUMP WASTE SHALL NOT BE ACCEPTED FROM OUTSIDE NATRONA COUNTY.

- E. Grease Waste Service – for use of grease waste facilities located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

~~\$201.70~~ \$245.92 per 1,000 gallons

The grease waste charge shall be based upon the actual volume of grease waste discharged at the wastewater treatment plant.

ALL OUTSIDE-NATRONA COUNTY GREASE WASTE SHALL HAVE A 40% SURCHARGE ADDED.

SECTION 2. That on and after the date of January 1, ~~2013~~ 2015, the following sewer rates shall be in full force and effect.

- A. For sewer used within the City limits of the City of Casper, a minimum charge of ~~Six Dollars and Eleven Cents (\$6.11)~~ SIX DOLLARS AND NINETY-NINE CENTS shall be made and collected for the first two thousand gallons of sewer used during each monthly period of the year and on which there shall be no discount, and ~~Two Dollars and Thirty-Four Cents (\$2.34)~~ TWO DOLLARS AND SEVENTY-EIGHT CENTS per thousand gallons for each and every thousand gallons consumed in a month thereafter.

The sewer bill shall be based on winter water usage for residential and commercial customers.

Retail residential sewer use only (non-water):

~~\$16.64~~ \$18.69 per month – first unit in building.

~~\$11.22~~ \$12.60 per month – each additional unit in building.

Retail commercial sewer use only (non-water):

To be set by individual contract.

Retail outside-city sewer customers:

Retail outside-City rates are identical to inside-City rates.

- B. User charge system – the user charge system will be a surcharge to those customers having sewage of abnormally high strength. This charge will recover the costs of service attributable to the quantity of BOD and suspended solids in excess of normal strength sewage. The surcharge will apply when either BOD or suspended solids concentration exceeds 200 or 250 ppm respectively.

**EXCESSIVE SEWAGE STRENGTH SURCHARGE FORMULA**

WHERE:

S = VS X 8.34 [~~(\$0.21181~~ \$0.238422) (BOD – 200) + (~~\$0.158872~~ \$0.178834) (SS – 250)]

S = Surcharge in dollars

VS = Sewage volume in million gallons

8.34 = Pounds per gallon of water

~~\$0.21181~~ \$0.238422= Unit charge for BOD in dollars per pound

BOD = BOD strength index in parts per million by weight

200 = Allowed BOD strength in parts per million by weight

~~\$0.158872~~ \$0.178834= Unit charge for suspended solids in dollars per pound

SS = Suspended solids strength index in parts per million by weight

250 = Allowed SS strength in parts per million by weight

- C. Domestic Septage Service – for use of the domestic septage receiving facility, located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

~~\$138.97~~ \$170.75 per 1,000 gallons

The septage service charge shall be based upon the actual volume of septage discharged at the wastewater treatment plant.

ALL OUTSIDE-NATRONA COUNTY DOMESTIC SEPTAGE SHALL HAVE A 40% SURCHARGE ADDED.

- D. Non-Hazardous Industrial Sump Waste Service – for use of the industrial waste facility, located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

~~\$221.87~~ \$272.60 per 1,000 gallons

Plus additional outside laboratory testing if required.

The non-hazardous industrial sump waste service charge shall be prorated in 250 gallon increments after the initial charge for a minimum of 1,000 gallons.

NON-HAZARDOUS INDUSTRIAL SUMP WASTE SHALL NOT BE ACCEPTED FROM OUTSIDE NATRONA COUNTY.

- E. Grease Waste Service – for use of grease waste facilities located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

~~\$221.87~~ \$272.60 per 1,000 gallons

The grease waste charge shall be based upon the actual volume of grease waste discharged at the wastewater treatment plant.

ALL OUTSIDE NATRONA COUNTY GREASE WASTE SHALL HAVE A 40% SURCHARGE ADDED.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:

\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

---

V. H. McDonald  
City Clerk

---

Kenyne Schlager  
Mayor

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADOPTING AND SETTING FORTH RATES FOR WHOLESALE WATER SERVICE, RETAIL WATER SERVICE, AND SEWER SERVICE FOR THE CITY OF CASPER, WYOMING, AND RESCINDING RESOLUTION 11-333.

WHEREAS, the City of Casper is desirous of changing the fees for wholesale water service, retail water service, and sewer service to appropriately recover the costs involved.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That Resolution No. 11-333 is hereby rescinded, and the following service rate schedules are hereby adopted, effective January 1, 2014, and January 1, 2015.

**WHOLESALE WATER SERVICE RATES SCHEDULE**

Section 1. That on and after the date of January 1, 2014, the following wholesale water rates shall be in full force and effect.

- A. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the Central Wyoming Regional Water System transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be One Dollar and Eighty-Seven Cents (\$1.87) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.
- B. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the City of Casper water transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be Two Dollars and Sixty-Seven Cents (\$2.67) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.

Section 2. That on and after the date of January 1, 2015, the following wholesale water rates shall be in full force and effect.

- A. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the Central Wyoming Regional Water System transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be One Dollar and Ninety-Three Cents (\$1.93) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.

- B. For water used by other water districts, water companies, homeowners' associations and water user associations serving not less than the equivalent of twenty ¾" water connections, connected to the City of Casper water transmission lines and having a wholesale water contract with the City of Casper, the basic rate shall be Two Dollars and Seventy-Seven Cents (\$2.77) per thousand gallons subject to minimum charges, load factors, or other conditions as specified in the wholesale contract.

**RETAIL WATER SERVICE RATES SCHEDULE**

Section 1. That on and after the date of January 1, 2014, the following water rates shall be in full force and effect.

- A. For water used within the City limits of the City of Casper, a minimum charge of Seven Dollars and Thirty-Six Cents (\$7.36) shall be made and collected for the first one thousand five hundred gallons of water used during each monthly period of the year and on which there shall be no discount, and Three Dollars and Thirty-Seven Cents (\$3.37) per thousand gallons for each and every thousand gallons consumed in a month thereafter.
- B. For water used outside the City limits of the City of Casper, a minimum charge of Eight Dollars and Eighty-Six Cents (\$8.86) shall be made and collected for the first one thousand five hundred gallons of water used, during each monthly period of the year and on which there shall be no discount, and Four Dollars and Thirty-Eight Cents (\$4.38) per thousand gallons thereafter.

Section 2. That on and after the date of January 1, 2015, the following water rates shall be in full force and effect.

- A. For water used within the City limits of the City of Casper, a minimum charge of Seven Dollars and Forty-Two Cents (\$7.42) shall be made and collected for the first one thousand five hundred gallons of water used during each monthly period of the year and on which there shall be no discount, and Three Dollars and Forty-One Cents (\$3.41) per thousand gallons for each and every thousand gallons consumed in a month thereafter.
- B. For water used outside the City limits of the City of Casper, a minimum charge of Eight Dollars and Ninety-Nine Cents (\$8.99) shall be made and collected for the first one thousand five hundred gallons of water used, during each monthly period of the year and on which there shall be no discount, and Four Dollars and Forty-Six Cents (\$4.46) per thousand gallons thereafter.

**SEWER SERVICE RATE SCHEDULE**

Section 1. That on and after the date of January 1, 2014, the following sewer rates shall be in full force and effect.

- A. For sewer used within the City limits of the City of Casper, a minimum charge of Six Dollars and Fifty-Three Cents (\$6.53) shall be made and collected for the first two thousand gallons of sewer used during each monthly period of the year and on which there shall be no discount, and Two Dollars and Fifty-Five Cents (\$2.55) per thousand gallons for each and every thousand gallons consumed in excess of the first two thousand gallons per month.

The sewer bill shall be based on winter water usage for residential and commercial customers.

Retail residential sewer use only (non-water):

\$17.26 per month – first unit in building.

\$11.63 per month – each additional unit in building.

Retail commercial sewer use only (non-water):

To be set by individual contract.

Retail outside-City sewer customers:

Retail outside-City rates are identical to inside-City rates.

- B. User Charge System – The user charge system will be a surcharge to those customers having sewage of abnormally high strength. This charge will recover the costs of service attributable to the quantity of BOD and suspended solids in excess of normal strength sewage. The surcharge will apply when either BOD or suspended solids concentration exceeds 200 or 250 ppm respectively.

**EXCESSIVE SEWAGE STRENGTH SURCHARGE FORMULA**

Where:

- S =  $V_s \times 8.34 [(\$0.222015) (BOD - 200) + (\$0.165129) (SS - 250)]$
- S = Surcharge in dollars
- $V_s$  = Sewage volume in million gallons
- 8.34 = Pounds per gallon of water
- \$0.222015 = Unit charge for BOD in dollars per pound
- BOD = BOD strength index in parts per million by weight
- 200 = Allowed BOD strength in parts per million by weight
- \$0.165129 = Unit charge for suspended solids in dollars per pound
- SS = Suspended solids strength index in parts per million by weight
- 250 = Allowed SS strength in parts per million by weight

- C. Domestic Septage Service – for use of the domestic septage receiving facility, located at the Sam E. Hobbs Regional Wastewater Treatment facility.

INSIDE COUNTY SERVICE

\$154.03 per 1,000 gallons

The septage service charge shall be based upon the actual volume of septage discharged at the Wastewater Treatment Plant.

ALL OUTSIDE NATRONA COUNTY DOMESTIC SEPTAGE SHALL HAVE A 40% SURCHARGE ADDED.

- D. Non-hazardous Industrial Sump Waste Service – for use of the industrial waste facility, located at the Sam E. Hobbs Regional Wastewater Treatment facility.

INSIDE COUNTY SERVICE

\$245.92 per 1,000 gallons

Plus additional outside laboratory testing if required.

The non-hazardous industrial sump waste service charge shall be prorated in 250 gallon increments after the initial charge for a minimum of 1,000 gallons.

NON-HAZARDOUS INDUSTRIAL SUMP WASTE SHALL NOT BE ACCEPTED FROM OUTSIDE NATRONA COUNTY.

- E. Grease Waste Service – for use of grease waste facilities located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

\$245.92 per 1,000 gallons

The grease waste charge shall be based upon the actual volume of grease waste discharged at the wastewater treatment plant.

ALL OUTSIDE-NATRONA COUNTY GREASE WASTE SHALL HAVE A 40% SURCHARGE ADDED.

SECTION 2. That on and after the date of January 1, 2015, the following sewer rates shall be in full force and effect.

- A. For sewer used within the City limits of the City of Casper, a minimum charge of Six Dollars and Ninety-Nine Cents (\$6.99) shall be made and collected for the first two thousand gallons of sewer used during each monthly period of the year and on which there shall be no discount, and Two Dollars and Seventy-Eight Cents (\$2.78) per thousand gallons for each and every thousand gallons consumed in excess of the first two thousand gallons per month.

The sewer bill shall be based on winter water usage for residential and commercial customers.

Retail residential sewer use only (non-water):

\$18.69 per month – first unit in building.

\$12.60 per month – each additional unit in building.

Retail commercial sewer use only (non-water):

To be set by individual contract.

Retail outside-city sewer customers:

Retail outside-City rates are identical to inside-City rates.

- B. User charge system – the user charge system will be a surcharge to those customers having sewage of abnormally high strength. This charge will recover the costs of service attributable to the quantity of BOD and suspended solids in excess of normal strength sewage. The surcharge will apply when either BOD or suspended solids concentration exceeds 200 or 250 ppm respectively.

**EXCESSIVE SEWAGE STRENGTH SURCHARGE FORMULA**

WHERE:

S = VS X 8.34 [(\$0.238422) (BOD – 200) + (\$0.178834) (SS – 250)]

S = Surcharge in dollars

VS = Sewage volume in million gallons

8.34 = Pounds per gallon of water

\$0.238422= Unit charge for BOD in dollars per pound

BOD = BOD strength index in parts per million by weight

200 = Allowed BOD strength in parts per million by weight

\$0.178834= Unit charge for suspended solids in dollars per pound

SS = Suspended solids strength index in parts per million by weight

250 = Allowed SS strength in parts per million by weight

- C. Domestic Septage Service – for use of the domestic septage receiving facility, located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

\$170.75 per 1,000 gallons

The septage service charge shall be based upon the actual volume of septage discharged at the wastewater treatment plant.

ALL OUTSIDE-NATRONA COUNTY DOMESTIC SEPTAGE SHALL HAVE A 40% SURCHARGE ADDED.

- D. Non-Hazardous Industrial Sump Waste Service – for use of the industrial waste facility, located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

\$272.60 per 1,000 gallons

Plus additional outside laboratory testing if required.

The non-hazardous industrial sump waste service charge shall be prorated in 250 gallon increments after the initial charge for a minimum of 1,000 gallons.

NON-HAZARDOUS INDUSTRIAL SUMP WASTE SHALL NOT BE ACCEPTED FROM OUTSIDE NATRONA COUNTY.

- E. Grease Waste Service – for use of grease waste facilities located at the Sam E. Hobbs Regional Wastewater Treatment Facility.

INSIDE-COUNTY SERVICE

\$272.60 per 1,000 gallons

The grease waste charge shall be based upon the actual volume of grease waste discharged at the wastewater treatment plant.

ALL OUTSIDE NATRONA COUNTY GREASE WASTE SHALL HAVE A 40% SURCHARGE ADDED.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

\_\_\_\_\_  
V. H. McDonald  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 6, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Rick Harrah, Public Services Director  
Andrew Beamer, P.E., City Engineer/AB

SUBJECT: Granting a Booster Station and Transmission Line Easement to the Central Wyoming Regional Water System Joint Powers Board  
Central Wyoming Regional Water System Zone IIB Water System Improvements Project

Recommendation:

That Council, by resolution, authorize a booster station and transmission line easement to the Central Wyoming Regional Water System Joint Powers Board for the Central Wyoming Regional Water System Zone IIB Water System Improvements Project.

Summary:

The Central Wyoming Regional Water System Joint Power Board is preparing to build a new water booster station and transmission main. This booster station and main will provide a redundant feed to their zone IIB pressure zone that serves the Wardwell Water and Sewer District, Towns of Bar Nunn, Midwest and Edgerton, along with the Salt Creek Heights area within the City of Casper and Casper Events Center.

The booster station and portion of the transmission main are located on City property north of Metro Road just west of the Metro Animal Control facility. These easements permit the Central Wyoming Regional Water System Joint Powers board to install and maintain their necessary facilities.

A resolution is prepared for Council's consideration.

**BOOSTER STATION EASEMENT**

KNOW ALL MEN BY THESE PRESENTS:

That for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged and confessed, the City of Casper, Wyoming, a Municipal Corporation, whose principal offices are located at 200 N. David Street, Casper Wyoming 82601, hereinafter referred to as the Grantor, hereby grants to the Central Wyoming Regional Water System Joint Powers Board, Wyoming, whose principal offices are located at 1500 SW Wyoming Boulevard, Casper Wyoming 82604, hereinafter referred to as the Grantee, a perpetual easement for the construction, maintenance, repair, replacement, and removal of a water booster station over, across and under the following described land located in the County of Natrona and State of Wyoming, to-wit:

See Exhibit "A" and Exhibit "B"

Grantor also grants the right of ingress and egress to and from the said land for any and all purposes necessary for laying out, constructing, inspecting, maintaining, and replacing the water booster station located on the easement property.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF CASPER, WYOMING, A  
MUNICIPAL CORPORATION,  
GRANTOR:

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF WYOMING    )  
                                  ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2013 by \_\_\_\_\_, as the \_\_\_\_\_ of the City of Casper, Wyoming, a Municipal Corporation.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

EXHIBIT "A"

Legal Description – Booster Station Easement

December 6, 2013

A parcel of land located in the Central Services Addition to the City of Casper, Wyoming, situated in the SW $\frac{1}{4}$ NW $\frac{1}{4}$  of Section 35, T.34N., R.79W., 6th P.M. City of Casper, Natrona County, Wyoming, as shown on the attached Exhibit "B" and more particularly described by metes and bounds as follows:

Commencing at a found brass cap marking the C-W1/16 corner of said Section 35;

Thence N.73°54'29"W., 272.56 feet to an aluminum cap set this survey at the southeast corner of the parcel of land being described herein, being the Point of Beginning of this legal description, said point lies on the north right-of-way line of Metro Road;

Thence S.89°01'24"W., along the south line of this parcel of land and said north right-of-way line, 104.69 feet to an aluminum cap set this survey at the southwest corner of this parcel of land;

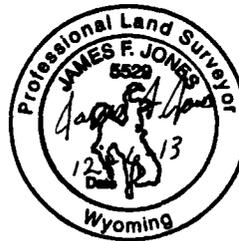
Thence N.00°00'00"E., along the west line of this parcel of land, 111.33 feet to an aluminum cap set this survey at the northwest corner of this parcel of land;

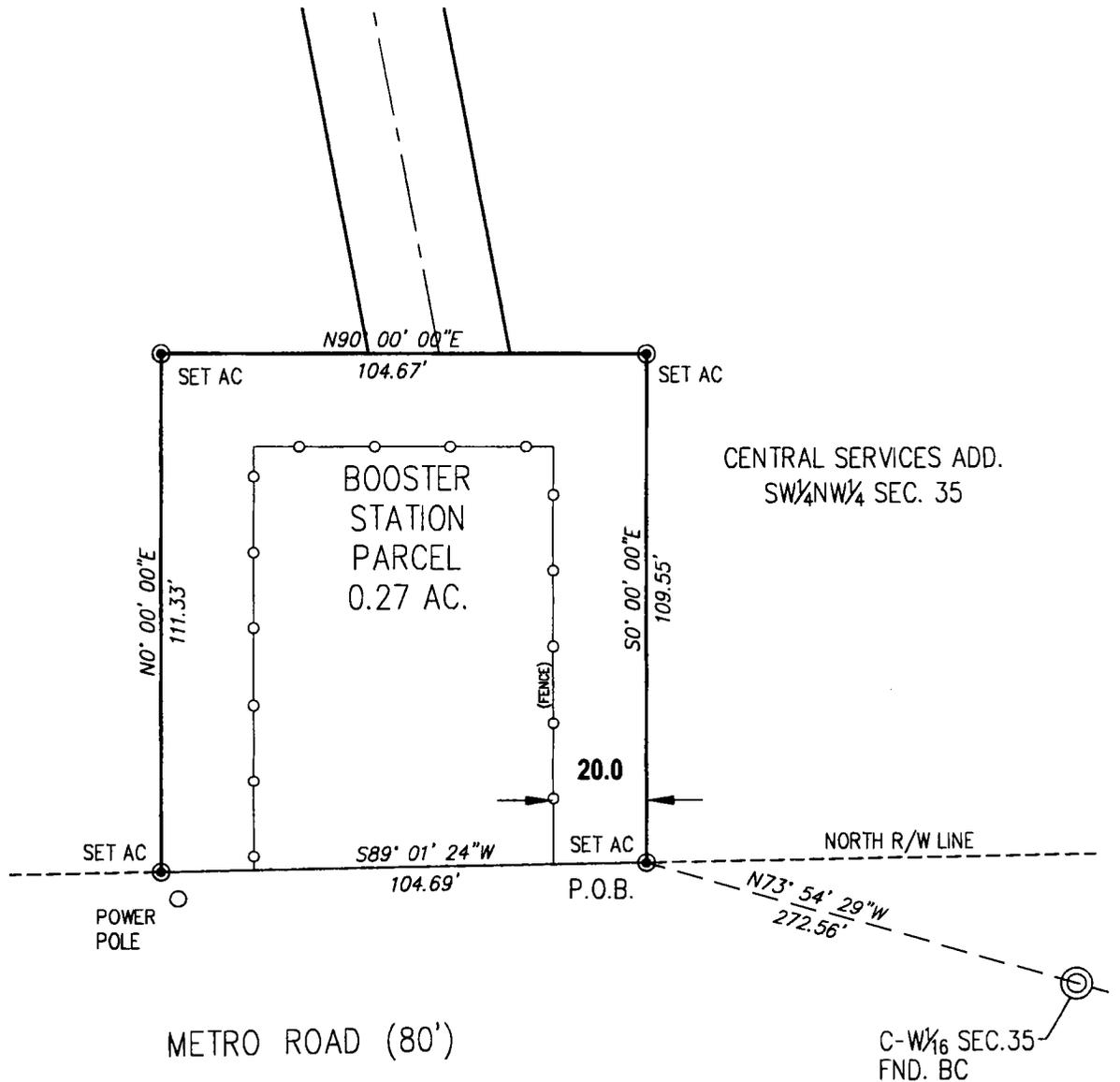
Thence N.90°00'00"E., along the north line of this parcel of land, 104.67 feet to an aluminum cap set this survey at the northeast corner of this parcel of land;

Thence S.00°00'00"E., along the east line of this parcel of land, 109.55 feet to the Point of Beginning.

The above described parcel of land contains 0.27 acres, and is subject to any other rights-of-way and/or easements, reservations and encumbrances which have been legally acquired.

I, James F. Jones, Wyoming L.S. 5529, hereby certify that this description was prepared by me following an actual survey of said parcel of land, and that on the basis of my information, knowledge and belief as a Professional Land Surveyor this description is true and correct.





I, James F. Jones, a Registered Wyoming Professional Land Surveyor, License No. 5529, do hereby certify that this map was made from notes taken during an actual survey made under my direct supervision in November, 2013, and this map, to the best of my knowledge and belief, correctly and accurately represents said survey.

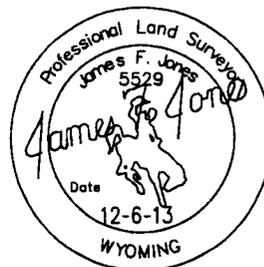
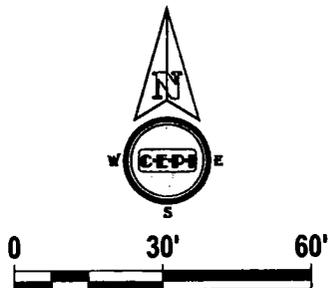


Exhibit "B"  
**BOOSTER STATION PARCEL**  
 Central Wyoming Regional Water  
 Central Services Addition  
 Sec. 35, T.34N., R.79W.  
 Casper, Wyoming  
 December 6, 2013 W.O. 12-49

APPROVAL AS TO FORM

I have reviewed the attached *Booster Station Easement*, and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: December 10, 2013.



William C. Luben  
City Attorney

**TRANSMISSION LINE EASEMENT**

KNOW ALL MEN BY THESE PRESENTS:

That for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt of which is hereby acknowledged and confessed, the City of Casper, Wyoming, a Municipal Corporation, whose principal offices are located at 200 N. David Street, Casper Wyoming 82601, hereinafter referred to as the Grantor, hereby grants to the Central Wyoming Regional Water System Joint Powers Board, Wyoming, whose principal offices are located at 1500 SW Wyoming Boulevard, Casper Wyoming 82604, hereinafter referred to as the Grantee, a perpetual easement for the construction, maintenance, repair, replacement, and removal of a water transmission line over, across and under the following described land located in the County of Natrona and State of Wyoming, to-wit:

See Exhibit "A" and Exhibit "B"

Grantor also grants the right of ingress and egress to and from the said land for any and all purposes necessary for laying out, constructing, inspecting, maintaining, and replacing the water transmission located on the easement property.

Grantee shall restore all areas disturbed for the purposes of laying out, constructing, inspecting, operating, maintaining, and replacing the water transmission line on the easement property to pre-existing conditions, or better.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF CASPER, WYOMING, A  
MUNICIPAL CORPORATION,  
GRANTOR:

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF WYOMING    )  
                                  ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2013 by \_\_\_\_\_, as the \_\_\_\_\_ of the City of Casper, Wyoming, a Municipal Corporation.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

EXHIBIT "A"

Legal Description – Transmission Line Easement

December 9, 2013

A 30.00 foot wide strip of land located in the Central Services Addition to the City of Casper, Wyoming, and in the Casper Sanitary Landfill Area Addition to the City of Casper, Wyoming, and being situated in the SW $\frac{1}{4}$ NW $\frac{1}{4}$  of Section 35, T.34N., R.79W., 6th P.M. City of Casper, Natrona County, Wyoming, being 15.00 feet each side of the centerline as shown on the attached Exhibit "B" and more particularly described by metes and bounds as follows:

Commencing at a found brass cap marking the W $\frac{1}{4}$  corner of said Section 35;

Thence N.17°15'37"E., 351.67 feet to the Point of Beginning of this centerline description, said point lies on the east right-of-way line of Bryan Stock Trail;

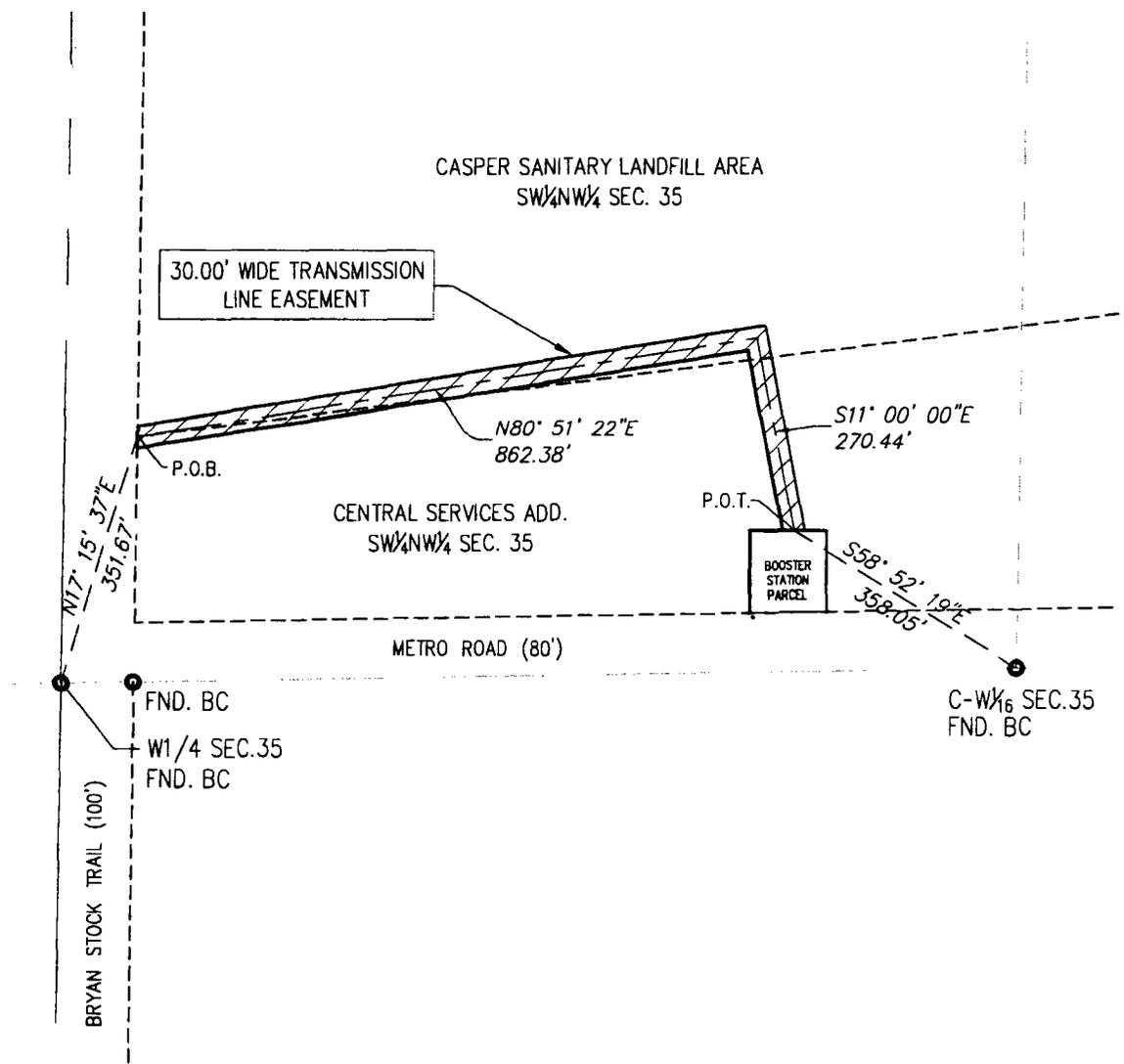
Thence N.80°51'22"E., along the centerline of this strip of land, 862.38 feet to an angle point in this centerline description;

Thence S.11°00'00"E., continuing along the centerline of this strip of land, 270.44 feet to the Point of Termination of this centerline description, said point lies on the north line of an 0.27 acre Booster Station parcel, and the C-W $\frac{1}{6}$  corner of said Section 35 bears S.58°52'19"E., 358.05 feet.

The above described strip of land contains 0.78 acres, and is subject to any other rights-of-way and/or easements, reservations and encumbrances which have been legally acquired.

I, James F. Jones, Wyoming L.S. 5529, hereby certify that this description was prepared by me following an actual survey of said parcel of land, and that on the basis of my information, knowledge and belief as a Professional Land Surveyor this description is true and correct.





I, James F. Jones, a Registered Wyoming Professional Land Surveyor, License No. 5529, do hereby certify that this map was made from notes taken during an actual survey made under my direct supervision in November, 2013, and this map, to the best of my knowledge and belief, correctly and accurately represents said survey.



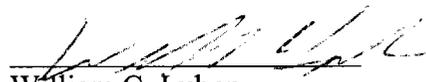
**Exhibit "B"**  
**30' TRANSMISSION LINE EASEMENT**

Central Wyoming Regional Water  
 Central Services Addition  
 Sec. 35, T.34N., R.79W.  
 Casper, Wyoming  
 December 9, 2013 W.O. 12-49

APPROVAL AS TO FORM

I have reviewed the attached *Transmission Line Easement*, and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: December 10, 2013.

A handwritten signature in black ink, appearing to read "William C. Luben", is written over a horizontal line.

William C. Luben  
City Attorney

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING A BOOSTER STATION AND TRANSMISSION LINE EASEMENT TO THE CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD FOR THE ZONE IIB WATER SYSTEM IMPROVEMENTS PROJECT.

WHEREAS, the Central Wyoming Regional Water System Joint Powers Board is preparing to install a redundant booster station and transmission line for their Zone IIB water system; and,

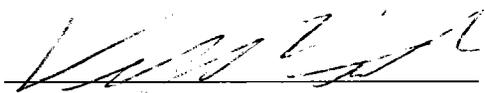
WHEREAS, the booster station and a portion of the transmission line will be located on City of Casper property located in and across a portion of the Central Services Addition to the City of Casper; and,

WHEREAS, the Central Wyoming Regional Water System Joint Powers Board requires easements to construct, inspect, maintain, and replace their facilities as necessary on City of Casper property.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a booster station and transmission line easements to the Central Wyoming Regional Water System Joint Powers Board for installation and maintenance of a water booster station and transmission line across City of Casper property, more particularly described in said easements, and specifically subject to the conditions set forth therein.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 11, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Liz Becher, Community Development Director  
SUBJECT: Consideration of a replat creating the Community Park Addition, Lots 27, 28 & 29, Block 2.

Recommendation:

That Council, by resolution, approve the replat of Lots 23, 24 and 25, Block 2, Community Park Addition to create the Community Park Addition, Lots 27, 28 and 29, Block 2.

Summary:

The applicants have applied to replat Lots 23, 24 and 25, Block 2, Community Park Addition to create Community Park Addition, Lots 27, 28 and 29, Block 2. The subject property is located at the southwest corner of the intersection of West 15th and South Elm Streets and is zoned R-2 (One Unit Residential). Land uses in the immediate area are single-family residential to the south, east and west, and Dean Morgan Junior High to the north. The replat encompasses an area of approximately 0.590-acres, more or less. The purpose of the replat is to allow for the individual sale of the two homes located on proposed Lots 28 and 29. As the lots are currently platted, the two homes can only be sold as a single piece of property because the structures share common lots. The replat changes the configuration of the northern lots from an east/west alignment to a north/south alignment. Proposed Lot 27 has been included in the replat because they own a portion of existing Lot 24, and the houses to the north own a portion of Lot 24. It isn't permissible to subdivide only a portion of a platted lot, so staff required the inclusion of the home on proposed Lot 27 to be included in the replat. The replat creating the Community Park Addition, Lots 27, 28 and 29, Block 2 is not creating any additional buildable lots, and would not allow for the construction of any additional dwelling units.

The minimum lot size in the R-2 (One Unit Residential) zoning district is 4,000 square feet. The new lots range in size from 6,052 square feet up to 9,665 square feet. The existing structures on proposed Lots 28 and 29 will meet the City's minimum setback requirements. The structure located on Lot 27 does not appear to meet the City's minimum side-yard setback requirement of five (5) feet, however, the non-conformity has existed for some time, and the replat does not increase or change the non-conformity in any way and would therefore meet the City's requirements.

The Planning and Zoning Commission recommended in favor of its approval at their public hearing on November 27, 2013. There were no public comments either for or against the case.

A resolution has been prepared for Council's consideration.



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING THE REPLAT OF LOTS 23, 24 AND 25, BLOCK 2, COMMUNITY PARK ADDITION, AS COMMUNITY PARK ADDITION, LOTS 27, 28 AND 29, BLOCK 2

WHEREAS, an application has been made to replat Lots 23, 24 and 25, Block 2, Community Park Addition, as Community Park Addition, Lots 27, 28 and 29, Block 2, located southwest of the intersection of West 15<sup>th</sup> and South Elm Streets, comprising 0.59-acres, more or less, and creating three (3) lots; and,

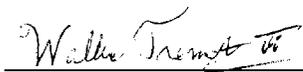
WHEREAS, the City of Casper Planning and Zoning Commission passed, after a public hearing, a motion recommending that the City Council approve said replat; and,

WHEREAS, the governing body of the City of Casper finds that the above described replat should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, this resolution approving the replat as described above.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
V. H. McDonald  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 11, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Liz Becher, Community Development Director  
SUBJECT: Consideration of a site plan for the Natrona County High School Campus Master Plan.

Recommendation:

That Council, by resolution, approve the site plan for the Natrona County High School Campus Master Plan, located at 930 South Elm Street, Casper.

Summary:

Natrona County School District No. 1 has applied for site plan approval for the Natrona County High School Campus master plan, which involves the demolition and reconstruction of a large portion of the existing school, as well as major changes to the layout of the entire campus. Early in 2013, the City Council reviewed and approved a site plan for the Student Fitness and Activity Center (SFAC), located in the northwest corner of the campus. The SFAC was chosen as the first phase of the Natrona County High School Campus project so that it can serve as flex space while the rest of the campus undergoes this major reconstruction. As a part of the SFAC project, the City also approved an alley vacation, and a rezoning. Likewise, subsequent phases of development will involve multiple street and alley vacations, as well as further zone changes to consolidate the zoning of the entire campus as ED (Educational District). There are several recently acquired parcels around the perimeter of the campus that are zoned R-4 (High Density Residential).

The school district is planning on a 2018 completion of the overall campus reconstruction, which will be accomplished in four (4) additional phases, beginning in the spring of 2014, with each phase lasting approximately a year. Upon the completion of the construction of the entire campus in 2018, the SFAC will transition from its initial use as flex space, to primarily an indoor athletic facility. The applicant has provided phasing sheets describing the work that will occur during each phase of development (*Reference Sheets GS0.05, GS0.06, GS0.07, GS0.08*).

The campus currently has approximately seven hundred fifty (750) off-street parking spaces available for use by students and staff. The construction of the SFAC, which is currently underway, will displace a significant number of those spaces. Temporary parking areas are being provided during construction, which will consist of base material, overlaid with a single layer of asphalt. A second layer of asphalt will be added to the

parking areas at the completion of the permanent improvements on the campus. Based on a projected enrollment of 2,092 students, the school district is required to provide a minimum of five hundred twenty-three (523) off-street parking spaces to satisfy the City's minimum requirements. Upon completion of the construction of the entire campus, the school district is projecting that they will have seven hundred fifty-nine (759) off-street parking spaces available.

A traffic study for the campus project was completed at the time that the Student Fitness and Activity Center plan was reviewed and approved. The traffic study did not show that any additional traffic signals were warranted as a result of the project. The school district has already committed to two (2) major traffic improvements on the periphery of the campus. South Spruce Street, along the west border of the campus, will be widened by an additional twelve (12) feet concurrent with the beginning stages of construction in order to accommodate a proposed turn lane. Although the pavement width will be approximately forty-two (42) feet, no on-street parking is being proposed along the east side of South Spruce Street. On the east side of the campus, the school district has committed to creating a turn lane at the South Ash and CY Avenue intersection (southbound) with the upcoming phases of construction.

The Natrona County High School Campus master plan meets or exceeds all City of Casper minimum development standards. The Planning and Zoning Commission included two (2) recommended conditions of approval. The first deals with exterior lighting, and requires that the applicant utilize only full cutoff fixtures in order to reduce off-site glare and light intrusion. The second condition requires that the applicant maintain, at a minimum, five hundred twenty-three (523) off-street parking spaces during all phases of construction. During construction, there will be some disruption to users of the school, as well as to neighbors in the immediate area; however, the applicant has done a commendable job of planning this project and mitigating the effects to the extent possible.

At the Planning and Zoning Commission public hearing one (1) person spoke in opposition to the site plan, expressing concerns about the effect that the expansion has on the surrounding neighborhood, and a perceived decline in property values and an increase in crime.

A resolution and a site plan agreement have been prepared for Council's consideration.

# NCHS CAMPUS MASTER PLAN



**Legend**  
■ Subject Property



NATRONA COUNTY HIGH SCHOOL CAMPUS  
MASTER PLAN  
SITE PLAN AGREEMENT

THIS AGREEMENT is made and entered into this 11<sup>th</sup> day of December, 2013, by and between the City of Casper, Wyoming, a Wyoming Municipal Corporation, 200 North David Street, Casper, Wyoming, 82601, hereinafter designated as "City," and Natrona County School District No. 1, 970 North Glenn Road, Casper, Wyoming 82601, hereinafter designated as "Owner."

WHEREAS, the Natrona County School District No. 1 has applied for site plan approval for the Natrona County High School Campus Master Plan, located at 930 South Elm Street; and,

WHEREAS, the proposed Natrona County High School Campus Master Plan requires the approval of the Planning and Zoning Commission and the City Council; and,

WHEREAS, the Planning and Zoning Commission approved the Campus Master Plan after a public hearing on November 26, 2013; and,

WHEREAS, a copy of the site plan, "Natrona County High School" (Sheets GS0.01, GS0.02, GS0.03, GS0.04, GS0.05, GS0.06, GS0.07, GS0.08, CS1.01, CS1.02, LS0.00, LS1.01, LS1.02, LS1.03, LS1.04, LS7.01, ES1.01, AS2.00) is attached hereto as Exhibit "A," and is incorporated herein at this point as if fully set forth.

NOW, THEREFORE, the parties hereto agree as follows:

I. EXPLICIT CONDITIONS:

- A. All on-site lighting shall be designed to reduce off-site glare and light pollution. All exterior lighting fixtures, including building, parking lot and pedestrian lighting, shall be shielded (full cutoff). Pursuant to the Casper Municipal Code, no light pole may be taller than thirty (30) feet in height.
- B. During construction, Natrona County School District No. 1 shall maintain a minimum of five hundred twenty three (523) available, off-street parking spaces for the school as required by the Casper Municipal Code.

## II. OBLIGATIONS OF THE OWNERS:

Upon written demand of the Council or the City Manager, the Owner, at its sole cost and expense, shall do, or cause to be done, the following:

- A. The Owner shall landscape the property in keeping with the site plan (Exhibit A) approved by the Community Development Director, and comply with the following landscaping requirements:
  1. Landscape and beautify the areas identified on the site plan (Exhibit A).
  2. Plant material used for landscaping shall meet the criteria and specifications set forth in that certain manual entitled "Building Casper's Urban Forest."
  3. All planted areas on the property shall be maintained to the degree that they will not create a fire hazard or become unsightly to the development.
  4. Upon demand of the Council, the Owner shall replace and replant any required on-site plant material that dies, or is not in conformity with the approved landscaping plan. The landscaping requirements shall not be applied to the owner of vacant property until such time as an active commercial or residential use is established on that property.
  5. Said on-site landscaping shall be completed before a Certificate of Occupancy will be issued. If said landscaping is delayed due to construction of on or off-site improvements, the Owner may request, in writing, an extension not exceeding six (6) months. If the request demonstrates that, as a result of conditions beyond the control of the Owner, the landscaping cannot be completed, the Community Development Director is authorized to grant the Owner's request for an extension, which shall not exceed six (6) months. Once an extension is granted, the building official may issue a Certificate of Occupancy for the structure.
  6. In the case of an extension granted by the Community Development Director for the installation of landscaping, the Owner is required to post, with the City, a performance security in the form of a bond, cash, letter of credit, or other form acceptable to the City, and otherwise comply with the "Performance Security" section of Title 17, Appendix B of the Casper Municipal Code. The posted amount shall be in an amount of no less than one-hundred twenty five percent (125%) of an itemized estimate prepared by a landscape architect or professional landscaping

contractor, for all landscaping material and installation costs necessary to comply with the approved landscaping plan. The Community Development Director shall have the discretion to determine if the amount of the itemized estimate is reasonable, and may request subsequent written estimates to verify the accuracy and validity of the original estimate.

- B. The Owner shall comply with Section 12.20 of the Casper Municipal Code regarding erosion and sediment control. The Owner is required to post cash, an irrevocable letter of credit, performance bond, or other approved surety in the amount of ten cents (\$0.10) per square foot of area disturbed, with a minimum amount of Five Thousand Dollars (\$5,000.00). The amount of the surety will be based on the actual area of land disturbed and will be determined when the Owner submits either an Erosion Control Plan or a building permit for the development. It shall be the obligation of the Owner to keep any bond or letter of credit in full force and effect for the entire duration of the project. As provided herein, the Owner shall furnish proof of the same upon demand of the City.
- C. If the Owner fails to implement the Erosion Control Program, as proposed and approved by the City Engineer, the Owner, by this Agreement, hereby authorizes the City to use said bond for implementation and completion of the approved Erosion Control Program. In the event the City incurs costs in completing said program over and above the amount of the bond, cash deposit, or letter of credit, Owner agrees to pay City said costs upon demand by the City. The City shall release the security one year following the date of final completion of implementation of best management practices on the construction site, or as determined by the City Manager or his designee.
- D. All signs on said site must be approved by the Community Development Director or her designee prior to installation.
- E. All street, alley, and parking surfaces shall be covered with concrete or asphalt concrete pavement materials in accordance with Chapter 16.16 of the Casper Municipal Code. The minimum pavement section for parking and alley surfaces shall be two inch (2") asphaltic concrete surface over two inches (2") asphaltic concrete binder course over six inches (6") of grading W base course. The minimum pavement section for street sections, in accordance with the collector street classification in Chapter 16.16 of the Casper Municipal Code, shall be three inch (3") asphaltic concrete surface over three inches (3") of asphaltic binder course over eight inches (8") of grading "W" base. Alternative pavement designs may be substituted upon approval of the City Engineer. All designs shall be in accordance with Chapter 16.16 of the Casper Municipal Code.

- F. Any and all storm drainage sewer lines, trunk lines, lateral catch basins, manholes, and detention areas shall be designed and installed in accordance with the Drainage Plan prepared by the Owner, and approved by the Community Development Director and City Engineer.
- G. Owner shall construct all trash enclosures according to City requirements as shown in the City Engineering Department handouts titled "Minimum Standards for Commercial Sanitation Container Facility" dated March 2002, or "Minimum Standards for Double Bin Commercial Sanitation Facilities." Alternately, upon approval by the City Sanitation Department, other designs may be accepted.
- H. All public improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including curbs, gutter, sidewalks, paving, utility systems, storm sewers, street lighting, street signs, etc., have been constructed in accordance with the approved plans and specifications. The certification by the engineer is required to be in writing.
- I. The Owner shall maintain, repair, and replace, if necessary, the water and sewer system improvements for a period of eighteen (18) months from the date the certification is approved. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. Upon completion of all maintenance, repair, and replacement to the satisfaction of the City Engineer, the City shall accept the construction thereof in writing and thereafter maintain said water and sewer mains and appurtenances dedicated to the public. In the event the Owner fails to maintain, repair, or replace said improvements, City may, at its option, maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.
- J. Curb boxes shall be left at the water main easement lines in front of each building and the Owner shall protect, during the subsequent course of developing the Development, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the City's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving and/or landscaping work is completed in the Development.
- K. The Owner shall construct the necessary water mains up to and through the Development. All work shall be in accordance with plans and

specifications to be prepared by the Owner's engineer and approved by the City. Water main sizes shall be as determined by the City.

- L. The Owner, at its cost, shall install water service lines in accordance with City specifications to the easement lines so as to serve each building site in the Development.
- M. The Owner shall construct the necessary sewer mains to and through the Development. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved by the City. Sewer main sizes shall be as determined by the City.
- N. The Owner, at its own cost, shall install sewer service lines, in accordance with City specifications, to each building site in the Development.
- O. The Owner shall protect manhole covers and rings from damage in the course of constructing the sewer main, and shall be solely responsible for repair or replacement to the City's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Development by the Owner, and said obligation shall continue until the sewer line and the system within the Development is accepted by the City's representatives; provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed in the event of damage by reason of future sewer construction within said Development.
- P. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.
- Q. All necessary water and sewer easements, in forms acceptable to the City, up to and through the Development shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water mains, sewer mains, fire hydrants, water service lines, and other appurtenances. Appropriate easements or utility rights-of-way shall be provided on all private streets within the subdivision for the water and sewer mains, fire hydrants, water service lines, and other appurtenances.

- R. Easements for all off-site utilities must be provided prior to application for a permit to construct being made to City.
- S. The Owner agrees to abide by the rules and regulations of the City regarding the use of its water and sewer facilities, all relevant ordinances of the City of Casper relating to water and sewer service; and all other state and federal laws, rules, and regulations including, but not limited to, all provision of the Federal Pretreatment Regulations (40CFR, Part 403) and all City ordinances relating to industrial pretreatment.
- T. At such time as said water and/or sewer mains are installed by the Owner and the work accepted by the City, the City shall reimburse the Owner twice the difference in material cost between an 8-inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to Chapter 16.19 of the Casper Municipal Code, as amended. Such reimbursement will be determined by the City based upon its most recent applicable materials cost at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the City.
- U. In addition to and separate from the surety required for erosion control, the Owner shall provide financial surety for construction of improvements to be owned by the City (water and sewer system improvements) and for the warranty period in accordance with one of the alternatives provided for in Chapter 16.28.070 of the Casper Municipal Code.
- V. The Owner shall provide financial security as provided herein in order to assure that the required water distribution systems, and sewerage collection systems and any other required public improvements, as outlined in the Site Plan Agreement, are constructed in compliance with the City's specifications. The financial security for the construction of any such improvements shall be in the amount of one hundred percent (100%) of the total cost of construction thereof. This financial security shall be secured and delivered to the City prior to issuance of a permit to construct by the City.
- W. A project may be constructed without financial security as otherwise required herein provided that the Owner/subdivider submits to the City a bonded Agreement between the Owner and its contractor bonded by a Wyoming-licensed bonding company to complete the work covered by a permit to construct as outlined in the Subdivision Agreement. No permits will be issued for construction of buildings or foundations in the development until the improvements have been completed, a letter of completion has been issued, and the warranty period has begun pursuant to Section 16.28.050 of this chapter.

