

## Table of Contents

|   |     |
|---|-----|
| Agenda . . . . .  | 3   |
| <b>CONSIDERATION OF BILLS AND CLAIMS.</b>   |     |
| Bills and Claims. . . . .   | 6   |
| Addendum . . . . .  | 70  |
| Fiscal Year 2012-2013 Community Development Block Grant<br>(CDBG) Consolidated Annual Plan Evaluation Report(CAPER).  |     |
| Memorandum . . . . .  | 71  |
| Consolidated Annual Plan Evaluation Report. . . . .   | 72  |
| Authorizing Change Order No. 1 with Ace Golf Netting, Inc., in<br>the Amount of \$12,233, for the Landfill Litter Fence Project.  |     |
| Memorandum . . . . .  | 148 |
| Change Order No. 1. . . . .   | 149 |
| Resolution 13-278. . . . .  | 152 |
| Authorizing Contract for Professional Services with GSG<br>Architecture, in the Amount of \$41,420, for the Sanitation Truck<br>Barn Expansion.   |     |
| Memorandum . . . . .  | 153 |
| Agreement . . . . .   | 154 |
| Resolution 13-279. . . . .  | 165 |
| Authorizing Acceptance of a Sanitary Sewer Easement from<br>Legacy Trust, LLC, for the River Heights Addition.  |     |
| Memorandum . . . . .  | 166 |
| Easement . . . . .  | 167 |
| Resolution 13-280. . . . .  | 172 |
| Authorizing a Cooperative Agreement with the Wyoming<br>Department of Transportation, in the Amount of \$26,761, for<br>Construction Services Related to the Interstate 25 and Shoshoni<br>Interchange Landscaping Project. |     |
| Memorandum . . . . .  | 173 |
| Agreement . . . . .   | 174 |
| Resolution 13-281. . . . .  | 184 |
| Acceptance of a Grant from the Wyoming Office of Homeland<br>Security in the Amount of \$31,578.08, to be Used for the<br>Purchase of Radio Communication Equipment for the New<br>Public Safety Communications Center.     |     |
| Memorandum . . . . .  | 185 |
| Grant . . . . .   | 186 |
| Resolution 13-282. . . . .  | 199 |
| Approval of a Purchase, Installation, and Training Contract with<br>XYBIX Systems, Inc. in the Amount of \$92,701.82, for Seven (7)<br>New Dispatch Consoles for the New Public Safety<br>Communications Center.            |     |
| Memorandum . . . . .  | 200 |
| Agreement . . . . .   | 201 |
| Resolution 13-283. . . . .  | 212 |

|   |     |
|---|-----|
| Authorizing a Food Delivery Services Agreement with Joshua's Storehouse and Distribution Center in the Sum of \$274,800 for Food Distribution to the Needy.   |     |
| Memorandum . . . . .  | 213 |
| Agreement . . . . .   | 215 |
| Resolution 13-284. . . . .  | 232 |
| Authorizing a Food Delivery Services Agreement with the Food Bank of the Rockies in the Sum of \$105,000 for Food Distribution to the Needy.  |     |
| Memorandum . . . . .  | 234 |
| Agreement . . . . .   | 236 |
| Resolution 13-285. . . . .  | 244 |
| Authorizing a Contract with Information Systems Consulting, Inc., in an Amount Not to Exceed \$59,139.25, for the Purchase and Installation of a Network Switch in the New Public Safety Communications Center.   |     |
| Memorandum . . . . .  | 246 |
| Agreement . . . . .   | 247 |
| Resolution 13-286. . . . .  | 256 |
| Authorizing a Contract for Professional Services with Preservation Solutions, LLC to Survey and Inventory 80 Buildings in Two Centrally Located Districts and Make Recommendation for Future Survey and for Nominating Properties to the National Register. |     |
| Memorandum . . . . .  | 257 |
| Agreement . . . . .   | 259 |
| Resolution 13-287. . . . .  | 272 |
| Amendment to the Old Yellowstone District (OYD) and South Poplar Street Corridor (OYDSPAC) Advisory Committee.  |     |
| Memorandum . . . . .  | 273 |
| Resolution 13-288. . . . .  | 274 |
| Authorizing an Attorney Fee Reimbursement and Land Donation Agreement between the City and Hospitality Development Corporation.   |     |
| Memorandum . . . . .  | 277 |
| Agreement . . . . .   | 278 |
| Resolution 13-289. . . . .  | 284 |

REGULAR COUNCIL MEETING  
Tuesday, November 19, 2013  
6:00 p.m.

COUNCIL POLICY  
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. Smoking is Not Permitted.
- IV. Use of Cellular Telephones is Not Permitted, and Such Telephones Shall Be Turned Off or Otherwise Silenced During the Council Meeting.
- V. The Hearing Impaired Are Encouraged to Contact the City Manager's Office No Later Than 12:00 Noon on the Monday Preceding the Council Meeting, if Assistance is Required.
- VI. Wheelchair Bound Members of the Public Are Encouraged to Contact the City Manager's Office No Later than 12:00 Noon on the Monday Preceding the Council Meeting, if Additional Handicapped Parking is Required.
- VII. Speaking to the City Council (These Guidelines Are Also Posted at the Podium in the Council Chambers)
  - Clearly State Your Name and Address.
  - Please Keep Your Remarks Pertinent to the Issue Being Considered by the City Council.
  - Please Limit the Time of Your Presentation to Five Minutes or Less.
  - Please Do Not Repeat the Same Statements that Were Made by a Previous Speaker.
  - Please Speak to the City Council as You Would Like to Be Spoken To.

AGENDA

1. ROLL CALL.
2. PLEDGE OF ALLEGIANCE.
3. CONSIDERATION OF MINUTES OF THE NOVEMBER 5, 2013 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON NOVEMBER 13, 2013.

4. CONSIDERATION OF BILLS AND CLAIMS.
5. PUBLIC HEARING:
  - A. Consideration and Review of **Fiscal Year 2012-2013 Community Development Block Grant (CDBG) Consolidated Annual Plan Evaluation Report (CAPER).**
6. RESOLUTIONS:
  - A. Consent
    1. Authorizing Change Order No. 1 with **Ace Golf Netting, Inc.**, in the Amount of \$12,233, for the **Landfill Litter Fence Project.**
    2. Authorizing Contract for Professional Services with **GSG Architecture**, in the Amount of \$41,420, for the **Sanitation Truck Barn Expansion.**
    3. Authorizing Acceptance of a **Sanitary Sewer Easement** from **Legacy Trust, LLC**, for the **River Heights Addition.**
    4. Authorizing a Cooperative Agreement with the **Wyoming Department of Transportation**, in the Amount of \$26,761, for Construction Services Related to the **Interstate 25 and Shoshoni Interchange Landscaping Project.**
    5. Authorizing Acceptance of a Grant from the **Wyoming Office of Homeland Security** in the Amount of \$31,578.08, to be Used for the Purchase of Radio Communication Equipment for the New **Public Safety Communications Center.**
    6. Approval of a Purchase, Installation, and Training Contract with **XYBIX Systems, Inc.** in the Amount of \$92,701.82, for Seven (7) New Dispatch Consoles for the New **Public Safety Communications Center.**
    7. Authorizing a Food Delivery Services Agreement with **Joshua's Storehouse and Distribution Center** in the Sum of \$274,800 for **Food Distribution to the Needy.**
    8. Authorizing a Food Delivery Services Agreement with the **Food Bank of the Rockies** in the Sum of \$105,000 for **Food Distribution to the Needy.**
    9. Authorizing a Contract with **Information Systems Consulting, Inc.**, in an Amount Not to Exceed \$59,139.25, for the Purchase and Installation of a Network Switch in the New **Public Safety Communications Center.**

A. Consent (cont'd)

- 10. Authorizing a Contract for Professional Services with **Preservation Solutions, LLC** to Survey and Inventory 80 Buildings in Two Centrally Located Districts and **Make Recommendation for Future Survey and for Nominating Properties to the National Register.**
- 11. Amendment to the **Old Yellowstone District (OYD)** and **South Poplar Street Corridor (OYDSPAC) Advisory Committee.**
- 12. Authorizing an **Attorney Fee Reimbursement and Land Donation Agreement** between the City and **Hospitality Development Corporation.**

7. COMMUNICATIONS:

A. From Persons Present.

8. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL.

9. ADJOURNMENT.

---

ZONING CLASSIFICATIONS

|     |                                   |     |                          |
|-----|-----------------------------------|-----|--------------------------|
| FC  | Major Flood Channels & Riverbanks | PUD | Planned Unit Development |
| AG  | Urban Agriculture                 | HM  | Hospital Medical         |
| R-1 | Residential Estate                | C-1 | Neighborhood Convenience |
| R-2 | One Unit Residential              | C-2 | General Business         |
| R-3 | One to Four Unit Residential      | C-3 | Central Business         |
| R-4 | High-Density Residential          | C-4 | Highway Business         |
| R-5 | Mixed Residential                 | M-1 | Limited Industrial       |
| R-6 | Manufactured Home (Mobile) Park   | M-2 | General Industrial       |
| PH  | Park Historic                     | SMO | Soil Management Overlay  |
| HO  | Historic Overlay                  | ED  | Education                |

---

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

## 71 CONSTRUCTION

1554-4R RETAIN 2013 ARTER/COLLECTOR E

\$29,081.42  
**\$29,081.42** Subtotal for Dept. Capital Projects  
**\$29,081.42** Subtotal for Vendor

## 71 CONSTRUCTION, INC.

1554-4 RETAINAGE

(\$29,081.42)  
**(\$29,081.42)** Subtotal for Dept. Capital Projects

1554-4 2013 ARTERIAL AND COLLECTOR  
44062C EZ STREET PATCH

\$714,697.71  
\$125.00  
**\$714,822.71** Subtotal for Dept. Streets  
**\$685,741.29** Subtotal for Vendor

## A TO Z TOWING LLC.

13N-282 TOWING

\$221.00

13N-284 TOWING

\$65.00

**\$286.00** Subtotal for Dept. Police

13C-111 TOWING

\$75.00

**\$75.00** Subtotal for Dept. Property & Liability Insurance

**\$361.00** Subtotal for Vendor

## A.M.B.I. & SHIPPING, INC.

13-10-345 POSTAGE

\$5.58

**\$5.58** Subtotal for Dept. Balefill

13-10-344 POSTAGE

\$4.48

**\$4.48** Subtotal for Dept. City Attorney

13-10-343 POSTAGE

\$10.08

**\$10.08** Subtotal for Dept. City Manager

13-10-346 POSTAGE

\$14.94

**\$14.94** Subtotal for Dept. Engineering

13-10-348 POSTAGE

\$392.63

**\$392.63** Subtotal for Dept. Finance

13-10-349 POSTAGE

\$27.54

**\$27.54** Subtotal for Dept. Fire

13-10-162 POSTAGE

\$3.27

**\$3.27** Subtotal for Dept. Human Resources

13-10-165 POSTAGE

\$10.90

**\$10.90** Subtotal for Dept. Property & Liability Insurance

13-10-360 POSTAGE

\$0.55

**\$0.55** Subtotal for Dept. Refuse Collection

**\$469.97** Subtotal for Vendor

## ACCENT ENVIROBALE, INC.

830030 CREDIT MEMO

(\$1,932.00)

830038 CREDIT MEMO

(\$3,640.00)

830009 CREDIT MEMO

(\$5,796.00)

830086 ENVIROBALE BAGS

\$13,524.00

**\$2,156.00** Subtotal for Dept. Balefill

**\$2,156.00** Subtotal for Vendor

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

## ACE HARDWARE

|                                      |                 |   |
|--------------------------------------|-----------------|---|
| 090018 MAINTENANCE SUPPLIES          | \$28.97         |   |
| 089760 MISC. EQUIP. & BALER SUPPLIES | \$23.97         |   |
| 090138 POWER CORD REPAIR SUPPLIES    | \$29.94         |   |
| 089896 MAINTENANCE SUPPLIES          | \$38.57         |   |
|                                      | <b>\$121.45</b> | <b>Subtotal for Dept. Balefill</b>          |
| 089907 SAFETY CAN                    | \$49.99         |   |
|                                      | <b>\$49.99</b>  | <b>Subtotal for Dept. Cemetery</b>          |
| 089234 DOOR STOPS & FILTERS          | \$28.77         |   |
|                                      | <b>\$28.77</b>  | <b>Subtotal for Dept. Fire</b>              |
| 089634 SAFETY GEAR                   | \$55.93         |   |
|                                      | <b>\$55.93</b>  | <b>Subtotal for Dept. Refuse Collection</b> |
| 089930 BAR NUNN 2 AC FITTINGS        | \$37.94         |   |
| 089963 PLASMA CUTTER STAND           | \$25.45         |   |
|                                      | <b>\$63.39</b>  | <b>Subtotal for Dept. Waste Water</b>       |
|                                      | <b>\$319.53</b> | <b>Subtotal for Vendor</b>                  |

## ADECCO USA, INC.

|                               |                 |   |
|-------------------------------|-----------------|---|
| 66880103 LEAF COLLECTION CREW | \$316.80        |   |
|                               | <b>\$316.80</b> | <b>Subtotal for Dept. Refuse Collection</b> |
|                               | <b>\$316.80</b> | <b>Subtotal for Vendor</b>                  |

## ADVANCED HYDRAULICS & MACHINE

|                          |                |                                  |
|--------------------------|----------------|----------------------------------|
| 58839 HANDLE BRACKET KIT | \$73.55        |                                  |
|                          | <b>\$73.55</b> | <b>Subtotal for Dept. Garage</b> |
|                          | <b>\$73.55</b> | <b>Subtotal for Vendor</b>       |

## ADVANCED THERMAL SOLUTIONS INC.

|                                  |                   |   |
|----------------------------------|-------------------|---|
| 1332-3563 ICE MACHINE REPAIR     | \$152.00          |   |
| 1332-3378 ICE MACHINE REPAIR     | \$152.00          |   |
| 1332-3296 BEER COOLER REPAIR     | \$517.46          |   |
| 1332-3245 ICE MACHINE REPAIR     | \$450.72          |   |
|                                  | <b>\$1,272.18</b> | <b>Subtotal for Dept. Golf Course</b>       |
| 1584-3611 CAT SHED HEATER REPAIR | \$206.40          |   |
|                                  | <b>\$206.40</b>   | <b>Subtotal for Dept. Refuse Collection</b> |
|                                  | <b>\$1,478.58</b> | <b>Subtotal for Vendor</b>                  |

## ALL CREATURES VETERINARY HOSPITAL

|                     |                 |  |
|---------------------|-----------------|--|
| 232909C CREDIT MEMO | (\$155.50)      |  |
| 232909 VET SERVICES | \$522.00        |  |
|                     | <b>\$366.50</b> | <b>Subtotal for Dept. Metro Animal</b> |
|                     | <b>\$366.50</b> | <b>Subtotal for Vendor</b>             |

## ALLIED INSURANCE

|                       |                |                                   |
|-----------------------|----------------|-----------------------------------|
| 965151033 SURETY BOND | \$50.00        |                                   |
|                       | <b>\$50.00</b> | <b>Subtotal for Dept. Finance</b> |
|                       | <b>\$50.00</b> | <b>Subtotal for Vendor</b>        |

## ALL-OUT FIRE EXTINGUISHER INC.

|                                      |                   |                                   |
|--------------------------------------|-------------------|-----------------------------------|
| 19820 SYSTEM, LINKS, HOSE, METAL TAG | \$1,118.00        |                                   |
|                                      | <b>\$1,118.00</b> | <b>Subtotal for Dept. Hogadon</b> |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$1,118.00** Subtotal for Vendor

## ALLTERRA CONSTRUCTION LLC

287 HAULING \$4,100.00  
284 HAULING \$7,665.00  
286 HAULING \$3,300.00

**\$15,065.00** Subtotal for Dept. Property & Liability Insurance

**\$15,065.00** Subtotal for Vendor

## AMERICAN ASSOC. OF CODE ENFORCEMENT

RIN0022862 CE MEMBERSHIP RENEWAL \$300.00

**\$300.00** Subtotal for Dept. Code Enforcement

**\$300.00** Subtotal for Vendor

## AMERICAN CIVIL CONSTRUCTORS, INC

RIN0022893 GOLF COURSE IRRIGATION (\$32,283.00)

**(\$32,283.00)** Subtotal for Dept. Capital Projects

RIN0022893 GOLF COURSE IRRIGATION \$645,660.00

**\$645,660.00** Subtotal for Dept. Golf Course

**\$613,377.00** Subtotal for Vendor

## AMERICAN EAGLE CLEANING, LLC

3575 JANITORIAL SERVICES \$2,150.00

**\$2,150.00** Subtotal for Dept. Balefill

3584 REFURBISHING ROLL OFF CONT. \$540.00

3572 CONTAINER REFURBISHING \$420.00

3560 CONTAINER REFURBISHING \$645.63

**\$1,605.63** Subtotal for Dept. Refuse Collection

**\$3,755.63** Subtotal for Vendor

## AMERICAN GRATING, LLC

45862 DCB HEX ROOM GRATING \$1,501.00

**\$1,501.00** Subtotal for Dept. Waste Water

**\$1,501.00** Subtotal for Vendor

## AMERICAN LINEN, INC.

LCAS810939 LAUNDRY \$1.90

LCAS812678 LAUNDRY \$59.71

LCAS810939 LAUNDRY \$59.71

LCAS814417 LAUNDRY \$59.71

LCAS812678 LAUNDRY \$1.90

LCAS814417 LAUNDRY \$1.90

**\$184.83** Subtotal for Dept. Balefill

LCAS810939 MATS \$48.91

LCAS810929 MATS \$3.25

LCAS814417 MATS \$44.96

LCAS812678 MATS \$48.91

LCAS809187 MATS \$41.61

**\$187.64** Subtotal for Dept. Buildings And Grounds

LCAS812605 LAUNDRY \$30.40

LCAS813081 LAUNDRY \$74.20

**\$104.60** Subtotal for Dept. Casper Events Center

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|                    |                   |   |
|--------------------|-------------------|---|
| LCAS809187 LAUNDRY | \$133.01          |   |
| LCAS810929 LAUNDRY | \$133.01          |   |
|                    | <b>\$266.02</b>   | <b>Subtotal for Dept. Garage</b>                |
| LCAS810939 LAUNDRY | \$16.10           |   |
| LCAS812678 LAUNDRY | \$16.10           |   |
| LCAS814417 LAUNDRY | \$16.10           |   |
|                    | <b>\$48.30</b>    | <b>Subtotal for Dept. Refuse Collection</b>     |
| LCAS812665 LAUNDRY | \$51.22           |   |
| LCAS810926 LAUNDRY | \$51.22           |   |
| LCAS814404 LAUNDRY | \$67.32           |   |
|                    | <b>\$169.76</b>   | <b>Subtotal for Dept. Sewer</b>                 |
| LCAS810931 LAUNDRY | \$142.05          |   |
| LCAS812233 LAUNDRY | \$25.00           |   |
| LCAS814409 LAUNDRY | \$142.05          |   |
| LCAS812670 LAUNDRY | \$142.05          |   |
|                    | <b>\$451.15</b>   | <b>Subtotal for Dept. Streets</b>               |
| LCAS814408 LAUNDRY | \$23.80           |   |
| LCAS812669 LAUNDRY | \$23.80           |   |
| LCAS810930 LAUNDRY | \$23.80           |   |
|                    | <b>\$71.40</b>    | <b>Subtotal for Dept. Traffic</b>               |
| LCAS812664 LAUNDRY | \$143.21          |   |
|                    | <b>\$143.21</b>   | <b>Subtotal for Dept. Waste Water</b>           |
| LCAS813015 LAUNDRY | \$116.35          |   |
| LCAS813014 LAUNDRY | \$17.28           |   |
| LCAS811278 LAUNDRY | \$116.99          |   |
| LCAS811277 LAUNDRY | \$17.28           |   |
|                    | <b>\$267.90</b>   | <b>Subtotal for Dept. Water</b>                 |
| LCAS809540 MATS    | \$34.40           |   |
| LCAS813013 MATS    | \$34.40           |   |
|                    | <b>\$68.80</b>    | <b>Subtotal for Dept. Water Treatment Plant</b> |
|                    | <b>\$1,963.61</b> | <b>Subtotal for Vendor</b>                      |

## AMERICAN WATER WORKS ASSOC.

|                            |                 |   |
|----------------------------|-----------------|---|
| RIN0022851 MEMBERSHIP DUES | \$170.00        |   |
|                            | <b>\$170.00</b> | <b>Subtotal for Dept. Water Treatment Plant</b> |
|                            | <b>\$170.00</b> | <b>Subtotal for Vendor</b>                      |

## AMERIGAS - CASPER

|                                       |                 |                                    |
|---------------------------------------|-----------------|------------------------------------|
| 3022104543 HEATING/EQUIPMENT BUILDING | \$366.31        |                                    |
|                                       | <b>\$366.31</b> | <b>Subtotal for Dept. Balefill</b> |
| 3020418123 PARTS & SERVICE NEW STN #2 | \$274.38        |                                    |
|                                       | <b>\$274.38</b> | <b>Subtotal for Dept. Fire</b>     |
|                                       | <b>\$640.69</b> | <b>Subtotal for Vendor</b>         |

## ANTHONY STEDILIE

|                            |                 |                                  |
|----------------------------|-----------------|----------------------------------|
| RIN0022919 TRAVEL EXPENSES | \$161.00        |                                  |
|                            | <b>\$161.00</b> | <b>Subtotal for Dept. Police</b> |
|                            | <b>\$161.00</b> | <b>Subtotal for Vendor</b>       |

## ARCADIS U.S., INC.

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

0547319 ENGINEERING SERVICES  
0547315 HEADWORKS BUILDING SCREEN

\$5,660.00  
\$3,531.93  
**\$9,191.93** Subtotal for Dept. Waste Water  
**\$9,191.93** Subtotal for Vendor

**ARROWHEAD, INC.**  
2550 HVAC MAINTENANCE

\$180.00  
**\$180.00** Subtotal for Dept. Balefill  
**\$180.00** Subtotal for Vendor

**ARVADA FIRE PROTECTION DISTRICT**  
209 PER-DIEM INSTRUCTOR

\$115.00  
**\$115.00** Subtotal for Dept. Fire  
**\$115.00** Subtotal for Vendor

**AT & T MOBILITY**  
X10232013 WIRELESS SERVICE

\$40.29  
**\$40.29** Subtotal for Dept. Police  
**\$40.29** Subtotal for Vendor

**AT&T**  
RIN0022857 LONG DISTANCE CHARGES

\$12.20  
**\$12.20** Subtotal for Dept. Communications Center  
**\$12.20** Subtotal for Vendor

**ATLANTIC ELECTRIC, INC.**  
4837 RETAINAGE  
  
4837 2013-14 LUMINAIRE SERVICES

(\$448.06)  
**(\$448.06)** Subtotal for Dept. General Fund  
\$4,480.58  
**\$4,480.58** Subtotal for Dept. Traffic  
**\$4,032.52** Subtotal for Vendor

**ATLAS OFFICE PRODUCTS**  
219106I OFFICE SUPPLIES

\$52.39  
**\$52.39** Subtotal for Dept. Balefill

219692I OFFICE SUPPLIES

\$90.18

219755I OFFICE SUPPLIES

\$4.32

219843 OFFICE SUPPLIES

\$16.05

219686I OFFICE SUPPLIES

\$79.98

**\$190.53** Subtotal for Dept. Casper Events Center

220210I OFFICE SUPPLIES

\$3.46

**\$3.46** Subtotal for Dept. City Manager

219952 OFFICE SUPPLIES

\$95.00

**\$95.00** Subtotal for Dept. Code Enforcement

219132I OFFICE SUPPLIES

\$36.49

220176I OFFICE SUPPLIES

\$48.49

**\$84.98** Subtotal for Dept. Council

219572 OFFICE SUPPLIES

\$23.74

220135 OFFICE SUPPLIES

\$141.45

**\$165.19** Subtotal for Dept. Fire

219408I OFFICE SUPPLIES

\$42.03

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|                         |                   |                            |                                |
|-------------------------|-------------------|----------------------------|--------------------------------|
| 219748 OFFICE SUPPLIES  | \$23.99           |                            |                                |
|                         | <b>\$66.02</b>    | <b>Subtotal for Dept.</b>  | Health Insurance               |
| 220081 OFFICE SUPPLIES  | (\$120.93)        |                            |                                |
| 219754I OFFICE SUPPLIES | \$59.50           |                            |                                |
| 219872I OFFICE SUPPLIES | \$11.84           |                            |                                |
| 219687I OFFICE SUPPLIES | \$782.60          |                            |                                |
| 219828I OFFICE SUPPLIES | \$27.22           |                            |                                |
|                         | <b>\$760.23</b>   | <b>Subtotal for Dept.</b>  | Hogadon                        |
| 219406I OFFICE SUPPLIES | \$14.07           |                            |                                |
| 219940I OFFICE SUPPLIES | \$7.74            |                            |                                |
| 219758 OFFICE SUPPLIES  | \$17.72           |                            |                                |
| 219933I OFFICE SUPPLIES | \$41.54           |                            |                                |
| 219748 OFFICE SUPPLIES  | \$9.99            |                            |                                |
| 219444I OFFICE SUPPLIES | \$6.51            |                            |                                |
|                         | <b>\$97.57</b>    | <b>Subtotal for Dept.</b>  | Human Resources                |
| 219806 OFFICE SUPPLIES  | \$63.39           |                            |                                |
|                         | <b>\$63.39</b>    | <b>Subtotal for Dept.</b>  | Information Services           |
| 219841I OFFICE SUPPLIES | \$40.77           |                            |                                |
|                         | <b>\$40.77</b>    | <b>Subtotal for Dept.</b>  | Parks                          |
| 220056 OFFICE SUPPLIES  | \$49.64           |                            |                                |
|                         | <b>\$49.64</b>    | <b>Subtotal for Dept.</b>  | Planning                       |
| 218586I OFFICE SUPPLIES | \$17.51           |                            |                                |
|                         | <b>\$17.51</b>    | <b>Subtotal for Dept.</b>  | Property & Liability Insurance |
| 219106I OFFICE SUPPLIES | \$52.38           |                            |                                |
|                         | <b>\$52.38</b>    | <b>Subtotal for Dept.</b>  | Refuse Collection              |
| 219006I OFFICE SUPPLIES | \$159.15          |                            |                                |
| 219619 OFFICE SUPPLIES  | \$6.59            |                            |                                |
| 219089I OFFICE SUPPLIES | \$36.29           |                            |                                |
|                         | <b>\$202.03</b>   | <b>Subtotal for Dept.</b>  | Sewer                          |
| 219841I OFFICE SUPPLIES | \$40.77           |                            |                                |
| 219543 OFFICE SUPPLIES  | \$12.96           |                            |                                |
|                         | <b>\$53.73</b>    | <b>Subtotal for Dept.</b>  | Streets                        |
| 219691I OFFICE SUPPLIES | \$62.11           |                            |                                |
|                         | <b>\$62.11</b>    | <b>Subtotal for Dept.</b>  | Waste Water                    |
| 219709I OFFICE SUPPLIES | \$42.93           |                            |                                |
| 219819I OFFICE SUPPLIES | \$20.08           |                            |                                |
| 219961I OFFICE SUPPLIES | \$38.68           |                            |                                |
|                         | <b>\$101.69</b>   | <b>Subtotal for Dept.</b>  | Water                          |
| 219335I OFFICE SUPPLIES | \$275.27          |                            |                                |
|                         | <b>\$275.27</b>   | <b>Subtotal for Dept.</b>  | Water Treatment Plant          |
|                         | <b>\$2,433.89</b> | <b>Subtotal for Vendor</b> |                                |

## ATLAS REPRODUCTION

|                                       |                |                            |          |
|---------------------------------------|----------------|----------------------------|----------|
| 106092 LAMINATE PUBLIC NOTICE POSTERS | \$24.00        |                            |          |
| 106084 LAMINATE POSTERS NOV P&Z       | \$42.00        |                            |          |
|                                       | <b>\$66.00</b> | <b>Subtotal for Dept.</b>  | Planning |
|                                       | <b>\$66.00</b> | <b>Subtotal for Vendor</b> |          |

## BALEFILL

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|                              |                    |  |
|------------------------------|--------------------|--|
| 1339/105884 SANITATION       | \$333.60           |  |
| 2161/106172 SANITATION       | \$70.20            |  |
|                              | <b>\$403.80</b>    | <b>Subtotal for Dept. Casper Events Center</b>     |
| 3223/105909-10592 SANITATION | \$1,390.55         |  |
|                              | <b>\$1,390.55</b>  | <b>Subtotal for Dept. Owner Occupied Gen Rehab</b> |
| 247/106060 SANITATION        | \$15.00            |  |
| 247/106097 SANITATION        | \$50.55            |  |
| 247/105770 SANITATION        | \$15.00            |  |
| 247/105680 SANITATION        | \$15.00            |  |
|                              | <b>\$95.55</b>     | <b>Subtotal for Dept. Parks</b>                    |
| 2772/106091 SANITATION       | \$5,520.60         |  |
| 2772/105706 SANITATION       | \$5,783.10         |  |
| 2772/105761 SANITATION       | \$6,174.90         |  |
| 2772/106160 SANITATION       | \$5,121.90         |  |
| 2772/106037 SANITATION       | \$28,200.00        |  |
| 2772/105892 SANITATION       | \$4,987.80         |  |
| 2772/106053 SANITATION       | \$6,001.80         |  |
| 2772/106000 SANITATION       | \$4,903.35         |  |
| 2772/106128 SANITATION       | \$5,832.15         |  |
| 2772/105663 SANITATION       | \$4,364.10         |  |
| 2772/105858 SANITATION       | \$5,385.60         |  |
| 2772/105792 SANITATION       | \$5,625.00         |  |
|                              | <b>\$87,900.30</b> | <b>Subtotal for Dept. Refuse Collection</b>        |
| 1276/105793 SANITATION       | \$827.08           |  |
| 1276/106055 SANITATION       | \$744.86           |  |
| 1276/105762 SANITATION       | \$106.20           |  |
|                              | <b>\$1,678.14</b>  | <b>Subtotal for Dept. Waste Water</b>              |
|                              | <b>\$91,468.34</b> | <b>Subtotal for Vendor</b>                         |

## BEST BUY STORES, L.P.

|                        |                 |   |
|------------------------|-----------------|---|
| 1429126 FIRE STATION 6 | \$29.99         |   |
|                        | <b>\$29.99</b>  | <b>Subtotal for Dept. Fire</b>              |
| 1438444 ROUTE SMART TV | \$759.98        |   |
|                        | <b>\$759.98</b> | <b>Subtotal for Dept. Refuse Collection</b> |
|                        | <b>\$789.97</b> | <b>Subtotal for Vendor</b>                  |

## BLOEDORN LUMBER BUILDING MATERIALS

|                    |                 |                                       |
|--------------------|-----------------|---------------------------------------|
| 1377234 BATTERIES  | \$243.58        |                                       |
| 1336510 DOOR LEVER | \$37.79         |                                       |
|                    | <b>\$281.37</b> | <b>Subtotal for Dept. Waste Water</b> |
|                    | <b>\$281.37</b> | <b>Subtotal for Vendor</b>            |

## BOISCLAIRE, ROBERT

|                                  |                |                                 |
|----------------------------------|----------------|---------------------------------|
| 0020949489 DEPOSIT/CREDIT REFUND | \$43.70        |                                 |
|                                  | <b>\$43.70</b> | <b>Subtotal for Dept. Water</b> |
|                                  | <b>\$43.70</b> | <b>Subtotal for Vendor</b>      |

## BRAD MUELLER

|                            |                |                                  |
|----------------------------|----------------|----------------------------------|
| RIN0022920 TRAVEL EXPENSES | \$23.00        |                                  |
|                            | <b>\$23.00</b> | <b>Subtotal for Dept. Police</b> |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$23.00** Subtotal for Vendor

## BRANDT, SARAH

0020996867 DEPOSIT/CREDIT REFUND

\$49.52

**\$49.52** Subtotal for Dept. Water

**\$49.52** Subtotal for Vendor

## BRANT MARSHALL

96371 HEP A IMM. REIMBURSEMENT

\$12.00

**\$12.00** Subtotal for Dept. Water

**\$12.00** Subtotal for Vendor

## BRESNAN COMMUNICATIONS/OPTIMUM

RIN0022887 INTERNET SERVICE

\$11.20

**\$11.20** Subtotal for Dept. Balefill

RIN0022887 INTERNET SERVICE

\$29.88

**\$29.88** Subtotal for Dept. Casper Events Center

RIN0022887 INTERNET SERVICE

\$9.34

**\$9.34** Subtotal for Dept. City Attorney

RIN0022887 INTERNET SERVICE

\$9.36

**\$9.36** Subtotal for Dept. City Manager

RIN0022887 INTERNET SERVICE

\$14.94

**\$14.94** Subtotal for Dept. Code Enforcement

RIN0022887 INTERNET SERVICE

\$16.80

**\$16.80** Subtotal for Dept. Council

RIN0022887 INTERNET SERVICE

\$24.27

**\$24.27** Subtotal for Dept. Engineering

RIN0022887 INTERNET SERVICE

\$37.34

**\$37.34** Subtotal for Dept. Finance

RIN0022887 INTERNET SERVICE

\$37.34

**\$37.34** Subtotal for Dept. Fire

RIN0022887 INTERNET SERVICE

\$1.87

**\$1.87** Subtotal for Dept. Fort Caspar

RIN0022887 INTERNET SERVICE

\$11.20

**\$11.20** Subtotal for Dept. Garage

RIN0022887 INTERNET SERVICE

\$1.87

**\$1.87** Subtotal for Dept. Golf Course

RIN0022887 INTERNET SERVICE

\$5.60

**\$5.60** Subtotal for Dept. Hogadon

RIN0022887 INTERNET SERVICE

\$14.94

**\$14.94** Subtotal for Dept. Human Resources

RIN0022887 INTERNET SERVICE

\$5.60

**\$5.60** Subtotal for Dept. Ice Arena

RIN0022887 INTERNET SERVICE

\$22.41

**\$22.41** Subtotal for Dept. Information Services

RIN0022887 INTERNET SERVICE

\$18.67

**\$18.67** Subtotal for Dept. Metro Animal

RIN0022887 INTERNET SERVICE

\$0.36

RIN0022887 INTERNET SERVICE

\$3.38

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|  |                                     |                       |
|--|-------------------------------------|-----------------------|
| RIN0022887 INTERNET SERVICE  | \$11.20                             |                       |
|  | <b>\$3.74 Subtotal for Dept.</b>    | Metropolitan Planning |
| RIN0022887 INTERNET SERVICE  | \$16.80                             |                       |
|  | <b>\$11.20 Subtotal for Dept.</b>   | Municipal Court       |
| RIN0022887 INTERNET SERVICE  | \$5.60                              |                       |
|  | <b>\$16.80 Subtotal for Dept.</b>   | Parks                 |
| RIN0022887 INTERNET SERVICE  | \$82.16                             |                       |
|  | <b>\$5.60 Subtotal for Dept.</b>    | Planning              |
| RIN0022887 INTERNET SERVICE  | \$18.67                             |                       |
|  | <b>\$82.16 Subtotal for Dept.</b>   | Police                |
| RIN0022887 INTERNET SERVICE  | \$3.73                              |                       |
|  | <b>\$18.67 Subtotal for Dept.</b>   | Recreation            |
| RIN0022887 INTERNET SERVICE  | \$3.73                              |                       |
|  | <b>\$3.73 Subtotal for Dept.</b>    | Streets               |
| RIN0022887 INTERNET SERVICE  | \$13.07                             |                       |
|  | <b>\$3.73 Subtotal for Dept.</b>    | Traffic               |
| RIN0022887 INTERNET SERVICE  | \$18.67                             |                       |
|  | <b>\$13.07 Subtotal for Dept.</b>   | Waste Water           |
|  | <b>\$18.67 Subtotal for Dept.</b>   | Water                 |
|  | <b>\$450.00 Subtotal for Vendor</b> |                       |
| <b>BRIERLEY, JAMES</b><br>0020996870 DEPOSIT/CREDIT REFUND           | \$54.83                             |                       |
|  | <b>\$54.83 Subtotal for Dept.</b>   | Water                 |
|  | <b>\$54.83 Subtotal for Vendor</b>  |                       |
| <b>BRYAN GOLTERMANN</b><br>RIN0022733 RETURN OF DEPOSIT              | \$46.50                             |                       |
|  | <b>\$46.50 Subtotal for Dept.</b>   | Recreation            |
|  | <b>\$46.50 Subtotal for Vendor</b>  |                       |
| <b>BUSH-WELLS SPORTING GOODS</b><br>BBI033542-BI00 LOGOS ON SHIRTS   | \$56.00                             |                       |
|  | <b>\$56.00 Subtotal for Dept.</b>   | Parks                 |
|  | <b>\$56.00 Subtotal for Vendor</b>  |                       |
| <b>BUSINESS MANAGEMENT DAILY</b><br>LA3620 SUBSCRIPTION              | \$161.00                            |                       |
|  | <b>\$161.00 Subtotal for Dept.</b>  | Finance               |
|  | <b>\$161.00 Subtotal for Vendor</b> |                       |
| <b>CAPITAL BUSINESS SYSTEMS, INC.</b><br>385102 COPY CHARGES OVERAGE | \$2.26                              |                       |
|  | <b>\$2.26 Subtotal for Dept.</b>    | Garage                |
|  | <b>\$2.26 Subtotal for Vendor</b>   |                       |
| <b>CARL SEVERANCE</b><br>RIN0022808 CLOTHING ALLOWANCE               | \$42.00                             |                       |
|  | <b>\$42.00 Subtotal for Dept.</b>   | Refuse Collection     |
|  | <b>\$42.00 Subtotal for Vendor</b>  |                       |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

## CASPER AREA TRANSPORTATION COALITION

|                                   |                     |                                    |
|-----------------------------------|---------------------|------------------------------------|
| RIN0022827 SEPT 13 CITY BUS EXPS  | \$39,618.00         |                                    |
| RIN0022823 SEP 13-FTA CATC EXPS   | \$33,791.00         |                                    |
| RIN0022826 SEPT 13-FTA BUS EXPS   | \$54,230.00         |                                    |
| RIN0022825 SEPT 13 BUS WE EXPS    | \$14,665.00         |                                    |
| RIN0022824 SEP 13 CATC WE EXPS    | \$1,927.00          |                                    |
| RIN0022822 SEPT 13 CITY CATC EXPS | \$7,966.00          |                                    |
|                                   | <b>\$152,197.00</b> | <b>Subtotal for Dept. C.A.T.C.</b> |
|                                   | <b>\$152,197.00</b> | <b>Subtotal for Vendor</b>         |

## CASPER CONTRACTORS SUPPLY, INC.

|                                    |                 |   |
|------------------------------------|-----------------|---|
| 1445450 LOCATING SUPPLIES          | \$351.27        |   |
|                                    | <b>\$351.27</b> | <b>Subtotal for Dept. Engineering</b>   |
| 1448175 SAFETY - REPL SAFETY VESTS | \$69.09         |   |
| 1449680 SAFETY - REPL GLOVES       | \$24.26         |   |
|                                    | <b>\$93.35</b>  | <b>Subtotal for Dept. Sewer</b>         |
| 1448362 SAFETY VEST                | \$12.70         |   |
|                                    | <b>\$12.70</b>  | <b>Subtotal for Dept. Traffic</b>       |
| 1445256 COOLER, 5 GAL.             | \$80.80         |   |
|                                    | <b>\$80.80</b>  | <b>Subtotal for Dept. Water</b>         |
| 1450342 BLADES AND WIRE            | \$35.80         |   |
|                                    | <b>\$35.80</b>  | <b>Subtotal for Dept. Weed And Pest</b> |
|                                    | <b>\$573.92</b> | <b>Subtotal for Vendor</b>              |

## CASPER ELECTRIC, INC.

|   |                    |                                 |
|---|--------------------|---------------------------------|
| RIN0022901 OAKCREST BOOSTER STATION GENER | \$37,000.00        |                                 |
|   | <b>\$37,000.00</b> | <b>Subtotal for Dept. Water</b> |
|   | <b>\$37,000.00</b> | <b>Subtotal for Vendor</b>      |

## CASPER FIRE EXTINGUISHER, INC.

|                              |                 |                                    |
|------------------------------|-----------------|------------------------------------|
| 30745 NEW FIRE EXTINGUISHERS | \$230.00        |                                    |
| 30745 NEW FIRE EXTINGUISHERS | \$340.00        |                                    |
|                              | <b>\$570.00</b> | <b>Subtotal for Dept. Balefill</b> |
|                              | <b>\$570.00</b> | <b>Subtotal for Vendor</b>         |

## CASPER PUBLIC UTILITIES

|                       |                 |   |
|-----------------------|-----------------|---|
| RIN0022850 SANITATION | \$92.00         |   |
| RIN0022850 SEWER      | \$16.64         |   |
|                       | <b>\$108.64</b> | <b>Subtotal for Dept. Water Treatment Plant</b> |
|                       | <b>\$108.64</b> | <b>Subtotal for Vendor</b>                      |

## CASPER STAR TRIBUNE - LEGAL ADS ONLY

|           |                   |                                       |
|-----------|-------------------|---------------------------------------|
| 972054 AD | \$149.64          |                                       |
|           | <b>\$149.64</b>   | <b>Subtotal for Dept. Balefill</b>    |
| 973041 AD | \$794.00          |                                       |
| 973308 AD | \$74.16           |                                       |
| 972436 AD | \$776.00          |                                       |
|           | <b>\$1,644.16</b> | <b>Subtotal for Dept. Council</b>     |
| 972208 AD | \$396.80          |                                       |
|           | <b>\$396.80</b>   | <b>Subtotal for Dept. Golf Course</b> |
| 972203 AD | \$176.28          |                                       |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

967392 AD

972270 AD

## CASPER STAR TRIBUNE - REGULAR ADS ONLY

398830 AD

RIN0022710 AD

398635 AD

398635 AD

## CASPER STAR TRIBUNE - SUBSCRIPTIONS

RIN0022745 AD

## CASPER TIRE LLC

132425 POWERWASHER PART

## CASPER WINNELSON

449091 00 BAR NUNN 1 LS AC FITTINGS

448681 00 RAS PUMP3 BALL VALVE REPLACE

## CENTRAL PAINT & BODY

29427 REPAIR TO '09 FORD ESCAPE

## CENTRAL WY. COUNCIL, BOY SCOUTS OF AMERICA

RIN0022854 PROGRAM EVENT

## CENTRAL WY. REGIONAL WATER

106031 OCT13 SYSTEM INVESTMENT FEES

106072 OCT13 WHOLESALE WATER

## CENTURYLINK

RIN0022804 PHONE USE

RIN0022807 PHONE USE

**\$176.28** Subtotal for Dept. Parks  
\$84.90  
**\$84.90** Subtotal for Dept. Planning  
\$32.72  
**\$32.72** Subtotal for Dept. Water Treatment Plant  
**\$2,484.50** Subtotal for Vendor

\$204.10  
**\$204.10** Subtotal for Dept. Council  
\$550.00  
**\$550.00** Subtotal for Dept. Hogadon  
\$726.63  
\$76.37  
**\$803.00** Subtotal for Dept. Metropolitan Planning  
**\$1,557.10** Subtotal for Vendor

\$260.00  
**\$260.00** Subtotal for Dept. Engineering  
**\$260.00** Subtotal for Vendor

\$12.00  
**\$12.00** Subtotal for Dept. Waste Water  
**\$12.00** Subtotal for Vendor

\$151.53  
\$77.48  
**\$229.01** Subtotal for Dept. Waste Water  
**\$229.01** Subtotal for Vendor

\$1,681.79  
**\$1,681.79** Subtotal for Dept. Property & Liability Insurance  
**\$1,681.79** Subtotal for Vendor

\$1,200.00  
**\$1,200.00** Subtotal for Dept. City Manager  
**\$1,200.00** Subtotal for Vendor

\$19,800.00  
\$272,897.86  
**\$292,697.86** Subtotal for Dept. Water  
**\$292,697.86** Subtotal for Vendor

\$73.32

\$73.56

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|                  |           |                   |   |
|------------------|-----------|-------------------|---|
| RIN0022805       | PHONE USE | \$36.90           |   |
| RIN0022806       | PHONE USE | \$109.98          |   |
|                  |           | <b>\$293.76</b>   | <b>Subtotal for Dept. Balefill</b>              |
| RIN0022881       | PHONE USE | \$126.26          |   |
| RIN0022881       | PHONE USE | \$332.10          |   |
| RIN0022881       | PHONE USE | \$36.90           |   |
|                  |           | <b>\$495.26</b>   | <b>Subtotal for Dept. Casper Events Center</b>  |
| RIN0022889       | PHONE USE | \$38.76           |   |
|                  |           | <b>\$38.76</b>    | <b>Subtotal for Dept. Cemetery</b>              |
| RIN0022889       | PHONE USE | \$73.80           |   |
| RIN0022881       | PHONE USE | \$32.97           |   |
|                  |           | <b>\$106.77</b>   | <b>Subtotal for Dept. City Hall</b>             |
| RIN0022881       | PHONE USE | \$65.14           |   |
|                  |           | <b>\$65.14</b>    | <b>Subtotal for Dept. Code Enforcement</b>      |
| RIN0022881       | PHONE USE | \$65.14           |   |
| RIN0022881       | PHONE USE | \$83.46           |   |
| RIN0022881       | PHONE USE | \$61.08           |   |
| RIN0022881       | PHONE USE | \$83.46           |   |
| RIN0022881       | PHONE USE | \$61.08           |   |
| RIN0022881       | PHONE USE | \$61.08           |   |
| RIN0022881       | PHONE USE | \$61.08           |   |
| RIN0022881       | PHONE USE | \$23.26           |   |
| RIN0022881       | PHONE USE | \$64.82           |   |
| RIN0022881       | PHONE USE | \$1,171.28        |   |
| RIN0022881       | PHONE USE | \$36.90           |   |
| RIN0022881       | PHONE USE | \$36.90           |   |
|                  |           | <b>\$1,748.46</b> | <b>Subtotal for Dept. Communications Center</b> |
| AP00013111081323 | PHONE USE | \$1,645.51        |   |
| AP00005711081323 | PHONE USE | \$3,250.40        |   |
|                  |           | <b>\$4,895.91</b> | <b>Subtotal for Dept. Finance</b>               |
| RIN0022881       | PHONE USE | \$65.14           |   |
| RIN0022881       | PHONE USE | \$65.14           |   |
| RIN0022881       | PHONE USE | \$74.30           |   |
| RIN0022881       | PHONE USE | \$65.14           |   |
| RIN0022881       | PHONE USE | \$36.90           |   |
| RIN0022881       | PHONE USE | \$36.90           |   |
| RIN0022881       | PHONE USE | \$36.90           |   |
| RIN0022881       | PHONE USE | \$73.80           |   |
| RIN0022881       | PHONE USE | \$36.90           |   |
| RIN0022881       | PHONE USE | \$65.14           |   |
|                  |           | <b>\$556.26</b>   | <b>Subtotal for Dept. Fire</b>                  |
| RIN0022881       | PHONE USE | \$36.90           |   |
| RIN0022881       | PHONE USE | \$63.10           |   |
|                  |           | <b>\$100.00</b>   | <b>Subtotal for Dept. Garage</b>                |
| RIN0022881       | PHONE USE | \$42.71           |   |
|                  |           | <b>\$42.71</b>    | <b>Subtotal for Dept. Golf Course</b>           |
| RIN0022881       | PHONE USE | \$36.90           |   |
|                  |           | <b>\$36.90</b>    | <b>Subtotal for Dept. Human Resources</b>       |
| RIN0022881       | PHONE USE | \$77.87           |   |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|                      |                    |                            |                       |
|----------------------|--------------------|----------------------------|-----------------------|
| RIN0022881 PHONE USE | \$65.14            |                            |                       |
|                      | <b>\$143.01</b>    | <b>Subtotal for Dept.</b>  | Parking               |
| RIN0022881 PHONE USE | \$122.14           |                            |                       |
| RIN0022881 PHONE USE | \$40.69            |                            |                       |
|                      | <b>\$162.83</b>    | <b>Subtotal for Dept.</b>  | Parks                 |
| RIN0022881 PHONE USE | \$37.65            |                            |                       |
| RIN0022881 PHONE USE | \$63.10            |                            |                       |
| RIN0022881 PHONE USE | \$65.14            |                            |                       |
| RIN0022881 PHONE USE | \$23.38            |                            |                       |
| RIN0022881 PHONE USE | \$36.90            |                            |                       |
|                      | <b>\$226.17</b>    | <b>Subtotal for Dept.</b>  | Police                |
| RIN0022881 PHONE USE | \$36.90            |                            |                       |
|                      | <b>\$36.90</b>     | <b>Subtotal for Dept.</b>  | Recreation            |
| RIN0022881 PHONE USE | \$41.72            |                            |                       |
| RIN0022881 PHONE USE | \$33.34            |                            |                       |
| RIN0022881 PHONE USE | \$39.20            |                            |                       |
| RIN0022881 PHONE USE | \$65.14            |                            |                       |
| RIN0022881 PHONE USE | \$41.72            |                            |                       |
| RIN0022881 PHONE USE | \$48.72            |                            |                       |
| RIN0022881 PHONE USE | \$41.72            |                            |                       |
| RIN0022881 PHONE USE | \$41.72            |                            |                       |
| RIN0022881 PHONE USE | \$37.65            |                            |                       |
| RIN0022881 PHONE USE | \$41.72            |                            |                       |
| RIN0022881 PHONE USE | \$41.72            |                            |                       |
|                      | <b>\$474.37</b>    | <b>Subtotal for Dept.</b>  | Traffic               |
| RIN0022881 PHONE USE | \$36.66            |                            |                       |
| RIN0022881 PHONE USE | \$1,633.43         |                            |                       |
|                      | <b>\$1,670.09</b>  | <b>Subtotal for Dept.</b>  | Waste Water           |
| RIN0022881 PHONE USE | \$195.12           |                            |                       |
| RIN0022881 PHONE USE | \$36.90            |                            |                       |
| RIN0022881 PHONE USE | \$87.06            |                            |                       |
|                      | <b>\$319.08</b>    | <b>Subtotal for Dept.</b>  | Water                 |
| RIN0022817 PHONE USE | \$41.61            |                            |                       |
|                      | <b>\$41.61</b>     | <b>Subtotal for Dept.</b>  | Water Treatment Plant |
|                      | <b>\$11,453.99</b> | <b>Subtotal for Vendor</b> |                       |

## CH2M HILL, INC.

38113029288 NORTH PLATTE SANITARY SEWER

|  |                    |                            |             |
|--|--------------------|----------------------------|-------------|
|  | \$28,977.24        |                            |             |
|  | <b>\$28,977.24</b> | <b>Subtotal for Dept.</b>  | Waste Water |
|  | <b>\$28,977.24</b> | <b>Subtotal for Vendor</b> |             |

## CHRISTY DEPOORTER

RIN0022923 REISSUE REFUND CHECK

|  |                |                            |              |
|--|----------------|----------------------------|--------------|
|  | \$85.69        |                            |              |
|  | <b>\$85.69</b> | <b>Subtotal for Dept.</b>  | General Fund |
|  | <b>\$85.69</b> | <b>Subtotal for Vendor</b> |              |

## CITY OF CASPER

|                                |            |  |  |
|--------------------------------|------------|--|--|
| 106115 GIO 9/29-10/10 EXPENSES | \$1,656.68 |  |  |
| 106115 GIS 9/29-10/25 EXPENSES | \$688.46   |  |  |
| 106115 GIO 9/29-10/10 EXPENSES | \$174.11   |  |  |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|   |                    |                     |                       |
|---|--------------------|---------------------|-----------------------|
| 106115 GIS 9/29-10/25 EXPENSES                      | \$6,550.89         |                     |                       |
|   | <b>\$9,070.14</b>  | Subtotal for Dept.  | Metropolitan Planning |
| 104902 RRT2 TRAINING SEPT 2013                      | \$2,079.94         |                     |                       |
| 105878 RRT2 TRAINING SINCLAIR                       | \$1,393.58         |                     |                       |
| 104847 RRT2 TRAINING POST OFFICE                    | \$1,032.10         |                     |                       |
|   | <b>\$4,505.62</b>  | Subtotal for Dept.  | Special Assistance    |
|   | <b>\$13,575.76</b> | Subtotal for Vendor |                       |
| <b>CNIC HEALTH SOLUTIONS, INC.</b>                  |                    |                     |                       |
| RIN0022776 STOP LOSS-NOVEMBER                       | \$54,042.37        |                     |                       |
| RIN0022776 ADMIN FEES-NOVEMBER                      | \$17,597.91        |                     |                       |
|   | <b>\$71,640.28</b> | Subtotal for Dept.  | Health Insurance      |
|   | <b>\$71,640.28</b> | Subtotal for Vendor |                       |
| <b>CO - WY ASSOC. OF MUSEUMS</b>                    |                    |                     |                       |
| RIN0022867 CWAM ANNUAL MEMBERSHIP                   | \$20.00            |                     |                       |
|   | <b>\$20.00</b>     | Subtotal for Dept.  | Fort Caspar           |
|   | <b>\$20.00</b>     | Subtotal for Vendor |                       |
| <b>COASTAL CHEMICAL COMPANY</b>                     |                    |                     |                       |
| 2042584 EQUIP. MAINTENANCE SUPPLIES                 | \$175.44           |                     |                       |
|   | <b>\$175.44</b>    | Subtotal for Dept.  | Balefill              |
| CCI492088 GREASE, SOLVENT, OIL, ATF                 | \$3,552.66         |                     |                       |
|   | <b>\$3,552.66</b>  | Subtotal for Dept.  | Hogadon               |
| 0102107 VEHICLE GAS                                 | \$146.06           |                     |                       |
|   | <b>\$146.06</b>    | Subtotal for Dept.  | Water Treatment Plant |
|   | <b>\$3,874.16</b>  | Subtotal for Vendor |                       |
| <b>COASTAL NETTING SYSTEMS</b>                      |                    |                     |                       |
| 131028-1275 LITTER FENCE PARTS                      | \$2,259.70         |                     |                       |
|   | <b>\$2,259.70</b>  | Subtotal for Dept.  | Balefill              |
|   | <b>\$2,259.70</b>  | Subtotal for Vendor |                       |
| <b>COLUMBINE CONTROL CO.</b>                        |                    |                     |                       |
| 7380 SAFE ACID REPLACEMENT                          | \$253.35           |                     |                       |
|   | <b>\$253.35</b>    | Subtotal for Dept.  | Waste Water           |
|   | <b>\$253.35</b>    | Subtotal for Vendor |                       |
| <b>COMMUNICATION TECHNOLOGIES, INC.</b>             |                    |                     |                       |
| 68047 ANTENNA - ENGINE 6                            | \$28.00            |                     |                       |
|   | <b>\$28.00</b>     | Subtotal for Dept.  | Fire                  |
| 68043 RADIO MAINT                                   | \$49.00            |                     |                       |
| 68067 RADIO MAIN                                    | \$98.00            |                     |                       |
| 68053 RADIO MAIN                                    | \$98.00            |                     |                       |
| 68055 RADIO REPAIR                                  | \$49.00            |                     |                       |
| 68052 RADIO MAIN                                    | \$196.00           |                     |                       |
| 68054 RADIO MAIN                                    | \$49.00            |                     |                       |
|   | <b>\$539.00</b>    | Subtotal for Dept.  | Police                |
|   | <b>\$567.00</b>    | Subtotal for Vendor |                       |
| <b>COMMUNITY HEALTH CENTER OF CENTRAL WY., INC.</b> |                    |                     |                       |
| RIN0022820 TEXT TO TIP MEDIA                        | \$416.67           |                     |                       |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$416.67** Subtotal for Dept. Communications Center  
**\$416.67** Subtotal for Vendor