- X. In the event the Owner elects to construct a project without a bonded Agreement between them as set forth above, the owner/subdivider shall provide a written affidavit to the City stating that no sales of real property within the subdivision will be closed until after a letter of completion is issued by the City and the warranty period has begun pursuant to Section 16.28.050 of this chapter. No permits will be issued for construction of foundations of residences or buildings in the development by the City until a letter of completion is issued by the City and the warranty period has begun pursuant to Section 16.28.050. If, prior to the issuance of a letter of completion and the commencement of the warranty period, should the Owner desire to sell lots and have building or foundation permits issued within the project, the Owner shall provide: (1) financial security in a form as required in subsection B of this section in an amount as calculated pursuant to subsection (C) of this section that will cover the estimated cost of the remaining public improvements to be constructed for all or a phase of the subdivision as approved by the City; or (2) a bonded Agreement between the Owner and the Contractor as set forth in subsection (A)(2) of this section shall be provided to the City.
- Y. The Owner shall provide financial security to the City of Casper during the warranty period for the above-described public improvements. The financial surety shall be available to the City for the repair, maintenance, and replacement of such improvements that fail within the warranty period. The financial security during the warranty period shall be in the amount of twenty percent (20%) of the total construction costs of such improvements. This financial security for the warranty period of eighteen (18) months from the date stated in the letter of completion issued by the City shall be acquired and delivered to the City prior to issuance of any building permits in the subdivision by the City.
- Z. Forms of Financial Security.
1. Financial security may be provided in one of the following forms:
    - a. An escrow agreement providing for the pledging of the Owner's line of credit or other assets in an amount and form approved by the City;
    - b. Cash;
    - c. Surety bonds on forms provided by the City;
    - d. Unconditional letter of credit subject to the laws and courts of the State of Wyoming in a form approved by the City.
- AA. The Owner's engineering consultant shall provide actual construction costs to the City for the purposes of determining the amount of the financial security for the construction phase and warranty period of the improvements. Should actual construction costs not be available to acquire

the necessary financial security in a timely manner, the Owner may rely on estimated construction costs as approved of by the City Engineer. All cost estimates shall be supported by documents of the proposed improvements. Construction costs shall cover and include water and sewer lines, as outlined in the Development's drawings and specifications.

- BB. The financial security will be released when that portion of the work or period to which it relates has been completed. All requests for release or reduction of a financial security shall be provided in writing to the City Engineer's office, 200 North David Street, Casper, Wyoming 82601. The City Engineer's office will review the request for release and provide a written response back to the Owner/developer within ten (10) calendar days.

### III. OBLIGATIONS OF THE CITY:

The City shall issue a building permit pursuant to Title 15 of the Casper Municipal Code, under the terms of this Agreement and upon performance by the Owner of the conditions set forth above. All building permits will be issued by the Community Development Director in accordance with Casper Municipal Code.

### IV. REMEDIES:

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this contract in an expeditious manner, the City may at its option, do any or all of the following:

- A. Refuse to issue a building permit or certificate of occupancy to the Owner, its successors, or assigns in interest.
- B. After written notice to Owner of those items which have not been completed or properly completed, and upon failure to cure the same by Owner within a reasonable period of time, the City may complete any and all of the public improvements required by this contract, by itself, or by contracting with a third party to do the same. In the event the City elects to complete said improvements or contracts with third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.
- C. The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, the property lease agreement, or which the City may otherwise have at law or in equity, and are not a limitation on the same. The Owner further agrees to pay all the City's reasonable attorney's fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law. This document, its interpretation, and enforcement shall be governed by the laws of the State of Wyoming.

V. MISCELLANEOUS AGREEMENTS:

- A. Authority: All individuals executing this Agreement on behalf of their principals hereby state and certify that they have full authority to bind and obligate their principals to each and every term and provision of this Agreement.
- B. Successors and Assigns: This Agreement shall be binding upon and shall inure to the benefits of all parties hereto, their successors, and assigns.
- C. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, et seq. The City specifically reserves the right to assert any and all immunities, rights and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- D. Governing Law and Venue: Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.
- E. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first written above.

APPROVED AS TO FORM:

Walker Tremont

WITNESS:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
By:  
Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Kenyne Schlager  
Mayor

WITNESS:

OWNER  
Natrona County School District No. 1

*Debbie Stoneking*  
\_\_\_\_\_  
By:  
Printed Name: *Debbie Stoneking*

*David H Applegate*  
\_\_\_\_\_  
By:  
Printed Name: *David H Applegate*

ACKNOWLEDGEMENT

STATE OF WYOMING )  
 )ss.  
COUNTY OF NATRONA )

The foregoing instrument was acknowledged before me by Kenyne Schlager, as the Mayor of the City of Casper, Wyoming, a Municipal Corporation, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission Expires:

ACKNOWLEDGEMENT

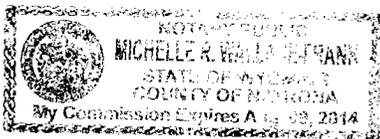
STATE OF WYOMING )  
 )ss.  
COUNTY OF NATRONA )

The foregoing instrument was acknowledged before me by David G. Giese as Chairman of the Natrona County School District No. 1, this 11th day of October, 2013.

WITNESS my hand and official seal.

Michelle A. Walla  
Notary Public

My Commission Expires:

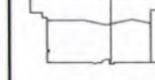






Site Plan Application Revisions:  
11/20/13

REVISIONS

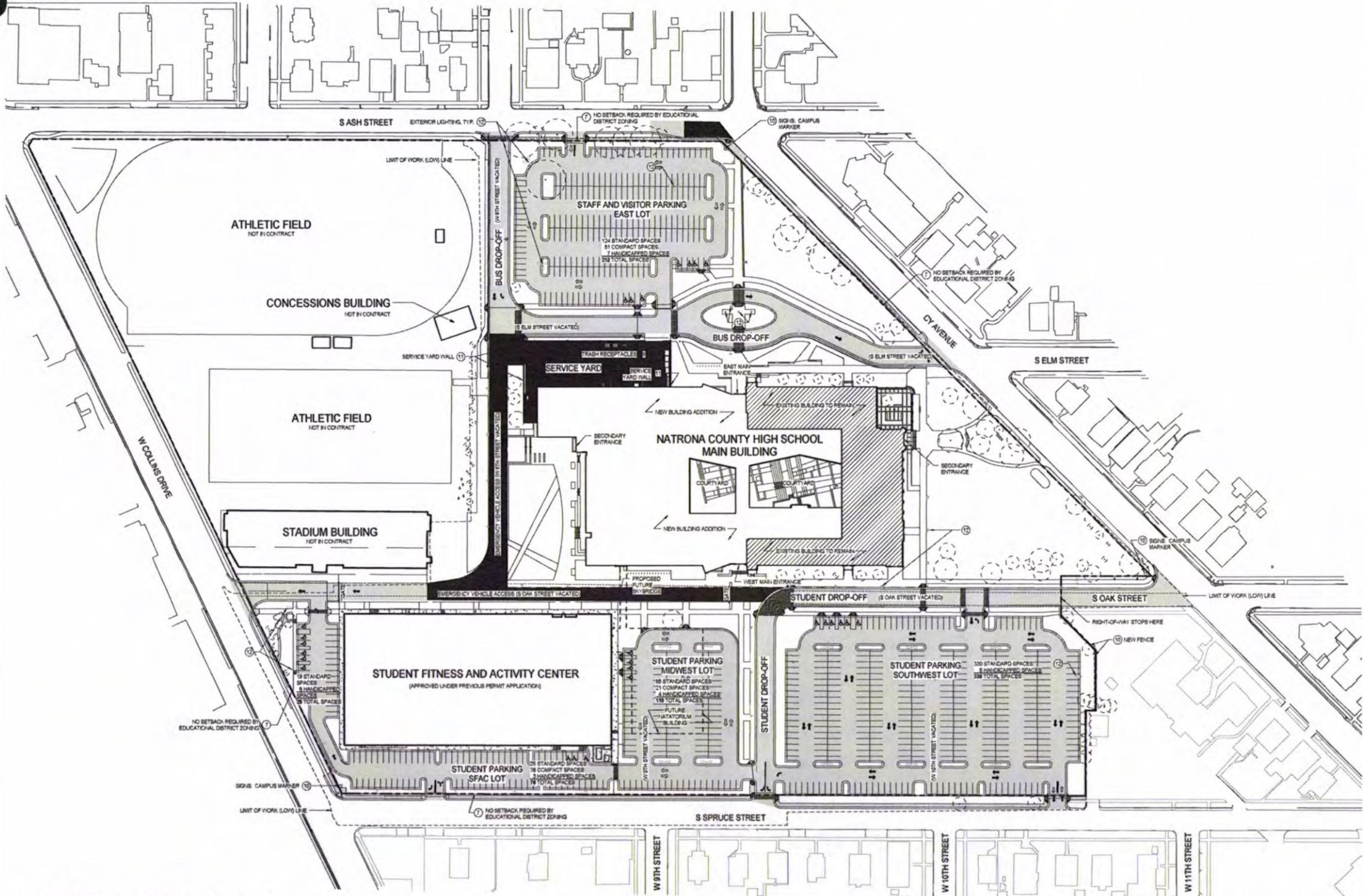


KEY PLAN  
NATRONA COUNTY SCHOOL DISTRICT  
**Natrona County High School**  
920 SOUTH ELM STREET  
CASPER WY 82501

JOB NO.: 11885.00  
ISSUE DATE: NOVEMBER 28, 2013  
DESIGNED BY: [Signature]  
CHECKED BY: [Signature]

**SITE PLAN**

GS0.02



**1 SITE PLAN APPLICATION - ARCHITECTURAL SITE PLAN**  
1" = 32'-0"

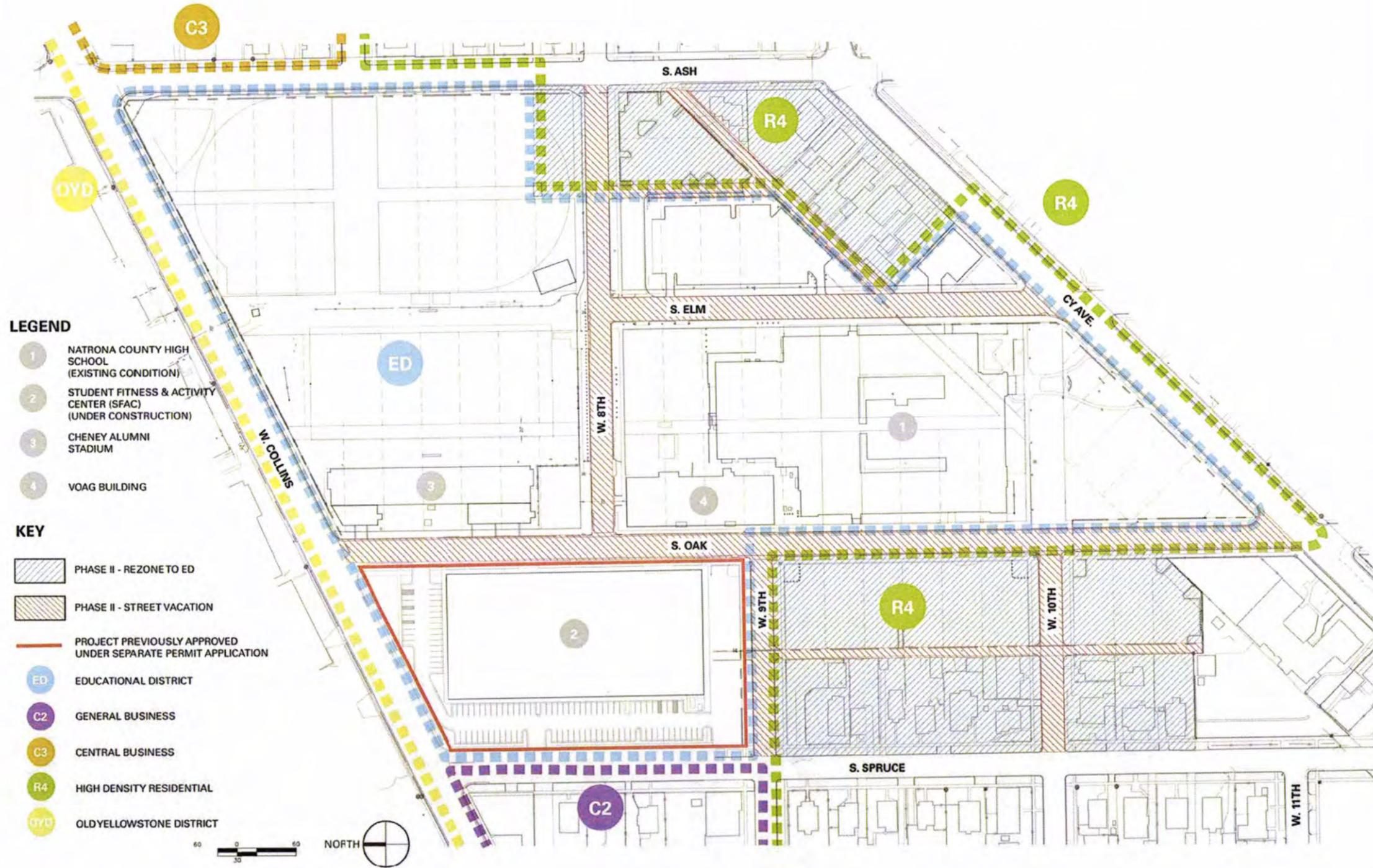
- CHECKLIST**
- 3 4 5 SEE SHEET GS0.04
  - 7 DIMENSIONS OF ALL SETBACKS
  - 9 TRASH RECEPTACLES
  - 10 ALL SIGNS AND FENCES
  - 11 SCREENING DEVICES
  - 12 EXTERIOR LIGHTING

- SITE PLAN NOTES:**
- 20f TOTAL PARKING REQUIRED = 523 SPACES
  - 20g TOTAL PARKING PROPOSED = 759 SPACES



NCHS SITE PLAN APPLICATION



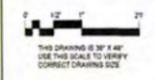
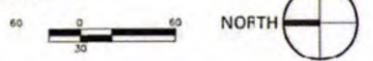


**LEGEND**

- 1 NATRONA COUNTY HIGH SCHOOL (EXISTING CONDITION)
- 2 STUDENT FITNESS & ACTIVITY CENTER (SFAC) (UNDER CONSTRUCTION)
- 3 CHENEY ALUMNI STADIUM
- 4 VOAG BUILDING

**KEY**

- [Blue Hatched Box] PHASE II - REZONE TO ED
- [Orange Hatched Box] PHASE II - STREET VACATION
- [Red Line] PROJECT PREVIOUSLY APPROVED UNDER SEPARATE PERMIT APPLICATION
- [Blue Circle] ED EDUCATIONAL DISTRICT
- [Purple Circle] C2 GENERAL BUSINESS
- [Green Circle] C3 CENTRAL BUSINESS
- [Light Green Circle] R4 HIGH DENSITY RESIDENTIAL
- [Yellow Circle] OYD OLD YELLOWSTONE DISTRICT



This drawing is 36" x 48".  
USE THIS SCALE TO VERIFY  
CORRECT DRAWING SIZE.

**REVISIONS**

NO.	DATE	DESCRIPTION

**KEY PLAN**

NATRONA COUNTY SCHOOL DISTRICT

**Natrona County High School**  
500 SOUTH ELM STREET  
CASPER WY 82501

JOB NO. 11985.00  
ISSUE DATE: October 1, 2019  
DRAWN BY: [Signature]  
CHECKED BY: [Signature]

**PROPOSED ZONING REVISIONS & STREET VACATIONS**

**GS0.04**

NCHS SITE PLAN APPLICATION

**CONSTRUCTION ACTIVITIES**

**PHASE 3: NORTHEAST ADDITION**

- Completion of all site improvements immediately north and west of the Student Fitness and Activity Center (SFAC) prior to mid-August 2014;
- Demolition of existing residential structures along CY Avenue;
- Rough grading and construction of temporary parking areas on the east side of campus;
- Installation of site utilities on the east side of campus;
- Completion of portions of West 8th Street and South Elm Street; and
- Limited, short-term improvements on the west side of campus.

**PROPOSED SCHEDULE & PARKING SUMMARY**

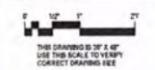
PHASE 3: SPRING 2014 - SUMMER 2015

PARKING CAPACITY	
EAST CAMPUS	70
WEST CAMPUS	499
<b>TOTAL</b>	<b>569</b>

REQUIRED STALLS PER CITY ORDINANCE = 523

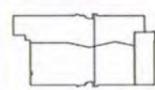
**LEGEND**

- CONSTRUCTION FENCE
- ▭ CONSTRUCTION ZONE & LAYDOWN AREA
- ▭ AREA OCCUPIED DURING PHASE 3
- ⊠ FIRE HYDRANT



Site Plan Application Revisions:  
11/02/13

**REVISIONS**



**KEY PLAN**

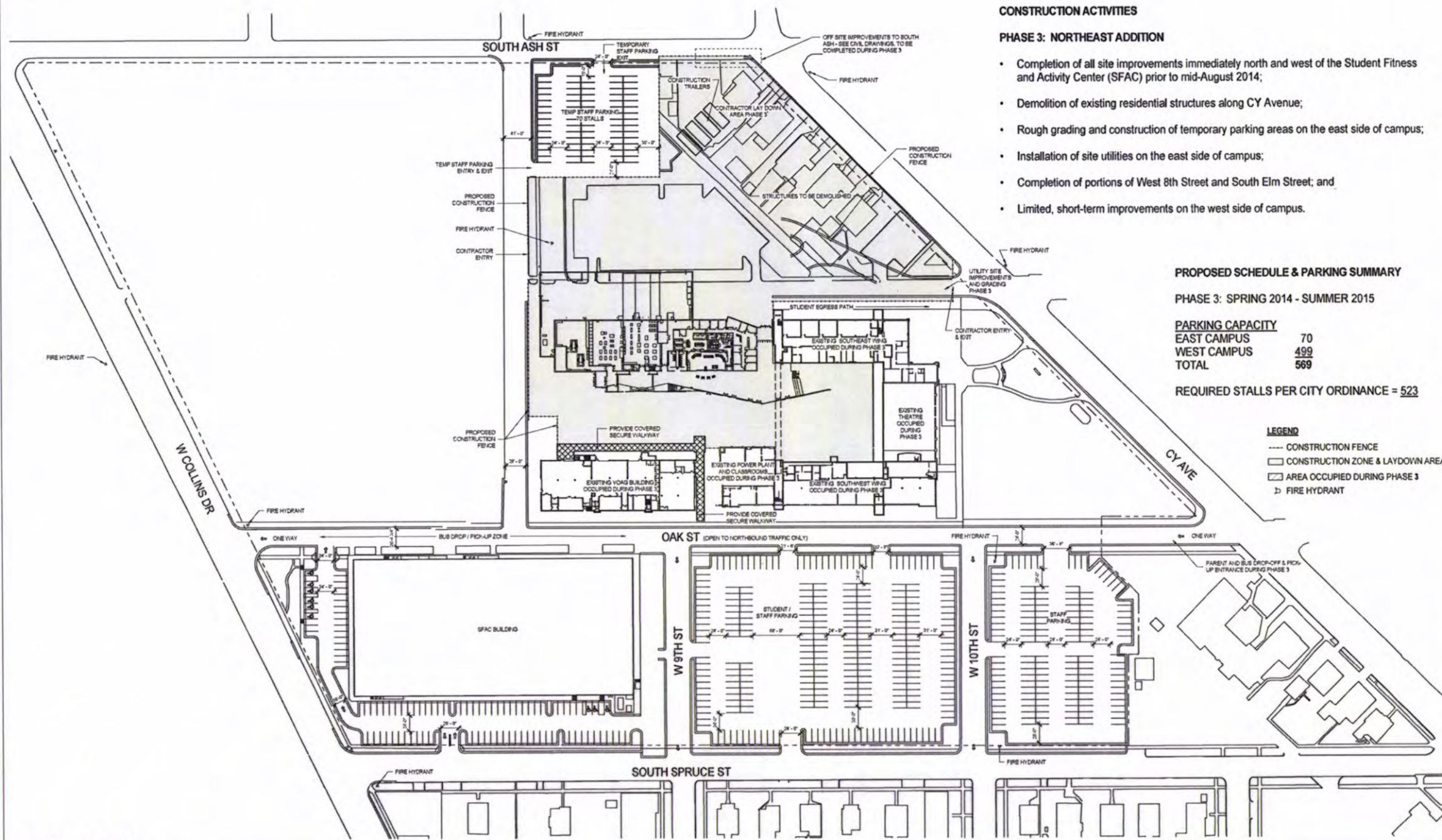
NATRONA COUNTY SCHOOL DISTRICT

**Natrona County High School**  
300 SOUTH ELM STREET  
CASPER, WY 82501

AGE: NC 11/08/13  
ISSUE DATE: NOVEMBER 20, 2013  
DRAWN BY: JWR  
CHECKED BY: JWR

**SITE PLAN - PHASE 3**

GS0.05



1 SITE PLAN\_PHASE 3  
11/16/2013 4:57:28 PM

NCHS SITE PLAN APPLICATION

**CONSTRUCTION ACTIVITIES**

**PHASE 4: RENOVATION OF EAST WING AND AUDITORIUM**

- Vacation of ROWs on east side of campus
- Completion of all site improvements on the east side of campus; and
- Limited, short-term improvements on the west side of campus.

**PROPOSED SCHEDULE & PARKING SUMMARY**

PHASE 4: SUMMER 2015 - SUMMER 2016

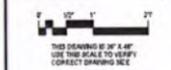
**PARKING CAPACITY**

EAST CAMPUS	70
WEST CAMPUS	499
<b>TOTAL</b>	<b>569</b>

REQUIRED STALLS PER CITY ORDINANCE = 523

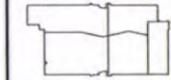
**LEGEND**

- CONSTRUCTION FENCE
- CONSTRUCTION ZONE & LAYDOWN AREA
- ▨ AREA OCCUPIED DURING PHASE 4
- ⊠ FIRE HYDRANT



Site Plan Application Revisions:  
 1/12/2013

**REVISIONS**



KEY PLAN

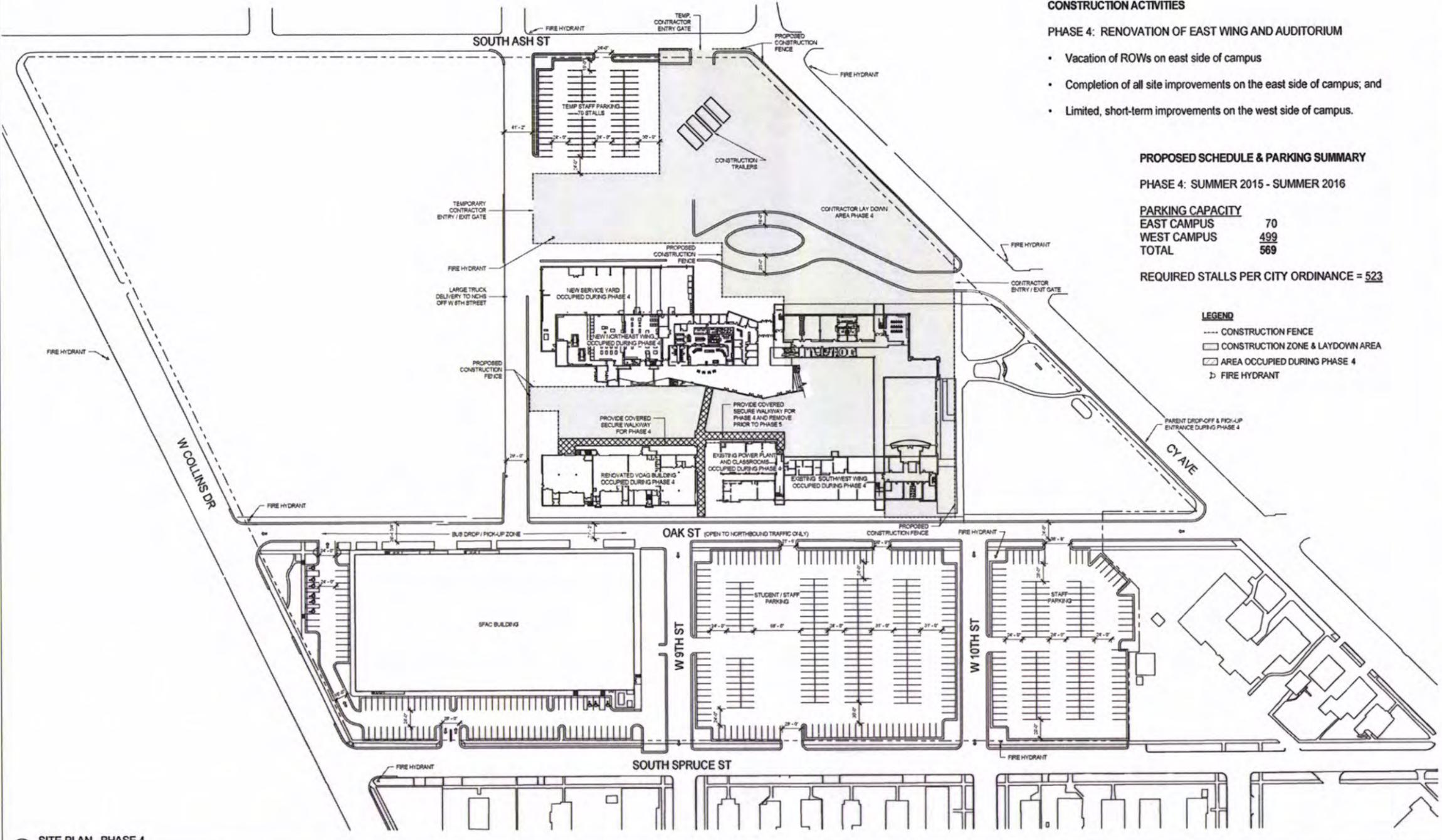
NATRONA COUNTY SCHOOL DISTRICT

**Natrona County High School**  
 530 SOUTH ELM STREET  
 CASPER, WY 82401

JOB NO. 11095.00  
 ISSUE DATE: NOVEMBER 20, 2013  
 DRAWN BY: JFH  
 CHECKED BY: JFH

**SITE PLAN - PHASE 4**

GS0.06



1 SITE PLAN PHASE 4  
 T = 1/8" = 1'-0"



NCHS SITE PLAN APPLICATION

**CONSTRUCTION ACTIVITIES**

**PHASE 5: RENOVATION OF WEST WING AND AUDITORIUM**

- Vacate West 9th Street and 10th Street ROW;
- Completion of the new parent drop-off and pick-up curb in the South Oak Street ROW;
- Completion of southwest student parking areas;
- Completion of site utilities on the west side of campus; and
- Completion of south Courtyard within school.

**PROPOSED SCHEDULE & PARKING SUMMARY**

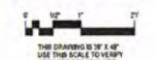
**PHASE 5: SUMMER 2016 - SUMMER 2017**

PARKING CAPACITY	
EAST CAMPUS	215
WEST CAMPUS	424
<b>TOTAL</b>	<b>639</b>

**REQUIRED STALLS PER CITY ORDINANCE = 523**

**LEGEND**

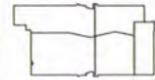
- CONSTRUCTION FENCE
- ▭ CONSTRUCTION ZONE & LAYDOWN AREA
- ▨ AREA OCCUPIED DURING PHASE 5
- ⊕ FIRE HYDRANT



THIS DRAWING IS 30" x 42"  
USE THIS SCALE TO VERIFY  
CORRECT DRAWING SIZE

Site Plan Application Revisions:  
11/02/13

**REVISIONS**



**KEY PLAN**

NATRONA COUNTY SCHOOL DISTRICT

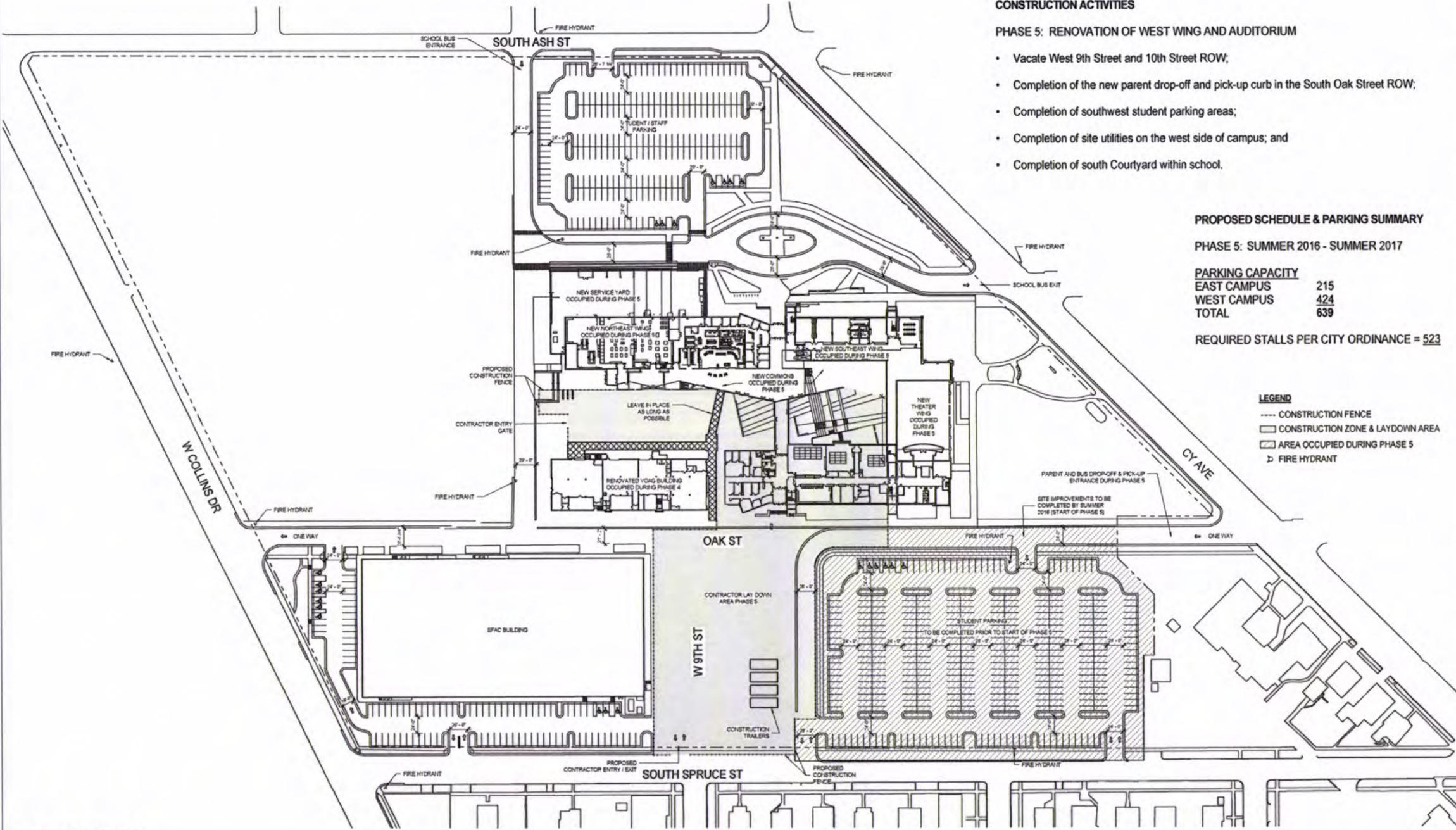
**Natrona County High School**

910 SOUTH ELM STREET  
CASPER, WY 82501

JOB NO. 110830  
ISSUE DATE: NOVEMBER 28, 2013  
DESIGN BY: JRM  
CHECKED BY: JRM

**SITE PLAN - PHASE 5**

**GS0.07**



**1 SITE PLAN\_PHASE 5**  
T=10'0"



NCHS SITE PLAN APPLICATION

**CONSTRUCTION ACTIVITIES**

**PHASE 6: NORTHWEST ADDITION AND GYMNASIUM**

- Vacation and completion of South Oak Street ROW;
- Vacation and completion of West 8th Street ROW;
- Completion of the north courtyard within the school; and
- Completion of all west campus improvements.

**PROPOSED SCHEDULE & PARKING SUMMARY**

PHASE 6: SUMMER 2017 - SUMMER 2018

**PARKING CAPACITY**

EAST CAMPUS	215
WEST CAMPUS	534
<b>TOTAL</b>	<b>749</b>

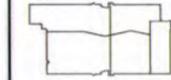
REQUIRED STALLS PER CITY ORDINANCE = 523

- LEGEND**
- CONSTRUCTION FENCE
  - CONSTRUCTION ZONE & LAYDOWN AREA
  - ▨ AREA OCCUPIED DURING PHASE 6
  - ⊕ FIRE HYDRANT



Site Plan Application Revisions:  
11/22/13

**REVISIONS**



**KEY PLAN**

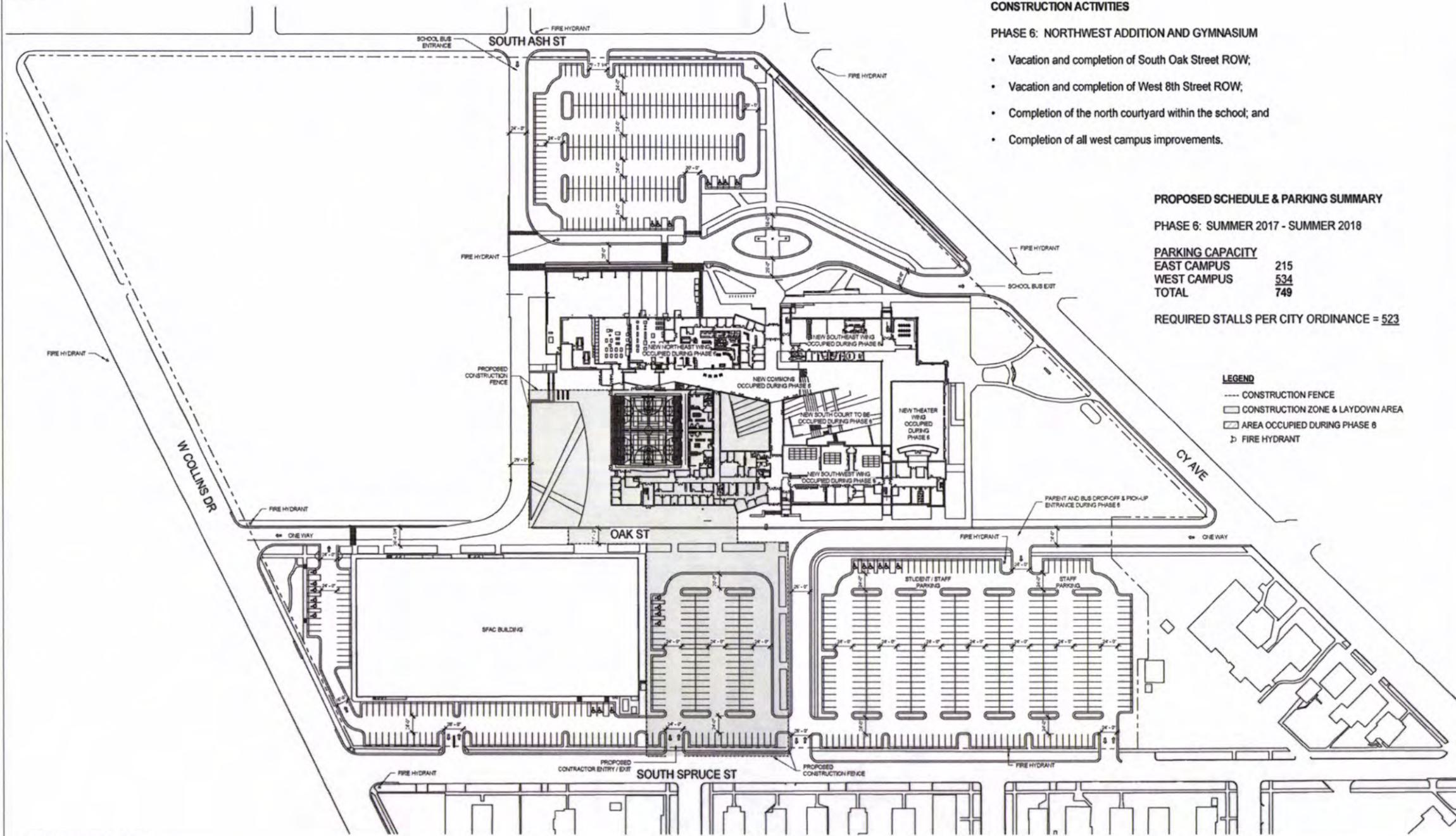
NATRONA COUNTY SCHOOL DISTRICT

**Natrona County High School**  
620 SOUTH 8TH STREET  
CASPER, WY 82401

DATE: 11/22/13  
DATE: NOVEMBER 20, 2013  
DRAWN BY: JLR  
CHECKED BY: JLR

**SITE PLAN - PHASE 6**

GS0.08

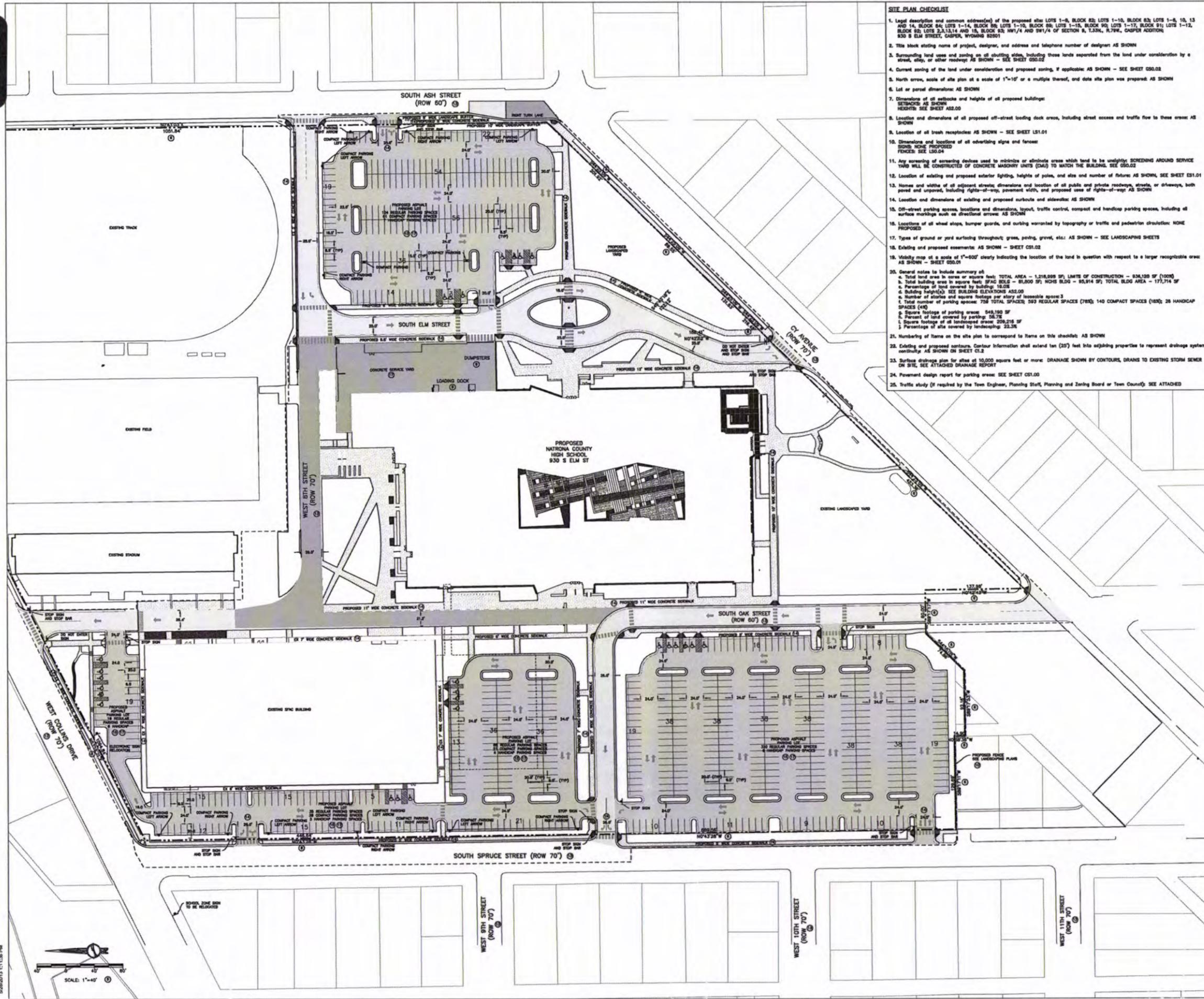


1 SITE PLAN, PHASE 6  
1" = 50'-0"



NCHS SITE PLAN APPLICATION

EXHIBIT  
A  
9 of 18



- SITE PLAN CHECKLIST**
1. Legal description and common address(es) of the proposed site: LOTS 1-9, BLOCK 82; LOTS 1-10, BLOCK 83; LOTS 1-8, 10, 13 AND 14, BLOCK 84; LOTS 1-14, BLOCK 85; LOTS 1-10, BLOCK 86; LOTS 1-15, BLOCK 87; LOTS 1-17, BLOCK 81; LOTS 1-12, BLOCK 82; LOTS 2, 3, 13, 14 AND 15, BLOCK 83; WEST 1/4 AND 2ND 1/4 OF SECTION 8, T.33N., R.79W., CASPER ADDITION; 830 S ELM STREET, CASPER, WYOMING 82501
  2. The block stating name of project, designer, and address and telephone number of designer AS SHOWN
  3. Surrounding land uses and zoning on all adjoining sides, including those lands separated from the land under consideration by a street, alley, or other roadway AS SHOWN - SEE SHEET 030.02
  4. Current zoning of the land under consideration and proposed zoning, if applicable AS SHOWN - SEE SHEET 030.02
  5. North arrow, scale of site plan at a scale of 1"=10' or a multiple thereof, and date site plan was prepared AS SHOWN
  6. Lot or parcel dimensions AS SHOWN
  7. Dimensions of all setbacks and heights of all proposed buildings: SETBACKS AS SHOWN HEIGHTS SEE SHEET 032.00
  8. Location and dimensions of all proposed off-street loading dock areas, including street access and traffic flow to these areas AS SHOWN
  9. Location of all trash receptacles AS SHOWN - SEE SHEET LS1.01
  10. Dimensions and locations of all advertising signs and fences: SIGNS NONE PROPOSED FENCES SEE L30.04
  11. Any screening of existing devices used to minimize or eliminate areas which tend to be unattractive: SCREENING AROUND SERVICE YARD WILL BE CONSTRUCTED OF CONCRETE MASONRY UNITS (CMU) TO MATCH THE BUILDING. SEE 030.02
  12. Location of existing and proposed exterior lighting, heights of poles, and size and number of fixtures AS SHOWN, SEE SHEET ES1.01
  13. Names and widths of all adjacent streets, dimensions and location of all public and private roadways, streets, or driveways, both paved and unpaved, including right-of-way, pavement width, and proposed use of right-of-way AS SHOWN
  14. Location and dimensions of existing and proposed curbs, sidewalks and sidewalks AS SHOWN
  15. Off-street parking areas, locations and dimensions, layout, traffic control, compact and handicap parking spaces, including all surface markings such as directional arrows AS SHOWN
  16. Locations of all wheel stops, bumper guards, and curbing warranted by topography or traffic and pedestrian circulation: NONE PROPOSED
  17. Types of ground or yard surfacing throughout; grass, paving, gravel, etc.: AS SHOWN - SEE LANDSCAPING SHEETS
  18. Existing and proposed easements AS SHOWN - SHEET CS1.02
  19. Visibility map at a scale of 1"=500' clearly indicating the location of the land in question with respect to a larger recognizable area AS SHOWN - SHEET 030.01
  20. General notes to include summary of:
    - a. Total land area in acres or square feet: TOTAL AREA - 1,216,099 SF; LIMITS OF CONSTRUCTION - 834,120 SF (100%)
    - b. Total building area in square feet: SPAC 805L - 81,000 SF; HIGH BLDG - 85,814 SF; TOTAL BLDG AREA - 177,714 SF
    - c. Percentage of land covered by building: 18.2%
    - d. Building height(s): SEE BUILDING ELEVATIONS 032.00
    - e. Number of stories and square footage per story of useable space: 3
    - f. Total number of parking spaces: 756 TOTAL SPACES; 593 REGULAR SPACES (78%); 140 COMPACT SPACES (18%); 23 HANDICAP SPACES (4%)
    - g. Square footage of parking areas: 549,180 SF
    - h. Percent of land covered by parking: 45.2%
    - i. Square footage of all landscaped areas: 209,215 SF
    - j. Percentage of site covered by landscaping: 22.3%
  21. Numbering of items on the site plan to correspond to items on this checklist AS SHOWN
  22. Existing and proposed contours. Contour information shall extend ten (10') feet into adjoining properties to represent drainage system continuity AS SHOWN ON SHEET CS1.2
  23. Surface drainage plan for areas of 10,000 square feet or more: DRAINAGE SHOWN BY CONTOURS, DRAINS TO EXISTING STORM SEWER ON SITE. SEE ATTACHED DRAINAGE REPORT AS SHOWN
  24. Pavement design report for parking areas: SEE SHEET CS1.03
  25. Traffic study (if required by the Town Engineer, Planning Staff, Planning and Zoning Board or Town Council): SEE ATTACHED