## COMPRESSION LEASING SERVICES, INC. 216307 BAR NUNN 2 LS AC QC1QGS5

\$3,943.74  
**\$3,943.74** Subtotal for Dept. Waste Water  
**\$3,943.74** Subtotal for Vendor

## COMPUTER PROS. UNLIMITED INV097931 SURGE PROTECTOR

\$29.95  
**\$29.95** Subtotal for Dept. Fire

INV097783 REPAIRS TO COLOR PRINTER

\$108.73  
**\$108.73** Subtotal for Dept. Garage

INV097760 APC BACK-UPS, 750VA SKI SCHOOL  
 INV097977 LOGITECH TRACKBALL WIRELESS MO

\$178.95  
 \$59.95  
**\$238.90** Subtotal for Dept. Hogadon

INV097900 PRINTER REPAIR

\$503.27  
**\$503.27** Subtotal for Dept. Information Services

INV097899 10FT USB CABLE

\$14.95  
**\$14.95** Subtotal for Dept. Police

INV097783 REPAIRS TO COLOR PRINTER

\$108.72  
**\$108.72** Subtotal for Dept. Streets

INV097849 BACK UPS PRO 1300

\$229.00  
**\$229.00** Subtotal for Dept. Water  
**\$1,233.52** Subtotal for Vendor

## COMTRONIX, INC.

AP00004910281305 ALARM MONITORING

\$55.00  
**\$55.00** Subtotal for Dept. Aquatics

AP00004910281305 BALEFILL EQ STORAGE BLDG

\$40.95

AP00004910281305 ALARM MONITORING

\$26.00

AP00004910281305 ALARM MONITORING

\$26.00

AP00004910281305 ALARM MONITORING

\$52.00

**\$144.95** Subtotal for Dept. Balefill

AP00004910281305 ALARM MONITORING

\$26.00

AP00004910281305 ALARM MONITORING

\$26.00

**\$52.00** Subtotal for Dept. Casper Events Center

AP00004910281305 ALARM MONITORING

\$26.00

AP00004910281305 ALARM MONITORING

\$26.00

AP00004910281305 ALARM MONITORING

\$26.00

**\$78.00** Subtotal for Dept. City Hall

40949C TECHNOLOGY

\$3,536.00

AP00004910281305 ALARM MONITORING

\$26.00

**\$3,562.00** Subtotal for Dept. City Manager

AP00004910281305 ALARM MONITORING

\$26.00

**\$26.00** Subtotal for Dept. Finance

AP00004910281305 ALARM MONITORING

\$91.95

**\$91.95** Subtotal for Dept. Fort Caspar

AP00004910281305 ALARM MONITORING

\$26.00

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

AP00004910281305 ALARM MONITORING

41351 CABLE DROPS

AP00004910281305 ALARM MONITORING

AP00004910281305 ALARM MONITORING

AP00004910281305 ALARM MONITORING

41333 ALARM MONITORING

**\$26.00** Subtotal for Dept. Garage

\$36.00

**\$36.00** Subtotal for Dept. Ice Arena

\$460.90

**\$460.90** Subtotal for Dept. Information Services

\$36.00

**\$36.00** Subtotal for Dept. Metro Animal

\$39.95

**\$39.95** Subtotal for Dept. Police

\$36.00

**\$36.00** Subtotal for Dept. Recreation

\$168.80

**\$168.80** Subtotal for Dept. Refuse Collection

**\$4,813.55** Subtotal for Vendor

## CONCRETE CONSERVATION, INC

RIN0022907 2012 MANHOLE REHABILITATION PR

RIN0022907 RETAINAGE RELEASE

\$6,654.24

\$4,325.26

**\$10,979.50** Subtotal for Dept. Sewer

**\$10,979.50** Subtotal for Vendor

## CONE DRIVE GEARING SOLUTIONS

591456 SERVICE CHARGES & TRAVEL EXPEN

\$3,123.20

**\$3,123.20** Subtotal for Dept. Hogadon

**\$3,123.20** Subtotal for Vendor

## COWBOY AUTO SPA

RIN0022868 CAR WASH

\$14.48

**\$14.48** Subtotal for Dept. Fire

**\$14.48** Subtotal for Vendor

## COWDIN CLEANING

201171 WEED REMOVAL

\$92.99

**\$92.99** Subtotal for Dept. Code Enforcement

**\$92.99** Subtotal for Vendor

## CPS DISTRIBUTORS, INC.

1854870-00 MARKING PAINT, PISTOL

\$112.19

**\$112.19** Subtotal for Dept. Weed And Pest

**\$112.19** Subtotal for Vendor

## CRIME SCENE INFORMATION

157-12-020 CRIMESTOPPERS

\$86.25

**\$86.25** Subtotal for Dept. Police

**\$86.25** Subtotal for Vendor

## CRUM ELECTRIC SUPPLY CO., INC.

1494629-00 ELLS, ELBOWS, PVC CPLG, CONDUIT

1493876-00 CONDUIT, ELBOW, SEALPIC, ELL,

\$42.54

\$394.56

**\$437.10** Subtotal for Dept. Hogadon

**\$437.10** Subtotal for Vendor

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

## DALE BUCKINGHAM ARCHITECTS

1777 ARCH/ENGINEERING AND CA FOR MU

\$21,288.19  
**\$21,288.19** Subtotal for Dept. Golf Course  
**\$21,288.19** Subtotal for Vendor

## DAN TANNER

RIN0022815 CLOTHING ALLOWANCE

\$100.00  
**\$100.00** Subtotal for Dept. Water Treatment Plant  
**\$100.00** Subtotal for Vendor

## DANA KEPNER CO. OF WY.

2217943-00 CHLORINE TABLETS

\$137.34  
**\$137.34** Subtotal for Dept. Water  
**\$137.34** Subtotal for Vendor

## DAVE LODEN CONSTRUCTION

RIN0022877 FIX LEAK

RIN0022877 FIX LEAK

\$25.00  
\$25.00  
**\$50.00** Subtotal for Dept. Buildings And Grounds  
**\$50.00** Subtotal for Vendor

## DAVID FERGUSON

WWC2169 BOOT REIMBURSEMENT

\$62.50  
**\$62.50** Subtotal for Dept. Sewer  
**\$62.50** Subtotal for Vendor

## DELL MARKETING LP

XJ7TF98N6 OFFICE PRO PLUG 2013

\$328.92  
**\$328.92** Subtotal for Dept. Water  
**\$328.92** Subtotal for Vendor

## DELTA DENTAL PLAN OF WY.

RIN0022842 DENTAL PREMIUM-NOVEMBER

\$1,396.90  
**\$1,396.90** Subtotal for Dept. Health Insurance  
**\$1,396.90** Subtotal for Vendor

## DENNIS NELSON

8754 BOOT REIMBURSEMENT

\$39.99  
**\$39.99** Subtotal for Dept. Buildings And Grounds  
**\$39.99** Subtotal for Vendor

## DEWITT WATER SYSTEMS & SERVICE

262518 DI & RO TANK RENTALS NOV2013

\$50.00  
**\$50.00** Subtotal for Dept. Waste Water  
**\$50.00** Subtotal for Vendor

## DIEBOLD, INC.

51004781 WINDOW DRAWER REPAIRS

\$271.95  
**\$271.95** Subtotal for Dept. Balefill  
**\$271.95** Subtotal for Vendor

## DIRECTV, INC.

21637553195 COMMAND BUS SERVICE

\$52.99

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$52.99** Subtotal for Dept. Communications Center  
**\$52.99** Subtotal for Vendor

## DIXON & DIXON, LLP.

4596 LEGAL FEES

\$9,719.50  
**\$9,719.50** Subtotal for Dept. Council  
**\$9,719.50** Subtotal for Vendor

## DLT SOLUTIONS, INC.

SI237979 AUTODESK CAD 2014 SUBSCRIPT

\$3,781.16  
**\$3,781.16** Subtotal for Dept. Engineering

SI237979 AUTODESK CAD 2014 SUBSCRIPT

\$945.29  
**\$945.29** Subtotal for Dept. Information Services

SI237979 AUTODESK CAD 2014 SUBSCRIPT

\$945.29  
**\$945.29** Subtotal for Dept. Parks

**\$5,671.74** Subtotal for Vendor

## DOUGLAS DEAN KLINK/KVR

155 OLD FIRE TRUCK RESTORATION

\$4,234.40

154 OLD FIRE TRUCK RESTORATION

\$1,440.00

**\$5,674.40** Subtotal for Dept. Fire

**\$5,674.40** Subtotal for Vendor

## DRIVE TRAIN INDUSTRIES, INC.

05 314366 FILTER, OIL

\$9.33

05 314366 FILTER, FUEL

\$7.73

05 314298 FILTER, OIL

\$52.44

05 314298 FILTER, FUEL

\$50.82

05 314334 FILTER,OIL

\$53.80

05 013139 CREDIT, FILTERS

(\$22.18)

05 013148 CREDIT, FILTER

(\$10.86)

05 314334 FILTER, AIR

\$25.56

05 314299 LIGHT

\$8.48

05 314401 FILTER, OIL

\$3.11

05 314448 QUICK LOCKS

\$10.80

05 314492 FILTER, AIR

\$32.26

05 013156 CREDIT, FILTERS

(\$78.04)

05 314384 FILTERS, SEE CREDIT

\$78.04

05 314492 FILTER, OIL

\$41.00

05 314366 FILTER, AIR OUTER

\$16.70

05 314200 FILTER, AIR

\$15.60

05 314298 FILTER, OIL-SANI

\$35.40

05 314366 FILTER, AIR

\$18.00

05 314298 FILTER, AIR

\$81.81

05 013114 CREDIT, FILTER

(\$10.34)

05 314366 FILTER, OIL

\$26.88

05 314200 FILTER,OIL

\$59.61

**\$505.95** Subtotal for Dept. Garage

**\$505.95** Subtotal for Vendor

## EAGLE ELECTRIC, INC.

1456 BATHROOM LIGHTS, SWITCHES, PAN

\$1,200.00

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$1,200.00** Subtotal for Dept. Hogadon

**\$1,200.00** Subtotal for Vendor

## ELIZABETH RUD

RIN0022809 CLOTHING ALLOWANCE

\$66.94

RIN0022809 CLOTHING ALLOWANCE

\$21.00

**\$87.94** Subtotal for Dept. Refuse Collection

**\$87.94** Subtotal for Vendor

## EMPCO, INC.

3165 ENGINEER EXAM

\$1,508.00

**\$1,508.00** Subtotal for Dept. Fire

**\$1,508.00** Subtotal for Vendor

## ENERGY LABORATORIES, INC.

331051864 LAB TESTING

\$720.00

331030504 LAB TESTING

\$54.00

**\$774.00** Subtotal for Dept. Waste Water

331030621 LAB TESTING

\$75.00

331030741 LAB TESTING

\$60.00

331030742 LAB TESTING

\$60.00

331030712 LAB TESTING

\$60.00

331030740 LAB TESTING

\$15.00

331030442 LAB TESTING

\$60.00

331030479 LAB TESTING

\$255.00

331030673 LAB TESTING

\$15.00

331030484 LAB TESTING

\$60.00

331030622 LAB TESTING

\$30.00

331030623 LAB TESTING

\$60.00

331030668 LAB TESTING

\$255.00

331030669 LAB TESTING

\$45.00

331030670 LAB TESTING

\$15.00

331030743 LAB TESTING

\$45.00

331030755 LAB TESTING

\$660.00

331030483 LAB TESTING

\$45.00

**\$1,815.00** Subtotal for Dept. Water

**\$2,589.00** Subtotal for Vendor

## ENTENMANN-ROVIN CO.

0094091-IN POST & PEG BACKS

\$11.00

0094247-IN BADGES

\$609.90

**\$620.90** Subtotal for Dept. Fire

**\$620.90** Subtotal for Vendor

## ENVIRO ENGINEERING, INC.

RIN0022864 13TH/SYCA ROOF ASBESTOS TESTNG

\$580.00

**\$580.00** Subtotal for Dept. Buildings & Grounds

EI#132456 ASBESTOS TESTING

\$420.00

**\$420.00** Subtotal for Dept. Water

**\$1,000.00** Subtotal for Vendor

## ERIC WALTERS

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

RIN0022841 REIMBURSE TUITION

\$392.13  
**\$392.13** Subtotal for Dept. Police  
**\$392.13** Subtotal for Vendor

## ESPINOZA, HENRY

0020949491 DEPOSIT/CREDIT REFUND

\$29.13  
**\$29.13** Subtotal for Dept. Water  
**\$29.13** Subtotal for Vendor

## EXPERIAN INFORMATION SOLUTIONS INC.

CD1407067773 BACKGROUND CHECKS

\$17.76  
**\$17.76** Subtotal for Dept. Communications Center

CD1407067773 BACKGROUND CHECKS

\$5.92  
**\$5.92** Subtotal for Dept. Metro Animal  
**\$23.68** Subtotal for Vendor

## EXPRESS PRINTING

13-1893 PRINTING

\$445.00  
**\$445.00** Subtotal for Dept. Code Enforcement  
**\$445.00** Subtotal for Vendor

## FEDERAL EXPRESS

2-443-29022 AIRBILL

\$66.41  
**\$66.41** Subtotal for Dept. Balefill

2-443-19340 AIRBILL

\$56.08  
**\$56.08** Subtotal for Dept. Finance  
**\$122.49** Subtotal for Vendor

## FEHR & PEERS

89731 LONG RANGE TRANSPORTATION PLAN

\$1,198.78

89731 LONG RANGE TRANSPORTATION PLAN

\$11,406.66

**\$12,605.44** Subtotal for Dept. Metropolitan Planning

**\$12,605.44** Subtotal for Vendor

## FERGUSON ENTERPRISES, INC. #3201

1178324 WATER HEATER VALVE

\$193.17

1178086 WATER HTR PARTS

\$169.10

**\$362.27** Subtotal for Dept. Water Treatment Plant

**\$362.27** Subtotal for Vendor

## FIRST DATA MERCHANT SVCS CORP.

REMI899242 CREDIT CARD FEES

\$841.26

**\$841.26** Subtotal for Dept. Golf Course

REMI899243 CREDIT CARD FEES

\$31.60

**\$31.60** Subtotal for Dept. Metro Animal

**\$872.86** Subtotal for Vendor

## FIRST INTERSTATE BANK - CREDIT CARD DIVISION

RIN0022860 TRAVEL & TRAINING

\$100.90

**\$100.90** Subtotal for Dept. City Attorney

RIN0022856 TRAVEL CHARGES

\$4,238.11

**\$4,238.11** Subtotal for Dept. Police

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$4,339.01** Subtotal for Vendor

## FIRST INTERSTATE BANK - PETTY CASH

|            |            |                 |   |
|------------|------------|-----------------|---|
| RIN0022896 | PETTY CASH | \$60.00         |   |
| RIN0022896 | PETTY CASH | \$10.35         |   |
| RIN0022896 | PETTY CASH | \$326.00        |   |
|            |            | <b>\$396.35</b> | Subtotal for Dept. Metro Animal         |
| RIN0022897 | PETTY CASH | \$0.33          |   |
| RIN0022897 | PETTY CASH | \$20.97         |   |
| RIN0022897 | PETTY CASH | \$85.00         |   |
|            |            | <b>\$106.30</b> | Subtotal for Dept. Police               |
| RIN0022898 | PETTY CASH | \$1.55          |   |
|            |            | <b>\$1.55</b>   | Subtotal for Dept. Aquatics             |
| RIN0022898 | PETTY CASH | \$1.56          |   |
| RIN0022898 | PETTY CASH | \$14.99         |   |
| RIN0022898 | PETTY CASH | \$19.98         |   |
| RIN0022898 | PETTY CASH | \$21.35         |   |
|            |            | <b>\$57.88</b>  | Subtotal for Dept. Casper Events Center |
| RIN0022898 | PETTY CASH | \$1.55          |   |
|            |            | <b>\$1.55</b>   | Subtotal for Dept. Fort Caspar          |
| RIN0022898 | PETTY CASH | \$1.55          |   |
|            |            | <b>\$1.55</b>   | Subtotal for Dept. Golf Course          |
| RIN0022898 | PETTY CASH | \$1.55          |   |
|            |            | <b>\$1.55</b>   | Subtotal for Dept. Hogadon              |
| RIN0022898 | PETTY CASH | \$1.56          |   |
|            |            | <b>\$1.56</b>   | Subtotal for Dept. Ice Arena            |
| RIN0022898 | PETTY CASH | \$1.56          |   |
|            |            | <b>\$1.56</b>   | Subtotal for Dept. Recreation           |
| RIN0022890 | PETTY CASH | \$28.57         |   |
|            |            | <b>\$28.57</b>  | Subtotal for Dept. Ice Arena            |
| RIN0022890 | PETTY CASH | \$10.47         |   |
| RIN0022890 | PETTY CASH | \$152.29        |   |
|            |            | <b>\$162.76</b> | Subtotal for Dept. Recreation           |
|            |            | <b>\$761.18</b> | Subtotal for Vendor                     |

## FISCHER BODY SHOP CORP.

21394 REPAIR TO VEHICLE

\$1,423.60  
**\$1,423.60** Subtotal for Dept. Property & Liability Insurance  
**\$1,423.60** Subtotal for Vendor

## FLEETPRIDE

57340318 CAP, HYDRAULIC

\$43.20  
**\$43.20** Subtotal for Dept. Garage  
**\$43.20** Subtotal for Vendor

## FLEMING SUPPLY, INC.

34595 CROSSOVER CABLE IT COMPUTER

\$5.85  
**\$5.85** Subtotal for Dept. Waste Water  
**\$5.85** Subtotal for Vendor

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

## FLEUR TREMEL

RIN002289 MILEAGE REIMBURSEMENT

\$13.99

**\$13.99** Subtotal for Dept. City Manager

**\$13.99** Subtotal for Vendor

## FOOD SVCS OF AMERICA

4556069 CONCESSION SUPPLIES

\$449.91

4556069 OPERATING SUPPLIES-CATERING

\$87.03

4556071 KNIFE STEAK

\$29.29

**\$566.23** Subtotal for Dept. Casper Events Center

**\$566.23** Subtotal for Vendor

## GALLS, INC.

001151677 UNIFORMS

\$294.00

001141519 UNIFORMS

\$181.00

**\$475.00** Subtotal for Dept. Metro Animal

001129875 UNIFORMS

\$78.69

001119849 UNIFORMS

\$47.82

**\$126.51** Subtotal for Dept. Police

**\$601.51** Subtotal for Vendor

## GARY MARSH, INC.

347 GREEN & CART FEES OCT 2013

\$2,928.83

**\$2,928.83** Subtotal for Dept. Golf Course

**\$2,928.83** Subtotal for Vendor

## GATIMU, BRENNIA

0020949495 DEPOSIT/CREDIT REFUND

\$36.50

**\$36.50** Subtotal for Dept. Water

**\$36.50** Subtotal for Vendor

## GBS BENEFITS, INC.

268119 CONSULTING FEES-NOVEMBER

\$1,000.00

**\$1,000.00** Subtotal for Dept. Health Insurance

**\$1,000.00** Subtotal for Vendor

## GEOTECH ENVIRONMENTAL EQUIPMENT, INC.

411257 SAMPLING SUPPLIES/NEW LANDFILL

\$283.93

**\$283.93** Subtotal for Dept. Balefill

**\$283.93** Subtotal for Vendor

## GLOBALSTAR USA, LLC.

1000000005138376 COMMAND BUS SERVICES

\$104.59

**\$104.59** Subtotal for Dept. Communications Center

1000000005138597 SAT SERVICE 9/16-10/16/13

\$58.11

**\$58.11** Subtotal for Dept. Fire

1000000005138597 SAT SERV RRT2 9/16-10/16/13

\$58.11

**\$58.11** Subtotal for Dept. Special Assistance

**\$220.81** Subtotal for Vendor

## GOLDER ASSOCIATES

364340 MAJOR PERMIT AMENDMENT - CASPE

\$4,042.48

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

RIN0022899 AMENDMENT TO THE CASPER REGION  
367029 BIOSOLIDS COMPOSTING/UNLINE C&  
366087 LANDFILL GAS COLLECTION & CONT

\$10,015.02  
\$4,543.60  
\$3,367.88  
**\$21,968.98** Subtotal for Dept. Balefill  
**\$21,968.98** Subtotal for Vendor

## GRAINGER, INC.

9269622800 SAFETY GEAR  
9269622800 PUMP REPAIR PARTS  
9281619974 REPAIR SUPPLIES

\$12.05  
\$132.03  
\$309.65  
**\$453.73** Subtotal for Dept. Balefill

9277305950 ELECTRICAL TAPE  
9276460384 GRAPHITE, DRY LUBE  
9274827493 GREASE ZERKS

\$37.50  
\$141.12  
\$6.10  
**\$184.72** Subtotal for Dept. Garage

9261569421 STORM SUPPLIES

\$38.88  
**\$38.88** Subtotal for Dept. Property & Liability Insurance

9269064151 REPLACEMENT PLEATED FILTERS  
9269596095 PORTABLE HAND PUMP 40018  
9280474678 PLATE CASTERS

\$100.08  
\$43.25  
\$12.22  
**\$155.55** Subtotal for Dept. Waste Water

9270601348 BOOT SCRAPER

\$40.50  
**\$40.50** Subtotal for Dept. Water Treatment Plant  
**\$873.38** Subtotal for Vendor

## GREINER BUICK GMC CADILLAC

73320G FILTER,FUEL 230070 230071

\$269.64  
**\$269.64** Subtotal for Dept. Garage  
**\$269.64** Subtotal for Vendor

## GREINER MOTOR CO - CASPER

471853 MOTOR MOUNTS  
471853 MOTOR MOUNTS

\$139.72  
\$111.98  
**\$251.70** Subtotal for Dept. Garage

FOCS396431 REPAIRS

\$1,629.68  
**\$1,629.68** Subtotal for Dept. Water Treatment Plant  
**\$1,881.38** Subtotal for Vendor

## GREINER MOTOR CO - DOUGLAS

48116C PUSH PIN

\$39.72  
**\$39.72** Subtotal for Dept. Garage  
**\$39.72** Subtotal for Vendor

## GRIFFITH, ROSEANNA

0020996862 DEPOSIT/CREDIT REFUND

\$59.67  
**\$59.67** Subtotal for Dept. Water  
**\$59.67** Subtotal for Vendor

## GROWTH PRODUCTS, LTD

SO35321 NITRO 22-275 GAL TOTE

\$2,098.85  
**\$2,098.85** Subtotal for Dept. Golf Course

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$2,098.85** Subtotal for Vendor

## GSG ARCHITECTURE

17446 FIRE STATION 2 REPLACEMENT DES

\$6,870.50

**\$6,870.50** Subtotal for Dept. Fire

**\$6,870.50** Subtotal for Vendor

## GUNNELS, RACHELLE

0020996864 DEPOSIT/CREDIT REFUND

\$22.29

0020996864 DEPOSIT/CREDIT REFUND

\$80.00

**\$102.29** Subtotal for Dept. Water

**\$102.29** Subtotal for Vendor

## GUNNERS METERS & PARTS, INC.

69694 FLANGE - CAST IRON 1 1/2 in

\$80.00

69694 COUPLING METER STRAIGHT 3/4 in

\$465.00

69609 SHIPPING

\$108.00

69609 METER 1 1/2 IN T-10 R/B

\$225.00

69609 METER T-10 5/8 NO/REGISTER

\$500.00

69694 FLANGE - CAST IRON 2 in

\$112.00

69694 FREIGHT

\$48.00

**\$1,538.00** Subtotal for Dept. Water

**\$1,538.00** Subtotal for Vendor

## HACH CO., CORP.

8542979 MAINTENANCE AGREEMENT

\$6,828.00

**\$6,828.00** Subtotal for Dept. Water Treatment Plant

**\$6,828.00** Subtotal for Vendor

## HALL'S CUSTOM PAVING & EXCAVATION, INC.

292 DRYING BED REPAVING

\$7,000.00

**\$7,000.00** Subtotal for Dept. Sewer

295 DRYING BED PAVING

\$5,000.00

**\$5,000.00** Subtotal for Dept. Waste Water

**\$12,000.00** Subtotal for Vendor

## HEDQUIST CONSTRUCTION

RIN0022876 RETAINAGE PAY 2013 ARTR/COLL W

\$97,910.16

RIN0022849 RETAIN PAY ALL AMERICAN CENTR

\$5,362.50

**\$103,272.66** Subtotal for Dept. Capital Projects

RIN0022861 RETAINAGE ZONE II/111

\$6,910.46

**\$6,910.46** Subtotal for Dept. Water

**\$110,183.12** Subtotal for Vendor

## HEDQUIST CONSTRUCTION, INC.

RIN0022906 RETAINAGE

(\$97,910.16)

RIN0022904 RETAINAGE

(\$5,362.50)

**(\$103,272.66)** Subtotal for Dept. Capital Projects

RIN0022904 ALL AMERICAN CENTER - WATER, S

\$53,625.00

**\$53,625.00** Subtotal for Dept. City Council

RIN0022906 2013 ARTERIAL COLLECTOR

\$329,652.21

**\$329,652.21** Subtotal for Dept. Streets

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

RIN0022905 RETAINAGE

(\$6,910.46)

RIN0022905 ZONE 11/111 WATER SYSTEM

\$263,055.51

**\$256,145.05** Subtotal for Dept. Water

**\$536,149.60** Subtotal for Vendor

## HINSPERGERS POLY INDUSTRIES, LTD.

000130709 GREENS COVERS

\$6,034.50

000130880 FREIGHT FOR GREENS COVERS

\$494.05

**\$6,528.55** Subtotal for Dept. Golf Course

**\$6,528.55** Subtotal for Vendor

## HOMAX OIL SALES, INC.

0212854-IN FUEL

\$32,587.68

**\$32,587.68** Subtotal for Dept. Balefill

0214283-IN WINDSHIELD SOLVENT

\$371.70

0213813-IN POWERDRIVE 30W

\$6,922.50

0214671-IN FUEL

\$42,954.09

0214671-IN FUEL

\$169.75

0214671-IN FUEL

\$233.35

**\$50,651.39** Subtotal for Dept. Garage

0212236-IN FUEL

\$4,603.76

**\$4,603.76** Subtotal for Dept. Golf Course

0212655-IN FUEL

\$10,761.32

**\$10,761.32** Subtotal for Dept. Hogadon

0211078-IN FUEL

\$103.59

**\$103.59** Subtotal for Dept. Sewer

CL49899 FUEL

\$2,471.01

CL49898 FUEL

\$10,521.31

**\$12,992.32** Subtotal for Dept. Water

**\$111,700.06** Subtotal for Vendor

## HONNEN EQUIPMENT CO.

524069 WASHER, SEALING

\$16.80

**\$16.80** Subtotal for Dept. Garage

517983 JOHN DEERE

\$1,266.67

**\$1,266.67** Subtotal for Dept. Property & Liability Insurance

513954 ANNUAL CRANE INSPECTION

\$543.10

**\$543.10** Subtotal for Dept. Water

**\$1,826.57** Subtotal for Vendor

## HOSE & RUBBER SUPPLY, INC.

B35996-001 EQUIPMENT MAINTENANCE TOOLS

\$9.20

**\$9.20** Subtotal for Dept. Balefill

B37136-001 O-RINGS

\$23.89

B37303-001 HYD FITTING

\$29.92

B38843-001 2 INCH SILICONE HOSE

\$52.12

B37269-001 STEM

\$96.19

B37136-003 O-RINGS

\$2.52

**\$204.64** Subtotal for Dept. Garage

B37012-001 PARTS FOR GRINDER/BRANCHES

\$50.48

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|   |                     |                            |                                |
|---|---------------------|----------------------------|--------------------------------|
|   | <b>\$50.48</b>      | <b>Subtotal for Dept.</b>  | Property & Liability Insurance |
| B36481-001 HOSE ASSEMBLIES                  | \$162.44            |                            |                                |
| B37103-001 HOSE REPAIR, WHIP CHECK          | \$73.13             |                            |                                |
|   | <b>\$235.57</b>     | <b>Subtotal for Dept.</b>  | Water                          |
|   | <b>\$499.89</b>     | <b>Subtotal for Vendor</b> |                                |
| <b>I/O SOLUTIONS, INC.</b>                  |                     |                            |                                |
| C30433A CALL TAKER PRE HIRE TESTING         | \$60.00             |                            |                                |
| C30429A PRE EMPLOY TESTING MATERIALS        | \$90.00             |                            |                                |
|   | <b>\$150.00</b>     | <b>Subtotal for Dept.</b>  | Communications Center          |
|   | <b>\$150.00</b>     | <b>Subtotal for Vendor</b> |                                |
| <b>INBERG-MILLER ENGINEERS</b>              |                     |                            |                                |
| 16606CE02 WOLF CREEK ROAD PLANNING STUDY    | \$4,643.58          |                            |                                |
| 16606CE02 WOLF CREEK ROAD PLANNING STUDY    | \$44,184.83         |                            |                                |
|   | <b>\$48,828.41</b>  | <b>Subtotal for Dept.</b>  | Metropolitan Planning          |
| 11763CM49 COMPACTION TESTING                | \$840.00            |                            |                                |
|   | <b>\$840.00</b>     | <b>Subtotal for Dept.</b>  | Water                          |
|   | <b>\$49,668.41</b>  | <b>Subtotal for Vendor</b> |                                |
| <b>INFORMATION SYSTEMS CONSULTING, INC.</b> |                     |                            |                                |
| SIN003079 TECHNOLOGY                        | \$313.35            |                            |                                |
|   | <b>\$313.35</b>     | <b>Subtotal for Dept.</b>  | City Manager                   |
| SST000063 ANNUAL MAINT AGREE                | \$45,000.00         |                            |                                |
| SIN003994 FUNDS FOR INSTALLATION OF A NE    | \$100,772.70        |                            |                                |
|   | <b>\$145,772.70</b> | <b>Subtotal for Dept.</b>  | Communications Center          |
| SIN003906 MDC ACCESS POINT REPAIR           | \$928.07            |                            |                                |
|   | <b>\$928.07</b>     | <b>Subtotal for Dept.</b>  | Police                         |
|   | <b>\$147,014.12</b> | <b>Subtotal for Vendor</b> |                                |
| <b>IN-KIND SVCS.</b>                        |                     |                            |                                |
| 2463/105640 SPECIAL OLYMPICS DINNER & DANC  | \$1,108.13          |                            |                                |
|   | <b>\$1,108.13</b>   | <b>Subtotal for Dept.</b>  | Council                        |
|   | <b>\$1,108.13</b>   | <b>Subtotal for Vendor</b> |                                |
| <b>INSTALLATION &amp; SVC. CO.</b>          |                     |                            |                                |
| RIN0022902 2013 MISC WATER PHAS II          | \$50,828.87         |                            |                                |
|   | <b>\$50,828.87</b>  | <b>Subtotal for Dept.</b>  | Water                          |
|   | <b>\$50,828.87</b>  | <b>Subtotal for Vendor</b> |                                |
| <b>INTL. ASSOC. OF CHIEFS OF POLICE</b>     |                     |                            |                                |
| 1001103004 SUBSCRIPTION                     | \$34.00             |                            |                                |
|   | <b>\$34.00</b>      | <b>Subtotal for Dept.</b>  | Police                         |
|   | <b>\$34.00</b>      | <b>Subtotal for Vendor</b> |                                |
| <b>INTOXIMETERS, INC.</b>                   |                     |                            |                                |
| 405299 SUPPLIES FOR INTOX                   | \$477.30            |                            |                                |
|   | <b>\$477.30</b>     | <b>Subtotal for Dept.</b>  | Police                         |
|   | <b>\$477.30</b>     | <b>Subtotal for Vendor</b> |                                |
| <b>IRRIGATION TECHNOLOGIES</b>              |                     |                            |                                |
| 545 IRRIGATION DESIGN AND CONSULTI          | \$1,600.00          |                            |                                |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$1,600.00** Subtotal for Dept. Golf Course  
**\$1,600.00** Subtotal for Vendor

## ITC ELECTRICAL TECHNOLOGIES 10826 SECURITY

\$3,372.98  
**\$3,372.98** Subtotal for Dept. Waste Water  
**\$3,372.98** Subtotal for Vendor

## JACK'S TRUCK & EQUIPMENT 41813C TUBE,COOLANT 41650C WIPER ARM 41905C TOGGLE SWITCH 41575C ANTENNA

\$539.96  
\$146.63  
\$3.77  
\$23.19  
**\$713.55** Subtotal for Dept. Garage  
**\$713.55** Subtotal for Vendor

## JEFF GRAY RIN0022778 CLOTHING ALLOWANCE

\$33.12  
**\$33.12** Subtotal for Dept. Parks  
**\$33.12** Subtotal for Vendor

## JEREMY BOWDEN RIN0022828 BOOT REIMBURSEMENT

\$57.75  
**\$57.75** Subtotal for Dept. Streets  
**\$57.75** Subtotal for Vendor

## JERRY KOLLMANN RIN0022765 BOOT REIMBURSEMENT

\$325.06  
**\$325.06** Subtotal for Dept. Garage  
**\$325.06** Subtotal for Vendor

## JIM LIPES RIN0022922 REFUND

\$32.32  
**\$32.32** Subtotal for Dept. General Fund Revenue  
**\$32.32** Subtotal for Vendor

## JKC ENGINEERING RIN0022903 CASPER YOUTH BASEBALL FIELD OF

\$3,725.00  
**\$3,725.00** Subtotal for Dept. Parks  
**\$3,725.00** Subtotal for Vendor

## JOEY WILHELM RIN0022921 TRAVEL EXPENSES

\$23.00  
**\$23.00** Subtotal for Dept. Police  
**\$23.00** Subtotal for Vendor

## JOHNSON, ROBERTS & ASSOCIATES, INC. 121115 BACKGROUND CHECKS

\$64.00  
**\$64.00** Subtotal for Dept. Fire  
**\$64.00** Subtotal for Vendor

## JTL GROUP DBA KNIFE RIVER 93324 ROAD BASE/LANDFILL

\$124.79

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

## JUSTIN MAKI

1956784 CLOTHING ALLOWANCE

\$124.79 Subtotal for Dept. Balefill

\$124.79 Subtotal for Vendor

## KALO STORAGE

0020996875 DEPOSIT/CREDIT REFUND

\$174.98

\$174.98 Subtotal for Dept. Police

\$174.98 Subtotal for Vendor

## KENNETH KING

RIN0022885 BACKGROUND CHECK ON-COMING

\$39.53

\$39.53 Subtotal for Dept. Water

\$39.53 Subtotal for Vendor

## KENNETH ROLLISON

328700025206 BOOT REIMBURSEMENT

\$78.00

\$78.00 Subtotal for Dept. Fire

\$78.00 Subtotal for Vendor

## KENNETH STACK

RIN0022764 BOOT REIMBURSEMENT

\$44.98

\$44.98 Subtotal for Dept. Buildings And Grounds

\$44.98 Subtotal for Vendor

## KNAPP SUPPLY & EQUIPMENT CO.

330682-000 DRAIN, ROTARY

331391-000 PAPER TOWEL, TOILET TISSUE

\$172.75

\$172.75 Subtotal for Dept. Casper Events Center

\$92.60

\$92.60 Subtotal for Dept. Waste Water

\$265.35 Subtotal for Vendor

## KNOX, CHRIS

0020949494 DEPOSIT/CREDIT REFUND

\$7.69

\$7.69 Subtotal for Dept. Water

\$7.69 Subtotal for Vendor

## KUTZNER, MATTHEW

0020996872 DEPOSIT/CREDIT REFUND

\$26.48

\$26.48 Subtotal for Dept. Water

\$26.48 Subtotal for Vendor

## LABOR READY CENTRAL, INC.

17686281 LABOR

\$104.36

\$104.36 Subtotal for Dept. Casper Events Center

\$104.36 Subtotal for Vendor

## LASER TECHNOLOGY, INC

309345 LASER RADAR REPAIR

\$141.00

\$141.00 Subtotal for Dept. Police

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$141.00** Subtotal for Vendor

## LEONARD, BEN

0020996869 DEPOSIT/CREDIT REFUND

\$59.67

**\$59.67** Subtotal for Dept. Water

**\$59.67** Subtotal for Vendor

## LEXISNEXIS MATTHEW BENDER & CO., INC.

51801728 BOOKS

\$104.43

**\$104.43** Subtotal for Dept. City Manager

**\$104.43** Subtotal for Vendor

## LOCKARD, VICTORIA

0020996873 DEPOSIT/CREDIT REFUND

\$58.22

**\$58.22** Subtotal for Dept. Water

**\$58.22** Subtotal for Vendor

## LOFGREN, TINA

0020996874 DEPOSIT/CREDIT REFUND

\$13.04

**\$13.04** Subtotal for Dept. Water

**\$13.04** Subtotal for Vendor

## LONG BUILDING TECHNOLOGIES

JC119311 VMS AND CARD ACCESS SYSTEM -  
JC119311 RETAINAGE

\$43,017.44  
(\$9,634.73)

**\$33,382.71** Subtotal for Dept. Balefill

SRVCE0063892 DIGITAL SERVICE  
SRVCE0063586 DIGITAL SERVICE  
SRVCE0063847 DIGITAL SERVICE  
SRVCE0063891 DIGITAL SERVICE

\$420.00  
\$105.00  
\$210.00  
\$210.00

**\$945.00** Subtotal for Dept. Buildings And Grounds

RIN0022803 RETAINAGE

(\$5,097.27)  
(\$5,097.27)

**(\$5,097.27)** Subtotal for Dept. Capital Projects

JC119311 VMS AND CARD ACCESS SYSTEM -

\$25,191.72

**\$25,191.72** Subtotal for Dept. Garage

JC119311 VMS AND CARD ACCESS SYSTEM -  
JC119311 VMS AND CARD ACCESS SYSTEM -

\$9,932.84  
\$18,205.28

**\$28,138.12** Subtotal for Dept. Waste Water

SRVCE0063936 REPAIR TO BOILER

\$399.00

RIN0022803 PORTION OF SECURITY UPGRADE

\$50,972.72

**\$51,371.72** Subtotal for Dept. Water Treatment Plant

**\$133,932.00** Subtotal for Vendor

## LYLE SIGNS, INC.

1125160 SCHOOL SPEED LIMIT SIGNS  
1125239 TELESPAR  
1125159 SCHOOL, LEFT ARROW SIGNS  
1125238 TELESPAR  
1123878 STOP SIGNS, SIGN BLANKS  
1125237 TELESPAR

\$1,895.00  
\$1,725.00  
\$3,227.50  
\$2,950.00  
\$3,123.00  
\$1,725.00

**\$14,645.50** Subtotal for Dept. Traffic

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$14,645.50** Subtotal for Vendor

## LYNN JOHNSTON

156 ANNIVERSARY SUPPLIES

\$20.45

**\$20.45** Subtotal for Dept. Water

**\$20.45** Subtotal for Vendor

## MACDONALD EQUIPMENT

C51926 SHOCK GUTTER BROOM

\$66.35

C51926 BEARING, CREDIT TO FOLLOW

\$5.10

C51926 BEARING NYLON

\$12.20

C51926 RELAY

\$44.66

C51926 ELEVATOR BELT

\$1,757.10

C51928 SPROCKET

\$758.38

C51926 TUBE

\$47.28

C51926 BEARING, PILLOW BLOCK

\$700.08

C51942 PUMP,WATER SWEEPER

\$586.67

C51926 SLEEVE

\$36.36

C51854 DIRTSHOE, POLY RH

\$914.77

**\$4,928.95** Subtotal for Dept. Garage

**\$4,928.95** Subtotal for Vendor

## MANPOWER, INC.

26255564 FOOD SERVERS

\$350.88

**\$350.88** Subtotal for Dept. Casper Events Center

**\$350.88** Subtotal for Vendor

## MARTINEZ, PHILICIA

0020949490 DEPOSIT/CREDIT REFUND

\$43.34

0020949490 DEPOSIT/CREDIT REFUND

\$75.00

**\$118.34** Subtotal for Dept. Water

**\$118.34** Subtotal for Vendor

## MARY FRANK

RIN0022878 TRAVEL EXPENSES

\$48.36

**\$48.36** Subtotal for Dept. Communications Center

**\$48.36** Subtotal for Vendor

## MASTERCARD

RIN0022798 BOOKS

\$60.84

RIN0022797 BOOK

\$26.79

RIN0022798 TRAINING AND TRAVEL EXPENSE

\$3,751.90

RIN0022797 TRAVEL EXPENSE

\$606.34

**\$4,445.87** Subtotal for Dept. City Manager

RIN0022797 MEETING EXPENSE

\$406.25

RIN0022799 MEETINGS EXPENSE

\$39.32

**\$445.57** Subtotal for Dept. Council

RIN0022852 POSTER

\$15.63

**\$15.63** Subtotal for Dept. Planning

RIN0022863 FINANCE CHARGE

\$3.14

**\$3.14** Subtotal for Dept. Water

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**MCMURRY READY MIX CO.**  
108586 DOLOMITE BASE

**\$4,910.21** Subtotal for Vendor

\$550.63

**\$550.63** Subtotal for Dept. Hogadon

**\$550.63** Subtotal for Vendor

**MCNEILUS TRUCK AND MFG. CO.**  
2345218 HYDRAULIC LINE  
2345217 HYDRAULIC LINE

\$75.08

\$130.63

**\$205.71** Subtotal for Dept. Garage

**\$205.71** Subtotal for Vendor

**MENARD, INC.**  
31222 SHELVING  
30976 MAINT. SUPPLIES

\$79.97

\$40.72

**\$120.69** Subtotal for Dept. Balefill

RIN0022872 REISSUE INV #28906 CK 109952

\$183.48

RIN0022873 REISSUE INV #28965 CK 109952

\$11.58

RIN0022871 REISSUE INV #28361 CK 109952

\$107.88

RIN0022874 REISSUE INV #29207 CK 109952

\$617.70

**\$920.64** Subtotal for Dept. Refuse Collection

**\$1,041.33** Subtotal for Vendor

**MENARD'S INC.**  
324321213033557A FINAL PAYMENT

\$34.63

**\$34.63** Subtotal for Dept. Owner Occupied Gen Rehab

RIN0022875 REISSUE FOR CK #109952 BANK 1

\$601.16

**\$601.16** Subtotal for Dept. Owner Occupied Gen Rehab

**\$635.79** Subtotal for Vendor

**MERBACK AWARD CO.**  
52175 TAGS

\$72.35

**\$72.35** Subtotal for Dept. Fire

**\$72.35** Subtotal for Vendor

**METECH RECYCLING INC.**  
26400 E-WASTE RECYCLING

\$2,016.06

**\$2,016.06** Subtotal for Dept. Balefill

**\$2,016.06** Subtotal for Vendor

**MICHAEL MCDANIELS**  
RIN0022816 CLOTHING ALLOWANCE

\$20.92

**\$20.92** Subtotal for Dept. Water Treatment Plant

**\$20.92** Subtotal for Vendor

**MICHAEL'S FENCE INC.**  
0141884 FENCING

\$680.25

**\$680.25** Subtotal for Dept. Parks

**\$680.25** Subtotal for Vendor

**MICROSOFT**  
RIN0022802 MAINTENANCE

\$2,569.00

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$2,569.00** Subtotal for Dept. Information Services  
**\$2,569.00** Subtotal for Vendor

## MIKE DEAN

96361 HEP A IMM. REIMBURSEMENT  
94964 HEP A IMM. REIMBURSEMENT

\$12.00  
\$12.00  
**\$24.00** Subtotal for Dept. Water  
**\$24.00** Subtotal for Vendor

## MIKE MAGEE

RIN0022866 TV BOX FOR PROJECTOR & CABLE

\$117.82  
**\$117.82** Subtotal for Dept. Fire  
**\$117.82** Subtotal for Vendor

## MIS INDUSTRIAL SUPPLY

21307 PROPANE

\$34.10  
**\$34.10** Subtotal for Dept. Streets  
**\$34.10** Subtotal for Vendor

## MOTION & FLOW CONTROL PRODUCTS

5554424 PARTS

\$33.05  
**\$33.05** Subtotal for Dept. Balefill  
**\$33.05** Subtotal for Vendor

## MOUNTAIN UNIFORMS

13351 ISOTHERM JACKETS, CARGO PANTS

\$3,797.00  
**\$3,797.00** Subtotal for Dept. Hogadon  
**\$3,797.00** Subtotal for Vendor

## MTN. STATES LITHOGRAPHING CO.

133206 PRINTING

\$60.25  
**\$60.25** Subtotal for Dept. City Manager

133210 PRINTING

\$145.30

133209 PRINTING

\$137.30

133207 PRINTING

\$78.00

**\$360.60** Subtotal for Dept. Council

132985 PRINTING

\$565.00

**\$565.00** Subtotal for Dept. Hogadon

**\$985.85** Subtotal for Vendor

## MUNICIPAL CODE CORP.

00235177 CITY CODE SUPPLEMENT NO. 51

\$26.84

**\$26.84** Subtotal for Dept. Casper Events Center

00235177 CITY CODE SUPPLEMENT NO. 51

\$187.81

**\$187.81** Subtotal for Dept. City Attorney

00235177 CITY CODE SUPPLEMENT NO. 51

\$107.36

**\$107.36** Subtotal for Dept. City Manager

00235177 CITY CODE SUPPLEMENT NO. 51

\$107.36

**\$107.36** Subtotal for Dept. Code Enforcement

00235177 CITY CODE SUPPLEMENT NO. 51

\$26.83

**\$26.83** Subtotal for Dept. Communications Center

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|  |                   |   |
|--|-------------------|---|
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$107.33          |   |
|  | <b>\$107.33</b>   | Subtotal for Dept. Council                        |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$53.66           |   |
|  | <b>\$53.66</b>    | Subtotal for Dept. Engineering                    |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$53.67           |   |
|  | <b>\$53.67</b>    | Subtotal for Dept. Municipal Court                |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$6.71            |   |
|  | <b>\$6.71</b>     | Subtotal for Dept. Parks                          |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$80.49           |   |
|  | <b>\$80.49</b>    | Subtotal for Dept. Planning                       |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$134.19          |   |
|  | <b>\$134.19</b>   | Subtotal for Dept. Police                         |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$26.84           |   |
|  | <b>\$26.84</b>    | Subtotal for Dept. Refuse Collection              |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$6.71            |   |
|  | <b>\$6.71</b>     | Subtotal for Dept. Streets                        |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$6.71            |   |
|  | <b>\$6.71</b>     | Subtotal for Dept. Traffic                        |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$26.84           |   |
|  | <b>\$26.84</b>    | Subtotal for Dept. Water                          |
| 00235177 CITY CODE SUPPLEMENT NO. 51     | \$6.71            |   |
|  | <b>\$6.71</b>     | Subtotal for Dept. Weed And Pest                  |
|  | <b>\$966.06</b>   | Subtotal for Vendor                               |
| <b>MURDOCH'S RANCH &amp; HOME SUPPLY</b> |                   |   |
| 8932/24 CHAIN OIL CAPS                   | \$29.96           |   |
| 8911/V STIHL 362 SAW 20"                 | \$1,399.90        |   |
| 8921/V CHAIN LOOPS                       | \$273.90          |   |
| 8937/V BAR AND CHAIN OIL CAP             | \$7.49            |   |
| 8910/V CHAIN SAWS                        | \$2,168.26        |   |
|  | <b>\$3,879.51</b> | Subtotal for Dept. Property & Liability Insurance |
|  | <b>\$3,879.51</b> | Subtotal for Vendor                               |
| <b>MY EDUCATIONAL RESOURCES, INC.</b>    |                   |   |
| RIN0022865 CPR CARDS                     | \$36.00           |   |
|  | <b>\$36.00</b>    | Subtotal for Dept. Fire                           |
| RIN0022770 CPR CARDS                     | \$42.00           |   |
|  | <b>\$42.00</b>    | Subtotal for Dept. Property & Liability Insurance |
|  | <b>\$78.00</b>    | Subtotal for Vendor                               |
| <b>NANIA, INC.</b>                       |                   |   |
| 171037 SVC BREAK LOCATE 304 S ELK        | \$125.00          |   |
| 171033 REPAIR SWR SVC PLAINS FURNITUR    | \$2,814.00        |   |
|  | <b>\$2,939.00</b> | Subtotal for Dept. Sewer                          |
|  | <b>\$2,939.00</b> | Subtotal for Vendor                               |
| <b>NAPA AUTO PARTS CORP.</b>             |                   |   |
| 623228 EQUIP. MAINT. TOOLS               | \$169.76          |   |
| 622110 FLOOR MATS                        | \$25.98           |   |
|  | <b>\$195.74</b>   | Subtotal for Dept. Balefill                       |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|                                       |                   |   |
|---------------------------------------|-------------------|---|
| 635833 GAS TANK REPAIR                | \$12.98           |   |
| 636042 SPARK PLUG                     | \$11.46           |   |
| 632405 SEAL BEAM                      | \$39.16           |   |
| 632465 RED WIRE 16 GA                 | \$29.00           |   |
| 632628 BULB                           | \$1.63            |   |
| 633439 THREAD LOCKER SEALANT (BLUE)   | \$27.96           |   |
| 633439 LAMP, AMBER                    | \$27.92           |   |
| 633439 THREAD LOCKER SEALANT RED      | \$27.96           |   |
| 636290 FILTER,FUEL                    | \$101.91          |   |
| 635833 SPARK PLUG                     | \$26.74           |   |
| 636043 HIGH POWER BRAKE CLEANER       | \$59.76           |   |
| 635932 TEFLON TAPE                    | \$13.16           |   |
| 635874 RUGLYDE RUBBER TIRE SEALANT    | \$10.99           |   |
| 635847 HIGH POWER BRAKE CLEANER       | \$239.04          |   |
| 632890 BULB                           | \$16.30           |   |
| 635833 LOCTITE WELD                   | \$5.99            |   |
| 634013 ELECTRIC TERMINALS             | \$81.00           |   |
| 635847 SHORTED ORDER, SEE CREDIT      | \$59.76           |   |
| 635906 CREDIT, SHORTED ORDER          | (\$59.76)         |   |
|                                       | <b>\$732.96</b>   | Subtotal for Dept. Garage                         |
| 631624 BRK-ELEC MOTOR CL, SMART STRAW | \$43.86           |   |
|                                       | <b>\$43.86</b>    | Subtotal for Dept. Golf Course                    |
| 622376 GRINDER REPAIR SUPPLIES        | \$214.99          |   |
| 623009 GRINDER MAINTENANCE            | \$185.43          |   |
|                                       | <b>\$400.42</b>   | Subtotal for Dept. Property & Liability Insurance |
| 633569 REPL SPOTLIGHT BULB 660231     | \$27.74           |   |
| 631395 ANTIFREEZE VAPOROOTER WINTERIZ | \$23.34           |   |
|                                       | <b>\$51.08</b>    | Subtotal for Dept. Sewer                          |
| 631726 SILCONE FOR PUMPS              | \$13.98           |   |
|                                       | <b>\$13.98</b>    | Subtotal for Dept. Water Treatment Plant          |
|                                       | <b>\$1,438.04</b> | Subtotal for Vendor                               |

## NATHAN LANGE

|                                |                |                          |
|--------------------------------|----------------|--------------------------|
| 96363 HEP A IMM. REIMBURSEMENT | \$12.00        |                          |
|                                | <b>\$12.00</b> | Subtotal for Dept. Water |
|                                | <b>\$12.00</b> | Subtotal for Vendor      |

## NATIONAL BENEFIT SERVICES

|                                  |                 |                                     |
|----------------------------------|-----------------|-------------------------------------|
| 429948 PLAN ADMIN FEES-SEPTEMBER | \$433.65        |                                     |
|                                  | <b>\$433.65</b> | Subtotal for Dept. Health Insurance |
|                                  | <b>\$433.65</b> | Subtotal for Vendor                 |

## Natl Assoc Police Athletics/Activities LEAGUE

|                                   |                 |                                  |
|-----------------------------------|-----------------|----------------------------------|
| RIN0022855 MEMBERSHIP APPLICATION | \$400.00        |                                  |
|                                   | <b>\$400.00</b> | Subtotal for Dept. Police Grants |
|                                   | <b>\$400.00</b> | Subtotal for Vendor              |

## NATL. DEVELOPMENT COUNCIL

|                           |                 |                            |
|---------------------------|-----------------|----------------------------|
| 4319 TECHNICAL ASSISTANCE | \$833.33        |                            |
|                           | <b>\$833.33</b> | Subtotal for Dept. Council |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$833.33** Subtotal for Vendor

## NATL. SOCIETY OF PROFESSIONAL ENGINEERS

ENT110413COC MEMBERSHIP AS AB SB JK

\$748.80

**\$748.80** Subtotal for Dept. Engineering

**\$748.80** Subtotal for Vendor

## NATRONA COUNTY TREASURER

20029 1 ST HALF TAX BILL 234 S DAVID

\$249.07

**\$249.07** Subtotal for Dept. Special Revenue

**\$249.07** Subtotal for Vendor

## NEVE'S UNIFORMS, INC.

NE26277 UNIFORMS

\$119.90

**\$119.90** Subtotal for Dept. Fire

NE26276 UNIFORMS

\$174.85

LN-286499 UNIFORMS

\$1,150.38

NE26265 UNIFORMS

\$129.90

NE26264 UNIFORMS

\$129.90

NE26201 UNIFORMS

\$61.95

**\$1,646.98** Subtotal for Dept. Police

**\$1,766.88** Subtotal for Vendor

## NICKLAUS DRESANG

RIN0022879 ONE CENT CONSULTATION

\$750.00

**\$750.00** Subtotal for Dept. City Manager

**\$750.00** Subtotal for Vendor

## NOLAND FEED INC.

562245 K-9 FOOD

\$86.80

**\$86.80** Subtotal for Dept. Police

**\$86.80** Subtotal for Vendor

## NORCO, INC.

12359292 CALIBRATE CRR EQUIPMENT

\$70.00

**\$70.00** Subtotal for Dept. Fire

12351866 CLEANING SUPPLIES

\$112.89

**\$112.89** Subtotal for Dept. Metro Animal

12297154 SURVEYOR VESTS

\$189.65

12274451 SAFETY GLASSES

\$8.70

12300390 ATTENUATING EARPLUGS

\$31.83

**\$230.18** Subtotal for Dept. Parks

12281769 BEGONIA LS DEGREASER

\$224.46

**\$224.46** Subtotal for Dept. Sewer

12337097 LEATHER GLOVES

\$30.63

**\$30.63** Subtotal for Dept. Waste Water

12293708 CLEANING SUPPLIES

\$45.06

**\$45.06** Subtotal for Dept. Water

**\$713.22** Subtotal for Vendor

## NORTH AMERICAN DIRECTORY SERV

301WY105952 AD

\$200.00

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

301WY105952 AD

**\$200.00** Subtotal for Dept. Golf Course  
 \$200.00  
**\$200.00** Subtotal for Dept. Hogadon  
**\$400.00** Subtotal for Vendor

## OLSON AUTOBODY & COLLISION CENTER RIN0022771 REPAIR TO POLICE VEHICLE

\$8,995.80  
**\$8,995.80** Subtotal for Dept. Property & Liability Insurance  
**\$8,995.80** Subtotal for Vendor

## PACIFIC STEEL & RECYCLING 914652 PIPE

\$52.93  
**\$52.93** Subtotal for Dept. Water  
**\$52.93** Subtotal for Vendor

## PATRICIA HARSHMAN RIN0022533 TRAVEL EXPENSES

\$49.49  
**\$49.49** Subtotal for Dept. Hogadon  
**\$49.49** Subtotal for Vendor

## PAUL SVENSON RIN0022858 REIMBURSEMENT FOR TRUCK REPAIR

\$68.27  
**\$68.27** Subtotal for Dept. Property & Liability Insurance  
**\$68.27** Subtotal for Vendor

## P-CARD VENDORS

|   |                |                             |
|---|----------------|-----------------------------|
| 00005308 NORCO INC - Purchase           | \$145.45       |                             |
| 00005301 SAMSClub #6425 - Purchase      | \$5.98         |                             |
| 00005433 SAMSClub #6425 - Purchase      | \$17.98        |                             |
| 00005487 SAMSClub #6425 - Purchase      | \$39.96        |                             |
| 00005879 NORCO INC - Purchase           | \$170.06       |                             |
| 00005343 BAILEYS ACE HARDWARE - Purchas | \$32.73        |                             |
| 00005295 MG GREAT FALLS - Credit        | (\$577.70)     |                             |
| 00005641 BAILEYS ACE HARDWARE - Purchas | \$10.98        |                             |
| 00005847 NORCO INC - Credit             | (\$51.79)      |                             |
| 00005647 NORCO INC - Purchase           | \$48.57        |                             |
| 00005639 BAILEYS ACE HARDWARE - Purchas | \$55.84        |                             |
| 00005567 NORCO INC - Purchase           | \$16.29        |                             |
| 00005301 SAMSClub #6425 - Purchase      | \$89.44        |                             |
|   | <b>\$3.79</b>  | Subtotal for Dept. Aquatics |
| 00005591 SAFETYSUPPLYWAREHOUSE. - Purch | \$14.72        |                             |
| 00005409 LITTLE CAESARS 1989 00 - Purch | \$17.48        |                             |
| 00005278 WYOMING MACHINERY CO - Credit  | (\$24.32)      |                             |
| 00005601 SAMSClub #6425 - Purchase      | \$45.00        |                             |
|   | <b>\$52.88</b> | Subtotal for Dept. Balefill |
| 00005599 MURDOCH'S RANCH & HOME - Purch | \$107.64       |                             |
| 00005441 KISTLER TENT AWNING - Purchas  | \$252.00       |                             |
| 00005698 RMI - CASPER - Purchase        | \$117.60       |                             |
| 00005408 HD SUPPLY UTILITIES, L - Purch | \$70.68        |                             |
| 00005416 KNAPP SUPPLY & EQUIPME - Purch | \$218.40       |                             |
| 00005316 CASPER WINNELSON CO - Purchase | \$36.08        |                             |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                |                   |   |
|----------|--------------------------------|-------------------|---|
| 00005362 | CASPER WINNELSON CO - Purchase | \$10.20           |   |
| 00005307 | NORCO INC - Purchase           | \$591.99          |   |
| 00005318 | CASPER WINNELSON CO - Purchase | \$39.37           |   |
| 00005506 | SAMSCLUB #6425 - Purchase      | \$58.32           |   |
| 00005291 | CASPER FIRE EXTINGUISH - Purch | \$130.00          |   |
| 00005434 | BAILEYS ACE HARDWARE - Purchas | \$11.99           |   |
| 00005292 | FOWLER PETH 194 - Purchase     | \$50.40           |   |
| 00005333 | BLOEDORN LUMBER CASPER - Purch | \$12.58           |   |
| 00005491 | FOWLER PETH 194 - Credit       | (\$2.40)          |   |
| 00005329 | KONE INC. - Purchase           | \$237.02          |   |
| 00005325 | DIAMOND VOGEL PAINT #7 - Purch | \$46.62           |   |
| 00005393 | CRUM ELECTRIC SUPPLY C - Purch | \$16.90           |   |
| 00005321 | KONE INC. - Purchase           | \$237.02          |   |
| 00005290 | BLOEDORN LUMBER CASPER - Purch | \$24.20           |   |
| 00005364 | ACE MECHANICAL EQUIPME - Purch | \$365.00          |   |
| 00005604 | SAMSCLUB #6425 - Purchase      | \$233.10          |   |
| 00005571 | NORCO INC - Purchase           | \$23.46           |   |
| 00005838 | OVERHEAD DOOR COMPANY - Purcha | \$206.79          |   |
| 00005587 | NORCO INC - Purchase           | \$80.15           |   |
| 00005319 | WW GRAINGER - Purchase         | \$100.72          |   |
| 00005565 | BLOEDORN LUMBER CASPER - Purch | \$24.30           |   |
| 00005527 | CASPER WINNELSON CO - Purchase | \$168.36          |   |
| 00005859 | DENNIS SUPPLY COMPAN - Purchas | \$11.94           |   |
| 00005582 | WAL-MART #1617 - Purchase      | \$75.05           |   |
| 00005524 | WW GRAINGER - Purchase         | \$67.41           |   |
| 00005830 | BLOEDORN LUMBER CASPER - Purch | \$129.99          |   |
| 00005553 | HD SUPPLY UTILITIES, L - Purch | \$32.00           |   |
| 00005832 | SUTHERLANDS 2219 - Purchase    | \$21.98           |   |
| 00005311 | SHERWIN WILLIAMS #3439 - Purch | \$34.17           |   |
| 00005858 | BAILEYS ACE HARDWARE - Purchas | \$8.49            |   |
| 00005765 | LONG BLDG. TECHNOLOGIE - Purch | \$112.00          |   |
| 00005602 | NORCO INC - Purchase           | \$217.14          |   |
| 00005386 | CASPER WINNELSON CO - Purchase | \$19.66           |   |
| 00005600 | WW GRAINGER - Purchase         | \$4.00            |   |
| 00005556 | WW GRAINGER - Purchase         | \$13.93           |   |
| 00005623 | WAL-MART #1617 - Credit        | (\$75.05)         |   |
| 00005824 | 0970 CED - Purchase            | \$22.94           |   |
| 00005511 | SAMSCLUB #6425 - Purchase      | \$104.16          |   |
| 00005718 | DENNIS SUPPLY COMPAN - Purchas | \$119.33          |   |
| 00005314 | CASPER WINNELSON CO - Purchase | \$163.57          |   |
| 00005402 | HD SUPPLY UTILITIES, L - Purch | \$98.30           |   |
| 00005357 | SHERWIN WILLIAMS #3439 - Purch | \$41.18           |   |
| 00005337 | OVERHEAD DOOR COMPANY - Purcha | \$6.76            |   |
| 00005413 | HD SUPPLY UTILITIES, L - Credi | (\$70.68)         |   |
| 00005634 | HD SUPPLY UTILITIES, L - Purch | \$134.27          |   |
| 00005618 | SUTHERLANDS 2219 - Purchase    | \$78.96           |   |
|          |                                | <b>\$4,839.99</b> | <b>Subtotal for Dept. Buildings And Grounds</b> |
| 00005494 | COMTRONIX - Purchase           | \$396.96          |   |
|          |                                | <b>\$396.96</b>   | <b>Subtotal for Dept. Capital Projects</b>      |
| 00005381 | DSI Event Group Inc - Purchase | \$1,488.93        |   |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                |                   |   |
|----------|--------------------------------|-------------------|---|
| 00005472 | XPEDX-INTL PAPER - Purchase    | \$360.28          |   |
| 00005482 | WAL-MART #1617 - Purchase      | \$16.76           |   |
| 00005341 | WAL-MART #1617 - Purchase      | \$154.99          |   |
| 00005848 | WESTCREEK INDUSTRIES - Purchas | \$176.40          |   |
| 00005529 | USPS 57155809430310940 - Purch | \$9.88            |   |
| 00005654 | ALBERTSONS - Purchase          | \$136.72          |   |
| 00005420 | TICKET ENVELOPE COMPAN - Purch | \$915.30          |   |
| 00005443 | WW GRAINGER - Purchase         | \$30.19           |   |
| 00005668 | SAFEWAY STORE00024687 - Purch  | \$50.56           |   |
| 00005481 | ALBERTSONS - Purchase          | \$15.75           |   |
| 00005517 | ALBERTSONS - Purchase          | \$70.76           |   |
| 00005613 | ALBERTSONS - Purchase          | \$100.35          |   |
| 00005276 | FACEBK 4NXL55AWR2 - Purchase   | \$33.29           |   |
| 00005614 | NATURAL GROCERSCA - Purchase   | \$31.78           |   |
| 00005672 | BED BATH & BEYOND #121 - Purch | \$33.97           |   |
| 00005626 | WAL-MART #1617 - Purchase      | \$318.96          |   |
| 00005644 | WAL-MART #1617 - Purchase      | \$34.82           |   |
| 00005650 | FULLCOMPASS - Purchase         | \$254.64          |   |
| 00005711 | POPLAR WINE & SPIR - Purchase  | \$11.65           |   |
| 00005825 | CULLIGAN OF CASPER - Purchase  | \$477.10          |   |
| 00005705 | THE HOME DEPOT 6001 - Purchase | \$104.55          |   |
| 00005684 | HAWKINS COMMERCIAL APP - Purch | \$119.72          |   |
| 00005429 | USPS 57155809430310940 - Purch | \$140.00          |   |
| 00005664 | BED BATH & BEYOND #121 - Purch | \$69.75           |   |
| 00005449 | BUDGET BLINDS OF CA - Purchase | \$1,000.00        |   |
| 00005383 | FACEBK MX6T756WR2 - Purchase   | \$50.33           |   |
| 00005656 | WALGREENS #7462 - Purchase     | \$4.79            |   |
| 00005293 | FACEBK 5FP365EWR2 - Purchase   | \$9.92            |   |
| 00005331 | MACY'S EAST #421 - Purchase    | \$83.99           |   |
| 00005671 | BED BATH & BEYOND #121 - Credi | (\$29.99)         |   |
| 00005550 | ALBERTSONS - Purchase          | \$86.08           |   |
|          |                                | <b>\$6,362.22</b> | <b>Subtotal for Dept. Casper Events Center</b>  |
| 00005591 | SAFETYSUPPLYWAREHOUSE. - Purch | \$12.88           |   |
|          |                                | <b>\$12.88</b>    | <b>Subtotal for Dept. Cemetery</b>              |
| 00005562 | SUTHERLANDS 2219 - Purchase    | \$41.84           |   |
| 00005435 | MENARDS CASPER - Purchase      | \$194.99          |   |
| 00005569 | SUTHERLANDS 2219 - Purchase    | \$40.95           |   |
| 00005486 | BLOEDORN LUMBER CASPER - Purch | \$14.92           |   |
| 00005499 | WYOMING BUILDING SUPPL - Purch | \$1,204.05        |   |
| 00005430 | CASPER WINNELSON CO - Purchase | \$50.72           |   |
|          |                                | <b>\$1,547.47</b> | <b>Subtotal for Dept. City Hall</b>             |
| 00005588 | HD SUPPLY UTILITIES, L - Purch | \$165.32          |   |
| 00005699 | HD SUPPLY UTILITIES, L - Purch | \$594.00          |   |
|          |                                | <b>\$759.32</b>   | <b>Subtotal for Dept. City Manager</b>          |
| 00005394 | CASPER EVENTS CENTER - Credit  | (\$112.50)        |   |
|          |                                | <b>(\$112.50)</b> | <b>Subtotal for Dept. Communications Center</b> |
| 00005577 | SAMSCLUB #6425 - Purchase      | \$5.87            |   |
| 00005692 | SAMSCLUB #6425 - Purchase      | \$947.12          |   |
| 00005585 | SAMSCLUB #6425 - Purchase      | \$45.00           |   |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|   |                   |                           |                    |
|---|-------------------|---------------------------|--------------------|
|   | <b>\$997.99</b>   | <b>Subtotal for Dept.</b> | <b>Council</b>     |
| 00005591 SAFETYSUPPLYWAREHOUSE. - Purch | \$5.52            |                           |                    |
|   | <b>\$5.52</b>     | <b>Subtotal for Dept.</b> | <b>Engineering</b> |
| 00005336 LATE PAYMENT FEE - Purchase    | \$2,733.07        |                           |                    |
| 00005477 ATLAS OFFICE PRODUCTS - Purcha | \$188.68          |                           |                    |
| 00005612 AICPA AICPA - Purchase         | \$255.00          |                           |                    |
| 00005867 PURCHASE FINANCE CHARGE - Pur  | \$278.50          |                           |                    |
| 00005468 SUB MASTERING BUSINESS - Purch | \$39.95           |                           |                    |
|   | <b>\$3,495.20</b> | <b>Subtotal for Dept.</b> | <b>Finance</b>     |
| 00005410 BMI ONLINE TRAINING - Purchase | \$79.00           |                           |                    |
| 00005801 MURDOCH'S RANCH & HOME - Purch | \$166.99          |                           |                    |
| 00005785 BEST BUY 00015271 - Purch      | \$241.46          |                           |                    |
| 00005608 BEARING BELT & CHAIN - Purchas | \$33.98           |                           |                    |
| 00005878 STAPLES 00114181 - Purch       | \$68.42           |                           |                    |
| 00005822 OFFICE MAX - Purchase          | \$186.98          |                           |                    |
| 00005375 AMAZON MKTPLACE PMTS - Purchas | \$159.94          |                           |                    |
| 00005700 PAYPAL RADIOREFERE - Purchase  | \$30.00           |                           |                    |
| 00005417 KNAPP SUPPLY & EQUIPME - Purch | \$86.55           |                           |                    |
| 00005734 SUBWAY 00116327 - Purch        | \$35.70           |                           |                    |
| 00005407 NCS ITL CDE COUNCIL EX - Purch | \$185.00          |                           |                    |
| 00005372 ROCKY MOUNTAIN DISCOUN - Purch | \$91.96           |                           |                    |
| 00005406 BMI ONLINE TRAINING - Purchase | \$79.00           |                           |                    |
| 00005378 UNITED 01626069862362 - Pur    | \$25.00           |                           |                    |
| 00005371 UNITED 01626069864252 - Pur    | \$25.00           |                           |                    |
| 00005282 UNITED 01626067984026 - Pur    | \$25.00           |                           |                    |
| 00005442 SPRING CREEK RANCH - Purchase  | \$256.00          |                           |                    |
| 00005470 CHICK-FIL-A #109 - Purchase    | \$14.35           |                           |                    |
| 00005480 A&W WHEATLAND TRAVEL P - Purch | \$6.14            |                           |                    |
| 00005498 WHEATLAND TRAVEL CEN - Purchas | \$75.00           |                           |                    |
| 00005281 UNITED 01626067984914 - Pur    | \$25.00           |                           |                    |
| 00005607 OFFICE MAX - Purchase          | \$29.56           |                           |                    |
| 00005741 NCS ITL CDE COUNCIL EX - Purch | \$185.00          |                           |                    |
|   | <b>\$2,111.03</b> | <b>Subtotal for Dept.</b> | <b>Fire</b>        |
| 00005365 MARRIOTT CORNHUSKER HO - Purch | \$303.99          |                           |                    |
| 00005369 MARRIOTT CORNHUSKER HO - Purch | \$303.99          |                           |                    |
| 00005450 HANCOCK FABRICS 1693 - Purchas | \$39.54           |                           |                    |
| 00005551 MENARDS CASPER - Purchase      | \$119.94          |                           |                    |
| 00005382 MARRIOTT CORNHUSKER HO - Purch | \$303.99          |                           |                    |
| 00005474 AMAZON MKTPLACE PMTS - Purchas | \$28.29           |                           |                    |
|   | <b>\$1,099.74</b> | <b>Subtotal for Dept.</b> | <b>Fort Caspar</b> |
| 00005398 HENSLEY BATTERY & ELEC - Purch | \$87.53           |                           |                    |
| 00005462 NORCO INC - Purchase           | \$263.08          |                           |                    |
| 00005288 NOR NORTHERN TOOL - Purchase   | \$57.68           |                           |                    |
| 00005327 HONNEN EQUIPMENT #04 - Purchas | \$56.52           |                           |                    |
| 00005313 HOSE & RUBBER SUPPLY - Purchas | \$133.68          |                           |                    |
| 00005300 INLAND TRUCK PARTS #35 - Purch | \$1,312.18        |                           |                    |
| 00005298 HOSE & RUBBER SUPPLY - Purchas | \$20.46           |                           |                    |
| 00005439 WHITES MOUNTAIN - Purchase     | \$11.63           |                           |                    |
| 00005440 CASPER TIRE - Purchase         | \$230.00          |                           |                    |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                |            |
|----------|--------------------------------|------------|
| 00005438 | CASPER TIRE - Purchase         | \$80.00    |
| 00005297 | SAMSCLUB #6425 - Purchase      | \$45.00    |
| 00005456 | ALPINE MOTOR SPORTS - Purchase | \$479.50   |
| 00005403 | HOSE & RUBBER SUPPLY - Purchas | \$52.52    |
| 00005312 | GREENLINE EQUIPMENT - Purchase | \$25.30    |
| 00005302 | LARIAT INTERNATIONAL T - Purch | \$409.44   |
| 00005288 | NOR NORTHERN TOOL - Purchase   | \$57.68    |
| 00005315 | WHITES MOUNTAIN - Purchase     | \$26.20    |
| 00005320 | PLOWS DINER - Purchase         | \$20.90    |
| 00005322 | GREENLINE EQUIPMENT - Purchase | \$117.80   |
| 00005445 | WHITES MOUNTAIN - Purchase     | \$12.21    |
| 00005390 | BEARING BELT & CHAIN - Credit  | (\$1.31)   |
| 00005397 | HONNEN EQUIPMENT #04 - Purchas | \$3,316.53 |
| 00005360 | GREENLINE EQUIPMENT - Purchase | \$205.21   |
| 00005287 | KELLYS ALIGNMENT AND B - Purch | \$53.00    |
| 00005379 | HENSLEY BATTERY & ELEC - Purch | \$166.56   |
| 00005361 | DECKER AUTO GLASS - Purchase   | \$291.79   |
| 00005448 | BEARING BELT & CHAIN - Purchas | \$420.66   |
| 00005363 | DECKER AUTO GLASS - Purchase   | \$232.83   |
| 00005428 | STOTZ EQUIPMENT - Purchase     | \$151.17   |
| 00005391 | HONNEN EQUIPMENT #04 - Purchas | \$157.62   |
| 00005437 | GREINER MOTOR COMPANY - Purcha | \$1,466.72 |
| 00005373 | BEARING BELT & CHAIN - Purchas | \$46.49    |
| 00005389 | BEARING BELT & CHAIN - Purchas | \$31.37    |
| 00005387 | HONNEN EQUIPMENT #04 - Purchas | \$72.57    |
| 00005374 | MAX FIRE - Purchase            | \$122.44   |
| 00005476 | CASPER TIRE - Purchase         | \$125.00   |
| 00005367 | GREENLINE EQUIPMENT - Purchase | \$109.19   |
| 00005453 | WYOMING MACHINERY CO - Purchas | \$869.40   |
| 00005431 | HENSLEY BATTERY & ELEC - Purch | \$175.06   |
| 00005475 | HOSE & RUBBER SUPPLY - Purchas | \$47.19    |
| 00005573 | PETERSON EQUIPMENT COM - Purch | \$2,697.65 |
| 00005658 | HOSE & RUBBER SUPPLY - Purchas | \$952.45   |
| 00005501 | ALPINE MOTOR SPORTS - Purchase | \$274.20   |
| 00005651 | STOTZ EQUIPMENT - Purchase     | \$81.97    |
| 00005559 | CMI-TECO - Purchase            | \$3.58     |
| 00005578 | BEARING BELT & CHAIN - Purchas | \$51.22    |
| 00005651 | STOTZ EQUIPMENT - Purchase     | \$2.36     |
| 00005541 | BEARING BELT & CHAIN - Purchas | \$54.69    |
| 00005507 | HONNEN EQUIPMENT #04 - Purchas | \$14.56    |
| 00005532 | PLOWS DINER - Credit           | (\$20.90)  |
| 00005504 | WHITES MOUNTAIN - Purchase     | \$78.90    |
| 00005657 | HONNEN EQUIPMENT #04 - Purchas | \$27.19    |
| 00005651 | STOTZ EQUIPMENT - Purchase     | \$99.60    |
| 00005679 | STOTZ EQUIPMENT - Purchase     | \$79.47    |
| 00005677 | BEARING BELT & CHAIN - Purchas | \$11.77    |
| 00005662 | BEARING BELT & CHAIN - Purchas | \$38.15    |
| 00005651 | STOTZ EQUIPMENT - Purchase     | \$470.55   |
| 00005542 | BEARING BELT & CHAIN - Credit  | (\$16.08)  |
| 00005864 | THE CUTTING EDGE GRIND - Purch | \$201.25   |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                |            |
|----------|--------------------------------|------------|
| 00005561 | DECKER AUTO GLASS - Purchase   | \$209.54   |
| 00005606 | WHITES MOUNTAIN - Purchase     | \$91.51    |
| 00005548 | DECKER AUTO GLASS - Purchase   | \$193.62   |
| 00005546 | GREINER MOTOR COMPANY - Purcha | \$94.62    |
| 00005545 | INDUSTRIAL SCREEN & MA - Purch | \$40.00    |
| 00005543 | MCCOY SALES CORPORATIO - Purch | \$138.26   |
| 00005525 | AMERI-TECH EQUIPMENT C - Purch | \$130.85   |
| 00005593 | ATLANTIC ELECTRIC - Purchase   | \$1,525.00 |
| 00005609 | AMBI MAIL AND MARKETIN - Purch | \$199.88   |
| 00005539 | BEARING BELT & CHAIN - Purchas | \$91.01    |
| 00005537 | GREINER MOTOR COMPANY - Purcha | \$16.36    |
| 00005570 | HENSLEY BATTERY & ELEC - Purch | \$72.00    |
| 00005595 | DECKER AUTO GLASS - Purchase   | \$191.71   |
| 00005603 | WW GRAINGER - Purchase         | \$30.20    |
| 00005667 | BEARING BELT & CHAIN - Purchas | \$35.69    |
| 00005598 | WYOMING MACHINERY CO - Purchas | \$382.16   |
| 00005873 | HONNEN EQUIPMENT #04 - Purchas | \$104.42   |
| 00005663 | STOTZ EQUIPMENT - Purchase     | \$263.37   |
| 00005762 | BEARING BELT & CHAIN - Purchas | \$25.33    |
| 00005843 | WINGFOOT COMMERCIAL TI - Purch | \$276.94   |
| 00005869 | WW GRAINGER - Purchase         | \$10.20    |
| 00005877 | BEARING BELT & CHAIN - Purchas | \$30.00    |
| 00005876 | BEARING BELT & CHAIN - Purchas | \$86.51    |
| 00005835 | EATON SALES & SERVICE - Purcha | \$137.40   |
| 00005874 | BEARING BELT & CHAIN - Purchas | \$24.13    |
| 00005836 | WINGFOOT COMMERCIAL TI - Purch | \$714.46   |
| 00005872 | BEARING BELT & CHAIN - Purchas | \$126.66   |
| 00005871 | BEARING BELT & CHAIN - Credit  | (\$28.99)  |
| 00005855 | BEARING BELT & CHAIN - Purchas | \$16.69    |
| 00005870 | BEARING BELT & CHAIN - Purchas | \$15.92    |
| 00005856 | GREINER MOTOR COMPANY - Purcha | \$421.18   |
| 00005866 | DIAMOND VOGEL PAINT #7 - Purch | \$269.14   |
| 00005865 | BEARING BELT & CHAIN - Purchas | \$11.09    |
| 00005875 | GREINER MOTOR COMPANY - Purcha | \$474.97   |
| 00005645 | HOSE & RUBBER SUPPLY - Purchas | \$298.05   |
| 00005603 | WW GRAINGER - Purchase         | \$66.26    |
| 00005574 | BEARING BELT & CHAIN - Purchas | \$27.99    |
| 00005508 | BEARING BELT & CHAIN - Purchas | \$53.97    |
| 00005566 | CMI-TECO - Purchase            | \$172.73   |
| 00005642 | BEARING BELT & CHAIN - Purchas | \$118.52   |
| 00005627 | HOSE & RUBBER SUPPLY - Purchas | \$78.92    |
| 00005833 | JACKS TRUCK AND EQUPMT - Purch | \$107.69   |
| 00005503 | HONNEN EQUIPMENT #04 - Purchas | \$76.91    |
| 00005666 | STOTZ EQUIPMENT - Credit       | (\$470.55) |
| 00005845 | BEARING BELT & CHAIN - Purchas | \$17.99    |
| 00005844 | BEARING BELT & CHAIN - Purchas | \$199.46   |
| 00005829 | GREINER MOTOR COMPANY - Purcha | \$47.22    |
| 00005841 | JACKS TRUCK AND EQUPMT - Purch | \$185.76   |
| 00005860 | EATON SALES & SERVICE - Purcha | \$170.00   |
| 00005839 | WINGFOOT COMMERCIAL TI - Purch | \$714.46   |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                 |            |
|----------|---------------------------------|------------|
| 00005837 | BAILEYS ACE HARDWARE - Purchas  | \$2.99     |
| 00005646 | WHITES MOUNTAIN - Credit        | (\$78.90)  |
| 00005757 | WYOMING MACHINERY CO - Purchas  | \$333.20   |
| 00005697 | WESTERN RADIATOR INC - Purchas  | \$508.50   |
| 00005841 | JACKS TRUCK AND EQUIPMT - Purch | \$6.40     |
| 00005854 | BEARING BELT & CHAIN - Purchas  | \$16.69    |
| 00005852 | HONNEN EQUIPMENT #04 - Purchas  | \$1,337.39 |
| 00005851 | GREINER MOTOR COMPANY - Purcha  | \$12.30    |
| 00005849 | WW GRAINGER - Purchase          | \$32.65    |
| 00005549 | KELLYS ALIGNMENT AND B - Purch  | \$43.00    |
| 00005326 | HENSLEY BATTERY & ELEC - Purch  | \$99.53    |
| 00005716 | WINGFOOT COMMERCIAL TI - Purch  | \$316.60   |
| 00005783 | GREINER MOTOR COMPANY - Purcha  | \$115.57   |
| 00005757 | WYOMING MACHINERY CO - Purchas  | \$27.82    |
| 00005740 | STOTZ EQUIPMENT - Purchase      | \$9.51     |
| 00005740 | STOTZ EQUIPMENT - Purchase      | \$264.57   |
| 00005739 | CORNWELL TOOLS - Purchase       | \$26.89    |
| 00005733 | BEARING BELT & CHAIN - Purchas  | \$6.29     |
| 00005846 | BEARING BELT & CHAIN - Purchas  | \$24.13    |
| 00005690 | GREINER MOTOR COMPANY - Purcha  | \$16.89    |
| 00005686 | BEARING BELT & CHAIN - Purchas  | \$30.21    |
| 00005720 | GREINER MOTOR COMPANY - Purcha  | \$129.90   |
| 00005685 | BEARING BELT & CHAIN - Purchas  | \$298.00   |
| 00005682 | CMI-TECO - Purchase             | \$280.04   |
| 00005728 | GREINER MOTOR COMPANY - Purcha  | \$58.73    |
| 00005717 | WEAR PARTS INC - Purchase       | \$11.55    |
| 00005762 | BEARING BELT & CHAIN - Purchas  | \$163.02   |
| 00005683 | HONNEN EQUIPMENT #04 - Purchas  | \$10.08    |
| 00005725 | BEARING BELT & CHAIN - Purchas  | \$17.69    |
| 00005695 | KELLYS ALIGNMENT AND B - Purch  | \$88.00    |
| 00005701 | GREINER MOTOR COMPANY - Purcha  | \$223.88   |
| 00005715 | HOSE & RUBBER SUPPLY - Purchas  | \$9.91     |
| 00005702 | CASPER TIRE - Purchase          | \$65.00    |
| 00005704 | GREINER MOTOR COMPANY - Purcha  | \$219.47   |
| 00005707 | BEARING BELT & CHAIN - Purchas  | \$26.77    |
| 00005804 | CMI-TECO - Purchase             | \$3,948.94 |
| 00005689 | FREMONT MOTOR CASPER I - Purch  | \$136.00   |
| 00005552 | BEARING BELT & CHAIN - Purchas  | \$3.44     |
| 00005732 | WYOMING MACHINERY CO - Purchas  | \$53.22    |
| 00005523 | STOTZ EQUIPMENT - Purchase      | \$41.59    |
| 00005522 | CMI-TECO - Purchase             | \$57.88    |
| 00005520 | VERSALIFT NORTHWEST, L - Purch  | \$708.62   |
| 00005519 | NORCO INC - Purchase            | \$330.43   |
| 00005518 | BEARING BELT & CHAIN - Purchas  | \$20.10    |
| 00005590 | FLEMING SUPPLY - Purchase       | \$49.95    |
| 00005534 | BEARING BELT & CHAIN - Purchas  | \$62.78    |
| 00005809 | VOLVO OF MILLS - Purchase       | \$43.60    |
| 00005584 | CASPER TIRE - Purchase          | \$142.50   |
| 00005513 | HONNEN EQUIPMENT #04 - Credit   | (\$48.04)  |
| 00005610 | JACKS TRUCK AND EQUIPMT - Purch | \$52.91    |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                |            |
|----------|--------------------------------|------------|
| 00005611 | BEARING BELT & CHAIN - Purchas | \$33.97    |
| 00005619 | WYOMING MACHINERY CO - Purchas | \$288.87   |
| 00005620 | BEARING BELT & CHAIN - Purchas | \$4.99     |
| 00005568 | TIRE PROFESSIONALS INC - Purch | \$2,089.00 |
| 00005560 | MIDLAND IMPLEMENT CO - Purchas | \$370.82   |
| 00005806 | BEARING BELT & CHAIN - Purchas | \$10.35    |
| 00005526 | S&S CASPER- PARTS - Purchase   | \$150.52   |
| 00005827 | GREINER MOTOR COMPANY - Purcha | \$400.00   |
| 00005823 | BEARING BELT & CHAIN - Credit  | (\$38.29)  |
| 00005820 | GREINER MOTOR COMPANY - Credit | (\$64.95)  |
| 00005819 | HOODS EQUIPMENT AND SP - Purch | \$23.79    |
| 00005817 | GREINER MOTOR COMPANY - Purcha | \$9.22     |
| 00005625 | BEARING BELT & CHAIN - Credit  | (\$83.64)  |
| 00005779 | STOTZ EQUIPMENT - Purchase     | \$718.95   |
| 00005757 | WYOMING MACHINERY CO - Purchas | \$147.79   |
| 00005731 | EATON SALES & SERVICE - Purcha | \$550.00   |
| 00005802 | DECKER AUTO GLASS - Purchase   | \$177.59   |
| 00005797 | CMI-TECO - Purchase            | \$86.31    |
| 00005792 | BEARING BELT & CHAIN - Purchas | \$54.77    |
| 00005791 | MIS INDUSTRIAL SUPPLY - Purcha | \$65.50    |
| 00005791 | MIS INDUSTRIAL SUPPLY - Purcha | \$144.77   |
| 00005786 | J AND H SPEED EQUIPME - Purch  | \$85.00    |
| 00005810 | BEARING BELT & CHAIN - Purchas | \$159.84   |
| 00005355 | JACKS TRUCK AND EQUPMT - Purch | \$352.38   |
| 00005446 | CMI-TECO - Purchase            | \$236.29   |
| 00005279 | WYOMING MACHINERY CO - Purchas | \$312.00   |
| 00005399 | CMI-TECO - Purchase            | \$78.36    |
| 00005400 | BEARING BELT & CHAIN - Purchas | \$129.38   |
| 00005465 | HOSE & RUBBER SUPPLY - Purchas | \$66.65    |
| 00005463 | ALPINE MOTOR SPORTS - Credit   | (\$479.50) |
| 00005423 | STOTZ EQUIPMENT - Purchase     | \$562.78   |
| 00005501 | ALPINE MOTOR SPORTS - Purchase | \$274.20   |
| 00005422 | BEARING BELT & CHAIN - Credit  | (\$193.98) |
| 00005310 | BEARING BELT & CHAIN - Purchas | \$11.99    |
| 00005334 | NOR NORTHERN TOOL - Purchase   | \$13.63    |
| 00005453 | WYOMING MACHINERY CO - Purchas | \$554.17   |
| 00005353 | GREINER MOTOR COMPANY - Purcha | \$354.33   |
| 00005352 | BEARING BELT & CHAIN - Purchas | \$3.02     |
| 00005351 | WHITES MOUNTAIN - Credit       | (\$325.98) |
| 00005350 | JACKS TRUCK AND EQUPMT - Purch | \$532.82   |
| 00005349 | BEARING BELT & CHAIN - Purchas | \$3.69     |
| 00005280 | WYOMING AUTOMOTIVE - Purchase  | \$95.80    |
| 00005347 | BEARING BELT & CHAIN - Purchas | \$33.44    |
| 00005340 | HONNEN EQUIPMENT #04 - Purchas | \$59.60    |
| 00005348 | BEARING BELT & CHAIN - Purchas | \$39.84    |
| 00005500 | HOSE & RUBBER SUPPLY - Purchas | \$5.49     |
| 00005404 | HONNEN EQUIPMENT #04 - Purchas | \$14.56    |
| 00005395 | AMERI-TECH EQUIPMENT C - Purch | \$426.99   |
| 00005629 | BEARING BELT & CHAIN - Purchas | \$21.54    |
| 00005643 | NUTECH SPECIALTIES INC - Purch | \$395.00   |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                 |            |
|----------|---------------------------------|------------|
| 00005581 | STOTZ EQUIPMENT - Purchase      | \$330.52   |
| 00005503 | HONNEN EQUIPMENT #04 - Purchas  | \$76.91    |
| 00005510 | HONNEN EQUIPMENT #04 - Purchas  | \$465.08   |
| 00005635 | INLAND TRUCK PARTS #35 - Purch  | \$785.98   |
| 00005283 | KELLYS ALIGNMENT AND B - Purch  | \$53.00    |
| 00005335 | BEARING BELT & CHAIN - Purchas  | \$60.00    |
| 00005334 | NOR NORTHERN TOOL - Purchase    | \$13.63    |
| 00005360 | GREENLINE EQUIPMENT - Purchase  | \$322.05   |
| 00005452 | CMI-TECO - Purchase             | \$548.30   |
| 00005359 | JACKS TRUCK AND EQUIPMT - Purch | \$25.85    |
| 00005678 | BEARING BELT & CHAIN - Purchas  | \$30.96    |
| 00005451 | WHITES MOUNTAIN - Credit        | (\$12.21)  |
| 00005334 | NOR NORTHERN TOOL - Purchase    | \$13.63    |
| 00005396 | BEARING BELT & CHAIN - Purchas  | \$45.04    |
| 00005421 | BEARING BELT & CHAIN - Purchas  | \$4.69     |
| 00005453 | WYOMING MACHINERY CO - Purchas  | \$154.52   |
| 00005862 | BEARING BELT & CHAIN - Purchas  | \$27.99    |
| 00005453 | WYOMING MACHINERY CO - Purchas  | \$40.70    |
| 00005453 | WYOMING MACHINERY CO - Purchas  | \$79.80    |
| 00005453 | WYOMING MACHINERY CO - Purchas  | \$281.66   |
| 00005464 | WINGFOOT COMMERCIAL TI - Purch  | \$572.50   |
| 00005358 | GREENLINE EQUIPMENT - Purchase  | \$91.86    |
| 00005676 | NORCO INC - Credit              | (\$263.08) |
| 00005274 | WYOMING MACHINERY CO - Purchas  | \$345.97   |
| 00005279 | WYOMING MACHINERY CO - Purchas  | \$128.00   |
| 00005288 | NOR NORTHERN TOOL - Purchase    | \$57.68    |
| 00005405 | BEARING BELT & CHAIN - Purchas  | \$193.98   |
| 00005412 | BEARING BELT & CHAIN - Purchas  | \$16.08    |
| 00005415 | BEARING BELT & CHAIN - Purchas  | \$15.69    |
| 00005418 | STOTZ EQUIPMENT - Purchase      | \$42.77    |
| 00005782 | STOTZ EQUIPMENT - Purchase      | \$58.39    |
| 00005274 | WYOMING MACHINERY CO - Purchas  | \$32.86    |
| 00005762 | BEARING BELT & CHAIN - Purchas  | \$13.66    |
| 00005444 | CMI-TECO - Purchase             | \$6.49     |
| 00005766 | TW ENTERPRISES INC - Purchase   | \$551.46   |
| 00005772 | GREINER MOTOR COMPANY - Purcha  | \$28.52    |
| 00005466 | BEARING BELT & CHAIN - Purchas  | \$7.34     |
| 00005831 | GREINER MOTOR COMPANY - Purcha  | \$62.50    |
| 00005757 | WYOMING MACHINERY CO - Purchas  | \$32.11    |
| 00005871 | BEARING BELT & CHAIN - Credit   | (\$163.02) |
| 00005828 | BEARING BELT & CHAIN - Purchas  | \$28.99    |
| 00005861 | CASPER TIRE - Purchase          | \$65.00    |
| 00005632 | BEARING BELT & CHAIN - Credit   | (\$61.19)  |
| 00005275 | BEARING BELT & CHAIN - Purchas  | \$88.17    |
| 00005497 | HOSE & RUBBER SUPPLY - Purchas  | \$87.97    |
| 00005305 | SAMSCLUB #6425 - Purchase       | \$489.92   |
| 00005306 | HOSE & RUBBER SUPPLY - Purchas  | \$7.41     |
| 00005304 | GREINER MOTOR COMPANY - Purcha  | \$43.17    |
| 00005356 | JACKS TRUCK AND EQUIPMT - Purch | \$5.16     |
| 00005274 | WYOMING MACHINERY CO - Purchas  | \$233.33   |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|   |                    |                           |                         |
|---|--------------------|---------------------------|-------------------------|
|   | <b>\$50,438.23</b> | <b>Subtotal for Dept.</b> | <b>Garage</b>           |
| 00005535 CPS DISTRIBUTORS #30 - Purchas | \$23.90            |                           |                         |
| 00005748 FAMOUS DAVE'S #3035 - Purchase | \$24.99            |                           |                         |
| 00005775 LOAF N JUG #0130 Q81 - Purch   | \$50.63            |                           |                         |
| 00005840 PERKINS REST 04236360 - Purch  | \$13.17            |                           |                         |
| 00005745 PEAKS & PRAIRIES GCSA - Purcha | \$199.50           |                           |                         |
|   | <b>\$312.19</b>    | <b>Subtotal for Dept.</b> | <b>Golf Course</b>      |
| 00005495 UNITED 01673123292746 - Pur    | \$348.30           |                           |                         |
| 00005842 SUPERSHUTTLE EXECUCARP - Purch | \$37.80            |                           |                         |
| 00005458 WESTIN KIERLAND RESORT - Purch | \$491.74           |                           |                         |
|   | <b>\$877.84</b>    | <b>Subtotal for Dept.</b> | <b>Health Insurance</b> |
| 00005834 BEARING BELT & CHAIN - Purchas | \$253.86           |                           |                         |
| 00005505 BLOEDORN LUMBER CASPER - Purch | \$417.33           |                           |                         |
| 00005345 THE HOME DEPOT 6001 - Purchase | \$114.00           |                           |                         |
| 00005509 CASPER CONTRACTOR SUPP - Purch | \$1.75             |                           |                         |
| 00005555 WINTER PARK RESORT LOD - Purch | \$103.61           |                           |                         |
| 00005575 BURGER KING #17794 Q07 - Purch | \$7.62             |                           |                         |
| 00005558 SMOKIN MOE'S BBQ - Purchase    | \$18.45            |                           |                         |
| 00005868 BLOEDORN LUMBER CASPER - Purch | \$160.13           |                           |                         |
| 00005323 BLOEDORN LUMBER CASPER - Purch | \$1,241.65         |                           |                         |
| 00005303 BRIDGER STEEL CASPER - Purchas | \$1,013.79         |                           |                         |
| 00005863 BLOEDORN LUMBER CASPER - Purch | \$49.49            |                           |                         |
| 00005633 HILLCREST SPRING WATER         | \$28.00            |                           |                         |
| 00005793 BRIDGER STEEL CASPER - Purchas | \$53.81            |                           |                         |
| 00005436 BRIDGER STEEL CASPER - Purchas | \$83.00            |                           |                         |
| 00005592 THE MOUNTAIN ROSE CAFE - Purch | \$45.31            |                           |                         |
| 00005554 WINTER PARK RESORT LOD - Purch | \$103.61           |                           |                         |
| 00005652 THE HOME DEPOT 6001 - Purchase | \$169.69           |                           |                         |
|   | <b>\$3,865.10</b>  | <b>Subtotal for Dept.</b> | <b>Hogadon</b>          |
| 00005414 SUB BMD AUDIO CONFEREN - Purch | \$197.00           |                           |                         |
| 00005377 TAXI CAB SERVICE - Purchase    | \$19.62            |                           |                         |
| 00005332 WEEDSB, LLC. TAXI - Purchase   | \$29.76            |                           |                         |
| 00005342 MONTE CARLO BRAND STKH - Purch | \$54.32            |                           |                         |
| 00005368 STARBUCKS D MA30401574 - Purch | \$9.49             |                           |                         |
| 00005384 BUBBA GUMP LAS VEGAS - Purchas | \$35.00            |                           |                         |
| 00005385 DELTA 00682264684916 - Pur     | \$25.00            |                           |                         |
| 00005294 DELTA 00682266225303 - Pur     | \$25.00            |                           |                         |
|   | <b>\$395.19</b>    | <b>Subtotal for Dept.</b> | <b>Human Resources</b>  |
| 00005752 SAMSClub #6425 - Purchase      | \$203.75           |                           |                         |
| 00005521 TARGET 00001644 - Purch        | \$39.00            |                           |                         |
| 00005811 DOLRTREE 3288 00032888 - Purch | \$14.00            |                           |                         |
| 00005419 SAMSClub #6425 - Credit        | (\$1.00)           |                           |                         |
| 00005752 SAMSClub #6425 - Purchase      | \$107.20           |                           |                         |
| 00005736 SAMS INTERNET - Purchase       | \$179.85           |                           |                         |
| 00005665 RMI - CASPER - Purchase        | \$107.00           |                           |                         |
| 00005756 SAMSClub #6425 - Credit        | (\$31.84)          |                           |                         |
| 00005344 BECKER ARENA PRODUCTS - Purcha | \$73.00            |                           |                         |
| 00005586 VISTAR - ROCKY MOUNT - Purchas | \$314.91           |                           |                         |
| 00005675 DOLRTREE 3288 00032888 - Purch | \$17.00            |                           |                         |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|   |                   |   |
|---|-------------------|---|
| 00005706 FARMER BROS CO - Credit        | (\$283.50)        |   |
| 00005490 SAMSClub #6425 - Credit        | (\$32.45)         |   |
| 00005496 SAMS INTERNET - Purchase       | \$228.42          |   |
| 00005631 SAMSClub #6425 - Purchase      | \$70.15           |   |
| 00005479 KNAPP SUPPLY & EQUIPME - Purch | \$83.60           |   |
| 00005473 SAMSClub #6425 - Credit        | (\$21.97)         |   |
| 00005459 SAMSClub #6425 - Purchase      | \$165.18          |   |
| 00005454 SAMSClub #6425 - Purchase      | \$273.22          |   |
| 00005605 SAMSClub #6425 - Purchase      | \$54.50           |   |
| 00005301 SAMSClub #6425 - Purchase      | \$42.84           |   |
| 00005285 FARMER BROS CO - Purchase      | \$283.50          |   |
| 00005763 FARMER BROS CO - Purchase      | \$52.83           |   |
| 00005286 VISTAR - ROCKY MOUNT - Purchas | \$355.13          |   |
| 00005432 RADIOSHACK COR00186973 - Purch | \$8.49            |   |
| 00005789 WAL-MART #1617 - Purchase      | \$26.24           |   |
| 00005433 SAMSClub #6425 - Purchase      | \$12.88           |   |
| 00005426 GARY BRINK INC - Purchase      | \$504.89          |   |
| 00005284 ICE SKATING INSTITUTE          | \$77.00           |   |
| 00005493 SAMSClub #6425 - Purchase      | \$15.82           |   |
| 00005770 FARMER BROS CO - Purchase      | \$191.23          |   |
| 00005563 HOBBY-LOBBY #0233 - Purchase   | \$37.47           |   |
|   | <b>\$3,168.34</b> | <b>Subtotal for Dept. Ice Arena</b>             |
| 00005488 MCDONALD'S F13573 - Purchase   | \$7.56            |   |
| 00005502 NIFTY FIFTY'S - FOLSOM - Purch | \$15.60           |   |
| 00005533 PHL-D-JETROCKBAR&GRILL - Purch | \$16.72           |   |
| 00005528 CNCIA PARKING - Purchase       | \$15.00           |   |
| 00005538 AUNTIE ANNE'S VA 132 - Purchas | \$3.17            |   |
| 00005516 MARKET WEST - Purchase         | \$6.50            |   |
| 00005512 HARD ROCK PHILADELPHIA - Purch | \$27.33           |   |
|   | <b>\$91.88</b>    | <b>Subtotal for Dept. Information Services</b>  |
| 00005781 DOLRTREE 3288 00032888 - Purch | \$69.30           |   |
| 00005289 DOLRTREE 3288 00032888 - Purch | \$70.90           |   |
| 00005299 TOMAHAWK LIVE TRAP INT - Purch | \$389.34          |   |
| 00005447 DOLRTREE 3288 00032888 - Purch | \$76.65           |   |
| 00005394 CASPER EVENTS CENTER - Credit  | (\$37.50)         |   |
| 00005680 DOLRTREE 3288 00032888 - Purch | \$49.35           |   |
| 00005703 NOR NORTHERN TOOL - Purchase   | \$93.66           |   |
|   | <b>\$711.70</b>   | <b>Subtotal for Dept. Metro Animal</b>          |
| 00005484 PAYPAL AMPO - Credit           | (\$35.00)         |   |
| 00005424 DELTA 00623423910734 - Pur     | \$371.28          |   |
| 00005749 EMBASSY SUITES DWNTWN - Purcha | \$57.49           |   |
| 00005424 DELTA 00623423910734 - Pur     | \$39.02           |   |
| 00005425 PAYPAL AMPO - Purchase         | \$456.97          |   |
| 00005749 EMBASSY SUITES DWNTWN - Purcha | \$547.07          |   |
| 00005425 PAYPAL AMPO - Purchase         | \$48.03           |   |
| 00005747 BROADWAY CAB - Purchase        | \$42.15           |   |
| 00005747 BROADWAY CAB - Purchase        | \$4.43            |   |
|   | <b>\$1,531.44</b> | <b>Subtotal for Dept. Metropolitan Planning</b> |
| 00005821 CASPER CONTRACTOR SUPP - Purch | \$7.28            |   |
| 00005324 STAPLES 00114181 - Purch       | \$21.29           |   |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|   |                   |                           |                        |
|---|-------------------|---------------------------|------------------------|
|   | <b>\$28.57</b>    | <b>Subtotal for Dept.</b> | <b>Municipal Court</b> |
| 00005317 KONE INC. - Purchase           | \$474.04          |                           |                        |
|   | <b>\$474.04</b>   | <b>Subtotal for Dept.</b> | <b>Parking</b>         |
| 00005857 FOREMANS QUALITY MACHI - Purch | \$483.95          |                           |                        |
| 00005591 SAFETYSUPPLYWAREHOUSE. - Purch | \$25.75           |                           |                        |
| 00005564 BESTWAY AGGREGATE - Purchase   | \$560.00          |                           |                        |
| 00005338 CASPER WINNELSON CO - Purchase | \$225.00          |                           |                        |
|   | <b>\$1,294.70</b> | <b>Subtotal for Dept.</b> | <b>Parks</b>           |
| 00005674 WAL-MART #1617 - Purchase      | \$59.00           |                           |                        |
| 00005776 SAMSClub #6425 - Purchase      | \$64.26           |                           |                        |
|   | <b>\$123.26</b>   | <b>Subtotal for Dept.</b> | <b>Planning</b>        |
| 00005624 LAZ PARKING SD 000260 - Purcha | \$8.00            |                           |                        |
| 00005471 HOLIDAY INN HOTEL AND - Purcha | \$358.56          |                           |                        |
| 00005461 EXXONMOBIL 97646897 - Purch    | \$47.57           |                           |                        |
| 00005460 CITY OF SD 6TH AND K P - Purch | \$13.00           |                           |                        |
| 00005455 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005853 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005401 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005489 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005579 EXXONMOBIL 97646897 - Purch    | \$55.98           |                           |                        |
| 00005597 SUNRIVER RESORT LODGE - Purcha | \$89.00           |                           |                        |
| 00005773 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005557 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005515 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005309 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005708 SAFEWAY FUEL 10024685 - Purch  | \$28.27           |                           |                        |
| 00005596 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005339 SHELL OIL 574427228QPS - Purch | \$31.56           |                           |                        |
| 00005277 JOHNNY J'S DINER - Purchase    | \$38.22           |                           |                        |
| 00005669 CITY OF SD 6TH AND K P - Purch | \$12.00           |                           |                        |
| 00005576 CITY OF SD 6TH AND K P - Purch | \$3.00            |                           |                        |
| 00005394 CASPER EVENTS CENTER - Credit  | (\$150.00)        |                           |                        |
| 00005709 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005536 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005354 CITY OF SD 6TH AND K P - Purch | \$13.00           |                           |                        |
| 00005714 LOAF N JUG #0119 Q81 - Purch   | \$39.21           |                           |                        |
| 00005724 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005826 CITY OF SD 6TH AND K P - Purch | \$13.00           |                           |                        |
| 00005653 RMIN - Purchase                | \$250.00          |                           |                        |
| 00005328 CITY OF SD 6TH AND K P - Purch | \$5.00            |                           |                        |
| 00005388 CITY OF SD 6TH AND K P - Purch | \$12.00           |                           |                        |
|   | <b>\$927.37</b>   | <b>Subtotal for Dept.</b> | <b>Police</b>          |
| 00005478 VERMEER SALES & SVCS O - Purch | \$2,033.12        |                           |                        |
| 00005483 EXXONMOBIL 47626544 - Purch    | \$3.96            |                           |                        |
| 00005777 VERMEER SALES & SVCS O - Purch | \$143.06          |                           |                        |
| 00005719 CASPER TIRE - Purchase         | \$32.50           |                           |                        |
| 00005544 ALBERTSONS - Purchase          | \$61.61           |                           |                        |
| 00005392 DECKER AUTO GLASS - Purchase   | \$430.44          |                           |                        |
| 00005346 MURDOCH'S RANCH & HOME - Purch | \$2,344.63        |                           |                        |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                |                   |  |
|----------|--------------------------------|-------------------|--|
| 00005547 | DECKER AUTO GLASS - Purchase   | \$13.45           |  |
| 00005530 | BEARING BELT & CHAIN - Purchas | \$14.99           |  |
| 00005622 | THE UPS STORE 2200 - Purchase  | \$12.54           |  |
| 00005411 | DECKER AUTO GLASS - Purchase   | \$272.73          |  |
| 00005583 | CASPER TIRE - Purchase         | \$152.50          |  |
| 00005467 | MCDONALD'S F8067 - Purchase    | \$42.00           |  |
| 00005492 | DOMINO'S 6040 - Purchase       | \$78.59           |  |
| 00005380 | WAL-MART #1617 - Purchase      | \$62.56           |  |
| 00005370 | EXXONMOBIL 47672811 - Purch    | \$10.48           |  |
| 00005366 | LITTLE CAESARS 1989 00 - Purch | \$117.81          |  |
| 00005485 | LOAF N JUG #0131 Q81 - Purch   | \$14.49           |  |
|          |                                | <b>\$5,841.46</b> | <b>Subtotal for Dept. Property &amp; Liability Insurance</b> |
| 00005427 | SQ BLACK HILLS RECREA - Purch  | \$300.00          |  |
| 00005301 | SAMSCLUB #6425 - Purchase      | \$5.98            |  |
| 00005487 | SAMSCLUB #6425 - Purchase      | \$39.38           |  |
| 00005649 | HOBBY-LOBBY #0233 - Purchase   | \$11.30           |  |
| 00005589 | SPORTSMITH - Credit            | (\$29.82)         |  |
| 00005572 | LIFE FITNESS - Purchase        | \$664.66          |  |
| 00005540 | SAMSCLUB #6425 - Purchase      | \$68.35           |  |
| 00005457 | PRODUCTION 101, INC - Purchase | \$495.00          |  |
| 00005296 | HOBBY-LOBBY #0233 - Purchase   | \$19.87           |  |
| 00005637 | COWBOY SUPPLY HOUSE IN - Purch | \$72.24           |  |
| 00005755 | WAL-MART #1617 - Purchase      | \$14.97           |  |
| 00005758 | DOMINO'S 6042 - Purchase       | \$64.21           |  |
| 00005712 | SAMSCLUB #6425 - Purchase      | \$607.02          |  |
| 00005746 | WAL-MART #3778 - Purchase      | \$37.28           |  |
| 00005729 | SPIRIT HALLOWEEN 60694 - Purch | \$29.99           |  |
| 00005531 | SAMSCLUB #6425 - Credit        | (\$1.27)          |  |
| 00005301 | SAMSCLUB #6425 - Purchase      | \$5.94            |  |
| 00005759 | DOLRTREE 3288 00032888 - Purch | \$49.00           |  |
|          |                                | <b>\$2,454.10</b> | <b>Subtotal for Dept. Recreation</b>                         |
| 00005376 | PILOT 00003087 - Purch         | \$128.03          |  |
| 00005591 | SAFETYSUPPLYWAREHOUSE. - Purch | \$22.08           |  |
| 00005696 | PILOT 00003087 - Purch         | \$150.00          |  |
| 00005850 | BAILEYS ACE HARDWARE - Purchas | \$28.98           |  |
| 00005580 | PILOT 00003087 - Purch         | \$140.00          |  |
| 00005469 | PILOT 00003087 - Purch         | \$140.63          |  |
|          |                                | <b>\$609.72</b>   | <b>Subtotal for Dept. Refuse Collection</b>                  |
| 00005591 | SAFETYSUPPLYWAREHOUSE. - Purch | \$7.36            |  |
|          |                                | <b>\$7.36</b>     | <b>Subtotal for Dept. Sewer</b>                              |
| 00005800 | UFOOD (E-4) - Purchase         | \$26.94           |  |
| 00005787 | JUICE EXPRESS QPS - Purch      | \$47.50           |  |
| 00005794 | JUICE EXPRESS QPS - Purch      | \$24.82           |  |
| 00005617 | DELTA 00682276916366 - Pur     | \$60.00           |  |
| 00005753 | RTCS NEVADA TVM#110043 - Purch | \$8.00            |  |
| 00005727 | DELTA 00682273712540 - Pur     | \$60.00           |  |
| 00005713 | RIVIERA HOTEL AND CASI - Purch | \$120.88          |  |
| 00005796 | CIRCUS CIRCUS BUFFET - Purchas | \$48.61           |  |
| 00005659 | RTCS NEVADA TVM#110043 - Purch | \$32.00           |  |
| 00005778 | RIVIERA HOTEL AND CASI - Purch | \$53.35           |  |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                |          |
|----------|--------------------------------|----------|
| 00005812 | LA SALSA FRESH MEXICAN - Purch | \$22.53  |
| 00005798 | RIVIERA HOTEL AND CASI - Purch | \$548.64 |
| 00005750 | DELTA 00682271708101 - Pur     | \$25.00  |
| 00005723 | RIVIERA HOTEL AND CASI - Purch | \$121.86 |
| 00005774 | RTCS NEVADA TVM#110043 - Purch | \$32.00  |
| 00005805 | RIVIERA HOTEL AND CASI - Purch | \$548.64 |
| 00005790 | RIVIERA HOTEL AND CASI - Purch | \$548.64 |
| 00005795 | UFOOD (E-4) - Purchase         | \$34.09  |
| 00005693 | RTCS NEVADA TVM#110043 - Purch | \$32.00  |
| 00005816 | SALT LAKE CITY32323289 - Purch | \$14.71  |
| 00005730 | RFC MGM GRAND REST - Purchase  | \$126.49 |
| 00005691 | GRIMALDI'S PIZZA #0220 - Purch | \$23.30  |
| 00005694 | FIREFIGHTER COMBAT CHA - Purch | \$290.00 |
| 00005687 | WENDYS-WOLV #0133 - Purchase   | \$74.72  |
| 00005688 | RTCS NEVADA TVM#110043 - Purch | \$24.00  |
| 00005661 | NYNY SIRRICOS - Purchase       | \$89.72  |
| 00005813 | AUNTIE ANNE'S QPS - Purch      | \$18.11  |
| 00005681 | BANANA LEAF ASIAN CUIS - Purch | \$91.35  |
| 00005655 | FIREFIGHTER COMBAT CHA - Purch | \$580.00 |
| 00005670 | LA SALSA FRESH MEXICAN - Purch | \$24.70  |
| 00005803 | RIVIERA HOTEL AND CASI - Purch | \$548.64 |
| 00005818 | LA SALSA FRESH MEXICAN - Purch | \$14.32  |
| 00005808 | CIRCUS CIRCUS BUFFET - Purchas | \$129.63 |
| 00005660 | NYNY BROADWAY BURGER - Purchas | \$37.62  |
| 00005780 | CABO WABO CANTINA - Purchase   | \$42.11  |
| 00005814 | QUIZNO'S SUB #12814QPS - Purch | \$37.45  |
| 00005710 | RIVIERA HOTEL AND CASI - Purch | \$101.07 |
| 00005640 | SMASHBURGER D432322083 - Purch | \$34.70  |
| 00005636 | QUIZNO'S SUB #12814QPS - Purch | \$60.70  |
| 00005771 | RTCS NEVADA TVM#110043 - Purch | \$8.00   |
| 00005784 | DELTA 00682273712341 - Pur     | \$60.00  |
| 00005638 | SMASHBURGER D432322083 - Purch | \$23.66  |
| 00005815 | RIVIERA HOTEL AND CASI - Purch | \$548.64 |
| 00005799 | RIVIERA HOTEL AND CASI - Purch | \$548.64 |
| 00005788 | RIVIERA HOTEL AND CASI - Purch | \$576.64 |
| 00005673 | RTCS NEVADA TVM#110043 - Purch | \$32.00  |
| 00005807 | LVH BENIHANA - Purchase        | \$496.39 |
| 00005648 | LA SALSA FRESH MEXICAN - Purch | \$76.97  |
| 00005726 | RTCS NEVADA TVM#110043 - Purch | \$32.00  |
| 00005721 | L2GRTC TRANSIT - Purchase      | \$8.00   |
| 00005630 | DELTA 00682278915205 - Pur     | \$60.00  |
| 00005764 | DELTA 00682277715405 - Pur     | \$25.00  |
| 00005628 | DELTA 00682270908686 - Pur     | \$60.00  |
| 00005769 | RIVIERA HOTEL AND CASI - Purch | \$40.53  |
| 00005761 | RIVIERA HOTEL AND CASI - Purch | \$86.08  |
| 00005738 | DELTA 00682279716344 - Pur     | \$60.00  |
| 00005735 | GRIMALDI'S PIZZA #0220 - Purch | \$45.92  |
| 00005767 | RIVIERA HOTEL AND CASI - Purch | \$45.26  |
| 00005742 | DELTA 00682279716333 - Pur     | \$25.00  |
| 00005615 | DELTA 00682276916300 - Pur     | \$25.00  |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|          |                                |                     |   |
|----------|--------------------------------|---------------------|---|
| 00005768 | FIREFIGHTER COMBAT CHA - Purch | \$225.00            |   |
| 00005737 | STRATOSPHERE ROXYS DIN - Purch | \$115.02            |   |
| 00005754 | DELTA 00682277715420 - Pur     | \$60.00             |   |
| 00005743 | RTCS NEVADA TVM#110043 - Purch | \$32.00             |   |
| 00005760 | RIVIERA HOTEL AND CASI - Purch | \$104.70            |   |
| 00005722 | RTCS NEVADA TVM#110043 - Purch | \$6.00              |   |
| 00005621 | DELTA 00682276917125 - Pur     | \$60.00             |   |
| 00005744 | RIVIERA HOTEL AND CASI - Purch | \$75.56             |   |
| 00005616 | DELTA 00682270907916 - Pur     | \$25.00             |   |
| 00005751 | RIVIERA HOTEL AND CASI - Purch | \$51.09             |   |
|          |                                | <b>\$8,396.94</b>   | <b>Subtotal for Dept. Social Community Services</b> |
| 00005305 | SAMSClub #6425 - Purchase      | \$136.29            |   |
| 00005330 | GEOTEC INDUSTRIAL SUPP - Purch | \$936.00            |   |
| 00005591 | SAFETYSUPPLYWAREHOUSE. - Purch | \$25.75             |   |
|          |                                | <b>\$1,098.04</b>   | <b>Subtotal for Dept. Streets</b>                   |
| 00005591 | SAFETYSUPPLYWAREHOUSE. - Purch | \$9.20              |   |
|          |                                | <b>\$9.20</b>       | <b>Subtotal for Dept. Traffic</b>                   |
| 00005591 | SAFETYSUPPLYWAREHOUSE. - Purch | \$12.88             |   |
|          |                                | <b>\$12.88</b>      | <b>Subtotal for Dept. Waste Water</b>               |
| 00005591 | SAFETYSUPPLYWAREHOUSE. - Purch | \$25.75             |   |
|          |                                | <b>\$25.75</b>      | <b>Subtotal for Dept. Water</b>                     |
| 00005591 | SAFETYSUPPLYWAREHOUSE. - Purch | \$9.20              |   |
|          |                                | <b>\$9.20</b>       | <b>Subtotal for Dept. Water Treatment Plant</b>     |
| 00005591 | SAFETYSUPPLYWAREHOUSE. - Purch | \$12.88             |   |
|          |                                | <b>\$12.88</b>      | <b>Subtotal for Dept. Weed And Pest</b>             |
|          |                                | <b>\$104,289.87</b> | <b>Subtotal for Vendor</b>                          |