**bassetti architects**  
71 Columbia Blvd, Suite 108  
Seattle, Washington 98108  
T (206) 342 9509 F (206) 342 9519

**ASSOCIATE ARCHITECT**  
ARLANDSEN ASSOCIATES LLC  
213 E Second Street  
Casper, WY 82501  
T (307) 231-8889

**CIVIL ENGINEER**  
WLC ENGINEERING SURVEYING  
PLANNING  
26 Thompson St.  
Casper, WY 82501  
T (307) 234-2004

**LANDSCAPE ARCHITECT**  
SWIFT COMPANY LLC  
3731 Watson Avenue Suite 10423  
Seattle, WA 98122  
T (206) 437-2228

**STRUCTURAL ENGINEER**  
PCS STRUCTURAL SOLUTIONS  
811 West Jerome Suite 105  
Seattle, WA 98108  
T (206) 282-2500

**LOWER & CO.**  
3887 C1 Avenue Suite 201  
Casper, WY 82504  
T (307) 234-8804

**MECHANICAL & ELECTRICAL ENGINEERS**  
WSP GROUP  
808 16th Avenue Suite 102  
Seattle, WA 98101  
T (206) 342-9900

**ENGINEERING DESIGN ASSOCIATE**  
1607 C1 Avenue Suite 203  
Casper, WY 82504  
T (307) 234-3338

**THEATER CONSULTANT**  
PLA DESIGNS INC.  
8208 SW Edison Avenue  
Alsea, OR 97107  
T (503) 324-2398

**FOOD SERVICE CONSULTANT**  
J.R. DESIGN GROUP  
165 1st Street Suite 1704  
Seattle, WA 98101  
T (206) 465-0212

**ACoustical & AV CONSULTANT**  
SPARLING  
4100 19th Avenue SW, Suite 400  
Lynden, WA 98949  
T (206) 847-0888

Site Plan Application Revisions:  
1/23/13

REVISIONS

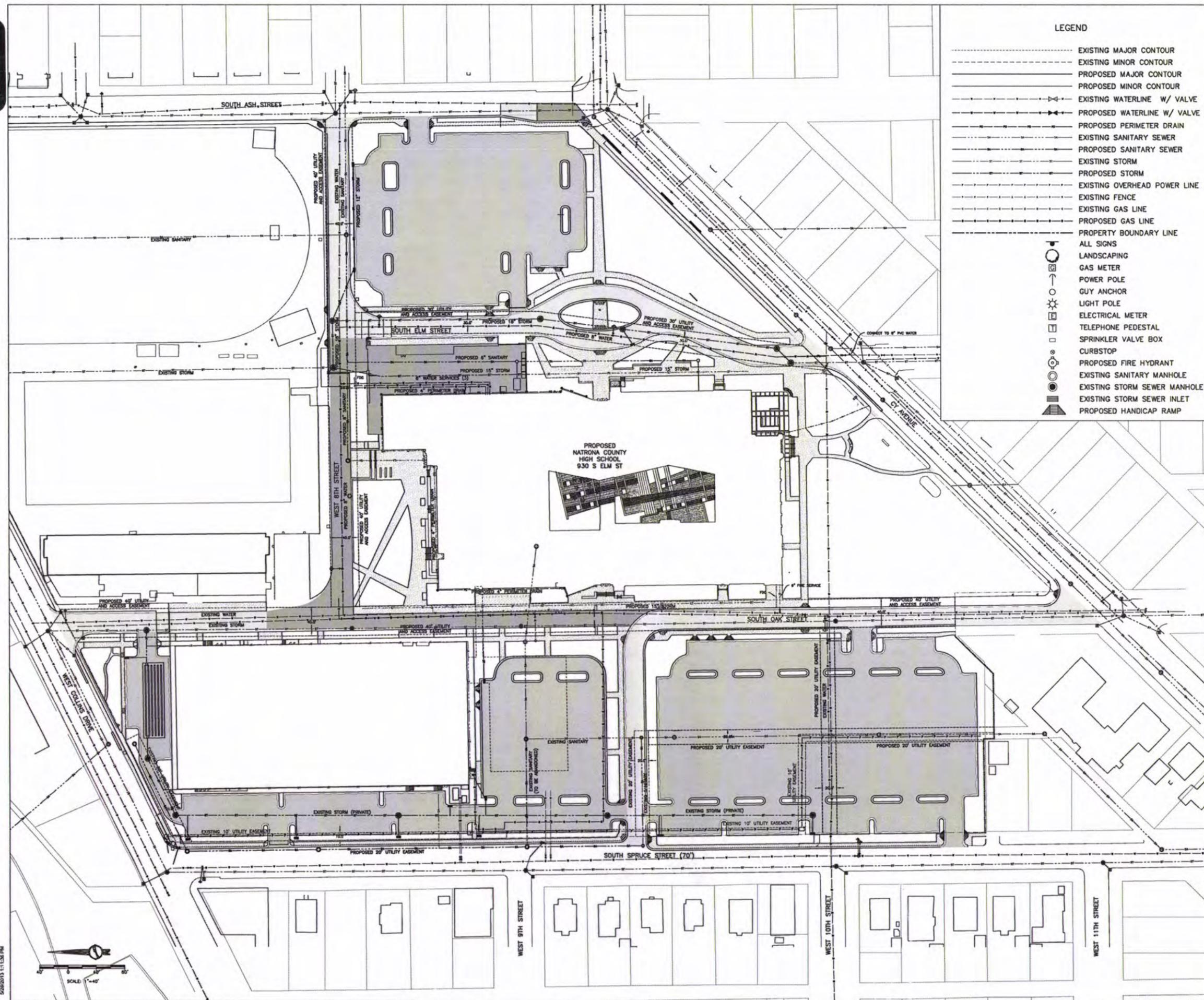
NATRONA COUNTY SCHOOL DISTRICT  
**Natrona County High School**  
830 SOUTH ELM STREET  
CASPER WY 82501

DATE: 11/29/12  
ISSUE DATE: 10/12/13  
DRAWN BY: NLS  
CHECKED BY: JLR

**PROPOSED SURFACE IMPROVEMENTS**

CS1.01





- LEGEND**
- EXISTING MAJOR CONTOUR
  - EXISTING MINOR CONTOUR
  - PROPOSED MAJOR CONTOUR
  - PROPOSED MINOR CONTOUR
  - EXISTING WATERLINE W/ VALVE
  - PROPOSED WATERLINE W/ VALVE
  - PROPOSED PERIMETER DRAIN
  - EXISTING SANITARY SEWER
  - PROPOSED SANITARY SEWER
  - EXISTING STORM
  - PROPOSED STORM
  - EXISTING OVERHEAD POWER LINE
  - EXISTING FENCE
  - EXISTING GAS LINE
  - PROPOSED GAS LINE
  - PROPERTY BOUNDARY LINE
  - ALL SIGNS
  - LANDSCAPING
  - GAS METER
  - POWER POLE
  - GUY ANCHOR
  - LIGHT POLE
  - ELECTRICAL METER
  - TELEPHONE PEDESTAL
  - SPRINKLER VALVE BOX
  - CURBSTOP
  - PROPOSED FIRE HYDRANT
  - EXISTING SANITARY MANHOLE
  - EXISTING STORM SEWER MANHOLE
  - EXISTING STORM SEWER INLET
  - PROPOSED HANDICAP RAMP



71 Columbia Street, Suite 300  
 Seattle, Washington 98104  
 T (206) 340 8508 F (206) 340 9519

**ASSOCIATE ARCHITECT**  
 ANDERSEN ASSOCIATES LLC  
 212 E Second Street  
 Casper, WY 82501  
 T (307) 234-0888

**CIVIL ENGINEER**  
 WLC ENGINEERING SURVEYING  
 PLANNING  
 2500 Highland Dr.  
 Casper, WY 82501  
 T (307) 234-2504

**LANDSCAPE ARCHITECT**  
 SHIFF COMPANY LLC  
 2121 Western Avenue, Suite 100  
 Seattle, WA 98101  
 T (206) 434-2528

**STRUCTURAL ENGINEER**  
 PCS STRUCTURAL SOLUTIONS  
 871 West Avenue, Suite 100  
 Seattle, WA 98108  
 T (206) 362-5578

**LOWER & CO.**  
 1801 E Avenue, Suite 201  
 Casper, WY 82504  
 T (307) 234-8804

**MECHANICAL & ELECTRICAL ENGINEERS**  
 WOLF GROUP  
 800 University Street, Suite 300  
 Seattle, WA 98101  
 T (206) 342-9000

**ENGINEERING DESIGN ASSOCIATE**  
 1801 E Avenue, Suite 201  
 Casper, WY 82504  
 T (307) 234-8808

**THEATER CONSULTANT**  
 PLA DESIGNS INC.  
 8200 8th Street, Torrance  
 Alhambra, CA 91702  
 T (626) 442-2108

**FOOD SERVICE CONSULTANT**  
 J.R. DESIGN GROUP  
 801 1st Street, Suite 170A  
 Seattle, WA 98108  
 T (206) 465-0079

**ACCOUNTING & AV CONSULTANT**  
 SPANIELS  
 4100 19th Street SW, Suite 400  
 Lynnwood, WA 98037  
 T (206) 467-0588

Site Plan Application Revision:  
 11/20/13

REVISIONS

NATRONA COUNTY SCHOOL DISTRICT  
**Natrona County High School**  
 930 SOUTH ELM STREET  
 CASPER WY 82501

JOB NO: 11899.01  
 ISSUE DATE: 10/03/13  
 DRAWN BY: M.R.  
 CHECKED BY: J.R.

**PROPOSED UTILITY IMPROVEMENTS**

CS1.02

EXHIBIT  
A  
11 of 18

GENERAL NOTES

- See Site Survey for existing conditions.
- See Specifications for further information.
- See Civil drawings for site preservation, demolition and salvage, site grading, drainage and wall heights, vehicular pavements, curb cuts and pavement markings, and site utilities.
- All existing site improvements, and plant material to be retained, to be preserved and protected. Area outside Limit of Work line is an area of no site disturbance. Site treatment is integral to the success of this project.
- All existing trees to remain shall receive protection during construction at or outside the tree's critical root zone as shown on drawings and specified in Section 015639.
- Planting areas within Limit of Work line or areas disturbed by construction shall receive site and soil preparation per specifications.
- Layout of site pavement, stairs, walls, furnishings, and light fixtures shall be staked in the field for review and acceptance by Owner's Representative prior to installation. Notify Owner's Representative immediately of any conflicts between layout alignment or dimensioning and field conditions.
- All work shall be plumb and square unless noted otherwise.

ABBREVIATIONS

ARCH	ARCHITECTURAL
AC	ASPHALT CONCRETE
ADA	AMERICANS WITH DISABILITIES ACT
AL	ALUMINUM
APPROX	APPROXIMATE
BLD	BUILDING
BS	BOTTOM
BS	BOTTOM OF STAIR
BW	BORROW OF WALL
CP	CAST IN PLACE
CJ	CONTROL JOINT
CL	CENTER LINE
CLR	CLEAR
COC	CITY OF CASPER
CONC	CONCRETE
CONT	CONTINUOUS
CRZ	CRITICAL ROOT ZONE
DIA	DIAMETER
DBH	DIAMETER AT BREAST HEIGHT
DWG	DRAWING(S)
EA	EACH
EJ	EXPANSION JOINT
EQ	EQUAL
EX	EXISTING
EXPO	EXPOSED
FB	FLAT BAR(S)
FT	FEET
FF	FINISH FLOOR
FG	FINISH GRADE
FS	FINISH SURFACE
FT	FEET
FOC	FACE OF CURB
FOW	FACE OF WALL
GA	GAUGE
GALV	GALVANIZED
HEM	HEMLOCK
HORIZ	HORIZONTAL
HT	HEIGHT
ID	INSIDE DIAMETER
IF	INSIDE FACE
IN	INCHES
JOINT	JOINT
L	LENGTH
LCP	LANDSCAPE CONTROL POINT
MAX	MAXIMUM
MD	MIDDLE
MIN	MINIMUM
NO	NUMBER
OC	ON CENTER
OD	OUTSIDE DIAMETER
OF	OUTSIDE FACE
PA	PLANTING AREA
P/P	POURED-IN-PLACE
PL	PROPERTY LINE
POB	POINT OF BEGINNING
POT	POINT OF TANGENCY
PT	PRESSURE TREATED
R	RADIUS
R/W	RIGHT OF WAY
REINF	REINFORCE/REINFORCEMENT
REQ'D	REQUIRED
SIM	SIMILAR
SCH	SCHEDULE
SPECS	SPECIFICATIONS
SQ	SQUARE
SST	STAINLESS STEEL
STL	STEEL
STRUCT	STRUCTURAL
SFAC	STUDENT FITNESS AND ACTIVITIES CENTER
THK	THICKNESS
TS	TOP OF STAIR
TW	TOP OF WALL
TYP	TYPICAL
VERT	VERTICAL
W/	WITH
W/O	WITHOUT
WWF	WELDED WIRE FABRIC

LANDSCAPE PLAN AREA

TOTAL LAND AREA:	1,218,955 SF
LIMIT OF WORK AREA:	936,120 SF (77 %)
PLANTING AREA:	86,150 SF (9 %)
TURF AREA:	137,537 SF (14.7 %)
INORGANIC AREA:	5529 SF (0.6 %)
TOTAL LANDSCAPE AREA:	209,216 SF (22.3 % OF SITE AREA)

PERCENT OF TOTAL LANDSCAPE AREA DEDICATED TO:

1. IRRIGATED ORGANIC LANDSCAPE AREA:	205,876 SF (98 %)
2. NON-IRRIGATED INORGANIC LANDSCAPE AREA:	3,340 SF (2 %)

SITE PLAN PERMIT LANDSCAPE PLAN NOTES

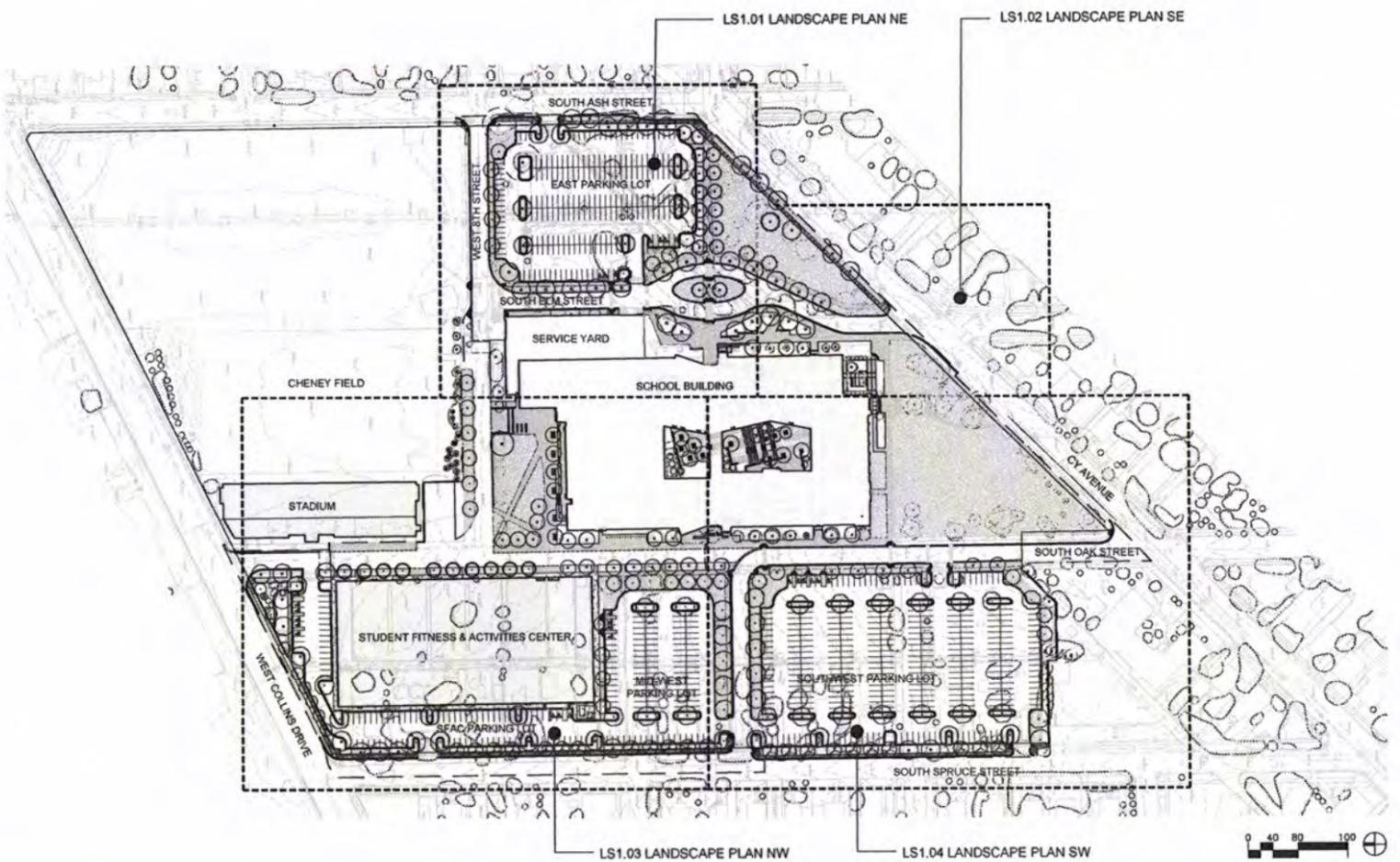
- See survey for existing conditions.
- See site survey 1 of 4 for the location, type and size of all of existing plant materials. See LS1.01 through LS1.04 for existing plant materials to remain on site.
- See LS1.01 through LS1.04 for proposed plant and other landscape materials.
- Minor changes in the species and plant locations may be made during subsequent design and construction phases. Plant locations shown on the plans are diagrammatic.
- All landscape material shall comply to the minimum size criteria and specifications set forth in the handbook "Building Casper's Urban Forest, a Tree and Shrub Selection and Care Guide."
- Landscape Contractor shall provide adequate and proper care of plant materials and landscape areas within the contract limits for a minimum period of one year (365 days) to ensure healthy, vigorous growth of plant material.
- All planted areas to be irrigated with a fully automatic irrigation system separated into two systems: one irrigation system located west of oak street, and one irrigation system located east of Oak Street.
- Landscape Contractor shall verify the locations of and protect all utilities and structures prior to and during work. Damage to utilities and structures shall be repaired by the contractor at the expense of the contractor to the satisfaction of the owner.
- All planted areas to receive soil preparation (including imported topsoil and organic amendments).
- All trees to be located in accordance to Casper Code of Ordinance 12.32.070 :
  - 10' from fireplug or utility pole
  - 30' from intersections per 12.24.040 and 12.24.050
  - 40' min spacing between large trees
  - 20' min spacing between small trees
  - 15' from driveways and alleys
  - 5' lateral feet of underground water line, sewer line, transmission line, or other utility
  - 50' from underground water or sewer line for trees of populus genus
  - 2' from curb or sidewalk for small trees
  - 4' from curb or sidewalk for large trees
- Mulch in all plant beds to be a minimum depth of 3".
- To the maximum extent feasible, topsoil, meeting the definition outlined in the specification, that is removed during construction activities shall be conserved for later use on areas requiring revegetation.
- All landscape construction practices, workmanship and ethics shall be, at a minimum, in accordance with industry standards set forth in the handbook for landscape contractors published by Wyoming landscape contractors association.
- The Contractor shall contact the city to inspect all street tree plantings at the completion of construction, all trees are to have been installed as shown on the landscape plan, approved street tree planting is required before final approval. Failure to obtain approval by the city forester for street trees shall result in a hold on the certificate of occupancy.
- Review and approval by the city of Casper of any required landscape irrigation system is required prior to issuance of a building permit.
- All landscaping shall be installed or the installation shall be secured with a letter of credit, escrow or performance bond of 125% of the value of the landscape materials and installation prior to the issuance of a certificate of occupancy for the building.

LANDSCAPE PLAN LEGEND

	SIDEWALK PER CITY OF CASPER STANDARDS
	CAMPUS PEDESTRIAN CONCRETE
	BRICK PAVEMENT
	LANDSCAPE ROCK
	LAWN

DRAWING INDEX

Sheet Number	Sheet Title
LS0.00	LANDSCAPE COVER
LS1.01	LANDSCAPE PLAN NE
LS1.02	LANDSCAPE PLAN SE
LS1.03	LANDSCAPE PLAN NW
LS1.04	LANDSCAPE PLAN SW
LS7.01	PLANTING DETAILS



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Site Plan Application  
Revision: 11/2013  
REVISIONS

NATRONA COUNTY SCHOOL DISTRICT  
**Natrona County High School**  
930 SOUTH ELM STREET  
CASPER WY 82501

DATE: 11/05/13  
ISSUE DATE: 11/05/13  
DRAWN BY: AME, CC  
CHECKED BY: LCC

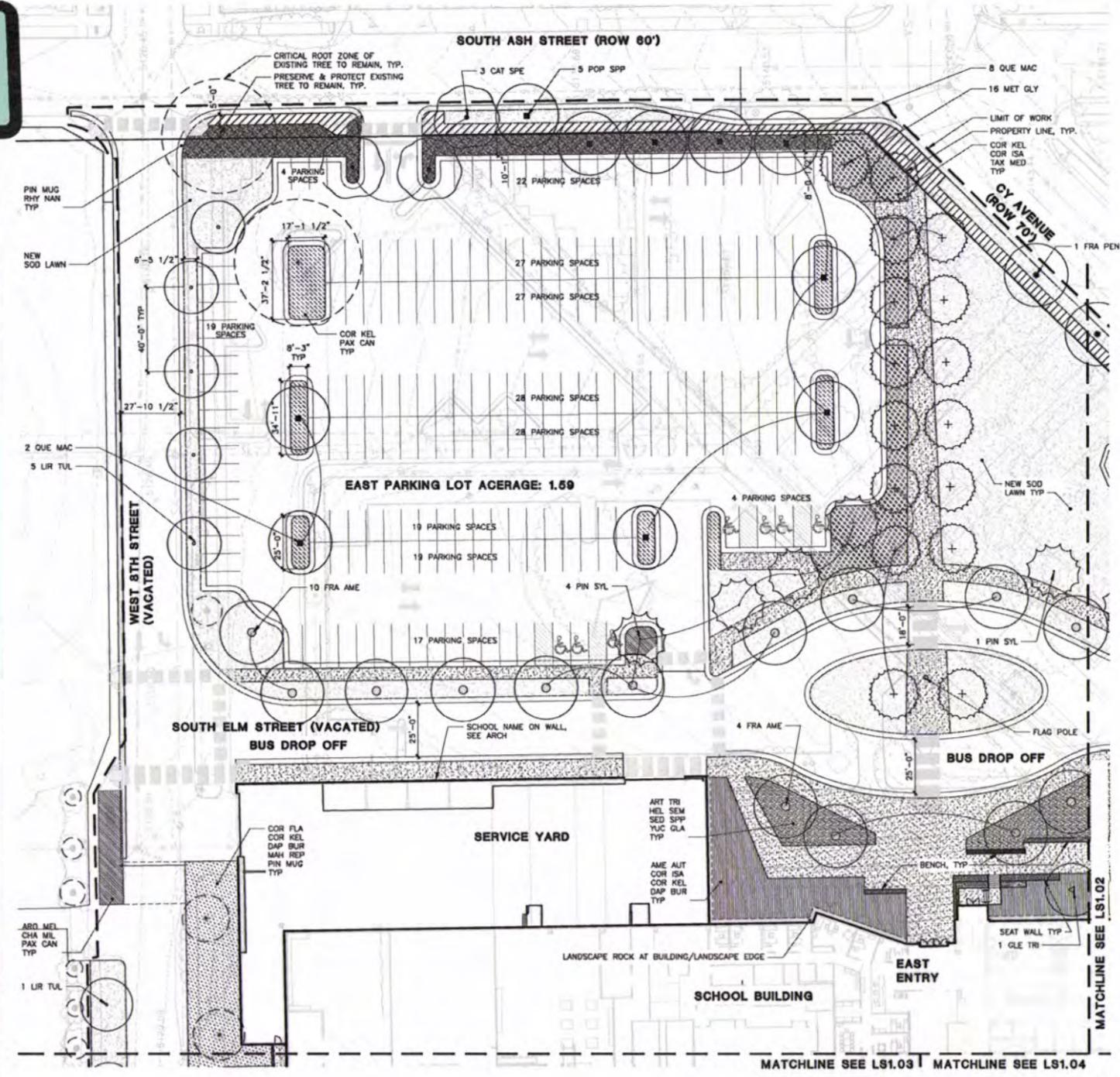
LANDSCAPE COVER

LS0.00

NCHS SITE PLAN APPLICATION

C:\CASPERS\NCHS\HIGH SCHOOL - 2012\2012-NCHS-SITE PLAN PERMIT REV 1\INSTRUCTION SHEETS\NCHS COVER.DWG  
DATEPLOT 2:07 PM

**EXHIBIT A**  
12 of 18



**PLANTING NOTES**

1. See LS 0.00 for Key Plan, General Notes, Site Permit Notes and Abbreviations.
2. See L7.01 for Planting Details.
3. See this sheet for Plant Schedule.
4. All planting areas will be watered with a fully automatic in-ground irrigation system. See L3.01 to L3.04.
5. All planting areas shall receive soil preparation and mulch per the Specifications.
6. All planting at a minimum to meet the standards of City of Casper and the Natrona County School District.
7. Trees to be a mix of deciduous and evergreen, with minimum of 2" caliper for deciduous species, and 8" height for coniferous species.
8. Understory planting to allow sight lines for safety and shall consist of shrubs, groundcovers, forbs and grasses. See Specifications.
9. 60% of landscape plant bed areas to receive rock mulch, 40% to receive landscape mulch.

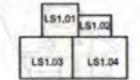
**PLANT SCHEDULE**

QTY	ABBREVIATION	SCIENTIFIC NAME	COMMON NAME
<b>TREES</b>			
11	ACE TAT	<i>Acer tataricum</i>	* Tartarian Maple
9	AES HPP	<i>Aesculus hippocastanum</i>	Horse Chestnut
14	CAT SPE	<i>Catalpa speciosa</i>	Catalpa
20	FRA AME	<i>Fraxinus americana 'Autumn Purple'</i>	* Purple Ash
1	FRA PEN	<i>Fraxinus pennsylvanica</i>	* Green Ash
41	GLE TRI	<i>Gleditsia triacanthus nermis</i>	* Honey Locust
17	LIR TUL	<i>Liriodendron tulipifera</i>	* Tulip Poplar
18	MET GLY	<i>Metasequoia glyptostroboides</i>	* Dawn Redwood
10	PIN FLE	<i>Pinus flexilis</i>	* Limber Pine
4	PIN NIG	<i>Pinus nigra</i>	* Austrian Pine
22	PIN PON	<i>Pinus ponderosa</i>	* Ponderosa Pine
18	PIN SYL	<i>Pinus sylvestris</i>	* Scotch Pine
1	QUE ALB	<i>Quercus alba</i>	* White Oak
25	QUE MAC	<i>Quercus macrocarpa</i>	* Bur Oak
24	QUE RUB	<i>Quercus rubus</i>	* Northern Red Oak
6	TIL AME	<i>Tilia americana</i>	* American Linden
<b>SHRUBS AND GROUNDCOVERS</b>			
	ADI ALE	<i>Adiantum aleuticum</i>	Five finger fern
	AME AUT	<i>Amelanchier x grandiflora 'Autumn Brilliance'</i>	* Autumn brilliance serviceberry
	ARC COL	<i>Arctostaphylos x coloradoensis</i>	Panchito manzanita
	ARC UVA	<i>Arctostaphylos uva-ursi</i>	Kinnikinnick
	ARO MEL	<i>Aronia melanocarpa</i>	* Black chokeberry
	ART TRI	<i>Artemisia tridentata</i>	* Sage
	CHA MIL	<i>Chamaebatiaria millefolium</i>	Fernbush
	COR FLA	<i>Cornus stolonifera 'Flaviramea.'</i>	* Yellowtwig dogwood
	COR ISA	<i>Cornus sericea 'Isanti'</i>	* Isanti dogwood
	COR KEL	<i>Cornus stolonifera 'Kelsey'</i>	* Dwarf redtwig dogwood
	DAP BUR	<i>Daphne x burkwoodii 'Carol Mackie'</i>	Carol Mackie daphne
	EJO ALA	<i>Euonymus alatus 'Odor' Little Moses</i>	Winged spindle tree
	FES GLA	<i>Festuca glauca spp.</i>	Elijah Blue fescue
	HEL NG	<i>Heliborus niger</i>	Christmas rose
	HEL SEM	<i>Helictotrichon sempervirens</i>	Blue oat grass
	ILE VER	<i>Ilex verticillata 'Jim Dandy', 'Red Sprite', 'Dwarf Male'</i>	Winter berry
	JAM AME	<i>Jamesia americana</i>	Waxflower
	LIG DEN	<i>Ligularia dentata</i>	Leopard Plant
	MAH REP	<i>Mahonia repens</i>	Creeeping mahonia
	PAN VER	<i>Panicum virgatum</i>	Switchgrass
	PAX CAN	<i>Paxistima canbyi</i>	Mountain lover
	PH LEW	<i>Philadelphus lewisii 'Cheyenne'</i>	Cheyenne mock orange
	PHY NAN	<i>Physocarpus opulifolius 'Nanus'</i>	Dwarf ninebark
	PIN MUG	<i>Pinus mugo varieties</i>	* Mugo pine
	POL ORD	<i>Polygonatum odoratum</i>	Solomon's seal
	PRU BES	<i>Prunus besseyi</i>	* Pawnee Buttes sand cherry
	RHU GRO	<i>Rhus aromatica 'Gro-Low'</i>	* Fragrant sumac
	SED SPP	<i>Sedum spp.</i>	Sedum
	TAX MED	<i>Taxus x media variety</i>	Yew
	VER REA	<i>Veronica 'Reavis'</i>	Crystal River veronica

\* RECOMMENDED IN APPENDIX B OF TITLE 17, ENTITLED "PLANTS CONDUCTIVE TO GROWTH IN CASPER AREA"

Site Plan Application  
Revisions: 11/20/13

REVISIONS



KEY PLAN

NATRONA COUNTY SCHOOL DISTRICT  
**Natrona County High School**  
630 SOUTH ELM STREET  
CASPER WY 82401

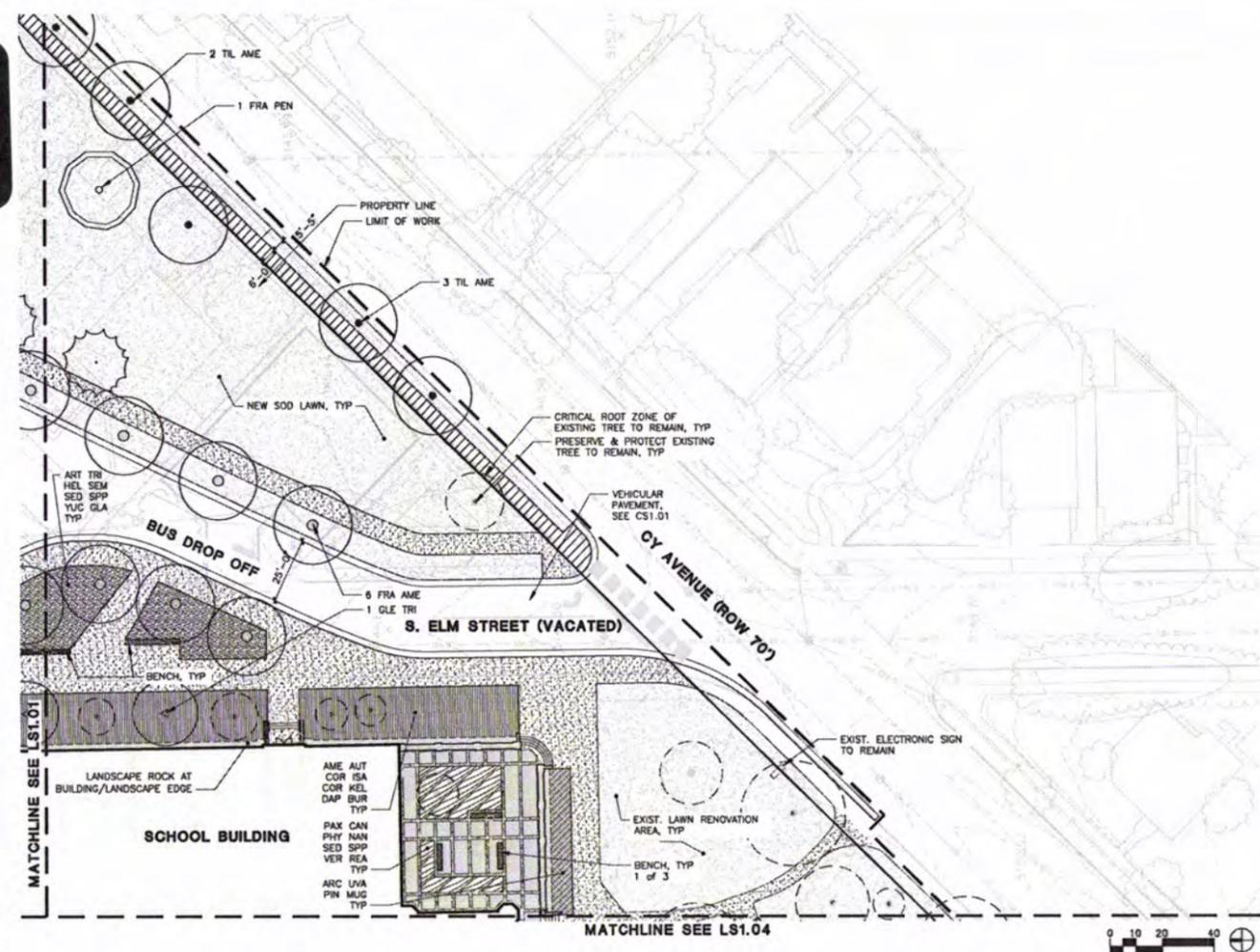
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**LANDSCAPE PLAN NE**

LS1.01

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**EXHIBIT**  
**A**  
13 of 18



- NOTES**
1. See LS0.00 for Key Plan, General Notes, Site Plan Permit Notes and Abbreviations.
  2. See LS1.01 for Planting Notes.

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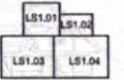
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Site Plan Application  
Revisions: 11/20/13  
**REVISIONS**



KEY PLAN

NATRONA COUNTY SCHOOL DISTRICT  
**Natrona County High School**  
500 SOUTH ELM STREET  
CASPER WY 82601

DATE: 11/08/09  
SUB DATE: 11/20/13  
DESIGNED BY: AHS, CC  
CHECKED BY: LC

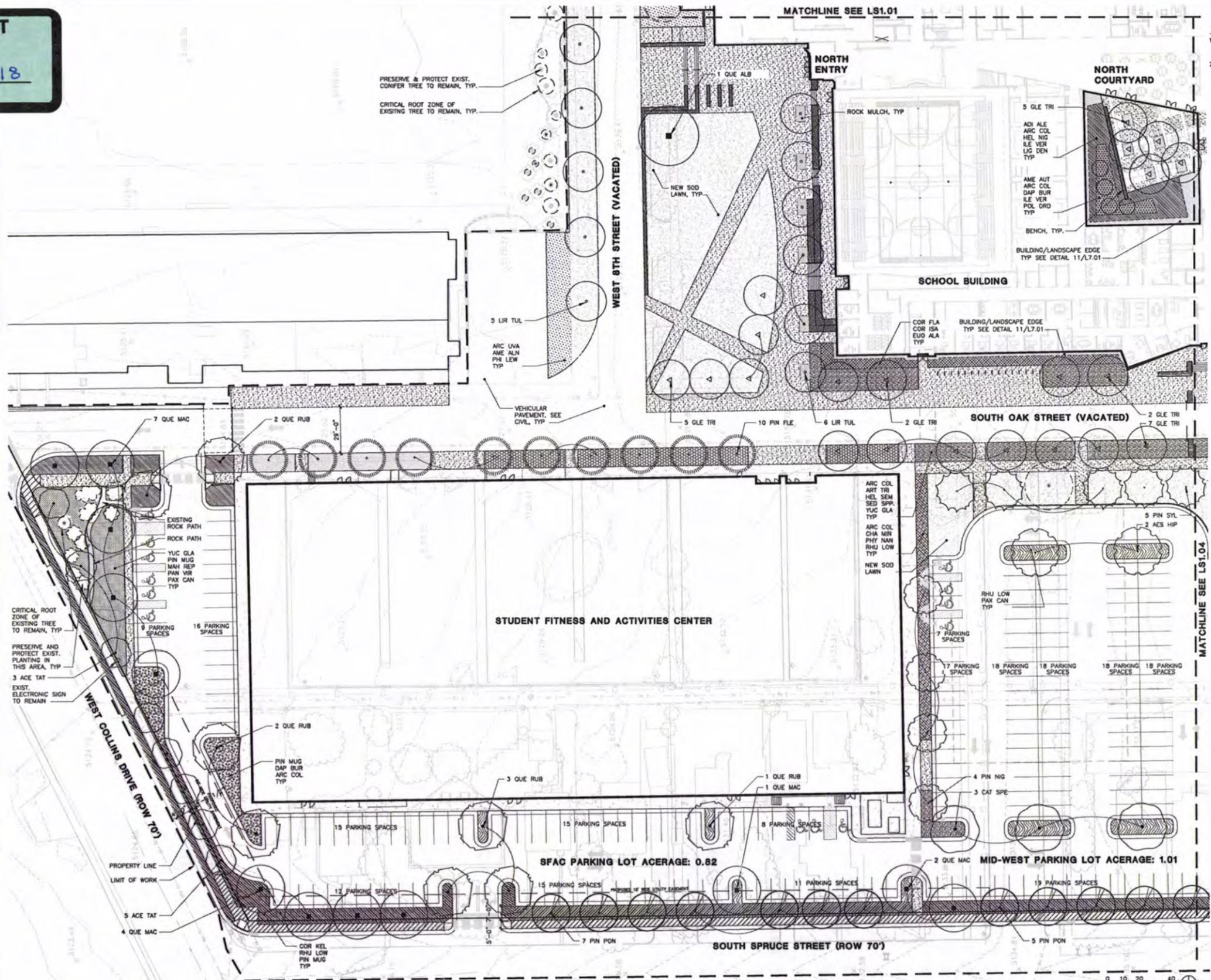
**LANDSCAPE PLAN**  
**SE**

LS1.02

NCHS SITE PLAN APPLICATION

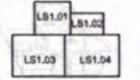
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- NOTES**
1. See LS0.00 for Key Plan, General Notes, Site Plan Permit Notes and Abbreviations.
  2. See LS1.01 for Planting Notes.



Site Plan Application  
Revisions: 11/20/13

REVISIONS



KEY PLAN

NATRONA COUNTY SCHOOL DISTRICT  
**Natrona County High School**  
100 SOUTH ELM STREET  
CASPER WY 82401

DATE: 11/20/13  
DRAWN BY: AMB, CC  
CHECKED BY: LC

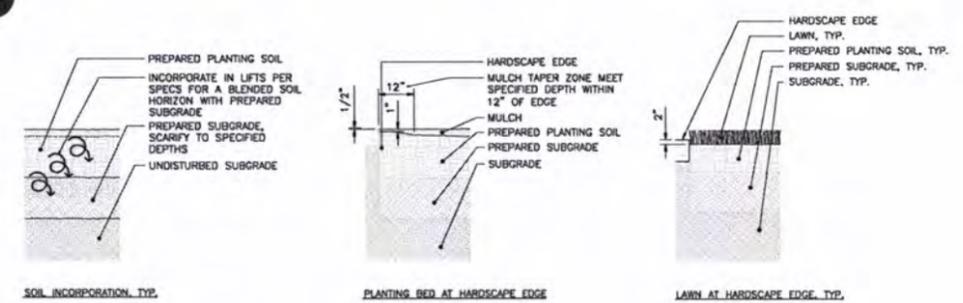
**LANDSCAPE PLAN**  
NW

LS1.03

EVANSTON/NATRONA HIGH SCHOOL - 2ND FLOOR SITE PLAN PERMIT REV L1/2013 SKETCHED LANDSCAPE PLANNING 11/20/13 3:57 PM

NCHS SITE PLAN APPLICATION

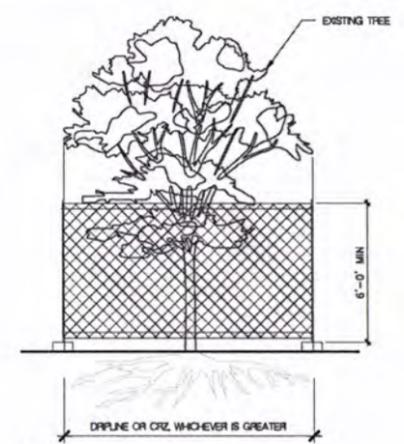




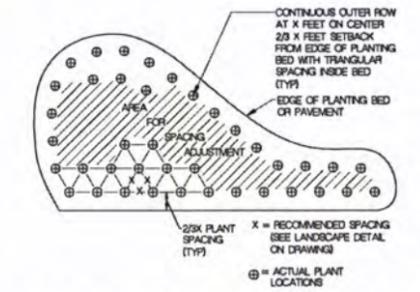
**SOIL PREPARATION MATRIX**

ITEM	DEPTH ON GRADE	DEPTH ON FILL	DEPTH ON STRUCTURE
PREPARED SUBGRADE	18"	18"	18"
PREPARED PLANTING SOIL	6"	6"	6"
LAWN	18"	18"	18"
FOR GROUNDCOVERS	18"	18"	18"
FOR SHRUBS	24"	24"	24"
FOR TREES	36"	36"	36"
MULCH	3"	3"	3"

- NOTES:**  
1. SEE SOIL PREPARATION MATRIX FOR MATERIAL SPECIFICATIONS.  
2. SEE 329300 PLANTS FOR SOIL PREPARATION.



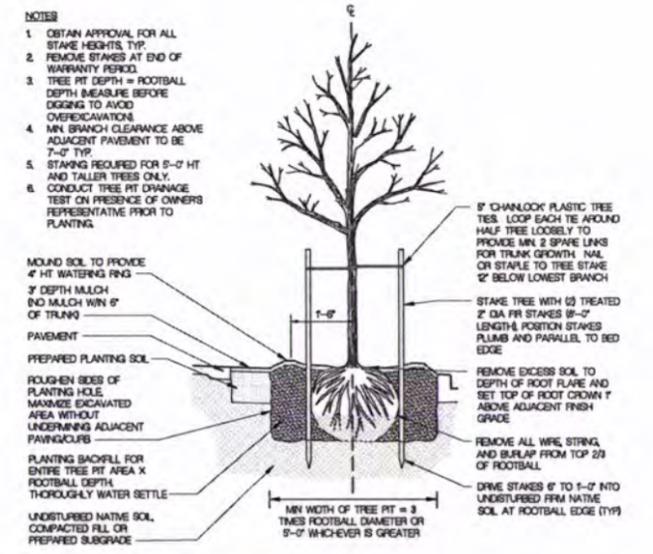
- NOTES:**  
1. SEE 05609 TEMPORARY TREE AND PLANT PROTECTION.  
2. PLACE A 6 FT-HIGH TEMPORARY CHAINLINK FENCE AT DRIPLINE OR CRITICAL ROOT ZONE (CRZ) OF TREE TO BE SAVED, WHICHEVER IS GREATER. THE FENCE SHALL COMPLETELY ENCLOSE THE TREE OR CLUSTER OF TREES. INSTALL FENCE POSTS USING PER BLOCKS ONLY. AVOID DRIVING POSTS OR STAKES INTO MAJOR ROOTS. OWNER MAY PERMIT ALTERNATIVE FENCING METHODS IF SITE PRO-BITS INSTALLATION OF PER BLOCKS.  
3. WORK WITHIN PROTECTION FENCE SHALL BE DONE MANUALLY. NO EXCAVATION, STOCKING OF MATERIALS, VEHICULAR TRAFFIC, OR STORAGE OF EQUIPMENT OR MACHINERY SHALL BE ALLOWED WITHIN THE LIMIT OF THE FENCING.