## PEAKS TO PLAINS DESIGN, P.C.

1143 AMENDMENT NO 1 - I25/SHOSHONI

|                   |                                 |
|-------------------|---------------------------------|
| \$4,810.95        |                                 |
| <b>\$4,810.95</b> | <b>Subtotal for Dept. Parks</b> |
| <b>\$4,810.95</b> | <b>Subtotal for Vendor</b>      |

## PEDEN'S, INC.

N32250 UNIFORMS

|                 |                                   |
|-----------------|-----------------------------------|
| \$154.88        |                                   |
| <b>\$154.88</b> | <b>Subtotal for Dept. Finance</b> |

N32255 SHORTS & SWEATPANTS

|                 |                                |
|-----------------|--------------------------------|
| \$28.00         |                                |
| <b>\$28.00</b>  | <b>Subtotal for Dept. Fire</b> |
| <b>\$182.88</b> | <b>Subtotal for Vendor</b>     |

## PEPSI COLA OF CASPER

474380 CONCESSION SUPPLIES

474311 CONCESSION SUPPLIES

|                   |  |
|-------------------|--|
| \$911.95          |  |
| \$1,317.00        |  |
| <b>\$2,228.95</b> | <b>Subtotal for Dept. Casper Events Center</b> |
| <b>\$2,228.95</b> | <b>Subtotal for Vendor</b>                     |

## PETERSEN, HYRAM

0020949488 DEPOSIT/CREDIT REFUND

|                |                                 |
|----------------|---------------------------------|
| \$34.80        |                                 |
| <b>\$34.80</b> | <b>Subtotal for Dept. Water</b> |
| <b>\$34.80</b> | <b>Subtotal for Vendor</b>      |

## PIECE-A-CAKE

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

14 CAKE-PROMOTIONAL CEREMONY

\$115.00

**\$115.00** Subtotal for Dept. Fire

**\$115.00** Subtotal for Vendor

## PIONEER SAND COMPANY INC.

052652 USGA SAND

\$1,659.68

**\$1,659.68** Subtotal for Dept. Golf Course

**\$1,659.68** Subtotal for Vendor

## PLAINS FURNITURE

0000025 REPAY SEWER SVC 222 E COLLINS

\$228.00

**\$228.00** Subtotal for Dept. Sewer

**\$228.00** Subtotal for Vendor

## PLANNING PRESS, INC.

31941 DUE PLANNERSWEB MEMBERSHIP P&Z

\$95.00

**\$95.00** Subtotal for Dept. Planning

**\$95.00** Subtotal for Vendor

## POWDER RIVER SHREDDERS LLC

5818 SHREDDING

\$70.00

**\$70.00** Subtotal for Dept. City Attorney

5795 SHREDDING

\$30.00

**\$30.00** Subtotal for Dept. Communications Center

5766 SHREDDING

\$75.00

**\$75.00** Subtotal for Dept. Human Resources

5795 SHREDDING

\$75.00

**\$75.00** Subtotal for Dept. Police

**\$250.00** Subtotal for Vendor

## POWER EQUIPMENT CORP.

H131007007 GRINDER REPAIRS/ATLAS BRANCHES

\$20.53

**\$20.53** Subtotal for Dept. Property & Liability Insurance

**\$20.53** Subtotal for Vendor

## PRESTIGE FLAG & BANNER

372955 PLAIN GOLF FLAGS, DIRTGUARDS

\$235.78

**\$235.78** Subtotal for Dept. Golf Course

**\$235.78** Subtotal for Vendor

## PREVENTIONS MGT ORGANIZATION

RIN0022821 TEXT TO TIP PROMO

\$300.00

**\$300.00** Subtotal for Dept. Communications Center

**\$300.00** Subtotal for Vendor

## PROMOTIONS NOW

235679 OVER STICKS, BOOKS, PENCILS

\$1,190.36

235345 CRAYON & PENCIL TOPPERS

\$524.92

**\$1,715.28** Subtotal for Dept. Fire

**\$1,715.28** Subtotal for Vendor

## PURCHASE ADVANTAGE CARD

RIN0022832 MEETING EXPENSE

\$43.32

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$43.32** Subtotal for Dept. Council

**\$43.32** Subtotal for Vendor

## QUALITY OFFICE SOLUTIONS

0046863-001 OFFICE SUPPLIES

\$169.99

0047624-001 OFFICE SUPPLIES

\$169.99

**\$339.98** Subtotal for Dept. Communications Center

0048851-001 OFFICE SUPPLIES

\$122.96

0048828-001 OFFICE SUPPLIES

\$52.15

0048909-001 OFFICE SUPPLIES

\$46.15

0048825-001 OFFICE SUPPLIES

\$66.08

0048708-002 OFFICE SUPPLIES

\$39.75

0046970-001 OFFICE SUPPLIES

\$400.39

0048176-001 OFFICE SUPPLIES

\$313.00

0048758-001 OFFICE SUPPLIES

\$47.94

0048736-001 OFFICE SUPPLIES

\$79.96

0048632-001 OFFICE SUPPLIES

(\$20.49)

0048776-001 OFFICE SUPPLIES

(\$234.75)

0048556-002 OFFICE SUPPLIES

\$19.79

0048907-001 OFFICE SUPPLIES

\$206.79

0046884-001 OFFICE SUPPLIES

\$14.59

0047454-002 OFFICE SUPPLIES

\$110.97

0048353-001 OFFICE SUPPLIES

\$67.87

0046862-001 OFFICE SUPPLIES

\$657.26

0047775-001 OFFICE SUPPLIES

(\$1.78)

**\$1,988.63** Subtotal for Dept. Police

**\$2,328.61** Subtotal for Vendor

## R&R REST STOPS

25060 PORTABLES

\$755.13

25417 PORTABLES

\$755.13

**\$1,510.26** Subtotal for Dept. Golf Course

RIN0022884 CREDIT FOR REISSUE 49449

(\$140.00)

**(\$140.00)** Subtotal for Dept. Waste Water

**\$1,370.26** Subtotal for Vendor

## RESOURCE STAFFING

2472 MAINTENANCE

\$111.69

2472 FOOD SERVICE

\$666.86

**\$778.55** Subtotal for Dept. Casper Events Center

**\$778.55** Subtotal for Vendor

## RESPOND FIRST AID, LLC.

133638 FIRST AID/PORTABLE EYE WASHER

\$226.48

133638 FIRST AID SUPPLIES

\$66.85

**\$293.33** Subtotal for Dept. Balefill

133638 FIRST AID/PORTABLE EYE WASHER

\$214.50

**\$214.50** Subtotal for Dept. Refuse Collection

**\$507.83** Subtotal for Vendor

## REXEL

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

S106025701.002 SLC USB CONVERTER IT COMP  
 S106025701.001 REMOTE ACCESS IT COMPUTER

\$429.64  
 \$144.00  
**\$573.64 Subtotal for Dept.** Waste Water  
**\$573.64 Subtotal for Vendor**

## RICOH USA INC

5028042744 COPIER MAINT

\$31.35  
**\$31.35 Subtotal for Dept.** Police  
**\$31.35 Subtotal for Vendor**

## RIG TRANSPORTATION LLC

0020996868 DEPOSIT/CREDIT REFUND

\$44.59  
**\$44.59 Subtotal for Dept.** Water  
**\$44.59 Subtotal for Vendor**

## ROCKY MOUNTAIN POWER

AP00016911081323 ELECTRICITY  
 AP00014911081323 ELECTRICITY

\$241.19  
 \$4,707.32  
**\$4,948.51 Subtotal for Dept.** Aquatics

AP00016711081323 ELECTRICITY

\$3,408.36  
**\$3,408.36 Subtotal for Dept.** Balefill

AP00015311081323 ELECTRICITY

\$10,714.04  
**\$10,714.04 Subtotal for Dept.** Casper Events Center

AP00015011081323 ELECTRICITY

\$244.03  
**\$244.03 Subtotal for Dept.** Cemetery

AP00015111081323 ELECTRICITY  
 AP00015111081323 ELECTRICITY  
 AP00015111081323 ELECTRICITY  
 AP00015111081323 ELECTRICITY  
 AP00015111081323 ELECTRICITY

\$3,300.58  
 \$891.42  
 \$25.93  
 \$963.59  
 \$28.83  
**\$5,210.35 Subtotal for Dept.** City Hall

AP00015511081323 ELECTRICITY

\$2,203.68  
**\$2,203.68 Subtotal for Dept.** Fire

AP00015611081323 ELECTRICITY

\$589.32  
**\$589.32 Subtotal for Dept.** Fort Caspar

AP00015411081323 ELECTRICITY

\$3,118.04  
**\$3,118.04 Subtotal for Dept.** Garage

AP00015711081323 ELECTRICITY

\$2,471.95  
**\$2,471.95 Subtotal for Dept.** Golf Course

AP00015811081323 ELECTRICITY

\$6,590.23  
**\$6,590.23 Subtotal for Dept.** Hogadon

AP00015911081323 ELECTRICITY

\$4,893.52  
**\$4,893.52 Subtotal for Dept.** Ice Arena

AP00016011081323 ELECTRICITY

\$818.21  
**\$818.21 Subtotal for Dept.** Metro Animal

AP00016211081323 ELECTRICITY

\$259.91  
**\$259.91 Subtotal for Dept.** Police

AP00015211081323 ELECTRICITY

\$3,918.02  
**\$3,918.02 Subtotal for Dept.** Recreation

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

AP00016311081323 ELECTRICITY

\$456.78

**\$456.78** Subtotal for Dept. Sewer

RIN0022790 METER INSTALLATION

\$207.53

**\$207.53** Subtotal for Dept. Traffic

AP00016611081323 ELECTRICITY

\$26,388.22

**\$26,388.22** Subtotal for Dept. Waste Water

RIN0022818 ELECTRICITY

\$69,778.55

RIN0022818 ELECTRICITY

\$6,565.83

**\$76,344.38** Subtotal for Dept. Water Treatment Plant

**\$152,785.08** Subtotal for Vendor

## RODOLPH BROTHERS INC.

23733 LANDSCAPE MAINTENANCE

\$175.00

**\$175.00** Subtotal for Dept. Balefill

**\$175.00** Subtotal for Vendor

## ROOTER SEWER SERVICE INC

25423 PORTABLES

\$113.20

**\$113.20** Subtotal for Dept. Balefill

RIN0022880 REISSUE INV 49449 CK 10914

\$140.00

**\$140.00** Subtotal for Dept. Waste Water

**\$253.20** Subtotal for Vendor

## SAFETY KLEEN SYSTEMS, INC.

61930299 CREDIT MEMO

(\$91.00)

62139966 HAZARDOUS WASTE DISPOSAL

\$1,870.43

62069536 CREDIT MEMO

(\$54.08)

**\$1,725.35** Subtotal for Dept. Balefill

**\$1,725.35** Subtotal for Vendor

## SAM PARSON'S UPHOLSTERY

672888 REPAIR SEAT, UPHOLSTER

\$195.00

**\$195.00** Subtotal for Dept. Garage

**\$195.00** Subtotal for Vendor

## SAM'S CLUB

8392 STATION SUPPLIES

\$65.88

2612 PUB-ED SUPPLIES

\$109.78

0118 STATION SUPPLIES

\$1,037.44

**\$1,213.10** Subtotal for Dept. Fire

**\$1,213.10** Subtotal for Vendor

## SCHROEDER, NICOLE

0020949492 DEPOSIT/CREDIT REFUND

\$54.66

**\$54.66** Subtotal for Dept. Water

**\$54.66** Subtotal for Vendor

## SCORESBY, RACHEL/TRAVIS

0020949493 DEPOSIT/CREDIT REFUND

\$47.36

**\$47.36** Subtotal for Dept. Water

**\$47.36** Subtotal for Vendor

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

## SCOTT, HALLIE/BRIAN

0020996865 DEPOSIT/CREDIT REFUND

\$7.69

**\$7.69** Subtotal for Dept. Water

**\$7.69** Subtotal for Vendor

## SHERBUTT, MARLY

0020996866 DEPOSIT/CREDIT REFUND

\$47.63

**\$47.63** Subtotal for Dept. Water

**\$47.63** Subtotal for Vendor

## SHERWIN-WILLIAMS CORP.

8206-2 CONTAINER REFURBISHING

\$365.00

**\$365.00** Subtotal for Dept. Refuse Collection

**\$365.00** Subtotal for Vendor

## SIEMENS

5567037457 OCM III BACKUP FOR METER ST

\$2,533.31

**\$2,533.31** Subtotal for Dept. Waste Water

**\$2,533.31** Subtotal for Vendor

## SIMPLOT PARTNERS

211005685 PINS PINK STAPLES EVGN

\$315.00

**\$315.00** Subtotal for Dept. Golf Course

**\$315.00** Subtotal for Vendor

## SKYLINE RANCHES

RIN0022870 201 SEWER FEES

\$757.00

RIN0022870 201 SEWER FEES

(\$75.70)

**\$681.30** Subtotal for Dept. Sewer

RIN0022870 201 SEWER FEES

(\$314.87)

**(\$314.87)** Subtotal for Dept. Waste Water

**\$366.43** Subtotal for Vendor

## SLEE ENTERPRISES

1258 CUT WINDOW OPENING

\$2,000.00

**\$2,000.00** Subtotal for Dept. Municipal Court

**\$2,000.00** Subtotal for Vendor

## SNAP SURVEYS

10130041 TECHNOLOGY

\$4,117.00

**\$4,117.00** Subtotal for Dept. City Manager

**\$4,117.00** Subtotal for Vendor

## SOURCE OFFICE & TECHNOLOGY

R455120 DESK ENCLOSURE

\$89.50

**\$89.50** Subtotal for Dept. Fire

**\$89.50** Subtotal for Vendor

## SPILLMAN TECHNOLOGIES, INC.

26850 EVIDENCE & BAR CODING

\$10,867.00

**\$10,867.00** Subtotal for Dept. Police Dept

**\$10,867.00** Subtotal for Vendor

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

## STATE OF WY. - DEPT. OF REVENUE

RIN0022918 SALES TAX

\$13.90

**\$13.90** Subtotal for Dept. Aquatics

RIN0022918 SALES TAX

\$43.84

**\$43.84** Subtotal for Dept. Balefill

RIN0022918 SALES TAX

\$298.14

RIN0022918 SALES TAX

\$3,637.40

RIN0022918 SALES TAX

\$2,540.85

RIN0022918 SALES TAX

\$1,486.72

RIN0022918 SALES TAX

\$487.72

RIN0022918 SALES TAX

\$59.89

RIN0022918 SALES TAX

\$4.20

RIN0022918 SALES TAX

\$105.67

RIN0022918 SALES TAX

\$19.17

**\$8,639.76** Subtotal for Dept. Casper Events Center

RIN0022918 SALES TAX

\$154.57

**\$154.57** Subtotal for Dept. Fort Caspar

RIN0022918 SALES TAX

\$230.46

**\$230.46** Subtotal for Dept. Ice Arena

RIN0022918 SALES TAX

\$0.60

**\$0.60** Subtotal for Dept. Recreation

**\$9,083.13** Subtotal for Vendor

## STATE OF WY. - TREASURER'S OFFICE

RIN0022882 UNCLAIMED PROPERTY

\$1,630.79

**\$1,630.79** Subtotal for Dept. General Fund

**\$1,630.79** Subtotal for Vendor

## STEFANIE JOHNSON

RIN0022892 MILEAGE REIMB, DISCOVER PROGRA

\$74.43

**\$74.43** Subtotal for Dept. Fort Caspar

**\$74.43** Subtotal for Vendor

## STELLAR PROGRAMMING & CONSULTING

1907 CR DB & ROUTE SMART MAINT.

\$797.50

**\$797.50** Subtotal for Dept. Refuse Collection

**\$797.50** Subtotal for Vendor

## STEVE DOBSON

96366 HEP. A IMM. REIMBURSEMENT

\$12.00

**\$12.00** Subtotal for Dept. Water

**\$12.00** Subtotal for Vendor

## STOTZ EQUIPMENT

P17179 3/16 FILE DIS. STIHL, 12V CHAI

\$45.12

**\$45.12** Subtotal for Dept. Golf Course

**\$45.12** Subtotal for Vendor

## SUPERIOR STRUCTURES CORP.

RIN0022900 LIFESTEPS CAMPUS IMPROVEMENTS,

\$17,946.00

**\$17,946.00** Subtotal for Dept. Life Steps Campus

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13  
207 NEAL SUTTON INV. NOV 2013

\$1,591.74  
**\$1,591.74** Subtotal for Dept. Owner Occupied Gen Rehab  
**\$19,537.74** Subtotal for Vendor

## SUSTAINABLE TRAFFIC SOLUTIONS, INC. RIN0022894 TRAFFIC IMP STUDY GSFLD VIL #4

\$2,320.00  
**\$2,320.00** Subtotal for Dept. Engineering  
**\$2,320.00** Subtotal for Vendor

## SUTHERLAND'S CORP. 111249 LAWN RAKE

\$35.68  
**\$35.68** Subtotal for Dept. Parks

112058 FILTRETTE

\$32.97

110990 ADH CONST. PREM.

\$9.98

112363 PROFLEX TRANSITION

\$8.99

112116 BRACKETS, PAINT, FOAM

\$109.14

**\$161.08** Subtotal for Dept. Water

112175 PLYWOOD

\$34.96

**\$34.96** Subtotal for Dept. Water Treatment Plant

**\$231.72** Subtotal for Vendor

## SWEETWATER GARDEN CO. 2181-01 TREES

\$10,313.00  
**\$10,313.00** Subtotal for Dept. Parks  
**\$10,313.00** Subtotal for Vendor

## SYSCO FOOD SVCS. CORP.

310251570 ALCOHOL

\$222.48

310251415 OTHER MATERIALS & SUPPLIES

\$110.29

310300518 CONCESSION SUPPLIES

\$2,285.33

310300517 OPERATING SUPPLIES-CATERING

\$1,982.24

**\$4,600.34** Subtotal for Dept. Casper Events Center

**\$4,600.34** Subtotal for Vendor

## TALLEY ENTERPRISES

701998 STORM CLEANUP

\$700.00

701997 STORM CLEANUP

\$3,500.00

701996 STORM CLEANUP

\$4,300.00

701995 STORM CLEANUP

\$7,550.00

**\$16,050.00** Subtotal for Dept. Property & Liability Insurance

**\$16,050.00** Subtotal for Vendor

## TIRE DISTRIBUTION SYSTEMS, INC

751-18621 TIRE REPAIR

\$265.50

751-18444 TIRE REPAIR

\$335.50

**\$601.00** Subtotal for Dept. Balefill

**\$601.00** Subtotal for Vendor

## TOP OFFICE PRODUCTS

135299 REPRODUCTION

\$140.21

**\$140.21** Subtotal for Dept. City Attorney

**\$140.21** Subtotal for Vendor

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

## TRAFFIC PARTS, INC.

376297 SOLAR SCHOOL FLASHERS

\$6,079.85  
**\$6,079.85** Subtotal for Dept. Traffic  
**\$6,079.85** Subtotal for Vendor

## TRAYLOR, DON

0020996871 DEPOSIT/CREDIT REFUND

\$269.68  
**\$269.68** Subtotal for Dept. Water  
**\$269.68** Subtotal for Vendor

## UNITED PARCEL SVC.

00008F045W413 AIRBILL

00008F045W433 AIRBILL

00008F045W423 AIRBILL

\$120.73  
\$120.73  
\$129.16  
**\$370.62** Subtotal for Dept. Water Treatment Plant  
**\$370.62** Subtotal for Vendor

## UNITED STATES WELDING, INC.

6231540 OXYGEN

6230575 OXYGEN

\$2,872.13  
\$1,277.65  
**\$4,149.78** Subtotal for Dept. Water Treatment Plant  
**\$4,149.78** Subtotal for Vendor

## UNITED WAY OF NATRONA COUNTY

RIN0022853 KICK-OFF PROGRAM

\$2,500.00  
**\$2,500.00** Subtotal for Dept. Social Community Services  
**\$2,500.00** Subtotal for Vendor

## URGENT CARE OF CASPER LLC.

RIN0022845 RANDOM DRUG SCREENS

RIN0022846 RANDOM DRUG SCREENS

RIN0022846 RANDOM DRUG SCREENS

RIN0022844 MEDICAL MATTERS & RANDOM FEES

RIN0022847 PRE-EMPLOYMENT DRUG SCREENS

000153468 MEDICAL MATTERS

000153426 MEDICAL MATTERS

\$87.00  
\$87.00  
**\$174.00** Subtotal for Dept. Fire  
\$31.00  
\$519.00  
\$403.00  
**\$953.00** Subtotal for Dept. Human Resources  
\$58.00  
**\$58.00** Subtotal for Dept. Waste Water  
\$58.00  
**\$58.00** Subtotal for Dept. Water  
**\$1,243.00** Subtotal for Vendor

## VAN DIEST SUPPLY CO.

85671 TURF FERTILIZER CUSTOM BLEND

85670 INSTRATA FUNGICIDE/PESTICIDE

\$3,688.80  
\$2,370.00  
**\$6,058.80** Subtotal for Dept. Golf Course  
**\$6,058.80** Subtotal for Vendor

## VERIZON WIRELESS

9714218957 WIRELESS SERVICE

9713447007 WIRELESS SERVICE

\$40.26  
**\$40.26** Subtotal for Dept. Code Enforcement  
\$121.82

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|   |                    |                            |                                |
|---|--------------------|----------------------------|--------------------------------|
|   | <b>\$121.82</b>    | <b>Subtotal for Dept.</b>  | Communications Center          |
| 9714218957 WIRELESS SERVICE                 | \$30.00            |                            |                                |
|   | <b>\$30.00</b>     | <b>Subtotal for Dept.</b>  | Council                        |
| 9714218957 WIRELESS SERVICE                 | \$45.81            |                            |                                |
|   | <b>\$45.81</b>     | <b>Subtotal for Dept.</b>  | Engineering                    |
| 9713363230 WIRELESS SERVICE                 | \$1,506.18         |                            |                                |
|   | <b>\$1,506.18</b>  | <b>Subtotal for Dept.</b>  | Fire                           |
| 9712721223 WIRELESS SERVICE                 | \$39.99            |                            |                                |
| 9714218957 WIRELESS SERVICE                 | \$20.13            |                            |                                |
|   | <b>\$60.12</b>     | <b>Subtotal for Dept.</b>  | Garage                         |
| 9714218957 WIRELESS SERVICE                 | \$20.13            |                            |                                |
|   | <b>\$20.13</b>     | <b>Subtotal for Dept.</b>  | Hogadon                        |
| 9714218957 WIRELESS SERVICE                 | \$20.13            |                            |                                |
|   | <b>\$20.13</b>     | <b>Subtotal for Dept.</b>  | Sewer                          |
| 9713363231 WIRELESS SERVICE                 | \$40.01            |                            |                                |
|   | <b>\$40.01</b>     | <b>Subtotal for Dept.</b>  | Special Assistance             |
| 9714218957 WIRELESS SERVICE                 | \$20.13            |                            |                                |
|   | <b>\$20.13</b>     | <b>Subtotal for Dept.</b>  | Streets                        |
| 9714218957 WIRELESS SERVICE                 | \$20.13            |                            |                                |
|   | <b>\$20.13</b>     | <b>Subtotal for Dept.</b>  | Traffic                        |
| 9714218957 WIRELESS SERVICE                 | \$40.26            |                            |                                |
|   | <b>\$40.26</b>     | <b>Subtotal for Dept.</b>  | Waste Water                    |
| 9711558373 WIRELESS SERVICE                 | \$40.01            |                            |                                |
| 9713248497 WIRELESS SERVICE                 | \$40.01            |                            |                                |
| 9714218957 WIRELESS SERVICE                 | \$40.26            |                            |                                |
|   | <b>\$120.28</b>    | <b>Subtotal for Dept.</b>  | Water                          |
| 9714218957 WIRELESS SERVICE                 | \$20.13            |                            |                                |
|   | <b>\$20.13</b>     | <b>Subtotal for Dept.</b>  | Water Treatment Plant          |
|   | <b>\$2,105.39</b>  | <b>Subtotal for Vendor</b> |                                |
| <b>VERMEER SALES &amp; SVC. OF COLORADO</b> |                    |                            |                                |
| R22819C RENTAL                              | \$24,450.20        |                            |                                |
| R22817C RENTAL                              | \$5,632.60         |                            |                                |
| R22812C RENTAL                              | \$6,258.02         |                            |                                |
| 23168C RENTAL                               | \$685.99           |                            |                                |
| R22820C RENTAL                              | \$5,915.30         |                            |                                |
|   | <b>\$42,942.11</b> | <b>Subtotal for Dept.</b>  | Property & Liability Insurance |
|   | <b>\$42,942.11</b> | <b>Subtotal for Vendor</b> |                                |
| <b>VISION SVC. PLAN</b>                     |                    |                            |                                |
| RIN0022772 PREMIUM-COBRA                    | \$57.16            |                            |                                |
| RIN0022773 PREMIUM-RETIRES                  | \$976.32           |                            |                                |
|   | <b>\$1,033.48</b>  | <b>Subtotal for Dept.</b>  | Health Insurance               |
|   | <b>\$1,033.48</b>  | <b>Subtotal for Vendor</b> |                                |
| <b>VISITS LLC</b>                           |                    |                            |                                |
| 151 CAR WASH                                | \$20.00            |                            |                                |
|   | <b>\$20.00</b>     | <b>Subtotal for Dept.</b>  | Code Enforcement               |
| 147 CAR WASH                                | \$5.00             |                            |                                |

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$5.00** Subtotal for Dept. Police

**\$25.00** Subtotal for Vendor

## VOLVO CONSTRUCTION EQUIP. RENTS, INC.

509876-0001 OIL BAR AND CHAIN

525166-0001 B&C OIL

\$63.80

\$62.50

**\$126.30** Subtotal for Dept. Property & Liability Insurance

**\$126.30** Subtotal for Vendor

## W.W.C. ENGINEERING

131550003 2013 WATER MAIN REPLACEMENT PH

\$20,945.26

**\$20,945.26** Subtotal for Dept. Water

**\$20,945.26** Subtotal for Vendor

## WASTE WATER TREATMENT

1276/105665 201 SEWER

\$217,943.82

**\$217,943.82** Subtotal for Dept. Sewer

**\$217,943.82** Subtotal for Vendor

## WATERWORKS INDUSTRIES, INC.

124276-00 LUBE

\$84.00

**\$84.00** Subtotal for Dept. Water

**\$84.00** Subtotal for Vendor

## WEAR PARTS, INC.

302352 AIR FILTER CLEANED

\$18.50

302203 NUT,1-1/2 NYLK NC 8

\$63.80

302203 BOLT,1-1/2X6 NC 8

\$71.25

**\$153.55** Subtotal for Dept. Garage

302010 SHM, THREADLOCK

\$5.29

301881 NUT/BOLT

\$108.19

301864 ALL THREAD

\$91.08

**\$204.56** Subtotal for Dept. Water

302062 OZONE D-GAS LEAK

\$34.62

**\$34.62** Subtotal for Dept. Water Treatment Plant

**\$392.73** Subtotal for Vendor

## WESTERN BUSINESS SOLUTIONS

6813 INFOTOUCH POS SYSTEM

\$8,257.00

**\$8,257.00** Subtotal for Dept. Fort Caspar

**\$8,257.00** Subtotal for Vendor

## WESTERN ECO SYSTEMS TECHNOLOGY INC.

40336 URC RES WETLAND MONITORING

\$1,962.50

**\$1,962.50** Subtotal for Dept. Water

**\$1,962.50** Subtotal for Vendor

## WESTERN WATER CONSULTANTS, INC.

12130011 ROBERTSON ROAD PATHWAY PROJ 11

\$194.00

**\$194.00** Subtotal for Dept. Parks

130130009 MIDWEST AVENUE RECONSTRUCTION

\$21,427.99

**\$21,427.99** Subtotal for Dept. Streets

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$21,621.99** Subtotal for Vendor

## WESTLAND PARK-RED BUTTES IMPROVEMENT & SVC.

RIN0022869 201 SEWER FEES \$3,636.00

RIN0022869 201 SEWER FEES (\$363.60)

**\$3,272.40** Subtotal for Dept. Sewer

RIN0022869 201 SEWER FEES (\$1,043.60)

**(\$1,043.60)** Subtotal for Dept. Waste Water

**\$2,228.80** Subtotal for Vendor

## WESTSIDE ANIMAL HOSPITAL

159470 VET SERVICES

\$185.00

**\$185.00** Subtotal for Dept. Metro Animal

**\$185.00** Subtotal for Vendor

## WILLIAM AHRNDT

RIN0022888 CLOTHING ALLOWANCE

\$66.93

**\$66.93** Subtotal for Dept. Refuse Collection

**\$66.93** Subtotal for Vendor

## WILLIAMS, ANDREA

0020996863 DEPOSIT/CREDIT REFUND

\$45.08

**\$45.08** Subtotal for Dept. Water

**\$45.08** Subtotal for Vendor

## WINGFOOT COMMERCIAL TIRE SYSTEMS, LLC.

177-1038899 TIRES \$3,860.00

177-1039138 TIRES \$2,613.20

177-1038899 TIRES \$1,258.64

177-1038899 TIRES \$1,464.80

177-1039146 TIRES \$1,935.00

177-1039159 TIRES \$3,095.50

**\$14,227.14** Subtotal for Dept. Garage

**\$14,227.14** Subtotal for Vendor

## WITMER ASSOC.

E1125467.001 HOODS

\$266.94

**\$266.94** Subtotal for Dept. Fire

**\$266.94** Subtotal for Vendor

## WOLF GANG OF WY

RIN0022908 CABLE CHANNEL 3 PRODUCTION SER

\$3,833.33

**\$3,833.33** Subtotal for Dept. Council

**\$3,833.33** Subtotal for Vendor

## WORLDWASH

8392 KITCHEN EXHAUST SYSTEM CLEANIN

\$550.00

**\$550.00** Subtotal for Dept. Golf Course

**\$550.00** Subtotal for Vendor

## WRIGHT BROTHERS

RIN0022891 RETAIN PAY FIRE STA #2

\$20,891.68

**\$20,891.68** Subtotal for Dept. Capital Projects

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

**\$20,891.68** Subtotal for Vendor

## WRIGHT BROTHERS, THE BUILDING COMPANY

6 RETAINAGE

(\$20,891.68)

**(\$20,891.68)** Subtotal for Dept. Capital Projects

6 CASPER FIR-EMS STATION #2 EXTE

\$208,916.78

**\$208,916.78** Subtotal for Dept. Fire

**\$188,025.10** Subtotal for Vendor

## WY FOUNDATION FOR CANCER CARE

147 TA TA TROT REGISTRATION FEES

\$300.00

**\$300.00** Subtotal for Dept. Health Insurance

**\$300.00** Subtotal for Vendor

## WY. ASSOC. OF MUNICIPALITIES

13230 HR WORKSHOP

\$150.00

**\$150.00** Subtotal for Dept. Human Resources

**\$150.00** Subtotal for Vendor

## WY. DEPT. OF WORKFORCE SVCS.

RIN0022843 UNEMPLOYMENT CHARGES

\$992.49

RIN0022843 UNEMPLOYMENT CHARGES

\$126.80

**\$1,119.29** Subtotal for Dept. Casper Events Center

RIN0022843 UNEMPLOYMENT CHARGES

\$561.13

**\$561.13** Subtotal for Dept. Parks

RIN0022843 UNEMPLOYMENT CHARGES

\$802.52

**\$802.52** Subtotal for Dept. Recreation

**\$2,482.94** Subtotal for Vendor

## WY. LAW ENFORCEMENT ACADEMY

U-8420 RADAR/LASER INSTRUCTOR CERT

\$465.00

**\$465.00** Subtotal for Dept. Police

**\$465.00** Subtotal for Vendor

## WY. MACHINERY CO.

PO 3468348 FILTER, FUEL

\$197.28

PO 3468348 FILTER, OIL

\$57.56

PO 3468348 HYD FILTER

\$116.22

PO 3468348 FUEL FILTER

\$16.83

PO 3470084 BIT END

\$309.46

PO 3468348 FILTER, AIR

\$46.39

PO 3470084 CUTTING EDGE 070942 070943

\$963.90

PO 3468348 FILTER, AIR

\$102.40

PO 3468347 FILTER, HYD

\$91.16

PO 3468348 FILTER

\$55.92

PO 3468348 FILTER

\$51.18

**\$2,008.30** Subtotal for Dept. Garage

R1190504 EXCAVATOR RENTAL/BRANCHES

\$2,100.00

R1184502 LOADER RENTAL/BRANCHES

\$4,884.30

WO 3449138 GRINDER REPAIRS/ATLAS BRANCHES

\$725.82

R1184402 LOADER RENTAL/BRANCHES

\$11,055.00

PO 3471735 CUTTING EDGE(2)END EDGE(2)NUTS

\$774.52

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

|  |                    |  |
|--|--------------------|--|
| R1190501 EXCAVATOR RENTAL/BRANCHES       | \$2,112.00         |  |
| R1190502 EXCAVATOR RENTAL/BRANCHES       | \$2,565.00         |  |
| R1190503 EXCAVATOR RENTAL/BRANCHES       | \$2,100.00         |  |
| R1184401 LOADER RENTAL/ATLAS BRANCHES    | \$11,067.00        |  |
| PO 3465087 ETHER BOTTLE/GRINDER/BRANCHES | \$37.01            |  |
|  | <b>\$37,420.65</b> | <b>Subtotal for Dept. Property &amp; Liability Insurance</b> |
|  | <b>\$39,428.95</b> | <b>Subtotal for Vendor</b>                                   |

## WY. RENTS, LLC.

|  |                   |   |
|--|-------------------|---|
| 28199-3 LIFT FOR POLE BARN CONSTRUCTIO | \$1,160.00        |   |
|  | <b>\$1,160.00</b> | <b>Subtotal for Dept. Refuse Collection</b> |
|  | <b>\$1,160.00</b> | <b>Subtotal for Vendor</b>                  |

## WY. STATE BAR

|                             |                 |   |
|-----------------------------|-----------------|---|
| RIN0022721 ASSOCIATION DUES | \$355.00        |   |
|                             | <b>\$355.00</b> | <b>Subtotal for Dept. City Attorney</b> |
|                             | <b>\$355.00</b> | <b>Subtotal for Vendor</b>              |

## WY. STEEL & RECYCLING IRON & METALS, INC.

|                           |                   |   |
|---------------------------|-------------------|---|
| 119788 RECYCLING SERVICES | \$6,212.40        |   |
|                           | <b>\$6,212.40</b> | <b>Subtotal for Dept. Refuse Collection</b> |
|                           | <b>\$6,212.40</b> | <b>Subtotal for Vendor</b>                  |

## WY. WATER QUALITY & POLLUTION CONTROL ASSOC.

|                      |                 |   |
|----------------------|-----------------|---|
| 2011-1414 CONFERENCE | \$310.00        |   |
|                      | <b>\$310.00</b> | <b>Subtotal for Dept. Water Treatment Plant</b> |
|                      | <b>\$310.00</b> | <b>Subtotal for Vendor</b>                      |

## WYATT ELECTRIC INC.

|                              |                   |  |
|------------------------------|-------------------|--|
| 1824 UPGRADES FOR ELECTRICAL | \$7,895.25        |  |
|                              | <b>\$7,895.25</b> | <b>Subtotal for Dept. Capital Projects</b> |
|                              | <b>\$7,895.25</b> | <b>Subtotal for Vendor</b>                 |

## WYOMING'S FOX TV

|                              |                 |                                   |
|------------------------------|-----------------|-----------------------------------|
| 24974 HOGADON ADVERTISEMENTS | \$178.50        |                                   |
|                              | <b>\$178.50</b> | <b>Subtotal for Dept. Hogadon</b> |
|                              | <b>\$178.50</b> | <b>Subtotal for Vendor</b>        |

## XEROX CORP

|                        |                 |  |
|------------------------|-----------------|--|
| 070922177 COPIER LEASE | \$269.20        |  |
|                        | <b>\$269.20</b> | <b>Subtotal for Dept. Casper Events Center</b> |
| 070589520 COPIES       | \$117.64        |  |
| 070922177 COPIER LEASE | \$27.46         |  |
|                        | <b>\$145.10</b> | <b>Subtotal for Dept. City Manager</b>         |
| 070922348 COPIES       | \$22.00         |  |
| 070922347 COPIES       | \$104.83        |  |
|                        | <b>\$126.83</b> | <b>Subtotal for Dept. Engineering</b>          |
| 070922177 COPIER LEASE | \$298.50        |  |
|                        | <b>\$298.50</b> | <b>Subtotal for Dept. Finance</b>              |
|                        | <b>\$839.63</b> | <b>Subtotal for Vendor</b>                     |

## XEROX CORP.

# Bills and Claims

City of Casper

06-Nov-13 to 19-Nov-13

070638442 COPIES

\$186.93

**\$186.93** Subtotal for Dept. Water Treatment Plant

**\$186.93** Subtotal for Vendor

**Grand Total**

**\$4,467,375.97**

Approved By:

On:

CITY of CASPER, WYOMING  
 BILLS and CLAIMS ADDENDUM  
 Council Meeting  
 11/19/13

**Payroll Disbursements**

|          |                       |                 |
|----------|-----------------------|-----------------|
| 10/30/13 | Exceptions Payroll    | \$ 3,813.25     |
| 10/30/13 | Benefits & Deductions | \$ 560.48       |
| 11/7/13  | Regular Payroll       | \$ 1,187,237.94 |
| 11/7/13  | Benefits & Deductions | \$ 218,649.05   |
| 11/14/13 | Fire Payroll          | \$ 158,358.15   |
| 11/14/13 | Benefits & Deductions | \$ 29,570.87    |

|  |                      |                               |
|--|----------------------|-------------------------------|
|  | <b>Total Payroll</b> | <b><u>\$ 1,598,189.74</u></b> |
|--|----------------------|-------------------------------|

**Additional Fees**

|  |                   |                    |
|--|-------------------|--------------------|
|  | <b>Total Fees</b> | <b><u>\$ -</u></b> |
|--|-------------------|--------------------|

**Additional AP**

|  |                            |                    |
|--|----------------------------|--------------------|
|  | <b>Total Additional AP</b> | <b><u>\$ -</u></b> |
|--|----------------------------|--------------------|

November 13, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Liz Becher, Community Development Director

SUBJECT: Consideration and Review of Fiscal Year 2012-2013 Community Development Block Grant (CDBG) Consolidated Annual Plan Evaluation Report (CAPER).

Recommendation:

That Council, consider and review the Fiscal Year 2012-2013 Community Development Block Grant Consolidated Annual Plan Evaluation Report (CAPER) for the period covering July 1, 2012 through June 30, 2013.

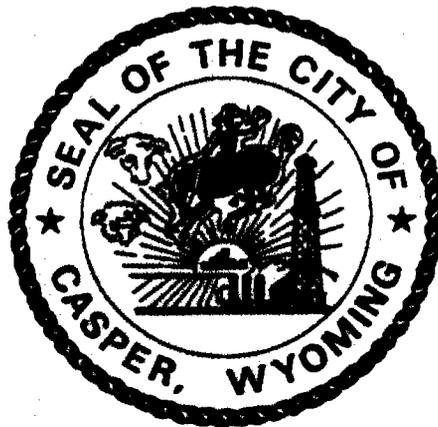
Summary:

As a requirement of an entitlement community for Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD), the City of Casper must submit a Consolidated Annual Plan Evaluation Report (CAPER) detailing to HUD how the City used its CDBG funds. The Housing and Community Development Division will prepare a draft of the CAPER for the period covering July 1, 2012 through June 30, 2013.

Law requires a public hearing on the CAPER be held in the presence of the Mayor and City Council members. The public hearing is a concurrent action with the fifteen (15) day public comment period that ends November 27, 2013. All comments received from the public comment period and the public hearing will be incorporated into the final CAPER that will be submitted to HUD no later than December 3, 2013.

**City of Casper**  
**Consolidated Annual**  
**Performance Evaluation**  
**Report**  
**(CAPER)**

*July 1, 2012 – June 30, 2013*



**Prepared by:**  
**Housing & Community Development Department**  
**City of Casper, Wyoming**  
[www.casperwy.gov](http://www.casperwy.gov)

## **Table of Contents**

|   |    |
|---|----|
| <b><i>Executive Summary</i></b>                     | 1  |
| <b><i>General Questions</i></b>                     |    |
| <b><i>Suitable Living Environment</i></b>           |    |
| Casper Area Transportation Coalition                | 3  |
| LifeSteps Campus                                    | 5  |
| Code Enforcement                                    | 7  |
| <b><i>Decent Housing</i></b>                        |    |
| Housing Rehabilitation Assistance Program           | 8  |
| <b><i>Economic Development</i></b>                  |    |
| City Core Revitalization Activities                 | 10 |
| <b><i>Other Allowable Costs</i></b>                 | 13 |
| <b><i>Affirmatively Furthering Fair Housing</i></b> | 13 |
| <b><i>Other Actions</i></b>                         | 14 |
| <b><i>Leveraging Resources</i></b>                  | 14 |
| <b><i>Managing the Process</i></b>                  | 14 |
| <b><i>Citizen Participation</i></b>                 | 14 |
| <b><i>Institutional Structure</i></b>               | 15 |
| <b><i>Monitoring</i></b>                            | 15 |
| <b><i>Self-Evaluation</i></b>                       | 15 |
| <b><i>Lead-Based Paint</i></b>                      | 17 |
| <b><i>Housing</i></b>                               |    |
| Housing Needs                                       | 18 |
| Specific Housing Objectives                         | 19 |
| Public Housing Strategy                             | 19 |

|  |           |
|--|-----------|
| Barriers to Affordable Housing                     | 19        |
| HOME/American Dream Down Payment Initiative (ADDI) | 19        |
| <br>   |           |
| <b><i>Homeless</i></b>                             |           |
| Homeless Needs                                     | 20        |
| Specific Homeless Prevention Elements              | 22        |
| Emergency Shelter Grants (ESG)                     | 22        |
| <br>   |           |
| <b><i>Community Development</i></b>                |           |
| Community Development                              | 22        |
| Antipoverty Strategy                               | 24        |
| <br>   |           |
| <b><i>Non-Homeless Special Needs</i></b>           |           |
| Non-Homeless Special Needs                         | 25        |
| Specific HOPWA Objectives                          | 25        |
| <br>   |           |
| <b><i>Other Narrative</i></b>                      | 25        |
| <br>   |           |
| <b><i>Appendices</i></b>                           | 26        |
| IDIS Report CP04PR01                               | Exhibit A |
| IDIS Report CP04PR03                               | Exhibit B |
| IDIS Report CP04PR05                               | Exhibit C |
| IDIS Report CP04PR26                               | Exhibit D |
| CATC/The Bus Performance Report                    | Exhibit E |
| Affidavit of Publication -- public hearing         | Exhibit F |



# Third Program Year CAPER

## GENERAL

In Fiscal Year 2012/2013, the City of Casper received \$259,539 in Community Development Block Grant funds (CDBG) from the U. S. Department of Housing and Urban Development (HUD). The City reprogrammed \$27,078 of the previous year's CDBG funds and received \$39,938.72 in program income. The total amount of CDBG funds available to the City for FY 2012/2013 was \$286,617. The following is a synopsis of accomplishments achieved using CDBG funds:

- 241 elderly and disabled persons in the community received Casper Area Transportation Coalition (CATC) tickets for transportation to medical, educational, recreational, and employment destinations.
- 6,000 tickets were provided to the Community Action Partnership to distribute to homeless and low-income persons for CATC transportation to medical facilities or social service agencies in the community.
- The fixed route transit system, a primary community amenity provided 154,922 rides on The Bus and 53,638 rides were provided by the Casper Area Transportation Coalition (CATC) dial-a-ride service.
- The City completed its 453 house through the Mission Serve, formerly World Changers, program. The program assisted 7 low-moderate income homeowners in the rehabilitation of their homes.
- Four (4) homeowners had emergency repairs performed on their homes to address issues that posed an immediate threat to the health and safety of the residents.
- Four (4) blighted properties were demolished.
- One (1) Economic Revitalization – Revolving Loan Fund project was awarded.
- Management of LifeSteps Campus, a 6.5 acre, multi-building social service campus, continued through the Community Action Partnership of Natrona County under a three (3) year contract.
- Four (4) Commercial Façade Grants were awarded to businesses in the Old Yellowstone District (OYD) and downtown Casper.

The City leveraged CDBG funds with additional resources from other sources to make viable projects a reality. In kind contributions were provided by Mission Serve/World Changers. Their 30 volunteers contributed 40 hours of volunteer work at each project. This volunteer time has an estimated value of \$12,000 (at a rate of \$10 per hour).

## General Questions

The Consolidated Planning process facilitated community-wide planning efforts for the expenditure of City of Casper Community Development Block Grant (CDBG) funds. Community meetings of local service providers, educators, health care professionals, childcare operators, economic development professionals, and City of Casper Housing and Community Development staff developed eight (8) visions and supporting goals for the use of CDBG funds over the five-year period. The visions are:

- to promote, support and encourage quality childcare
- to promote and support affordable housing development efforts and preserve existing housing stock
- to promote and support programs for persons and families that are homeless
- to promote and support economic development efforts
- to promote and support programs that benefit children and youth
- to promote and support programs that assist special needs populations
- to promote and support community transit systems
- to address illegal drug issues in the community

None of the abovementioned goals are deemed any more important than the other; however, quality and quantity of childcare was raised as the number one community need.

The following report reflects outcomes and objectives achieved according to the Performance Measurements System implemented by HUD. In addition, each of the activities had to support the visions for the five year plan. It would be unusual to achieve a goal in a single fiscal year. In order to achieve the visions, most activities are multi-year in concept and implementation. The following is a description of program activities carried out, outcomes achieved, funds allocated and funds expended.

## ***SUITABLE LIVING ENVIRONMENT***

This section of the report focuses on activities that provide a suitable living environment for low-moderate income persons. The outcome of the CDBG funded activities created accessibility for the purpose of creating a suitable living environment.

### **Casper Area Transportation Coalition**



**The City's MPO Staff oversees transit operations. Here, Pam Jones and Andrew Nelson stand beside a bus shelter**

On April 18, 2005 the City celebrated one of the greatest successes of a Five Year Consolidated Plan process -- the initiation of a community-wide fixed-route transit system called The Bus. Prior to The Bus system, elderly, disabled and low-income persons without personal transportation only had access to the dial-a-ride system, known as the Casper Area Transportation Coalition (CATC). The need for service outgrew the program's capacity. CATC required 24 hours notice for transportation requests. On days when CATC reached its capacity, riders would have to be placed on a waiting list, wait an additional day, take a costly cab ride, or rely upon friends or family to provide needed transportation.

Many of CATC's passengers did not need the "door-to-door" service. A fixed route system would meet their transportation needs. A community task group was formed, and after two years of intensive planning, The Bus became operational. Initially, The Bus operated four routes. Each route was carefully planned to provide transit services to those areas most frequented by the target population – low-moderate income persons. The routes go to major shopping, employment and medical centers in the community. As retail and residential areas expanded the City's boundaries on the west side, The Bus extended its service area to cover the western areas of Casper. Then, in July 2009, it expanded service again to include the Towns of Mills, Evansville and Bar Nunn. The buses link at a transfer station located on South Beech Streets and East Collins Drive. In the fall of 2011, American Recovery and Reinvestment Act (ARRA) funds also constructed a new transfer station with shelters and streetscaping.

CDBG funds provide ridership tickets for low-moderate income persons who need assistance to afford transportation services. Two hundred forty one persons (241) persons received assistance with tickets for either the dial-a-ride or The Bus. For a break-out of these

# City of Casper

---

persons by race, family size and composition, and income level, please see Exhibit E in the Appendix. In Fiscal Year 2012, The Bus provided 154,922 rides as compared to 133,766 rides in Fiscal Year 2011. The increased ridership is due to several factors: higher acceptance by the community; expanded routes; expanded access to more services; and, high personal transportation costs. The dial-a-ride system saw a decrease over the previous year's ridership of 240 rides.

CDBG funds have become an integral part of the funding of CATC/The Bus. This year's funding was \$30,470 for ridership tickets. The City of Casper, the towns of Mills, Evansville and Bar Nunn contribute funds towards operational and needed matching funds for purchases of additional buses to operate the expanded routes.

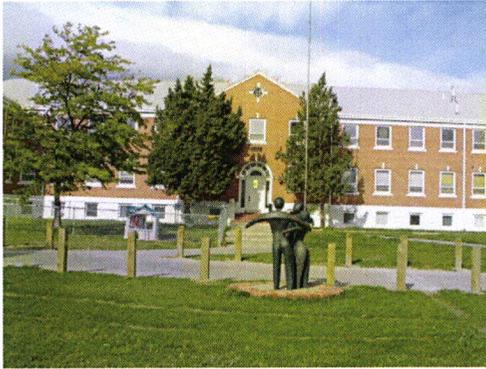
Outcome: Persons without personal transportation have access to affordable transportation to get to jobs, medical appointments, shopping and social events.

Funds Allocated: \$ 30,470  
Funds Expended: \$ 30,470

## Total Beneficiaries

|            | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|------------|---------|---------|---------|---------|---------|
| Projected  | 1,330   | 1330    |         |         |         |
| Actual     | 1,270   | 1410    |         |         |         |
| Difference | 60      | 80      |         |         |         |

## LifeSteps Campus



The City owns LifeSteps Campus, a 6.5 acre tract of land on East 12<sup>th</sup> Street. The land and buildings of the former Wyoming Children’s Home were returned by the State of Wyoming to the City in the mid 1990’s. The purpose of the campus is to provide space for nonprofit organizations that provide supportive services to persons who may be homeless, transitional housing programs, and housing for populations that may be hard to house in neighborhoods. Although there is some vacant space, the City Council directed that the space be held for tenants that fit the campus mission to

support social services. Community Action Partnership of Natrona County (CAP) assumed management responsibilities in October of 2011.

The current tenants and services on campus are:

| <b>Bldg</b> | <b>Agency</b>              | <b>Service Provided</b>                  |
|-------------|----------------------------|--|
| A           | Accredited Case Management | Children with developmental disabilities |
| B           | Wyoming Housing Network    | HOME funded Housing – permanent          |
| C           | Casper Housing Authority   | Housing vouchers and public housing      |
| D           | Eagle Abilities, Inc.      | Group home for women w/ disabilities     |
| E           | Casper College             | Adult Basic Ed/GED                       |
| E           | Vacant                     |  |
| E           | Early Head Start           | Early Child Education                    |
| E           | Transition Housing - CAP   | Transitional Housing for families        |
| E           | 12th Street Clinic         | Healthcare For the Homeless              |
| F           | Transition Housing - CAP   | Transitional Housing for families        |
| H           | Vacant                     |  |

In summary, CDBG funds were used to replace a condensate tank in Building E, which houses transitional housing units. The tank is essential to the ability to have a suitable living environment. Additional funds were used to replace a subfloor in Building B, which was causing a safety concern.

**Outcome:** Keeping the rents low for the nonprofit organizations that use the Campus allows the agencies to use more of their budget funds for direct service provision. CDBG funds

# City of Casper

---

make it possible to do necessary capital improvements that improve the living environment of the Campus for everyone who uses it.

Funds Allocated:      \$6,770.63  
Funds Expended:      \$6,770.63

## **Total Beneficiaries**

|            | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|------------|---------|---------|---------|---------|---------|
| Projected  | 500     | 30      |         |         |         |
| Actual     | 1,236   | 20      |         |         |         |
| Difference | 736     | (10)    |         |         |         |



City of Casper Code Enforcement Officers (Amber Buhler on left)

## Code Enforcement

Clean neighborhoods are the equivalent of healthy living environments. The Code Enforcement Division is responsible for helping to maintain the quality of life in Casper by addressing nuisance violations that pertain to weeds, litter, junk, junk vehicles, dangerous buildings, recreational vehicle parking, etc. Code Enforcement also enforces zoning regulations, fencing, signage, and setback regulations as well as other issues related to building permits, permitted uses, etc. In previous years, dumpsters were provided to residents to encourage the maintenance of their properties. HUD considers this to be a Public Services function and the City is limited in the percentage of CDBG funds that can be used for this purpose. Therefore, the number of direct beneficiaries served by Code Enforcement was reduced.

Property maintenance regulations are an integral tool for enforcing and encouraging the maintenance and upkeep of local properties. A Code Enforcement officer was assigned to the low-moderate income areas –Census Tracts 200 and 300 – to work with property owners and tenants on compliance, and to ensure that any dangerous buildings that threaten human health and welfare are removed. This year, CDBG funds paid one-half of the officer’s (Amber Buhler) salary. In previous years the position was fully-funded with CDBG funds, but with the reduction in HUD’s allocation, the City picked up the other half of the salary.

Outcome: The neighborhoods are cleaner, blight is reduced and occupants have a suitable living environment.

Funds Allocated:       \$ 24,403.82  
Funds Expended:       \$ 24,403.82

### Total Beneficiaries

|            | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|------------|---------|---------|---------|---------|---------|
| Projected  | 117     | 25      |         |         |         |
| Actual     | 166     | 25      |         |         |         |
| Difference | (49)    | 0       |         |         |         |

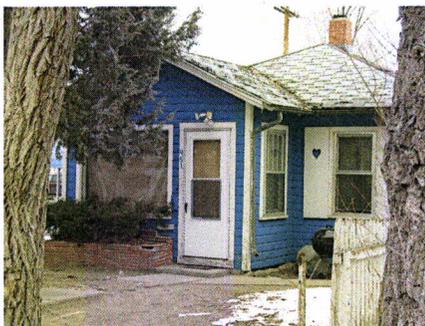
## ***DECENT HOUSING***

### **Housing Rehabilitation Assistance Program**

Typically, the most affordable housing in Casper is located in the central core of town. Most of these houses are over fifty (50) years old. These neighborhoods are occupied by low-moderate income persons. Due to age, major housing systems are failing. The City had to cut its owner occupied rehabilitation program because of lower CDBG allocations. However, the City has retained its Emergency Repair Program and its World Changers/Mission Serve program. The Emergency Rehabilitation Program has funds set aside to help low-moderate income homeowners to obtain repairs – repairs that if not done, pose an immediate threat to the health and safety of the occupants. The World Changers/Mission Serve program uses CDBG funds to purchase the materials and construction assistance to a group of volunteer youth that perform exterior rehabilitation activities on the homes of low-moderate income homeowners.

World Changers/Mission Serve is a faith-based organization. The City provides materials for exterior rehabilitation, selects homeowners, and supervises the construction activities. World Changers/Mission Serve provides the volunteer labor to do the rehabilitation work. This year, the City and World Changers celebrated its sixteenth (16<sup>th</sup>) anniversary of their partnership and completed seven (7) projects, for a total of 453 homes rehabilitated over the total time frame. The volunteer labor contributed by the 30 volunteers translated into approximately \$12,000 for the year. The volunteer give of their time and labor to replace/repair roofs, windows, doors, repaint houses, clean yards, construct ramps for accessibility, and fix fences. This work is typically done in one week. When they leave, the worst looking house in the neighborhood is now the best looking house. Due to a reduction in the number of volunteers this year, there was a notable reduction in the number of homes that could be rehabilitated. Therefore, the City did not pursue a matching grant through the Community Pride and Revitalization (CPR) funds from the Wyoming Community Development Authority (WCDA).

This year, World Changers replaced two (2) roofs, painted six (6) homes, installed exterior doors and/or storm doors on four (4) homes, replaced windows on five (5) homes, installed siding on three (3) homes, as well as tearing out and rebuilding three (3) fences, repairing gutters and removing dead bushes.



World Changers/Mission Serve home  
(before)



World Changers/Mission Serve home  
(after)

Emergency Repair funds assisted four (4) homeowners. Repairs included a furnace replacement, roof seal, foundation support, and hot water tank inspection.

The operation of the Housing Rehabilitation Assistance Program also requires the professional assistance of a general contractor who assesses the needs of the housing units, recommends rehabilitation activities, writes project bids, conducts walkthroughs, and oversees project construction. The contractor is paid an hourly fee on “an as needed basis”.

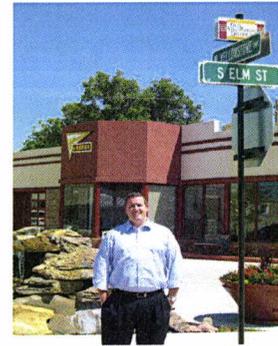
Outcome: Neighborhoods have been improved. Low-moderate income homeowners facing emergency repairs without any financial resources were able to get the repairs accomplished quickly and with little financial strain in the monthly budget.

Funds Allocated:     \$ 25,000.00  
Funds Expended:     \$ 21,551.45

### **Total Beneficiaries**

|            | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|------------|---------|---------|---------|---------|---------|
| Projected  | 35      | 17      |         |         |         |
| Actual     | 28      | 12      |         |         |         |
| Difference | (7)     | (5)     |         |         |         |

## ***ECONOMIC DEVELOPMENT***



**Urban Renewal Manager, Josh Bake,  
stands in the Old Yellowstone District**

### **City Core Revitalization Activities**

The City of Casper utilizes the City Core Revitalization funds from CDBG to assist in the redevelopment and revitalization of the downtown core of Casper. The funds go towards both the downtown itself and the Old Yellowstone District (OYD). The Urban Renewal Division of the City of Casper is primarily responsible for redeveloping the OYD.

In 2001, the City established the Casper Urban Renewal Agency (CURA) to address the area known as the West Central Corridor (now the OYD). At the time, plans were underway to redevelop the Platte River Commons on the site of the former Amoco refinery. The corridor between the downtown Central Business District (CBD) and the Platte River Commons became a critical link in the City's community development program. Therefore, the City Council established a designated Urban Renewal Area that includes the CBD.

CDBG funds have been critical to redevelopment efforts in the OYD and downtown city core. The Urban Renewal Manager works with the public and private sectors to facilitate planning, program oversight and growth for the district. The Urban Renewal Division has brought attention to this downtown district, and it will continue to build momentum. Success builds on success and projects are already building on one another. The Urban Renewal Manager works directly with developers to create functional and flourishing properties. The City of Casper will continue to provide financial assistance through direct investment into infrastructure and through the facilitation of loan programs to developers and business owners.

CDBG funds were used for four (4) major activities this fiscal year:

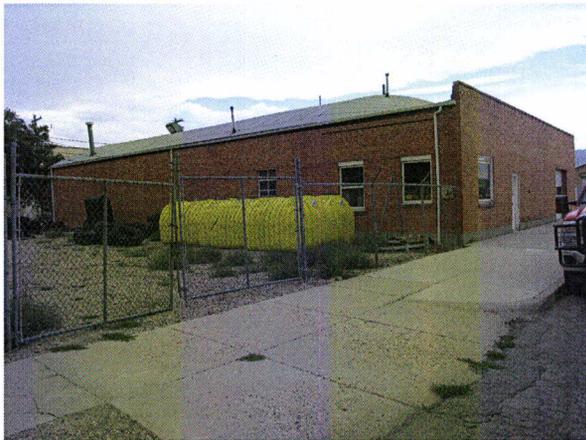
1. To provide low-interest loans to new commercial development via the Economic Revitalization – Revolving Loan Fund. This fund was established to stimulate job creation for low-moderate income persons in the urban renewal area.
  - i. A \$50,000 loan was awarded to Montessori school project which resulted in 2 teaching assistant positions being created.
2. To continue to stimulate building façade upgrades to commercial properties via the Façade Matching Grant program. This program was approved by the

City Council in May 2011 and has been a catalyst in physically improving the appearance of the low-moderate income area, and removing blight.

- i. Four (4) façade grants were awarded with a CDBG investment of \$36,683.26, and private match of \$186,124.13
3. To provide tap fee assistance for the rehabilitation of vacant properties in the urban renewal area via the Tap Fee Matching Grant program. This program puts vacant buildings back into re-use and creates jobs for low-moderate income persons.
    - i. A \$3,333 matching tap grant was awarded to the Montessori school project which converted a vacant warehouse into a school serving 56 students, and employing 9 people.
  4. To demolish and remove dangerous buildings which threaten the human safety of the area, and the creation of further blight. In addition, to provide tipping fees' assistance to private developers working within the identified district, to assist with demolition efforts and facilitate additional redevelopment efforts and removal of spot slum and blight.
    - i. Four (4) dangerous buildings were demolished for a total expense of \$13,825.39. Three of the sites can be re-used for affordable housing projects; the other site is part of a new boxing club associated with the expansion of the Boys and Girls Club campus in North Casper (low-moderate income area).

## Matching Façade Grant Program

Photos of 2012/2013 project:



Montessori School Project (before)



Montessori School Project (after)

# City of Casper

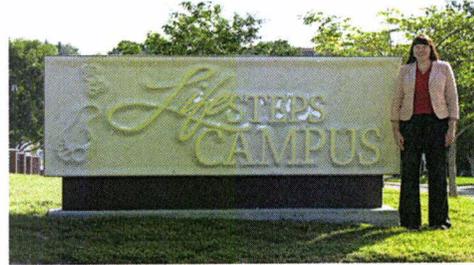
---

Outcome: The City-Core revitalization project will be a multi-year project; however, there are measurable results in low-moderate area job creation, economic growth, and removal of slum and blight,

Funds Allocated:     \$ 153,842.65  
Funds Expended:     \$ 103,842.65

## **Total Beneficiaries**

|            | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 |
|------------|---------|---------|---------|---------|---------|
| Projected  | 33      | 8       |         |         |         |
| Actual     | 27      | 12      |         |         |         |
| Difference | (6)     | 4       |         |         |         |



H&CD Technician, Joy Clark

## Other Allowable Costs

### Administration:

Administration funds were used to pay for staff salary and benefits, and general operations of the Housing and Community Development Division to oversee the progress of the use of Community Development Block Grant funds.

The position of Community Development Technician is paid 100% out of CDBG. The Community Development Technician processes all of the applicants for World Changers/Mission Serve and Emergency Repair programs, oversees housing initiatives throughout the City; facilitates maintenance and repair requests at LifeSteps campus, interfaces with the MPO division and CATC staff, and provides all program administration oversight.

|                         |              |
|-------------------------|--------------|
| <u>Funds Allocated:</u> | \$ 30,967.58 |
| <u>Funds Expended:</u>  | \$ 30,967.58 |

## Affirmatively Furthering Fair Housing

The State of Wyoming does not have a fair housing office. A statewide fair office was opened in Casper in 2003; however, due to funding and management issues the office closed in 2006. The City of Casper does not receive sufficient funding to operate a fair housing program. Anyone with fair housing issues is referred to HUD's Wyoming Field Office.

Renters need to be educated to recognize and report all types of discrimination for all of the protected classes. During housing shortages, renters are even more hesitant to make any derogatory reports as they fear losing their housing and finding a new housing situation is difficult. Most renters are not aware of fair housing laws and, unless the landlord has federal funding tied into the rental unit the landlord does not know about fair housing issues either. In the past decade, perhaps there have only been only a handful of contacts from renters to the Housing and Community Development (H&CD) office. Most calls are related to landlord/tenant issues such as housing conditions, refund of deposits, and lack of maintenance. Outreach and educational efforts to tenants and landlords, through the City's Code Enforcement Division, provides both parties with knowledge of fair housing issues. The H&CD office will incorporate such a strategy in its new analysis of impediments.

HUD reviewed the City's administration of the CDBG program in 2011. HUD stated that it was concerned that the City had not updated the Analysis of Impediments (AI) for several

years. The City contracted this project out to a consultant, and the report was completed in August 2012.

### **Other Actions**

The City of Casper does not receive enough funding in its Community Development Block Grant to have any great impact on reducing the number of poverty level families. The City can, however, help increase the capacity of those agencies that support these families in providing better transportation, child care, services for elderly and disabled persons, and housing rehabilitation.

### **Leveraging Resources**

CDBG funds are used to leverage additional funds to complete major projects.

- The City of Casper and its vendor, CATC, leveraged additional funds from the Federal Transit Administration (FTA) for the operational costs associated with the dial-a-ride system and the fixed route bus system. Because CDBG funds provide ridership tickets, CATC used CDBG funds for the 20% match required by FTA.
- In the case of the World Changers/Mission Serve project, volunteers provided labor.
- The City of Casper also provides additional financial support for efforts such as the redevelopment of the Old Yellowstone District, the Weed and Seed program, code enforcement, and law enforcement. The community as a whole is a giving community inasmuch as its local foundations and United Way of Natrona County provide additional funding to social service agencies. Without the support of the local foundations, United Way and private donors, low-moderate income persons, especially those with great needs, would not have access to the many services to assist with transportation, senior care, child care and recreation.

### **Managing the Process**

The City of Casper takes its responsibility of administering its CDBG entitlement very seriously. The community relies on the City to ensure all funds allocated and spent meet community needs, based upon public input. Steps are taken to assure equal consideration of all requests with prudent stewardship guiding all funding decisions.

CDBG funds were used exclusively to meet one of the three national objectives, and the City complied with the overall benefit certification. Eighty-nine percent (89%) of CDBG funds benefited low-moderate income persons. In FY 11/12, CDBG funds benefited low-moderate income homeowners, victims of domestic violence, youth at risk, persons and families who are homeless, elderly persons, disabled persons, low-moderate income persons without personal transportation and low-moderate income neighborhoods.

### **Citizen Participation**

The City of Casper provided copies of the draft of the Consolidated Annual Plan Evaluation Report to the public by placing copies of the plan at the Community Action

Partnership of Natrona County, Wyoming Community Development Authority (the state housing finance agency), the public library, the Casper Housing Authority, the Housing and Community Development office, and on the City of Casper website at [www.casperwy.gov](http://www.casperwy.gov). A fifteen (15) day comment period was November 12 through November 27. Finally, City Council will hold a public hearing to solicit comments from the public at its November 19, 2013 meeting. Any comments received at the public hearing will be included in the Final CAPER report submitted to HUD.

### **Institutional Structure**

The City of Casper works with a number of agencies, both public and nonprofit in nature, to deliver community development and housing services to citizens of Casper. Because the City receives such a small allocation of CDBG funds, typically economic development activities have not been funded. However, the past seven years, the City has made CDBG funds available to prepare and facilitate economic development in Census Tracts 200 and 300, where over 20% of the total population lives in poverty. Higher paying jobs are the best ammunition in the fight against poverty. An organized economic development effort is our best chance to create livable wage positions. Business recruitment for other areas of the City is handled by the Casper Area Economic Development Agency (CAEDA). CAEDA receives Optional One Cent Sales Tax revenue for its operating budget. There is an Economic Development Joint Powers Board that administers all funds for CAEDA. The board consists of two City council members, two county commissioners, and an at-large representative.

The City participates in the local regional homeless collaborative and the Community Development Technician is an active member not only on the collaborative, but also on the local Continuum of Care.

### **Monitoring**

The City of Casper monitors the efforts and expenditures of all of its projects. The City is the recipient of all of the CDBG funds allocated other than the Casper Area Transportation Coalition (CATC) that receives funds to purchase bus and dial-a-ride tickets for low-moderate income persons. CATC provides semi-annual reports on persons served and monitors the expenditures to ensure that funds are spent for the activities approved in the Annual Action Plan. Each year the Housing and Community Development Division is included in the City's single audit process.

### **Self Evaluation**

The community is on the "right track" in terms of developing Casper as a viable community by providing decent housing, a suitable living environment and expanding economic opportunities for its low-moderate income citizens, and all citizens in general.

The City is preserving existing housing stock for its low-moderate income homeowners through its Emergency Repair and World Changers/Mission Serve programs. The City is compliant with the Lead Safe Housing Regulation so its youngest citizens can be protected from the hazards of lead based paint. Casper is not a large metropolitan area; however it does face some problems of

## City of Casper

---

larger cities. Housing costs continue to rise; however, not everyone's wages are keeping up with the economic growth. Very low income citizens are struggling to meet the basic needs of life.

This past year, the City has made great progress in terms of meeting its goals of the Five Year Consolidated Plan. The following is a list of accomplishments:

- 241 elderly and disabled persons in the community received Casper Area Transportation Coalition (CATC) tickets for transportation to medical, educational, recreational, and employment destinations.
- 6,000 tickets were provided to the Community Action Partnership to distribute to homeless and low-income persons for CATC transportation to medical facilities or social service agencies in the community.
- The fixed route transit system, a primary community amenity provided 154,922 rides on The Bus and 53,638 rides were provided by the Casper Area Transportation Coalition (CATC) dial-a-ride service.
- The City completed its 453 house through the Mission Serve, formerly World Changers, program. The program assisted 7 low-moderate income homeowners in the rehabilitation of their homes.
- Four (4) homeowners had emergency repairs performed on their homes to address issues that posed an immediate threat to the health and safety of the residents.
- Four (4) blighted properties were demolished.
- One (1) Economic Revitalization – Revolving Loan Fund project was awarded.
- Management of LifeSteps Campus, a 6.5 acre, multi-building social service campus, continued through the Community Action Partnership of Natrona County under a three (3) year contract.
- Four (4) Commercial Façade Grants were awarded to businesses in the Old Yellowstone District (OYD) and downtown Casper.

Organizations provide a wide range of services to meet the needs of the homeless, persons with addictions, mental health, education, job training, and employment. These agencies seek funding from a wide range of sources to provide critical services. The elderly, disabled, victims of domestic violence, children at risk, daycare facilities, HIV/AIDS, and youth programs are all recipients of the same kind of support from the community. All programs are designed to enable people to live with dignity and independence.

The City works to provide a suitable living environment for all its citizens. Its public safety protection agencies all work in a concerted effort to preserve the health and safety of the community. The quality of life in the City of Casper and its surrounding area is especially important to its residents. The community as a whole coordinates to ensure that the cherished lifestyle of citizens is maintained. Casper is a community where neighbors take care of each other.

The community also treasures its rich history and steps have been, and are being taken to preserve that history. Buildings of significant historical value are being preserved for future generations. The National Historical Trails Center provides a living history of the significance of the six (6) historical trails that cross the Casper area and the role this region played in the development of our country.

Over the past few years, the area north of I-25, also known as the North Casper area, has undergone significant changes and improvement. This area was the initial site of the City when it was first founded in 1889, and many of Casper's first homes were built in this area. However, because of the natural division of the City by the railroad, and later the interstate highway, the area deteriorated. Through patient code enforcement, the building of neighborhood pride, the infusion of CDBG dollars into housing rehabilitation, and the relocation and subsequent renovation of fourteen (14) HOPE III homes, this part of Casper is no longer an eyesore. Many of the small modest homes are well kept, the streets and alleys are clean, and people who live in North Casper are proud to be from that part of town. However, there are still some pockets of decay to work on.

As the City reviews its visions and goals for the Five Year Consolidated Plan, the City has made great strides in addressing its community development issues. Many of the projects are multi-year projects so progress, not results, will be reported in future reports. The Bus continues to be a primary mode of transportation for persons who do not have their own private transportation. The Bus moves people to employment, medical appointments, shopping and social events and now service has expanded into neighboring communities. Despite the economic downturn, commercial development continues. As construction progresses, the City has new schools, a new hospital, a new wing on the existing hospital, three (3) new academic buildings at Casper College, a new business incubator, several new restaurants, another multi-screen, movie theater under construction, and a downtown conference center/hotel campus in the planning stages. Work continues on several projects in the Old Yellowstone District. New affordable housing units will be constructed in the downtown area. Needed repairs at LifeSteps Campus are continuing so the campus may be a viable option for persons who are difficult to house in traditional neighborhoods, and may provide a central place to deliver and receive services. In summary, the City of Casper is on target with its visions and goals.

### **Lead-based Paint**

The City of Casper is in full compliance with the Lead Safe Housing Regulation. When rehabilitation involves the disturbance of lead based paint, only contractors who have been trained in Safe Work Practices are allowed to bid on the project. The City will not do projects where the costs will exceed \$25,000. The City does not have the resources available to undertake projects of this scope and still comply with the regulations.

## HOUSING

### **Housing Needs**

Casper continues to experience an economic boom. The boom brought jobs and people to Casper. Housing construction rates have climbed to numbers not seen since the early 1980's. However, the housing stock constructed is not affordable to low-moderate income persons. The prices of existing homes skyrocketed to more than double their value at the beginning of the decade. Housing prices have dropped, but not enough to bring additional housing stock to the affordable range for low-moderate income households. New construction of housing in adjacent communities of Bar Nunn and Evansville are more affordable. The lots are sold quickly and new neighborhoods are under construction in both of these towns. Obviously, lower priced homes in the City sell quickly; however, many of the existing higher priced houses sit on the market for over 100 days before selling. If a potential homeowner is going to invest more than \$250,000 in a house, the customer wants new construction with modern amenities.

For low-moderate income households anticipating homeownership, the cost of housing is unaffordable to them. Occasionally housing stock priced under \$200,000 comes onto the market. If the condition is good to excellent, time on the real estate market is short. Qualified buyers are poised to make immediate offers. Casper's greatest inventory of affordable housing is located in low-moderate income neighborhoods. Over 89% of Casper's existing housing stock was constructed prior to 1980. Casper, as a "boom or bust" community experiences bursts in housing construction during its boom times – to provide housing for its work force. Due to age, many of the homes constructed during the last boom have failing major systems.

The Housing Rehabilitation Assistance Program consists of two (2) different rehabilitation programs: emergency rehabilitation to make repairs to conditions that poses an immediate threat to the health and safety of the occupants; and the World Changers/Mission Serve Program to make exterior repairs. Priority is given to persons who live on fixed incomes, are elderly or disabled and/or live in Census Tracts 200 and 300. Five (5) of the seven (7) World Changers/Mission Serve projects were located in this area this year. Because the City does not receive a large amount of CDBG funds, the use of Housing Rehabilitation Assistance Program funds are limited to low-moderate homeowners only.

For many years, Casper did not have any additional multi-family housing units constructed for market renters or renters earning at or below 60% of Area Median Income. Through the Low Income Housing Tax Credit program administered by the Wyoming Community Development Authority (WCDA), over 700 units of affordable housing have been created for qualified households. Several additional projects are under construction using the LIHTC program as well as HOME funds and some American Recovery and Reinvestment Act (ARRA). For a community poised for growth, the units are filled as quickly as they are ready for occupancy.

## **Specific Housing Objectives**

As a part of its emergency repair program, the City makes funds available to low-moderate income homeowners that have become disabled. Emergency repair funds are used to construct a ramp for accessibility to a home by a person with disabilities. There are not a sufficient amount of CDBG funds available to make any further accommodations inside a home of a person with disabilities. Referrals for this type of assistance must come from the Wyoming Independent Living Rehabilitation (WILR), a nonprofit organization that works closely with persons with disabilities.

The City does not receive any HOME funds, so no accomplishments can be reported regarding providing affordable housing that meets Section 215 requirements.

On LifeSteps Campus there are eight (8) apartments set aside as affordable rentals. The City contracted the Wyoming Housing Network to manage the eight units.

## **Public Housing Strategy**

The Casper Housing Authority (CHA) operates 75 units of public housing for persons who earn at or below 50% of area median income and is authorized 498 Section 8 Housing Vouchers. Even with the increase in rent payment capacity, the Housing Authority still has a long waiting list of people seeking housing. The CHA is not designated as a “troubled housing authority” by HUD.

## **Barriers to Affordable Housing**

Barriers to affordable housing in Casper continue to pose serious issues such as the high costs of purchasing raw land and constructing the necessary infrastructure. The old game of supply versus demand means increases in construction materials, labor costs and infrastructure. There has been a slow down in the construction of the larger homes. Fewer developers are building “spec homes.” The sudden drop in oil prices has slowed the oil and gas production significantly. Exploration of coalbed methane gas has slowed down. However, now there is a lot of potential oil play in southeastern Wyoming and the development of the Niobrara Shale. The oilfield also extends into the Casper area. So, as this oil exploration activity picks up pace, it is expected that Casper will also have some positive economic impact. Oil and gas production has always been the driving force for employment in Wyoming and in Casper. According to the State of Wyoming, Oil and Gas Commission, 3.65 supporting jobs are created for each oil and gas job created. The industry is very closely linked to the economy of Casper and as that industry goes, so does Casper. Wind energy development is also contributing to job creation. A wind farm is being planned for an area just north of Casper. If the plan comes to fruition, Casper will see more positive economic impact. True to its history, the fulcrum of Casper’s economy maintains a close balance of jobs created and jobs lost.

## **HOME/ American Dream Down Payment Initiative (ADDI)**

This program is no longer funded by HUD.

## HOMELESS

### Homeless Needs

The actual number of homeless persons in Casper is unknown. Casper has one emergency shelter (Central Wyoming Rescue Mission) and one transitional housing program for families (Community Action Partnership of Natrona County). Seton House provides transitional housing for women with children. The Central Wyoming Rescue Mission also operates a faith based transitional housing program for women with children and one for single men. The Self Help Center has emergency shelter for victims of domestic violence and a transitional housing program for their target population. Still, these agencies have waiting lists. It is not known how many families are living doubled up with friends or family. The Natrona County School District works with homeless youth (some of which are served through the above programs). Other than the Youth Crisis Center, there is no emergency shelter for homeless youth. It is reported that many of them live with friends and “couch surf.” Like many other communities, somewhat rural in nature, the number of homeless persons is a fluid number. Wyoming’s winters are not conducive to persons migrating into town without a place to stay.

Each January the City participates in the regional homeless collaborative “Point-in-Time” count of homeless persons. The count is supervised by the Transitional Housing manager for the Community Action Partnership of Natrona County (CAP). A committee of local service providers and the Police Department organize into special teams. Training of participating agencies, identifying key personnel at each agency and having ONE person to field questions for the entire day adds to the accuracy of the count. Through their collaborative information, doors of motels and hotels frequented by homeless persons are knocked on. Shelter providers conduct a count of residents. Some teams go to places such as the library and locations along the river where homeless persons often camp.

Through the statewide Continuum of Care (CoC), Casper is a part of a regional continuum. Wyoming Rural Development Council, a division of the Wyoming Business Council provides the administrative portion of the CoC. Staff there is responsible for writing the CoC grant as well as administering the Homeless Information Management System (HMIS). In Casper, there are two projects that receive renewal funding in the CoC, the transitional housing program for families on LifeSteps Campus and transitional housing for victims of domestic violence through the Self Help Center.

The United Way of Natrona County, local private foundations and private donations provide the remainder of funding for nonprofit organizations who offer services for persons/families who are homeless. The United Way of Natrona County raises over \$1 million dollars that are disbursed to about 26 member nonprofit organizations during the plan year. The McMurry Foundation, the Tate Foundation, the Wyoming Community Foundation are key players who provide matching funds for other grant requests. The total amount of private donations is unknown.

## City of Casper

---

Homeless prevention activities are carried out by Interfaith of Natrona County. In the past, Interfaith has been funded with CDBG funds; however, due to other community priorities established by City Council, it no longer receives CDBG funds. City Council allocates funds to the Community Action Partnership of Natrona County (CAP), the same agency that administers the Emergency Shelter Grant (ESG) and Community Services Block Grant (CSBG) programs. Interfaith is a program funded by both CSBG and ESG funds.

There is no discharge coordination policy or any planned activities in Casper to develop such a policy. This will be included in the 10 year plan to end chronic homelessness.

Some initial planning steps have been taken to develop a 10 year plan to end chronic homelessness. When the recovery funds were awarded, this project assumed a lesser priority. To date, some research has been done attempting to identify Casper's chronically homeless. A review of persons that have been incarcerated at the Natrona County Jail in the past three (3) years reveals that there are twelve (12) persons that report they are homeless and have had over 170 stays at the jail. The next step is to determine if these same individuals have also used services at the hospital and/or other homeless service providers. Client confidentiality is a major barrier to secure this information.

Seton House has added eight (8) new transitional housing units to its campus. They now have housing for thirty-six (36) families. Seton House continues to have a large waiting list – Some months it is more than forty.

The Self-Help Center provides transitional housing for victims of domestic violence through its "Turning Point" program. The center moved its transitional housing from LifeSteps Campus to a former bed and breakfast near Natrona County High School. The move did result in a loss of four (4) rooms and ten (10) beds. The Self-Help Center also operates a separate emergency shelter for victims of domestic violence.

The Community Action Partnership of Natrona County (CAPNC) operates a transitional housing program for families in Building E of LifeSteps Campus. The program's operations were switched from the Casper Housing Authority to CAPNC about five (5) years ago. This program also has a waiting list of families seeking assistance. By re-purposing some vacant space, the City facilitated the program's growth to its original capacity of ten (10) families. The program is funded by Continuum of Care (CoC) monies.

Medical care is provided to persons who are homeless or have been homeless in the past twelve months. The 12<sup>th</sup> Street Clinic is located in Building E at LifeSteps Campus. CDBG funds were used to match other funding sources to assist the Community Action Partnership with its rehabilitation efforts in the clinic area that was expanded two years ago.

Interfaith of Natrona County provides homeless assistance services to intact families. The agency provides rental deposits and rent or mortgage assistance to families that are in danger of losing their housing. The organization also assist persons with obtaining prescriptions, birth certificates, and personal care items.

Key players in the service delivery system for homeless persons are the Central Wyoming Rescue Mission, Seton House, Interfaith, the Community Action Partnership of Natrona County, Self Help Center, and the Casper Housing Authority. However, one cannot forget services provided by other key agencies in the community. The Salvation Army, Joshua's Food Bank, Holy Cross Food Bank, St. Vincent's Thrift Shop, the First Methodist Thrift Shop, Casper College Adult Basic Education, Even Start, and Early Head Start also provided needed services such as food, clothing, training, and child care.

### **Specific Homeless Prevention Elements**

Keeping a family in their own home is the best prevention method of homelessness. Interfaith of Natrona County, Inc. (Interfaith) provides rental, mortgage and rent deposit assistance to low-moderate income persons. The City Council awarded additional funds to the Community Action Partnership of Natrona County for assisting persons needing temporary shelter during some cold weather in January and February. All of the funds were used quickly.

### **Emergency Shelter Grants (ESG)**

This program is administered by the state housing finance agency, Wyoming Community Development Authority.

## COMMUNITY DEVELOPMENT

### **Community Development**

One hundred percent (100%) of persons who received benefits of CDBG funds were below 80% of area median income, or considered as low-moderate income. Although the City will support affordable housing programs, the City did not construct any specific housing units.

The Consolidated Plan is developed through a community process and none of its components are the result of willful inaction. An activity such as the development of the fixed route transit system is an excellent example of the power of the Five Year Plan. In that manner, the problem was identified by the community, determined as a major need, resources were explored, a needs assessment was completed, and a plan was implemented to bring buses to the streets of Casper and to provide transportation to persons who do not have personal transportation. All of the sub-recipients had to identify how CDBG funds would leverage additional funds to make a project a reality.

When an entity requested a certificate of consistency with the Five Year Consolidated Plan, the entity was provided with a copy of the plan and submitted a completed application for a certificate of consistency. The Five Year Consolidated Plan is then reviewed by staff to ensure

## City of Casper

---

that the proposed activity meets one of the visions of the Consolidated Plan. The Community Development Director issues the Certificate.

All CDBG funds were used to meet at least ONE national objective. The City will not fund any projects that do not meet at least one national objective, is an ineligible activity, or does not support at least the continued achievement of meeting at least one of the City's visions.

The City does not receive a sufficient amount of funds to proceed with any project that requires displacement or relocation. The City did not acquire, rehabilitate or demolish any property that was occupied and therefore no action utilizing the Uniform Relocation Act or Section 104 (d) of the 1974 Community Development Act, as amended, was required.

ALL of the projects funded with CDBG funds had to benefit low-moderate income persons, whether the persons were included in a Low/Mod Limited-Clientele activity or not. The City funded the Casper Area Transportation Coalition where the recipients were presumed limited clientele and incomes were not verified.

Program income was earned and entered into the Integrated Disbursement Information System (IDIS). Program income comes from rental rehabilitation loans and owner occupied rehabilitation loans that have been paid back to the City. The rental rehabilitation loans were disbursed some years ago, and are being paid back on a regular basis. The owner occupied loans for the regular rehabilitation activities as well as emergency repairs have a stipulation for the homeowner when the loans are granted. If the homeowner changes the title in any manner, including refinancing, the loan must be paid back to the City.

Earned program income is used to pay immediate CDBG expenditures, and the CDBG funds that go unspent are directed towards the availability of funds for the following year and/or to address an immediate community need. No program income was received as the result of any sales of properties or any float funded activity. In addition, there were no prior period adjustments made.

The City does not own any property that it has purchased with CDBG funds, nor does City have any lump sum agreements.

Child care was noted as one of the most important community issues to be addressed over the next five years. It is difficult for parents working non-traditional hours, to find reliable and affordable childcare. The Wyoming Department of Family Services (DFS) lists 132 licensed child care facilities in Casper. Only a few facilities offer services for parents that may work mid-night or early morning shifts.

The quality of child care is administered by the State Department of Work Force Services. Educational grants are available to individuals who choose to obtain further education in childhood development. Certification programs as well as two year and four year degrees are available through the University of Wyoming and the community colleges. The grants available are \$1,000 per semester financial assistance for a credit bearing course, whether the course will lead to a college degree or a certification. Continuing education helps professionals keep abreast of changes in the field and hones skills. To encourage continuing education, the Department of

Work Force Services also provides \$1,000 per year for continuing education. The only way to achieve quality care is through education.

The Child Development Center of Natrona County provides early childhood development screenings, physical, occupational and speech therapy to any child that has a disability. The increased need for their services meant increasing physical space for classroom training and therapy services. The program provides early childhood screening for all children under the age of five. In addition, they also are required to provide therapy services (occupational, speech and physical), at no cost, to affected children.

The City has not been directly involved in any activities that may address child care services. On a statewide basis, the Wyoming Children's Action Alliance, located in Cheyenne, led the legislative effort that increased capacity and quality of child care in Wyoming.

### **Antipoverty Strategy**

Unfortunately, the City of Casper does not receive enough funding in its Community Development Block Grant to make a significant impact in reducing poverty in this community. However, the City can assist the agencies that work with those living in poverty to improve their quality of life with better services. Improvements in transportation, childcare, services for the elderly and disabled, rehabilitation of homes, development of collaborative efforts to maximize program dollars, and planning future growth and development, are all ways that the City can fight poverty and strengthen our community.

## NON-HOMELESS SPECIAL NEEDS

### **Non-homeless Special Needs**

No actions were taken by the City to address special needs of persons that are not homeless but require supportive housing.

### **Specific HOPWA Objectives**

The City does not administer any HOPWA funds.

## OTHER NARRATIVE

### *American Recovery and Reinvestment Act of 2009 (ARRA)*

The American Recovery and Reinvestment Act of 2009 (ARRA) was signed into law in February, 2009. From this bill, the City of Casper was notified that it would receive \$119,192 in Community Development Block Grant-Recovery (CDBG-R) funds. Almost concurrent with this funding notification, the City was examining the continued viability of the fire suppression system in Building E of LifeSteps Campus. The unit had been installed twelve (12) years ago. Through the substantial amendment process, the City submitted its application to HUD to use the CDBG-R funds to replace the fire suppression system. The City also used general funds to support the activity. HUD approved the amendment and a funding agreement was received August 10, 2009. In January, 2010, Rapid Fire Protection Services received the bid to replace the system. Their bid was \$55,600. The job was completed by June 1, 2010.

The City completed its final project utilizing CDBG-R funds; replacing the windows and doors in the historic Wilson Building, better known as Building B at LifeSteps Campus. Building B has eight (8) units of permanent housing for persons earning at or below 50% of area median income. The oldest building on the Campus, it is the least energy efficient, with single-pane windows and exterior entrance doors that neither locked, nor had panic levers mounted on the interior. This project depleted the remaining funds and was completed September 30, 2012.

### *Other Comments:*

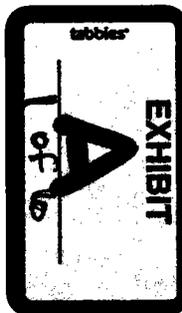
The City is well aware of budget discussions on the Congressional level. Over the past decade, CDBG funding levels have diminished from a high allocation of \$561,000 to \$259,539 in Federal Fiscal Year 2012. Even with the reduction of resources, Casper continues to work to provide for decent housing, economic opportunities and suitable living environments for its low-moderate income citizens.

The City asks that HUD review some of the administrative requirements it places on entitlement communities and free its small staff resources to initiate programs and projects that will further benefit its low-moderate income citizens.

# APPENDICES

PR01 - HUD Grants and Program Income

| Program | Fund Type   | Grantee Name            | Grant Number | Authorized Amount       | Suballocated Amount     |               |                        |               |
|---------|-------------|-------------------------|--------------|-------------------------|-------------------------|---------------|------------------------|---------------|
| CDBG    | EN          | CASPER                  | B89MC560001  | \$329,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B90MC560001  | \$395,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B91MC560001  | \$468,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B92MC560001  | \$410,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B93MC560001  | \$526,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B94MC560001  | \$569,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B95MC560001  | \$540,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B96MC560001  | \$517,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B97MC560001  | \$501,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B98MC560001  | \$508,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B99MC560001  | \$512,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B00MC560001  | \$536,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B01MC560001  | \$563,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B02MC560001  | \$561,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B03MC560001  | \$551,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B04MC560001  | \$551,000.00            | \$0.00                  |               |                        |               |
|         |             |                         | B05MC560001  | \$514,095.00            | \$0.00                  |               |                        |               |
|         |             |                         | B06MC560001  | \$459,916.00            | \$0.00                  |               |                        |               |
|         |             |                         | B07MC560001  | \$456,489.00            | \$0.00                  |               |                        |               |
|         |             |                         | B08MC560001  | \$439,449.00            | \$0.00                  |               |                        |               |
|         |             |                         | B09MC560001  | \$440,491.00            | \$0.00                  |               |                        |               |
|         |             |                         | B10MC560001  | \$468,744.00            | \$0.00                  |               |                        |               |
|         |             |                         | B11MC560001  | \$386,848.00            | \$0.00                  |               |                        |               |
|         |             |                         | B12MC560001  | \$259,539.00            | \$0.00                  |               |                        |               |
|         |             |                         | B13MC560001  | \$255,443.00            | \$0.00                  |               |                        |               |
|         |             |                         |              |                         | <b>CASPER Subtotal:</b> |               | <b>\$11,718,014.00</b> | <b>\$0.00</b> |
|         |             |                         |              |                         | <b>EN Subtotal:</b>     |               | <b>\$11,718,014.00</b> | <b>\$0.00</b> |
|         |             |                         |              | PI                      | CASPER                  | B96MC560001   | \$74,008.02            | \$0.00        |
|         |             |                         |              |                         |                         | B97MC560001   | \$156,326.51           | \$0.00        |
|         |             |                         |              |                         |                         | B98MC560001   | \$142,802.56           | \$0.00        |
|         |             |                         |              |                         |                         | B99MC560001   | \$73,296.97            | \$0.00        |
|         |             |                         |              |                         |                         | B00MC560001   | \$199,340.83           | \$0.00        |
|         |             |                         |              |                         |                         | B01MC560001   | \$169,446.20           | \$0.00        |
|         |             |                         |              |                         |                         | B02MC560001   | \$122,804.78           | \$0.00        |
|         |             |                         |              |                         |                         | B03MC560001   | \$143,556.09           | \$0.00        |
|         | B04MC560001 | \$126,906.53            | \$0.00       |                         |                         |               |                        |               |
|         | B05MC560001 | \$132,049.93            | \$0.00       |                         |                         |               |                        |               |
|         | B06MC560001 | \$120,458.04            | \$0.00       |                         |                         |               |                        |               |
|         | B07MC560001 | \$77,503.22             | \$0.00       |                         |                         |               |                        |               |
|         | B08MC560001 | \$104,173.97            | \$0.00       |                         |                         |               |                        |               |
|         | B09MC560001 | \$78,566.35             | \$0.00       |                         |                         |               |                        |               |
|         | B10MC560001 | \$72,901.77             | \$0.00       |                         |                         |               |                        |               |
|         | B11MC560001 | \$34,287.58             | \$0.00       |                         |                         |               |                        |               |
|         | B12MC560001 | \$9,599.05              | \$0.00       |                         |                         |               |                        |               |
|         | B13MC560001 | \$1,300.53              | \$0.00       |                         |                         |               |                        |               |
|         |             | <b>CASPER Subtotal:</b> |              | <b>\$1,839,328.93</b>   | <b>\$0.00</b>           |               |                        |               |
|         |             | <b>PI Subtotal:</b>     |              | <b>\$1,839,328.93</b>   | <b>\$0.00</b>           |               |                        |               |
| CDBG-R  | EN          | CASPER                  | B09MY560001  | \$119,192.00            | \$0.00                  |               |                        |               |
|         |             |                         |              | <b>CASPER Subtotal:</b> | <b>\$119,192.00</b>     | <b>\$0.00</b> |                        |               |
|         |             |                         |              | <b>EN Subtotal:</b>     | <b>\$119,192.00</b>     | <b>\$0.00</b> |                        |               |



PR01 - HUD Grants and Program Income

| Program                 | Fund Type    | Grantee Name        | Grant Number            | Amount Committed to Activities | Net Drawn Amount    |                        |                        |              |
|-------------------------|--------------|---------------------|-------------------------|--------------------------------|---------------------|------------------------|------------------------|--------------|
| CDBG                    | EN           | CASPER              | B89MC560001             | \$329,000.00                   | \$329,000.00        |                        |                        |              |
|                         |              |                     | B90MC560001             | \$395,000.00                   | \$395,000.00        |                        |                        |              |
|                         |              |                     | B91MC560001             | \$468,000.00                   | \$468,000.00        |                        |                        |              |
|                         |              |                     | B92MC560001             | \$410,000.00                   | \$410,000.00        |                        |                        |              |
|                         |              |                     | B93MC560001             | \$526,000.00                   | \$526,000.00        |                        |                        |              |
|                         |              |                     | B94MC560001             | \$569,000.00                   | \$569,000.00        |                        |                        |              |
|                         |              |                     | B95MC560001             | \$540,000.00                   | \$540,000.00        |                        |                        |              |
|                         |              |                     | B96MC560001             | \$517,000.00                   | \$517,000.00        |                        |                        |              |
|                         |              |                     | B97MC560001             | \$501,000.00                   | \$501,000.00        |                        |                        |              |
|                         |              |                     | B98MC560001             | \$508,000.00                   | \$508,000.00        |                        |                        |              |
|                         |              |                     | B99MC560001             | \$512,000.00                   | \$512,000.00        |                        |                        |              |
|                         |              |                     | B00MC560001             | \$536,000.00                   | \$536,000.00        |                        |                        |              |
|                         |              |                     | B01MC560001             | \$563,000.00                   | \$563,000.00        |                        |                        |              |
|                         |              |                     | B02MC560001             | \$561,000.00                   | \$561,000.00        |                        |                        |              |
|                         |              |                     | B03MC560001             | \$551,000.00                   | \$551,000.00        |                        |                        |              |
|                         |              |                     | B04MC560001             | \$551,000.00                   | \$551,000.00        |                        |                        |              |
|                         |              |                     | B05MC560001             | \$514,095.00                   | \$514,095.00        |                        |                        |              |
|                         |              |                     | B06MC560001             | \$459,916.00                   | \$459,916.00        |                        |                        |              |
|                         |              |                     | B07MC560001             | \$456,489.00                   | \$456,489.00        |                        |                        |              |
|                         |              |                     | B08MC560001             | \$439,449.00                   | \$439,449.00        |                        |                        |              |
|                         |              |                     | B09MC560001             | \$440,491.00                   | \$440,491.00        |                        |                        |              |
|                         |              |                     | B10MC560001             | \$468,744.00                   | \$468,744.00        |                        |                        |              |
|                         |              |                     | B11MC560001             | \$386,848.00                   | \$356,442.41        |                        |                        |              |
|                         |              |                     | B12MC560001             | \$259,394.58                   | \$0.00              |                        |                        |              |
|                         |              |                     | B13MC560001             | \$0.00                         | \$0.00              |                        |                        |              |
|                         |              |                     | <b>CASPER Subtotal:</b> |                                |                     | <b>\$11,462,426.58</b> | <b>\$11,172,626.41</b> |              |
|                         |              |                     |                         |                                | <b>EN Subtotal:</b> | <b>\$11,462,426.58</b> | <b>\$11,172,626.41</b> |              |
|                         |              |                     |                         | PI                             | CASPER              | B96MC560001            | \$74,008.02            | \$74,008.02  |
|                         |              |                     |                         |                                |                     | B97MC560001            | \$156,326.51           | \$156,326.51 |
|                         |              |                     |                         |                                |                     | B98MC560001            | \$142,802.56           | \$142,802.56 |
|                         |              |                     |                         |                                |                     | B99MC560001            | \$73,296.97            | \$73,296.97  |
|                         |              |                     |                         |                                |                     | B00MC560001            | \$199,340.83           | \$199,340.83 |
|                         |              |                     |                         |                                |                     | B01MC560001            | \$169,446.20           | \$169,446.20 |
|                         |              |                     |                         |                                |                     | B02MC560001            | \$122,804.78           | \$122,804.78 |
| B03MC560001             | \$143,556.09 | \$143,556.09        |                         |                                |                     |                        |                        |              |
| B04MC560001             | \$126,906.53 | \$126,906.53        |                         |                                |                     |                        |                        |              |
| B05MC560001             | \$132,049.93 | \$132,049.93        |                         |                                |                     |                        |                        |              |
| B06MC560001             | \$120,458.04 | \$120,458.04        |                         |                                |                     |                        |                        |              |
| B07MC560001             | \$77,503.22  | \$77,503.22         |                         |                                |                     |                        |                        |              |
| B08MC560001             | \$104,173.97 | \$104,173.97        |                         |                                |                     |                        |                        |              |
| B09MC560001             | \$78,566.35  | \$78,566.35         |                         |                                |                     |                        |                        |              |
| B10MC560001             | \$72,901.77  | \$72,901.77         |                         |                                |                     |                        |                        |              |
| B11MC560001             | \$31,925.29  | \$31,925.29         |                         |                                |                     |                        |                        |              |
| B12MC560001             | \$0.00       | \$0.00              |                         |                                |                     |                        |                        |              |
| B13MC560001             | \$0.00       | \$0.00              |                         |                                |                     |                        |                        |              |
| <b>CASPER Subtotal:</b> |              |                     | <b>\$1,826,067.06</b>   | <b>\$1,826,067.06</b>          |                     |                        |                        |              |
|                         |              | <b>PI Subtotal:</b> | <b>\$1,826,067.06</b>   | <b>\$1,826,067.06</b>          |                     |                        |                        |              |
| CDBG-R                  | EN           | CASPER              | B09MY560001             | \$119,192.00                   | \$119,192.00        |                        |                        |              |
|                         |              |                     | <b>CASPER Subtotal:</b> | <b>\$119,192.00</b>            | <b>\$119,192.00</b> |                        |                        |              |
|                         |              | <b>EN Subtotal:</b> | <b>\$119,192.00</b>     | <b>\$119,192.00</b>            |                     |                        |                        |              |

PR01 - HUD Grants and Program Income

| Program                 | Fund Type  | Grantee Name        | Grant Number            | Available to Commit | Available to Draw   |                     |                     |        |
|-------------------------|------------|---------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|--------|
| CDBG                    | EN         | CASPER              | B89MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B90MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B91MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B92MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B93MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B94MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B95MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B96MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B97MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B98MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B99MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B00MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B01MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B02MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B03MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B04MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B05MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B06MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B07MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B08MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B09MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B10MC560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | B11MC560001             | \$0.00              | \$30,405.59         |                     |                     |        |
|                         |            |                     | B12MC560001             | \$144.42            | \$259,539.00        |                     |                     |        |
|                         |            |                     | B13MC560001             | \$255,443.00        | \$255,443.00        |                     |                     |        |
|                         |            |                     | <b>CASPER Subtotal:</b> |                     |                     | <b>\$255,587.42</b> | <b>\$545,387.59</b> |        |
|                         |            |                     |                         |                     | <b>EN Subtotal:</b> | <b>\$255,587.42</b> | <b>\$545,387.59</b> |        |
|                         |            |                     |                         | PI                  | CASPER              | B96MC560001         | \$0.00              | \$0.00 |
|                         |            |                     |                         |                     |                     | B97MC560001         | \$0.00              | \$0.00 |
|                         |            |                     |                         |                     |                     | B98MC560001         | \$0.00              | \$0.00 |
|                         |            |                     |                         |                     |                     | B99MC560001         | \$0.00              | \$0.00 |
|                         |            |                     |                         |                     |                     | B00MC560001         | \$0.00              | \$0.00 |
|                         |            |                     |                         |                     |                     | B01MC560001         | \$0.00              | \$0.00 |
|                         |            |                     |                         |                     |                     | B02MC560001         | \$0.00              | \$0.00 |
| B03MC560001             | \$0.00     | \$0.00              |                         |                     |                     |                     |                     |        |
| B04MC560001             | \$0.00     | \$0.00              |                         |                     |                     |                     |                     |        |
| B05MC560001             | \$0.00     | \$0.00              |                         |                     |                     |                     |                     |        |
| B06MC560001             | \$0.00     | \$0.00              |                         |                     |                     |                     |                     |        |
| B07MC560001             | \$0.00     | \$0.00              |                         |                     |                     |                     |                     |        |
| B08MC560001             | \$0.00     | \$0.00              |                         |                     |                     |                     |                     |        |
| B09MC560001             | \$0.00     | \$0.00              |                         |                     |                     |                     |                     |        |
| B10MC560001             | \$0.00     | \$0.00              |                         |                     |                     |                     |                     |        |
| B11MC560001             | \$2,362.29 | \$2,362.29          |                         |                     |                     |                     |                     |        |
| B12MC560001             | \$9,599.05 | \$9,599.05          |                         |                     |                     |                     |                     |        |
| B13MC560001             | \$1,300.53 | \$1,300.53          |                         |                     |                     |                     |                     |        |
| <b>CASPER Subtotal:</b> |            |                     |                         |                     |                     | <b>\$13,261.87</b>  | <b>\$13,261.87</b>  |        |
|                         |            | <b>PI Subtotal:</b> |                         |                     |                     | <b>\$13,261.87</b>  | <b>\$13,261.87</b>  |        |
| CDBG-R                  | EN         | CASPER              | B09MY560001             | \$0.00              | \$0.00              |                     |                     |        |
|                         |            |                     | <b>CASPER Subtotal:</b> | <b>\$0.00</b>       | <b>\$0.00</b>       |                     |                     |        |
|                         |            | <b>EN Subtotal:</b> | <b>\$0.00</b>           | <b>\$0.00</b>       |                     |                     |                     |        |

IDIS

U.S. DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT

DATE: 11/14/2013

OFFICE OF COMMUNITY PLANNING AND  
DEVELOPMENT

TIME: 10:45:58 AM

PAGE: 4/6

PR01 - HUD Grants and Program Income

| Program        | Fund Type | Grantee Name | Grant Number | Authorized Amount | Suballocated Amount |
|----------------|-----------|--------------|--------------|-------------------|---------------------|
| GRANTEE TOTALS |           |              |              | \$13,676,534.93   | \$0.00              |

IDIS

U.S. DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT

DATE: 11/14/2013

OFFICE OF COMMUNITY PLANNING AND  
DEVELOPMENT

TIME: 10:45:58 AM

PAGE: 5/6

PR01 - HUD Grants and Program Income

| Program        | Fund Type | Grantee Name | Grant Number | Amount<br>Committed to<br>Activities | Net Drawn<br>Amount |
|----------------|-----------|--------------|--------------|--------------------------------------|---------------------|
| GRANTEE TOTALS |           |              |              | \$13,407,685.64                      | \$13,117,885.47     |

IDIS

U.S. DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT

DATE: 11/14/2013

OFFICE OF COMMUNITY PLANNING AND  
DEVELOPMENT

TIME: 10:45:58 AM

PAGE: 6/6

PR01 - HUD Grants and Program Income

| Program        | Fund Type | Grantee Name | Grant Number | Available to<br>Commit | Available to<br>Draw |
|----------------|-----------|--------------|--------------|------------------------|----------------------|
| GRANTEE TOTALS |           |              |              | \$268,849.29           | \$558,649.46         |



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2012  
CASPER

Date: 14-Nov-2013  
Time: 11:10  
Page: 1



PGM Year: 1996  
 Project: 0006 - ADMINISTRATION  
 IDIS Activity: 24 - ADMINISTRATION  
 Status: Completed 12/6/2012 12:00:00 AM  
 Location: .