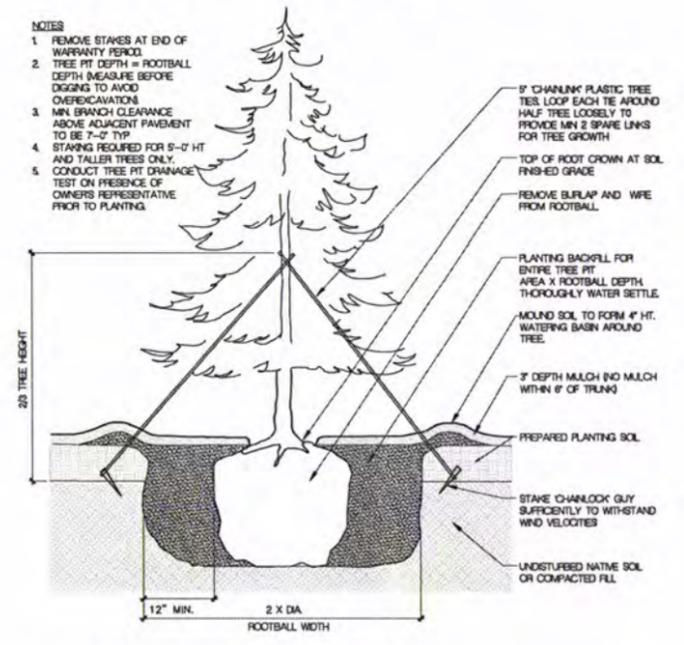
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SCALE: NTS

**2 TREE PROTECTION**  
SCALE: NTS

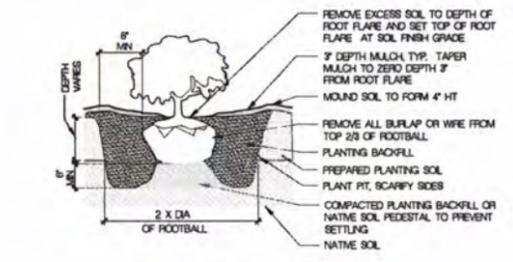
**3 TYPICAL PLANT LAYOUT & SPACING**  
SCALE: NTS



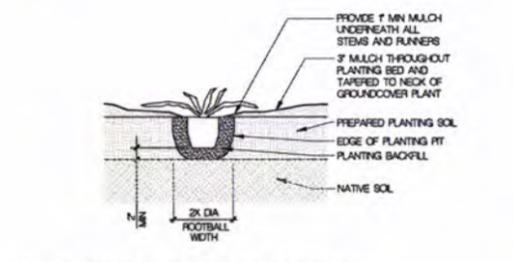
**4 DECIDUOUS TREE PLANTING**  
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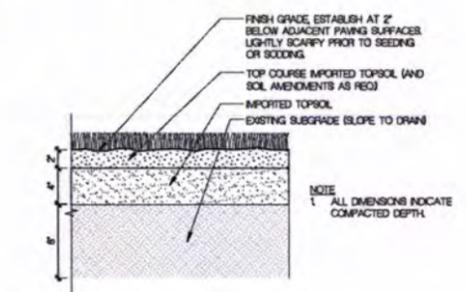
**5 EVERGREEN TREE PLANTING**  
SCALE: NTS



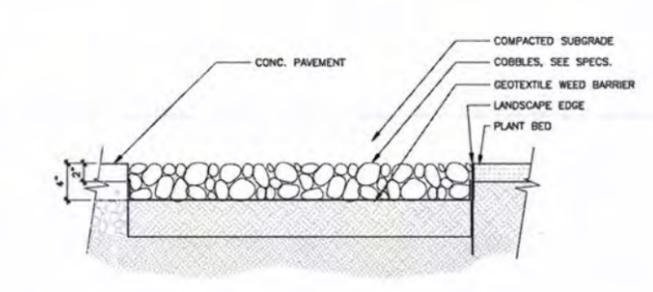
**6 SHRUB PLANTING**  
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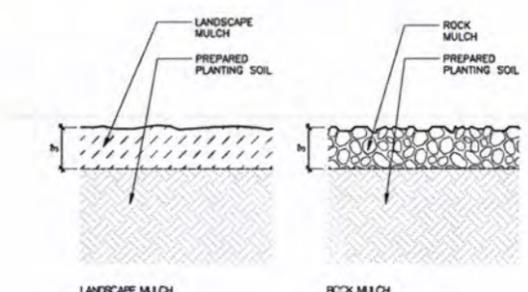
**7 GROUNDCOVER PLANTING**  
SCALE: NTS



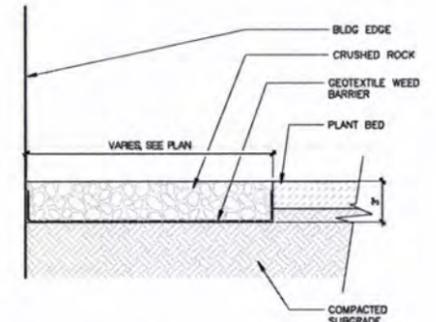
**8 LAWN PLANTING**  
SCALE: NTS



**9 LANDSCAPE ROCK**  
SCALE: NTS



**10 MULCH**  
SCALE: NTS



**11 BUILDING/LANDSCAPE EDGE**  
SCALE: NTS

CASPER NATRONA COUNTY HIGH SCHOOL - 930 SOUTH ELM STREET - REV. 11/20/13 - PLANTING DETAILS

NCHS SITE PLAN APPLICATION

tabbles  
**EXHIBIT**  
**A**  
 17 of 18

**bassetti**  
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Site Plan Application Number:  
 112215

REVISIONS

NATRONA COUNTY SCHOOL DISTRICT  
**Natrona County High School**  
 630 SOUTH ELM STREET  
 CASPER WY 82401

DATE: 10/25/10  
 SCALE DATE: 10/29/10  
 DESIGNED BY: JSD  
 CHECKED BY: JSD

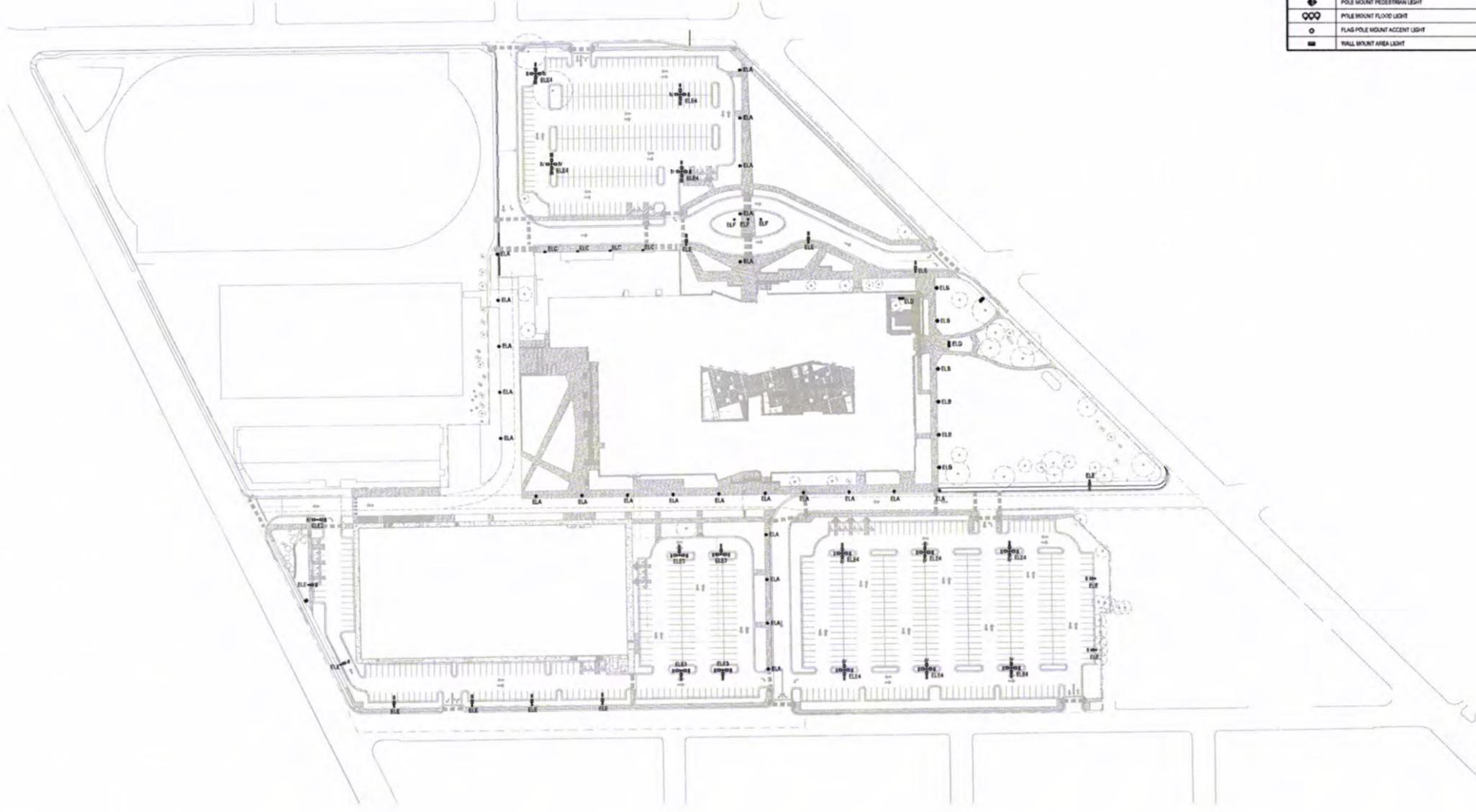
**ELECTRICAL SITE LIGHTING PLAN**

ES1.01

**SHEET NOTES**

- A. ANY AND ALL INFORMATION SHOWN ON THESE DRAWINGS WITH RESPECT TO EXISTING STRUCTURES, UTILITIES, AND ELECTRICAL SYSTEMS, IS AS EXACT AS COULD BE SECURED. THE INFORMATION IS NOT WARRANTED NOR GUARANTEED ACCURATE. FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO PROCEEDING WITH WORK.
- B. COORDINATE ARCHITECTURAL AND LANDSCAPING PLAN FOR EXACT LIGHTING INSTALLATION LOCATION.
- C. BRANCH CIRCUIT TO ALL SITE LIGHTING SHALL BE MINIMUM #10 AWG IN 3/4" PVC UNLESS NOTED OTHERWISE. NOT HARD WARE. HOLE IN EGRESS (2) #5 BARS + #30G. IN 3/4" PVC UNDERGROUND INSTALLATION.
- D. REFER TO LIGHTING RELAY CONTROL PANEL SCHEDULE IN SHEET XXXX.

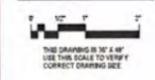
LIGHTING LEGEND	
	POLE MOUNT PARKING/ROADWAY LIGHT
	POLE MOUNT PEDESTRIAN LIGHT
	POLE MOUNT FLOOD LIGHT
	FLAG POLE MOUNT ACCENT LIGHT
	WALL MOUNT AREA LIGHT



1 ELECTRICAL SITE LIGHTING PLAN  
 T-32-C

NCHS SITE PLAN APPLICATION

02/26/2013 11:11:08 PM



**REVISIONS**

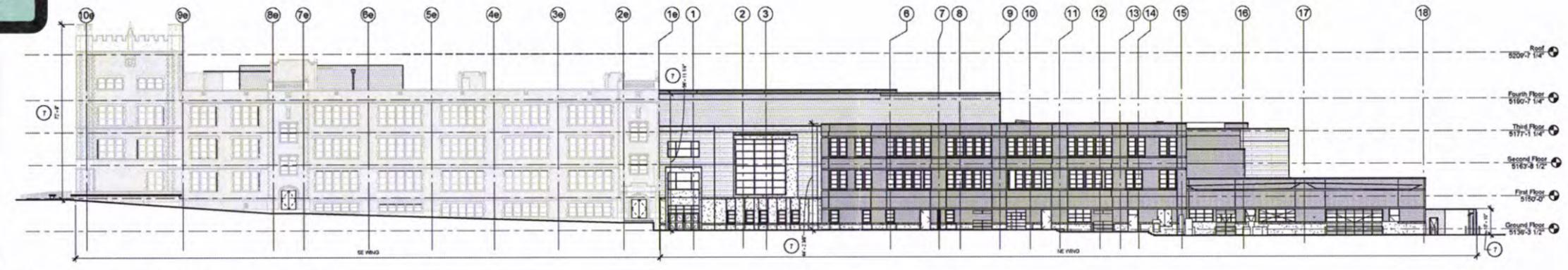
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NATRONA COUNTY SCHOOL DISTRICT  
**Natrona County High School**  
 150 SOUTH ELM STREET  
 CASPER WY 82501

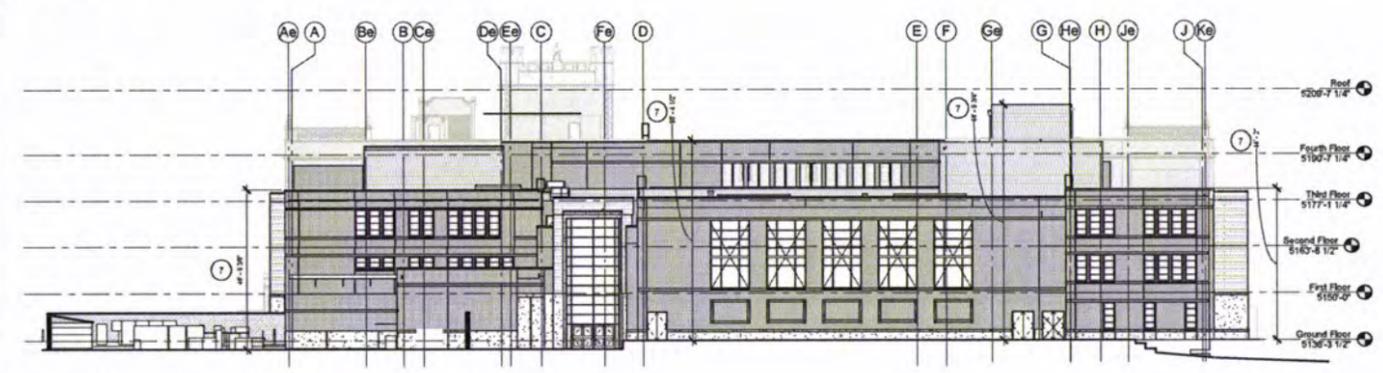
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 SHEET: October 3, 2013  
 DRAWN BY: Author  
 CHECKED BY: Channer

**COMPOSITE ELEVATIONS**

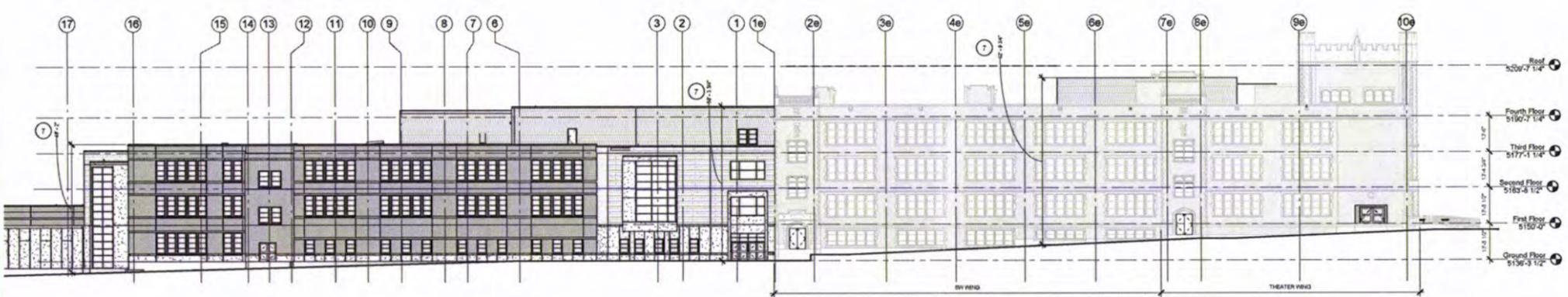
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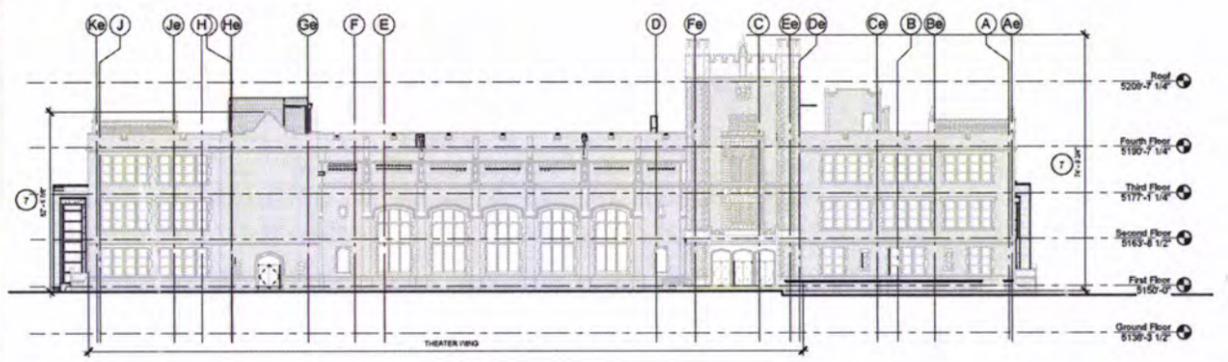
1 SITE PLAN APP. - OVERALL BUILDING ELEVATION - EAST  
 1/8" = 1'-0"



2 SITE PLAN APP. - OVERALL BUILDING ELEVATION - NORTH  
 1/8" = 1'-0"



3 SITE PLAN APP. - OVERALL BUILDING ELEVATION - WEST  
 1/8" = 1'-0"



4 SITE PLAN APP. - OVERALL BUILDING ELEVATION - SOUTH  
 1/8" = 1'-0"

**CHECKLIST**  
 (1) DIMENSIONS OF BUILDING HEIGHTS

NCHS SITE PLAN APPLICATION

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING A SITE PLAN FOR THE NATRONA COUNTY HIGH SCHOOL CAMPUS MASTER PLAN; AND THE ASSOCIATED SITE PLAN AGREEMENT.

WHEREAS, the Natrona County School District No. 1 has applied for approval of a site plan for the Natrona County High School Campus Master Plan, located at 930 South Elm Street; and,

WHEREAS, the City of Casper Planning and Zoning Commission passed, after a public hearing held on November 26, 2013, a motion recommending that the City Council approve said site plan, with conditions; and,

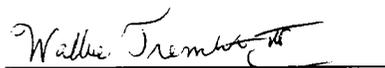
WHEREAS, the governing body of the City of Casper finds that the site plan for the Natrona County High School Campus Master Plan should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, this resolution approving the site plan for the Natrona County High School Campus Master Plan, located at 930 South Elm Street.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a site plan agreement between the City and the Natrona County School District No. 1.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
V. H. McDonald  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 11, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Liz Becher, Community Development Director  
Craig Collins, AICP, Associate Planner  
SUBJECT: Mills/Casper Future Growth Boundaries

### Recommendation

That Council, by resolution, enter into a Memorandum of Understanding with the Town of Mills regarding growth boundaries between the two entities.

### Summary

The City of Casper and the Town of Mills entered into a Memorandum of Understanding (MOU) regarding future growth areas for each entity in January of 1984. The purpose of the document was to plan ahead for future growth, so that each entity can grow and expand in such a manner as to not interfere or otherwise hinder the other in its growth and development. **The MOU is attached for the Council's reference.**

After months of discussions between City staff and officials from the Town of Mills a Memorandum of Understanding has been created to amend the growth boundaries between the two entities. Those proposed changes include adjustments to the boundaries in the following general areas:

- Dempsey Acres (south of Town of Mills) – Currently Casper, but proposed to change to Mills.
- Natrona County Airport – Formerly not committed, but proposed to be Casper.
- Area east of Mills, near 71 Construction (south of 20-26) – Currently Casper, but proposed to change to Mills.
- In the general vicinity of the power line right-of-way, east of Robertson Road – the current boundary is a Section line, but is being proposed to roughly follow the topographic features in the area. The area located generally along the north bank of the river will be the City of Casper's, and the area north of the steep bank, to the east, along the north side of the river will be within the Town of Mills growth area.

The proposed growth boundaries are based on several factors, including existing water/sewer agreements, existing growth boundaries, and geographic features. Where possible, staff has

attempted to ensure that the boundaries follow easily identifiable physical features, such as roadways, the river, etc. When no easily identifiable physical feature is available in an area, the boundaries follow features such as water and sewer district boundaries and buried utility lines.

The proposed adjustments to the future growth boundaries between the City and the Town of Mills should not be construed to be a desire to begin annexing or expansion. Future growth, especially in the area shown to be part of Casper's growth area northwest of Mills, may take decades to materialize. At that time in the future, when expansion is occurring, it will be up to the City Council to decide whether or not that growth is appropriate, and will likely involve a review of many factors.

A benefit of undertaking this exercise is that the updated growth boundaries can be incorporated into other planning documents and studies, such as the Comprehensive Land Use Plan and MPO/WYDOT transportation studies. With future growth responsibilities clearly identified, it will allow the responsible entity to plan appropriate infrastructure and land uses for specific areas, with increased accuracy.

**MEMORANDUM OF UNDERSTANDING**

**CITY OF CASPER/TOWN OF MILLS GROWTH BOUNDARIES**

This Growth Management Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_ by and between the City of Casper, Wyoming, a Wyoming municipal corporation, hereinafter referred to as “City”; and the Town of Mills, Wyoming, a Wyoming municipal corporation, hereinafter referred to as “Town.”

**RECITALS**

WHEREAS, the City and the Town desire to enter into a new Memorandum of Understanding which delineates the general future growth areas for each entity; and,

WHEREAS, both the City and the Town will be expanding their corporate limits through the annexation of outlying real property as each community grows; and,

WHEREAS, it is in the best interest of both the City and the Town that each grow and expand in such a manner as not to interfere or otherwise unduly hinder the other in its growth and development; and,

WHEREAS, the City and the Town find that it is in the best interests of the residents of the City and Town to develop a joint land use plan establishing future growth boundaries, a copy of said plan is hereby attached to this agreement as Exhibit “A”; and,

WHEREAS, the City and the Town entered into a Memorandum of Understanding on January 3, 1984 delineating each entity’s future growth areas; and,

WHEREAS, it is the intention of this Memorandum of Understanding to rescind the previous Memorandum of Understanding dated January 3, 1984, and to replace said Memorandum of Understanding with this Agreement.

**NOW, THEREFORE**, the City and the Town, in consideration of the mutual promise and agreements herein contained, hereby agree to the following:

**ARTICLE I: INCORPORATION OF RECITALS**

The Recitals set forth above are hereby incorporated herein at this point as if fully set forth as a part of this Agreement.

**ARTICLE II: GROWTH AREAS**

The City and the Town shall each have the right to annex real property, according to Wyoming state law, free and clear of any objection or claim by the other party, in the future growth areas delineated to each party in Exhibit “A.”

**ARTICLE III: ANNEXATION RESTRICTION**

The parties hereto mutually agree not to annex real property which lies in the other’s annexation and growth area, as delineated in Exhibit “A” unless the non-annexing City or Town consents, in writing to the annexation thereof prior to the initiation of annexation proceedings.

**ARTICLE IV: MISCELLANEOUS PROVISIONS**

The provisions of Wyoming State Law pertaining to the annexation of property shall be followed in all annexation actions taken by both the City and Town.

The growth area that is yet undetermined, and labeled as such, located in Sections 29 and 30, T.34N., R.80W., 6<sup>th</sup> P.M., Natrona County, Wyoming, shall be eligible for annexation to either Casper or Mills based on which water service district eventually services development in the area. Pioneer Water and Sewer District customers shall be eligible for annexation to the Town of Mills, and Vista West Water Company customers shall be eligible for annexation to the City of Casper.

This Memorandum of Understanding shall be binding upon the parties hereto, their successor and assigns.

Any amendment of this Memorandum of Understanding shall be in writing and executed by all parties hereto.

This Memorandum of Understanding may be executed by more than one copy; however, each copy thereof shall serve as but one and the same agreement.

Upon the execution of this Agreement by all parties hereto, the prior growth boundary Memorandum of Understanding between the parties, dated January 3, 1984 shall be rescinded, and shall be of no further force or effect between the parties.

The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

Neither of the parties hereto waives any right or rights they may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and said parties hereby specifically reserves the right to assert any and all rights, immunities, and defenses they may have pursuant to the Wyoming Governmental Claims Act.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement on the date first above written.

APPROVED AS TO FORM:

*[Handwritten Signature]*

THE CITY OF CASPER, WYOMING:

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

THE TOWN OF MILLS, WYOMING:

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk

STATE OF WYOMING     )  
  ) ss.  
COUNTY OF NATRONA    )

The foregoing agreement was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_ by \_\_\_\_\_, as Mayor of the City of Casper, Wyoming, a Wyoming municipal corporation.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



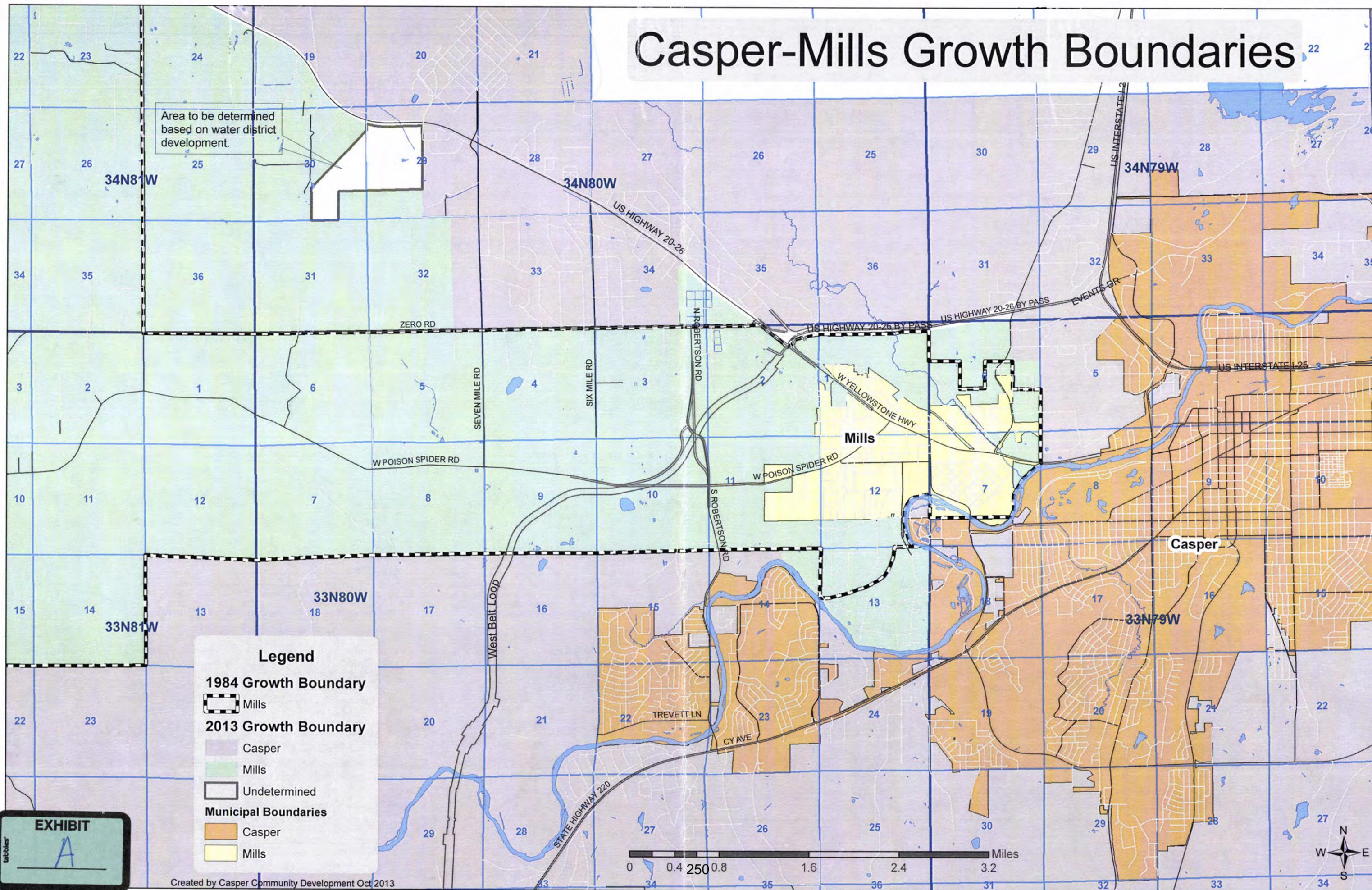
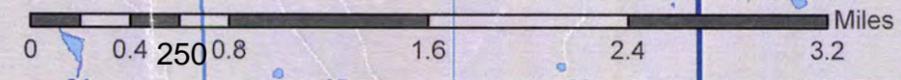
# Casper-Mills Growth Boundaries

Area to be determined based on water district development.

**Legend**

- 1984 Growth Boundary**
  - Mills (dashed line)
- 2013 Growth Boundary**
  - Casper (light purple)
  - Mills (light green)
  - Undetermined (white)
- Municipal Boundaries**
  - Casper (orange)
  - Mills (yellow)

**EXHIBIT**  
A



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING ON GROWTH BOUNDARIES BETWEEN THE CITY OF CASPER AND THE TOWN OF MILLS.

WHEREAS, the City of Casper and the Town of Mills desire to enter into a Memorandum of Understanding which delineates the general future growth areas for each entity; and,

WHEREAS, both the City and the Town will be expanding their corporate limits through the annexation of outlying real property as each community grows; and,

WHEREAS, it is in the best interest of both the City and the Town that each grow and expand in such a manner as not to interfere or otherwise unduly hinder the other in its growth and development; and,

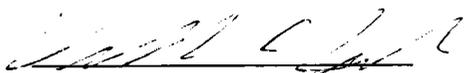
WHEREAS, the City and the Town entered into a Memorandum of Understanding on January 3, 1984 delineating each entity's future growth areas; and,

WHEREAS, it is the City's intention to enter into a new Memorandum of Understanding and to rescind the previous Memorandum of Understanding dated January 3, 1984; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the Mayor of the City of Casper is hereby authorized to execute, and the City Clerk attest, the Memorandum of Understanding with the Town of Mills for future growth boundaries.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Mayor

December 11, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Liz Becher, Community Development Director  
Craig Collins, AICP, Associate Planner  
SUBJECT: Fee Schedule Recommendation for Annexations

Recommendation:

That Council, by resolution, amend the Community Development Fee Schedule regarding annexations.

Summary:

In July of 2009, Council approved Resolution No. 09-258 which adjusted application fees for requests for zone changes, conditional use permits, exceptions/variances, site plans, annexations, plat/replats, and minor boundary adjustment plats. The fee adjustment at that time focused on incorporating recording fees into the application fee because prior to that time, recording fees were being collected separately, which in many cases caused significant delays in the recording of documentation and completion and closing of case files.

The City has historically not charged an application fee for annexations. When processing an annexation, State Statutes provide a number of requirements, including the publication, twice, of a summary of an annexation study/report, to include a map. The cost for the legal notice alone is \$596.00. The Community Development Department has quantified the costs to the City for processing the three (3) most recent annexations. Those annexations range in size from a single lot, to a new subdivision with approximately fifty (50) lots.

However, the costs do not differ significantly based on the size of the annexation. The actual costs are shown below:

HERITAGE HILLS ADDITION NO. 2 (Beverly/24<sup>th</sup> Street vicinity)

Public Notice for P & Z	\$9.57
Applicant Letter	\$0.46
Public Notice for Council	\$9.57
Legal Notice for P & Z	\$19.46
Legal Notice for Council	\$24.00
Legal Notice Annexation Map	\$596.00
Certified Mailings	\$35.85
Recording	
Ordinance	\$15.00

Resolution	\$15.00
Plat	\$75.00
Subdivision Agreement	\$45.00

**TOTAL** **\$844.91**

TRIFECTION ADDITION NO. 2 (David Street/Collins Drive vicinity)

Public Notice for P & Z	\$9.24
Applicant Letter	\$0.92
Public Notice for Council	\$9.24
Legal Notice for P & Z	\$19.46
2 <sup>nd</sup> Legal Notice for P & Z	\$22.40
Legal Notice for Council	\$28.30
Legal Notice Annexation Map	\$596.00
Certified Mailings	\$43.02
Recording	
Ordinance	\$15.00
Resolution	\$15.00
Plat	\$75.00
Subdivision Agreement	\$24.00

**TOTAL** **\$857.58**

RIVER PARK II ADDITION (East of Robertson Road, overlooking the river)

Public Notice for P & Z	\$0.99
Applicant Letter	\$0.46
Public Notice for Council	\$0.99
Legal Notice for P & Z	\$28.30
Legal Notice for Council	\$24.00
Legal Notice Annexation Map	\$596.00
Certified Mailings	\$35.85
Recording	
Ordinance	\$15.00
Resolution	\$15.00
Plat	\$75.00
Subdivision Agreement	\$45.00

**TOTAL** **\$836.59**

The resolution that has been provided for Council’s review proposes that the City begin charging \$600.00 for annexation applications. The costs above show that the average cost to the City to process an annexation is over \$800. Typically, an annexation is submitted with a zoning application (\$300.00) and a plat application (\$350.00) which are processed

concurrently. For that reason, staff is recommending that the application fee for annexations be established as \$600.00, which is intended to cover the cost of the required publication of the annexation study/report summary and map, required by State Statutes for annexations only. Staff is not recommending fee increases for any of the other application types on the Community Development Department fee schedule at this time.

A resolution has been prepared for Council's consideration.

RESOLUTION NO.

A RESOLUTION RESCINDING RESOLUTION NO. 09-258, ESTABLISHING FEES FOR VARIOUS COMMUNITY DEVELOPMENT DEPARTMENT SERVICES, AND ADOPTING A NEW FEE SCHEDULE.

WHEREAS, the City Council has the authority to, by resolution, set or amend fees intended to help defer the cost of project review and administration for the Community Development Department pursuant to the Casper Municipal Code; and,

WHEREAS, the City Council on July 21, 2009, by Resolution No. 09-258, established fees for the costs of requests for zone changes, conditional use permits, exception/variances, site plans, annexations, plat/replats, and minor boundary adjustment plats; and,

WHEREAS, with the exception of annexation requests, the current fees represent a justifiable portion of the cost of processing said requests including advertising fees for notification purposes, mailing costs for notification, professional review time, drafting of reports and contractual documents, and recording fees; and,

WHEREAS, annexation requests are currently not assessed an application fee; and,

WHEREAS, the current average cost to the City of Casper for processing an annexation request, including the costs of public notification and publication, certified mailings, and recording fees, is over eight hundred dollars (\$800), part of which is defrayed through other fees paid to the City; and,

WHEREAS, it is the desire of the governing body of the City of Casper to establish the new fee schedule to begin collecting application fees on annexation requests to more adequately reflect the actual costs to the City for processing those requests; and,

WHEREAS, with the exception of fees for annexations, the remainder of the Community Development Department application fees shall remain unchanged.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That Resolution No. 09-258 is hereby rescinded, and a new fee schedule adopted as follows:

Site Plan Review (including PUDs)	\$300.00
Zone Change	\$300.00
Conditional Use Permit	\$275.00

Plat/Replat	\$350.00
Minor Boundary Adjustment Plat	\$150.00
Exception/Variance	\$275.00
Annexation	\$600.00

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That this resolution supersedes all previous resolutions establishing fees for the above listed processes.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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V. H. McDonald  
City Clerk

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Kenyne Schlager  
Mayor

December 9, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: William C. Luben, City Attorney *WCL*  
SUBJECT: Acceptance of Warranty Deed from Hospitality Development Corporation.

Recommendation:

That Council, by resolution, accept a warranty deed from Hospitality Development Corporation for Lot 1, Goldwater Addition No. 2 to the City of Casper, Natrona County, Wyoming.

Summary:

Hospitality Development Corporation (“Hospitality”) entered into an “Attorney Fee Reimbursement and Land Donation Agreement” on November 19, 2013 (the “Agreement”).

Pursuant to the Agreement, Hospitality agreed to convey to the City “Lot 1, Goldwater Addition No. 2 to the City, which the City needs for future utility and storm water management purposes.

Hospitality has issued this deed which should be accepted, by resolution, by the City. A resolution accepting this deed accompanies this memo for your consideration.



**RESOLUTION NO.**

**RESOLUTION ACCEPTING A WARRANTY DEED FROM HOSPITALITY DEVELOPMENT CORPORATION FOR LOT 1, GOLDWATER ADDITION NO. 2 TO THE CITY OF CASPER, NATRONA COUNTY, WYOMING.**

WHEREAS, Hospitality Development Corporation (hereinafter "Hospitality") entered into an Attorney Fee Reimbursement and Land Donation Agreement with the City, being dated November 19, 2013, (the "Agreement"); and

WHEREAS, pursuant to the Agreement, Hospitality agreed to convey to the City Lot 1, Goldwater Addition No. 2 to the City of Casper, Natrona County, Wyoming which the City needs for future utility and storm water management purposes; and,

WHEREAS, Hospitality has issued and recorded a Warranty Deed as described above which the Casper City Council finds should be accepted by the City of Casper.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized, and the City Clerk to attest, this Resolution accepting a Warranty Deed, dated July 19, 2013, from Hospitality Development Corporation, as Grantor conveying "Lot 1, Goldwater Addition No. 2, to the City of Casper, Natrona County, Wyoming" to the City of Casper, Wyoming, as Grantee.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V.H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 9, 2013

MEMO TO: John C. Patterson, City Manager

FROM: William C. Luben, City Attorney *WCL*

SUBJECT: Acceptance of Quit Claim Deed from Robert and Wyoma Eckhart Living Trust dated December 4, 2000.

Recommendation:

That Council, by resolution, accept a quit claim deed from the Robert and Wyoma Eckhart Living Trust dated December 4, 2000 (also known as the Robert and Wyoma Eckhart Family Trust) for Tract A, Block 15, Regency Valley Addition to the City of Casper, Wyoming.

Summary:

The City of Casper owns Tract A, Block 15, Regency Valley Addition to the City of Casper, which property the City holds for park purposes. Through an error, the above-described property had been listed by the Natrona County Assessor's Office as taxable property, and Robert W. Eckhart, on behalf of the Robert and Wyoma Eckhart Living Trust dated December 4, 2000 (also known as the Robert and Wyoma Eckhart Family Trust, hereinafter referred to as the "Trust") obtained a tax deed to the property.

After the mistake was recognized, Natrona County, Wyoming repaid the Trust, with the Trust agreeing to transfer by quit claim deed all of its interest in the above-described property to the City of Casper to remove the cloud on the title to this property.

The Trust has executed a quit claim deed transferring all of the Trust's right, title, and interest in and to the above-described real property to the City, which deed should be accepted, by resolution, by the City. A resolution accepting this deed accompanies this memo for your consideration.

**QUITCLAIM DEED**

The Robert and Wyoma Eckhart Living Trust dated December 4, 2000 (also known as the Robert and Wyoma Eckhart Family Trust dated December 4, 2000), by and through its Trustees, Robert W. Eckhart and Wyoma J. Eckhart, 10226 West Zephyr Road, Casper, Wyoming 82604, as Grantor, for and in consideration of Ten Dollars (\$10.00) in hand paid, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, hereby conveys and quitclaims to the City of Casper, Wyoming, a Wyoming municipal corporation, whose principal offices are located at 200 N. David, Casper, Wyoming, 82601, Grantee herein, all interest in the following described real estate, situate in Natrona County and State of Wyoming, to-wit:

Tract A, Block 15, Regency Valley Addition to the City of Casper, Wyoming.

DATED this 2nd day of October, 2013.

ECKHART FAMILY TRUST  
DATED DECEMBER 4, 2000:

Robert W. Eckhart TTD  
Robert W. Eckhart, Trustee

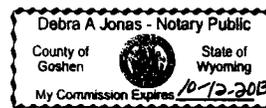
Wyoma J. Eckhart TTD  
Wyoma J. Eckhart, Trustee

STATE OF WYOMING     )  
  ) ss.  
COUNTY OF NATRONA    )

This instrument was acknowledged before me this 2nd day of October, 2013 by Robert W. Eckhart and Wyoma J. Eckhart, as Trustees of the Eckhart Living Trust dated December 4, 2000 (also known as the Robert and Wyoma Eckhart Family Trust dated December 4, 2000).

Debra A. Jonas  
Notary Public

My Commission Expires: 10-12-2013



**RESOLUTION NO.**

**RESOLUTION ACCEPTING A QUIT CLAIM DEED FROM THE ROBERT AND WYOMA ECKHART LIVING TRUST FOR TRACT A, BLOCK 15, REGENCY VALLEY ADDITION TO THE CITY OF CASPER, WYOMING.**

WHEREAS, the City of Casper owns Tract A, Block 15, Regency Valley Addition to the City of Casper, Wyoming, which property the City holds for park purposes; and,

WHEREAS, through an error, the above-described property had been listed by the Natrona County Assessor's Office as taxable property, and Robert W. Eckhart, on behalf of the Robert and Wyoma Eckhart Living Trust dated December 4, 2000 (also known as the Robert and Wyoma Eckhart Family Trust dated December 4, 2000 hereinafter referred to as the "Trust") obtained a tax deed to the property; and,

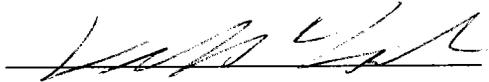
WHEREAS, after the mistake was recognized, Natrona County, Wyoming repaid the Trust, with the Trust agreeing to transfer by quit claim deed all of its interest in the above-described property to the City of Casper to remove the cloud on the title to this property; and,

WHEREAS, the Trust has executed a quit claim deed transferring all of its right, title, and interest in and to the above-described real property to the City, which the Casper City Council finds should be accepted by the City of Casper.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute, and the City Clerk attest, this Resolution accepting a Quit Claim Deed, dated October 2, 2013, from the Robert and Wyoma Eckhart Living Trust dated December 4, 2000, As Grantor, said deed transferring all of said Trust's right, title, and interest in and to Tract A, Block 15, Regency Valley Addition to the City of Casper, Wyoming as the Grantee thereof.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V.H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

December 11, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Liz Becher, Community Development Director 

SUBJECT: Acceptance of two (2) Warranty Deeds for Lot 2, J's Pub Addition; and approving the execution of a Quitclaim Deed from the City of Casper to Ricor Properties, LLC for Lot 1, J's Pub Addition.

Recommendation:

That Council, by resolution, accept two (2) warranty deeds for Lot 2, J's Pub Addition to the City of Casper for a storm water drainage area; and approve the execution of a quitclaim deed from the City of Casper to Ricor Properties, LLC for Lot 1, J's Pub Addition in order to clarify the ownership of property which resulted from a replat of the area.

Summary:

Pursuant to the Mesa Addition No. 2 Subdivision Agreement, dated November 3, 1982, the developer of the subdivision was required to dedicate a portion of Block 16 of this subdivision to the City for drainage purposes and was to have given the City a warranty deed for the drainage area. Although the area was clearly set aside for drainage purposes on the plat, a warranty deed was never provided to the City by the developer. This drainage area, as originally platted is depicted in "green" on the attached plat (Exhibit "A").

This property has, over the years, changed hands, and has since been replatted, which resulted in a change of the drainage tract configuration on the plat. As a result of the replat, the northerly boundary of the drainage tract has been "squared up," as depicted on the current plat of this property (Exhibit "B"). This replatting resulted in a net gain of property to the City as depicted in "red" on the current plat attached as Exhibit "C." However, as a result of this replatting, a very small triangular area of the City's drainage was included in Lot 1 of this replat, being delineated in "blue" on Exhibit "C." Lot 1 of J's Pub Addition is the location of J's Pub Restaurant.

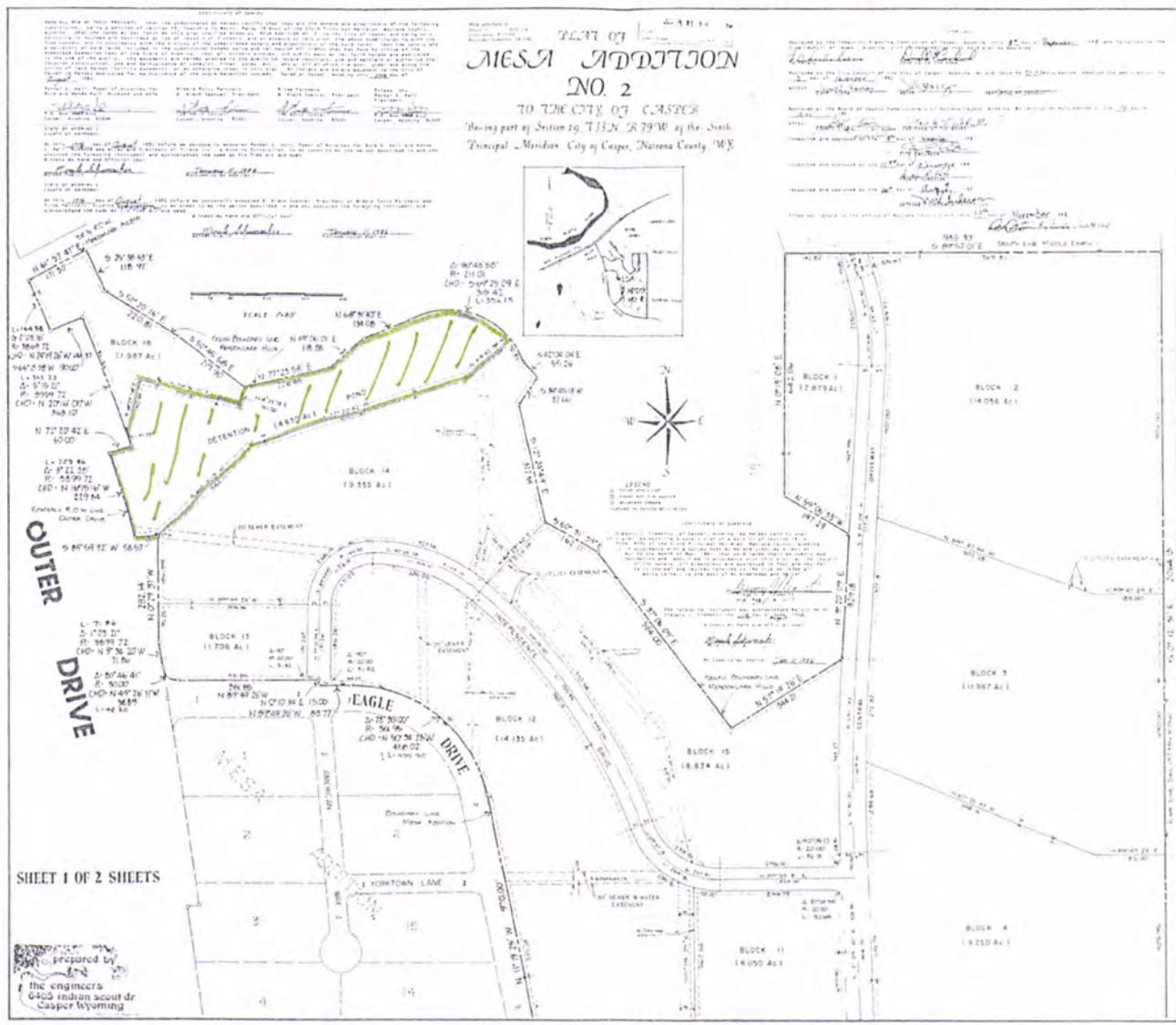
In order to clarify the City's ownership of the drainage tract and to clear up the ownership issue as to the area depicted in "blue" on Exhibit "C," the current owner of Lots 1 and 2, being Ricor Properties, LLC (Ricor), and the prior owners, Boyd and Wanda Hall are proposing to convey Lot 2 (being the City's drainage area) as shown on Exhibit "B" to the City by warranty deeds, and Ricor is requesting that the City convey to it, by a quitclaim deed, its interest in Lot 1 in order to relinquish any claim that the City would have in the small triangular area depicted in "blue" on Exhibit "C."

Engineering has reviewed this proposal and has no objection to accepting the two warranty deeds for the drainage area (being Lot 2 on Exhibit "C") and conveying the small triangular portion that ended up in Lot 1 (the blue area on Exhibit "C") to Ricor to clarify the ownership rights of the respective parties in this drainage area. The City has no need for the small triangular area and will end up with a net gain of property as part of the City's drainage area.

It is recommended that Council, by resolution, accept the two warranty deeds and approve the execution of a quitclaim deed as set forth above.

# 1322 A

EXHIBIT "A"











**WARRANTY DEED**

RICOR PROPERTIES, LLC, grantor(s),

of Natrona County, State of Wyoming, for and in consideration of Ten Dollars and Other Good and Valuable Consideration, in hand paid, receipt whereof is hereby acknowledged, Convey and Warrant To

CITY OF CASPER, WYOMING, A WYOMING MUNICIPAL CORPORATION, grantee(s),

whose address is:

200 NORTH DAVID STREET  
CASPER, WY 82601

of Natrona County and State of Wyoming, the following described real estate, situate in Natrona County and State of WYOMING, hereby releasing and waiving all rights under and by virtue of the homestead exemption laws of the State, to wit:

LOT 2, "J'S PUB ADDITION" TO THE CITY OF CASPER, NATRONA COUNTY, WYOMING, AS PER PLAT RECORDED MARCH 27, 2013, AS INSTRUMENT NO. 947940.

Subject to Covenants, Conditions, Restrictions and Easements of Record, if any.

Witness my/our hand(s) this 19 day of November, 2013.

RICOR PROPERTIES, LLC

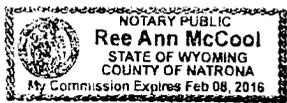
BY: [Signature]  
RICHARD FAIRSERVIS, MANAGING MEMBER

State of Wyoming )  
County of Natrona ) ss.

This instrument was acknowledged before me on 19<sup>th</sup> day of November, 2013  
by RICHARD FAIRSERVIS as MANAGING MEMBER of RICOR PROPERTIES, LLC

Given under my hand and notarial seal this 19<sup>th</sup> day of November, 2013.

My commission expires: Feb 8, 2016 [Signature]  
Notarial Officer



RESOLUTION NO.

RESOLUTION ACCEPTING WARRANTY DEEDS FROM BOYD AND WANDA HALL, AND FROM RICOR PROPERTIES, LLC, AND APPROVING THE EXECUTION OF A QUITCLAIM DEED IN FAVOR OF RICOR PROPERTIES, LLC TO CLARIFY PROPERTY OWNERSHIP OF LOTS 1 AND 2 OF J'S PUB ADDITION TO THE CITY OF CASPER.