Objective:  
 Outcome:  
 Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 07/01/1997  
 Financing  
 Funded Amount: 56,951.82  
 Drawn Thru Program Year: 56,951.82  
 Drawn In Program Year: 0.00

Description:  
 63097\$7,813.06 WAS FOR HOPE 3 MATCH, BALANCE CDBG ADMINISTRATION.  
 \$28,602.49 WAS DRAWN FROM LOCC'S BALANCE FROM IDIS 22798\$3,786.27 FINAL DD AFTER  
 1996 FINANCIALS WERE CORRECTED

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

|  | Owner    |          | Renter   |          | Total    |          | Person   |          |
|--|----------|----------|----------|----------|----------|----------|----------|----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:   |          |          |          |          | 0        | 0        |          |          |
| Black/African American:                                  |          |          |          |          | 0        | 0        |          |          |
| Asian:   |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native:                          |          |          |          |          | 0        | 0        |          |          |
| Native Hawaiian/Other Pacific Islander:                  |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native & White:                  |          |          |          |          | 0        | 0        |          |          |
| Asian White:   |          |          |          |          | 0        | 0        |          |          |
| Black/African American & White:                          |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native & Black/African American: |          |          |          |          | 0        | 0        |          |          |
| Other multi-racial:                                      |          |          |          |          | 0        | 0        |          |          |
| Asian/Pacific Islander:                                  |          |          |          |          | 0        | 0        |          |          |
| Hispanic:  |          |          |          |          | 0        | 0        |          |          |
| <b>Total:</b>  | <b>0</b> |

Female-headed Households:

0

Income Category:

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    |       |        | 0     |        |
| Low Mod          |       |        | 0     |        |
| Moderate         |       |        | 0     |        |
| Non Low Moderate |       |        | 0     |        |
| Total            | 0     | 0      | 0     | 0      |
| Percent Low/Mod  |       |        |       |        |

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

no data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2003  
**Project:** 0003 - YOUTHBUILD  
**IDIS Activity:** 181 - YOUTHBUILD  
**Status:** Completed 9/11/2012 12:00:00 AM  
**Location:** 940 N Glenn Rd Casper, WY 82601

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Construction of Housing (12) **National Objective:** LMH

**Initial Funding Date:** 09/15/2003

**Financing**

Funded Amount: 26,299.50  
 Drawn Thru Program Year: 26,299.50  
 Drawn In Program Year: 0.00

**Description:**

PURCHASE MATERIALS TO CONSTRUCT AT LEAST ONE HOUSE FOR LOW- MODERATE INCOME FIRST TIME HOMEBUYER (HABITAT FOR HUMANITY) BY AT RISK YOUTH.

**Proposed Accomplishments**

Housing Units : 2

**Actual Accomplishments**

*Number assisted:*

|  | Owner    |          | Renter   |          | Total    |          | Person   |          |
|--|----------|----------|----------|----------|----------|----------|----------|----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:   | 3        | 1        | 0        | 0        | 3        | 1        | 0        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>  | <b>3</b> | <b>1</b> | <b>0</b> | <b>0</b> | <b>3</b> | <b>1</b> | <b>0</b> | <b>0</b> |

Female-headed Households:

0 0 0

*Income Category:*

**Owner Renter Total Person**

|                  |        |   |        |   |
|------------------|--------|---|--------|---|
| Extremely Low    | 0      | 0 | 0      | 0 |
| Low Mod          | 1      | 0 | 1      | 0 |
| Moderate         | 2      | 0 | 2      | 0 |
| Non Low Moderate | 0      | 0 | 0      | 0 |
| Total            | 3      | 0 | 3      | 0 |
| Percent Low/Mod  | 100.0% |   | 100.0% |   |

**Annual Accomplishments**

| <u>Years</u> | <u>Accomplishment Narrative</u> | <u># Benefitting</u> |
|--------------|---------------------------------|----------------------|
|--------------|---------------------------------|----------------------|

|      |  |  |
|------|--|--|
| 2003 |  |  |
| 2006 | FUNDS WERE REDIRECTED TO HABITAT FOR HUMANITY CHAPTER TO COMPLETE HOUSES LOCATED ON SOUTH JACKSON STREET. FUNDS REALLOCATED 07/01/06 AND HABITAT AUTHORIZED TO EXPEND FUNDS FOR MATERIALS FOR CONSTRUCTION. THERE WAS NO CHANGE IN THE AMOUNT OR THE ACTIVITY. |  |

**PGM Year:** 2004

**Project:** 0001 - BOYS AND GIRLS CLUB

**IDIS Activity:** 200 - BOYS AND GIRLS CLUB

**Status:** Completed 9/11/2012 12:00:00 AM

**Location:** 1701 E K St Casper, WY 82601-1552

**Objective:** Create suitable living environments

**Outcome:** Availability/accessibility

**Matrix Code:** Youth Centers (03D)

**National Objective:** SBS

**Initial Funding Date:** 09/29/2004

**Financing**

Funded Amount: 9,000.00

Drawn Thru Program Year: 9,000.00

Drawn In Program Year: 0.00

**Description:**

PURCHASE RUBBER MULCHING MATERIALS TO PROVIDE SAFE LANDING ZONES FOR CHILDREN IN THE PLAYGROUND AREA.  
CLUB SERVES CHILDREN AGES 6-16

**Proposed Accomplishments**

Public Facilities: 4,001

**Annual Accomplishments**

| <u>Years</u> | <u>Accomplishment Narrative</u> | <u># Benefitting</u> |
|--------------|---------------------------------|----------------------|
|--------------|---------------------------------|----------------------|

|      |  |  |
|------|--|--|
| 2004 | FUNDS WERE USED AS MATCHING FUNDS TO CONSTRUCT A PLAYGROUND. THE PLAYGROUND INCLUDES SLIDES, SWINGS AND FALL MATERIAL. PLAYGROUND WAS COMPLETED IN A ONE DAY BUILD USING MANY LOCAL VOLUNTEERS.  |  |
| 2005 | A PLAYGROUND WAS BUILT IN ONE DAY. CDBG FUNDS PROVIDED THE MATCHING FUNDS FOR THE KABOOM PLAYGROUND. OVER 200 VOLUNTEERS PARTICIPATED IN CONSTRUCTION OF PLAYGROUND. FALL MATERIAL WAS INCLUDED IN THE PROJECT SO CDBG FUNDS WERE USED AS ALLOCATED. |  |

**PGM Year:** 2004

**Project:** 0007 - INTERFAITH

**IDIS Activity:** 206 - INTERFAITH, INC

**Status:** Completed 9/11/2012 12:00:00 AM

**Location:** 1514 E 12th St Casper, WY 82601-4084

**Objective:** Provide decent affordable housing

**Outcome:** Affordability

**Matrix Code:** Subsistence Payment (05Q)

**National Objective:** LMC

Initial Funding Date: 09/29/2004

**Financing**

Funded Amount: 14,091.82  
 Drawn Thru Program Year: 14,091.82  
 Drawn In Program Year: 0.00

**Description:**

PROVIDE RENTAL AND MORTGAGE ASSISTANCE TO LOW-MODERATE INCOME FAMILIES AT RISK OF LOSING THEIR HOUSING OR TO ASSIST WITH SECURITY DEPOSITS TO SECURE HOUSING

**Proposed Accomplishments**

People (General) : 50

**Actual Accomplishments**

Number assisted:

|  | Owner    |          | Renter   |          | Total    |          | Person    |          |
|--|----------|----------|----------|----------|----------|----------|-----------|----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total     | Hispanic |
| White:   | 0        | 0        | 0        | 0        | 0        | 0        | 92        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| <b>Total:</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>92</b> | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |           |          |

Income Category:

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 76     |
| Moderate         | 0     | 0      | 0     | 16     |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 92     |
| Percent Low/Mod  |       |        |       | 100.0% |

**Annual Accomplishments**

| Years | Accomplishment Narrative  | # Benefiting |
|-------|---|--------------|
| 2004  | CDBG ASSISTANCE HELPED 28 OF THE 47 FAMILIES WHO DID NOT BECOME HOMELESS THIS FISCAL YEAR. PROJECT IS COMPLETE. |              |
| 2005  | 46 FAMILIES WERE ABLE TO KEEP THEIR HOUSING BECAUSE OF ASSISTANCE WITH RENTAL OR MORTGAGE PAYMENTS.             |              |
| 2006  |   |              |

PGM Year: 2005  
 Project: 0004 - CASPER AREA TRANSPORTATION COALITION  
 IDIS Activity: 219 - CASPER AREA TRANSPORTATION COALITION

Status: Completed 9/11/2012 12:00:00 AM  
 Location: 1715 E 4th St Casper, WY 82601-3044

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Senior Services (05A)

National Objective: LMC

Initial Funding Date: 10/14/2005

**Financing**

Funded Amount: 67,245.00  
 Drawn Thru Program Year: 67,245.00  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 250

**Actual Accomplishments**

Number assisted:

|  | Owner    |          | Renter   |          | Total    |          | Person       |            |
|--|----------|----------|----------|----------|----------|----------|--------------|------------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total        | Hispanic   |
| White:   | 0        | 0        | 0        | 0        | 0        | 0        | 2,678        | 535        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 211          | 0          |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0            | 0          |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 22           | 0          |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0            | 0          |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0            | 0          |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0            | 0          |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0            | 0          |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0            | 0          |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0            | 0          |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0            | 0          |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0            | 0          |
| <b>Total:</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>2,911</b> | <b>535</b> |

Female-headed Households:

Income Category:

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 1,513  |
| Low Mod          | 0     | 0      | 0     | 1,398  |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 2,911  |
| Percent Low/Mod  |       |        |       | 100.0% |

**Description:**

TO PROVIDE TICKETS FOR ELDERLY AND DISABLED PERSONS ON CATC BUSES AND TICKETS FOR HOMELESS AND LOW-MODERATE INCOME PERSONS ON "THE BUS"



|                  |   |   |   |        |
|------------------|---|---|---|--------|
| Moderate         | 0 | 0 | 0 | 0      |
| Non Low Moderate | 0 | 0 | 0 | 0      |
| Total            | 0 | 0 | 0 | 15     |
| Percent Low/Mod  |   |   |   | 100.0% |

#### Annual Accomplishments

| Years | Accomplishment Narrative | # Benefitting |
|-------|--------------------------|---------------|
|-------|--------------------------|---------------|

2005

**PGM Year:** 2005

**Project:** 0009 - CLEARANCE AND DEMOLITION

**IDIS Activity:** 224 - CLEARANCE AND DEMOLITION

Status: Completed 9/11/2012 12:00:00 AM

Location: 200 N David St Casper, WY 82601-1815

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Clearance and Demolition (04)

National Objective: SBS

**Initial Funding Date:** 10/14/2005

#### Financing

Funded Amount: 35,786.67

Drawn Thru Program Year: 35,786.67

Drawn In Program Year: 0.00

#### Description:

TO CLEAR AND/OR DEMOLISH BUILDINGS THAT POSE A HEALTH AND/OR SAFETY HAZARD TO THE NEIGHBORHOOD OR COMMUNITY AS A WHOLE. MAY ALSO BE USED FOR TIPPING FEES TO ASSIST WITH DEMO COSTS

#### Proposed Accomplishments

Housing Units: 5

#### Annual Accomplishments

| Years | Accomplishment Narrative | # Benefitting |
|-------|--------------------------|---------------|
|-------|--------------------------|---------------|

2005 two properties were demolished that posed a threat to the health and safety of the neighborhood

**PGM Year:** 2005

**Project:** 0011 - CONTINGENCY

**IDIS Activity:** 226 - CONTINGENCY

Status: Completed 9/27/2012 3:37:07 PM

Location: 200 N David St Casper, WY 82601-1815

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab, Single-Unit Residential (14A)

National Objective: LMH

**Initial Funding Date:** 10/14/2005

#### Financing

Funded Amount: 8,249.22

Drawn Thru Program Year: 8,249.22

Drawn In Program Year: 0.00

#### Description:

Accomplishments reported on another activity #227.

#### Proposed Accomplishments



Drawn In Program Year: 0.00

**Proposed Accomplishments**

Housing Units : 10

**Actual Accomplishments**

Number assisted:

|  | Owner    |          | Renter   |          | Total    |          | Person   |          |
|--|----------|----------|----------|----------|----------|----------|----------|----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:   | 1        | 0        | 0        | 0        | 1        | 0        | 0        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>  | <b>1</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1</b> | <b>0</b> | <b>0</b> | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |

Income Category:

|                  | Owner  | Renter | Total  | Person |
|------------------|--------|--------|--------|--------|
| Extremely Low    | 0      | 0      | 0      | 0      |
| Low Mod          | 1      | 0      | 1      | 0      |
| Moderate         | 0      | 0      | 0      | 0      |
| Non Low Moderate | 0      | 0      | 0      | 0      |
| Total            | 1      | 0      | 1      | 0      |
| Percent Low/Mod  | 100.0% |        | 100.0% |        |

**Annual Accomplishments**

| Years | Accomplishment Narrative | # Benefitting |
|-------|--------------------------|---------------|
|-------|--------------------------|---------------|

|      |  |  |
|------|--|--|
| 2005 | 29 homeowners received grants for materials to do the exterior rehabilitation of their homes. World Changers provided the labor. roofs were repaired/replaced, windows were replaced, houses were painted and yards were cleaned up. |  |
|------|--|--|

PGM Year: 2005

Project: 0013 - OWNER OCCUPIED GENERAL REHABILITATION

IDIS Activity: 228 - OWNER OCCUPIED-GENERAL REHABILITATION

Status: Completed 9/11/2012 12:00:00 AM

Location: 200 N David St Casper, WY 82601-1815

Objective: Create suitable living environments

Outcome: Sustainability

Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

Initial Funding Date: 10/14/2005

**Financing**

Funded Amount: 124,194.67  
 Drawn Thru Program Year: 124,194.67  
 Drawn In Program Year: 0.00

**Description:**

TO PROVIDE FUNDS TO BRING HOUSING UNITS OF LOWMOD INCOME HOMEOWNERS TO MEET CITY CODES AND/OR HQS.  
 ALSO PROVIDE FUNDING FOR V.JRLD CHANGERS

**Proposed Accomplishments**

Housing Units: 25

**Actual Accomplishments**

Number assisted:

|  | Owner     |          | Renter   |          | Total     |          | Person   |          |
|--|-----------|----------|----------|----------|-----------|----------|----------|----------|
|  | Total     | Hispanic | Total    | Hispanic | Total     | Hispanic | Total    | Hispanic |
| White:   | 22        | 4        | 0        | 0        | 22        | 4        | 0        | 0        |
| Black/African American:                                  | 1         | 0        | 0        | 0        | 1         | 0        | 0        | 0        |
| Asian:   | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Asian White:   | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Black/African American & White:                          | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Other multi-racial:                                      | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Hispanic:  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| <b>Total:</b>  | <b>23</b> | <b>4</b> | <b>0</b> | <b>0</b> | <b>23</b> | <b>4</b> | <b>0</b> | <b>0</b> |
| Female-headed Households:                                | 0         |          | 0        |          | 0         |          |          |          |

Income Category:

|                  | Owner  | Renter | Total  | Person |
|------------------|--------|--------|--------|--------|
| Extremely Low    | 3      | 0      | 3      | 0      |
| Low Mod          | 20     | 0      | 20     | 0      |
| Moderate         | 0      | 0      | 0      | 0      |
| Non Low Moderate | 0      | 0      | 0      | 0      |
| Total            | 23     | 0      | 23     | 0      |
| Percent Low/Mod  | 100.0% |        | 100.0% |        |

**Annual Accomplishments**

| Years                 | Accomplishment Narrative  | # Benefitting |
|-----------------------|---|---------------|
| 2005                  | city provided loan and grant funds for low-moderate income homeowners to have interior and exterior repairs. most exterior repairs were done by volunteer labor of World Changers |               |
| <b>PGM Year:</b>      | 2005  |               |
| <b>Project:</b>       | 0016 - SELF HELP CENTER-REHAB   |               |
| <b>IDIS Activity:</b> | 231 - SELF HELP CENTER-REHAB  |               |

Status: Completed 9/11/2012 12:00:00 AM  
 Location: Address Suppressed

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Battered and Abused Spouses (05G) National Objective: LMC

Initial Funding Date: 10/14/2005

Description:  
 TO REPLACE CARPET IN SAFEHOUSE AND TO INSTALL A WHEELCHAIRLIFT TO TURNING POINT

**Financing**

Funded Amount: 18,488.02  
 Drawn Thru Program Year: 18,488.02  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

People (General) : 250

**Actual Accomplishments**

Number assisted:

|  | Owner    |          | Renter   |          | Total    |          | Person     |           |
|--|----------|----------|----------|----------|----------|----------|------------|-----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total      | Hispanic  |
| White:   | 0        | 0        | 0        | 0        | 0        | 0        | 247        | 12        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 3          | 0         |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 1          | 0         |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0          | 0         |
| <b>Total:</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>251</b> | <b>12</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |            |           |

Income Category:

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 251    |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 251    |
| Percent Low/Mod  |       |        |       | 100.0% |

**Annual Accomplishments**

| Years | Accomplishment Narrative | # Benefiting |
|-------|--------------------------|--------------|
| 2006  |                          |              |

PGM Year: 2005  
 Project: 0017 - NEIGHBORHOOD CLEANUP CAMPAIGNS  
 IDIS Activity: 232 - NEIGHBORHOOD CLEANUP CAMPAIGNS

Status: Completed 9/11/2012 12:00:00 AM  
 Location: 200 N David St Casper, WY 82601-1815

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Clearance and Demolition (04) National Objective: LMA

Initial Funding Date: 10/14/2005

**Financing**

Funded Amount: 29,877.18  
 Drawn Thru Program Year: 29,877.18  
 Drawn In Program Year: 0.00

**Description:**

TO PROVIDE TIPPING AND DUMPSTERS TO LOW-MODERATE INCOME NEIGHBORHOODS TO PROVIDE CLEANUP ASSISTANCE AS WELL AS SOME ASSISTANCE WITH TIPPING FEES FOR SPECIFIC PROJECTS

**Proposed Accomplishments**

Housing Units : 25

**Annual Accomplishments**

| Years | Accomplishment Narrative  | # Benefitting |
|-------|---|---------------|
| 2005  | two neighborhood clean up efforts were completed with the assistance of code enforcement and balefill personnel. a local church spearheaded the effort. |               |

PGM Year: 2005  
 Project: 0032 - TIPPING FEES FOR WY BUILDING AND QCT AREAS  
 IDIS Activity: 234 - WYOMING BUILDING-TIPPING FEES-QCT

Status: Completed 9/11/2012 12:00:00 AM  
 Location: 200 E 2nd St Casper, WY 82601-2504

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Clearance and Demolition (04) National Objective: LMH

Initial Funding Date: 03/02/2006

**Financing**

Funded Amount: 27,125.00  
 Drawn Thru Program Year: 27,125.00  
 Drawn In Program Year: 0.00

**Description:**

TO PROVIDE TIPPING FEES ASSISTANCE TO DEVELOPER OF LOW INCOMHOUSING PROJECT

**Proposed Accomplishments**

Housing Units : 45

**Actual Accomplishments**

Number assisted:

|                                 | Owner |          | Renter |          | Total |          | Person |          |
|---------------------------------|-------|----------|--------|----------|-------|----------|--------|----------|
|                                 | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| White:                          | 0     | 0        | 42     | 3        | 42    | 3        | 0      | 0        |
| Black/African American:         | 0     | 0        | 1      | 0        | 1     | 0        | 0      | 0        |
| Asian:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native: | 0     | 0        | 2      | 0        | 2     | 0        | 0      | 0        |

|  |          |          |           |          |           |          |          |          |
|--|----------|----------|-----------|----------|-----------|----------|----------|----------|
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        |
| Asian White:   | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        |
| Hispanic:  | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        |
| <b>Total:</b>  | <b>0</b> | <b>0</b> | <b>45</b> | <b>3</b> | <b>45</b> | <b>3</b> | <b>0</b> | <b>0</b> |

Female-headed Households: 0 0 0 0

*Income Category:*

|                  | Owner | Renter | Total  | Person |
|------------------|-------|--------|--------|--------|
| Extremely Low    | 0     | 12     | 12     | 0      |
| Low Mod          | 0     | 33     | 33     | 0      |
| Moderate         | 0     | 0      | 0      | 0      |
| Non Low Moderate | 0     | 0      | 0      | 0      |
| Total            | 0     | 45     | 45     | 0      |
| Percent Low/Mod  |       | 100.0% | 100.0% |        |

**Annual Accomplishments**

| Years | Accomplishment Narrative | # Benefitting |
|-------|--------------------------|---------------|
|-------|--------------------------|---------------|

2005 TIPPING FEES WILL ASSIST DEVELOPER OF LOW-INCOMD HOUSING PROJECT TO PAY FOR FEES TO REMOVE INTERIOR DEBRIS IN PREPARATION OF CONSTRUCTION ACTIVITIES TO BEGIN. WHEN PROJECT IS COMPLETED IN 2007, WILL HAVE 45 ADDITIONAL UNITS OF AFFORDABLE HOUSING FOR ATOR BELOW 60% AMI

PGM Year: 2008

Project: 0005 - RENTAL REHABILITATION LOAN PROGRAM

IDIS Activity: 259 - RENTAL REHABILITATION LOAN PROGRAM

Status: Canceled 1/4/2013 12:00:00 AM

Location: 200 N David St Casper, WY 82601-1815

Objective: Create suitable living environments

Outcome: Affordability

Matrix Code: Rehab; Multi-Unit Residential (14B)

National Objective: SBS

Initial Funding Date: 09/19/2008

**Financing**

Funded Amount: 0.00

Drawn Thru Program Year: 0.00

Drawn In Program Year: 0.00

**Description:**

TO PROVIDE MATCHING NO INTEREST LOANS TO LANDLORDS TO BRING RENTAL UNITS IN LMI NEIGHBORHOODS TO MEET CITY CODES AND HQS

**Proposed Accomplishments**

Housing Units : 10

**Annual Accomplishments**

2008      Policies and procedures were drafted but no loans were awarded.

2011      12/6/12 - This program is no longer in service due to a lack of interest; not an activity for several years AM  
 This project never went anywhere due to a lack of interest by the community landlords. This has not been a CDBG activity since 2008; however, it still seems to be in IDIS. 12/6/12 AM

**PGM Year:**      2008  
**Project:**      0008 - CITY CORE #2  
**IDIS Activity:**      262 - CENTRAL CORE #2

**Status:**      Completed 12/6/2012 12:00:00 AM  
**Location:**      200 N David St Casper, WY 82601-1815

**Objective:**      Create suitable living environments  
**Outcome:**      Sustainability  
**Matrix Code:**      Rehab; Single-Unit Residential (14A)      **National Objective:**      LMH

**Initial Funding Date:**      08/06/2009

**Financing**

**Description:**  
 TO PROVIDE ADDITIONAL FUNDING FOR ROOF OF OLD COLISEUM MOTORS BUILDING, TIPPING FEES AND/OR CLEARANCE AND DEMOLITION ACTIVITIES IN CENSUS TRACKS 200 AND 300

Funded Amount:      2,046.41  
 Drawn Thru Program Year:      2,046.41  
 Drawn In Program Year:      0.00

**Proposed Accomplishments**

Housing Units : 5

**Actual Accomplishments**

*Number assisted:*

|  | <b>Owner</b> |          | <b>Renter</b> |          | <b>Total</b> |          | <b>Person</b> |          |
|--|--------------|----------|---------------|----------|--------------|----------|---------------|----------|
|  | Total        | Hispanic | Total         | Hispanic | Total        | Hispanic | Total         | Hispanic |
| White:   | 5            | 0        | 0             | 0        | 5            | 0        | 0             | 0        |
| Black/African American:                                  | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Asian:   | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| American Indian/Alaskan Native:                          | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| American Indian/Alaskan Native & White:                  | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Asian White:   | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Black/African American & White:                          | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| American Indian/Alaskan Native & Black/African American: | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Other multi-racial:                                      | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Asian/Pacific Islander:                                  | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Hispanic:  | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| <b>Total:</b>  | <b>5</b>     | <b>0</b> | <b>0</b>      | <b>0</b> | <b>5</b>     | <b>0</b> | <b>0</b>      | <b>0</b> |

Female-headed Households:      0

*Income Category:*

|               | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|---------------|--------------|---------------|--------------|---------------|
| Extremely Low | 0            | 0             | 0            | 0             |
| Low Mod       | 3            | 0             | 3            | 3             |



Income Category:

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 213    |
| Low Mod          | 0     | 0      | 0     | 27     |
| Moderate         | 0     | 0      | 0     | 1      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 241    |
| Percent Low/Mod  |       |        |       | 100.0% |

**Annual Accomplishments**

| Years | Accomplishment Narrative   | # Benefiting |
|-------|--|--------------|
| 2011  | CDBG funds provide ridership tickets for low-moderate income persons who need assistance to afford transportation services. Two hundred sixty four persons (264) persons received assistance with tickets for either the dial-a-ride or The Bus. Another 1,000 tickets were provided to agencies serving homeless persons. Even though high gas prices in late 2008 brought more riders to The Bus, it appears that many of them chose The Bus as their preferred transportation option. In Fiscal Year 2012, The Bus provided 157,711 rides as compared to 133,766 (15%) rides in Fiscal Year 2011. The increased ridership is due to several factors: higher acceptance by the community; expanded routes; expanded access to more services; and, high personal transportation costs. The dial-a-ride system saw a less significant increase over the previous year's ridership of only 317 rides. |              |

**PGM Year:** 2011

**Project:** 0002 - Code Enforcement

**IDIS Activity:** 285 - Code Enforcement

**Status:** Completed 7/22/2013 5:39:57 PM

**Location:** 200 N David St Casper, WY 82601-1815

**Objective:** Create suitable living environments

**Outcome:** Availability/accessibility

**Matrix Code:** Code Enforcement (15)

**National Objective:** LMA

**Initial Funding Date:** 09/28/2011

**Financing**

Funded Amount: 105,487.20

Drawn Thru Program Year: 105,487.20

Drawn In Program Year: 21,927.43

**Description:**

Salary for one 100% FTE Code Enforcement Officer in Census Tracts 200 & 300, in addition to Demolitions (as described Activity 300) that were performed and drawdown under this activity.

**Proposed Accomplishments**

People (General) : 10

Total Population in Service Area: 7,450

Census Tract Percent Low / Mod: 68.10

**Annual Accomplishments**

2011 Salary and benefits were paid for one 100% FTE Code Enforcement Officer in Census Tracts 200 & 300. Three (3) forced demolitions of dangerous buildings were carried out by City of Casper Code enforcement this year. These structures are considered public health and safety hazards, and the owners are not cooperative with code enforcement officers whether it is due to being out of town, death, or some other reason. These buildings also require asbestos testing before they can be torn down. The City spent \$7,521 of CDBG funds on asbestos testing to ensure that none of this pollutant would be released into the neighborhood during demolition. Another structure demolished was a former boys' home for at-risk young men. Located in North Casper, The R.L. Mills Home was cleared to make room for a Habitat for Humanity project home. The City invested \$22,479 of CDBG funds for clearance and demolition of the four (4) buildings. The total amount drawdown for this activity was included in the Code Enforcement Activity as a whole (which is the summary of the Code Enforcement Officer's Salary and the Demolition activity.

**PGM Year:** 2011  
**Project:** 0003 - City Core Activities  
**IDIS Activity:** 286 - City Core Activities

Status: Completed 8/7/2013 5:52:48 PM  
 Location: 200 N David St Casper, WY 82601-1815

Objective: Create economic opportunities  
 Outcome: Sustainability  
 Matrix Code: Rehab; Publicly or Privately-Owned National Objective: SBS  
 Commercial/Industrial (14E)

**Initial Funding Date:** 09/28/2011

**Financing**  
 Funded Amount: 158,042.74  
 Drawn Thru Program Year: 158,042.74  
 Drawn In Program Year: 87,986.00

**Description:**  
 To provide funding for activities that support the redevelopment of the City's core, to include landfill fees, clearance and demolition, facade grants, economic redevelopment loans.

**Proposed Accomplishments**

Businesses : 5

**Annual Accomplishments**

2011 The Façade/Storefront Matching Grant Program was approved by the Casper City Council in May 2011 to encourage renovations to existing building facades that might not otherwise occur because of the financial costs of the renovations. The program was immediately successful and private business owners sought to upgrade their properties and facilitate the removal of slum and blight in the downtown qualifying districts. Five (5) grants were awarded in FY 2012 for a CDBG investment of \$44,244.73, and \$58,000 in six (6) more pending grants were encumbered. The ratio of private investment to public (CDBG) investment is 4:1. There are already eight (8) more applications in process for FY 2013. The CDBG match is capped at \$10,000. Several of the properties were even awarded a Façade Improvement designation at an annual awards ceremony. Our local HUD representative was invited to the ceremony.

**PGM Year:** 2011  
**Project:** 0004 - Housing Rehabilitation Assistance Program (HRAP)  
**IDIS Activity:** 287 - HRAP

Status: Completed 1/9/2013 12:43:40 PM  
 Location: 1541 S McKinley St Casper, WY 82601-3982

Objective: Create suitable living environments  
 Outcome: Affordability  
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

**Initial Funding Date:** 09/28/2011

**Financing**  
 Funded Amount: 53,862.28

**Description:**  
 To provide LMI households with emergency repairs and exterior repairs provided through the World Changers' Program

Drawn Thru Program Year: 53,862.28

Drawn In Program Year: 19,403.03

**Proposed Accomplishments**

Housing Units: 25

**Actual Accomplishments**

*Number assisted:*

|  | Owner     |          | Renter   |          | Total     |          | Person   |          |
|--|-----------|----------|----------|----------|-----------|----------|----------|----------|
|  | Total     | Hispanic | Total    | Hispanic | Total     | Hispanic | Total    | Hispanic |
| White:   | 10        | 1        | 0        | 0        | 10        | 1        | 0        | 0        |
| Black/African American:                                  | 1         | 0        | 0        | 0        | 1         | 0        | 0        | 0        |
| Asian:   | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Asian White:   | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Black/African American & White:                          | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Other multi-racial:                                      | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| Hispanic:  | 0         | 0        | 0        | 0        | 0         | 0        | 0        | 0        |
| <b>Total:</b>  | <b>11</b> | <b>1</b> | <b>0</b> | <b>0</b> | <b>11</b> | <b>1</b> | <b>0</b> | <b>0</b> |
| Female-headed Households:                                | 0         |          | 0        |          | 0         |          |          |          |

*Income Category:*

|                  | Owner  | Renter | Total  | Person |
|------------------|--------|--------|--------|--------|
| Extremely Low    | 7      | 0      | 7      | 0      |
| Low Mod          | 4      | 0      | 4      | 0      |
| Moderate         | 0      | 0      | 0      | 0      |
| Non Low Moderate | 0      | 0      | 0      | 0      |
| Total            | 11     | 0      | 11     | 0      |
| Percent Low/Mod  | 100.0% |        | 100.0% |        |

**Annual Accomplishments**

| Years | Accomplishment Narrative   | # Benefitting |
|-------|--|---------------|
| 2011  | This year, World Changers replaced four (4) roofs, painted six (6) units, installed exterior doors and/or storm doors on four (4) units, replaced windows on seven (7) units, constructed one (1) ramp and deck, as well as removing and rebuilding two (2) fences, repaired a porch, gutters and removing dead bushes. The home at 835 East 4 <sup>th</sup> Street is located only a few feet from a popular Italian restaurant. The owner of the establishment was so thrilled that the home had been selected for rehabilitation that she fed the entire crew a wonderful lunch on the final day of the rehab. In return, the World Changers painted the back wall of her restaurant that is adjacent to the home! Another neighborhood motel bought the World Changers pizza one day for lunch in appreciation of their hard work in the community. This year the City celebrated the completion of its 446th house using World Changers' volunteer labor. |               |

PGM Year: 2011  
 Project: 0005 - LifeSteps Campus  
 IDIS Activity: 288 - LifeSteps Campus

Status: Completed 7/22/2013 5:43:00 PM  
 Location: 1514 E 12th St Casper, WY 82601-4084

Objective: Provide decent affordable housing  
 Outcome: Affordability  
 Matrix Code: Homeless Facilities (not operating costs) (03C) National Objective: LMC

Initial Funding Date: 09/28/2011

**Financing**

Funded Amount: 81,859.43  
 Drawn Thru Program Year: 81,859.43  
 Drawn In Program Year: 27,229.25

**Description:**

To conduct capital improvements on LifeSteps Campus, a facility owned by the City of Casper. Space is leased to nonprofit organizations that provide transitional housing, health care and other supportive services to homeless persons.

**Proposed Accomplishments**

Public Facilities: 8

**Actual Accomplishments**

Number assisted:

|  | Owner    |          | Renter   |          | Total    |          | Person   |          |
|--|----------|----------|----------|----------|----------|----------|----------|----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:   | 0        | 0        | 0        | 0        | 0        | 0        | 3        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>3</b> | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |

Income Category:

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 3      |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 3      |
| Percent Low/Mor' |       |        |       | 100.0% |

**Annual Accomplishments**

| Years | Accomplishment Narrative | # Benefitting |
|-------|--------------------------|---------------|
|-------|--------------------------|---------------|

|      |  |  |
|------|--|--|
| 2011 | <p>Community Action Partnership of Natrona County assumed management responsibilities in November of 2011 of the LifeSteps Campus. The City and CAP worked to remodel the vacant space designed for transitional housing in the upper level of Building F for 12-13 additional units of family transitional housing. The initial plan was to spend the money only on this project since the facility was in need of rehab. However, due to flooding issues earlier in FY11, some CDBG money was reassigned to emergency repair of the kitchen in Building K, to include a new roof, new cabinets, and carpeting in the affected areas. There were also unexpected events that led to CDBG money being spent on emergency repairs in Building B, Building H, and Building E.</p> <p>The City utilized CDBG dollars to begin rehabilitation of Building F in an effort to create more livable space for transitional housing. This rehabilitation began with getting the common, dormitory-style bathrooms in working condition. New carpet had to be installed as well (The new carpet was paid for out of the City's general ledger). During the course of the rehabilitation, it was determined that there was a high probability of asbestos. Asbestos testing was done, and the tests were positive. Therefore, abatement had to be performed before further rehabilitation could continue. The amount of CDBG Entitlement money spent toward these repairs was as follows:</p> <ul style="list-style-type: none"> <li>o Asbestos testing &amp; abatement - \$7,810</li> <li>o Boiler pipe repairs - \$1,200</li> <li>o Plumbing repairs - \$2,390</li> </ul> <p>In addition to the CDBG Entitlement grant for 2011, the City also utilized CDBG-R funds to replace all the windows and two exterior doors in Building B (which is used for permanent low-income housing and managed by the Wyoming Housing Network) that had been determined to be inefficient and unsafe. The amount of CDBG-R funds used for the windows and doors was \$118,987. In the course of this work, it was noted that bathroom repair was necessary for the low-income tenants. Regular CDBG entitlement funds were used to repair a bathroom at \$2,339 in Building B.</p> <p>CDBG money utilized at LifeSteps Campus included \$15,270 for a roofreplacement on Building K. The City decided that the repair was absolutely necessary due to the fact the Building K, which contains the kitchen, and is mostly utilized by Early Head Start serving food to fifty-five (55) children (from low-income households) twice a day.</p> <p>Building E Transitional Housing also required emergency telephone line repairs - \$1,620.<br/>                     Building H (in process of being converted into usable space for services to mentally challenged children) required fire suppression system repairs at a cost of \$3,562. Subsequent to these minor repairs, the City installed an entirely new fire suppression system in Building H from the City's general fund.</p> |  |
|------|--|--|

**PGM Year:** 2011  
**Project:** 0006 - Administration  
**IDIS Activity:** 289 - Program Administration  
**Status:** Completed 1/9/2013 12:47:26 PM  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 09/28/2011

**Financing**

Funded Amount: 77,113.58  
 Drawn Thru Program Year: 77,113.58  
 Drawn In Program Year: 33,868.43

**Description:**

To fund program administration costs such as salary/benefits, printing, office costs.

**Proposed Accomplishments**

**Actual Accomplishments**

|                         | Owner |          | Renter |          | Total |          | Person |          |
|-------------------------|-------|----------|--------|----------|-------|----------|--------|----------|
|                         | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| <i>Number assisted:</i> |       |          |        |          |       |          |        |          |

|  |          |          |
|--|----------|----------|
| White:   | 0        | 0        |
| Black/African American:                                  | 0        | 0        |
| Asian:   | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        |
| Asian White:   | 0        | 0        |
| Black/African American & White:                          | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        |
| Hispanic:  | 0        | 0        |
| <b>Total:</b>  | <b>0</b> | <b>0</b> |

Female-headed Households: 0

*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    |       |        | 0     |        |
| Low Mod          |       |        | 0     |        |
| Moderate         |       |        | 0     |        |
| Non Low Moderate |       |        | 0     |        |
| Total            | 0     | 0      | 0     | 0      |
| Percent Low/Mod  |       |        |       |        |

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0005 - Housing Rehabilitation Assistance Programs  
**IDIS Activity:** 290 - Mission Serve

Status: Open  
Location: 200 N David St Casper, WY 82601-1815

Objective: Create suitable living environments  
Outcome: Sustainability  
Matrix Code: Rehab; Single-Unit Residential (14A)

National Objective: LMH

**Initial Funding Date:** 01/04/2013

**Financing**

Funded Amount: 20,000.00

Drawn Thru Program Year: 3,468.74

Drawn In Program Year: 3,468.74

**Proposed Accomplishments**

Housing Units: 15

**Description:**

Since 1997, the City has partnered with World Changers to provide an annual program where roofs are replaced, windows and doors are repaired or replaced, houses are painted, fences are fixed and ramps are constructed for accessibility by persons with disabilities.

The youth-based program provides volunteer labor to perform such construction activities at approximately ninety (90) communities in the country and Puerto Rico.

Over 50 requests for assistance are processed to identify the approximately fifteen (15) homes that will receive assistance through the World Changers Program.

The work is done for the homeowner in the form of a grant.

Although income and asset holdings are major considerations for selection, houses that appear to be the worst looking property on the block, residents who are elderly or disabled, or young families are given extra consideration.

**Actual Accomplishments**

*Number assisted:*

|  | Owner    |          | Renter   |          | Total    |          | Person   |          |
|--|----------|----------|----------|----------|----------|----------|----------|----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:   | 0        | 0        | 0        | 0        | 0        | 0        |          | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>  | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |

*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 0      |
| Percent Low/Mod  |       |        |       |        |

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0003 - Code Enforcement  
**IDIS Activity:** 291 - Code Enforcement Salary

Status: Completed 7/22/2013 6:31:52 PM  
 Location: 200 N David St Census Tracts 200 & 300 of City Casper, WY 82601-1815

Objective: Create suitable living environments  
 Outcome: Sustainability  
 Matrix Code: Code Enforcement (15) National Objective: LMA

**Initial Funding Date:** 01/04/2013

**Financing**

Funded Amount: 24,403.82  
 Drawn Thru Program Year: 20,555.14  
 Drawn In Program Year: 20,555.14

**Proposed Accomplishments**

People (General) : 15  
 Total Population in Service Area: 7,450  
 Census Tract Percent Low/ Mod: 68.10

**Description:**

Code Enforcement Officer Salary in Census tracts 200 & 300

**Annual Accomplishments**

| Years | Accomplishment Narrative  | # Benefitting |
|-------|---|---------------|
| 2012  | 50% of one Code Enforcement Officer's salary was paid with CDBG funds to provide for the service to the low-income census tracts 200 & 300 of Casper. The neighborhoods were made more livable and more friendly due to this person's efforts. More than 50 household were dealt with by the Officer, of which 50% is attributable to CDBG funding. |               |

**PGM Year:** 2012  
**Project:** 0003 - Code Enforcement  
**IDIS Activity:** 292 - Residential Clean-ups

Status: Canceled 8/6/2013 2:38:54 PM  
 Location: 200 N David St Casper, WY 82601-1815

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Clearance and Demolition (04) National Objective: LMC

**Initial Funding Date:** 01/04/2013

**Financing**

Funded Amount: 0.00  
 Drawn Thru Program Year: 0.00  
 Drawn In Program Year: 0.00

**Description:**

Dumpsters for individual LMC homeowners.

**Proposed Accomplishments**

Housing Units : 10

**Actual Accomplishments**

Number assisted:

| Owner |          | Renter |          | Total |          | Person |          |
|-------|----------|--------|----------|-------|----------|--------|----------|
| Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
|       |          |        |          |       |          |        |          |

|  |          |          |          |          |          |          |          |          |
|--|----------|----------|----------|----------|----------|----------|----------|----------|
| White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>  | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |

*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 0             |
| Low Mod          | 0            | 0             | 0            | 0             |
| Moderate         | 0            | 0             | 0            | 0             |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 0            | 0             | 0            | 0             |
| Percent Low/Mod  |              |               |              |               |

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0002 - CATC  
**IDIS Activity:** 293 - CATC

Status: Completed 7/31/2013 11:46:05 AM  
Location: 1715 E 4th St Casper, WY 82601-3044

Objective: Create suitable living environments  
Outcome: Availability/accessibility  
Matrix Code: Transportation Services (05E) National Objective: LMC

**Initial Funding Date:** 01/09/2013  
**Financing**  
 Funded Amount: 30,470.00  
 Drawn Thru Program Year: 26,250.00  
 Drawn In Program Year: 26,250.00

**Description:**

The City uses CDBG public service funds to purchase ridership tickets for persons who ride CATC and the Bus.  
 Nonprofit organizations that provide supportive services, especially to homeless persons and families, give their clients bus tokens and CATC tickets so their clients can get to appointments.

**Proposed Accomplishments**

People (General) : 1,300

**Actual Accomplishments**

*Number assisted:*

|  | <b>Owner</b> |          | <b>Renter</b> |          | <b>Total</b> |          | <b>Person</b> |          |
|--|--------------|----------|---------------|----------|--------------|----------|---------------|----------|
|  | Total        | Hispanic | Total         | Hispanic | Total        | Hispanic | Total         | Hispanic |
| White:   | 0            | 0        | 0             | 0        | 0            | 0        | 200           | 0        |
| Black/African American:                                  | 0            | 0        | 0             | 0        | 0            | 0        | 17            | 0        |
| Asian:   | 0            | 0        | 0             | 0        | 0            | 0        | 1             | 0        |
| American Indian/Alaskan Native:                          | 0            | 0        | 0             | 0        | 0            | 0        | 10            | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| American Indian/Alaskan Native & White:                  | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Asian White:   | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Black/African American & White:                          | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| American Indian/Alaskan Native & Black/African American: | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Other multi-racial:                                      | 0            | 0        | 0             | 0        | 0            | 0        | 13            | 0        |
| Asian/Pacific Islander:                                  | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| Hispanic:  | 0            | 0        | 0             | 0        | 0            | 0        | 0             | 0        |
| <b>Total:</b>  | <b>0</b>     | <b>0</b> | <b>0</b>      | <b>0</b> | <b>0</b>     | <b>0</b> | <b>241</b>    | <b>0</b> |
| Female-headed Households:                                | 0            |          | 0             |          | 0            |          |               |          |

*Income Category:*

|                  | <b>Owner</b> | <b>Renter</b> | <b>Total</b> | <b>Person</b> |
|------------------|--------------|---------------|--------------|---------------|
| Extremely Low    | 0            | 0             | 0            | 214           |
| Low Mod          | 0            | 0             | 0            | 26            |
| Moderate         | 0            | 0             | 0            | 1             |
| Non Low Moderate | 0            | 0             | 0            | 0             |
| Total            | 0            | 0             | 0            | 241           |
| Percent Low/Mod  |              |               |              | 100.0%        |

**Annual Accomplishments**

| <b>Years</b> | <b>Accomplishment Narrative</b>   | <b># Benefitting</b> |
|--------------|---|----------------------|
| 2012         | CDBG funds provide ridership tickets for low-moderate income persons who need assistance to afford transportation services. Two hundred forty-one persons (241) persons received assistance with tickets for either the dial-a-ride or The Bus. Each person received a subsidy for transit costs over a time-period, receiving 50-100 tokens each. Another single 6,000 tokens were provided to agencies serving homeless persons, handicapped, and other low-income populations. |                      |

PGM Year: 2012  
 Project: 0005 - Housing Rehabilitation Assistance Programs  
 IDIS Activity: 294 - Emergency Repairs

Status: Open  
 Location: 200 N David St Casper, WY 82601-1815

Objective: Create suitable living environments  
 Outcome: Affordability  
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

Initial Funding Date: 01/09/2013

**Financing**

Funded Amount: 5,000.00  
 Drawn Thru Program Year: 418.45  
 Drawn In Program Year: 418.45

**Description:**

The Emergency Repair Program is designed to help out in an emergency such as that furnace that quits in the winter or a roof that leaks.

The program will help homeowners with repairs that pose a danger to the health and/or safety of the residents of that particular housing unit.

The work is limited to homeowners that earn at or below 80% of area median income.

**Proposed Accomplishments**

Housing Units: 4

**Actual Accomplishments**

*Number assisted:*

|  | Owner    |          | Renter   |          | Total    |          | Person   |          |
|--|----------|----------|----------|----------|----------|----------|----------|----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:   | 0        | 0        | 0        | 0        | 0        | 0        |          | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>  | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |          |          |

*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 0      |
| Percent Low/Mod  |       |        |       |        |

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0001 - Administration Cost  
**IDIS Activity:** 295 - General Admin Costs

Status: Open  
 Location:

Objective:  
 Outcome:  
 Matrix Code: General Program Administration (21A)      National Objective:

**Initial Funding Date:** 01/09/2013

**Financing**  
 Funded Amount: 30,967.58  
 Drawn Thru Program Year: 23,462.62  
 Drawn In Program Year: 23,462.62

**Description:**  
 General administration costs capped at 20%; Office supplies, etc. Training & Travel for administrator.90% of HCD Salary & Benefits

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

|  | Owner    |          | Renter   |          | Total    |          | Person   |          |
|--|----------|----------|----------|----------|----------|----------|----------|----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic |
| White:   |          |          |          |          | 0        | 0        |          |          |
| Black/African American:                                  |          |          |          |          | 0        | 0        |          |          |
| Asian:   |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native:                          |          |          |          |          | 0        | 0        |          |          |
| Native Hawaiian/Other Pacific Islander:                  |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native & White:                  |          |          |          |          | 0        | 0        |          |          |
| Asian White:   |          |          |          |          | 0        | 0        |          |          |
| Black/African American & White:                          |          |          |          |          | 0        | 0        |          |          |
| American Indian/Alaskan Native & Black/African American: |          |          |          |          | 0        | 0        |          |          |
| Other multi-racial:                                      |          |          |          |          | 0        | 0        |          |          |
| Asian/Pacific Islander:                                  |          |          |          |          | 0        | 0        |          |          |
| Hispanic:  |          |          |          |          | 0        | 0        |          |          |
| <b>Total:</b>  | <b>0</b> |
| Female-headed Households:                                |          |          |          |          | 0        |          |          |          |

*Income Category:*

**Owner    Renter    Total    Person**

|                  |   |   |   |   |
|------------------|---|---|---|---|
| Extremely Low    |   |   | 0 |   |
| Low Mod          |   |   | 0 |   |
| Moderate         |   |   | 0 |   |
| Non Low Moderate |   |   | 0 |   |
| Total            | 0 | 0 | 0 | 0 |
| Percent Low/Mod  |   |   |   |   |

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0004 - City Core Redevelopment  
**IDIS Activity:** 296 - Economic Revitalization-Revolving Loan Fund (ER-RLF)

**Status:** Open  
**Location:** 200 N David St Casper, WY 82601-1815

**Objective:** Create economic opportunities  
**Outcome:** Sustainability  
**Matrix Code:** Rehab; Publicly or Privately-Owned Commercial/Industrial (14E) **National Objective:** LMJ

**Initial Funding Date:** 01/09/2013

**Financing**  
 Funded Amount: 100,000.00  
 Drawn Thru Program Year: 50,000.00  
 Drawn In Program Year: 50,000.00

**Description:**  
 Interest continues to grow in the CDBG-funded, Economic Revitalization Revolving Loan Fund (ER-RLF) program to assist with renovation work on formerly vacant warehouses in the Old Yellowstone District. Jobs to be created within life of loan which is 5 years.

**Proposed Accomplishments**

Jobs : 1

**Actual Accomplishments**

| Number assisted:   | Owner |          | Renter |          | Total |          | Person |          |
|--|-------|----------|--------|----------|-------|----------|--------|----------|
|  | Total | Hispanic | Total  | Hispanic | Total | Hispanic | Total  | Hispanic |
| White:   | 0     | 0        | 0      | 0        | 0     | 0        | 2      | 0        |
| Black/African American:                                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian:   | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & White:                  | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Asian White:   | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| Black/African American & White:                          | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |
| American Indian/Alaskan Native & Black/African American: | 0     | 0        | 0      | 0        | 0     | 0        | 0      | 0        |

|                           |          |          |          |          |          |          |          |          |
|---------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| Other multi-racial:       | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Asian/Pacific Islander:   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| Hispanic:                 | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        |
| <b>Total:</b>             | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>2</b> | <b>0</b> |
| Female-headed Households: | 0        |          | 0        |          | 0        |          |          |          |

*Income Category:*

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 0      |
| Low Mod          | 0     | 0      | 0     | 2      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 2      |
| Percent Low/Mod  |       |        |       | 100.0% |

**Annual Accomplishments**

| Years | Accomplishment Narrative | # Benefitting |
|-------|--------------------------|---------------|
|-------|--------------------------|---------------|

2012 One loan in the amount of \$50,000 to the Montessori School of Casper. Payments are made regularly, and the School is reporting based on the number of jobs created and retained. The loan has benefited the entire low/mod area (Census Tract 300) in that it is present and operating and available for children to attend. In addition, the created jobs have benefited low-income persons.

**PGM Year:** 2012

**Project:** 0004 - City Core Redevelopment

**IDIS Activity:** 297 - Commercial Facade Grants

Status: Completed 8/7/2013 5:52:17 PM

Location: 200 N David St Casper, WY 82601-1815

Objective: Create economic opportunities

Outcome: Affordability

Matrix Code: Rehab; Publicly or Privately-Owned  
Commercial/Industrial (14E)

National Objective: SBA

**Description:**

The FacadeStorefront Matching Grant Program was approved to encourage renovations to existing building facades that might not otherwise occur because of the financial costs of the renovations. These efforts were focused in low/moderate income tracts and in the Old Yellowstone District and City Core, which is the area of urban renewal focus.

**Initial Funding Date:** 01/09/2013

**Financing**

Funded Amount: 36,684.26

Drawn Thru Program Year: 26,684.26

Drawn In Program Year: 26,684.26

**Proposed Accomplishments**

Businesses : 4

**Annual Accomplishments**

2012 Facade Grants, which are 50% matching grants, are available to businesses in the low-income census tracts in order to update existing structures' exteriors for new or increased use. The grants are also completed in conjunction with other projects, which will lead to the creation of additional low/moderate income jobs (as in the case of the Montessori School). The Facade/Storefront Matching Grant Program was approved by the Casper City Council in May 2011 to encourage renovations to existing building facades that might not otherwise occur because of the financial costs of the renovations. The program was immediately successful and private business owners sought to upgrade their properties and facilitate the removal of slum and blight in the downtown qualifying districts. Four (4) grants were awarded in FY 2012 (Montessori School of Casper 417 S. Elm; Wolcott Galleria 136 S Wolcott, Stalkups 601 E 1st Street, and Bishop's Corner Phase II 335 S. Wolcott). The ratio of private investment to public (CDBG) investment is 4:1. There are approximately four more applications that have already been submitted for the coming year. The CDBG match is capped at \$10,000. Several of the properties were even awarded a Facade Improvement designation at an annual awards ceremony. Our local HUD representative was invited to the ceremony.

**PGM Year:** 2012  
**Project:** 0004 - City Core Redevelopment  
**IDIS Activity:** 298 - Tap Matching Grants

**Status:** Completed 8/9/2013 4:02:41 PM  
**Location:** 200 N David St Casper, WY 82601-1815

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rehab; Publicly or Privately-Owned  
**National Objective:** SBA  
 Commercial/Industrial (14E)

**Initial Funding Date:** 01/17/2013  
**Financing**  
 Funded Amount: 3,333.00  
 Drawn Thru Program Year: 3,333.00  
 Drawn In Program Year: 3,333.00

**Description:**  
 Assisting commercial businesses with matching tap grants for City water taps to lower costs of opening businesses in LMA neighborhood; creating jobs.  
 Job creation must occur within one year.

**Proposed Accomplishments**  
 Businesses : 1

**Annual Accomplishments**

2012 One Matching Tap Fee Grant was provided during this program year. The grant was provided to the Montessori School of Casper, which was opened in a dilapidated building in the Old Yellowstone District, Core Revitalization Area of Casper. The Tap Fee Match brought clean water and utilities to a long-abandoned warehouse. Due to the presence of water and utilities, the Montessori School was able to open. The Montessori School provides access to all students, including Low/moderate income children, who are able to apply for scholarships.

**PGM Year:** 2011  
**Project:** 0002 - Code Enforcement  
**IDIS Activity:** 299 - Neighborhood Rolloff Dumpsters

**Status:** Completed 6/3/2013 1:09:39 PM  
**Location:** 200 N David St Casper, WY 82601-1815

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Clearance and Demolition (04)  
**National Objective:** LMA

**Initial Funding Date:** 04/08/2013

**Financing**

Funded Amount: 3,759.15  
Drawn Thru Program Year: 3,759.15  
Drawn In Program Year: 140.00

**Proposed Accomplishments**

Housing Units: 14  
Total Population in Service Area: 7,450  
Census Tract Percent Low/ Mod: 68.10

**Description:**

Dumpsters will be provided for households in census tracts 200 and 300 (both LMA) for emergency clean up on their property. The dumpsters are provided to households where the residents are members of the low-income community and do not have a vehicle or the ability to get their waste to the landfill. Overall, the low income areas of Casper are generally affected by extreme hoarding; when the problem becomes too large, it becomes an emergency fire hazard and public health situation for the residents themselves and their neighbors. In the hopes of assisting hoarders without legal action, the City will provide the dumpsters at no cost.

**Annual Accomplishments**

| Years | Accomplishment Narrative   | # Benefitting |
|-------|--|---------------|
| 2011  | Rolloff dumpsters and dump coupons were provided to 14 different sites in the LMA over the course of the PY2011 timespan. Trash and other large and unusable items were removed for free from these households. This benefited the residents themselves along with the entire neighborhood by mitigating the damages done by excessive hoarding and providing a more suitable living environment overall. Code enforcement issues were additionally addressed by the use of the rolloff dumpsters. In addition, it encouraged other neighbors to clean up their property, making for an outcome with extended benefits to the community. |               |

**PGM Year:** 2012

**Project:** 0004 - City Core Redevelopment

**IDIS Activity:** 302 - Demolition

**Status:** Open

**Location:** City of Casper Casper, WY 82601

**Objective:** Create suitable living environments

**Outcome:** Sustainability

**Matrix Code:** Clearance and Demolition (04)

**National Objective:** SBS

**Initial Funding Date:** 04/01/2013

**Financing**

Funded Amount: 13,825.39  
Drawn Thru Program Year: 13,757.39  
Drawn In Program Year: 13,757.39

**Description:**

Demolition of dangerous buildings in an effort to eliminate slum and blight, along with protecting citizens from public health hazards and/or building collapse.

**Proposed Accomplishments**

Housing Units: 5

**Annual Accomplishments**

| Years                 | Accomplishment Narrative             | # Benefitting                                       |
|-----------------------|--------------------------------------|---|
| 2012                  |                                      |   |
| <b>PGM Year:</b>      | 2012                                 |   |
| <b>Project:</b>       | 0006 - LifeSteps Campus              |   |
| <b>IDIS Activity:</b> | 303 - LifeSteps Campus Care          |   |
| <b>Status:</b>        | Completed 8/6/2013 6:35:23 PM        | <b>Objective:</b> Provide decent affordable housing |
| <b>Location:</b>      | 1514 E 12th St Casper, WY 82601-4084 | <b>Outcome:</b> Availability/accessibility          |

Initial Funding Date: 05/01/2013

**Financing**

Funded Amount: 6,770.63  
 Drawn Thru Program Year: 5,766.00  
 Drawn In Program Year: 5,766.00

**Proposed Accomplishments**

Public Facilities: 20

**Description:**

The City will use CDBG Entitlement Grant monies, also leveraged by a much larger amount of the City's General Fund, to support the operation and maintenance of the Lifesteps Campus. The Campus is owned by the City and provides a unique opportunity for many of Casper's social services to be located in one place. On the campus, which is managed by a local non-profit agency called Community Action Partnership of Natrona County, there are the following services: Building A is a modular, which serves as a temporary location for daycare services for approximately 20 developmentally disabled children (soon to be leasing a permanent location in newly renovated and up-to-code Building H); Building B contains approximately 15 permanent low-income housing units; Building C is home to the Casper Housing Authority, which is Casper's Section 8 administrator, Building E has transitional housing units in addition to the Healthcare for the Homeless Clinic and the Early Head Start Program; Building F will also contain several more transitional housing units upon its upgrade completion in September of 2013; and Building K is a kitchen which is used primarily for providing meals to the children in the Early Head Start Program. The buildings are very old, and there are many maintenance issues which need to be addressed in this Program Year. The City Council and Manager have committed to a large project of up to \$400,000 out of the general fund to make sure that all the buildings are provided with up-to-code facilities and usable space. The CDBG money will be used to support this larger effort for some minor and/or emergency repairs on the campus.

**Actual Accomplishments**

Number assisted:

|  | Owner    |          | Renter   |          | Total    |          | Person    |          |
|--|----------|----------|----------|----------|----------|----------|-----------|----------|
|  | Total    | Hispanic | Total    | Hispanic | Total    | Hispanic | Total     | Hispanic |
| White:   | 0        | 0        | 0        | 0        | 0        | 0        | 20        | 0        |
| Black/African American:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Asian:   | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| American Indian/Alaskan Native:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Native Hawaiian/Other Pacific Islander:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| American Indian/Alaskan Native & White:                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Asian White:   | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Black/African American & White:                          | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| American Indian/Alaskan Native & Black/African American: | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Other multi-racial:                                      | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Asian/Pacific Islander:                                  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| Hispanic:  | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        |
| <b>Total:</b>  | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>20</b> | <b>0</b> |
| Female-headed Households:                                | 0        |          | 0        |          | 0        |          |           |          |

Income Category:

|                  | Owner | Renter | Total | Person |
|------------------|-------|--------|-------|--------|
| Extremely Low    | 0     | 0      | 0     | 20     |
| Low Mod          | 0     | 0      | 0     | 0      |
| Moderate         | 0     | 0      | 0     | 0      |
| Non Low Moderate | 0     | 0      | 0     | 0      |
| Total            | 0     | 0      | 0     | 20     |

**Annual Accomplishments**

| Years | Accomplishment Narrative   | # Benefitting |
|-------|--|---------------|
| 2012  | The City used CDBG monies to replace a Condensate Tank in Building E in April of 2013, which houses the City's transitional housing units. The Condensate Tank was essential to the ability of the otherwise homeless tenants to have a suitable living environment. The CDBG money was also used to replace a subfloor of a resident in Building B, which had caused significant issues for the tenant over time and was identified as a safety hazard by the property manager (Wyoming Housing Network). These improvements were a miniscule part of the total amount that the City expended to upgrade and maintain the property during this fiscal year. |               |

---

**Total Funded Amount: \$1,340,284.37**  
**Total Drawn Thru Program Year: \$1,242,525.29**  
**Total Drawn In Program Year: \$367,684.74**

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 Drawdown Report by Project and Activity  
 CASPER, WY

REPORT FOR PROGRAM : CDBG  
 PGM YR : 2012  
 PROJECT : ALL  
 ACTIVITY : ALL

| Program Year/<br>Project | IDIS<br>Act ID      | Activity Name | Prior<br>Year           | Voucher<br>Number | Line<br>Item | Voucher<br>Status | LOCCS<br>Send Date | Grant Number          | Fund<br>Type | Drawn Amount       |
|--------------------------|---------------------|---------------|-------------------------|-------------------|--------------|-------------------|--------------------|-----------------------|--------------|--------------------|
| 2012 1                   | Administration Cost | 295           | General Admin Costs     |                   |              |                   |                    |                       |              |                    |
|                          |                     |               |                         | 5535636           | 7            | Completed         | 2/28/2013          | B11MC560001           | EN           | \$4,639.60         |
|                          |                     |               |                         | 5546993           | 3            | Completed         | 4/1/2013           | B11MC560001           | EN           | \$4,060.52         |
|                          |                     |               |                         | 5558602           | 5            | Completed         | 5/1/2013           | B11MC560001           | EN           | \$4,766.07         |
|                          |                     |               |                         | 5566984           | 2            | Completed         | 5/23/2013          | B11MC560001           | EN           | \$3,703.74         |
|                          |                     |               |                         | 5581416           | 5            | Completed         | 7/5/2013           | B11MC560001           | EN           | \$7,440.94         |
|                          |                     |               |                         | 5590812           | 3            | Completed         | 8/1/2013           | B11MC560001           | EN           | \$64.02            |
|                          |                     |               |                         | 5525386           | 5            | Completed         | 2/1/2013           | B11MC560001           | EN           | \$6,292.69         |
|                          |                     |               |                         |                   |              |                   |                    | <b>Activity Total</b> |              | <b>\$30,967.58</b> |
|                          |                     |               |                         |                   |              |                   |                    | <b>Project Total</b>  |              | <b>30,967.58</b>   |
| 2012 2                   | CATC                | 293           | CATC                    |                   |              |                   |                    |                       |              |                    |
|                          |                     |               |                         | 5503854           | 8            | Completed         | 12/5/2012          | B11MC560001           | EN           | \$15,730.00        |
|                          |                     |               |                         | 5546993           | 1            | Completed         | 4/1/2013           | B11MC560001           | EN           | \$10,520.00        |
|                          |                     |               |                         | 5581416           | 3            | Completed         | 7/5/2013           | B11MC560001           | EN           | \$4,220.00         |
|                          |                     |               |                         |                   |              |                   |                    | <b>Activity Total</b> |              | <b>\$30,470.00</b> |
|                          |                     |               |                         |                   |              |                   |                    | <b>Project Total</b>  |              | <b>30,470.00</b>   |
| 2012 3                   | Code Enforcement    | 291           | Code Enforcement Salary |                   |              |                   |                    |                       |              |                    |
|                          |                     |               |                         | 5465511           | 9            | Completed         | 8/21/2012          | B10MC560001           | EN           | \$3,139.69         |
|                          |                     |               |                         | 5465511           | 11           | Completed         | 8/21/2012          | B11MC560001           | PI           | \$1,196.12         |
|                          |                     |               |                         | 5514000           | 2            | Completed         | 1/4/2013           | B11MC560001           | EN           | \$2,396.84         |
|                          |                     |               |                         | 5525386           | 2            | Completed         | 2/1/2013           | B11MC560001           | EN           | \$2,823.30         |
|                          |                     |               |                         | 5525386           | 3            | Completed         | 2/1/2013           | B11MC560001           | PI           | \$775.81           |
|                          |                     |               |                         | 5535636           | 2            | Completed         | 2/28/2013          | B11MC560001           | EN           | \$2,550.63         |
|                          |                     |               |                         | 5546993           | 2            | Completed         | 4/1/2013           | B11MC560001           | EN           | \$2,550.63         |
|                          |                     |               |                         | 5558602           | 3            | Completed         | 5/1/2013           | B11MC560001           | EN           |                    |



IDIS - PR05

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 Drawdown Report by Project and Activity  
 CASPER, WY

DATE: 11-14-13  
 TIME: 11:14  
 PAGE: 2

| Program Year/<br>Project | IDIS<br>Act ID | Activity Name   | Prior<br>Year | Voucher<br>Number | Line<br>Item | Voucher<br>Status | LOCCS<br>Send Date | Grant Number          | Fund<br>Type | Drawn Amount       |
|--------------------------|----------------|---|---------------|-------------------|--------------|-------------------|--------------------|-----------------------|--------------|--------------------|
|                          |                |   |               | 5566984           | 1            | Completed         | 5/23/2013          | B11MC560001           | EN           | \$2,561.06         |
|                          |                |   |               | 5581416           | 2            | Completed         | 7/5/2013           | B11MC560001           | EN           | \$3,848.68         |
|                          |                |   |               |                   |              |                   |                    | <b>Activity Total</b> |              | <b>\$24,403.82</b> |
|                          |                |   |               |                   |              |                   |                    | <b>Project Total</b>  |              | <b>24,403.82</b>   |
| 2012 4                   | 296            | City Core Redevelopment<br>Economic Revitalization-Revolving Loan Fund (ER-<br>RLF) |               |                   |              |                   |                    |                       |              |                    |
|                          |                |   |               | 5525386           | 6            | Completed         | 2/1/2013           | B11MC560001           | EN           | \$50,000.00        |
|                          |                |   |               |                   |              |                   |                    | <b>Activity Total</b> |              | <b>\$50,000.00</b> |
| 2012 4                   | 297            | City Core Redevelopment<br>Commercial Facade Grants                                 |               |                   |              |                   |                    |                       |              |                    |
|                          |                |   |               | 5535636           | 5            | Completed         | 2/28/2013          | B11MC560001           | EN           | \$6,684.26         |
|                          |                |   |               | 5546993           | 7            | Completed         | 4/1/2013           | B11MC560001           | EN           | \$10,000.00        |
|                          |                |   |               | 5558602           | 6            | Completed         | 5/1/2013           | B11MC560001           | EN           | \$10,000.00        |
|                          |                |   |               | 5590812           | 4            | Completed         | 8/1/2013           | B11MC560001           | EN           | \$10,000.00        |
|                          |                |   |               |                   |              |                   |                    | <b>Activity Total</b> |              | <b>\$36,684.26</b> |
| 2012 4                   | 298            | City Core Redevelopment<br>Tap Matching Grants                                      |               |                   |              |                   |                    |                       |              |                    |
|                          |                |   |               | 5535636           | 4            | Completed         | 2/28/2013          | B11MC560001           | EN           | \$3,333.00         |
|                          |                |   |               |                   |              |                   |                    | <b>Activity Total</b> |              | <b>\$3,333.00</b>  |
| 2012 4                   | 302            | City Core Redevelopment<br>Demolition   |               |                   |              |                   |                    |                       |              |                    |
|                          |                |   |               | 5503854           | 13           | Completed         | 12/5/2012          | B11MC560001           | EN           | \$351.00           |
|                          |                |   |               | 5503854           | 15           | Completed         | 12/5/2012          | B11MC560001           | EN           | \$1,765.53         |
|                          |                |   |               | 5503854           | 17           | Completed         | 12/5/2012          | B11MC560001           | EN           | \$1,434.47         |
|                          |                |   |               | 5525386           | 8            | Completed         | 2/1/2013           | B11MC560001           | EN           | \$340.00           |
|                          |                |   |               | 5535636           | 6            | Completed         | 2/28/2013          | B11MC560001           | EN           | \$1,557.31         |
|                          |                |   |               | 5547005           | 1            | Completed         | 5/23/2013          | B11MC560001           | EN           | \$3,271.13         |
|                          |                |   |               | 5558602           | 7            | Completed         | 5/1/2013           | B11MC560001           | EN           | \$4,925.00         |
|                          |                |   |               | 5566984           | 3            | Completed         | 5/23/2013          | B11MC560001           | EN           | \$112.95           |
|                          |                |   |               | 5581416           | 6            | Completed         | 7/5/2013           | B11MC560001           | EN           | \$68.00            |
|                          |                |   |               |                   |              |                   |                    | <b>Activity Total</b> |              | <b>\$13,825.39</b> |

IDIS - PR05

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 Drawdown Report by Project and Activity  
 CASPER, WY

DATE: 11-14-13  
 TIME: 11:14  
 PAGE: 3

| Program Year/<br>Project       | IDIS<br>Act ID | Activity Name                              | Prior<br>Year | Voucher<br>Number     | Line<br>Item | Voucher<br>Status | LOCCS<br>Send Date | Grant Number | Fund<br>Type | Drawn Amount       |
|--------------------------------|----------------|--|---------------|-----------------------|--------------|-------------------|--------------------|--------------|--------------|--------------------|
| <b>Project Total</b>           |                |  |               |                       |              |                   |                    |              |              | <b>103,842.65</b>  |
| 2012                           | 5              | Housing Rehabilitation Assistance Programs | 290           | Mission Serve         |              |                   |                    |              |              |                    |
|                                |                |  |               | 5503854               | 18           | Completed         | 12/5/2012          | B11MC560001  | EN           | \$155.40           |
|                                |                |  |               | 5503854               | 19           | Completed         | 12/5/2012          | B11MC560001  | EN           | \$1,281.90         |
|                                |                |  |               | 5514000               | 6            | Completed         | 1/4/2013           | B11MC560001  | EN           | \$1,221.60         |
|                                |                |  |               | 5525386               | 9            | Completed         | 2/1/2013           | B11MC560001  | EN           | \$15.00            |
|                                |                |  |               | 5558602               | 2            | Completed         | 5/1/2013           | B11MC560001  | EN           | \$794.84           |
|                                |                |  |               | 5581416               | 1            | Completed         | 7/5/2013           | B11MC560001  | EN           | \$394.94           |
|                                |                |  |               | 5590812               | 1            | Completed         | 8/1/2013           | B11MC560001  | EN           | \$733.32           |
|                                |                |  |               | 5601178               | 1            | Completed         | 9/3/2013           | B11MC560001  | EN           | \$15,403.00        |
| <b>Activity Total</b>          |                |  |               |                       |              |                   |                    |              |              | <b>\$20,000.00</b> |
| 2012                           | 5              | Housing Rehabilitation Assistance Programs | 294           | Emergency Repairs     |              |                   |                    |              |              |                    |
|                                |                |  |               | 5535636               | 8            | Completed         | 2/28/2013          | B11MC560001  | EN           | \$240.00           |
|                                |                |  |               | 5546993               | 4            | Completed         | 4/1/2013           | B11MC560001  | EN           | \$40.00            |
|                                |                |  |               | 5558602               | 4            | Completed         | 5/1/2013           | B11MC560001  | EN           | \$138.45           |
|                                |                |  |               | 5581416               | 4            | Completed         | 7/5/2013           | B11MC560001  | EN           | \$318.00           |
|                                |                |  |               | 5590812               | 2            | Completed         | 8/1/2013           | B11MC560001  | EN           | \$815.00           |
| <b>Activity Total</b>          |                |  |               |                       |              |                   |                    |              |              | <b>\$1,551.45</b>  |
| <b>Project Total</b>           |                |  |               |                       |              |                   |                    |              |              | <b>21,551.45</b>   |
| 2012                           | 6              | LifeSteps Campus                           | 303           | LifeSteps Campus Care |              |                   |                    |              |              |                    |
|                                |                |  |               | 5558602               | 8            | Completed         | 5/1/2013           | B11MC560001  | EN           | \$5,766.00         |
|                                |                |  |               | 5581416               | 7            | Completed         | 7/5/2013           | B11MC560001  | EN           | \$702.09           |
|                                |                |  |               | 5590812               | 5            | Completed         | 8/1/2013           | B11MC560001  | EN           | \$302.54           |
| <b>Activity Total</b>          |                |  |               |                       |              |                   |                    |              |              | <b>\$6,770.63</b>  |
| <b>Project Total</b>           |                |  |               |                       |              |                   |                    |              |              | <b>6,770.63</b>    |
| <b>Program Year 2012 Total</b> |                |  |               |                       |              |                   |                    |              |              | <b>218,006.13</b>  |



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2012  
 CASPER, WY



**PART I: SUMMARY OF CDBG RESOURCES**

|   |            |
|---|------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR  | 0.00       |
| 02 ENTITLEMENT GRANT                                      | 259,539.00 |
| 03 SURPLUS URBAN RENEWAL                                  | 0.00       |
| 04 SECTION 108 GUARANTEED LOAN FUNDS                      | 0.00       |
| 05 CURRENT YEAR PROGRAM INCOME                            | 7,172.69   |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00       |
| 06 RETURNS  | 0.00       |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE                  | 0.00       |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07)                     | 266,711.69 |

**PART II: SUMMARY OF CDBG EXPENDITURES**

|  |              |
|--|--------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 310,353.69   |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT               | 0.00         |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)                       | 310,353.69   |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION                               | 57,331.05    |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS                                | 0.00         |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES                                    | 0.00         |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14)                                       | 367,684.74   |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15)                                      | (100,973.05) |

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

|  |            |
|--|------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00       |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING       | 0.00       |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES        | 178,593.04 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT    | 0.00       |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)       | 178,593.04 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)      | 57.55%     |

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

|   |             |
|---|-------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION                         | PY: PY: PY: |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 0.00        |
| 25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS                 | 0.00        |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)               | 0.00%       |

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

|   |            |
|---|------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES                        | 29,685.00  |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR   | 0.00       |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR  | 0.00       |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS                   | 0.00       |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 29,685.00  |
| 32 ENTITLEMENT GRANT  | 259,539.00 |
| 33 PRIOR YEAR PROGRAM INCOME                                    | 35,093.90  |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP                | 0.00       |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)                   | 294,632.90 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)  | 10.08%     |

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

|  |            |
|--|------------|
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION               | 57,331.05  |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR  | 0.00       |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00       |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS                  | 0.00       |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 57,331.05  |
| 42 ENTITLEMENT GRANT   | 259,539.00 |
| 43 CURRENT YEAR PROGRAM INCOME                                 | 7,172.69   |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP               | 0.00       |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)                  | 266,711.69 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 21.50%     |



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2012  
 CASPER, WY

DATE: 11-14-13  
 TIME: 11:17  
 PAGE: 2

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

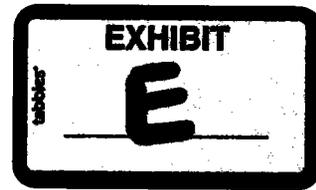
**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

| Plan Year    | IDIS Project | IDIS Activity | Voucher Number | Activity Name  | Matrix Code | National Objective | Drawn Amount        |
|--------------|--------------|---------------|----------------|--|-------------|--------------------|---------------------|
| 2011         | 1            | 284           | 5465511        | CATC   | 05E         | LMC                | \$3,435.00          |
| 2011         | 2            | 285           | 5447251        | Code Enforcement                                     | 15          | LMA                | \$11,087.84         |
| 2011         | 2            | 285           | 5465511        | Code Enforcement                                     | 15          | LMA                | \$15.00             |
| 2011         | 2            | 285           | 5470748        | Code Enforcement                                     | 15          | LMA                | \$2,673.18          |
| 2011         | 2            | 285           | 5485170        | Code Enforcement                                     | 15          | LMA                | \$4,501.28          |
| 2011         | 2            | 285           | 5503854        | Code Enforcement                                     | 15          | LMA                | \$3,650.13          |
| 2011         | 2            | 299           | 5447251        | Neighborhood Rolloff Dumpsters                       | 04          | LMA                | \$140.00            |
| 2011         | 4            | 287           | 5447251        | HRAP   | 14A         | LMH                | \$1,248.18          |
| 2011         | 4            | 287           | 5465511        | HRAP   | 14A         | LMH                | \$17,298.31         |
| 2011         | 4            | 287           | 5470748        | HRAP   | 14A         | LMH                | \$129.65            |
| 2011         | 4            | 287           | 5485170        | HRAP   | 14A         | LMH                | \$726.89            |
| 2011         | 5            | 288           | 5465511        | LifeSteps Campus                                     | 03C         | LMC                | \$21,555.04         |
| 2011         | 5            | 288           | 5485170        | LifeSteps Campus                                     | 03C         | LMC                | \$3,554.71          |
| 2011         | 5            | 288           | 5503854        | LifeSteps Campus                                     | 03C         | LMC                | \$2,119.50          |
| 2012         | 2            | 293           | 5503854        | CATC   | 05E         | LMC                | \$15,730.00         |
| 2012         | 2            | 293           | 5546993        | CATC   | 05E         | LMC                | \$10,520.00         |
| 2012         | 3            | 291           | 5465511        | Code Enforcement Salary                              | 15          | LMA                | \$4,335.81          |
| 2012         | 3            | 291           | 5514000        | Code Enforcement Salary                              | 15          | LMA                | \$2,396.84          |
| 2012         | 3            | 291           | 5525386        | Code Enforcement Salary                              | 15          | LMA                | \$3,599.11          |
| 2012         | 3            | 291           | 5535636        | Code Enforcement Salary                              | 15          | LMA                | \$2,550.63          |
| 2012         | 3            | 291           | 5546993        | Code Enforcement Salary                              | 15          | LMA                | \$2,550.63          |
| 2012         | 3            | 291           | 5558602        | Code Enforcement Salary                              | 15          | LMA                | \$2,561.06          |
| 2012         | 3            | 291           | 5566984        | Code Enforcement Salary                              | 15          | LMA                | \$2,561.06          |
| 2012         | 4            | 296           | 5525386        | Economic Revitalization-Revolving Loan Fund (ER-RLF) | 14E         | LMJ                | \$50,000.00         |
| 2012         | 5            | 290           | 5503854        | Mission Serve  | 14A         | LMH                | \$1,437.30          |
| 2012         | 5            | 290           | 5514000        | Mission Serve  | 14A         | LMH                | \$1,221.60          |
| 2012         | 5            | 290           | 5525386        | Mission Serve  | 14A         | LMH                | \$15.00             |
| 2012         | 5            | 290           | 5558602        | Mission Serve  | 14A         | LMH                | \$794.84            |
| 2012         | 5            | 294           | 5535636        | Emergency Repairs                                    | 14A         | LMH                | \$240.00            |
| 2012         | 5            | 294           | 5546993        | Emergency Repairs                                    | 14A         | LMH                | \$40.00             |
| 2012         | 5            | 294           | 5558602        | Emergency Repairs                                    | 14A         | LMH                | \$138.45            |
| 2012         | 6            | 303           | 5558602        | LifeSteps Campus Care                                | 03C         | LMC                | \$5,766.00          |
| <b>Total</b> |              |               |                |  |             |                    | <b>\$178,593.04</b> |

CITY OF CASPER  
SEMI-ANNUAL PERFORMANCE REPORT



Organization Name: Casper Area Transportation Coalition (CATC/The Bus)  
 Name of Project: Subsidized Ticket Program  
 Contact Person: Marge Cole – Kathy Hill Phone #: 265-1313  
 Reporting Period: July 1, 2012 through June 30, 2013

From your agency records, please complete the following information on your program for the reporting period. In Section 6, page two of the Funding Agreement or the Contract for Professional Services executed between your organization and the City of Casper, you are required to provide this information to the City of Casper. As a part of our annual reporting system, this information is included in our reports to the U. S. Department of Housing and Urban Development (HUD).

Total of **all** persons/families assisted during the reporting period (include new assists) 241

a. Total Race by Category

|  |     |
|--|-----|
| White  | 200 |
| Black African American                                     | 17  |
| Asian  |     |
| American Indian/Alaskan Native                             | 10  |
| Native Hawaiian/Other Pacific Islander                     |     |
| Asian and White  | 1   |
| Black African American and White                           |     |
| American Indian/Alaskan Native<br>& Black African American |     |
| Other Multi-racial - Hispanic                              | 13  |

b. Family Size and Composition

|             |     |                          |     |
|-------------|-----|--------------------------|-----|
| Single      | 178 | Female Head of Household | 74  |
| Small (1-4) | 61  | Disabled/handicapped     | 173 |
| Large (5+)  | 2   | Elderly (62 and older)   | 25  |

c. Income Level (Median Family Income – see attached Income Limits)

|                  |     |
|------------------|-----|
| 30% of Median    | 214 |
| Very-Low (50%)   | 26  |
| Low-Income (80%) | 1   |

Note: if a family falls in between an income limit, choose the higher income limit for your count.

Thank you for your help.



**PUBLIC NOTICE**  
**Public Comments Sought**  
**PUBLIC HEARING TO BE HELD**

Citizens of Casper are invited to comment on the Fiscal Year 2012/2013 Consolidated Annual Performance and Evaluation Report (CAPER) for the City of Casper Community Development Block Grant Program has been prepared and will be available for public review for fifteen days beginning November 12, 2013 and ending at 5 PM, November 27, 2013. Copies of the draft report are available for public review at the following locations:

- Community Development Office, Room 203, City hall, 200 North David Street
- Community Action Partnership of Natrona County, 800 Werner Court
- Casper Housing Authority/LifeSteps Campus, 1514 East 12<sup>th</sup> Street
- Wyoming Community Development Authority, 155 North Beech Street
- Natrona County Public Library, Second Floor Reference Desk, 307 East 2<sup>nd</sup> Street
- The City of Casper website, [www.casperwy.gov](http://www.casperwy.gov)

City Council will conduct a Public Hearing on the CAPER Tuesday, November 19, 2013 at 6:00 PM, Council Chambers at City Hall, 200 North David Street, Casper, WY.

Comments may be submitted to the Housing and Community Development Department in writing or electronically. For further information, please contact the Housing and Community Development Department at the above address, or call 235-8241, fax to 235-8362 attn: H&CD, or email [lbecher@cityofcasperwy.com](mailto:lbecher@cityofcasperwy.com).

PUBLISH:

*Casper Star Tribune*

Monday, November 11<sup>th</sup>, 2013

Sunday, November 17<sup>th</sup>, 2013

November 19, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Rick Harrah, Public Services Director *RA*  
Andrew Beamer, P.E., City Engineer *AB*  
Ethan Yonker, E.I.T., Engineering Tech II

SUBJECT: Change Order No. 1 with Ace Golf Netting, Inc.  
Landfill Litter Fence, Project No. 13-46

Recommendation:

That Council, by resolution, authorize Change Order No. 1 with Ace Golf Netting, Inc., for the Landfill Litter Fence, Project No. 13-46, for a contract price increase of \$12,233.00, for an increase of loading requirements.

Summary:

Ace Golf Netting, Inc., is under contract to install a 30' tall litter fence to withstand 70 mph wind speed exposure C with 50% trash loading at the Casper Regional Landfill. The plans include one 300' long section just north and east of the existing litter fence and one 990' section farther to the north and east. Construction of fencing is scheduled to be completed by December 6, 2013.

The purpose of Change Order No. 1 is increase the design wind speed from 70 mph to 90 mph as well as decrease the total length of the longer section from 990' to 870' in order to remain within the contingency amount.

The original unit price as bid was \$93.19 per linear foot. This change order will increase the unit price to \$114.00 per linear foot. The original contract price was \$121,147.00. Change Order No. 1 will increase the contract price by \$12,233.00, for a total contract price of \$133,380.00. Contingency funds for the project were set at \$13,853.00. Change Order No. 1 will reduce the funds to \$1,620.00. The project schedule will not change as the work can be done independent from all other work.

A resolution is prepared for Council's consideration.

CITY OF CASPER  
CHANGE ORDER

NO. One (1)

PROJECT: Landfill Litter Fence, Project 13-46  
DATE OF ISSUANCE: 10-31-13

OWNER: City of Casper, Wyoming

CONTRACTOR: Ace Golf Netting, Inc.

ENGINEER: City of Casper, Engineering Department

You are directed to make the following changes in the Contract Documents:

Description: Change order to increase the unit price of litter fence due to change in loading requirements and a decrease in the total length of fence.

Attachments: Letter received 10-31-13 and e-mail dated 10-31-13

| CHANGE IN CONTRACT PRICE  | CHANGE IN CONTRACT TIME   |
|---|---|
| Original Contract Price:<br>\$121,147.00                        | Original Contract Time: (days or date)<br>Substantial completion: December 6, 2013;<br>Final completion: May 10, 2013                                 |
| Previous Change Orders No. ___ to ___: \$ _____ 0               | Net change from previous Change Orders (days): <u>--0--</u><br>(days): <u>--0--</u>   |
| Contract Price prior to this Change Order:<br>\$121,147.00      | Contract Time prior to this Change Order:<br>Substantial completion: December 6, 2013;<br>Final completion: December 13, 2013;                        |
| Net Increase change of this Change Order:<br>\$12,233.00        | Net Increase/Decrease of this Change Order: (days)<br><u>-- 0 --</u>  |
| Contract Price with all approved Change Orders:<br>\$133,380.00 | Contract Time with all approved Change Orders:(date)<br><u>Substantial completion:</u> December 6, 2013<br><u>Final completion:</u> December 13, 2013 |

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: Charles Parker  
Contractor  
11-5-13

BY: [Signature]  
Engineer  
11-13-13

BY: \_\_\_\_\_  
Owner



acegolfnetting.com

## ACE GOLF NETTING

828 Wagon Trail  
Austin, TX 78758  
(877) ACE-NETS  
Fax 512-834-8885

---

City of Casper  
200 N. David  
8341  
Casper, Wyoming 82601

10-29-2013  
Ethan Yonker 307-235-

Landfill Litter Fence Project 13-46

### ENGINEERING CHANGE ORDER

Ethan,

As we have discussed the job description has changed for the landfill litter fencing causing an increase in cost as detailed below. The changes below represent the additional charges due to changing the windspeed from 70 mph to 90 mph. We are submitting the following change order to the original contract amount.

|                                    |                    |
|------------------------------------|--------------------|
| A) Additional pole costs :         | \$ 16,700.00       |
| B) Additional concrete:            | \$ 2,600.00        |
| C) Additional Digging:             | \$ 3,900.00        |
| D) Additional Labor and equipment. | <u>\$ 2,600.00</u> |
| <b>TOTAL CHANGE ORDER:</b>         | <b>\$25,800.00</b> |

\*\*The new price per foot for calculations is \$114.00 per lineal foot.

\*We are ready to begin the pole manufacturing immediately. Please let me know as soon as the change has been processed.

Please call with any questions.  
Sincerely,

Charlie Parker (President)  
Toll Free 877-223-6387

## Ethan Yonker

---

**From:** Cindie Langston  
**Sent:** Thursday, October 31, 2013 2:10 PM  
**To:** Ethan Yonker  
**Cc:** Andrew Beamer; Sean Orszulak; Brian Williams; David Jordan; Gary Bissel; Rick Harrah  
**Subject:** FW: Landfill Litter Fence  
**Attachments:** sheet 5 litter fence.pdf

Ethan – I approve your recommendation for a change order. Cindie

---

**From:** Ethan Yonker  
**Sent:** Thursday, October 31, 2013 11:44 AM  
**To:** Cindie Langston  
**Cc:** Andrew Beamer  
**Subject:** Landfill Litter Fence

Cindie- I have been in contact with Charlie Parker the president of Ace Golf Netting the contractor of the litter fence project. Our original linear foot price for the project was \$93.19 per foot as bid. After the change from 70 to 90mph in the engineering design report the new linear foot cost Charlie gave me is \$114.00. I would like to draft a change order to change the unit price of the contract as a result of increased design capacity as well as decrease the length of the fence. I have attached Sheet 5 of the original contract drawings for reference, I propose that we change the overall length of the longer section of fence from 990' to 870'. This will allow us to put the 20' perpendicular section of fence closer to the crest of the existing ridge at station 8+25.00 as the 90 degree turn would be a station 8+50.00. The overall length of fence for the project would change from 1300' to 1170' and the total cost would change from \$121,147.00 to \$133,380.00 which will allow us to cover the change with the contingency account. I hope this change is acceptable and I will await your response to draft a change order. If you have any questions or concerns about the changes please give me a call.

Thank you,

Ethan Yonker  
City of Casper  
Engineering Tech II  
Public Services Department  
(307) 235-8341 Office  
(307) 234-0709 Fax

RESOLUTION NO. 13-278

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH ACE GOLF NETTING, INC., FOR THE LANDFILL LITTER FENCE, PROJECT NO. 13-46.

WHEREAS, the City of Casper desires to change the scope of work and related compensation for the installation of litter fence at the Casper Regional Landfill for the Landfill Litter Fence, Project No. 13-46; and,

WHEREAS, Ace Golf Netting, Inc., is able and willing to provide those services, specified as Change Order No. 1 to the agreement for the increase in loading capabilities for the Landfill Litter Fence, Project No. 13-46, and further described therein.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Change Order No. 1 to the agreement with Ace Golf Netting, Inc., for increase of loading capabilities for the Landfill Litter Fence, Project No. 13-46, for those services.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total Change Order No. 1 amount not to exceed Twelve Thousand Two Hundred Thirty-Three Dollars (\$12,233.00), for a total price not to exceed One Hundred Thirty-Three Thousand Three Hundred Eighty Dollars (\$133,380.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

November 19, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Rick Harrah, Public Works Director  
Cindie Langston, Solid Waste Manager  
Andrew Beamer, P.E., City Engineer  
Alex Sveda, P.E., Associate Engineer

SUBJECT: Contract for Professional Services  
Solid Waste Sanitation Truck Barn Expansion, Project No. 13-48

Recommendation:

That Council, by resolution, authorize a contract for professional services with GSG Architecture, for design services for the Solid Waste Sanitation Truck Barn Expansion, Project No. 13-48, in the amount of \$41,420.

Summary:

The City of Casper Solid Waste Sanitation Truck Barn was constructed in 2006. Because of budget restrictions the building was only large enough for one-half (1/2) of the fleet. The facility is used mainly for a garage and light maintenance of solid waste trash trucks. This expansion will double the size of the current garage facility and enclose the wash bay area to conform to current Wyoming Department of Environmental Quality requirements. The addition will complete the original design and address the storage requirements to maintain the current fleet of sanitation vehicles.

GSG Architecture demonstrated the highest level of expertise in the design of facilities similar to the Sanitation Truck Barn and was selected to provide the design development and schematic design services. The agreement provides for the Consultant to work closely with the design committee consisting of city representatives during the design phases. GSG will provide a cost estimate so monies can be budgeted for the 2015 Fiscal Year.

Funding for this project will be from New Buildings from Capital funds.

A resolution is prepared for Council's consideration.

## CONTRACT FOR PROFESSIONAL SERVICES

### PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. GSG Architecture, 606 South David Street, Casper, Wyoming 82601 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

### RECITALS

A. The City is undertaking the Solid Waste Sanitation Truck Barn Expansion, Project Number 13-48.

B. The project requires professional services for Architectural and Engineering Schematic Design and Design Development.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- The Contractor will provide Schematic Design and Design Development for the new expansion which will include a building extension of new garage space, a new wash pad with enclosure and new office/break room for the Solid Waste Sanitation Truck Barn (Jim Evan's Truck Barn).
- Contractor shall provide a cost estimate for construction on or before January 15, 2014.

- The Contractor will be responsible for the retention and payment of all subContractors in order to complete the objective of this project. These subContractors may include but not be limited to geotechnical engineers, civil engineers, mechanical engineers, electrical engineers, and structural engineers.

A. Development, Schematic Design and Design Development Phases.

1. The Contractor shall prepare a conceptual floor plan layout of the new expansion, new wash pad with enclosure and office area to be reviewed and approved by the Owner prior to commencing with subsequent design.
2. The Contractor shall complete a site survey of the existing Construction sites. The site survey shall consist of a site topographic survey with site elevations and topographic features. The Contractor shall be responsible for hiring and paying for these services.
3. The Contractor shall use existing Geotechnical investigations for the existing site to construct the proposed facility.
4. The Contractor shall prepare a preliminary plan. The preliminary plan shall move beyond the conceptual design developed and shall contain information such as final floor elevations, exact underground utility locations and general traffic flow and parking arrangements.
5. The Contractor shall meet regularly with the Owner during preliminary design to discuss project status and for Owner review and approval of design concepts on the construction drawings and specifications.

B. SubContractors.

1. The Contractor shall be responsible to procure any necessary subContractor to complete the work.
2. The City and Contractor shall mutually approve, in writing, the use of any subContractors that the Contractor desires to use.
3. The Contractor shall be responsible for the administration, management, procurement, and payment of services provided by subContractor(s).

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 21<sup>th</sup> day of March, 2014.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Forty One Thousand Four Hundred Twenty Dollars (\$41,420).

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above

APPROVED AS TO FORM:



ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V.H. McDonald  
Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

WITNESS

CONTRACTOR  
GSG Architecture  
606 South David Street  
Casper, Wyoming 82601

By: \_\_\_\_\_

By:  11.7.2013

Printed Name: \_\_\_\_\_

Printed Name: JAMES G. HOLLOWAY

Title: \_\_\_\_\_

Title: PRINCIPAL

## CONTRACT FOR PROFESSIONAL SERVICES

### PART II - GENERAL TERMS AND CONDITIONS

#### 1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

#### 2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

#### 3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

#### 4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subContractor to perform any services in the scope of this project, unless the subContractor is approved in writing by the City. Any approved subContractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

|  | <u>LIMITS</u>                     |
|--|-----------------------------------|
| A. Workers' Compensation                     | Statutory                         |
| B. Comprehensive General Liability           | \$500,000<br>combined single unit |
| C. Professional Liability/Errors & Omissions | \$500,000                         |

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above prior to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate

only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

## EXPLANATION OF FEES

The fee structure below was derived in response to our best understanding of the project to date and our knowledge of City preferences for document preparation and project management.

Per your request services have been broken down into two phases as follows:

### Phase I

Design Services which include Schematic Design (SD), Design Development (DD), and Construction Documents (CD)

### Phase II

Construction Services which will include Bidding and Construction Administration (CA)

### Inclusions:

- During the bidding phase of the project, GSG Architecture will prepare and reproduce up to 35 copies of the Construction Documents for distribution to potential bidders. GSG will log all distributions and distribute all addenda.

- GSG Architecture has included an allowance of \$9,000 for Construction Material Testing. Based on past projects of this size and type, we believe this is an ample amount to allocate for this job. However, since these tests are requested by the contractor, GSG has little control over the actual final cost of this item. If the costs are under the allowance value the difference will be refunded to the City at the end of the project. If the final amount is over the allowance value, GSG would request an additional services to cover the overage.

- Weekly On-Site Owner / Architect / Contractor (OAC) Meetings during construction

- All anticipated expenses

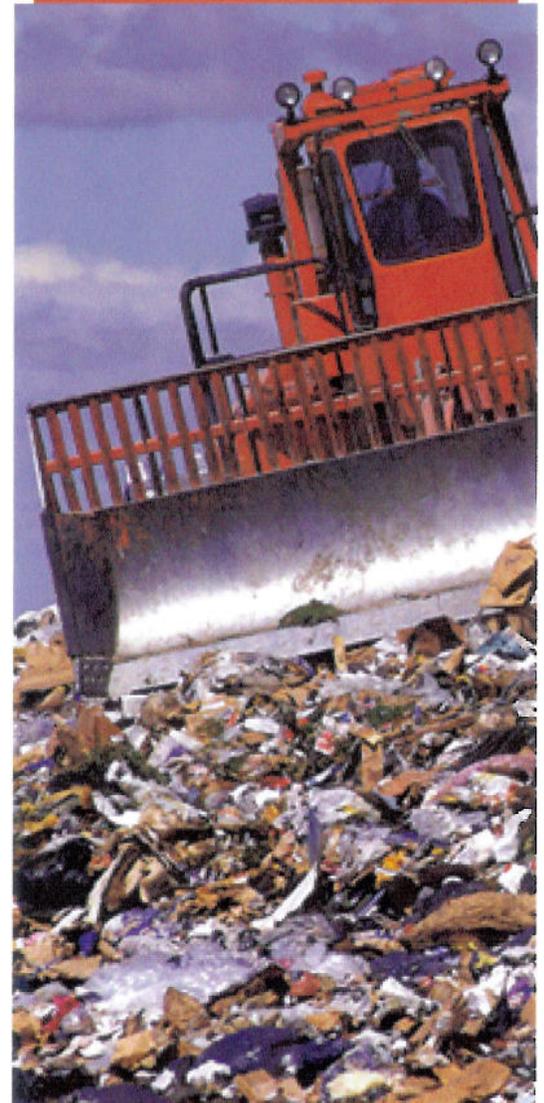
### Exclusions:

- Hazardous materials investigations or abatements

- Plan Review and Building Permit Fees

- Geotechnical Investigations (Note: A 2004 geotechnical investigation for the original building site was provided for this project. Our engineer has reviewed the report and believes that it is sufficient for the new construction and, therefore, additional reports will not be required. If the City desires an additional report, a cost for that service can be negotiated.)

- Furniture, fixture and equipment planning and procurement. GSG Architecture will of course plan the facility around any furnishing that the City provides.



**EXPLANATION OF FEES**

**Phased Fixed Fee:**

**Phase I**

|                        |           |               |
|------------------------|-----------|---------------|
| Schematic Design       | \$        | 16,690        |
| Design Development     | \$        | 24,730        |
| Construction Documents | \$        | 31,940        |
| <b>Phase I Total</b>   | <b>\$</b> | <b>73,360</b> |

**Phase II**

|                             |           |               |
|-----------------------------|-----------|---------------|
| Bidding                     | \$        | 10,540        |
| Construction Administration | \$        | 37,550        |
| <b>Phase II Total</b>       | <b>\$</b> | <b>48,090</b> |

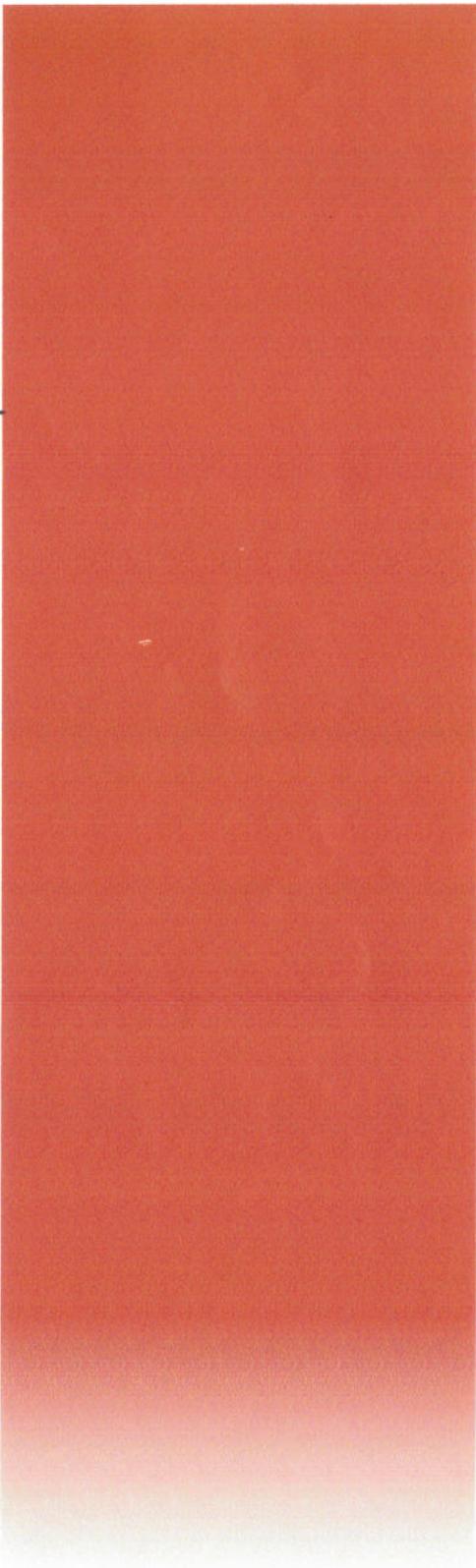
|                      |           |                |
|----------------------|-----------|----------------|
| <b>TOTAL PROJECT</b> | <b>\$</b> | <b>121,450</b> |
|----------------------|-----------|----------------|

As always, GSG Architecture is prepared to negotiate both scope and fee to insure the best outcome for the project and the City.

Sincerely,



James Holloway, AIA, LEED AP  
Principal



RESOLUTION NO. 13-279

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GSG ARCHITECTURE, FOR PROFESSIONAL SERVICES FOR DESIGN OF THE SOLID WASTE SANITATION TRUCK BARN EXPANSION.

WHEREAS, the City of Casper desires to enter into a professional services agreement with GSG Architecture, for design of the Solid Waste Sanitation Truck Barn Expansion; and,

WHEREAS, GSG Architecture is able and willing to provide these services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a professional services agreement with GSG Architecture, to provide professional consulting services for design for an expansion to the Solid Waste Sanitation Truck Barn.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project as prescribed by the contract, for a total amount not to exceed Forty One Thousand Four Hundred Twenty Dollars (\$41,420).

PASSED, APPROVED, AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

November 6, 2013

MEMO TO: John C. Patterson, City Manager  
FROM: Rick Harrah, Public Services Director *RA*  
Andrew Beamer, P.E., City Engineer *AB*  
SUBJECT: Sanitary Sewer Easement From Legacy Trust, LLC  
River Heights Addition

Recommendation:

That Council, by resolution, accept a sanitary sewer easement from Legacy Trust, LLC, for the River Heights Addition.

Summary:

Legacy Trust, LLC, is developing the River Heights Addition in Mills. Sewer service for the addition is provided by the City of Casper across private property owned by the developer. The developer will be responsible for the initial installation of the sewer main. The easement allows the City to construct, maintain, repair, and/or replace the sewer main as may be required in the future.

A resolution is prepared for Council's consideration.

## SANITARY SEWER EASEMENT

EASEMENT MADE this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by Legacy Trust, LLC, a Wyoming limited liability company, 62 Jonquil, Casper, WY 82601, hereinafter referred to as "Grantor," to the City of Casper, Wyoming, a municipal corporation, whose principal offices are located at 200 North David, Casper, WY 82601, hereinafter referred to as "Grantee."

### RECITALS:

WHEREAS, Grantor is the owner of certain property located in Natrona County, Wyoming, and Grantee is the municipal corporation which provides sanitary sewer lines for the City of Casper; and

WHEREAS, Grantor is willing to grant to Grantee a sanitary sewer easement as shown in Exhibit "A" attached hereto, and the Grantee desires to obtain such an easement.

NOW, THEREFORE, in consideration of Ten Dollars, the recitals set forth above, and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereby agree as follows:

1. **GRANT OF EASEMENT.** Grantor does hereby convey unto the Grantee, its successors and assigns, for the benefit of Grantee and its customers, the following described 20' wide sanitary sewer easement for the purposes of ingress and egress to lay-out, construct, inspect, operate, maintain and repair a sanitary sewer line and related equipment, over, under and across the sanitary sewer line location shown on Exhibit "A" attached hereto and more particularly described on Exhibit "B" attached hereto. The easement shall burden Grantor's property and benefit Grantee, its successors and assigns.

2. **RELOCATION OF EASEMENT.** At the time of granting this Easement, Grantor or its successor has not adopted a final lay-out for the property through which the easement passes. As a result, Grantor or its successor reserves the right to relocate the sewer line in connection with filing its plat for the subject property. At the time of plat approval, this easement will be vacated at the request of Grantor subject to the grant of new easements or road dedications which provide a suitable replacement location for the sanitary sewer line, and further subject to Grantor or its successor paying for the costs of relocating the sewer line.

3. **RESERVATION.** Grantor reserves unto itself such rights in the easement property for any purpose which does not interfere with the Easement granted herein, and to create and grant such other easements, rights and privileges in, on, under, or across the easement property to such persons and for such purposes as Grantor may elect, provided that the purposes of any such additional easements, rights and privileges shall not be inconsistent or interfere with the Easement granted herein.

4. **TERM OF EASEMENT.** The term of the Easement shall be perpetual so long as the Easement is used for the purpose described in Section 1. The Grantee shall not use the Easement for any use prohibited by or violative of the terms of this Agreement or applicable laws, rules or regulations. If the Easement is abandoned in writing by the Grantee, then the Easement shall automatically and unconditionally terminate and revert to the then owners of the Property.

5. **LIABILITY.** The Grantee does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and Grantee hereby specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

The Grantee hereby agrees to indemnify and hold the Grantor harmless from any and all liability for personal injury, death, or property damage arising or resulting from the Grantee's use of the Easement Property for which the Grantee has liability pursuant to the Wyoming Governmental Claims Act.

6. **NOTICES.** All notices required or permitted hereunder shall be given by overnight courier delivery, certified mail (return receipt requested), or hand delivery, directed as follows:

To Grantor: Legacy Trust, LLC  
62 Jonquil  
Casper, Wyoming 82604

To Grantee: City of Casper  
200 North David  
Casper, Wyoming 82601

Notices shall be effective only upon actual receipt at the address provided above. Either party, by notice given as provided above, may change the address to which future notices should be sent.

7. **RECORDING.** This Agreement, and any amendments hereto, shall be recorded in the real property records of the Clerk and Recorder of Natrona County, Wyoming.

8. **RUNNING OF BENEFITS AND BURDENS; VESTING OF INTERESTS.** All provisions of this Agreement, including the benefits and burdens, are appurtenant to and run with the land and are binding upon and inure to the benefit of the successors and assigns of the parties hereto.

If any provision of this Agreement or the application thereof to any person or situation, to any extent, shall be held invalid or unenforceable, the remainder of this Agreement and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and unenforceable to the fullest extent permitted by law.

9. **COUNTERPARTS.** This Agreement may be executed in counterparts, each of which shall constitute an original and together which shall constitute one and the same document.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and year first above written.

GRANTOR:

LEGACY TRUST, LLC

By:   
Linda Michelle Ferguson, Manager

GRANTEE:

CITY OF CASPER, WYOMING, a Municipal Corporation

By: \_\_\_\_\_, Mayor

Approved as to Form:





EXHIBIT

A

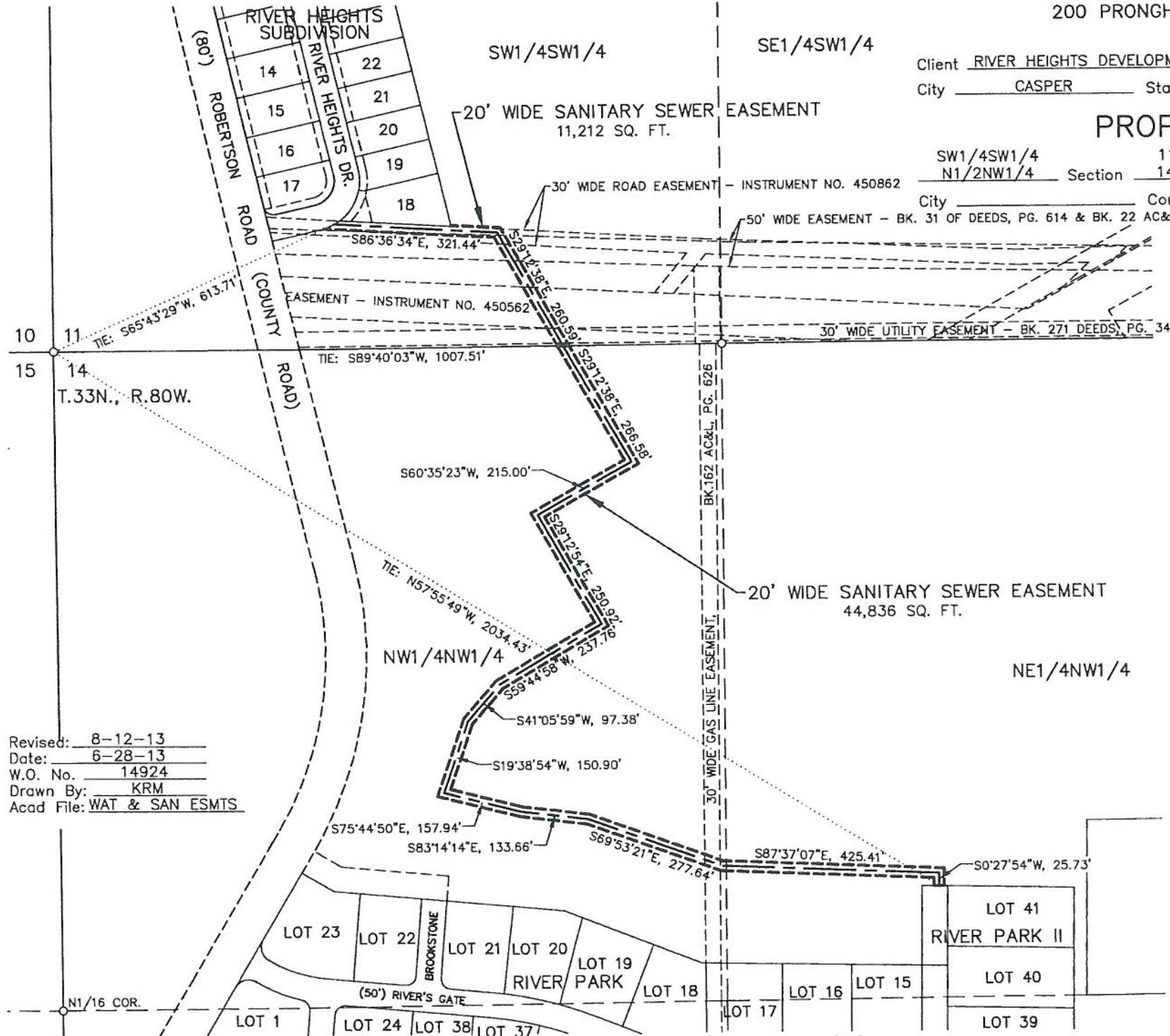
WLC ENGINEERING, SURVEYING & PLANNING  
200 PRONGHORN STREET, CASPER, WYOMING 82601

FOR

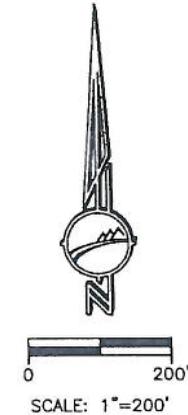
Client RIVER HEIGHTS DEVELOPMENT LLC Address 421 S. CENTER ST., SUITE 201  
City CASPER State WYOMING Zip 82601

### PROPERTY LOCATION PLAT

SW1/4SW1/4 Section 11, T. 33 N., R. 80 W., 6th Principal Meridian, Wyoming  
N1/2NW1/4 Section 14, T. 33 N., R. 80 W., 6th Principal Meridian, Wyoming  
City                      County NATRONA State WYOMING



Revised: 8-12-13  
Date: 6-28-13  
W.O. No. 14924  
Drawn By: KRM  
Acad File: WAT & SAN ESMTS





RESOLUTION NO. 13-280

A RESOLUTION ACCEPTING A SANITARY SEWER EASEMENT FROM LEGACY TRUST, LLC, FOR INSTALLATION OF A SEWER MAIN ACROSS PRIVATE PROPERTY.

WHEREAS, the City of Casper requires an easement for installation and maintenance of public utilities across private property; and,

WHEREAS, Legacy Trust, LLC, has granted the City of Casper the necessary easement to provide sewer service to the River Heights Addition in Mills, Wyoming.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the sanitary sewer easement is hereby accepted.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

---

V. H. McDonald  
City Clerk

---

Kenyne Schlager  
Mayor

November 19, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Rick Harrah, Public Services Director  
Andrew Beamer, P.E., City Engineer

SUBJECT: Cooperative Agreement with the Wyoming Department of Transportation  
Interstate 25 & Shoshoni Interchange Landscaping Project, No. 13-44

Recommendation:

That Council, by resolution, authorize a Cooperative Agreement with the Wyoming Department of Transportation (WYDOT) for construction activities for the Interstate 25 & Shoshoni Interchange Landscaping Project, No. 13-44, in the amount of \$26,761.

Summary:

The Wyoming Department of Transportation (WYDOT) is preparing to reconstruct the Interstate 25 & Shoshoni interchange. Federal Surface Transportation On-System Enhancement funds, administered by WYDOT, have been allocated to the project. The City of Casper is prepared to utilize these funds to install a 'Welcome to Casper' sign, lighting, and trees and shrubs at the interchange.

The estimated cost for the improvements, including WYDOT's overhead and construction administration fees, is \$281,398. WYDOT's federal aid match for the enhancements covers 90.49% of this cost, or \$254,637. The City of Casper would be responsible for the remaining 9.51%, or \$26,761.

Under the terms of this agreement, WYDOT will acquire all necessary construction permits and easements necessary to complete the work and provide engineering services during construction. The cooperative agreement spells out the project limits, responsibilities of WYDOT and the City, and the funding arrangements.

Funding for the project will come from 1% #14 sales tax allocated to Park Improvements.

A resolution is prepared for Council's consideration.