WHEREAS, pursuant to the Mesa Addition No. 2 Subdivision Agreement, dated November 3, 1982, the developer of the subdivision was required to dedicate a portion of Block 16 of this subdivision to the City for drainage purposes and was to have given the City a warranty deed for the drainage area; and,

WHEREAS, although the drainage area was clearly set aside and detailed on the plat, a warranty deed was never provided to the City by the developer; and,

WHEREAS, this property has, over the years, changed hands, and has since been replatted into Lots 1 And 2 of J's Pub Addition to the City Of Casper which resulted in a change of the drainage tract configuration on the plat; and

WHEREAS, this replat resulted in a net gain of property to the City for the drainage area, but also included a very small triangular area of the City's original drainage area in Lot 1 of this replat; and,

WHEREAS in order to clarify the City's ownership of the drainage tract by the respective parties the current owner of Lots 1 and 2, being Ricor Properties, LLC (Ricor), and the prior owners, Boyd and Wanda Hall are proposing to convey Lot 2 of J's Pub Addition (being the City's drainage area) to the City by warranty deeds, and Ricor is requesting that the City convey to it, by a quitclaim deed, the City's interest in in Lot 1 of said Addition in order to relinquish any claim that the City would have in the small triangular area described above; and,

WHEREAS, the City's Engineering Department has no objection to accepting the two warranty deeds for the drainage area (being Lot 2 J's Pub Addition) and conveying the City's interest in Lot 1 of said Addition to Ricor to clarify the ownership rights of the respective parties in this drainage area as the City has no need for the small triangular area contained in Lot 1 and the City will have a net gain of property in the City's drainage area of Lot 2.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized, and the City Clerk to attest, this Resolution accepting warranty deeds from Boyd and Wanda Hall and Ricor Properties, LLC for Lot 2, of J's Pub Addition to the City Of Casper, Wyoming.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized, and the City Clerk to attest, a quitclaim deed to Ricor Properties, LLC, as Grantee for Lot 1, of J's Pub Addition to the City Of Casper, Wyoming.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_,  
2013.

APPROVED AS TO FORM: ,



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ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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V.H. McDonald  
City Clerk

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Kenyne Schlager  
Mayor

December 6, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Liz Becher, Community Development Director  
SUBJECT: Partial Release of Real Estate Mortgage- Triflection, LLC

Recommendation

That Council, by resolution, authorize the partial release of the Real Estate Mortgage with Triflection, LLC.

Summary

The City of Casper authorized a \$50,000 business loan to Triflection, LLC in June 2009 to purchase real estate located at 130 W. Collins Drive via the Economic Revitalization - Revolving Loan Fund (ER-RLF) program. This program is funded through CDBG funds from the U. S. Department of Housing and Urban Development (HUD).

Triflection, LLC purchased an empty building adjacent to the Old Yellowstone District, and renovated it to create a mid-to-upscale commercial building, housing the Rising Lotus Wellness Center. The City's loan holds a second mortgage position immediately after the commercial lender's mortgage. The commercial lender for this project is First Interstate Bank, and Triflection, LLC makes monthly payments to the City under its loan agreement.

Triflection, LLC was approached this fall by the adjacent property owner, Magic City Stoves, to purchase the vacant lot northeast of the Rising Lotus building. As a result of this discussion, the property was replatted into two (2) lots, Lot 1 being the vacant lot as discussed above. Triflection, LLC has requested that First Interstate Bank and the City release their respective mortgages associated with Lot 1 to allow its sale.

City staff reviewed the balances owed both the First Interstate Bank loan, and the City's loan. Staff also had an independent market analysis conducted on the properties. First Interstate Bank is owed the sum of \$326,681.22 on their note, and the City is currently owed the sum of \$29,446.86. The market analysis is showing that the remaining Lot 2 has an estimated fair market value of \$495,000. As such, it appears that there is significant equity in the remaining Lot 2, which houses the commercial building, to protect the City's collateral position, as well as the first lien position of First Interstate Bank.

A resolution has been prepared for Council's consideration.

**PARTIAL RELEASE OF REAL ESTATE MORTGAGE**

**KNOW ALL MEN BY THESE PRESENTS,** That the City of Casper, Wyoming, a Wyoming municipal corporation, of the County of Natrona and State of Wyoming, as the Mortgagee in a Mortgage granted by Triflection, LLC, a Wyoming limited liability company, as Mortgagor, recorded on June 25, 2009 as Instrument Number 869290 in the real estate records of Natrona County, Wyoming, and in consideration of the partial payment of the debt evidenced thereby, hereby releases from the lien of said mortgage the following described real property:

Lot 1, Triflection Addition No. 2 to the City of Casper, Wyoming,

said mortgage to otherwise stay and remain in full force and effect as to Lot 2, Triflection Addition No. 2 to the City of Casper, Wyoming.

Dated this \_\_\_\_ day of December, 2013.

THE CITY OF CASPER, WYOMING, A  
A WYOMING MUNICIPAL CORPORATION:

\_\_\_\_\_  
KENYNE SCHLAGER, MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

STATE OF WYOMING     )  
  ) ss.  
COUNTY OF NATRONA    )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of December, 2013, by Kenyne Schlager, as the Mayor of the City of Casper, Wyoming, a Wyoming municipal corporation.

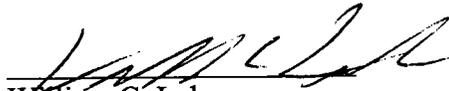
\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_.

APPROVAL AS TO FORM

I have reviewed the attached *Partial Release of Real Estate Mortgage regarding Lot 1, Triflection Addition No. 2*, and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: December 11, 2013.



William C. Luben  
City Attorney

RESOLUTION NO.

RESOLUTION AUTHORIZING A PARTIAL  
RELEASE OF A MORTGAGE GRANTED TO  
THE CITY OF CASPER BY TRIFECTION, LLC.

WHEREAS, The City of Casper authorized a \$50,000 business loan to Triflection, LLC in June 2009 to purchase real estate located at 130 W. Collins Drive via the Economic Revitalization - Revolving Loan Fund (ER-RLF) program which is funded through Community Development Block Grant (CDBG) funds from the U. S. Department of Housing and Urban Development (HUD); and,

WHEREAS, Triflection, LLC purchased an empty building adjacent to the Old Yellowstone District, and renovated it to create a mid-to-upscale commercial building, housing the Rising Lotus Wellness Center; and,

WHEREAS, the City's loan holds a second lien mortgage position in the purchased property being recorded as Instrument No. 869290 on June 25, 2009 in the real estate records of Natrona County, Wyoming, the City's mortgage being subject to a prior mortgage held by the First Interstate Bank; and,

WHEREAS, Triflection, LLC was approached this fall by the adjacent property owner, Magic City Stoves, to purchase the vacant lot northeast of the Rising Lotus building, and as a result of this discussion, the property was replatted into two (2) lots, Lot 1 being the vacant lot as discussed above and Lot 2 upon which the Rising Lotus Wellness Center is located, both lots being part of the Triflection Addition No. 2 of the City of Casper, Wyoming; and,

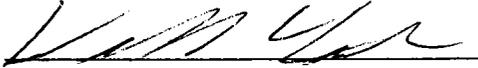
WHEREAS, Triflection, LLC has requested that the City partially release its mortgage as to Lot 1 to allow its sale as described above; and,

WHEREAS, the Casper City Council finds that there is significant equity to protect the City's collateral position in the City's mortgage on the remaining Lot 2, on which the commercial building is located.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute, and the City Clerk to attest, a "Partial Release of Real Estate Mortgage" in order to release Lot 1 of the Triflection Addition No. 2 to the City of Casper, Wyoming from the City's mortgage as described above with the City maintaining its mortgage lien interest in Lot 2 of said Addition.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_,  
2013.

APPROVED AS TO FORM:

A handwritten signature in black ink, appearing to be 'V.H. McDonald', written over a horizontal line.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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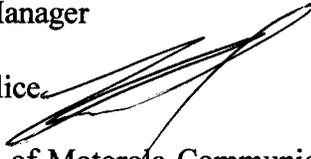
V.H. McDonald  
City Clerk

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Kenyne Schlager  
Mayor

December 11, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Chris Walsh, Chief of Police  
SUBJECT: Purchase and Installation of Motorola Communications Console Solution  
for new Dispatch Center



Recommendation:

That Council, by resolution, authorize a purchase and installation contract with Motorola Solutions Inc., in the amount of \$659,839.50, for their Motorola communications console solution, for the new Public Safety Communications Center (PSCC), located at 441 Landmark Drive.

Summary:

The Casper Police Department has an ongoing partnership with Motorola Solutions Inc. for the purchase of equipment used in the Casper Police Department, Metro Animal Control, and its dispatch (PSCC) center. All the electronic equipment being installed in the new dispatch facility will be the most current technology and will remain compatible with existing equipment, as well as state and local technology protocols.

The Motorola dispatch console solution is one of the key components of the dispatch center.

Funding for this purchase will come from the PSCC budget reserves.

## CONTRACT

### PART I – AGREEMENT

THIS AGREEMENT is entered into as of this \_\_\_\_\_ day of December, 2013, by and between the City of Casper, Wyoming a Wyoming Municipal Corporation, 200 North David Street, Casper, Wyoming, hereinafter referred to as the "City" and Motorola Solutions, Inc., a Delaware corporation, hereinafter referred to as "Motorola". Both City and Motorola may be referred to individually as a "Party" or jointly as the "Parties."

#### WITNESSETH:

WHEREAS, City is seeking to purchase and install a Motorola MCC7500 Dispatch Console for the Casper Police Department at its new dispatch center, and,

WHEREAS, for the City to purchase and install a Motorola MCC7500 Dispatch Console, the City needs to acquire the required equipment and materials, and procure installation services; and

WHEREAS, Motorola desires to undertake the sale and installation of the necessary equipment for the Motorola MCC7500 Dispatch Console described in this Agreement and its Exhibits; and

WHEREAS, City desires to retain Motorola for the provision of the Motorola MCC7500 Dispatch Console.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, for good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, both City and Motorola, intending to be legally bound, agree as follows:

#### 1. EXHIBITS

Exhibits "A," "B," "C," "D," "E," "F," "G," "H," "I," and "J" (as applicable) are attached hereto and are hereby incorporated into and made a part of this Agreement. In interpreting this Agreement and resolving any ambiguities, the main body of the Contract will take precedence over the Exhibits and any inconsistencies between the Exhibits will be resolved in the order in which the Exhibits appear below:

Exhibit "A" Motorola "Software License Agreement";  
Exhibit "B" Motorola System Description;  
Exhibit "C" Equipment List;  
Exhibit "D" Motorola Statement of Work;  
Exhibit "E" Acceptance Test Plan or "ATP";  
Exhibit "F" Coverage Acceptance Test Plan – Not applicable to this Agreement;  
Exhibit "G" Training Plan;

Exhibit "H" Motorola Performance Schedule;  
Exhibit "I" Warranty and Maintenance, and  
Exhibit "J" "System Acceptance Certificate."

## 2. DEFINITIONS

Capitalized terms used in this Agreement shall have the following meanings:

"Acceptance Tests" means those tests described in the Acceptance Test Plan.

"Beneficial Use" means when Customer first uses the System or a Subsystem for operational purposes (excluding training or testing).

"Communications System" or "System" means the Equipment, Software, and services combined together into a system as more fully described in the technical and implementation Documents.

"Contract Price" means the price for the System, exclusive of any applicable sales or similar taxes.

"Effective Date" means that date upon which the last party to sign this Agreement has executed the Agreement.

"Equipment" means the hardware listed in the Equipment List.

"Infringement Claim" means a claim that the Equipment manufactured by Motorola or the Motorola Software directly infringes a United States patent or copyright.

"Motorola Software" means Software that Motorola owns.

"Non-Motorola Software" means Software that a party other than Motorola owns.

"Proprietary Rights" means the patents, patent applications, inventions, copyrights, trade secrets, trademarks, trade names, mask works, know-how, and other intellectual property rights in and to the Equipment and Software, including those created or produced by Motorola under this Agreement and any corrections, bug fixes, enhancements, updates or modifications to or derivative works from the Software whether made by Motorola or another party.

"Software" means the Motorola and Non-Motorola Software in object code format that is furnished with the System or Equipment and which may be listed on the Equipment List.

"Subsystem" means a major portion of the entire System that performs specific functions or operations as described in the technical and implementation documents.

"System Acceptance" means the Acceptance Tests have been successfully completed.

3. SCOPE OF AGREEMENT:

A. Motorola will deliver, install and test the Motorola Software as specified in the Motorola Statement of Work (Exhibit "D"), Equipment List (Exhibit "C"), and the Acceptance Test Plan (Exhibit "E") in this Agreement in connection with and respect to the System. Motorola will ensure that the Communications System is functioning at or above the Communications System's operating specifications after performance of Motorola's scope of work.

B. Motorola understands that it will be performing work on a City of Casper life/safety system and that there are risks associated with the work that needs to be performed on each piece of equipment. Motorola will make commercially reasonable efforts to mitigate all known risks and will engage the City of Casper whenever situations are identified in which a risk situation presents itself. Motorola shall ensure that adequate spares are available to remedy any occurrence that substantially interferes with the operation of the Communication's System.

C. Any event or occurrence that adversely impacts either the project schedule (as determined by and between the parties during the detailed design review for the project) or the performance of the Communications System shall be reported to the Project Managers of each party to this Agreement. A decision will be jointly made between Motorola and the City of Casper to consider the options and mutually agreed-to solution. Motorola will make every commercially reasonable effort to ensure that any failure occurring in this situation will be rectified as quickly as possible.

D. City will perform its contractual responsibilities in accordance with this Agreement.

E. Unless otherwise terminated in accordance with the provisions of this Agreement or extended by mutual agreement of the parties, the term of this Agreement shall begin on the Effective Date and shall continue until the date of System Acceptance, Beneficial Use by the City, or expiration of the Warranty Period (as hereinafter defined) whichever occurs last.

F. During the Warranty Period, Motorola will provide support for the Motorola Software pursuant to the terms of this Agreement. Such services and support are included in the Contract Price. During or after the Warranty Period, the City may purchase additional maintenance services and software support for the Motorola Software pursuant to a separately executed Service Agreement and Software Subscription Agreement.

G. Any Motorola Software, including subsequent releases, furnished as part of this Agreement will be licensed to the City solely according to the terms and restrictions of the Motorola Software License Agreement (Exhibit "A"). City hereby accepts all of the terms and restrictions of the Motorola Software License Agreement.

H. Any Non-Motorola Software furnished by Motorola will be subject to the terms and restrictions of its copyright owner unless such copyright owner has granted to Motorola the right to sublicense such Non-Motorola Software, in which case the Motorola Software License Agreement (Exhibit "A") shall apply. Motorola makes no representations or warranties of any kind regarding Non-Motorola Software unless otherwise covered by the Motorola Software License Agreement. Non-Motorola Software may include Open Source Software (also called "freeware or "shareware" means software that has its underlying source code freely available to evaluate, copy, and modify). All Open Source Software is licensed to Customer in accordance with, and Customer agrees to abide by, the provisions of the standard license of the copyright owner and not the Software License Agreement.

I. Motorola will test the System in accordance with the Acceptance Test Plan (Exhibit "E"). System acceptance will occur upon the successful completion of such testing at which time both parties shall execute a Certificate of System Acceptance (Exhibit "J"). Minor omissions or variances in performance, which do not affect the operation of the Motorola Software, will not postpone System Acceptance. City and Motorola will jointly prepare a list of such omissions and variances which Motorola will correct according to an agreed upon schedule.

J. Motorola agrees to notify City when the Motorola Software is ready for acceptance testing. Motorola and City agree to commence acceptance testing within ten (10) business days after receiving such notification. If testing is delayed for reasons within the control of City or its contractors, agents and consultants for more than (10) business days after notification, final payment will be due within thirty (30) days after such notification and the Warranty Period will commence immediately.

K. City acknowledges that Motorola's ability to perform its implementation and testing responsibilities under this Agreement may be impeded if City begins using the System before System Acceptance. Therefore, City may not commence Beneficial Use before System Acceptance without Motorola's prior written authorization, which Motorola will not unreasonably withhold. Motorola shall issue written authorization for City's use of the Motorola Software for limited training or testing purposes, prior to the completion of the Acceptance Testing by Motorola. Motorola is not responsible for System performance deficiencies that occur during unauthorized Beneficial Use. Any use of the Motorola Software without prior written authorization by Motorola shall constitute System Acceptance.

L. Final Project Acceptance will occur after System Acceptance and when all deliverables and other work have been completed. When Final Project Acceptance occurs, the parties will promptly memorialize this final event by so indicating in the appropriate place on the System Acceptance Certificate (Exhibit J).

M. City agrees to obtain all Federal Communications Commission (FCC) licenses and authorizations required for installation and use of the Motorola Software prior to the scheduled installation.

4. TIME OF PERFORMANCE

Motorola and Customer agree to perform their respective responsibilities in accordance with this Agreement. By executing this Agreement City authorizes Motorola to proceed with the manufacture, assembly, integration, delivery, installation and testing of the System. No further notice to proceed, purchase order, authorization, resolution, or any other action will be required.

5. COMPENSATION:

In consideration of the performance of services rendered under this contract, Motorola shall be compensated for services performed and equipment purchased, not to exceed \$659,839.50 ("Contract Price").

6. METHOD OF PAYMENT:

A. Payment will be paid in the following manner, in every case subject to receipt of a voucher for payment from the Motorola specifying that they have performed the services under this Contract, in conformance with the Contract, and that they are entitled to receive the amount requested under the terms of the Contract.

B. In consideration of the performance of services rendered under this contract, Motorola shall be compensated for service performed in accordance with the following payment schedule:

Except for a payment that is due on the Effective Date, Customer will make payments to Motorola in accordance with the contract payment terms. Customer will make payments when due in the form of a check, cashier's check, or wire transfer drawn on a U.S. financial institution and in accordance with the following:

25% of the contract price upon Contract execution

50% of the contract price upon equipment shipment

15% of the contract price upon installation

5% of the contract price upon System Acceptance or start of Beneficial Use

5% of the contract price upon Final Acceptance

Motorola reserves the right to make partial shipments of equipment and to request payment upon shipment of such equipment. In addition, Motorola reserves the right to invoice for installations or civil work completed on a site-by-site basis, when applicable.

C. Except for payment that is due on the Effective Date, milestone payments will be due within thirty (30) days upon receipt of invoice. Invoices that are overdue sixty (60) days will bear simple interest at the rate of ten percent (10%) per annum, unless such rate exceeds the maximum allowed by law, in which case it will be reduced to the maximum allowable rate.

D. **INVOICING AND SHIPPING ADDRESSES.** Invoices will be sent to the Customer at the following address:

City of Casper, c/o Vicky Macy (Budget Specialist)  
201 N David, Casper, WY 82601

The city which is the ultimate destination where the Equipment will be delivered to the City is:

Casper, Wyoming

The Equipment will be shipped to the City at the following address (insert if this information is known):

City of Casper, c/o Casper Police Department  
441 Landmark Drive, Casper WY 82609-4238

Customer may change this information by giving written notice to Motorola.

7. **INSTALLATION AND SITE CONDITIONS**

A. City agrees to provide a designated Project Manager, provide access to the site identified in the Motorola Statement of Work (Exhibit "D"), and have such site available for installation of the Motorola Software by Motorola in accordance with the performance schedule.

B. City will ensure that all work sites it provides will be safe, secure, and in compliance with all applicable industry and OSHA standards. To the extent applicable and unless the Statement of Work specifically states to the contrary, City will ensure that these work sites will have (i) adequate physical space for the installation, use and maintenance of the System; (ii) adequate air conditioning and other environmental conditions; (iii) adequate electrical power outlets, distribution and equipment for the installation, use and maintenance of the System; and (iv) adequate telephone or other communication lines for the installation, use and maintenance of the System, including modem access, and adequate interfacing networking capabilities. Before installing the

Equipment at a work site, Motorola will inspect the work site and advise City of any apparent deficiency or non-conformity with the requirements of this Section.

C. If Motorola or City determine that any change in sites, site availability, installation plans or specifications will require an adjustment in the contract price or in the time required for the performance of this Agreement, the parties will agree to an equitable adjustment in price, performance schedule or both, and this Agreement will be modified in accordance with the Change provision in Part II-General Terms and Conditions, Section 2 which is incorporated into this Agreement.

9. WARRANTIES

A. **WARRANTY PERIOD.** The Motorola Software is warranted for a period of ninety (90) days from Motorola's shipment of the Motorola Software and the Equipment is warranted for a period of one (1) year from Motorola's shipment of the Equipment both in accordance with the applicable limited warranties shown below ("Warranty Period").

B. **SYSTEM FUNCTIONALITY.** Motorola represents and warrants that the System will satisfy the functional requirements in the Motorola Statement of Work (Exhibit "D"), and the Acceptance Test Plan (Exhibit "E"). Upon System Acceptance, this System Functionality representation is fulfilled. After System Acceptance or Beneficial Use, the Equipment Warranty set for below and the Software Warranty set forth in the Motorola Software License Agreement (Exhibit "A") will apply.

C. Motorola will not be responsible for performance deficiencies of the System caused by ancillary equipment not furnished by Motorola or not provided by Motorola subcontractors attached to or used in connection with the System provided hereunder. Additionally, Motorola will not be responsible for System performance where the functionality is reduced for reasons beyond Motorola's control including but not limited to: 1) an earthquake, adverse atmospheric conditions or other natural causes; 2) the construction of a building that adversely affects the microwave path reliability or RF coverage; 3) the addition of additional frequencies at System site that cause RF interference or intermodulation; 4) City changes to load usage and/or configuration outside the parameters specified in the Motorola Statement of Work (Exhibit "D"), System Description (Exhibit "B"), and the Acceptance Test Plan (Exhibit "E"); or 5) any other act of parties who are beyond Motorola's control, including City or its employees, contractors, consultants or agents.

D. **EQUIPMENT WARRANTY.** During the Warranty Period, Motorola warrants that the Equipment under normal use and service will be free from material defects in materials and workmanship. If System Acceptance is delayed beyond six (6) months after shipment of the Equipment by events or causes within Customer's control, this warranty expires eighteen (18) months after the shipment of the Equipment.

E. **MOTOROLA SOFTWARE WARRANTY.** Motorola warrants the Motorola Software in accordance with the terms of the Software License Agreement and the provisions of this Section 9 applicable to the Motorola Software. TO THE EXTENT, IF ANY, THAT THERE IS A SEPARATE LICENSE AGREEMENT PACKAGED WITH, OR PROVIDED ELECTRONICALLY WITH, A PARTICULAR PRODUCT THAT BECOMES EFFECTIVE ON AN ACT OF ACCEPTANCE BY THE END USER, THEN THAT AGREEMENT SUPERCEDES THIS SOFTWARE LICENSE AGREEMENT AS TO THE END USER OF EACH SUCH PRODUCT.

F. **EXCLUSIONS TO SOFTWARE WARRANTIES.** These warranties do not apply to: (i) defects or damage resulting from use of the Equipment or Motorola Software in other than its normal, customary, and authorized manner; (ii) defects or damage occurring from misuse, accident, liquids, neglect, or acts of God; (iii) defects or damage occurring from testing, maintenance, disassembly, repair, installation, alteration, modification, or adjustment not provided or authorized in writing by Motorola.

G. **WARRANTY CLAIMS.** Before the expiration of the Warranty Period, City must notify Motorola in writing if Equipment or Motorola Software does not conform to these warranties. Upon receipt of such notice, Motorola will investigate the warranty claim. If this investigation confirms a valid warranty claim, Motorola will (at its option and at no additional charge to City) repair the defective Equipment or Motorola software, replace it with the same or equivalent product, or refund the price of the defective Equipment or Motorola Software. In the event of a breach of the service warranty, City's sole remedy is to require Motorola to re-perform the non-conforming service or to refund, on a pro-rata basis, the fees paid for the non-conforming service. The remedies described herein will be the full extent of Motorola's liability hereunder. If this investigation reasonably determines that the warranty claim is not valid, then Motorola may invoice the City for responding to the claim on a time and materials basis using Motorola's current labor rates. Repaired or replaced Product is warranted for the balance of the original applicable Warranty Period. All replaced products or parts will become the property of Motorola.

H. **THE EXPRESS WARRANTIES CONTAINED IN THIS SECTION OF THE CONTRACT ARE GIVEN IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, WHICH ARE SPECIFICALLY EXCLUDED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

I. These express warranties as set forth in this Section are extended by Motorola to the original end user purchasing or leasing the System for governmental use only, and are not assignable or transferable. These are the complete warranties for the Equipment and Software provided pursuant to this Agreement.

## 10. DELAYS

A. Successful project implementation will require cooperation and fairness between the parties. Because it is impractical to provide for every contingency that may arise

during the course of performance of this Agreement, the parties agree to notify the other if they become aware that any condition will significantly delay performance. The parties will agree to reasonable extensions of the project schedule by executing a written change order, provided however, nothing herein contained shall limit either party from exercising their respective rights of Termination for Convenience as set forth in Part II, Paragraph 1 of this Agreement.

B. Under no circumstances will either party be responsible for delays or lack of performance resulting from events beyond the reasonable control of that party ("Excusable Delays"). Such events include, but are not limited to: Acts of God; weather conditions; governmental action; bid protests; fire; strikes; lock-outs and other labor disruptions; riots; acts of war.

## 11. DISPUTES

Motorola and City will attempt to settle any claim or controversy arising from this Agreement (except for a claim relating to intellectual property) through consultation and negotiation in good faith and a spirit of mutual cooperation. The respective project managers will confer and attempt to settle a dispute. The dispute will be escalated to appropriate higher-level managers of the parties, if necessary.

## 12. DEFAULT

A. If Motorola fails to complete delivery, installation or acceptance in accordance with this Agreement, City may consider Motorola to be in default, unless such failure has been caused by an Excusable Delay. City agrees to give Motorola written notice of such default. Motorola will have thirty (30) days from the receipt of such notice to provide a plan of action that is acceptable to City to cure the default.

B. If City fails to pay any amount when due under this Agreement, indicates that it is unable to pay any amount when due, or otherwise breaches a material obligation under this Agreement, Motorola may consider City to be in default, unless Motorola or an Excusable Delay(s) causes such failure. If Motorola asserts a default, it will give City written and detailed notice of the default and City will have thirty (30) days thereafter to (i) dispute the assertion, (ii) cure any monetary default (including interest), or (iii) provide a written plan to cure the default that is acceptable to Motorola.

C. If a defaulting party fails to cure the default as provided above in Sections 12. A. or 12. B., unless otherwise agreed in writing, the non-defaulting party may terminate any unfulfilled portion of this Agreement. If the City is the non-defaulting party, and terminates this Agreement as permitted by this Section, and completes the System through a third party, the City may recover reasonable costs of completing the project to a capability not exceeding that specified in the Agreement, less the unpaid portion of the contract price. City agrees to use its best efforts to mitigate such costs. Motorola's liability under this Section is subject to the limitations in the Limitation of Liability Section of this Agreement.

D. THE REMEDIES PROVIDED IN THIS SECTION OF THE AGREEMENT WILL BE THE FULLEST EXTENT OF MOTOROLA'S LIABILITY IN THE EVENT OF DEFAULT.

13. LIMITATION OF LIABILITY

Notwithstanding any other provision to this Agreement, PERSONAL INJURY OR DEATH EXCEPTED, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, indemnification, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the Contract Price. IN NO EVENT WILL MOTOROLA BE LIABLE FOR ANY LOSS OF USE, LOSS OF TIME, INCONVENIENCE, COMMERCIAL LOSS, LOST PROFITS OR SAVINGS, OR OTHER SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT, THE SALE OR USE OF THE EQUIPMENT, OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. This limitation of liability will survive the expiration or termination of this Agreement.

14. ADDITIONAL TERMS AND CONDITIONS:

This Agreement incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS, and the Exhibits listed in Section 1 of this Agreement.

15. EXTENT OF AGREEMENT:

This Agreement (including the Exhibits) represents the entire and integrated Agreement between City and Motorola, regarding the subject matter of this Agreement and supersedes all prior negotiations, representations, or agreements, either written or oral relating to such subject matter. The Agreement may be amended only by written instrument signed by the duly authorized representatives of both City and Motorola.

16. CERTIFICATION OF AUTHORITY

The individuals executing this Agreement for and behalf of the parties hereto hereby certify and state that they have full authority to bind said parties to each and every term and provision of this Agreement.

IN WITNESS WHEREOF, City and Motorola have executed this Contract as of the date last signed below ("Effective Date").

APPROVED AS TO FORM:

Walter Tremont

ATTEST:

\_\_\_\_\_  
V.H. McDonald  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Kenyne Schlager  
Mayor

MOTOROLA SOLUTIONS, INC.

\_\_\_\_\_  
Printed Name: Larry Mabry  
Title: MSSI Vice President & Director Sales

## PART II – GENERAL TERMS AND CONDITIONS

### 1. TERMINATION OF AGREEMENT:

City or Motorola may terminate this Contract anytime by providing thirty (30) days written notice to City or Motorola of intent to terminate said contract. In such event, all finished or unfinished documents, data, studies and reports prepared by Motorola under this Contract shall, at the option of City, be provided to the City, and Motorola shall be entitled to receive just and equitable compensation for percentage of work completed and any work in progress performed in accordance with the Motorola Statement of Work (Exhibit "D"), up to the date of receipt of the Notice of Termination. Motorola will, upon notification, take all reasonable steps to minimize termination costs. The City shall be liable to Motorola for Equipment, Software, and services provided and work in progress up to the date of receipt of the Notice to Terminate, and for reasonable costs that may be borne by Motorola in the termination of subcontracts, and other costs directly related to an unforeseen and abrupt termination.

### 2. CHANGES:

The City may, from time to time, request changes within the general scope of the Agreement. Such changes, including any increase or decrease in the total contract price (which are mutually agreed upon between City and Motorola) or the time required for the performance of the Agreement, shall be incorporated in written amendments to this Agreement. There shall be no increase in the total contract price of this Agreement unless approved by Resolution adopted by City, a copy of which will be attached to any written amendment.

### 3. ASSIGNABILITY:

Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event. Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement. For purposes of any assignment related to a Separation Event, the Separated Business must have the same or reasonably comparable skills and expertise as those of the Motorola business previously providing products and services to City.

4. AUDIT:

City or any of its duly authorized representatives shall have access to verification of invoice quantities to shipments and shipment receipts pertinent to the specific contracted System for the purpose of making audit, examination, excerpts, and transactions for a period of one year following completion of the Agreement.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the project, Motorola shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. Motorola shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Motorola shall post in conspicuous places available to employees and applicants for employment notices to be provided by the government setting forth the provisions of this nondiscrimination clause. Motorola shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. PROPRIETARY RIGHTS:

A. It is agreed that project documentation provided by Motorola pursuant to its performance shall be Motorola's standard documentation. Motorola will supply its standard commercially available printed documentation as it is contained in Motorola's standard published specification sheets and product literature and brochures. Manuals supplied will be that which is created by and for Motorola, and are standard commercially available manuals for the products requested. Motorola's standard documentation was modified to the extent that it took into account City provided system information in arriving at the System design described in the technical and implementation documents of this Agreement. Motorola project documentation provided in this Agreement is Motorola proprietary and confidential. Use of such documentation would only be in furtherance of the performance of this Agreement. No grant of any proprietary rights in the Motorola proprietary and confidential documentation provided herein is hereby given or intended, including any express or implied license, other than the limited right of the recipient to use such documentation in the manner and to the extent permitted by this Agreement.

B. The City retains all proprietary rights to documentation provided to Motorola that are marked, designated or labeled City confidential and proprietary. Use of such documentation would only be in furtherance of the performance of this Agreement. No grant of any proprietary rights in the City proprietary and confidential documentation provided herein is hereby given or intended, including any express or implied license,

other than the limited right of the recipient to use such documentation in the manner and to the extent permitted by this Agreement.

C. Motorola owns and retains all of its Proprietary Rights (as defined in Part I, Section 2) in the Equipment and Software. The third party manufacturer of any Equipment and the copyright owner of any Non-Motorola Software own and retain all of their Proprietary Rights in the Equipment and Software. Nothing in this Agreement is intended to restrict the Proprietary Rights of Motorola, any copyright owner of Non-Motorola Software, or any third party manufacturer of Equipment. All intellectual property developed, originated, or prepared by Motorola in connection with providing to City the Equipment, Software, or related services remain vested exclusively in Motorola, and this Agreement does not grant to City any shared development rights of intellectual property. This Agreement does not involve any Software that is a "work made for hire."

D. Except as explicitly provided in the Software License Agreement, nothing in this Agreement will be deemed to grant, either directly or by implication, estoppel, or otherwise, any right, title or interest in Motorola's Proprietary Rights. Concerning both the Motorola Software and the Non-Motorola Software, City agrees not to modify, disassemble, peel components, decompile, otherwise reverse engineer or attempt to reverse engineer, derive source code or create derivative works from, adapt, translate, merge with other software, reproduce, or export the Software, or permit or encourage any third party to do so.

## 7. CONFIDENTIALITY:

Motorola will not disclose any material or information identified as City proprietary and confidential to third parties without City's prior written permission, unless City makes such material or information public or disclosure is required by law. Subject to the Wyoming Public Records Act, Wyoming Statutes Section 16-4-201 et seq., the City will not disclose any material or information identified as Motorola proprietary and confidential to third parties without Motorola's prior written permission, unless Motorola makes such material or information public or disclosure is required by law. The confidentiality provisions in this section shall survive the Agreement for a period of three years from the date of the execution of this Agreement.

Each party is a disclosing party ("Discloser") and a receiving party ("Recipient") under this agreement. Recipient will (i) not copy, reproduce, reverse engineer, de-compile or disassemble any Confidential Information; (ii) use the same degree of care as for its own information of like importance, but at least use reasonable care, in safeguarding against disclosure of Confidential Information;; and (iii) only use the Confidential Information as needed to fulfill this Agreement.

All Confidential Information remains the property of the discloser and will not be copied or reproduced without the express written permission of the Discloser, except for copies that are absolutely necessary in order to fulfill this Agreement. Within thirty (30) days of receipt of Discloser's written request, Recipient will return all Confidential Information

to Discloser along with all copies and portions thereof, or certify in writing that all such Confidential Information has been destroyed. However, Recipient may retain one (1) archival copy of the Confidential Information that it may use only in case of a dispute concerning this Agreement. No license, express or implied, in the Confidential Information is granted other than to use the Confidential Information in the manner and to the extent authorized by this Agreement. The Discloser warrants that it is authorized to disclose any Confidential Information it discloses pursuant to this Agreement.

“Confidential Information” means all information consistent with the fulfillment of this agreement that is (i) disclosed under this agreement in oral, written, graphic, machine recognizable, and/or sample form, being clearly designated, labeled or marked as confidential or its equivalent or (ii) obtained by examination, testing or analysis of any hardware, software or any component part thereof provided by discloser to recipient. The nature and existence of this agreement are considered Confidential Information. Confidential information that is disclosed orally must be identified as confidential at the time of disclosure and confirmed by the discloser by submitting a written document to the recipient within thirty (30) days after such disclosure. The written document must contain a summary of the Confidential Information disclosed with enough specificity for identification purpose and must be labeled or marked as confidential or its equivalent.

8. GOVERNING LAW:

This Agreement has been executed by the parties hereto on the Effective Date, and shall be governed by the laws of the State of Wyoming. Motorola shall also comply with all applicable laws, ordinances, and codes of the Federal, State, or local governments and shall not trespass on any public or private property in performing any of the work embraced by this Agreement.

9. PERSONNEL:

Motorola represents that it has, or will secure, all personnel required in performing the services under this Agreement. Such personnel shall not be employees of the City of Casper. All of the services required hereunder shall be performed by Motorola, or under its supervision, Motorola subcontractor(s) retained for this project, and all personnel engaged in the work shall be fully qualified. All personnel employed by Motorola shall be employed in conformity with applicable State or Federal laws.

10. SUBCONTRACTORS:

Motorola may subcontract any portion of Motorola’s performance called for by this Agreement provided that City has approved of such subcontractor in writing. Such approval shall not be unreasonably withheld. Said subcontractor shall be paid by Motorola. City hereby approves Motorola’s use of Wireless Advanced Communications

as a subcontractor.

11. INSURANCE:

Upon execution and prior to commencement of work, Motorola shall procure and at all times during the term of the Agreement maintain with insurer reasonably acceptable to City the following minimum insurance protecting Motorola and City as an additional insured against liability from damages because of injuries, including death, suffered by persons, including employees of City, and liability from damages to property arising from and growing out of Motorola's negligent operations in connection with the performance of this contract.

	<u>LIMITS</u>
A. Worker's Compensation	Statutory
B. Commercial General Liability Premises/Operations Products/Completed Operations Contractual Liability	\$500,000 per occurrence

Motorola shall provide City with a Certificate of Insurance evidencing such insurance as outlined above upon Agreement execution and prior to beginning any work under this Agreement. Such certificate shall provide the thirty (30) days advance written notice mailed to City of cancellation, material change, reduction of coverage, or non-renewal, and shall list the City of Casper as an additional insured with respect to the general liability policy. The City's failure to request or review such certificate shall not affect the City's rights or Motorola's obligation hereunder.

The insurance shall be underwritten by acceptable insurers, licensed in Wyoming (unless otherwise approved by the City); said insurance companies having a minimum A.M. Best Company rating of "B++" VI.

It is recognized by and between the parties to this Agreement that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the primary term of this Agreement, or any subsequent terms, then such insurance as outlined above from Motorola shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to terminate this Agreement as provided for herein.

12. INDEMNIFICATION

**GENERAL INDEMNITY BY MOTOROLA.** Motorola agrees to indemnify and save City and County harmless from all liabilities, including attorney's fees and costs, which may accrue against City or County on account of direct physical damage to tangible property or personal injury or death to the extent the damage or injury is caused by Motorola's negligence or recklessness, or that of its employees, subcontractors, or agents while on the City's or County premises during the delivery of and installation of Motorola Software pursuant to this Agreement and provided the City or County gives Motorola prompt, written notice of any such claim or suit. City or County shall cooperate with Motorola in its defense or settlement of such claim or suit.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NOTICES

Notices authorized or required under this Agreement must be in writing and sent to the below addresses:

City of Casper  
Attn: Casper Police Department, (Communication's Officer)  
201 N. David Street  
Casper, WY 82609

Motorola Solutions, Inc.  
Attn: Law Department  
1301 E. Algonquin Road, IL01, 8<sup>th</sup> fl.  
Schaumburg, IL 60196

15. MISCELLANEOUS PROVISIONS

A. Title and Risk of Loss. Title to the Equipment will pass to City upon shipment of the Equipment, except that title to Software will not pass to City at any time. Risk of loss will pass to City upon delivery of the Equipment to the facilities designated by City.

B. Disclaimer of License. Except as explicitly provided in the Motorola Software License Agreement (Exhibit "A"), nothing in this Agreement will be deemed to grant, either directly or by implication, estoppel, or otherwise, any license or right under any patents, patent applications, copyrights, trade marks, trade secrets or other intellectual property of Motorola.

C. Waiver. Failure or delay by either party to exercise any right or power under this Agreement will not operate as a waiver of such right or power.

D. Severability. If any portion of this Agreement is held to be invalid or unenforceable, that provision will be considered severable and the remainder of this Agreement will remain in full force and effect as if the invalid provisions were not part of this Agreement.

E. Headings and Section References. The headings given to the section of this Agreement are inserted only for convenience and are not to be construed as part of this Agreement or as a limitation of the scope of the particular Section to which the heading refers.

F. Taxes. City represents that it is exempt by law from federal, state, or local excise, sales, lease, service, rental, use, property, occupation, or other taxes, assessments or duties thus the Contract Price does not include such taxes. If Motorola is required to pay or bear the burden of any such taxes, Motorola will send an invoice to City and City will pay to Motorola the amount of such taxes (including any applicable interest and penalties) within thirty (30) days after the date of the invoice. City will be solely responsible for reporting the Equipment for personal property tax purposes.

G. Independent Contractors. Each party shall perform its activities and duties hereunder only as an independent contractor. The parties and their personnel shall not be considered to be an employee or agent of the other party. Nothing in this Agreement shall be interpreted as granting either party the right or authority to make commitments of any kind for the other. This Agreement shall not constitute, create, or in any way be interpreted as a joint venture, partnership or formal business organization of any kind.

H. Survival Of Terms. The following provisions shall survive the expiration or termination of this Agreement for any reason: Part I, Sections 3G (concerning Software licensing); if any payment obligation exists, Part I, Sections 5 and 6 (Compensation and Method of Payment); Part I, Section 9H (concerning disclaimer of implied warranties); Part I, Section 11 (Disputes); Part I, Section 13 (Limitation of Liability); Part II, Section 6 (Proprietary Rights); Part II, Section 7 (Confidentiality); and Part II, Section 15 (Miscellaneous Provisions).

I. No Third Party Beneficiary Rights. The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

## Exhibit A

### SOFTWARE LICENSE AGREEMENT

This Exhibit A Software License Agreement ("Agreement") is between Motorola Solutions, Inc., ("Motorola"), and the City of Casper, Wyoming, a Wyoming Municipal Corporation ("Licensee").

For good and valuable consideration, the parties agree as follows:

#### Section 1 DEFINITIONS

1.1 "Designated Products" means products provided by Motorola to Licensee with which or for which the Software and Documentation is licensed for use.

1.2 "Documentation" means product and software documentation that specifies technical and performance features and capabilities, and the user, operation and training manuals for the Software (including all physical or electronic media upon which such information is provided).

1.3 "Open Source Software" means software with either freely obtainable source code, license for modification, or permission for free distribution.

1.4 "Open Source Software License" means the terms or conditions under which the Open Source Software is licensed.

1.5 "Primary Agreement" means the agreement to which this exhibit is attached.

1.6 "Security Vulnerability" means a flaw or weakness in system security procedures, design, implementation, or internal controls that could be exercised (accidentally triggered or intentionally exploited) and result in a security breach such that data is compromised, manipulated or stolen or the system damaged.

1.7 "Software" (i) means proprietary software in object code format, and adaptations, translations, de-compilations, disassemblies, emulations, or derivative works of such software; (ii) means any modifications, enhancements, new versions and new releases of the software provided by Motorola; and (iii) may contain one or more items of software owned by a third party supplier. The term "Software" does not include any third party software provided under separate license or third party software not licensable under the terms of this Agreement.

#### Section 2 SCOPE

Motorola and Licensee enter into this Agreement in connection with Motorola's delivery of certain proprietary Software or products containing embedded or pre-loaded proprietary Software, or both. This Agreement contains the terms and conditions of the license Motorola is providing to Licensee, and Licensee's use of the Software and Documentation.

#### Section 3 GRANT OF LICENSE

3.1. Subject to the provisions of this Agreement and the payment of applicable license fees, Motorola grants to Licensee a personal, limited, non-transferable (except as permitted in Section 7) and non-exclusive license under Motorola's copyrights and Confidential Information (as defined in the Primary Agreement) embodied in the Software to use the Software, in object code form, and the Documentation solely in connection with Licensee's use of the Designated Products. This Agreement does not grant any rights to source code.

3.2. If the Software licensed under this Agreement contains or is derived from Open Source Software, the terms and conditions governing the use of such Open Source Software are in the Open Source Software Licenses of the copyright owner and not this Agreement. If there is a conflict between the terms and conditions of this Agreement and the terms and conditions of the Open Source Software Licenses governing Licensee's use of the Open Source Software, the terms and conditions of the license grant of the applicable Open Source Software Licenses will take precedence over the license grants in this Agreement. If requested by Licensee, Motorola will use commercially reasonable efforts to: (i) determine whether any Open Source Software is provided under this Agreement; (ii) identify the Open Source Software and provide Licensee a copy of the applicable Open Source Software License (or specify where that license may be found); and, (iii) provide Licensee a copy of the Open Source Software source code, without charge, if it is publicly available (although distribution fees may be applicable).

#### **Section 4      LIMITATIONS ON USE**

4.1. Licensee may use the Software only for Licensee's internal business purposes and only in accordance with the Documentation. Any other use of the Software is strictly prohibited. Without limiting the general nature of these restrictions, Licensee will not make the Software available for use by third parties on a "time sharing," "application service provider," or "service bureau" basis or for any other similar commercial rental or sharing arrangement.

4.2. Licensee will not, and will not allow or enable any third party to: (i) reverse engineer, disassemble, peel components, decompile, reprogram or otherwise reduce the Software or any portion to a human perceptible form or otherwise attempt to recreate the source code; (ii) modify, adapt, create derivative works of, or merge the Software; (iii) copy, reproduce, distribute, lend, or lease the Software or Documentation to any third party, grant any sublicense or other rights in the Software or Documentation to any third party, or take any action that would cause the Software or Documentation to be placed in the public domain; (iv) remove, or in any way alter or obscure, any copyright notice or other notice of Motorola's proprietary rights; (v) provide, copy, transmit, disclose, divulge or make the Software or Documentation available to, or permit the use of the Software by any third party or on any machine except as expressly authorized by this Agreement; or (vi) use, or permit the use of, the Software in a manner that would result in the production of a copy of the Software solely by activating a machine containing the Software. Licensee may make one copy of Software to be used solely for archival, back-up, or disaster recovery purposes; *provided* that Licensee may not operate that copy of the Software at the same time as the original Software is being operated. Licensee may make as many copies of the Documentation as it may reasonably require for the internal use of the Software.

4.3. Unless otherwise authorized by Motorola in writing, Licensee will not, and will not enable or allow any third party to: (i) install a licensed copy of the Software on more than one unit of a Designated Product; or (ii) copy onto or transfer Software installed in one unit of a Designated Product onto one other device. Licensee may temporarily transfer Software installed on a Designated Product to another device if the Designated Product is inoperable or malfunctioning, if Licensee provides written notice to Motorola of the temporary transfer and identifies the device on which the Software is transferred. Temporary transfer of the Software to another device must be discontinued when the original Designated Product is returned to operation and the Software must be removed from the other device. Licensee must provide prompt written notice to Motorola at the time temporary transfer is discontinued.

4.4. When using Motorola's Radio Service Software ("RSS"), Licensee must purchase a separate license for each location at which Licensee uses RSS. Licensee's use of RSS at a licensed location does not entitle Licensee to use or access RSS remotely. Licensee may make one copy of RSS for each licensed location. Licensee shall provide Motorola with a list of all locations at which Licensee uses or intends to use RSS upon Motorola's request.

4.5. Licensee will maintain, during the term of this Agreement and for a period of two years thereafter, accurate records relating to this license grant to verify compliance with this Agreement. Motorola or an independent third party ("Auditor") may inspect Licensee's premises, books and records, upon reasonable prior notice to Licensee, during Licensee's normal business hours and subject to Licensee's facility and

security regulations. Motorola is responsible for the payment of all expenses and costs of the Auditor. Any information obtained by Motorola and the Auditor will be kept in strict confidence by Motorola and the Auditor and used solely for the purpose of verifying Licensee's compliance with the terms of this Agreement.

## **Section 5 OWNERSHIP AND TITLE**

Motorola, its licensors, and its suppliers retain all of their proprietary rights in any form in and to the Software and Documentation, including, but not limited to, all rights in patents, patent applications, inventions, copyrights, trademarks, trade secrets, trade names, and other proprietary rights in or relating to the Software and Documentation (including any corrections, bug fixes, enhancements, updates, modifications, adaptations, translations, de-compilations, disassemblies, emulations to or derivative works from the Software or Documentation, whether made by Motorola or another party, or any improvements that result from Motorola's processes or, provision of information services). No rights are granted to Licensee under this Agreement by implication, estoppel or otherwise, except for those rights which are expressly granted to Licensee in this Agreement. All intellectual property developed, originated, or prepared by Motorola in connection with providing the Software, Designated Products, Documentation or related services, remains vested exclusively in Motorola, and Licensee will not have any shared development or other intellectual property rights.

## **Section 6 LIMITED WARRANTY; DISCLAIMER OF WARRANTY**

6.1. The commencement date and the term of the Software warranty will be a period of ninety (90) days from Motorola's shipment of the Software (the "Warranty Period"). If Licensee is not in breach of any of its obligations under this Agreement, Motorola warrants that the unmodified Software, when used properly and in accordance with the Documentation and this Agreement, will be free from a reproducible defect that eliminates the functionality or successful operation of a feature critical to the primary functionality or successful operation of the Software. Whether a defect occurs will be determined by Motorola solely with reference to the Documentation. Motorola does not warrant that Licensee's use of the Software or the Designated Products will be uninterrupted, error-free, completely free of Security Vulnerabilities, or that the Software or the Designated Products will meet Licensee's particular requirements. Motorola makes no representations or warranties with respect to any third party software included in the Software.

6.2 Motorola's sole obligation to Licensee and Licensee's exclusive remedy under this warranty is to use reasonable efforts to remedy any material Software defect covered by this warranty. These efforts will involve either replacing the media or attempting to correct significant, demonstrable program or documentation errors or Security Vulnerabilities. If Motorola cannot correct the defect within a reasonable time, then at Motorola's option, Motorola will replace the defective Software with functionally-equivalent Software, license to Licensee substitute Software which will accomplish the same objective, or terminate the license and refund the Licensee's paid license fee.

6.3. Warranty claims are described in the Primary Agreement.

6.4. The express warranties set forth in this Section 6 are in lieu of, and Motorola disclaims, any and all other warranties (express or implied, oral or written) with respect to the Software or Documentation, including, without limitation, any and all implied warranties of condition, title, non-infringement, merchantability, or fitness for a particular purpose or use by Licensee (whether or not Motorola knows, has reason to know, has been advised, or is otherwise aware of any such purpose or use), whether arising by law, by reason of custom or usage of trade, or by course of dealing. In addition, Motorola disclaims any warranty to any person other than Licensee with respect to the Software or Documentation.

## **Section 7 TRANSFERS**

Licensee will not transfer the Software or Documentation to any third party without Motorola's prior written consent. Motorola's consent may be withheld at its discretion and may be conditioned upon transferee

paying all applicable license fees and agreeing to be bound by this Agreement. If the Designated Products are Motorola's radio products and Licensee transfers ownership of the Motorola radio products to a third party, Licensee may assign its right to use the Software (other than RSS and Motorola's FLASHport® software) which is embedded in or furnished for use with the radio products and the related Documentation; *provided* that Licensee transfers all copies of the Software and Documentation to the transferee, and Licensee and the transferee sign a transfer form to be provided by Motorola upon request, obligating the transferee to be bound by this Agreement.

## **Section 8      TERM AND TERMINATION**

8.1      Licensee's right to use the Software and Documentation will begin when the Primary Agreement is signed by both parties and will continue for the life of the Designated Products with which or for which the Software and Documentation have been provided by Motorola, unless Licensee breaches this Agreement, in which case this Agreement and Licensee's right to use the Software and Documentation may be terminated immediately upon notice by Motorola.

8.2      Within thirty (30) days after termination of this Agreement, Licensee must certify in writing to Motorola that all copies of the Software have been removed or deleted from the Designated Products and that all copies of the Software and Documentation have been returned to Motorola or destroyed by Licensee and are no longer in use by Licensee.

8.3      Licensee acknowledges that Motorola made a considerable investment of resources in the development, marketing, and distribution of the Software and Documentation and that Licensee's breach of this Agreement will result in irreparable harm to Motorola for which monetary damages would be inadequate. If Licensee breaches this Agreement, Motorola may terminate this Agreement and be entitled to all available remedies at law or in equity (including immediate injunctive relief and repossession of all non-embedded Software and associated Documentation unless Licensee is a Federal agency of the United States Government).

## **Section 9      UNITED STATES GOVERNMENT LICENSING PROVISIONS**

This Section applies if Licensee is the United States Government or a United States Government agency. Licensee's use, duplication or disclosure of the Software and Documentation under Motorola's copyrights or trade secret rights is subject to the restrictions set forth in subparagraphs (c)(1) and (2) of the Commercial Computer Software-Restricted Rights clause at FAR 52.227-19 (JUNE 1987), if applicable, unless they are being provided to the Department of Defense. If the Software and Documentation are being provided to the Department of Defense, Licensee's use, duplication, or disclosure of the Software and Documentation is subject to the restricted rights set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 (OCT 1988), if applicable. The Software and Documentation may or may not include a Restricted Rights notice, or other notice referring to this Agreement. The provisions of this Agreement will continue to apply, but only to the extent that they are consistent with the rights provided to the Licensee under the provisions of the FAR or DFARS mentioned above, as applicable to the particular procuring agency and procurement transaction.

## **Section 10     CONFIDENTIALITY**

Licensee acknowledges that the Software and Documentation contain Motorola's valuable proprietary and Confidential Information and are Motorola's trade secrets, and that the provisions in the Primary Agreement concerning Confidential Information apply.

## **Section 11     LIMITATION OF LIABILITY**

The Limitation of Liability provision is described in the Primary Agreement.

## **Section 12     NOTICES**

Notices are described in the Primary Agreement.

### **Section 13 GENERAL**

13.1. **COPYRIGHT NOTICES.** The existence of a copyright notice on the Software will not be construed as an admission or presumption of publication of the Software or public disclosure of any trade secrets associated with the Software.

13.2. **COMPLIANCE WITH LAWS.** Licensee acknowledges that the Software is subject to the laws and regulations of the United States and Licensee will comply with all applicable laws and regulations, including export laws and regulations of the United States. Licensee will not, without the prior authorization of Motorola and the appropriate governmental authority of the United States, in any form export or re-export, sell or resell, ship or reship, or divert, through direct or indirect means, any item or technical data or direct or indirect products sold or otherwise furnished to any person within any territory for which the United States Government or any of its agencies at the time of the action, requires an export license or other governmental approval. Violation of this provision is a material breach of this Agreement.

13.3. **ASSIGNMENTS AND SUBCONTRACTING.** Motorola may assign its rights or subcontract its obligations under this Agreement, or encumber or sell its rights in any Software, without prior notice to or consent of Licensee.

13.4. **GOVERNING LAW.** This Agreement is governed by the laws of the United States to the extent that they apply and otherwise by the internal substantive laws of the State to which the Software is shipped if Licensee is a sovereign government entity, or the internal substantive laws of the State of Illinois if Licensee is not a sovereign government entity. The terms of the U.N. Convention on Contracts for the International Sale of Goods do not apply. In the event that the Uniform Computer Information Transaction Act, any version of this Act, or a substantially similar law (collectively "UCITA") becomes applicable to a party's performance under this Agreement, UCITA does not govern any aspect of this Agreement or any license granted under this Agreement, or any of the parties' rights or obligations under this Agreement. The governing law will be that in effect prior to the applicability of UCITA.

13.5. **THIRD PARTY BENEFICIARIES.** This Agreement is entered into solely for the benefit of Motorola and Licensee. No third party has the right to make any claim or assert any right under this Agreement, and no third party is deemed a beneficiary of this Agreement. Notwithstanding the foregoing, any licensor or supplier of third party software included in the Software will be a direct and intended third party beneficiary of this Agreement.

13.6. **SURVIVAL.** Sections 4, 5, 6.3, 7, 8, 9, 10, 11 and 13 survive the termination of this Agreement.

13.7. **ORDER OF PRECEDENCE.** In the event of inconsistencies between this Exhibit and the Primary Agreement, the parties agree that this Exhibit prevails, only with respect to the specific subject matter of this Exhibit, and not the Primary Agreement or any other exhibit as it applies to any other subject matter.

13.8. **SECURITY.** Motorola uses reasonable means in the design and writing of its own Software and the acquisition of third party Software to limit Security Vulnerabilities. While no software can be guaranteed to be free from Security Vulnerabilities, if a Security Vulnerability is discovered, Motorola will take the steps set forth in Section 6 of this Agreement.

# SYSTEM DESCRIPTION

Motorola is proposing an upgrade of the existing Gold Elite dispatch center at HOJ to a new MCC7500 Dispatch Console for Casper PD Dispatch at the new Dispatch facility. A description of the features, benefits, system architecture, and hardware components are provided in this system description.

## B.1 PROJECT OVERVIEW

This proposal offers Casper PD a Motorola MCC 7500 Dispatch Console. The proposed console system is a dispatch solution that will provide seamless integration with the Wyolink ASTRO 25 system. The Casper PD MCC 7500 will be comprised of one dispatch center with 7 operator positions. The MCC 7500 Console will be a replacement of the existing Gold Elite wireline dispatch console at HOJ. The MCC 7500 will be located at the new Dispatch Center. The new MCC 7500 operator positions are designed to have the same resources available as the Gold Elite operator positions.

Motorola has taken great care to propose an offering that will provide Casper PD with a dispatch solution that meets their needs.

### B.1.1 Casper PD Dispatch

The Casper PD Dispatch Center replacement will consist of seven (7) MCC 7500 operator positions located at the new dispatch center. The Dispatch Center operator positions are equipped with a Voice Processing Module (VPM), select and unselect speakers, single headset jacks, footswitch, mouse, keyboard, dual IRR, Operator PCs, and secure DES/OFB capability. No monitors are provided. Casper PD is responsible for supplying all monitors (operator and Archive Interface Server). Console licenses for the master site are included.

A single gateway and switch have been provided to connect directly to the Wyolink Master site Zone at POE. The existing T1 link to the Elite console at the HOJ will be reused for the MCC7500. It will be cross connected at the HOJ to a fiber T1 from HOJ to the new Dispatch Center. It will be the responsibility of Casper PD to provide an Ethernet connection from the fiber link on both ends (HOJ and the new Dispatch Center) to a demarcation point where the console equipment and channel banks can be connected. Motorola will provide a new channel bank at the new Dispatch Center while reusing the existing channel bank at the HOJ. This proposal includes RAD interfaces to convert Ethernet fiber to copper T1 equivalence at both the HOJ and new dispatch center.

Each of the Op position computers will tie into a LAN switch located in the equipment room in the new dispatch facility Equipment Room. The LAN switch will interface to the single site router which will connect the dispatch center via single T1 link to the Wyolink ASTRO 25 system.

A non-redundant Archive Interface Server is proposed to allow Casper PD to connect a customer supplied Verint IP recorder to the console system. It is the responsibility of Casper PD to procure the hardware and installation for the Verint IP recorder and any associated playback stations Casper may require. It will be the responsibility of Verint to obtain the necessary license(s) from Motorola Solutions to physically connect their recorder to the MCC7500 system. This is customer specific license. A firewall is provided for the Verint recorder.



For backup operation and control of local resources a conventional site controller and five low density conventional channel gateways (CCGWs) are provided. The Conventional Channel Gateway will convert the conventional audio to IP traffic into the LAN Switch located in the equipment room. The Conventional Site Controller will allow Casper PD dispatchers to maintain the ability to communicate via the Conventional stations in the event of a link failure between Dispatch and the Wyolink Master Site. There are three audio bridges for three the 2 wire tone control stations currently being used by the PD. The audio bridges will convert the 2w tone control stations to 4w and allow additional existing desksets to be paralleled to the control stations.

The console is optioned to control up to 20 conventional stations. This will be a combination of conventional resources being controlled via wireline control over the fiber and consolettes that will be located at the new center. Eight existing control stations (4- 800 MHz & 4- VHF) are being moved from the HOJ. The trunked and conventional control stations will be located in the new dispatch center for backup operation and interoperable communications. Two new 700/800 Mhz consolettes are included to allow the PD to communicate with existing stations that will remain at the HOJ. New antennas and lines will be used for the new and old consolettes being moved from HOJ. A new control station combiner is provided for the 800 MHz control stations. The existing VHF combiner will be moved along with the VHF consolettes from the HOJ to the new center. The control stations will interface to the CCGW's located at the new center. In the event of a failure of the fiber connection the Conventional site controller and CCGW's will allow Casper PD to utilize the control stations to communicate to Wyolink and existing conventional resources.

The interface of these control/base stations will occur at the punch block. The conventional stations must be 4-Wire, Tone or E&M controlled stations to interface to the conventional channel gateways. New racks will be used for the new backroom equipment and new control stations. Other existing control stations will be moved from the HOJ to the new facility and will remain in existing racks.

Motorola has provided for Auxiliary Input/Output connections to the new MCC 7500 console to for Aux I/O connections that currently exist on the Gold Elite console. The SDM 3000 Auxiliary I/O server is provided, which allows for 48 inputs and 16 outputs at the new Dispatch Center. Aux I/O's at the HOJ facility will be extended over to the new center. Additional Zetron conversion hardware will be provided at both the HOJ and new facility to allow for the existing alarms to be extended from the HOJ to the new center via the customer supplied fiber. Due to having a single path for connectivity between the HOJ and the new center, if the fiber goes down Casper PD will lose connectivity to all alarm and control circuitry at the HOJ.

An overall system block diagram and detailed console diagram are included in this proposal.

## **B.1.2 Spares**

The following spares have been included in this proposal:

- 1 Secure VPM
- 1 Speaker
- 1 Headset Jacks
- 1 Ethernet switch
- 1- RAD IPmux24

### **B.1.2.1 Power Requirements**

Motorola has not included any backup power or UPS for the MCC7500 operators positions or back room console equipment. Casper PD is responsible for supplying all backup power.

### B.1.2.2 Link Requirements

- A fiber Ethernet Link will be provided by Casper PD with a bandwidth minimum of 5 MB. This link needs to be continuous from the HOJ to the new dispatch center.
- Motorola will provide the conversion from Ethernet to two T1s(RAD-IPmux24) on each end of the link.
- Casper PD will provide an R45 Ethernet connection from the fiber at each end of the link to a specified demarcation point.
- Casper PD will provide the conversion from fiber to RJ45.

## B.2 MCC 7500 DISPATCH CONSOLE COMPONENTS

The system designed for Casper PD consists of the following major components:

- Dispatch Console Hardware
  - Personal Computer (PC)
  - Voice Processing Module (VPM),
- Archiving Interface Server (AIS)
- Conventional Channel Gateway (CCGW)

This section of the system description contains descriptions of these components.

## B.3 THE MCC 7500 DISPATCH EXPERIENCE

As the most advanced dispatch console in Motorola's portfolio of mission-critical communications technologies, the MCC 7500's standard features offer state-of-the-art communications, console management and configuration functionality, dispatch operation, and communications security.

The proposed system also offers the capability to maintain both audio and data recording of the calls made on the communications system.

### B.3.1 Interoperability Features

ASTRO 25 is specifically designed around the APCO P25 standards. All voice messages are digitized, all LMR system features are compliant with P25 standards, and the system uses the P25-defined, 9600-bps control channel format for all control channel commands. As part of ongoing enhancements to this solution, Motorola has joined and actively participated in the P25 interoperability committee to ensure continuously improving interoperability with the radios of other P25 vendors. ASTRO 25 is also fully Common Air Interface (CAI) compliant.

**MUTUAL AID  
INTEROPERABILITY  
OFFERS FLEXIBILITY  
AND FUTURE  
EXPANSION.**

Motorola can use multiple customer-furnished (CF) interoperability radios to install, configure, and make operational the necessary hardware and software to provide two-way communications between the MCC 7500 consoles and mutual aid channels.

As shown in Figure 1-3, interoperable communications can be provided through a dispatcher-initiated interface (patch) to the CF mutual aid radios. The Motorola Conventional Channel Gateway (CCGW) forms the bridge between the MCC 7500 dispatch console on the ASTRO 25 trunked radio

network and the CF mutual aid radios. This allows the dispatcher to patch together mutual aid radios and required subscribers on the ASTRO 25 system as situations dictate. Each CCGW can connect with up to eight conventional or trunked mutual aid channels. Multiple (up to three) CCGWs can be installed per site to support a total of 12 Mutual Aid or interoperability radios to communicate with various agencies. One CCGW can be placed at any RF or console site allowing flexibility of connecting to the MCC 7500 consoles. CCGW interfaces can be installed at any location as long as there is network connectivity back to the Zone Core. Additional CCGWs can easily be added anywhere on the LMR network as mutual aid requirements change.

As an incident occurs, local mutual aid agencies can initiate radio conversation to a MCC 7500 dispatch location via a programmed channel. By selecting an icon on the console monitor, the dispatcher will initiate a patch to a talkgroup for First Responders as necessary. Incident conversations will be seamless from the moment of the patch and can be recorded like any talk group conversation within the LMR network. The dispatcher will also be able to take part in and monitor conversations for the duration of the incident, as necessary.

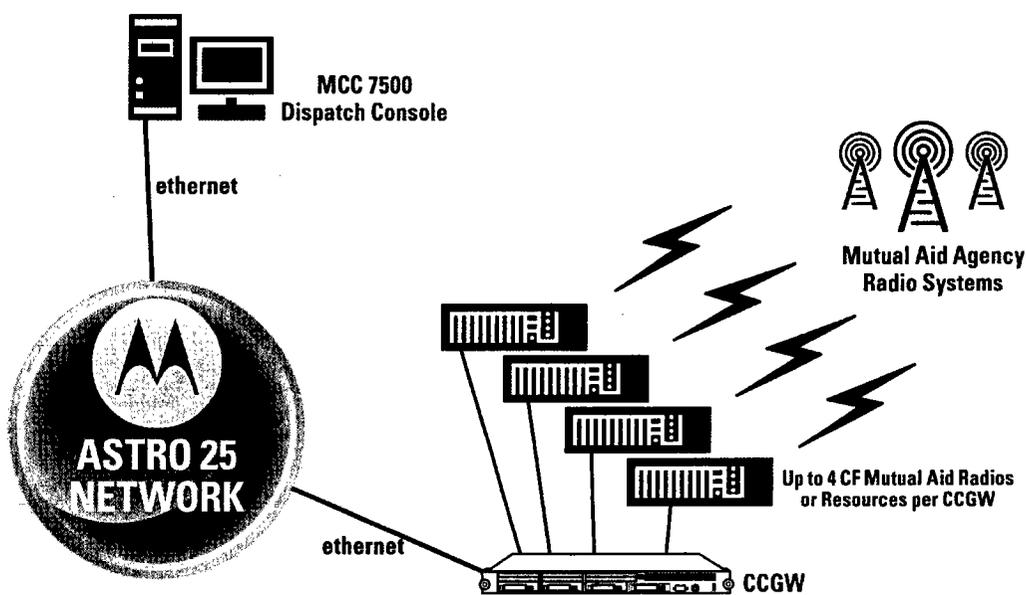


Figure 1-3: Mutual Aid Components

### B.3.1.1 Integration with the ASTRO 25 Network

The MCC 7500 IP Dispatch Console will be seamlessly integrated into the Wyolink ASTRO 25 system, without interface boxes, digital voice gateways or backroom electronics for an integrated mission critical network.

This modular IP approach substantially reduces the amount of space needed for backroom electronics. All dispatch activity is performed over IP. The physical space needed to accommodate the MCC 7500 console position is comparable to that required for a personal computer.

Both trunked talkgroups and conventional radio channels can be accessed and controlled from one MCC 7500 IP Dispatch Console over the same network. This reduces overall transport costs and the need for duplicate fixed network equipment. Table B-1 outlines the benefits of the MCC 7500's seamless integration to the ASTRO 25 network.

**THE MCC 7500 CONSOLE'S IMPROVED USE OF BANDWIDTH ENSURES THAT EMERGENCY CALLS WILL MAKE IT THROUGH TO THE DISPATCH OPERATOR, REGARDLESS OF SYSTEM TRAFFIC.**

Table B-1: Benefits of Seamless Integration of the MCC 7500 IP Console with an ASTRO 25 Network

Feature	Benefit
Tight coordination between the IP network and IP console eliminates the potential for audio degradation.	Subscribers and console operators will be able to communicate without loss of information.
Emergency calls are prioritized for successful delivery regardless of network traffic.	Console operators will always be able to hear emergency calls from users in the field.
IP network redundancy ensures call traffic delivery.	No lost communications.
Inherent access to all system resources within the network provides dispatch priority to reach any user when needed.	Console operators will always be able to reach out to users in the field.
Rapid call set up times and quality of service, regardless of the size of the system.	The ability to scale the system to handle future capacity, while maintaining efficient dispatch operations.
True end-to-end encryption from the subscriber to the console operator position, enhancing operational security	Assurance that sensitive, private communications will remain secure, from the user in the field to the console dispatch operator
Improved bandwidth efficiencies reduce transport costs.	Ongoing cost savings

### B.3.1.2 Agency Partitioning

With Agency Partitioning, agencies will gain the interoperability benefits of being on the same system, be able to leverage cost savings in the maintenance of a shared system, and still maintain control of their own console configurations, encryption keys, and channels.



## **AGENCY PARTITIONING ALLOWS MULTIPLE AGENCIES TO OPERATE DISPATCH CONSOLES ON THE SAME SYSTEM.**

Agency Partitioning functionality enables system administrators to control who has access to functionality for the console network as a whole. It controls access for talkgroups, auxiliary I/Os, pre-programmed pages, encryption keys, and configuration data. Agency Partitioning help keep an agency's resources available for its users, while preventing unauthorized people from accessing or modifying the network configuration.

### **B.3.1.3 Conventional Base Station Interfaces**

The MCC 7500 is capable of accessing and controlling analog and digital conventional base stations through the use of conventional channel gateways (CCGW). This capability lowers cost of ownership in two ways:

- It uses the same transport network, reducing the requirements for dedicated backhaul.
- It reduces the hardware requirements for interoperability, lowering fixed network equipment costs.

The dispatch console processes audio received from the station, and controls various features on the stations, such as frequency selection, private line selection, and repeater on/off.

### **B.3.2 Console Operations**

## **RELIABLE AUDIO IN REAL TIME**

The MCC 7500 IP Console is designed to provide mission-critical audio between the dispatch console and users in the field. It is optimized for real-time audio, prioritizing emergency calls over other traffic, minimizing voice queuing, and transmitting calls in 450 milliseconds or less.

Using robust error mitigation to maintain call quality even when the system is heavily loaded, the MCC 7500 IP Console reduces communication errors that may force dispatch console operators to repeat their transmissions.

### B.3.2.1 Dispatch Interface

The MCC 7500's graphical user interface (GUI) optimizes user efficiency. It is designed to display the maximum number of resources a dispatch operator is able to easily view and control. Casper PD can customize the MCC 7500's GUI by agency or by individual user to meet their dynamic needs and requirements.

**EASY TO USE,  
FLEXIBLE, AND  
CUSTOMIZABLE  
USER INTERFACE**

#### Elite Dispatch Graphical User Interface

The MCC 7500 Elite Dispatch GUI is an enhanced version of Motorola's Gold Elite Dispatch GUI. For existing Gold Elite users, the GUI allows a smooth transition and minimal training for radio dispatch operators. For new users, the graphical icons and customization options make the MCC 7500 IP console GUI easy to learn and operate.

An example of the MCC 7500's GUI is shown in Figure 1-4.

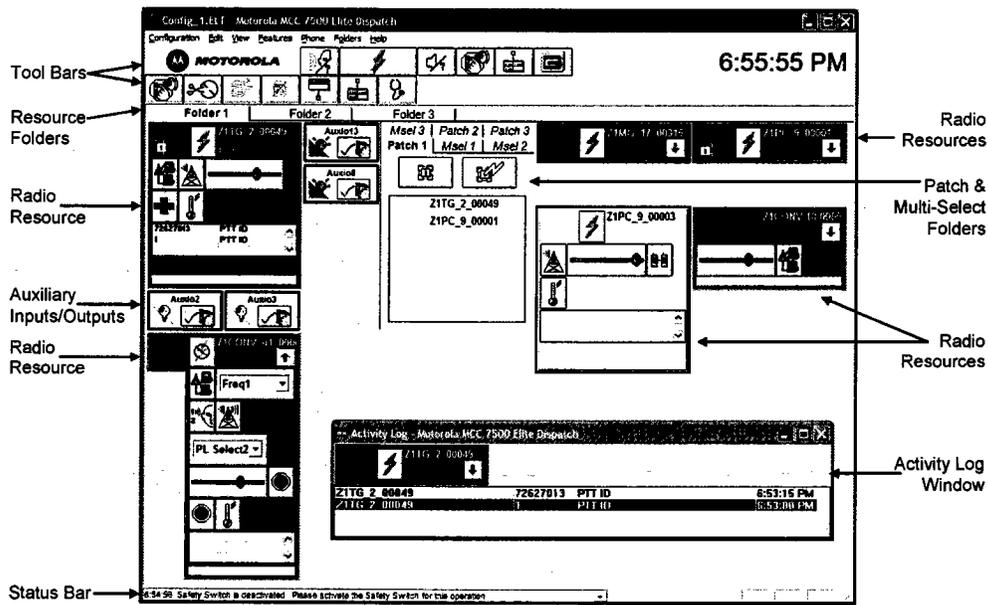


Figure 1-4: The MCC 7500's GUI delivers critical real-time information is delivered to the console operator when and where they need it

Based on operator preference, the MCC 7500 GUI can be customized to show details of trunked and conventional channels on a per-channel basis. Various controls can be highlighted, such as patch status, frequency select, coded/clear select, and individual volume control. Per-channel controls can be fully or partially shown, or hidden to save space on the screen. Busy dispatch operators can respond to a missed call by simply clicking on an entry in the Activity Log. The number of calls and call information displayed in the Activity Log is customizable to suit the needs of the user. The status of auxiliary inputs and outputs can be conveniently interpreted from the GUI with the use of familiar graphical icons, such as a door shown open or closed.

## B.3.2.2 Standard Radio Transmission and Reception

A typical MCC 7500 console has two speakers, one for selected audio and the second for all remaining unselected audio. Additional speakers can be added to the console, allowing dispatch operators to configure a specific speaker for a set of designated audio sources. This simplifies multitasking between multiple audio sources, allowing flexibility in the way the audio is presented to the dispatch operator.

### **Receiving Calls from the Field and Other Dispatch Operators**

Dispatch operators have great flexibility as to how to hear calls from field radio users and other dispatch operators. Each console dispatch operator can define his or her own audio reception profile. They can select a single audio source, whether conventional or talkgroup, to be heard on a selected speaker (“Single Select”). They can also define groups of radio resources that can all be heard on a selected speaker (“Multi-Select”).

### **Initiating Calls to the Field and Other Dispatch Operators**

The dispatch operator has several different ways of initiating a call. In most circumstances, a “General Transmit” is appropriate. With the general transmit, the dispatch operator selects a resource on the console and activates the transmission through a footswitch, headset transmit button, microphone transmit button.

If the dispatch operator needs to quickly transmit on a resource, they use the “Instant Transmit” function, which activates the resource regardless of whether it is selected. To prevent accidental activation of “Instant Transmit,” it can be limited through an “Instant Transmit Safety Switch,” which must be pressed prior to activation of “Instant Transmit.”

### **Making Calls to the Field and Other Dispatch Operators**

The dispatch operator can transmit audio in different ways, depending on who they need to speak with and how important that communication is. Most basically, they can make calls to all users listening to a specific conventional radio resource or a specific talkgroup (“Trunking Talkgroup”). When multiple resources are required, the operator can select additional talkgroups and/or conventional channels as needed for the call using the multi-select feature.

The MCC 7500 system enables dispatch operators to make private calls to individual field radio users or dispatch operators. Once this private call is established, it can be patched in with another resource at the dispatch operator’s discretion.

### **Controlling Console Audio**

The MCC 7500 IP Dispatch Console offers the operator several different ways of controlling or muting the audio on their console. The operator can change the audio volume of any specific resource routed to a selected speaker and, if they desire, can mute and un-mute all non-selected resources on the console (“All Mute”) for 30 seconds.

The console enables the dispatcher to transmit on a resource while receiving audio from other resources. It also can prevent acoustic feedback when a co-located operator position transmits by muting the transmitting operator position’s audio on a shared resource.

### **Controlling Network Audio**

Dispatch operators can control the audio on the ASTRO 25 network. Using the console, the operator can enable or disable radio users in a talkgroup from hearing transmissions of other radio users in that talkgroup, in order to compartmentalize traffic, reduce interruptions, and maintain communications between dispatch and the field. When this function is enabled or disabled, all dispatch consoles with



this resource assigned are updated with the current status of the feature. This feature can be controlled from any dispatch console.

### B.3.2.3 Dispatch Audio Experience

#### **Emergency Alarms**

The MCC 7500 IP Dispatch Console is capable of monitoring radio subscribers for user initiated emergency activations. On subscriber radios that are equipped and programmed to transmit an emergency alarm, the MCC 7500 detects that this emergency has occurred and displays the emergency on operator positions that are preprogrammed to receive the emergency notification.

Operator positions can be programmed to either receive the emergency or to completely ignore it. In the event of an emergency condition from a radio user, all programmed consoles will give both an audible and visual indication of the event. The dispatch operator can then silence the emergency leaving the visual indication on the screen indicating information on the initiating radio allowing the call to be handled and dispatched appropriately.

Once an emergency is received all programmed operator positions will give the audible and visual indication of the event. Any one of these operator positions has the ability to silence the emergency at only their position or for all operator positions on the system.

In the event of a system that all channels are busy at the RF site that receives the emergency, that event is automatically given a Priority Level 1. This is the highest priority possible, putting the emergency call at the top of any busy queue. The emergency call will be given the next available voice channel at that site bumping all non-emergency calls in the queue.

#### **Headset Jack**

Each dispatch console is capable of supporting up to two headset jacks. A headset jack allows a dispatch console user to use a headset while operating the dispatch console. Each headset can either be connected to the console for supervisory applications, or to a desk telephone.

The headset jack contains two volume controls: one for adjusting the level of received radio audio and one for adjusting the level of received telephone audio.

The headset jack supports headsets which use either PJ7 (6-wire) or PJ327 (4-wire) longframe connectors (6-wire headsets have a PTT button while 4-wire headsets do not have a PTT button).

#### **Desktop Speakers**

Each dispatch console is capable of supporting up to 8 audio speakers. These speakers supply audio for select/unselect, as well as pre-determined audio sources to specific monitor speakers., each of which transmits unique audio—that is, an audio source cannot appear in multiple speakers at a single dispatch console. Each position supports up to eight audio speakers. Monitor speakers – can tie specific talkgroups to a certain speaker, such as all fire resources to speaker 3.

Each speaker has individual volume controls, and contains an amplifier that provides a maximum of 2 Watts of power output. Speakers are self-contained units, and can be placed on a desktop, mounted in a rack/furniture, mounted on a wall, or mounted on a computer monitor. A mounting bracket is included with each speaker.

#### **Footswitch**

Each dispatch console is capable of a dual pedal footswitch. The footswitch can be configured to control general transmit and monitor functions.



## **Telephone/Headset Port**

The telephone/headset port allows an external telephone set to be connected to the dispatch console. The dispatch console's headset can then be used to communicate on both the radio system and a telephone system (i.e. a 911 system).

When a telephone call occurs at a dispatch position, radio audio is directed from the headset to the appropriate console speaker. The headset microphone audio is routed to the telephone, allowing the dispatch console user to communicate hands-free on the telephone set. When the dispatch operator ends their call, the headset reverts back to full radio operation.

When the dispatch operator transmits on a radio resource during a telephone call, the headset microphone is re-routed to the radio system for the duration of the transmission. Once the transmission is completed, the headset microphone is routed back to the telephone. During the transmission, the dispatch operator continues to hear the telephone audio through the headset.

## **Instant Recall Recorder Port (for Radio)**

Short-term, console-specific audio recording is a mechanism used to record a portion of the inbound audio present on a specific dispatch console and make it readily available to the dispatch console user. This recorded audio is retained by the recording system for a short period (typically about 60 minutes) and is easily played back by the dispatch console user. This allows the dispatch console user to replay received audio that the user may have missed.

The instant recall recorder port (for radio) allows an instant recall recorder to be connected to a dispatch console. The port provides an output containing the receive radio audio on the selected channels. Transmit audio of any type (from either this dispatch console or a parallel dispatch console) as well as tones generated by the dispatch console (emergency tones, callback tones, busy tones) are not included in the audio output.

Dispatch console generated tones (e.g., emergency alarm tones, trunking busy tones, error tones, etc.) are not included in the audio appearing at the analog audio output. This is done so that they do not interfere with the dispatch console user's ability to understand the voice audio that was recorded.

### **B.3.2.4 Emergency Radio Transmission and Reception**

As part of a mission-critical communications network, the MCC 7500 facilitates immediate prioritization and resolution of emergency communications between dispatch and first responders in the field. This enables dispatch operators and first responders to focus on their mission, not their equipment—especially during critical situations.

When a field user or another dispatch operator makes a trunking emergency call, the console emits both visual and audible indications (“Emergency Alarm”). The operator can then “recognize” the emergency call, which ends the audible emergency indication and notifies all console operators that the emergency is being addressed (“Emergency Recognize”). The audible emergency indication may also be muted by a console operator without recognizing the emergency alarm (“Mute Tones at a Single Op”). When an emergency is over, the dispatch console user can end the Emergency Alarm. The emergency mode remains active on the initiating radio unit until it is ended (reset) by the radio user.

#### **Receiving an Emergency Call**

When a field user or another dispatch operator makes a trunking emergency call, the console emits both visual and audible indications (“Emergency Alarm”). The audible indication works to alert the dispatch operator that an emergency is underway; the visual indication directs the dispatch operator's

attention to the specific resource on which the emergency call is being made. The dispatch operator can immediately reserve a voice channel for the duration of the emergency.

The audible indication for an emergency is generated at the maximum level of the received audio, regardless of what volume the console has set that resource to. This is to ensure that the console operator does not miss the call. When the emergency call has been acknowledged, the volume for that resource is returned to its previous level.

### **Responding to an Emergency Call**

When a console operator wishes to respond to the trunking emergency call, they can bypass the standard console interface to auto-open a quick list, which contains specific controls for recognizing an emergency call, initiating an emergency call, and ending an emergency call (“Auto-Open of Quick List”). The operator can then “recognize” the emergency call, which ends the audible emergency indication and notifies all console operators that the emergency is being addressed (“Emergency Recognize”).

The audible emergency indication may also be muted by a console operator without recognizing the emergency alarm (“Mute Tones at a Single Op”). This would be used in a situation where one agency is monitoring a channel that belongs to another agency. If an emergency alarm comes in on the second agency's channel, the first agency could mute the tones at their dispatch consoles without having to wait for the second agency to recognize it.

### **Ending an Emergency Call**

When an emergency is over, the dispatch console user can end the Emergency Alarm. The visual indication on the console GUI is removed, and the console informs the trunking controller and other consoles that the emergency is over (“Emergency End/Knockdown”).

The emergency mode remains active on the initiating radio unit until it is ended (reset) by the radio user.

## **B.3.2.5 Radio Patch Control**

MCC 7500 console users can patch communication between trunked and/or conventional radios that are normally unable to communicate with each other due to different features, programming, or even different frequency bands. A patch group is a group of linked resources that can both receive messages from a console and transmit to all other members of the patch group. The MCC 7500 supports a maximum of 16 active patch groups.

### **Setting up a Standard Patch**

A dispatch operator can set up a standard patch between trunked resources and/or conventional resources. After the patch is created, the dispatch console transmits all audio on one resource to all other resources in the patch group.

Patched radio users see the ID or alias of the other patched radio(s), as opposed to that of the console, provided that the radio subscriber is capable of displaying IDs. This minimizes confusion and the need for the dispatch operator to intervene in the call. Patches are automatically re-established if interrupted so the MCC 7500 user can concentrate on continuing operations.

### **Pre-Defined Patches**

Patches can also be pre-defined, and be automatically re-initiated each time a dispatch console computer is restarted (“Patch Auto-Start”).

## Using Multi-Select

The Multi-Select feature allows a dispatch console to define groups of selected radio resources. When a Multi-Select group is opened, all of the resources in the group are simultaneously selected. Resources can be added or removed from a Multi-Select group while it is open or while it is closed.

The Multi-Select feature

- Selects multiple resources simultaneously.
- Defines and stores groups of resources so that multiple resources can be conveniently selected and deselected.

**Note:** This operation is different than that of the patch folders. A dispatch console can only have one multi-select group active at a time, but it can have multiple patch groups simultaneously active.

### B.3.2.6 Call Management and Control

#### Automatic Prioritization of Calls

Calls on the MCC 7500 Dispatch Console are prioritized through a transmission hierarchy. Calls from primary supervisors take priority over those from secondary supervisors, which in turn take priority over non-supervisors. Instant Transmit or All-Points Bulletin (APB) transmissions, regardless of whether they are from a supervisor, will take priority over general or patch transmissions.

Multiple dispatch console operators can be designated as primary supervisors on the same system, which is useful when multiple agencies share one system, each with their own primary supervisor.

Console supervisors have the capability to disable and enable operator console functionality as necessary.

#### Manual Prioritization of Calls

“System Access Priority Select” allows a dispatch operator to prioritize trunked resources on the system as either “normal” or “tactical.” A dispatch operator can change the priority of a trunked resource to tactical in order to give the resource a better chance of gaining communication access on a busy system. Only emergency calls have a higher priority than tactical. When the System Access Priority status of a resource is changed, it is updated at all dispatch consoles in the systems that are monitoring that trunked resource.

#### Standard Call Indications

The MCC 7500 Console indicates the availability of any given trunking resource, whether or not it is being transmitted on at the moment. It will also give an inbound call indication that provides the console operator with a visual cue of audio activity on a radio resource. This functionality makes it easy for an operator to see at a glance what the status of a resource is at any moment.

#### Resource Identification

To identify a resource, the console reads its unit ID, a string of digits that uniquely represent that resource. The console makes it easy for operators to read unit IDs by replacing them with user-friendly 16-character aliases. These aliases, which are defined during the configuration of the console system, can replace the unit IDs of the following resources:

- Trunking Talkgroup Resource
- Trunking Announcement Group Resource
- Trunking Individual Call Resource



- Conventional Channel Resource
- Conventional Channel Frequency Selection Control
- Conventional Channel PL Selection Control
- Unit ID
- Aux I/O Resource

On large systems, unit IDs can be conserved by grouping all individual call resources on a specific trunking talkgroup together under a certain ID. This flexibility simplifies the daily work of dispatch operators.

### **Call Alerting**

When an operator needs to reach a radio user or dispatch operator and they are not near their radio or console, the dispatch operator can “page” the unattended radio or console through a series of beeps and an indication of the sender’s ID. When the radio user or dispatch operator becomes available, they will see the unit ID of the calling dispatch operator’s console, and be able to return the call. Additionally, a Call Alert can be used to trigger an activity. For instance, a Call Alert may cause a vehicle’s horn to sound and its lights to flash.

The console operator can even send a call alert to a user who is involved in voice and data communications over the network.

## **B.3.3 Console System Security**

The MCC 7500 Console supports the Information Assurance capabilities of the ASTRO 25 network by enabling end-to-end encryption from the operator position, so that at no point will communications be undermined by unencrypted transmissions. Each dispatch operator will be able to fully participate in secure communications while being confident that sensitive, vital information will not be heard by unauthorized individuals.

### **Secure Access to the Console**

To use the dispatch console, an operator must enter a valid radio system user account name and password. The dispatch console validates that information with the radio system’s network manager and allows the user to access only the resources for which the user has access rights. This also applies to third party applications that use the dispatch console's API.

### **Secure Communications at the Console**

The console itself encrypts and decrypts radio voice messages. Thus, radio voice messages are encrypted end-to-end, from the field radio user to the dispatch console. The console operator can choose whether or not to encrypt their transmissions on a particular trunked resource. Console operators can interface with agencies that have different encryption configurations without any manual intervention or delay. The MCC 7500 Console can support up to 60 calls simultaneously, using up to four different algorithms and multiple encryption keys.

To help reduce potential errors when managing encrypted communications, the MCC 7500 interface provides alerts when the console mode does not match that of a received call, and when a patch or multi-select group is being set up between a mix of clear and secure channels. The set of alerts available on the console are in Table B-2 below.

Table B-2: Security Indications

Indication/Alert	Indication/Alert Description
Receive Cross-Mode Indication	Indicates when an inbound call's secure mode does not match the console's outbound mode, so that the console operator can respond in the correct mode.
Clear Audio Alert	Provides visual and audible indication that a trunked radio transmission or reception is unencrypted.
Multi-Select Cross-Mode Alert	Indicates that different trunked resources in a multi-select group have different secure modes, preventing console operators from transmitting audio in both secure and non-secure modes.
Patch Cross-Mode Alert	Indicates that different trunked resources in a patch group have different secure modes, preventing console operators from transmitting audio that is intended to be secure in an unencrypted state.
Key Fail Indication	Indicates that a console cannot decrypt or encrypt a call due to a problem with an encryption key.
Panic Key Zeroizing	Erases all encryption keys at a specific console or AIS at the push of a button. The button is recessed in a panel to reduce the chance of accidentally pressing it.
Keypad/Indexset Selection via GUI	Enables the dispatch operator to manually select the keypad/indexset the dispatch console uses.
Key Management via KVL	Enables the operator to use the KVL to manage all keys for a dispatch console or archiving interface server.
Key Management via Store and Forward	Enables the operator to use a KVL and KMF to manage all keys for a console or archiving interface server.

### Securing Communications at the Logging Recorder

Not only are real-time communications encrypted, MCC 7500 encryption extends to call logging—ensuring that even recorded communications are not vulnerable to retrieval by unauthorized people.

Like the console itself, the Archiving Interface Server also requires a valid radio system user account name and password be entered and validated by the radio system's network manager before it allows access to recorded information. After gaining access, a user can view and listen to only the recordings for which the user has access rights. This enables agencies to keep their logs private from other agencies on the same system.

The AIS is capable of supporting up to four different encryption algorithms simultaneously.

## B.3.4 Console Configuration and Management

The MCC 7500 console system is configured and managed by the same configuration manager, fault manager, and performance reporting applications as the radio system. The user can define exactly which resources are available and how they are presented to the dispatch console user. This provides Casper PD with a single point for configuring and managing the entire ASTRO 25 system. Changes are automatically distributed throughout the system. This centralized approach saves valuable time

and effort for system administrators and technicians, and reduces the errors that can occur when radio IDs and other data are entered at multiple locations.

In addition, call traffic and performance reports for each console can be generated from the system's network manager. This enables administrators to quickly and easily ensure optimal effectiveness and efficiency.

## B.4 MCC 7500 DISPATCH CONSOLE COMPONENT DESCRIPTION

An MCC 7500 Dispatch IP Console consists of the following elements:

- Operator position computer
- Voice Processing Module (VPM)
- Auxiliary Input/Outputs
- Network equipment
- Conventional Channel Interface equipment

This section discusses the various components that make up the proposed MCC 7500 Dispatch Console system. These components are connected together and to the rest of the ASTRO 25 system on an IP network via console site routers and switches. The MCC 7500 Dispatch Console functions as an integrated component of the total radio system, fully participating in system level features such as end-to-end encryption and agency partitioning.

Since the network is IP-based, the system's interfaces and components can be distributed physically throughout the network. CCGWs can be located at conventional-only RF sites, at trunking RF sites, the master site, or at console sites with conventional stations. Aux I/O Servers can be placed anywhere in the zone, closest to where they are needed.

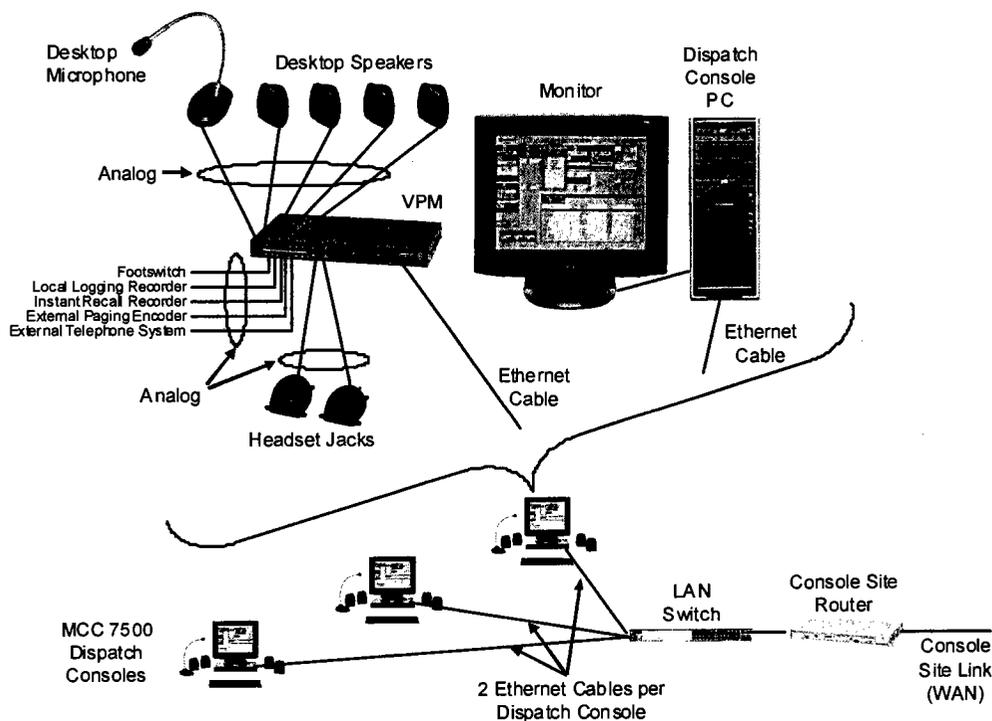
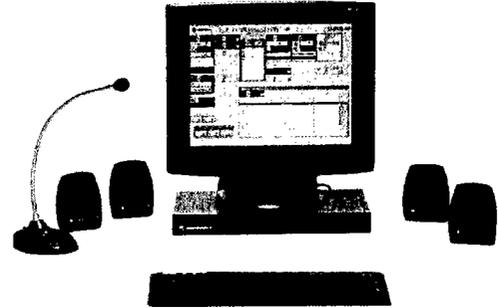


Figure 1-5: Motorola MCC 7500 Dispatch Console Hardware Architecture

## B.4.1 Operator Position Components

MCC 7500 operator positions connect directly to the radio system's IP transport network without gateways or interface boxes. Audio processing, encryption, and switching intelligence for dispatch are performed within each software-based operator position, without additional centralized electronics.

An MCC 7500 operator position consists of a computer, a Voice Processing Module (VPM), one select speaker, up to three unselect speakers, a desktop gooseneck microphone and/or headset jack box with in-line PTT amplifier and headset, and optional footswitch.



MCC 7500 Operator Position Components

### Voice Processing Module (VPM)

The VPM provides vocoding and audio processing services for the dispatch console. It connects to the console site LAN switch and communicates with the dispatch console PC via Ethernet. Each operator position includes a PC and a dedicated VPN. The VPM also provides connections for analog devices to be connected to the digital console.

The VPM has connectors for the following devices:

- One desktop microphone
- Two headset jacks
- Eight desktop speakers (four speakers max supported in the initial releases)
- Logging recorder
- Radio instant recall recorder
- Telephone instant recall recorder (not supported in initial releases)
- External telephone set
- External paging encoder
- Footswitch
- Generic transmit audio input

Some of the connectors listed above can be used to provide audio inputs and outputs for connecting other types of dispatch consoles to the Motorola radio system in conjunction with the Motorola MCC 7500 Dispatch APIs.

An optional secure card provides encryption and decryption services for the dispatch console. It is capable of supporting multiple, simultaneous encryption/decryption sessions using multiple algorithms and multiple secure keys. The secure card has been provided to Casper PD so they can do DES-OFB, AES and ADP encryption.

### Personal Computer (PC)

The dispatch console uses a Motorola-certified PC running the Microsoft Windows 7 operating system. The PCs used in ASTRO 25 systems have a mini-tower form factor.

## B.4.2 Auxiliary Inputs and Outputs

An Auxiliary Input/Output server enables console operators to control and monitor external devices, such as doors and lights, from the console user interface. Multiple dispatch consoles anywhere in the network may monitor and control the same relay output and/or external inputs. Changes are indicated across all dispatch consoles simultaneously. Customizable graphic icons are also used to provide a visual indication of both the function and state of external inputs.

The contact closures and input buffers required to interface to these devices are housed in Remote Terminal Units (RTUs). These RTUs can be physically located close to where they are needed, at any console site or RF site. The dispatch consoles and RTUs communicate with each other across the radio system's IP transport network. Individual relay outputs can be configured so that they require a safety switch to be pressed before they respond to any commands from the dispatch console user.

### Supported Aux I/O Configurations

The following Aux I/O configurations are supported.

Aux I/O Configuration	Description
Momentary Input	This is an input where the user interface always shows the true state of the input.
Latched Input	This is an input where the user interface does not necessarily show the true state of the input. When the input goes active, the user interface shows the state as active. The display will continue to show the state as active even if the input changes to the inactive state. A dispatch console user must manually reset the display to return it to the inactive state.
Momentary Output	This output relay is activated when the dispatch console user presses the button on the user interface and deactivated when the dispatch console user releases the button.
Latched Output	This output relay changes state only when the dispatch console user presses the button.
Interlocked Latched Output	This latched output relay is part of a group of latched output relays. Only one of the relays in the group may be active at a time. Interlocked relays work in a "break before make" fashion; that is, the previously active relay is deactivated before the new relay is activated.

## B.4.3 Conventional Channel Gateway Equipment

Enhanced Conventional Channel Gateways (CCGWs) are used to interface analog and ASTRO 25 conventional channels to the ASTRO 25 radio system infrastructure. Up to eight conventional channels can be connected to the analog and Aux ports and up to eight V.24 ports on a GGM 8000-based CCGW. The sixteen channels can be any mixture of analog, MDC 1200, ACIM Link, digital or mixed mode.

In addition to the sixteen channels supported on the analog and V.24 ports, the CCGW is also capable of supporting up to sixteen digital channels via its IP port.

For example, a GGM 8000 CCGW could be configured to support the following set of conventional channels:

- Ten digital channels via IP (all share the same IP port)
- Four simple analog channel (uses four analog ports)
- Four MDC 1200 channel (uses four analog port)
- Eight digital channel via V.24 (uses eight V.24 port)

## B.5 SYSTEM DIAGRAMS

System Diagrams are located at the end of this section.

# EQUIPMENT LIST

QTY	NOMENCLATURE	DESCRIPTION
		<b>MCC7500 CONSOLE SYSTEM</b>
1	B1905	MCC 7500 ASTRO 25 SOFTWARE
7	B1933	MOTOROLA VOICE PROCESSOR MODULE
7	CA01642AA	ADD: MCC 7500 BASIC CONSOLE FUNCTIONALITY SOFTWARE LICENSE
7	CA01643AA	ADD: MCC 7500 / MCC 7100 TRUNKING OPERATION
7	CA00147AF	ADD: MCC 7500 SECURE OPERATION
7	CA00143AC	ADD: DES-OFB ALGORITHM
7	CA00140AA	ADD: AC LINE CORD, NORTH AMERICAN
8	T7448	WINDOWS SUPPLEMENTAL FULL CONFIG
7	DSRMP615A	SPD, TYPE 3, 120V RACK MOUNT, 15A PLUG-IN W/ (6) 15A NEMA 5-15 OUTLETS
14	B1912	MCC SERIES DESKTOP SPEAKER
7	B1913	MCC SERIES HEADSET JACK
7	DSTWIN6328A	PROVIDES ONE DUAL PEDAL FOOTSWITCH FOR USE WITH MOTOROLA MCC 7500 DISP
7	DDN1507	SYMANTEC EXP ENDPOINT PROTECT 12.1 CORP ED LIC & MEDIA
7	DDN1245	DUAL IRR SW USB HASP WITH LICENSE (VERSION 45)
7	DDN1118	PCI EXPRESS SOUND BLASTER X-FI XTREME AUDIO
7	CDN6673	CREATIVE LABS INSPIRE A60
1	CLN1856	2620-24 ETHERNET SWITCH
1	SQM01SUM0205	GGM 8000 GATEWAY
1	CA01616AA	ADD: AC POWER
1	F4543	SITE MANAGER BASIC
1	VA00222	SDM3000 MCC 7500 AUX IO F/W FOR A7.11
1	V266	ADD: 90VAC TO 260VAC PS TO SM
3	V592	AAD TERM BLCK & CONN WI
1	T7038	GCP 8000 SITE CONTROLLER
1	CA00303AA	ADD: QTY (1) SITE CONTROLLER
1	X153AW	ADD: RACK MOUNT HARDWARE
1	CA01136AA	ADD: MCC 7500 CONVEN SITE OPER
5	SQM01SUM0205	GGM 8000 GATEWAY
5	CA01616AA	ADD: AC POWER
5	CA01618AA	ADD: CONV CHAN GATEWAY
1	B1905	MCC 7500 ASTRO 25 SOFTWARE
1	B1933	MOTOROLA VOICE PROCESSOR MODULE
1	CA00288AB	ADD: MCC 7500 ARCHIVING INTERFACE SERVER SOFTWARE LICENSE
1	CA00147AF	ADD: MCC 7500 SECURE OPERATION
1	CA00143AC	ADD: DES-OFB ALGORITHM



QTY	NOMENCLATURE	DESCRIPTION
1	CA00140AA	ADD: AC LINE CORD, NORTH AMERICAN
1	DDN1507	SYMANTEC EXP ENDPOINT PROTECT 12.1 CORP ED LIC & MEDIA
3	DSOP820B	PDU, 120V HARDWIRE (8) 20A OUTLET PDU WITH TYPE 3 SAD PROTECTION
3	DS1101378	RACK MT ADAPTER PLATE, 19 IN FOR DSOP820B, DSOP820B2 & DSNSOP820B
1	DSTSJ100BT	SPD, RJ-48 8 PIN, 10/100 BASE T TSJ PROTECTS/PASSES ON ALL 8 PIN
2	DSTSJADP	RACK MOUNT GROUND BAR, 19 IN FOR TSJ AND WPH SERIES DATA SPDS
1	B1912	MCC SERIES DESKTOP SPEAKER
1	B1913	MCC SERIES HEADSET JACK
1	B1934	MCC 7500 VOICE PROCESSOR MODULE FRU
1	CA00147AF	ADD: MCC 7500 SECURE OPERATION
1	CA00143AC	ADD: DES-OFB ALGORITHM
1	CLN1856	2620-24 ETHERNET SWITCH
1	DSCS74860805SN	STANDARD CONTROL STATION COMBINER, 746-869 MHZ 8 CH.
1	DS40200A208	BRIDGE SHELF WIRED FOR UP TO EIGHT 4WAY, 6-WAY, OR 8-WAY BRIDGE MODULE
3	DSX41685	4-WAY/4-WIRE ACTIVE BRIDGE
1	DSX416904	QUAD 2-WIRE TO 4-WIRE HYBRID
1	DSX4166704	NOTCH FILTER MODULE FOR VOICE BRIDGE SHELVES
1	DSX42067	EXTENDER CARD
1	DSX41685	4-WAY/4-WIRE ACTIVE BRIDGE
1	DSX416904	QUAD 2-WIRE TO 4-WIRE HYBRID
1	T7376	JUNIPER/FIREWALL GATEWAY
1	DSPREM891830	UNIVERSAL ENCLOSURE TENSr 800
2	DSPREM880370	CPU CARD, XCON CROSS-CONNECT, UP TO 8 E1 T1
1	DSPREM892060	8T1 E1 IF CARD 32K WITH MODEM
3	DSPREM811960	8 PORT 4W E M TO EXT RANGE CRD
2	DSPREM8901	AC POWER SUPPLY 110/220VAC
1	DSPREM887170	ADPCM SERVER CARD
1	DSPREM1203F	CABLE 5FT DB25M TO V.35F STRAIGHT
1	DSRMP615A	SPD, TYPE 3, 120V RACK MOUNT, 15A PLUG-IN W/ (6) 15A NEMA 5-15 OUTLETS
4	0784469Y02	BRKT, CBL SUPPORT
4	3182602Y06	GROUNDING BUS BAR
24	3082000X12	CABLE, GROUND
2	L30URS9PW1 N	APX7500 SINGLE BAND 7/800
2	L998	ADD: LIMITED FRONT PANEL W/CLOCK/VU
2	G361	ADD: P25 TRUNKING SOFTWARE
2	G806	ENH: ASTRO DIGITAL CAI OP APX
2	G51	ENH: SMARTZONE OPERATION APX
2	CA01598	ADD: AC LINE CORD US
2	QA01749	SW KEY SUPPLEMENTAL DATA
2	G851	ADD: AES/DES-XL/DES-OFB ENCRYPTION
2	HKN6233C	APX CONSOLETTA RACK MOUNT KIT



QTY	NOMENCLATURE	DESCRIPTION
9	TT2538	Z420 LOW TIER WORKSTATION WINDOWS 7 64BIT
3	RRDN7288A	IPMUX-24/FE/1T1/UTP/UTP/UTP
2	RRDN7540A	RACK MOUNT KIT FOR 1/2 19' 1 DEVICE PER SHELF
1	SQM01SUM0200	MASTER SITE UPGRADE MODEL
1	CA00996AJ	ADD: NM/ZC LICENSE KEY 7.11
1	CA00997AJ	ADD: UCS LICENSE KEY 7.11
2	CA01225AB	MCC7500 / MCC7100 CONSOLE LICENSES QTY 5
2	DSSD212SF2P4LDFD00	2 BAY DIPOLE 5DBD LOW PIM OFFSET 138-174MHZ SUBBAND F2 DIN F CONN 0 DT
1	TDF6321	ANTENNA 806-866 MHZ OMNI 4 DB
3	DS9500959	ZETRON RADIO INTERFACE
3	DS9019287	ZETRON MODEL 18+ CONTROL LINK
		<b>OPTIONAL 800 MHz REPLACEMENT CONSOLETTES</b>
3	L30URS9PW1 N	APX7500 SINGLE BAND 7/800
3	CA01598	ADD: AC LINE CORD US
3	G851	ADD: AES/DES-XL/DES-OFB ENCRYPTION
3	L998	ADD: LIMITED FRONT PANEL W/CLOCK/VU
3	G361	ADD: P25 TRUNKING SOFTWARE
3	G806	ENH: ASTRO DIGITAL CAI OP APX
3	QA01749	SW KEY SUPPLEMENTAL DATA
3	G51	ADD: SMARTZONE OPERATION
3	HKN6233C	APX CONSOLETTTE RACK MOUNT KIT



# STATEMENT OF WORK

## D.1 OVERVIEW

This Statement of Work (SOW) describes the deliverables to be furnished to Casper PD. The tasks described herein will be performed by Motorola, its subcontractors, and Casper PD to implement the solution described in the System Description. It describes the actual work involved in installation, identifies the installation standards to be followed, and clarifies the responsibilities for both Motorola and Casper PD during the project implementation. Specifically, this SOW provides:

- A summary of the phases and tasks to be completed within the project lifecycle.
- A list of the deliverables associated with the project.
- A description of the responsibilities for both Motorola and Casper PD.
- The qualifications and assumptions taken into consideration during the development of this project.

This SOW provides the most current understanding of the work required by both parties to ensure a successful project implementation. In particular, Motorola has made assumptions of the sites to be used for the new system. Should any of the sites change, a revision to the SOW and associated pricing will be required. It is understood that this SOW is a working document, and that it will be revised as needed to incorporate any changes associated with contract negotiations, Contract Design Review (CDR), and any other change orders that may occur during the execution of the project.

The Casper PD Dispatch Center console will consist of seven (7) MCC 7500 operator positions located at the new dispatch center. The Dispatch Center operator positions are equipped with a Voice Processing Module (VPM), select and unselect speakers, dual headset jacks, footswitch, mouse, keyboard, gooseneck mic, Dual IRR, and secure DES-OFB encryption capability. An Archive Interface Server (AIS) and firewall are provided to all a customer supplied IP recorder to be used for logging. For backup purposes, Motorola will relocated the 4 existing VHF and 4 existing 800 MHz consolettes and combining systems to the new center. Two additional 800 MHz consolettes will be added at the new center to provide communication to the two existing conventional repeaters that will remain at the Hall of Justice. New antenna systems will be installed at the new center.

## D.2 ASSUMPTIONS

Motorola has based the system design on information provided by Casper PD and an analysis of their system requirements. All assumptions have been listed below for review. Should Motorola's assumptions be deemed incorrect or not agreeable to Casper PD, a revised proposal with the necessary changes and adjusted costs may be required. Changes to the equipment or scope of the project after contract may require a change order

- That Casper PD is responsible for supplying all monitors that are required for this center.
- That Casper PD MCC console will be implemented at the 7.11 System Release.
- That Casper PD is responsible for the functionality of their 3<sup>rd</sup> Party Veriant logging recorder. Motorola has provided a firewall for this interface.
- Casper PD is responsible for ensuring the new dispatch facility and equipment room meet R56 standards. Motorola is only supplying R56 for new hardware that is contained in this proposal.



- Casper PD is supplying all connectivity between the new dispatch center and the Wyolink Master site at the Port of Entry.
- Casper PD is supplying all connectivity to allow existing conventional resources and I/O's to be controlled by the new MCC7500 console.
- Casper PD is responsible for ensuring the fiber that is being provided for connectivity terminates in the equipment room where the existing Centracom electronics is located at the HOJ and in the equipment room where the MCC7500 backroom hardware will be located in the new center.
- Casper PD will provide an R45 Ethernet connection from the fiber at each end of the link to a specified demarcation point.
- Casper PD will provide the conversion from fiber to RJ45.
- Casper PD is responsible for supplying an end-to-end VLAN connection on the fiber with a guaranteed bandwidth of 5 MB.
- Casper is supplying all racks in which to mount the new and existing equipment being installed at the new dispatch center.
- The Wyolink Zone 2 Master site is not equipped for redundant WAN connections to MCC7500 consoles.
- All work is to be performed during normal work hours, Monday through Friday 8:00 a.m. to 5:00 p.m.

Motorola is not responsible for interference caused or received by the Motorola provided equipment except for interference that is directly caused by the Motorola-provided transmitter(s) to the Motorola-provided receiver(s). Should Casper PD system experience interference, Motorola can be contracted to investigate the source and recommend solutions to mitigate the issue.

## D.3 CONTRACT

### D.3.1 Contract Award (Milestone)

Casper PD and Motorola execute the contract and both parties receive all the necessary documentation.

### D.3.2 Contract Administration

#### *Motorola Responsibilities:*

- Assign a Project Manager, as the single point of contact with authority to make project decisions.
- Assign resources necessary for project implementation.
- Set up the project in the Motorola information system.
- Schedule the project kick-off meeting with Casper PD.

#### *Casper PD Responsibilities:*

- Assign a Project Manager, as the single point of contact responsible for Casper PD signed approvals.
- Assign other resources necessary to ensure completion of project tasks for which Casper PD is responsible.

#### *Completion Criteria:*

- Motorola internal processes are set up for project management.
- Both Motorola and Casper PD assign all required resources.

- Project kickoff meeting is scheduled.

### D.3.3 Project Kickoff

#### *Motorola Responsibilities:*

- Conduct a project kickoff meeting during the Contract Design Review (CDR) phase of the project.
- Ensure key project team participants attend the meeting.
- Introduce all project participants attending the meeting.
- Review the roles of the project participants to identify communication flows and decision-making authority between project participants.
- Review the overall project scope and objectives with Casper PD.
- Review the resource and scheduling requirements with Casper PD.
- Review the Project Schedule with Casper PD to address upcoming milestones and/or events.
- Review the teams' interactions (Motorola and Casper PD), meetings, reports, milestone acceptance, and Casper PD's participation in particular phases.

#### *Casper PD Responsibilities:*

- Casper PD's key project team participants attend the meeting.
- Review Motorola and Casper PD responsibilities.

#### *Completion Criteria:*

- Project kick-off meeting completed.
- Meeting notes identify the next action items.

## D.4 CONTRACT DESIGN REVIEW (CDR)

### D.4.1 Review Contract Design

#### *Motorola Responsibilities:*

- Meet with Casper PD project team.
- Review the operational requirements and the impact of those requirements on various equipment configurations.
- Establish a defined baseline for the system design and identify any special product requirements and their impact on system implementation.
- Review the System Design, Statement of Work, Project Schedule, and Acceptance Test Plans, and update the contract documents accordingly.
- Discuss the proposed Cutover Plan and methods to document a detailed procedure.
- Submit design documents to Casper PD for approval. These documents form the basis of the system, which Motorola will manufacture, assemble, stage, and install.
- Prepare equipment layout plans for staging or field (if staging is required)
- Provide minimum acceptable performance specifications for microwave, fiber, or copper links.
- Establish demarcation point (SUPPLIED BY THE MOTOROLA SYSTEM ENGINEER) to define the connection point between the Motorola-supplied equipment and Casper PD-supplied link(s) and external interfaces.
- Finalize site acquisition and development plan.

1. Conduct (updated) site evaluations to capture site details of the system design and to determine site readiness (when necessary).
  2. Determine each site's ability to accommodate proposed equipment based upon physical capacity.
  3. If applicable, test existing equipment with which Motorola equipment will interface.
- Prepare Site Evaluation Report that summarizes findings of above-described site evaluations.
  - Work with Casper PD to identify radio interference between the new communication system and other existing radio systems.

***Restrictions:***

- Motorola assumes no liability or responsibility for inadequate frequency availability or frequency licensing issues.
- Motorola is not responsible for issues outside of its immediate control. Such issues include, but are not restricted to, improper frequency coordination by others and non-compliant operation of other radios.
- Motorola is not responsible for co-channel interference due to errors in frequency coordination by APCO or any other unlisted frequencies, or the improper design, installation, or operation of systems installed or operated by others.
- If, for any reason, any of the proposed sites cannot be utilized due to reasons beyond Motorola's control, the costs associated with site changes or delays including, but not limited to, re-engineering, frequency re-licensing, site zoning, site permitting, schedule delays, site abnormalities, re-mobilization, etc., will be paid for by Casper PD and documented through the change order process.

***Casper PD Responsibilities:***

- Casper PD's key project team participants attend the meeting.
- Make timely decisions, according to the Project Schedule.
- Frequency Licensing and Interference:
  - As mandated by FCC, Casper PD, as the licensee, has the ultimate responsibility for providing all required radio licensing or licensing modifications for the system prior to system staging. This responsibility includes paying for FCC licensing and frequency coordination fees.
  - Provide the FCC "call sign" station identifier for each site prior to system staging.

***Completion Criteria:***

- Complete Design Documentation, which may include updated System Description, Equipment List, system drawings, or other documents applicable to the project.
- Incorporate any deviations from the proposed system into the contract documents accordingly.
- The system design is "frozen," in preparation for subsequent project phases such as Order Processing and Manufacturing.
- A Change Order is executed in accordance with all material changes resulting from the Design Review to the contract.

## **D.4.2 Design Approval (Milestone)**

- Casper PD executes a Design Approval milestone document.

## D.5 ORDER PROCESSING

### D.5.1 Process Equipment list

#### *Motorola Responsibilities:*

- Validate Equipment List by checking for valid model numbers, versions, compatible options to main equipment, and delivery data.
- Enter order into Motorola's Order Fulfillment (COF) system.
- Create Ship Views, to confirm with Casper PD the secure storage location(s) to which the equipment will ship. Ship Views are the mailing labels that carry complete equipment shipping information, which direct the timing, method of shipment, and ship path for ultimate destination receipt.
- Create equipment orders.
- Reconcile the equipment list(s) to the Contract.
- Procure third-party equipment if applicable.

#### *Casper PD Responsibilities:*

- Approve shipping location(s).
- Complete and provide Tax Certificate information verifying tax status of shipping location.

#### *Completion Criteria:*

- Verify that the Equipment List contains the correct model numbers, version, options, and delivery data.
- Trial validation completed.
- Bridge the equipment order to the manufacturing facility.

## D.6 MANUFACTURING AND STAGING

### D.6.1 Manufacture Motorola Fixed Network Equipment

#### *Motorola Responsibilities:*

- Manufacture the Fixed Network Equipment (FNE) necessary for the system based on equipment order.

#### *Casper PD Responsibilities:*

- None.

#### *Completion Criteria:*

- FNE shipped to either the field or the staging facility.

### D.6.2 Manufacture Non-Motorola Equipment

#### *Motorola Responsibilities:*



- Manufacture (third party equipment suppliers) non-Motorola equipment necessary for the system based on equipment order.

*Casper PD Responsibilities:*

- None.

*Completion Criteria:*

- Ship non-Motorola manufactured equipment to the field and/or the staging facility.

### **D.6.3 Ship to Field for Staging (Milestone)**

- Ship all equipment needed for staging to the service shop contracted to perform the installation for field staging

### **D.6.4 Stage System**

*Motorola Responsibilities:*

- Set up and rack the system equipment on a site-by-site basis, as it will be configured in the field at each of the dispatch sites.
- Cut and label cables according to the approved CDR documentation.
- Label the cables with to/from information to specify interconnection for field installation and future servicing needs.
- Complete the cabling/connecting of the subsystems to each other (“connectorization” of the subsystems.)
- Assemble required subsystems to assure system functionality.
- Power up, program, and test all staged equipment.
- Confirm system configuration and software compatibility to the existing system.
- Load application parameters on all equipment according to input from Systems Engineering.
- Complete programming of the Fixed Network Equipment.
- Inventory the equipment with serial numbers and installation references.
- Complete system documentation.
- Third party subsystems will be staged at the manufacturer’s facilities and integrated in the field.

*Casper PD Responsibilities:*

- Provide information on existing system interfaces as may be required.
- Provide information on room layouts or other information necessary for the assembly to meet field conditions.

*Completion Criteria:*

- System staging completed and ready for testing.

### **D.6.5 Perform Field Staging Acceptance Test Procedure**

*Motorola Responsibilities:*

- Test and validate system software and features.
- Functional testing of standard system features.

- Conduct site and system level testing.
- Power-up site equipment and perform standardized functionality tests.
- Perform system burn-in 24 hours a day during staging to isolate and capture any defects.

*Casper PD Responsibilities:*

- None

*Completion Criteria:*

- Approve Field Acceptance Testing.

## **D.6.6 Ship Equipment to Customer Location in Field**

*Motorola Responsibilities:*

- Pack system for shipment to final destination.
- Arrange for shipment to the customer location in the field.

*Casper PD Responsibilities:*

- None.

*Completion Criteria:*

- Equipment ready for shipment to the field.

## **D.6.7 Field Ship Acceptance (Milestone)**

- All equipment shipped to the Casper PD dispatch location.

## **D.7 CIVIL WORK FOR CASPER PD PROVIDED FACILITIES**

*Motorola Responsibilities:*

- Provide electrical requirements for each equipment rack to be installed in Casper PD-provided facilities.
- Provide heat load for each equipment rack to be installed in Casper PD provided facilities.

*Casper PD Responsibilities:*

- Secure site lease/ownership, zoning, permits, regulatory approvals, easements, power, and Telco connections.
- Provide clear and stable access to the sites for transporting electronics and other materials. Sufficient site access must be available for trucks to deliver materials under their own power and for personnel to move materials to the facility without assistance from special equipment.
- Supply adequately sized electrical service, backup power (UPS, generator, batteries, etc.) including the installation of conduit, circuit breakers, outlets, etc., at each equipment location. Provide AC power (dedicated 20 Amp AC outlets - simplex with ground) for each major piece of equipment within 6 feet of the location of the Motorola-supplied equipment, including the associated electrical service and wiring (conduit, circuit breakers, etc.).
- Provide adequate HVAC, grounding, lighting, cable routing, and surge protection (also, among existing and Motorola-provided equipment) based upon Motorola's R-56 Standards and

- Guidelines for Communication Sites. Ceiling (minimum 9 feet) and cable tray heights (minimum 8 feet) in the equipment rooms in order to accommodate 7-foot, 6-inch equipment racks.
- Provide floor space and desk space for the System equipment at Casper PD-provided facilities. Each rack shall be provided a minimum of 24-inch x 24-inch footprint with 36 inches clearance in the front and back.
  - Relocate existing equipment, if needed, to provide required space for the installation of Motorola-supplied equipment.
  - Bring grounding system up to Motorola's R-56 Standards and Guidelines for Communication Sites and supply a single point system ground, of 5 ohms or less, to be used on all FNE supplied under the Contract. Supply grounding tie point within 10 feet from the Motorola-supplied equipment.
  - Ensure Type 1 and Type 2 surge suppression is installed on all electrical panels required to meet R56 Standards and Guidelines.
  - Provide all necessary wall or roof penetrations on existing buildings for antenna coax and microwave waveguide (if applicable) for main transmitter antennas, microwave radios, and control station Yagi antennas.
  - Provide obstruction-free area for the cable run between the demarcation point and the communications equipment.
  - Resolve any environmental issues including, but not limited to, asbestos, structural integrity (rooftop, water tank, tower, etc.) of the site, and any other building risks. (Resolve environmental or hazardous material issues).
  - Supply interior building cable trays, raceways, conduits, and wire supports.
  - Pay for usage costs of power and generator fueling, both during the construction and installation effort, and on an ongoing basis.
  - Complete all Casper PD deliverables in accordance within the approved project schedule

*Completion Criteria:*

- All sites are ready for equipment installations in compliance with Motorola's R56 Standards and Guidelines for Communication Sites.

## **D.8 SYSTEM INSTALLATION**

### **D.8.1 Console Installation**

*Motorola Responsibilities:*

- Will provide secure storage location for the Motorola-provided equipment.
- Inventory all equipment prior to installation commencement.
- Installation of seven (7) MCC 7500 7.11 Release VPM based operator positions including VPM, CPU, select and unselect speakers, 2 headset jacks, 19" (customer supplied) monitor and footswitch
- Run two (2) Ethernet LAN cables to each operator and the AIS from the LAN switch located in the equipment room.
- Provide cabling and installation required to interface existing conventional resources to the five (5) low density CCGW's being provided. These CCGW's will be connected to a demark for customer supplied connectivity.
- Provide all network cabling and interconnecting cables and wiring for all equipment. Redundant links to the master site are being provided.



- Provide equipment to allow existing alarms and door controls to be transported via customer supplied connectivity to the new center from the HOJ.
- Provide channel banks for use with the customer supplied fiber to allow the new console to control existing conventional resources located at the HOJ.
- Provide audio bridges three audio bridges to convert existing conventional stations from 2 to 4 wire and to allow for connection of remote desksets.
- Provide and install equipment necessary to convert from Ethernet to T1 connections on the fiber at both the Hall of Justice and the new dispatch center. This assumes Casper PD will supply the interface to the fiber as an RJ45 connection.
- Provide cabling and services to connect existing alarms and door controls to the SDM Aux I/O punchblocks.
- Terminate all audio outputs at a punch block. This will be for connection to a 3<sup>rd</sup> party existing IP logging recorder that Casper PD is providing.
- Remove 8 consolettes from the Hall of Justice (4 VHF and 4 800 MHz).
- Provide installation and programming of 4 existing VHF consolettes and combiner at the new center.
- Provide and install a new antenna system for the VHF consolettes.
- Provide installation and programming for 4 700/800 existing consolettes at the new center.
- Provide installation and programming for 2 new 700/800 APX consolettes at the new center.
- Provide a control station combiner for the six (6) 700/800 consolettes being installed at the new center.
- Provide and install a new antenna system for the 700/800 consolettes being installed at the new center.
- Interface router to Wyolink Zone 2 Master Site LAN Switch.
- Interface existing conventional stations and consolettes to CCGW.
- Install a firewall between the MCC7500 console network and the customer provided 3<sup>rd</sup> party logger.
- Connect Casper PD-supplied, previously identified circuits into the console, to a demarcation point located within 25 feet of the console interface.
- Install a dedicated Local Area Network (LAN) at the dispatch center to connect the proposed console positions.
- Bond the supplied equipment to the site ground system in accordance with the Motorola R56 Standards and Guidelines for Communication Sites.
- Motorola is only supplying R56 for the new equipment that is being installed as part of this proposal. Motorola is not providing any additional R56 upgrades to the building where the new dispatch center is located, the dispatch furniture, the dispatch center or backroom equipment where the console hardware will be located.
- Will interface with existing fiber network connections.
- Will not remove any existing CENTRACOM equipment other than what is required for the trade in program.
- Will not remove any existing antenna systems that will be abandoned when the control stations are moved from the Hall of Justice center.
- Will not relocate existing equipment to a location specified by Casper PD.
- Will not dispose of any existing CENTRACOM equipment or abandoned antenna systems from the HOJ.
- Perform the console programming to match the functionality of the existing CENTRACOM Gold Elite console.

*Casper PD Responsibilities:*

- Provide access to the sites, as necessary.



- Provide all 19" monitors being installed by Motorola including all monitor mounts.
- Provide all 19" racks for installation of the new equipment being provided and all consolettes being relocated from the HOJ. The Motorola equipment will require a maximum of four (4) 7 ½' racks.
- Provide demarcation point located within 25 feet of the console interface.
- Provide two (2) T1s between the Casper PD dispatch and the Wyolink Zone 2 Master site. It is assumed this will be a combination of fiber from the new center to the HOJ and existing T1 links between the HOJ and Zone 2 master site at POE.
- Provide connectivity between the new dispatch center and existing conventional resources that need to be controlled by the MCC7500 console.
- Provide continuous fiber connectivity between the new dispatch center and the HOJ for any existing panic alarms, RF site environmental alarms or doors controls that need to be controlled from the new center.
- Provide fiber with a RJ45 interface at both ends. At the Hall of Justice the interface to the fiber will be provided in the room that currently houses the CENTRACOM electronic bank. At the new center the termination to the fiber will be located in the same room as the MCC console backroom hardware.
- Casper PD will provide an R45 Ethernet connection from the fiber at each end of the link to a specified demarcation point.
- Casper PD will provide the conversion from fiber to RJ45.
- Negotiate with Wyolink for assignment of a WAN port on the Zone 2 Master site for connection of the MCC7500 console to Wyolink.
- Install, cabling and programming of the 3<sup>rd</sup> party Verint recorder.
- Work with 3<sup>rd</sup> party logging recorder supplier for connection of the MCC7500 console to the existing recorder.
- Ensure 3<sup>rd</sup> party recorder software is capable of interface to a 7.11 Release ASTRO 25 system.
- Casper PD is responsible for working with their 3<sup>rd</sup> party recording supplying for upgrades that may be required when the Wyolink system is upgraded past the current 7.11 Release.
- Provide all backup power including Uninterruptible Power Supply (UPS) and generator for the backroom equipment and operator positions being proposed.

*Completion Criteria:*

- Console installation is complete.

## **D.8.2 Console Installation Complete**

- Console installation completed and accepted by Casper PD.

## **D.8.3 System Installation Acceptance (Milestone)**

- All equipment installations are completed and accepted by Casper PD.

## **D.9 SYSTEM OPTIMIZATION**

### **D.9.1 Optimize System FNE**

*Motorola Responsibilities:*



- Verify that all equipment is operating properly and that all electrical and signal levels are set accurately.
- Verify that all audio and data levels are at factory settings.
- Motorola and its subcontractors optimize each subsystem.
- Check audio and data levels to verify factory settings.
- Verify communication interfaces between devices for proper operation.
- Test features and functionality are in accordance with manufacturers' specifications and that they comply with the final configuration established during the CDR/system staging.
- Integrate the consoles into the system to ensure proper operation.
- Setup the consoles to perform the dispatching operation.

*Casper PD Responsibilities:*

- Provide access/escort to the sites.
- Provide required radio ID and alias information to enable alias database setup for interface to console.

*Completion Criteria:*

- System FNE optimization is complete.

## **D.9.2 Link Verification**

*Motorola Responsibilities:*

- Perform test to verify site link performance, prior to the interconnection of the Motorola-supplied equipment to the link equipment.

*Casper PD Responsibilities:*

- Make available the required links which meet the specifications supplied by Motorola at the CDR.

*Completion Criteria:*

- Link verification successfully completed.

## **D.9.3 Optimization Complete**

- System optimization is completed. Motorola and Casper PD agree that the equipment is ready for acceptance testing.

## **D.10 TRAINING**

### **D.10.1 Perform Training**

*Motorola Responsibilities:*

- None

*Casper PD Responsibilities:*

- None

*Completion Criteria:*

- Training is not included as part of this proposal.

## **D.10.2 Training Complete**

- Training is not included as part of this proposal.

## **D.11 AUDIT AND ACCEPTANCE TESTING**

### **D.11.1 Perform R-56 Audit**

*Motorola Responsibilities:*

- Perform R-56 site-installation quality-audits, verifying proper physical installation and operational configurations.
- Create site evaluation report to verify site meets or exceeds requirements, as defined in Motorola's R 56 Standards and Guidelines for Communication Sites.

*Casper PD Responsibilities:*

- Provide access/escort to the sites.
- Witness tests, if desired.

*Completion Criteria:*

- All R-56 Standards and Guidelines for Communication Sites audits completed successfully.

### **D.11.2 Perform Equipment Testing**

*Motorola Responsibilities:*

- Test individual components of the system to verify compliance to the equipment specifications.
- Testing will take place at the 7.11 Release.
- Repeat any failed test(s) once Motorola (or Casper PD) has completed the corrective action(s).
- Prepare documentation of component tests to be delivered as part of the final documentation package.

*Casper PD Responsibilities:*

- Witness tests, if desired.

*Completion Criteria:*

- Successful completion of equipment testing.

### **D.11.3 Perform Functional Testing**

*Motorola Responsibilities:*

- Verify the operational functionality and features of the individual subsystems and the system supplied by Motorola, as contracted.
- If any major task as contractually described fails, repeat that particular task after Motorola determines that corrective action has been taken.
- Document all issues that arise during the acceptance tests.
- Document the results of the acceptance tests and present to Casper PD for review.
- Resolve any minor task failures before Final System Acceptance.

*Casper PD Responsibilities:*

- Witness the functional testing, if desired.

*Completion Criteria:*

- Successful completion of the functional testing.
- Casper PD approval of the functional testing.

## **D.11.4 System Acceptance Test Procedures (Milestone)**

- Casper PD approves the completion of all the required tests.

## **D.12 FINALIZE**

### **D.12.1 Cutover**

*Motorola Responsibilities:*

- Motorola and Casper PD develop finalize a mutually agreed upon cutover plan based upon discussions held during the CDR.
- During cutover, follow the written plan and implement the defined contingencies, as required.
- Casper PD will be cut over to the MCC console at the 7.11 Release.
- Conduct cutover meeting(s) with user group representatives to address both how to mitigate technical and communication problem impact to the users during cutover and during the general operation of the system.

*Casper PD Responsibilities:*

- Attend cutover meetings and approve the cutover plan.
- Notify the user group(s) affected by the cutover (date and time).
- Conduct a roll call of all users working during the cutover, in an organized and methodical manner.

*Completion Criteria:*

- Successful migration from the old system to the new system.

### **D.12.2 Resolve Punchlist**

*Motorola Responsibilities:*

- Work with Casper PD to resolve punchlist items, documented during the Acceptance Testing phase, in order to meet all the criteria for final system acceptance.

*Casper PD Responsibilities:*

- Assist Motorola with resolution of identified punchlist items by providing support, such as access to the sites, equipment and system, and approval of the resolved punchlist item(s).

*Completion Criteria:*

- All punchlist items resolved and approved by Casper PD.

## **D.12.3 Transition to Service/Project Transition Certificate**

*Motorola Responsibilities:*

- Review the items necessary for transitioning the project to warranty support and service at the 7.11 Release.
- Provide a Casper PD Support Plan detailing the warranty and post warranty support, if applicable, associated with the Contract equipment.

*Casper PD Responsibilities:*

- Participate in the Transition Service/Project Transition Certificate (PTC) process.

*Completion Criteria:*

- All service information has been delivered and approved by Casper PD.

## **D.12.4 Finalize Documentation**

*Motorola Responsibilities:*

- Provide an electronic as-built system manual on a Compact Disk (CD). The documentation will include the following:
  - Site Equipment Rack Configurations
  - ATP Test Checklists
  - Functional Acceptance Test Plan test sheets and results
  - Equipment Inventory List
  - Console Programming Template (where applicable)

Drawings are created utilizing AutoCAD design software and will be delivered in Adobe PDF format. All other system manual documents converted from native format to Adobe PDF format to be included on the System Manual CD.

*Casper PD Responsibilities:*

- Receive and approve all documentation provided by Motorola.

*Completion Criteria:*

- All required documentation is provided and approved by Casper PD.

## D.12.5 Final Acceptance (Milestone)

- All deliverables completed, as contractually required.
- Final System Acceptance received from Casper PD for the 7.11 Release console.

## D.13 PROJECT ADMINISTRATION

### D.13.1 Project Status Meetings

#### *Motorola Responsibilities:*

- Motorola Project Manager, or designee, will attend all project status meetings with Casper PD, as determined during the CDR.
- Record the meeting minutes and supply the report.
- The agenda will include the following:
  - Overall project status compared to the Project Schedule.
  - Product or service related issues that may affect the Project Schedule.
  - Status of the action items and the responsibilities associated with them, in accordance with the Project Schedule.
  - Any miscellaneous concerns of either Casper PD or Motorola.

#### *Casper PD Responsibilities:*

- Attend meetings.
- Respond to issues in a timely manner.

#### *Completion Criteria:*

- Completion of the meetings and submission of meeting minutes.

### D.13.2 Progress Milestone Submittal

#### *Motorola Responsibilities:*

- Submit progress (non-payment) milestone completion certificate/documentation.

#### *Casper PD Responsibilities:*

- Approve milestone, which will signify confirmation of completion of the work associated with the scheduled task.

#### *Completion Criteria:*

- Casper PD approval of the Milestone Completion document(s).

### D.13.3 Change Order Process

CHANGE ORDERS. Either Party may request changes within the general scope of this Agreement. If a requested change causes an increase or decrease in the cost or time required to perform this Agreement, the Parties will agree to an equitable adjustment of the Contract Price, Performance Schedule, or both, and will reflect the adjustment in a change order. Neither Party is obligated to perform requested changes unless both Parties execute a written change order.



# ACCEPTANCE TEST PLAN

## MCC 7500 Trunked Resources

### Instant Transmit

#### 1. DESCRIPTION

The instant transmit switch provides immediate operator access to a channel, independent of its select status (selected or unselected). It provides priority over other dispatcher transmit bars or optional footswitches.

#### SETUP

RADIO-1 - TALKGROUP 1  
CONSOLE-1 – TALKGROUP 1 (Selected),  
TALKGROUP 2 (Unselect mode)

#### VERSION #1.010

#### 2. TEST

- Step 1. Using CONSOLE-1, press the Instant Transmit button on TALKGROUP 1.
- Step 2. Verify that the Transmit indicator is lit.
- Step 3. Verify RADIO-1 can monitor and respond to the call on TALKGROUP 1.
- Step 4. On RADIO-1 change to TALKGROUP 2.
- Step 5. Using CONSOLE-1, press the Instant Transmit button on the TALKGROUP 2 radio resource.
- Step 6. Verify RADIO-1 can monitor and respond to the call on TALKGROUP 2.

Pass \_\_\_\_ Fail \_\_\_\_



## MCC 7500 Trunked Resources

### Talkgroup Selection and Call

#### 1. DESCRIPTION

The Talkgroup Call is the primary level of organization for communications on a trunked radio system. Dispatchers with Talkgroup Call capability will be able to communicate with other members of the same talkgroup. This provides the effect of an assigned channel down to the talkgroup level. When a Talkgroup Call is initiated from a subscriber unit, the call is indicated on each dispatch operator position that has a channel control resource associated with the unit's channel/talkgroup.

#### SETUP

RADIO-1 - TALKGROUP 1  
RADIO-2 - TALKGROUP 2  
RADIO-3 - TALKGROUP 1  
RADIO-4 - TALKGROUP 2  
CONSOLE-1 - TALKGROUP 1  
CONSOLE-2 - TALKGROUP 2

#### VERSION #1.010

#### 2. TEST

- Step 1. Initiate a wide area call from CONSOLE-1 on TALKGROUP 1.
- Step 2. Observe that RADIO-1 and RADIO-3 will be able to monitor the call. Dekey the console and have either radio respond to the call.
- Step 3. Observe that all consoles with TALKGROUP 1 can monitor both sides of the conversation.
- Step 4. Initiate a wide area call from CONSOLE-2 on TALKGROUP 2.
- Step 5. Observe that RADIO-2 and RADIO-4 will be able to monitor the call. Dekey the console and have either radio respond to the call.
- Step 6. Observe that all consoles with TALKGROUP 2 can monitor both sides of the conversation.

Pass\_\_\_\_ Fail\_\_\_\_



## MCC 7500 Trunked Resources

### Talkgroup Selection and Call - Secure

#### 1. DESCRIPTION

The Talkgroup Call is the primary level of organization for communications on a trunked radio system. Dispatchers with Talkgroup Call capability will be able to communicate with other members of the same talkgroup. This provides the effect of an assigned channel down to the talkgroup level. When a Talkgroup Call is initiated from a subscriber unit, the call is indicated on each dispatch operator position that has a channel control resource associated with the unit's channel/talkgroup. Digital encryption is used so only properly equipped and configured subscribers can monitor the conversation. A "Key" is used to encrypt the transmit audio. Only radios and Consoles with the same "Key" can decrypt the audio and listen to it.

#### SETUP

RADIO-1 - TALKGROUP 1 (Secure TX Mode)  
RADIO-2 - TALKGROUP 2 (Secure TX Mode)  
RADIO-3 - TALKGROUP 2 (No Keys)  
RADIO-4 - TALKGROUP 1 (Clear TX Mode with Keys loaded)  
CONSOLE-1 - TALKGROUP 1 and TALKGROUP 2 (Secure TX Mode)

#### VERSION #1.040

#### 2. TEST

- Step 1. Initiate a wide area secure call from CONSOLE-1 on TALKGROUP 1.
- Step 2. Verify RADIO-1 can monitor and respond to the secure call.
- Step 3. Verify RADIO-4 can monitor and respond to the secure call because even though it is in clear mode the correct encryption keys are loaded for the secure call.
- Step 4. Initiate a wide area secure call from CONSOLE-1 on TALKGROUP 2.
- Step 5. Verify that RADIO-2 can monitor and respond to the secure call. Note that RADIO-3 cannot monitor the call.

Pass \_\_\_\_ Fail \_\_\_\_



## MCC 7500 Trunked Resources

### PTT Unit ID/Alias Display

#### 1. DESCRIPTION

Console operator positions contain various resources such as talkgroup, multigroup, Private Call which enables the dispatcher to communicate with the subscriber units. If activity occurs on one of these operator position resources, the unit ID or associated alias of the initiating radio appears at the console resource.

#### SETUP

RADIO-1 - TALKGROUP 1  
RADIO-2 - TALKGROUP 1  
CONSOLE-1 - TALKGROUP 1  
CONSOLE-2 - TALKGROUP 1

#### VERSION #1.010

#### 2. TEST

- Step 1. Select the resource for TALKGROUP 1 on CONSOLE-1.
- Step 2. Initiate a call on TALKGROUP 1 from RADIO-2 and observe that the alias is seen at CONSOLE-1 in the resource window as well as in the Activity Log window.
- Step 3. Initiate a call from RADIO-1 and observe that the alias of RADIO-1 is seen at CONSOLE-1 in the resource window as well as in the Activity Log window.
- Step 4. Modify RADIO-2's alias. Make sure to give enough time for the alias change to propagate to the Zone Controller.
- Step 5. Initiate a call from RADIO-2 and observe the new alias of RADIO-2 is seen at CONSOLE-1 in the list in the resource window as well as in the Activity Log window.
- Step 6. Return RADIO-2's alias to its original state.

Pass\_\_\_\_\_ Fail\_\_\_\_\_



## MCC 7500 Trunked Resources

### Emergency Alarm and Call Display Description

#### 1. DESCRIPTION

Users in life threatening situations can use the emergency button on the radio to send an audible alarm and a visual alarm signal to a console operator in order to request immediate system access to a voice channel for an emergency call. An emergency alarm begins after the radio user presses the radio's emergency button. Pressing the emergency button places the radio in "emergency mode". To begin an emergency call, the radio user must press the radio's PTT button while in "emergency mode." The assigned voice channel will be dedicated to the emergency caller's talkgroup for an extended period of time, equal to the Message Hang Time plus the Emergency Hang Time. As with other call types, emergency calls can operate across sites as well as within the same site.

#### SETUP

RADIO-1 - TALKGROUP 1  
CONSOLE-1 - TALKGROUP 1  
CONSOLE-2 - TALKGROUP 1

#### VERSION #1.010

#### 2. TEST

- Step 1. Initiate an Emergency Alarm from RADIO-1.
- Step 2. Observe the Emergency from RADIO-1 is received at CONSOLE-1 for TALKGROUP 1.
- Step 3. Acknowledge the Emergency at the operator position. Verify CONSOLE-2 receives notification that the call has been acknowledged.
- Step 4. Initiate a call with RADIO-1 to initiate an Emergency call.
- Step 5. Observe CONSOLE-1 and CONSOLE-2 can monitor RADIO-1
- Step 6. Clear the Emergency from CONSOLE-1 on TALKGROUP 1.
- Step 7. End the Emergency Alarm from RADIO-1.

Pass\_\_\_\_\_ Fail\_\_\_\_\_



## MCC 7500 Trunked Resources

### Multigroup Call

#### 1. DESCRIPTION

This trunking feature allows an equipped console operator position to transmit an announcement to several different talkgroups simultaneously. As with Talkgroup Calls, multigroup calls operate across sites as well as within the same site.

#### SETUP

RADIO-1 - TALKGROUP 1  
RADIO-2 - TALKGROUP 2  
RADIO-3 - RANDOM  
CONSOLE-1 - ATG 1

Note: TALKGROUP 1 and TALKGROUP 2 are members of ATG 1. RANDOM is any talkgroup not a member of ATG 1.

#### VERSION #1.010

#### 2. TEST

- Step 1. Using CONSOLE-1, select the ATG 1 resource.
- Step 2. Initiate the Multigroup Call from CONSOLE-1.
- Step 3. Observe that RADIO-1 and RADIO-2 receive the Multigroup Call.
- Step 4. Verify that RADIO-3 does not receive the Multigroup Call because it is not a member of ATG 1.
- Step 5. Answer the Multigroup Call using RADIO-1 and observe CONSOLE-1 receives the response.
- Step 6. Verify that if the call is answered within the repeater hang time, the console will receive the call on the ATG 1 resource tile, otherwise the console will receive the call on the TALKGROUP 1 tile.
- Step 7. Verify that if the call is answered within the repeater hang time, RADIO-2 will monitor the call.

Pass \_\_\_\_ Fail \_\_\_\_

## MCC 7500 Trunked Resources

### Multi-Select Operation

#### 1. DESCRIPTION

Multi-Select (Msel) allows the console operator to group a number of channels/talkgroups together such that when the general transmit bar is depressed, all of the multi-selected channels/talkgroups will transmit at the same time with the same information. Multi-Select is one way communication call. If a radio user responds to a Multi-Select call the talkgroup the user is affiliated to will be the only one to hear the call. There is no super-group formed, so radio communication is still at the single talkgroup level. Multi-Select is utilized to send an APB to several channels/talkgroups. A Multi-Select has a limit of twenty (20) trunking/conventional resources

#### SETUP

RADIO-1 - TALKGROUP 1  
RADIO-2 - TALKGROUP 2  
CONSOLE-1 - TALKGROUP 1, TALKGROUP 2

#### VERSION #1.010

#### 2. TEST

- Step 1. From CONSOLE-1, create an Msel group with TALKGROUP 1 and TALKGROUP 2.
- Step 2. Transmit on the Msel using the Msel instant transmit button.
- Step 3. Verify that RADIO-1 and RADIO-2 hear the call.
- Step 4. Initiate a call with RADIO-1.
- Step 5. Verify the call is heard on CONSOLE-1 but not on RADIO-2.
- Step 6. Initiate a call with RADIO-2.
- Step 7. Verify the call is heard on CONSOLE-1 but not on RADIO-1.
- Step 8. On CONSOLE-1 dissolve the Msel.

Pass\_\_\_\_ Fail\_\_\_\_



## MCC 7500 Trunked Resources

### Talkgroup Patch

#### 1. DESCRIPTION

Talkgroup Patch allows a dispatcher to merge several talkgroups together on one voice channel to participate in a single conversation. This can be used for situations involving two or more talkgroups that need to communicate with each other.

Using the Patch feature, the console operator can talk and listen to all of the selected talkgroups grouped; in addition, the members of the individual talkgroups can also talk or listen to members of other talkgroups. Patched talkgroups can communicate with the console dispatcher and other members of different talkgroups because of the "supergroup" nature of the Patch feature.

NOTE : If "secure" and "clear" resources are patched together, one repeater for each mode may be assigned per site.

#### SETUP

RADIO-1 - TALKGROUP 1  
RADIO-2 - TALKGROUP 2  
RADIO-3 - TALKGROUP 1  
RADIO-4 - TALKGROUP 2  
CONSOLE-1 - TALKGROUP 1 and TALKGROUP 2

Note: All 4 Radios must have the same home zone.

#### VERSION #1.010

#### 2. TEST

- Step 1. Using CONSOLE-1 create a patch between TALKGROUP 1 and TALKGROUP 2.
- Step 2. Initiate a patch call from CONSOLE-1.
- Step 3. Verify RADIO-1, RADIO-2, RADIO-3, and RADIO-4 can monitor the call.
- Step 4. Initiate several calls between the radios and verify successful communication.
- Step 5. Dissolve the patch created in step 1.

Pass\_\_\_\_ Fail\_\_\_\_



# MCC 7500 Trunked Resources

## Talkgroup Patch - Secure

### 1. DESCRIPTION

Talkgroup Patch allows a dispatcher to merge several talkgroups together on one voice channel to participate in a single conversation. This can be used for situations involving two or more talkgroups that need to communicate with each other. Using the Patch feature, the console operator can talk and listen to all of the selected talkgroups grouped; in addition, the members of the individual talkgroups can also talk or listen to members of other talkgroups. Patched talkgroups can communicate with the console dispatcher and other members of different talkgroups because of the "supergroup" nature of the Patch feature.

### SETUP

RADIO-1 - TALKGROUP 1 (Secure TX Mode)  
RADIO-2 - TALKGROUP 2 (Secure TX Mode)  
RADIO-3 - TALKGROUP 1 (No secure keys loaded)  
RADIO-4 - TALKGROUP 2 (Clear TX Mode with keys loaded)  
CONSOLE-1 - TALKGROUP 1 and TALKGROUP 2 (Secure TX Mode)

Note: All 4 Radios must have the same home zone.

### VERSION #1.010

### 2. TEST

- Step 1. Using CONSOLE-1 create a secure patch between TALKGROUP 1 and TALKGROUP 2.
- Step 2. Initiate a patch call from CONSOLE-1.
- Step 3. Verify RADIO-1, RADIO-2 and RADIO-4 can monitor the call.
- Step 4. Initiate a talkgroup call on TALKGROUP 1 from RADIO-1.
- Step 5. Observe that all radios are able to hear RADIO-1 except RADIO-3.
- Step 6. Dissolve the patch.

Pass \_\_\_\_\_ Fail \_\_\_\_\_



## MCC 7500 Trunked Resources

### Alert Tones - Talkgroup

#### 1. DESCRIPTION

Pre-defined alert tones can be transmitted on the selected Radio Resource to subscribers which can alert members of a channel / talkgroup to a particular event or signify to radio users special instructions are to follow. The Console has the ability to send an Alert-Tone signal on selected conventional or talkgroup resources.

#### SETUP

RADIO-1 - TALKGROUP 1  
RADIO-2 - TALKGROUP 1  
CONSOLE-1 - TALKGROUP 1

VERSION #1.040

#### 2. TEST

- Step 1. Select TALKGROUP 1 on CONSOLE-1.
- Step 2. Select Alert Tone 1 and depress the Alert Tone button.
- Step 3. Verify that RADIO-1 and RADIO-2 hear Alert Tone 1.
- Step 4. Repeat Steps 2-3 for Alert Tone 2 and 3.

Pass \_\_\_\_ Fail \_\_\_\_



## MCC 7500 Trunked Resources

### Call Alert

#### 1. DESCRIPTION

Call Alert Page allows a subscriber/dispatcher to selectively alert another radio unit. The initiating subscriber/console will receive notification as to whether or not the call alert was received. Units receiving a Call Alert will sound an alert tone and show a visual alert indication. The display will also show the individual ID of the initiating subscriber/console unit.

#### SETUP

RADIO-1 - TALKGROUP 1  
CONSOLE-1 - TALKGROUP 1

#### VERSION #1.020

#### 2. TEST

- Step 1. Using CONSOLE-1, select the call alert button in the "Private Call" resource window.
- Step 2. Enter the ID of RADIO-1 and send the call alert to RADIO-1.
- Step 3. Verify that RADIO-1 receives the alert and that the ID of the console is shown.
- Step 4. Turn off RADIO-1.
- Step 5. Using CONSOLE-1, send the call alert to RADIO-1 again.
- Step 6. Verify that after trying to page RADIO-1, the console displays "Can not send call alert - target not found" in the summary/status list.

Pass \_\_\_\_ Fail \_\_\_\_



## MCC 7500 Trunked Resources

### Console Initiated Private Call to Subscriber

#### 1. DESCRIPTION

Private Conversation is a selective calling feature which allows a dispatcher or radio user to carry on one-to-one conversation that is heard only by the two parties involved. Subscriber units receiving a private call will sound an alert tone. As with other call types, Private Calls operate across sites as well as within the same site.

#### SETUP

RADIO-1 - TALKGROUP 1  
RADIO-2 - TALKGROUP 1  
CONSOLE-1 - TALKGROUP 1

#### VERSION #1.020

#### 2. TEST

- Step 1. Using CONSOLE-1, select the "PRIVATE-CALL" tile and click the Private Call function.
- Step 2. Select the unit to be Private Called, in this case RADIO-1. (or select the numeric keypad and enter the Unit ID to be Private Called.)
- Step 3. Click the Send button.
- Step 4. Answer the Private Call with RADIO-1 and respond to the console.
- Step 5. Verify RADIO-2 does not hear the private conversation.
- Step 6. After completing the Private Call, return to the normal talkgroup mode.

Pass \_\_\_\_ Fail \_\_\_\_



## MCC 7500 Trunked Resources

### Secure / Clear Cross-Mode Indication

#### 1. DESCRIPTION

This test validates the ability of the console to show a visual indication of a Secure and Clear mode mismatch during the following conditions:

1. Talkgroup on the Console is in secure transmit mode but receiving clear audio.
2. Talkgroup on the Console is in clear transmit mode but receiving secure audio.

#### SETUP

RADIO-1 - TALKGROUP 1 (Secure TX mode)  
CONSOLE-1 - TALKGROUP 1 (Secure TX mode)

#### VERSION #1.010

#### 2. TEST

- Step 1. Initiate a secure call on RADIO-1.
- Step 2. Verify CONSOLE-1 is able to receive audio from RADIO-1.
- Step 3. Place RADIO-1 in clear TX mode.
- Step 4. Initiate a call on RADIO-1.
- Step 5. Verify CONSOLE-1 is able to receive audio from RADIO-1 and displays a secure mode mismatch indication.
- Step 6. Place RADIO-1 in secure transmit mode and place CONSOLE-1 in clear transmit mode.
- Step 7. Initiate a secure call on RADIO-1.
- Step 8. Verify CONSOLE-1 is able to receive audio from RADIO-1 and displays a secure Cross-Mode Indication.

Pass\_\_\_\_ Fail\_\_\_\_



## MCC 7500 Trunked Resources

### Console Priority

#### 1. DESCRIPTION

Console Operator Positions have ultimate control of transmitted audio on an assigned voice channel resource. The Console Position has the capability to take control of an assigned voice channel for a talkgroup call so that the operator's audio overrides any subscriber audio. Console priority is a feature that enables dispatchers to gain immediate access to an assigned voice channel so that a central point of audio control exists.

#### SETUP

RADIO-1 - TALKGROUP 1  
RADIO-2 - TALKGROUP 1  
CONSOLE-1 - TALKGROUP 1

**VERSION #1.020**

#### 2. TEST

- Step 1. Initiate a Talkgroup call from RADIO-1 on TALKGROUP 1. Keep this call in progress until the test has completed.
- Step 2. Observe that RADIO-2 receives the call.
- Step 3. While the call is in progress, key up CONSOLE-1 on TALKGROUP 1.
- Step 4. Observe that RADIO-2 is now receiving audio from CONSOLE-1 on TALKGROUP 1.
- Step 5. De-key CONSOLE-1.
- Step 6. Verify RADIO-2 now receives RADIO-1 audio.
- Step 7. End the TALKGROUP 1 call from RADIO-1.

Pass \_\_\_\_ Fail \_\_\_\_



## MCC 7500 Trunked Resources

### Alarm Input / Outputs - Global (Aux I/O Option)

#### 1. DESCRIPTION

A dispatch console user can simultaneously view the status of all Aux I/O instances pertaining to the AUX I/O object. Change to one AUX I/O instance is simultaneously viewable by all other instances.

#### SETUP

CONSOLE-1 - TALKGROUP 1  
CONSOLE-1 - SITE - CONSITE-1  
CONSOLE-2 - TALKGROUP 1  
CONSOLE-2 - SITE - CONSITE-1

For this test-

Global instance of AUXIO\_1 has been created and is assigned as a standalone tile on CONSOLE-1 and CONSOLE-2.

#### VERSION #1.010

#### 2. TEST

- Step 1. Assign an instance of global AUXIO\_1 to CONSOLE-1 to a talk resource tile on TALKGROUP 1
- Step 2. Assign instance of global AUXIO\_1 to CONSOLE-2 to a talk resource tile on TALKGROUP 1.
- Step 3. Change the status of AUXIO\_1 on CONSOLE-1.
- Step 4. Verify the standalone tile as well as the talk resource instance on CONSOLE-1 and CONSOLE-2 change and display the same state for AUXIO\_1.
- Step 5. Change the status of AUXIO\_1 on CONSOLE-2.
- Step 6. Verify the standalone tile as well as the talk resource instance on CONSOLE-1 and CONSOLE-2 change and display the same state for AUXIO\_1.

Pass\_\_\_\_\_ Fail\_\_\_\_\_



## MCC 7500 Trunked Resources

### Activity Log

#### 1. DESCRIPTION

The Console activity log will show all traffic for the resource assigned to that console to include the time, radio alias, TG, PTT ID and Emergency Call.

The dispatcher has the capability of selecting a logged call within in the "Activity Log Window" for instant transmit on the corresponding logged resource.

This activity log can be logged to a text file for archival purposes.

#### SETUP

RADIO-1 – TALKGROUP 1  
RADIO-2 – TALKGROUP 2  
RADIO-3 – TALKGROUP 3  
RADIO-4 – TALKGROUP 4  
CONSOLE-1 – TALKGROUP 1, TALKGROUP 2,  
TALKGROUP 3, TALKGROUP 4

#### VERSION #1.010

#### 2. TEST

- Step 1. On CONSOLE-1 select the "Show Activity Log" button on the tool bar to open the Activity Log Window.
- Step 2. Initiate calls on RADIO-1, RADIO-2, RADIO-3 and RADIO-4 to log call information and verify calls are displayed in the activity log window.
- Step 3. Select a logged call in the Activity Log Window and verify that the Channel Control Window (CCW) at the top of the Activity log window changes to the corresponding resource. Verify the dispatcher is capable of responding via the instant transmit button.
- Step 4. Open the text file created by the Activity Log and verify call traffic has been archived to the document file.

Pass \_\_\_\_ Fail \_\_\_\_



## MCC 7500 Conventional Resources

### Call Alert Page - Conventional

#### 1. DESCRIPTION

This test will demonstrate that an MCC7100/7500 console using a Conventional Channel is able to transmit Call Alert pages. Call Alert Page allows a dispatcher to selectively alert another radio unit. The initiating console will receive notification as to whether or not the call alert was received. Units receiving a Call Alert will sound an alert tone and show a visual alert indication. The display will also show the individual ID of the initiating console.

This test can be run using Mixed Mode or MDC1200 Channels.

#### SETUP

RADIO-1 - SITE 1 - CONVENTIONAL CHANNEL 1  
RADIO-2 - SITE 1 - CONVENTIONAL CHANNEL 1  
RADIO-3 - SITE 1 - CONVENTIONAL CHANNEL 1

CONSOLE-1 - CONVENTIONAL CHANNEL 1

#### VERSION #1.040

#### 2. TEST

- Step 1. From CONSOLE-1 create a paging queue containing Call Alerts to RADIO-1, RADIO-2 and RADIO-3.
- Step 2. From CONSOLE-1 start the pages on CONVENTIONAL CHANNEL 1
- Step 3. Verify that RADIO-1, RADIO-2 and RADIO-3 receive the Call Alerts.

Pass\_\_\_\_ Fail\_\_\_\_



## MCC 7500 Conventional Resources

### Patch Operation - Conventional

#### 1. DESCRIPTION

The Patch feature allows more than one Radio Resource to be grouped simultaneously. This can be used for temporarily merging two or more channels/frequencies together to act as one larger group. Telephones and radio resources can be patched together. In a patch group, the members can receive messages from the console and they can transmit to all other members of the patch group.

#### SETUP

RADIO-1 - CONVENTIONAL CHANNEL 1  
RADIO-2 - CONVENTIONAL CHANNEL 2  
CONSOLE-1 - CONVENTIONAL CHANNEL 1 and  
CONVENTIONAL CHANNEL 2

#### VERSION #1.020

#### 2. TEST

- Step 1. Select the tab for patch 1, 2 or 3. Verify that the patch edit button and patch transmit button appear.
- Step 2. Select the "Patch Edit" icon. The selected patch will turn blue.
- Step 3. Select the CONVENTIONAL CHANNEL 1 and CONVENTIONAL CHANNEL 2 Radio Resource by moving the cursor over the Radio Resources' names and selecting them.
- Step 4. Verify that the selected Radio Resources display a "Patch Edit" icon.
- Step 5. Press and hold the "Patch Transmit" icon to initiate the patch transmission.
- Step 6. Verify that the RADIO-1 and RADIO-2 monitor the console outbound audio.
- Step 7. Verify that RADIO-1 can communicate with RADIO-2 even though they are on separate channels.
- Step 8. To knock down the patch, select the Radio Resources by moving the mouse cursor over the resource window and clicking over the patch icon. Repeat this process until all the resources have been removed from the Patch window.
- Step 9. Select the Patch Edit icon and idle the current patch.

Pass\_\_\_\_ Fail\_\_\_\_



## MCC 7500 Conventional Resources

### Alert Tones - Conventional Channel

#### 1. DESCRIPTION

Pre-defined alert tones can be transmitted on the selected Radio Resource to subscribers which can alert members of a channel / talkgroup to a particular event or signify to radio users special instructions are to follow. The Console has the ability to send an Alert-Tone signal on selected conventional or talkgroup resources.

#### SETUP

RADIO-1 - CONVENTIONAL CHANNEL 1  
RADIO-2 - CONVENTIONAL CHANNEL 1  
CONSOLE-1 - CONVENTIONAL CHANNEL 1

**VERSION #1.030**

#### 2. TEST

- Step 1. Select CONVENTIONAL CHANNEL 1 on CONSOLE-1.
- Step 2. Select Alert Tone 1 and depress the Alert Tone button.
- Step 3. Verify that RADIO-1 and RADIO-2 hear Alert Tone 1.
- Step 4. Repeat Steps 2-3 for Alert Tone 2 and 3.

Pass \_\_\_\_ Fail \_\_\_\_



## MCC 7500 Conventional Resources

### Activity Log - Conventional

#### 1. DESCRIPTION

The MCC7100/7500 Console activity log will show all traffic for the resource assigned to that console to include the time, radio alias, Channel, PTT ID and Emergency Call.

The dispatcher has the capability of selecting a logged call within in the "Activity Log Window" for instant transmit on the corresponding logged resource.

This activity log can be logged to a text file for archival purposes.

#### SETUP

RADIO-1 – CONVENTIONAL CHANNEL 1  
RADIO-2 – CONVENTIONAL CHANNEL 2  
RADIO-3 – CONVENTIONAL CHANNEL 3  
RADIO-4 – CONVENTIONAL CHANNEL 4

CONSOLE-1 – CONVENTIONAL CHANNEL 1,  
CONVENTIONAL CHANNEL 2, CONVENTIONAL  
CHANNEL 3, CONVENTIONAL CHANNEL 4

#### VERSION #1.050

#### 2. TEST

- Step 1. On CONSOLE-1 select the "Show Activity Log" button on the tool bar to open the Activity Log Window.
- Step 2. Initiate calls on RADIO-1, RADIO-2, RADIO-3 and RADIO-4 to log call information and verify calls are displayed in the activity log window.
- Step 3. Select a logged call in the Activity Log Window and verify that the Channel Control Window (CCW) at the top of the Activity log window changes to the corresponding resource. Verify the dispatcher is capable of responding via the instant transmit button.
- Step 4. Open the text file created by the Activity Log and verify call traffic has been archived to the document file.

Pass\_\_\_\_ Fail\_\_\_\_



# Signoff Certificate



By their signatures below, the following witnesses certify they have observed the system Acceptance Test Procedures.

## Signatures

WITNESS: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

Please Print Title: \_\_\_\_\_

WITNESS: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

Please Print Title: \_\_\_\_\_

WITNESS: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

Please Print Title: \_\_\_\_\_

EXHIBIT F

# COVERAGE ACCEPTANCE TEST PLAN

Coverage Acceptance Test Plan is not included in this proposal.



# TRAINING PLAN

Motorola's Worldwide Learning Services (WLS) organization dedicates itself exclusively to offering the most comprehensive training available for communications system. We understand that your system is highly sophisticated, and as such, end-users require specialized training to fully realize the system's potential. WLS offers advanced training facilities, resources, and techniques to help you achieve the maximum potential from your investment.

Training has not been included as part of this proposal. If Casper Police Department desires formal WLS operator and administrator training, it can be provided as part of a Change Order.



# PROJECT SCHEDULE

The schedule shown is a good-faith estimate with a very aggressive timeline. It assumes and requires that critical Motorola supplied equipment and certain customer facilities be on site and available in a timely manner to allow for service personnel to have the necessary time to install, configure, test and react to potential defects and other unknowns. The provided schedule will be continuously monitored and revised as shipment and delivery status of equipment is known, as well as City of Casper responsibilities met. Many of our subsystems are custom developed based upon customer specific needs and requirements. Motorola enjoys close partnering relationships with its many suppliers and will make every effort to expedite these orders however there are aspects to product supply that Motorola cannot control or guarantee. Motorola will work diligently to meet or exceed this timeline.



## CASPER PD MCC7500 WY-13Q103A - Project Gantt

	WY-13Q103A	CASPER PD MCC7500 WY-13Q103A	Duration	Task Start	Task Finish	2013		2014									
As of Date >>		Add PM Name Here	Days			Nov	Dec	Jan	Feb	Mar	Apr	May					
<b>3</b>	<b>ImpProj</b>	<b>Implementation Project</b>	<b>103</b>	<b>11/26/2013</b>	<b>4/25/2014</b>												
<b>Activity</b>	<b>Cont</b>	<b>Contract</b>	<b>28</b>	<b>11/26/2013</b>	<b>1/9/2014</b>												
<b>Activity</b>	<b>CDR</b>	<b>Contract Design Review (Gate 9 &amp;</b>	<b>3</b>	<b>1/10/2014</b>	<b>1/14/2014</b>												
<b>Activity</b>	<b>Ord</b>	<b>Order Processing - (Gate 7 - Proc</b>	<b>63</b>	<b>11/26/2013</b>	<b>2/28/2014</b>												
<b>Activity</b>	<b>Inst</b>	<b>INSTALLATION (Gate 6 - Installati</b>	<b>35</b>	<b>1/29/2014</b>	<b>3/18/2014</b>												
<b>Activity</b>	<b>ATP</b>	<b>Audit and Acceptance Testing (Ga</b>	<b>84</b>	<b>11/26/2013</b>	<b>3/31/2014</b>												
<b>Activity</b>	<b>Finalize</b>	<b>Finalize (Gate 4 - Implementation</b>	<b>18</b>	<b>4/1/2014</b>	<b>4/24/2014</b>												
<b>Activity</b>	<b>Adm</b>	<b>Administrative</b>	<b>103</b>	<b>11/26/2013</b>	<b>4/25/2014</b>												

# WARRANTY AND MAINTENANCE PLAN

Motorola has over 75 years of experience supporting mission critical communications for public safety and public service agencies. Motorola’s technical and service professionals use a structured approach to life cycle service delivery and provide comprehensive maintenance and support throughout the life of the system. The value of support is measured by system availability, which is optimized through the use of proactive processes, such as preventive maintenance, fault monitoring and active response management. System availability is a function of having in place a support plan delivered by highly skilled support professionals, backed by proven processes, tools, and continuous training.

## 1.1 THE MOTOROLA SERVICE DELIVERY TEAM

### Customer Support Manager

Your Motorola Customer Support Manager provides coordination of support resources to enhance the quality of service delivery and to ensure your satisfaction. The Customer Support Manager (CSM) is responsible to oversee the execution of the Warranty and Service Agreement and ensure that Motorola meets its response and restoration cycle time commitments. The CSM will supervise and manage the Motorola Authorized Servicer’s functions.

### Motorola System Technologists

The Motorola System Technologists (ST) are available to assist Motorola’s Authorized Servicers when needed for network health and operations.

### Motorola System Support Center

Located in Schaumburg, Illinois, the System Support Center (SSC) is a key component to the overall management and system maintenance. As detailed in this Customer Support Plan, the following services are provided by the System Support Center:

- Network Monitoring
- Dispatch Service
- Infrastructure Repair with Advanced Replacement
- Technical Support

### Motorola Local Service Provider

Motorola’s authorized service centers are staffed with trained and qualified technicians. They provide rapid response, repair, restoration, installations, removals, programming, and scheduled preventive maintenance tasks for site standards compliance and RF operability.

<b>Motorola has proven experience to deliver mission critical network support</b>
<ul style="list-style-type: none"> <li>▪ Extensive Experience – Motorola has over 70 years of experience supporting mission critical communications and the Public Safety community.</li> <li>▪ Capacity to Respond – Motorola’s network of local service centers, repair depots, system support center and parts support enable Motorola to provide quick and effective service delivery.</li> <li>▪ Flexibility and Scalability – Motorola’s Support Plans are customized to meet individual Customer needs.</li> <li>▪ Skills and Process – Motorola uses a well-established, structured, and disciplined approach to provide service delivery. Motorola’s team of well-trained and committed people understands the communications technology business.</li> </ul>

Motorola's authorized service centers are assessed annually for technical and administrative competency.

Motorola places great emphasis on ensuring that communications systems, such as the one proposed for the Casper PD, meet high standards for design, manufacture, and performance. To enhance the value of the communications system being acquired, Motorola offers customized warranty and post-warranty services as outlined in this section.

## **I.2 WARRANTY SERVICES**

Motorola will provide warranty services per our standard warranty terms and conditions as outlined within the Communication Systems Agreement within this proposal. In addition to the Standard Commercial Warranty, the service products that comprise the Custom Warranty package are listed below along with a brief description.

### **I.2.1 Dispatch Service**

Motorola's Dispatch Service ensures that trained and qualified technicians are dispatched to diagnose and restore your communications network. Following proven response and restoration processes, the local authorized service center in your area is contacted and a qualified technician is sent to your site. An automated escalation and case management process is followed to ensure that technician site arrival and system restoration comply with contracted response and restore times. Once the issue has been resolved, the System Support Center verifies resolution and with your approval, closes the case. Activity records are also available to provide a comprehensive history of site performance, issues, and resolution.

### **I.2.2 OnSite Infrastructure Response**

Motorola OnSite Infrastructure Response provides local, trained and qualified technicians who arrive at your location to diagnose and restore your communications network. Following proven response and restore processes, Motorola Dispatch contacts the local authorized service center in your area and dispatches a qualified technician to your site. An automated escalation and case management process ensures that technician site arrival and system restoration comply with contracted response times. The field technician restores the system by performing first level troubleshooting on site. If the technician is unable to resolve the issue, the case is escalated to the System Support Center or product engineering teams as needed.

### **I.2.3 Infrastructure Repair with Advanced Replacement**

Infrastructure Repair with our Advanced Replacement upgrade supplements your spares inventory with Motorola's centralized inventory of critical equipment. In advance of Motorola repairing the malfunctioning unit, a replacement unit is sent to you within 24 hours to ensure a spare unit is available. Upon receipt of the malfunctioning unit, Motorola repairs the unit and replace it in our centralized inventory.

### **I.2.4 Technical Support Service**

Motorola Technical Support service provides an additional layer of support through centralized, telephone consultation for issues that require a high level of communications network expertise and troubleshooting capabilities. Technical Support is delivered by the System Support Center (SSC). The SSC is staffed with trained, skilled technologists specializing in the diagnosis and swift resolution of



network performance issues. These technologists have access to a solutions database as well as in house test labs and development engineers. Technical Support cases are continuously monitored against stringent inbound call management and case management standards to ensure rapid and consistent issue resolution. Technical Support service translates into measurable, customer-specific metrics for assured network performance and system availability.

## I.2.5 Network Monitoring Service

Network Monitoring Service can help keep your network at optimum availability so it is ready to serve mission critical communications needs. By watching over the network continuously, Network Monitoring Service takes action whenever needed, and resolves network problems. We often intervene and correct the problem before you even know a problem exists. Network Monitoring Service provides improved productivity and enhanced network performance, which in turn helps to increase your technology Return-On-Investment.

Using a combination of network monitoring software, automated alerts, and remote diagnostics inquiries, our System Support technologists actively monitor your network to maximize network uptime and overall preparedness...for the expected *and* unexpected. Upon receiving an alert, our team immediately performs a series of diagnostics to assess the problem. Often the situation can be resolved remotely, but when additional attention is required, local field technicians are dispatched immediately to your site to achieve restoration.

Motorola's Network Monitoring service is a vital component of an intelligent communication support plan that keeps your business operating smoothly, your costs down, and assures maximum preparedness at all times.

Specifically, Network Monitoring Service provides:

- Improved network availability
- Remote and timely resolution to minimize downtime
- Cost efficiencies
- Optimize time at site due to assessment and knowledge transfer before dispatch
- Minimize unnecessary trips to site
- Mitigate need for 24x7 operations monitoring center
- Detailed Reports

## I.2.6 Security Update Service (SUS)

Commercial security software updates are often designed without RF systems in mind and could cause inadvertent harm to your radio network, disrupting mission-critical communications and putting your first responders and citizens at risk. The Motorola Security Update Service assures that commercial anti-virus definitions, operating system software patches, and Intrusion Detection Sensor signature files are compatible with your ASTRO 25 network and do not interfere with network functionality. Our expert network security technologists analyze, perform testing, and validate the latest security software updates in a dedicated test lab and provide continuous monitoring of updates to provide you regular electronic updates upon completion of successful testing.

	SUS
Anti-virus Definition Update	✓
Minor Release (patch release)	✓
Information Assurance Remediation	



SUS	
Major Release (system release)	
Hardware Refresh	
Implementation Services	
Regional Partner Invoicing	available

- Anti-virus definitions and intrusion detection sensor updates for Motorola supplied equipment from applicable original equipment manufacturer
- Minor releases may include commercial OS and application security updates, patches and service pack updates for Microsoft Windows and Server OS, Red Hat Linux, Sun Solaris and any Motorola software service packs that may be available
- Recommendations for IA remediation may include, but is not limited to the following: provide security software updates; provide operating system security updates or patches; implement configuration changes; upgrade to a later ASTRO 25 System Release (upgrade expense not included), or recommending a compensating control
- Regional partner invoicing provides ability to separate invoicing across multiple agencies

### I.3 POST WARRANTY SERVICES

As Motorola's continuing commitment to supporting your system, warranty services can be extended after the first year to provide maintenance and service support in future years. Any of the services that we identify can be customized in future years, and are available for purchase either in "System Support Services" packages or as individual service offerings. These system support services significantly benefit Casper PD because the system can be effectively supported after the warranty period, thereby maximizing the operational capabilities and useful life of the system and protecting your investment in the system.

### I.4 SUMMARY

Whether it's a routine service call, or a disaster situation, Motorola understands its responsibility and takes pride in its commitment to deliver proven response service to the public safety community. Motorola has the capability to provide the technical, administrative, consultative, and maintenance repair services needed to support, enhance, and maintain the effectiveness of your communications network. Motorola's goal is to provide Casper PD with the qualified resources, to maintain and improve system operation and availability, and to deliver world class service support. As part of this proposal, Motorola has provided optional Post Warranty pricing for the services described above.

Warranty and Post Warranty Service Overview	Warranty Year	Post Warranty Year
Dispatch Service	✓	✓
On Site Infrastructure Response	✓	✓
Infrastructure Repair with Advanced Replacement	✓	✓
Technical Support Service	✓	✓
Network Monitoring Service	✓	✓
Security Update Service (SUS)	✓	✓



**Exhibit J**  
**System Acceptance Certificate**

**Customer Name:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

This System Acceptance Certificate memorializes the occurrence of System Acceptance. Motorola and Customer acknowledge that:

1. The Acceptance Tests set forth in the Acceptance Test Plan have been successfully completed.
2. The System is accepted.

Customer Representative:

Motorola Representative:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**FINAL PROJECT ACCEPTANCE:**

Motorola has provided and Customer has received all deliverables, and Motorola has performed all other work required for Final Project Acceptance.

Customer Representative:

Motorola Representative:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING A CONTRACT WITH MOTOROLA SOLUTIONS INC., TO PROVIDE AND INSTALL A RADIO COMMUNICATIONS CONSOLE SOLUTION FOR THE NEW PUBLIC SAFETY COMMUNICATIONS CENTER.

WHEREAS, the City of Casper desires to purchase and install a Motorola communications console solution, with current technology, for the new Public Safety Communications Center, located at 441 Landmark Drive, in Casper, Wyoming; and,

WHEREAS, the City of Casper desires to contract with Motorola Solutions, Inc. to provide the equipment and services; and,

WHEREAS, Motorola Solutions Inc. is ready, willing and able to provide such services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with Motorola Solutions Inc., in the amount of Six Hundred Fifty Nine Thousand, Eight Hundred Thirty Nine Dollars and Fifty Cents (\$659,839.50).

PASSED, APPROVED, AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V.H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

October 31, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Rick Harrah, Public Services Director *RH*  
David W. Hill, P.E., Public Utilities Manager *DWH*  
Bruce Martin, WWTP Manager

PROJECT: Sole Source Professional Services Agreement - Aeration Blower Service –  
Wastewater Treatment Plant

Recommendation:

That Council permit the Public Services Department to sole source and negotiate a professional services agreement with Siemens Energy Inc., Springfield, Missouri for a “Class I” Service on three Turblex Single-Stage Centrifugal Blowers located at the Wastewater Treatment Plant for the approximate amount of \$35,500.

Summary:

During the 2008 Wastewater Treatment Plant upgrade, three Turblex single-stage centrifugal blowers, provided by Siemens, were installed as part of the upgrade to the secondary activated sludge treatment process. The blowers supply the air that is utilized by the microorganisms to treat the incoming waste stream.

The three Turblex blowers are each are nearing 18,000 hours of run time. Siemens recommends a “Class I” service be performed on the “air-end” of the machine after the first 18,000 hours of run time. A service of this level entails an in-depth inspection and alignment of the blowers various components.

The Public Services Department is requesting that the “Class I” Service be performed solely by Siemens Energy Inc. The reasoning is as follows:

1. The scope, complexity and magnitude of the work require a qualified/certified technician to complete the service. Siemens technicians are factory certified for performing electrical and mechanical work on this specific equipment.
2. Siemens service personnel are supported by their own engineering department.
3. Siemens technicians will use original equipment manufacturer parts that are supplied with a warranty.
4. Siemens technicians will have access to the most recent equipment improvements/enhancements.

Please feel free to contact us should you have any questions or comments concerning our request to sole source the professional services of Siemens Energy, Inc., Springfield, Missouri for the servicing of the Seimens Turblex blowers.

December 2, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Doug Follick, Leisure Services Director   
SUBJECT: Leisure Services Advisory Board Appointments

Recommendation:

That Council, by minute action, authorize the appointment of Greg Tucker to the Leisure Services Advisory Board (LSAB) for a three-year term expiring December 31, 2016.

Summary:

Mr. Tucker submitted a letter of interest and resume in October of this year. At the work session on November 26, 2013 the City Council elected to appoint Mr. Tucker without conducting an interview. This would be Mr. Tucker's first full term.

I have spoken with Mr. Tucker and he is interested in serving the LSAB (and the citizens of Casper). (see attached correspondence)

## Doug Follick

---

**From:** John Patterson  
**Sent:** Monday, December 02, 2013 9:50 AM  
**To:** Doug Follick  
**Cc:** Jan Hensen; Christa Wiggs; Tanya Johnson  
**Subject:** FW: LSAB Candidate

Please proceed with the appointment. Thank you.

John

---

**From:** Kenyne Schlager [<mailto:kschlager@primroseretirement.com>]  
**Sent:** Monday, December 02, 2013 9:35 AM  
**To:** John Patterson  
**Subject:** RE: LSAB Candidate

Yes! Happy to skip the interview 😊 And awesome for the clock 😊

### Kenyne Schlager

Executive Director



**PRIMROSE**

RETIREMENT COMMUNITIES

1865 S. Beverly St. | Casper, WY | US | 82609  
(P) 307.266.4800 | (C) 307.797.3370 | (F) 307.266.4853

[kschlager@primroseretirement.com](mailto:kschlager@primroseretirement.com)

[www.primroseretirement.com](http://www.primroseretirement.com)

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---

**From:** John Patterson [<mailto:jpatterson@cityofcasperwy.com>]  
**Sent:** Monday, December 02, 2013 9:28 AM  
**To:** Kenyne Schlager; Kenyne Schlager; Kenyne Schlager ([kschlager@me.com](mailto:kschlager@me.com))  
**Subject:** FW: LSAB Candidate

Mayor,

I only heard from a few but all were okay with the appointment. Would you like to proceed without an interview? Thank you.

John

---

**From:** Paul Meyer  
**Sent:** Wednesday, November 27, 2013 10:53 AM  
**To:** John Patterson  
**Subject:** RE: LSAB Candidate

Greg Tucker  
1437 Hornchurch  
Casper WY 82609  
307-259-3804  
Gtucker@nopk.biz

Oct 14, 2013

City Managers Office  
Tonya Johnson  
200 N David  
Casper WY 82601

Dear Tonya,

I am applying for the opening on the city's Leisure Services Board. I have lived in Casper for over 50 years and want to get more involved in the community. With more than 25 years of managerial experience I am responsible for the planning and staffing of the company and balancing expenses with revenue to maximize profitability and customer service.

I feel I would make a great addition to the board of leisure services. I would appreciate the opportunity for an interview. Feel free to contact me at anytime at 259-3804.

Thank you for your consideration,

Greg Tucker

Enclosure: Resume

# Greg C. Tucker

1437 Hornchurch • Casper, WY 82609 • 307.577.5248  
poortucks@msn.com

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**OPERATIONS MANAGEMENT LEADER**  
**Transportation / Distribution / Warehouse**  
**Building & Leading Profitable, Efficient & Quality-Driven Operations**

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Results-driven Management Leader with extensive experience in the planning, development, staffing and management of a large-scale transportation operation. Expert qualifications in the implementation of warehouse and transportation management systems. Solid strategic business planning and development qualifications complemented by negotiation and vendor management skills. Consistent record of cost reduction and profit improvement through expertise in:

- Warehouse & Distribution Operations
- Quality & Performance Improvement
- Equipment & Asset Management
- OSHA & Safety Training
- Financial Management
- Human Resources
- Multisite Operations Management
- Inventory Planning & Management

## PROFESSIONAL EXPERIENCE

### REGIONAL MANAGER

North Park Transportation, Casper, Wyoming  
Present

2006 –

*Provider of quality freight LTL delivery within a six state region*

- Provide strategy and vision in leading operations throughout Wyoming.
- Oversee 6 terminal operations throughout the state.
- Hire qualified teams to operate and maintain terminals.
- Supervise safety operations throughout the region.
- Accountable for management of financial statements and reports.
- Responsible for aligning costs with revenue for increased profitability.

### TERMINAL MANAGER

North Park Transportation, Casper, Wyoming  
2006

1989 –

*Provider of quality freight LTL delivery within a six state region*

- Accepted leadership for 44 employees.
- Oversee scheduling, production management, safety, fleet management, pricing agreements, vendor sourcing and selection, facilities maintenance, security, expense control and reporting.
- Supervised a team of 10 mechanics.
- Track inventory and maintenance of truck repairs.

PROFESSIONAL EXPERIENCE *(Continued)*

**SALES REPRESENTATIVE**

**North Park Transportation, Casper, Wyoming**

1985-1989

*Provider of quality freight LTL delivery within a six state region*

- Responsible for acquiring new clients and increasing sales and profitability.
- Managed and serviced existing customers while increasing profits.
- Increased sales 300% in 4 years.

**EDUCATION**

University of Wyoming, Bachelors of Science in Marketing, 1984

December 9, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: V.H. McDonald, Administrative Services Director  
SUBJECT: Official Newspapers

Recommendation:

That Council, by minute action, designate the Casper Journal and the Casper Star-Tribune as the City's official newspapers for the Calendar Year 2014.

Summary:

Staff recommends that the City Council designate the following named newspapers as Official Newspapers for the Calendar Year 2014:

Casper Journal  
Casper Star-Tribune

State Statute 15-1-110 states the governing body of any city or town shall designate a legal newspaper and publish once therein the minutes of all regular and special meetings of the governing body and the titles of all ordinances passed.

December 9, 2013

MEMO TO: John C. Patterson, City Manager

FROM: V.H. McDonald, Administrative Services Director

SUBJECT: Official Depositories

Recommendation:

That Council, by minute action, designate the following banks as official depositories for the City of Casper for the Calendar Year 2014:

First Interstate Bank of Casper  
Wells Fargo Bank

Summary:

Various provisions of Chapter 9, Article 4 of the Wyoming Statutes require and allow for the proper governing board of local political subdivisions of this State to designate certain types of financial institutions as depositories of public funds.

Staff recommends that the City Council designate the following named financial institutions as official depositories for the Calendar Year 2014:

First Interstate Bank of Casper  
Wells Fargo Bank

December 9, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Liz Becher, Community Development Director *LB*  
Joshua Bake, Urban Renewal Manager *JB*

SUBJECT: Appointment of Committee Members to the Old Yellowstone District and South Poplar Street Corridor Advisory Committee *JW*

Recommendation:

That Council, by minute action, appoint Ron Nemetz, Patricia McKenzie, and Garry Yake for two-year terms expiring December 31, 2015, and Ron Salvesson as an Alternate, for a one-year term expiring December 31, 2014; and, reappoint Tom Heald as an Alternate for a one-year term expiring December 31, 2014, to the Old Yellowstone District and South Poplar Street Corridor Advisory Committee.

Summary:

The Rules of Procedure for the Old Yellowstone District and South Poplar Street Corridor Advisory Committee require that there be five (5) regular members, who will be voting members, and two (2) alternates who can vote in the absence of a voting member. The term for the regular voting member seat is two (2) years, and the term for the alternate seats is one (1) year. Two of the existing regular members' terms will not expire until December 2014.

Following the Committee application period which closed on December 2, 2013, the recommendation is to:

1. Re-appoint Ron Nemetz, MOA Architecture, to a voting member seat;
2. Appoint Patricia McKenzie, Stellar Programming and Consulting, to a voting member seat;
3. Garry Yake, Yellowstone Scooters, to a voting member seat;
4. Reappoint Tom Heald, Wyoming Plant Company, as an alternate; and,
5. Appoint Ron Salvesson, Knapp Supply and Equipment Company, as an alternate.

The appointments are voluntary positions.

The Old Yellowstone District and South Poplar Street Corridor Advisory Committee is comprised of the property owner representatives as previously identified, as well as two (2) City Council members, two (2) Planning and Zoning Commission members, the Community Development Director, and the Urban Renewal Manager – who serves as staff support to the Committee.

December 9, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Liz Becher, Community Development Director   
Joshua Bake, Urban Renewal Manager 

SUBJECT: Appointment of Architect to the Old Yellowstone District and South  
Poplar Street Corridor Architectural Design Review Committee 

Recommendation:

That Council, by minute action, reappoint Randall W. Hein, AIA as the architect for the Old Yellowstone District and South Poplar Street Corridor Architectural Design Review Committee to a 1-year term commencing January 1, 2014 through December 31, 2014.

Summary:

The Form-Based Code which was adopted for use in the redevelopment of the Old Yellowstone District and South Poplar Street Corridor creates an Architectural Design Review Committee. The Committee reviews and approves architectural and site plan designs for development proposals and ensure that they conform to the adopted design standards. Persons wishing to rehabilitate, remodel, or build new buildings, parking lots, or signs within the redevelopment area are required to submit their proposal to the Architectural Design Review Committee before work can proceed.

The Architectural Design Review Committee recommended the reappointment of Mr. Hein. The appointment is a voluntary position. Mr. Hein started his own architecture firm in Casper in 1991. Growing up here, Mr. Hein always had a deep appreciation for the character and history of the west. He spent his first years out of college working in Denver, Phoenix, and Seattle. He gained experience working on airports, sports stadiums, and high-rise office towers. When he had the opportunity to return to Casper, he immediately took it, working for a local architectural firm prior to starting his own. He is a licensed architect; affiliated with the American Institute of Architects, National Trust for Historic Preservation, Wyoming Main Street, State Historic Preservation office, and National Council of Architectural Registration Boards; and is a member of the Five Trails Rotary Club and Elks Lodge #1353. Mr. Hein is passionate about the Old Yellowstone District, having been instrumental in the design and renovation of the Historic David Street Fire Station #1. Mr. Hein is familiar and comfortable working with City of Casper staff, and actively participated in the public meetings about the Form-Based Code and Master Plan for the redevelopment area.

In addition to the architect position that Mr. Hein will fill, the Architectural Design Review Committee will consist of the Community Development Director, City Engineer,

Building and Code Enforcement Division Manager, Associate Planner, Urban Renewal Manager, and a member of the Casper City Council.

December 9, 2013

MEMO TO: John C. Patterson, City Manager   
FROM: Chris Walsh, Chief of Police  
Tory Cutrell, Metro Animal Control Manager  
SUBJECT: Six (6) Replacement Animal Transport Slide-in Truck Units

Recommendation:

That Council, by minute action, authorize the purchase of six (6) new slide-in animal transport truck units for a total cost of \$34,476 from Jones Trailer Company.

Summary:

The current animal transport boxes are a cause for concern for human safety due to their design. There are no secondary safety gates and the employees often have to crawl into the animal compartments to retrieve animals.

An additional issue is the weight of the current steel units, requiring that the Metro fleet be comprised of ¾ ton trucks. If these heavier units are replaced with lighter aluminum or fiberglass, then as the trucks are taken out of service, they could be replaced with lighter, ½ ton crew cab trucks, considerably reducing the cost of the fleet.

The complete, self-contained units will be delivered to the City garage for installation.

Three quotes were obtained and include optional safety bar doors and interior lights:

<b>Jones Trailer Company, Woodson, TX</b>	<b>\$34,476</b>
American Aluminum, Perry, FL	\$55,150
Ainley Kenns & Fabrication, Inc., Dubuque, IA	\$57,690

Jones Trailer Company was selected based on the lowest price.

Funding for this purchase will come from Metro Animal Control's reserve account.

## Memorandum

TO: Her Honor, the Mayor, and Members of the City Council

FROM: John C. Patterson, City Manager



DATE: December 13, 2013

SUBJECT: Sharon Rose Appointment as Hearing Officer in Contested Case Hearing

### Synopsis:

A Report of Investigation was received by the City Council on December 10, 2013, stating that there was clear and convincing evidence of Mr. Hedquist's violation of Casper, Wyoming Code of Ordinances, Wyoming Statutes and common law principles regarding conflicts of interest. A recommendation was made that a contested case be commenced pursuant to the Wyoming Administrative Procedures Act.

The Office of Administrative Hearings was contacted for the appointment of an independent hearing officer. Based on her prior experience, Sharon Rose, an attorney from Evanston, Wyoming, would be an appropriate candidate to act as a hearing officer in this contested case.

### Recommendation:

It is recommended that Sharon Rose be appointed as the hearing officer in order to conduct a contested case hearing, together with taking all necessary acts authorized under the law with respect to discovery and other matters covered by the Wyoming Administrative Procedures Act.