**COOPERATIVE AGREEMENT  
BETWEEN THE  
WYOMING DEPARTMENT OF TRANSPORTATION  
AND THE  
CITY OF CASPER**

Federal Project STP-E 189.51 I254148  
Casper Marginal – North Section  
Shoshoni Bypass Interchange  
Natrona County

1. **Parties.** The parties to this Agreement are the Wyoming Department of Transportation, hereinafter referred to as "WYDOT", whose address is 5300 Bishop Blvd., Cheyenne, Wyoming 82009, and the City of Casper, hereinafter referred to as the "City" whose address is 200 North David Street, Casper, Wyoming 82601.
2. **Purpose.** The City and WYDOT desire to participate in the Surface Transportation On-System Enhancements Program which is federally funded and administered by WYDOT. WYDOT has heretofore designated the location and the City has approved the location at the Shoshoni Bypass Interchange for the construction of enhancements near the Casper Marginal, as shown on the attached map, dated October 18, 2013, marked Exhibit "A", and which by this reference is hereby made a part of this Agreement. These enhancements may consist of the installation of a "Welcome to Casper" sign, lighting, and landscaping to include trees and shrubs. WYDOT, the City, and the traveling public shall derive a benefit and advantage by reason of having the enhancements constructed. All work covered by this Agreement shall meet American Disability Act (ADA) standards.
3. **Term of Agreement.** This Agreement shall commence upon the day and date last signed and executed by the duly authorized representatives of the parties to this Agreement and shall remain in full force and effect until terminated. This Agreement may be terminated, without cause, by either party upon 30 days written notice, which notice shall be delivered by hand or by certified mail.
4. **Responsibilities of the Parties and General Conditions of the Survey Work, Preliminary Engineering, Right-of-way Acquisition, Utility Adjustments, Letting, Construction Engineering, Construction and Maintenance:**
  - a. Survey work will be performed by WYDOT or their Consultant. The work of performing the survey for this project will be performed under the immediate direction, control and supervision of WYDOT in accordance with the requirements specified by WYDOT and agreed to by the City.
  - b. Preliminary Engineering shall be performed by the City, or their Consultant, who will complete engineering investigations, environmental studies and develop

design plans in accordance with the *AASHTO Roadside Design Guide*, which will be included in the final design plans.

- c. Right-of-Way Acquisition will be performed by WYDOT or their Consultant. WYDOT will acquire all necessary rights-of-way and provide any relocation assistance necessary to construct the work shown on Exhibit "A". In accordance with W.S. 1-26-801(a), the City shall be responsible for acquiring rights-of-way by condemnation proceedings with the understanding any settlements reached out of court must be justified and supported. WYDOT will assist the City in condemnation proceedings by preparing exhibits and displays. At its request, the City shall be provided a copy of the right-of-way plans and cost estimates when Federal acquisition approval is requested. The City agrees to reimburse WYDOT for the total cost needed to clear the right-of-way not paid with Federal Aid funds. Under the terms of this Agreement, if right-of-way acquisition is not required for this project, all references to such acquisition herein are considered null and void.
- d. Utility Adjustments will be performed by WYDOT. Arrangements will be made by separate agreement(s) with the affected utility owner(s) and are not covered by this Agreement. Utility relocation costs will be pro-rated according to the most recent State, County or Municipal policies and regulations. The City shall, by ordinance or regulation, control utility line encroachments and crossings in a manner that provides for a degree of protection to the roadway at least equal to the protection provided by the *State's Utility Accommodation Regulations*. Costs for reimbursable utility work not owned by the City are not shown and will be in addition to the identified costs. Under the terms of this Agreement, if utility adjustments are not required for this project, all references to such adjustments herein are considered null and void.
- e. The letting of this project will be performed by WYDOT. The City shall be given the opportunity to approve final design plans and estimates prior to the advertisement for bids by WYDOT. Likewise, the City shall be asked to concur in the award of this project to the lowest qualified bidder. As a result of signing the letter of concurrence, the City agrees to the amended costs shown on Exhibit "B" to match the actual amount bid, as well as make proportionate changes in the match and overmatch amounts. Said concurrence letter shall become part of this Agreement.
- f. Construction engineering for this project will be performed by and under the immediate direction, control and supervision of WYDOT, or their Consultant, in accordance with the plans and specifications. The City shall designate a qualified project representative, at no cost to WYDOT, capable of and authorized to make timely decisions concerning the construction of the project.
- g. Upon completion and acceptance of the project by WYDOT and the City, the City shall return, within 30 days of WYDOT Resident Engineer's request, WYDOT's Acceptance Certificate, or any other required WYDOT documents. Once this

Acceptance Certificate has been completed, all National Pollutant Discharge Elimination System (NPDES) General Permits related to the project will be transferred to the City. The City shall then be responsible for all storm water runoff on the project and storm water monitoring until a Notice of Termination (NOT) can be submitted for the project by the City. In the event petroleum contaminated soil or water is encountered on this project, the required work associated with mitigation of the contamination will become part of this project.

- h. Upon completion and acceptance of this project, the City shall maintain, at its sole expense, the enhancements in compliance with all applicable Federal and State standards and regulations. Maintenance shall include all repairs necessary to keep the improvement in its functional constructed condition.

## 5. Participation of Project Costs

- a. The City agrees to match the project costs at the rate of 9.51 percent of the cost of survey work, preliminary engineering, right-of-way acquisition, utility adjustments, letting, construction and construction engineering as shown on Exhibit "B" and which by this reference is hereby made part of this Agreement. The City agrees to reimburse to WYDOT any funds above those authorized by WYDOT and matched by the City necessary to build this project.
- b. It is understood by the parties that the above-mentioned percentages may vary slightly during the life of this Agreement, as dictated by the *Federal Notices on Sliding Scale Rates of Federal Aid Participation in Public Lands States*. It is further understood by the City that the estimated costs may vary as the project plans are developed and let to contract and that the City shall reimburse WYDOT for the total amount not paid with Federal funds.
- c. The costs shown on the Exhibit "B" are estimates only and the City understands that the final costs may be higher or lower. Rates may vary for the life of this project based on federal reviews and approval. If the actual costs go over by 20 percent of the total estimated costs, both parties must agree and sign an amendment for the additional costs.
- d. The City agrees to pay their portion of indirect costs through the current Indirect Cost Allocation Plan (ICAP) rate as approved by the Federal Highway Administration (FHWA). The ICAP rate is developed by WYDOT and approved by the FHWA on an annual basis with the new rate taking effect every October 1. The current rate is 8.23 percent. The ICAP rate will be charged on total direct costs on this project, as shown on the attached Exhibit "B".
- e. This Agreement is required to comply with the Federal Funding Accountability and Transparency Act (FFATA) of 2006. As the prime recipient of these funds, WYDOT will report the required information to the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS). The

FFATA requires any person or entity receiving contract or grant funds directly from the federal government to report certain information regarding those funds through a centralized website, [www.fsrs.gov](http://www.fsrs.gov). The law requires that you provide your Data Universal Numbering System (DUNS) number to WYDOT. This requirement means you must register with DUNS and Bradstreet. Instructions for this process can be found at [www.dnb.com](http://www.dnb.com). Additional information regarding this Act may be found at the following sites:

<http://edocket.access.gpo.gov/2010/pdf/2010-22705.pdf>

and

<http://edocket.access.gpo.gov/2010/pdf/2010-22706.pdf>.

6. **Reimbursement:** The City hereby agrees to reimburse WYDOT for its share of actual costs incurred to the project, less previous payments, within 30 days after billing. Billing will occur on a monthly basis unless otherwise agreed upon between the parties.
7. **Project Abandonment:** Should the City abandon the project at any time, or if the project is not let to construction within two years of the completion of the design or prior to the completion, due to the delay or actions by the City, the City shall reimburse WYDOT for the entire cost, including any Federal Aid portion of the work completed at the time of abandonment.
8. **General Provisions**
  - a. **Amendments.** Either party may request changes in this Agreement. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by and between the parties to this Agreement shall be incorporated by written instrument, executed and signed by all parties to this Agreement.
  - b. **Americans with Disabilities Act.** The City shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. 12101, *et seq.*, and/or any properly promulgated rules and regulations related thereto.
  - c. **Applicable Law and Venue.** The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties, and the venue shall be in the First Judicial District, Laramie County, Wyoming.
  - d. **Assignment/Agreement Not Used as Collateral.** Neither party shall assign nor otherwise transfer any of the rights or delegate any of the duties set forth in this Agreement without the prior written consent of the other party. The City shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of WYDOT.

- e. **Assumption of Risk.** The City shall assume the risk of any loss of state or federal funding, either administrative or program dollars due to its failure to comply with state or federal requirements. WYDOT will notify the City of any state or federal determination of noncompliance.
  
- f. **Audit/Access to Records.** The City may be subject to monitoring activities by WYDOT including on-site visits, review of supporting documents, and limited scope audits. The City shall permit independent auditors, Federal personnel and WYDOT auditors, access to any pertinent books, documents, papers, and records necessary to perform monitoring of activities. The City shall keep audit reports and audit documents on file for three years after the project is complete.
  
- g. **Availability of Funds.** Each payment obligation of WYDOT is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by the City, this Agreement may be terminated by WYDOT at the end of the period for which the funds are available. WYDOT will notify the City at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to WYDOT in the event this provision is exercised, and WYDOT will not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit WYDOT to terminate this Agreement in order to acquire similar services from another party.
  
- h. **Compliance with Law.** The City shall keep informed of and comply with all applicable, Federal, State and local laws and regulations in the performance of this Agreement.
  
- i. **Entirety of Agreement.** This Agreement, consisting of eight pages, Exhibit "A" and Exhibit "B" consisting of one page each, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
  
- j. **Human Trafficking.** If required by 22 U.S.C. 7104(g) and 2 C.F.R. Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
  - i. Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
  - ii. Procures a commercial sex act during the period of time that the award is in effect; or
  - iii. Uses forced labor in the performance of the award or subawards under the award.

- k. Indemnification.** Each party to this Agreement shall be responsible for any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other.
- l. Kickbacks.**
- i.** The City shall comply with the Copeland “Anti-Kickback” Act (18 U.S.C. 874) as supplemented in the Department of Labor Regulations (29 C.F.R., Part 3). This Act provides that the City is prohibited from inducing by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled.
  - ii.** The City certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement.
  - iii.** No staff member of the City shall engage in any contract or activity which would constitute a conflict of interest as related to this Agreement.
  - iv.** If the City breaches or violates this warranty, WYDOT may, at its discretion, terminate this Agreement without liability to WYDOT, or deduct from the agreement price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- m. Nondiscrimination.** The City shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. 12101, *et seq.* and the Age Discrimination Act of 1975. The City shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance of this Agreement. In reference to Title VI Policy, WYDOT’s Civil Rights Program is responsible for initiating and monitoring Title VI activities, preparing required reports and other WYDOT responsibilities as required by 23 Code of Federal Regulation (C.F.R.) 200 and 49 Code of Federal Regulation 21.
- n. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing and given to the parties at the address provided under this Agreement, either delivered by hand or by certified mail.
- o. Prior Approval.** This Agreement shall not be binding upon either party unless this Agreement is approved as to form by the Attorney General or his representative.
- p. Publicity.** Publicity given to the project or services provided herein, including notices, information, pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the City and related to the services and

work to be performed under this Agreement, shall identify WYDOT as the sponsoring agency and shall provide a copy of what was shared with WYDOT.

- q. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of this Agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- r. **Sovereign Immunity.** The State of Wyoming, WYDOT and the City do not waive their sovereign or governmental immunity by entering into this Agreement, and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other State law. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.
- s. **Suspension and Debarment.** By signing this Agreement, the City certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction nor from federal financial or non-financial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension) and C.F.R. 44 Part 17, or are on the disbarred vendors list at [www.sam.gov](http://www.sam.gov). Further, the City agrees to notify WYDOT by certified mail should it or any of its agents become debarred, suspended, or voluntarily excluded during the term of this Agreement.
- t. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

The terms of this Agreement, and any amendments thereto, shall be binding upon and inure to the parties hereto, their administrators and successors.

**"REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK"**

9. **Signatures.** In witness whereof, the parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the day and date set out below and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The effective date of this Agreement is the day and date last signed and executed by the duly authorized representatives of the parties to this Agreement shown below.

**ATTEST:**

**CITY OF CASPER, WYOMING:**

\_\_\_\_\_

By: \_\_\_\_\_

Kenyne Schlager, Mayor

\_\_\_\_\_

Title

\_\_\_\_\_

Date

(SEAL)

**ATTEST:**

**WYOMING DEPARTMENT OF TRANSPORTATION:**

\_\_\_\_\_  
Sandra J. Scott, Secretary  
Transportation Commission of Wyoming

By: \_\_\_\_\_  
Del McOmie, P.E., Chief Engineer

(SEAL)

\_\_\_\_\_

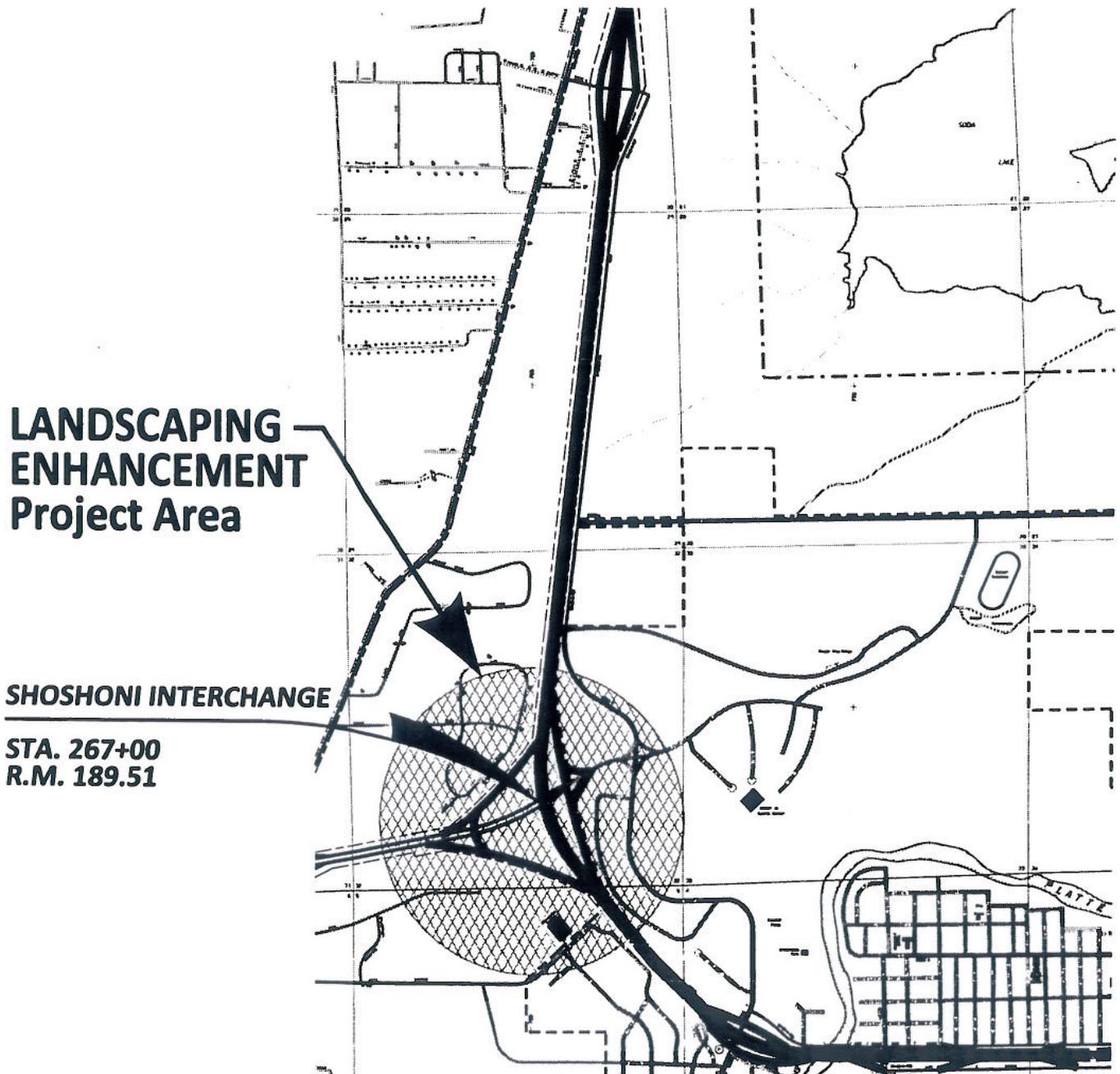
Date

Approved as to form:

By: \_\_\_\_\_  
Douglas J. Moench  
Senior Assistant Attorney General  
State of Wyoming

Date agreement prepared: 10-28-13

# CASPER MARGINAL NORTH SECTION NATRONA COUNTY



**EXHIBIT "B"**

Federal Project STP-E 189.51 I254148  
Casper Marginal – North Section  
Shoshoni Bypass Interchange  
Natrona County

October 28, 2013

Costs were prepared by WYDOT.

| <u>Item</u>   | = | <u>Cost</u>         |     |
|---|---|---------------------|-----|
| Estimated Construction Costs                                    | = | \$250,000.00        |     |
| Preliminary Engineering (Performed by City's consultant)        | = | 0.00                |     |
| Construction Engineering  | = | <u>10,000.00</u>    |     |
| Total Direct Costs  | = | 260,000.00          | [1] |
| Indirect Cost Allocation Plan (ICAP)<br>(260,000.00) (0.0823)   | = | <u>21,398.00</u>    | [2] |
| Total Project Costs = [1] + [2]                                 | = | <u>\$281,398.00</u> | [3] |
| <u>Funding:</u>   |   |                     |     |
| WYDOT's Federal Aid Match:<br>(281,398.00) (0.9049/local match) | = | 254,637.00          | [4] |
| City's Match Portion:<br>(281,398.00) (0.0951/local match)      | = | <u>26,761.00</u>    | [5] |
| Total Project Costs = [4] + [5]                                 | = | <u>\$281,398.00</u> |     |

NOTE: All costs shown are rounded to the nearest even dollar.

The above figures are for estimating purposes only and are subject to revision throughout the life of this project.

RESOLUTION NO. 13-281

A RESOLUTION AUTHORIZING A COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION SERVICES RELATED TO THE INTERSTATE 25 & SHOSHONI INTERCHANGE LANDSCAPING PROJECT.

WHEREAS, the City of Casper desires to enter into a Cooperative Agreement with the Wyoming Department of Transportation for construction services associated with the Interstate 25 & Shoshoni Interchange Landscaping Project No. 13-44, Federal Project STP-E 189.51 I254148; and,

WHEREAS, the Wyoming Department of Transportation is able and willing to provide those services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Cooperative Agreement with the Wyoming Department of Transportation, for providing construction services related for the Interstate 25 & Shoshoni Interchange Landscaping Project, in the amount of Twenty-Six Thousand Seven Hundred Sixty-One and 00/100 Dollars (\$26,761.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project in an amount not to exceed Twenty-Six Thousand Seven Hundred Sixty-One and 00/100 Dollars (\$26,761.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

October 28, 2013

MEMO: John C. Patterson, City Manager  
FROM: Chris Walsh, Chief of Police  
M. Jeremy Yates, Police Administrative Technician  
SUBJECT: Acceptance of Homeland Security LETPA Grant

Recommendation

That Council, by resolution, authorize acceptance of a grant from the Wyoming Office of Homeland Security, in the amount of \$31,567.08.

Summary:

The Casper Police Department has been notified that it has been awarded a grant from the Wyoming Office of Homeland Security in the amount of Thirty One Thousand, Five Hundred Sixty Seven Dollars, and Eight Cents (\$31,567.08).

This Grant falls under the U.S. Department of Homeland Security's "State Homeland Security Program," for the award period beginning September 1, 2013, through May 31, 2015. The Casper Police Department shall use the grant funds to purchase radio communication equipment for the new Public Safety Communication Center currently under construction.

A resolution has been prepared for Council's consideration.



Matthew H. Mead  
Governor

# Office of Homeland Security

Telephone: (307) 777-Home (4663) Fax: (307) 635-6017  
Website: [www.wyohomelandsecurity.state.wy.us](http://www.wyohomelandsecurity.state.wy.us)  
5500 Bishop Blvd., Cheyenne, WY 82002

THE STATE OF WYOMING

Guy Cameron  
Director

## Grant Award for U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Grant Programs Directorate, State Homeland Security Grant Program (SHSP) Fiscal Year 2013, Law Enforcement and Terrorism Prevention-oriented Activities, (LETPA)

|                               |   |
|-------------------------------|---|
| <b>Political Subdivision:</b> | <b>Casper Police Department</b>               |
| <b>Award Amount:</b>          | <b>\$31,567.08</b>                            |
| <b>Award Period:</b>          | <b>September 1, 2013 through May 31, 2015</b> |
| <b>CFDA #:</b>                | <b>97.067</b>                                 |
| <b>DHS Grant Code:</b>        | <b>EMW-2013-SS-00011-S01</b>                  |
| <b>Project ID:</b>            | <b>13-GPD-CAS-LP-HLE13</b>                    |

- Parties:** The parties to this Grant Award Agreement [Grant] are the **Wyoming Office of Homeland Security**, whose principal address is 5500 Bishop Blvd, Cheyenne, WY 82002 [Homeland Security] and **Casper Police Department**, whose mailing address is 201 North David, Casper, WY 82601[Subrecipient].
- Contact Information:** Subrecipient's submission of required reports and forms designated herein will be made using online tools when required by the procedures and protocol of the U.S. Department of Homeland Security, State Homeland Security Grant Program. All other reports, forms, and communications regarding this Grant shall be directed to the attention of Wyoming Office of Homeland Security's designated contact person. Subrecipient must keep Homeland Security up-to-date as to the name of the person acting as Subrecipient's primary contact person for this Grant using the Point of Contact Information Form attached and incorporated herein as Attachment One, including any change of contact person, address, or telephone information. Subrecipient's primary contact person shall cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this Grant. An e-mail address must be provided for the contact person and that e-mail account must be regularly checked for new messages.
- Funding Authority:** The funds Homeland Security will distribute to Subrecipient are drawn from grant funds distributed to the State of Wyoming by the Fiscal Year 2013 Department of Homeland Security Appropriations Act, 2013 (Public Law 113-6). The program is authorized by the *Homeland Security Act of 2002* (Public Law 107-296), as amended by section 101 of the *Implementing Recommendations of the 9/11 Commission Act of 2007* (Public Law 110-53).
- Term of Grant Award and Required Approvals:** This Grant is effective when all parties have executed it and all required approvals have been secured. The term of this Grant is from September 1, 2013 through May 31, 2015. The total amount of this Grant is \$31,567.08.
- Federal Grant References:** The Fiscal Year 2013 HSGP Program Funding Opportunity Announcement (FOA) can be found at [www.fema.gov](http://www.fema.gov), or [www.wyohomelandsecurity.state.wy.us](http://www.wyohomelandsecurity.state.wy.us).

WOHS  
Original Document

6. **Purpose of Grant Award:** The FY 2013 Homeland Security Grant Program (HSGP) plays an important role in the implementation of Presidential Policy Directive 8 (PPD-8) by supporting the development and sustainment of core capabilities. Core capabilities are essential for the execution of each of the five mission areas outlined the *National Preparedness Goal* (NPG). The development and sustainment of these core capabilities are not exclusive to any single level of government or organization but rather require the combined effort of the whole community. The FY 2013 HSGP supports all core capabilities in the Prevention, Protection, Mitigation, Response, and Recovery mission areas based on allowable costs. The FY 2013 HSGP Funding Opportunity announcement identifies three program specific priorities:

- **Priority One: Implementation of NPS and the Whole Community Approach to Security and Emergency Management**

Objective One: Completion of the THIRA process in alignment with National Preparedness System guidance to identify the resources required to deliver core capabilities.

Objective Two: Conduct risk driven, capabilities-based planning through whole community councils and working groups.

Objective Three: Organization – Typing of equipment, and credentialing and training of personnel.

Objective Four: Sustaining Capabilities.

- **Priority Two: Building and Sustaining Law Enforcement Terrorism Prevention Capabilities.**

Objective One: Nationwide Suspicious Activity Reporting Initiative (NSI)

- **Priority Three: Maturation and Enhancement of State and Major Urban Area Fusion Centers** (Wyoming does not have a Fusion Center. However, virtual platforms do exist through Division of Criminal Investigation, Attorney General's Office, Federal Bureau of Investigation, Wyoming Office of Homeland Security, and State and Local Law Enforcement Agencies.)

Objective One: Baseline Capabilities.

Objective Two: Analytic Capabilities.

- **Priority Four: Innovation and Sustained Support for the National Campaign for Preparedness**

Objective One: Foster individual and community preparedness and resilience by identifying needs; mobilizing partners; and creating innovative and effective solutions that can be grown, sustained, and replicated.

- **Priority Five: Improve Immediate Emergency Victim Care at Mass Casualty Events**

Objective One: Improve emergency care to victims of mass casualty events, including mass shootings.

Objective Two: Improve community first aid training.

7. **Payment:** Homeland Security agrees to pay Subrecipient for the services described herein during the performance period of the Grant. The total payment under this Grant shall not exceed **\$31,567.08 (thirty one thousand five hundred sixty seven dollars and eight cents)**. No payment shall be made for services rendered outside the performance period of the grant or for activities commenced without prior approval, if prior approval is required. Payment will be made to Subrecipient by Homeland Security upon receipt and approval of a Reimbursement Request Form, Expense Claim Form and proof of payment provided the expenditures comply with the FY2013 Funding Opportunity Announcement (FOA), the Authorized Equipment list found at <https://www.rkb.us>, and all applicable federal and state laws. There will be no extensions for the 2013 State Homeland Security Grant reimbursement or performance period.

8. **Responsibilities of Subrecipient:** Subrecipient agrees to and acknowledges the following limitations and special conditions:

A. Subrecipient must be familiar with all the requirements and restrictions of the Homeland Security Grant Program, including:

- (1) Subrecipient must be familiar with the 2013 HSGP objectives and priorities identified in the FY 2013 Homeland Security Grant Funding Opportunity Announcement and the State Initiatives which can be found at [www.wyohomelandsecurity.state.wy.us](http://www.wyohomelandsecurity.state.wy.us).

- (2) Subrecipient agrees that all allocations and use of funds under this grant will be in accordance with the FY 2013 Homeland Security Grant Program Funding Opportunity Announcement (FOA). Allocations and use of grant funding must support the goals and objectives included in the State and/or Urban Area Homeland Security Strategies. Allocations and use of grant funding must also support the Investments identified in the Investment Justifications which were submitted as part of the FY 2013 application. Subrecipient may not use this grant funding to purchase equipment not specifically authorized in the Authorized Equipment List (AEL) unless the proposed acquisition is reviewed by Homeland Security and approved by DHS in writing prior to purchase.
- (3) Subrecipient agrees to comply with the exercise and evaluation requirements set forth in the current edition of the U.S. Department of Homeland Security (DHS), Office for Domestic Preparedness (ODP), Fiscal Year 2013 Homeland Security Exercise and Evaluation Program (HSEEP) guidance. An HSEEP Fact Sheet can be found at <https://hseep.dhs.gov/support/HSEEP%20Revision%20Fact%20Sheet%20041612.pdf>.
- (4) Subrecipient agrees to comply with the financial and administrative requirements set forth in the FY 2013 Homeland Security Grant Program (HSGP) Funding Opportunity Announcement (FOA).
- (5) Subrecipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States and Local Governments, and Non-Profit Organizations.
- (6) Subrecipient further agrees to comply with the standards put forth in OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments.
- (7) Subrecipient may use its own procurement procedures, provided its procurement process conforms to applicable federal and state laws and the standards identified in OMB Circular A-102. All sole-source procurement in excess of \$10,000 must receive prior approval of Homeland Security. Contractors must develop or draft specifications, requirements, statements of work, and/or Requests for Proposals (RFPs) for a proposed procurement to be excluded from the competitive bidding requirements. Any request for exemption must be submitted to Homeland Security and approved by the Grants Program Directorate in writing prior to obligation or expenditure of such funds.
- (8) Subrecipient shall ensure all equipment purchased with these grant funds is maintained and available for response to terrorist incidents. Subrecipient agrees that, when practicable, any equipment or supplies purchased with grant funding shall be prominently marked as follows: **"Purchased with funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Office of Homeland Security."** Subrecipient agrees that all publications created with funding under this Grant shall prominently contain the following statement: **"This document was prepared under a grant from the FEMA's National Preparedness Directorate, U.S. Department of Homeland Security administered by the Wyoming Office of Homeland Security (WOHS). Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA's National Preparedness Directorate of the U.S. Department of Homeland Security, the State of Wyoming or WOHS."** Additionally, Subrecipient acknowledges that DHS/FEMA and Homeland Security reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for federal and Wyoming state government purposes: (1) the copyright in any work developed under this Grant; and (2) any rights of copyright to which Subrecipient purchases ownership under this Grant. Subrecipient must consult with DHS/FEMA and WOHS regarding any patent rights that arise from, or are purchased with, this Grant.
- (9) Subrecipient agrees to cooperate with any assessments, national evaluation efforts and requests for information or data including, but not limited to, information required for the assessment or evaluation of activities within this Grant.
- (10) Subrecipient agrees that federal funds under this award will be used to supplement but not supplant state or local funds.

- (11) Subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of the Office of Grants and Training.
  - (12) When implementing National Preparedness Directorate (NPD) funded activities, Subrecipient must comply with all federal civil rights laws, to include Title VI of the Civil Rights Act, as amended. Subrecipient is required to take reasonable steps to ensure persons of limited English proficiency have meaningful access to language assistance services regarding the development of proposals and budgets and conducting NPD-funded activities.
  - (13) Subrecipient may only fund Investments that were included in the FY 2013 Investment Justification (State Initiatives) that were submitted to DHS. Descriptions of the 2013 State Initiatives can be found at [www.wyohomelandsecurity.state.wy.us](http://www.wyohomelandsecurity.state.wy.us).
  - (14) Subrecipient shall comply with all applicable "Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898)." **Failure of Subrecipient to meet federal, state and local EHP requirements and obtain applicable permits may jeopardize federal funding.** Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 45 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, Subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, Subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office.
- B.** This Grant cannot be changed or altered in any way without prior written authorization from Homeland Security.
- C.** Subrecipient may not commingle or transfer funds under this Grant with the funds of any other state or federal grants.
- D.** As mandated by Homeland Security Presidential Directive/HSPD-5 (HSPD-5), *Management of Domestic Incidents*, the adoptions of the National Incident Management System (NIMS) is a requirement to receive federal preparedness assistance, through grants, contracts and other activities. Subrecipient shall update and/or modify their operational plans, and training and exercise activities, as necessary, to achieve conformance with the National Response Framework (NRF) and the National Incident Management System (NIMS) implementation guidelines.
- E.** State Initiatives focus on building and sustaining programs and capabilities within and across state boundaries, while aligning with the National Preparedness Goal and National Priorities. Capabilities should be strategically located to maximize the return on preparedness investments, and all available funding sources (federal, state, local, and private) should contribute to building and sustaining these capabilities. Grant funds shall be expended on any or all of the following FY 2013 State Initiatives:
- (1) WyoLink Interoperability
  - (2) Community Resilience
  - (3) Regional Emergency Response Teams
  - (4) Wyoming Improvised Explosive Device (IED) Protection and Response
  - (5) Information Sharing Across Critical Infrastructure Sectors
  - (6) School Safety and Security
  - (7) Cyber Terrorism
  - (8) Mass Casualty – Victim Care

- F. Subrecipient's quarterly progress reports through March 31, June 30, September 30, and December 31 must be submitted to the Wyoming Office of Homeland Security by April 10, July 10, October 10, and January 10, respectively. Quarterly reports will include:
- (1) Equipment purchased and the number of people trained in a given capability to support a reported number defined resource typed teams including Bomb Squads, Dive Teams, SWAT Teams, and Explosive Detection Canine Teams. (e.g., 63 responders were trained in structural collapse to support 23 Type 2 USAR Teams)
  - (2) The total number of a defined type of resource and capabilities built utilizing the resources of this Grant
  - (3) What equipment was purchased and what typed capability it supports. Quarterly report forms are located on the Homeland Security website: <http://wyohomelandsecurity.state.wy.us>

**9. Responsibilities of Homeland Security:**

- A. Homeland Security will be available to provide necessary and feasible technical advice, which may be reasonably required by Subrecipient.
- B. Homeland Security will pay Subrecipient as stated in paragraph 7 above.
- C. Homeland Security shall notify Subrecipient of any state or federal determination of noncompliance. Homeland Security will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally.
- D. Homeland Security shall notify Subrecipient at the earliest possible time of the services, which may be affected by a shortage of funds.
- E. Homeland Security shall notify Subrecipient of information and updates received from FEMA or other federal agencies, which may affect or otherwise restrict the availability of funds awarded to Subrecipient herein.

**10. Special Provisions:**

- A. **Assumption of Risk:** Subrecipient shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to Subrecipient's failure to comply with state or federal requirements.
- B. **Cost Principles:** Subrecipient agrees to comply with the standards set forth in OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments (2 CFR § Part 225).
- C. **Debarment or Suspension:** By signing this agreement, Subrecipient certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency in accordance with Executive Order 12549, Debarment and Suspension and CFR 44 § Part 17 or are on the disbarred vendors list at [www.epls.gov](http://www.epls.gov).
- D. **Disadvantaged Business Requirement:** To the extent Subrecipient uses contractors or subcontractors, Subrecipient shall use small, minority, women-owned or disadvantaged business concerns and contractors or subcontractors to the extent practicable.
- E. **Drug-Free Workplace:** Subrecipient shall certify that a drug-free workplace is maintained in accordance with the Drug-Free Workplace Act of 1988, and implemented at 44 CFR § Part 17, Subpart F.
- F. **Duplication of Benefits:** There may not be a duplication of any federal assistance, per 2 CFR Part 225, Basic Guidelines Section C.3 (c), which states: Any costs allocable to a particular Federal award or cost objective under the principles provided for in this Circular may not be charged to other federal awards to overcome fund deficiencies, to avoid restrictions imposed by law or terms of the federal awards, or for other reasons. However, this prohibition would not preclude governmental units from shifting costs allowable under two or more awards in accordance with existing program agreements.
- G. **Environmental and Historic Preservation Requirements:** Subrecipient shall comply with all applicable federal, state, and local environmental and historic preservation (EHP) requirements and shall

provide any information requested by the State or FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Failure of Subrecipient to meet federal, state, and local EHP requirements and obtain applicable permits may jeopardize federal funding. Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of the State and FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures, and objects that are 45 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, Subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, Subrecipient will immediately cease construction and notify the Wyoming Office of Homeland Security, FEMA and the appropriate State Historic Preservation Office. **Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.** Additional information can be found at <http://ojp.usdoj.gov/odp/docs/info271.pdf> and <http://www.fema.gov/plan/ehp/ehp-applicant-help.shtm>.

- H. Financial and Compliance Audit Report:** Subrecipients that expend an aggregate amount of \$500,000 or more in federal funds during their fiscal year are required to undergo an organization-wide financial and compliance single audit. Subrecipient agrees to comply with the organizational audit requirements of the U.S. General Accounting Office Government Auditing Standards and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Audit reports are currently due to the Federal Audit Clearinghouse no later than nine months after the end of the Subrecipient's fiscal year. Subrecipient shall retain financial records and all other documentation as specified in the Financial Guide. Subrecipient shall give Homeland Security or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers or documents related to this Grant. Subrecipient shall provide one (1) copy of the audit report to Homeland Security and require release of the audit report by its auditor be held until adjusting entries are disclosed and made to Homeland Security's records. Subrecipient shall provide Homeland Security one (1) copy of all other audits performed which cover any part of this Grant.
- I. Freedom of Information Act:** Information submitted in the course of applying for funding or provided in the course of grant management activities, may be considered law enforcement sensitive or otherwise important to national security interests. While this information is subject to requests made pursuant to the Freedom of Information Act, 5 U.S.C. §552, all determinations concerning the release of information of this nature are made on a case-by-case basis by the DHS FOIA Office. Subrecipient should consult state and local laws and regulations regarding the release of information. Subrecipient should be familiar with the regulations governing protected critical infrastructure information, 6 CFR § Part 29, and sensitive security information, 49 CFR § Part 1520, as these designations may provide additional protection to certain classes of homeland security information.
- J. Human Trafficking:** As required by 22 U.S.C. 7104(g) and 2 CFR § Part 175, this agreement may be terminated without penalty if a private entity that receives funds under this agreement:
- (1) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (2) Procures a commercial sex act during the period of time that the award is in effect; or
  - (3) Uses forced labor in the performance of the award or sub awards under the award.
- K. Individuals with Disabilities in Emergency Preparedness:** In accordance with Executive Order #13347, *Individuals with Disabilities in Emergency Preparedness*, signed July 2004, Subrecipient is encouraged to use funding for activities that integrate people with disabilities into their planning and response processes.

Further guidance is available at <http://www.fema.gov/pdf/media/2008/301.pdf>; <http://www.LLIS.gov>;

<http://www.fema.gov/oer/reference/>; <http://www.disabilitypreparedness.gov>.

- L. Kickbacks:** Subrecipient certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Grant, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Grant. If Subrecipient breaches or violates this warranty, Homeland Security may, at its discretion, terminate this Grant without liability to Homeland Security, or deduct from this Grant price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.
- M. Limitations on Lobbying Activities:** By signing this agreement, Subrecipient agrees that, in accordance with Public Law 101-121, payments made from a federal grant shall not be utilized by Subrecipient in connection with lobbying Congressmen, or any other federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan. Further, Subrecipient may not use any federal funds, either directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.
- N. Limited English Proficient (LEP) Persons:** Subrecipient must certify that Limited English Proficiency Persons have meaningful access to the services under this program. National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI of the Civil Rights Act of 1964, as amended, Subrecipient is required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The guidance document can be accessed at [www.lep.gov](http://www.lep.gov).
- O. Monitoring Activities:** Subrecipient may be monitored periodically by the staff of Homeland Security, DHS/FEMA, or Grant Program Directorate (GPD), and/or the authorized contractors thereof, to ensure the program goals, objectives, timelines, budgets and other related Grant criteria are being met.
- P. National Preparedness Reporting Compliance:** Subrecipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within their grant agreement. This includes any assessments, audits, or investigations conducted by the Department of Homeland Security, Office of Inspector General, or the Government Accountability Office.
- Q. No Finder's Fees:** No finder's fee, employment agency fee, or other such fee related to the procurement of this Grant, shall be paid by either party.
- R. Nondiscrimination:** Subrecipient shall comply with all state and federal civil rights laws, to include Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000 *et. seq.*), the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et. seq.*), the Americans With Disabilities Act, (42 U.S.C. 12101 *et. seq.*), Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 *et. seq.*) and the Age Discrimination Act of 1975, as amended (20 U.S.C. 6101 *et. seq.*). Subrecipient shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin or disability in connection with the performance of this Grant.
- S. Non-Supplanting Certification:** Subrecipient hereby affirms that Grant funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this agreement.
- T. Program Income:** Subrecipient shall not deposit funds in an interest-bearing account without prior approval by Homeland Security. Income attributable to the Grant shall be reported to Homeland Security. Any income attributable to the grant funds distributed under this agreement must be used to increase the scope of the program or returned to Homeland Security.
- U. Records Retention:** Subrecipient shall retain financial records and all other documentation for a minimum of three (3) years following the close of the Grant or audit. Subrecipient will give Wyoming Office of Homeland Security and any of its representatives, access to all books, documents, papers, and

records which are pertinent to this Grant.

**V. Technology Requirements:**

- (1) FEMA requires all grantees to use the latest National Information Exchange Model (NIEM) specification and guidelines regarding the use of Extensible Markup Language (XML) for all grant awards. Further information about the required use of NIEM specifications and guidelines is available at <http://www.niem.gov>.
- (2) FEMA requires any information technology system funded or supported by these funds comply with 28 CFR § Part 23, Criminal Intelligence Systems Operating Policies, if this regulation is determined to be applicable.
- (3) Subrecipient is encouraged to align any geospatial activities with the guidance available on the FEMA website at <http://www.fema.gov/grants>.

**11. General Provisions:**

- A. Amendments:** Any changes, modifications, revisions or amendments to this Grant which are mutually agreed upon by the parties to this Grant shall be incorporated by written instrument, executed and signed by all parties to this Grant.
- B. Applicable Law/Venue:** The laws of the State of Wyoming shall govern the construction, interpretation and enforcement of this Grant. The courts of the State of Wyoming shall have jurisdiction over this Grant and the parties, and the venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Assignment/Grant Not Used as Collateral:** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Grant without the prior written consent of the other party. Subrecipient may not use this Grant, or any portion thereof, for collateral for any financial obligation without the prior written permission of Homeland Security.
- D. Availability of Funds:** Each payment obligation of Homeland Security is conditioned upon the availability of government funds, which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by Subrecipient, Homeland Security may terminate this Grant at the end of the period for which the funds are available. No penalty shall accrue to Homeland Security in the event this provision is exercised, and Homeland Security shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit Homeland Security to terminate this Grant to acquire similar services from another party.
- E. Award of Related Contracts:** Homeland Security may undertake or award supplemental or successor contracts for work related to this Grant. Subrecipient shall cooperate fully with other subrecipients, contractors and Homeland Security in all such cases.
- F. Compliance with Law:** Subrecipient shall keep informed of and comply with all applicable federal, tribal, state and local laws and regulations in the performance of the agreement.
- G. Confidentiality of Information:** Notwithstanding the release of records as required by the Wyoming Public Records Act, Wyo. Stat. § 16-4-201 *et seq.*, all documents, data compilations, reports, computer programs, photographs, and any other work provided to or produced by Subrecipient, exclusive to the performance of this Grant, shall be kept confidential by Subrecipient unless written permission is granted by Homeland Security for its release.
- H. Conflicts of Interest:** Subrecipient shall immediately notify Homeland Security of any potential or actual conflicts of interest arising during the course of Subrecipient's performance under this Grant. This Grant may be terminated in the event Homeland Security discovers an undisclosed conflict of interest. Termination of this Grant will be subject to a mutual settlement of accounts.
- I. Entirety of Grant:** This Grant, consisting of eleven (11) pages plus Attachment One, Point-of-Contact Information Form, consisting of one (1) page, and Attachment Two, Summary of State Initiatives, consisting of three (3) pages, which are attached and incorporated herein, represent the entire and integrated agreement between the parties and supersede all prior negotiations, representations, and

agreements, whether written or oral.

- J. Ethics:** Subrecipient shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*), and any and all ethical standards governing Subrecipient.
- K. Force Majeure:** Neither party shall be liable for failure to perform under this Grant if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.
- L. Indemnification:** Each party to this agreement shall be responsible for any liability arising from its own conduct. Neither party agrees to insure, defend or indemnify the other.
- M. Independent Subrecipient:** Subrecipient shall function as an independent contractor for the purposes of this Grant, and Subrecipient or its agents and/or employees shall not be considered employees of the State of Wyoming for any purpose. Subrecipient shall assume sole responsibility for any debts or liabilities that may be incurred by Subrecipient in fulfilling the terms of this Grant, and shall be solely responsible for the payment of all federal, state and local taxes which may accrue because of this Grant. Nothing in this Grant shall be interpreted as authorizing Subrecipient or its agents and/or employees to act as an agent or representative for or on behalf of the State of Wyoming or Homeland Security, or to incur any obligation of any kind on the behalf of the State of Wyoming or Homeland Security. Subrecipient agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to State of Wyoming employees will inure to the benefit of Subrecipient or its agents and/or employees as a result of this Grant.
- N. Modifying Grant:** Nothing in this Grant document, or any other guidance from Homeland Security, shall be interpreted to modify, change, or supersede pertinent state statutes and regulations, or federal grant guidance, rules, regulations, and statutes.
- O. Notices:** All notices arising out of, or from, the provisions of this Grant shall be in writing and given to the parties using the contact information provided in paragraph 2, or as subsequently updated, either by regular mail or delivery in person.
- P. Patent or Copyright Protection:** Subrecipient recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by Subrecipient will violate any such restriction.
- Q. Prior Approval:** This Grant shall not be binding upon either party, no services shall be performed under the terms of this Grant, and the Wyoming State Auditor shall not draw warrants for payment on this Grant, until this Grant has been reduced to writing, approved as to form by the Office of the Wyoming Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming or his designee if required by Wyo. Stat. § 9-2-1016(b)(iv)(D).
- R. Severability:** Should any portion of this Grant be judicially determined to be illegal or unenforceable, the remainder of the Grant shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- S. Sovereign Immunity:** The State of Wyoming and Homeland Security do not waive sovereign immunity by entering into this Grant and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other applicable law. Subrecipient retains all immunities and defenses provided by law including Wyo. Stat. § 1-39-101 *et seq.*
- T. Taxes:** Subrecipient shall pay all taxes and other such amounts required by federal, state and local law, including but not limited to federal and social security taxes, workers' compensation, unemployment insurance and sales taxes.
- U. Termination of Grant Award:** This Grant may be terminated upon mutual agreement by Homeland Security and Subrecipient and subject to settlement of all accounts. Grant funding may be suspended or

terminated for cause if Subrecipient fails to perform in accordance with the terms of this Grant, including: failure to make satisfactory progress, failure to follow the requirements herein, failure to submit the required reports, and false certification in any report or other document. Homeland Security will provide Subrecipient written notice of intent to impose immediate measures and will make reasonable efforts to resolve the problem informally without termination.

- V. **Third Party Beneficiary Rights:** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Grant shall not be construed so as to create such status. The rights, duties and obligations contained in this Grant shall operate only between the parties to this Grant, and shall inure solely to the benefit of the parties to this Grant. The provisions of this Grant are intended only to assist the parties in determining and performing their obligations under this Grant. The parties to this Grant intend and expressly agree that only parties signatory to this Grant shall have any legal or equitable right to seek to enforce this Grant, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Grant, or to bring an action for the breach of this Grant.
- W. **Time is of the Essence:** Time is of the essence in all provisions of this Grant.
- X. **Titles Not Controlling:** Titles of paragraphs are for reference only, and shall not be used to construe the language in this Grant.
- Y. **Waiver:** The waiver of any breach of any term or condition in this Grant shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

**12. Signature:** By signing this Grant, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Grant and that they have the authority to sign it.

The effective date of this Grant is the date of the signature last affixed to this page.

HOMELAND SECURITY

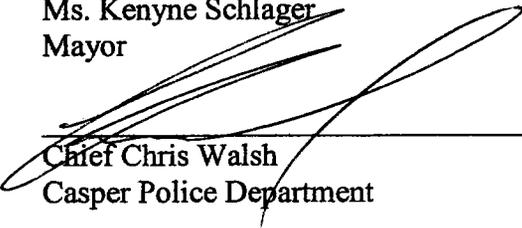
\_\_\_\_\_  
Guy Cameron, Director

\_\_\_\_\_  
Date

CASPER

\_\_\_\_\_  
Ms. Kenyne Schlager  
Mayor

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Chris Walsh  
Casper Police Department

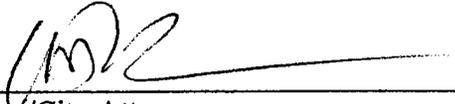
\_\_\_\_\_  
Date

10-30-13

\_\_\_\_\_  
Attested by: Town/City Clerk

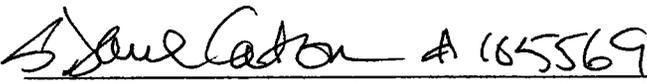
\_\_\_\_\_  
Date

Approved as to Form:

  
\_\_\_\_\_  
Town/City Attorney

\_\_\_\_\_  
Date

ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM

  
\_\_\_\_\_  
S. Jane Caton, Senior Assistant Attorney General

\_\_\_\_\_  
Date

9-17-13

Attachments:

1. Point of Contact Information Form
2. Summary of State Initiatives



**Point-of-Contact Information Form:**

**Date Submitted:**

**Return to:**

**Wyoming Office of Homeland Security**  
**Attn: Erika Key**  
**Fax: (307) 635-6017**  
**E-mail: erika.key1@wyo.gov**  
**5500 Bishop Blvd**  
**Cheyenne WY, 82002**

|                              |                                  |   |     |        |         |         |  |  |
|------------------------------|----------------------------------|---|-----|--------|---------|---------|--|--|
| <b>Jurisdiction:</b>         | Casper Police Department         |   |     |        |         |         |  |  |
| <b>Change from Previous:</b> | Yes                              | X | No  |        |         |         |  |  |
| <b>Grant Responsibility</b>  | SHSP                             | X | CCP | LETPA: | Sheriff | Coroner |  |  |
| <b>Name:</b>                 | M. Jeremy Yates                  |   |     |        |         |         |  |  |
| <b>Title:</b>                | Police Administration Technician |   |     |        |         |         |  |  |
| <b>Address:</b>              | 201 N David                      |   |     |        |         |         |  |  |
| <b>Address:</b>              |                                  |   |     |        |         |         |  |  |
| <b>City:</b>                 | Casper                           |   |     |        |         |         |  |  |
| <b>ZIP:</b>                  | 82601                            |   |     |        |         |         |  |  |
| <b>E-Mail:</b>               | jyates@cityofcasperwy.com        |   |     |        |         |         |  |  |
| <b>Work Phone:</b>           | 307-235-8378                     |   |     |        |         |         |  |  |
| <b>Cell Phone:</b>           | 307-277-9461                     |   |     |        |         |         |  |  |
| <b>Fax:</b>                  | 307-235-8229                     |   |     |        |         |         |  |  |

# NON-BINDING NOTICE OF INTENT TO ACCEPT AWARD AGREEMENT



|  |   |  |
|--|---|--|
| State Grant No. <b>EMW-2013-SS-00011-S01</b>   |   |  |
| Recipient Address:   | Issuing Office Address:   |  |
| Casper Police Department<br>201 N. David<br>Casper Wy, 82601   | Wyoming Office of Homeland Security<br>5500 Bishop Blvd<br>Cheyenne, WY 82002 |  |
| <p>This is notice of the <u>Casper Police Department's</u> intent to accept the 2013 State Homeland Security Grant<br/> <small>(Jurisdiction Name)</small><br/> in the amount of \$ <u>31,567.08</u> for performance period September 1, 2013 through May 31, 2015. Before this award can be accepted, approval must be attained through our local government. This process may take more than the allotted 45 days for the distribution of the grant as indicated in the Funding Opportunity Announcement. Please accept this Notice of Intent to accept the 2013 State Homeland Security Grant funds pending approval from our local government.</p> |   |  |
| Signature of Jurisdiction Signatory Official:  | Date:<br>10/16/2013   | Phone: 307-235-8225<br>Fax: 307-235-8229 |
| Printed Name and Title:<br>Chris Walsh<br>Police Chief   |   | Email:<br>cwalsh@cityofcasperwy.com      |

RESOLUTION NO. 13-282

A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE WYOMING OFFICE OF HOMELAND SECURITY FOR THE STATE HOMELAND SECURITY PROGRAM'S LAW ENFORCEMENT TERRORISM PREVENTION ACTIVITIES (LETPA) GRANT.

WHEREAS, the City of Casper has been approved for a grant from the Wyoming Office of Homeland Security in the amount of Thirty One Thousand, Five Hundred Sixty Seven Dollars and Eight Cents (\$31,567.08); and,

WHEREAS, the City of Casper desires to accept the grant funds from the Wyoming Office of Homeland Security; and,

WHEREAS, the City of Casper shall use the grant funds to purchase radio communication equipment for the new Public Safety Communications Center, and other needed equipment per grant guidelines.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a grant agreement from the Wyoming Office of Homeland Security in the amount of Thirty One Thousand, Five Hundred Sixty Seven Dollars and Eight Cents (\$31,567.08), and upon execution of the agreement, said grant is hereby accepted.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

\_\_\_\_\_  
V.H. McDonald  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Kenyne Schlager  
Mayor

November 6, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Chris Walsh, Chief of Police  
Steven Freel, Lieutenant *sf*

SUBJECT: Purchase and Installation of Seven (7) Dispatch Consoles

Recommendation:

That Council authorize a contract to purchase, install, and provide training for seven (7) new dispatch consoles and accompanying equipment, from XYBIX Systems Inc., in the amount of \$92,701.82, to be used in the new Public Safety Communications Center (PSCC) on Landmark Drive.

Summary:

The new Public Safety Communications Center (PSCC) is nearing completion and is ready to be furnished for use.

All quotes include equipment purchase, installation, warranty, and training.

An RFP was published, several bids obtained, and the three top contenders are listed here:

|   |                    |
|---|--------------------|
| <b>XYBIX Systems, Inc., Littleton, Colorado</b> | <b>\$92,701.82</b> |
| Watson Dispatch, Poulsbo, WA                    | \$96,512.86        |
| Evans Consoles, Calgary, CAN                    | \$108,754.00       |

XYBIX Systems, Inc. was chosen as the lowest bidder meeting all the RFP requirements.

Funding for this project will come from the PSCC depreciation reserves.

**CONTRACT FOR DISPATCH CONSOLES  
PART I - AGREEMENT**

This Contract for Professional Services ("Contract") is entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. XYBIX Systems, Inc., 8207 South Park Circle, Littleton, Colorado, 80120 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

**RECITALS**

A. The City is undertaking the construction of a new dispatch center with an attached emergency operations center (EOC). The dispatch center is approximately 43 feet wide by 50 feet long and will require seven (7) dispatch console positions. These positions will house all needed equipment for a dispatcher to complete their daily tasks. PDF plans of the EOC and dispatch center are available on the internet at: [www.stateline7.com/911](http://www.stateline7.com/911); hard copies are available at the Casper Police Station.

B. The project requires professional services for providing dispatch console furniture and equipment at each workstation. In addition, professional services are required for the complete installation and service of each workstation, as well as training on the use of the new equipment.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. **SCOPE OF SERVICES:**

The Contractor shall perform the services described in Attachment A in connection with and respecting the project:

2. **TIME OF PERFORMANCE:**

The services of the Contractor shall be undertaken and completed on or before the 1st day of January, 2014.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Ninety Two Thousand, Seven Hundred One Dollars, and Eighty Two Cents (\$92,701.82).

Contractor shall prepare and pack for shipment all goods in accordance with good commercial practices. The City will not pay charges for packing, crating, shipping or delivery. If Contractor must ship in a more expensive manner than specified herein to comply with City's required delivery date, Contractor shall pay all increased costs, unless City solely causes the necessity for, and agrees in writing to pay the increased costs. Contractor shall be responsible, and bear the risk of loss or damage, for the goods covered by this contract until they are delivered at the designated delivery point and accepted by the City, regardless of the point of inspection or transfer of title. Contractor shall maintain manufacturing and shipment records for at least two (2) years from the date of Contractor's shipment, and the City shall have access to such records upon reasonable prior notice.

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:

Walter Trumbull

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

V.H. McDonald  
Clerk

Kenyne Schlager  
Mayor

WITNESS

CONTRACTOR  
XYBIX Systems, Inc.

By: Pat Herring

By: Kenneth R Carson

Printed Name: Pat Herring

Printed Name: Kenneth R Carson

Title: Administrative Asst.

Title: Vice President

**CONTRACT FOR DISPATCH CONSOLES  
PART II - GENERAL TERMS AND CONDITIONS**

1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

4. AUDIT:

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision,

and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

|  | <u>LIMITS</u>                     |
|--|-----------------------------------|
| A. Workers' Compensation                     | Statutory                         |
| B. Comprehensive General Liability           | \$500,000<br>combined single unit |
| C. Professional Liability/Errors & Omissions | \$500,000                         |

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above **prior** to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under

Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

## ATTACHMENT A

### A. General Requirements:

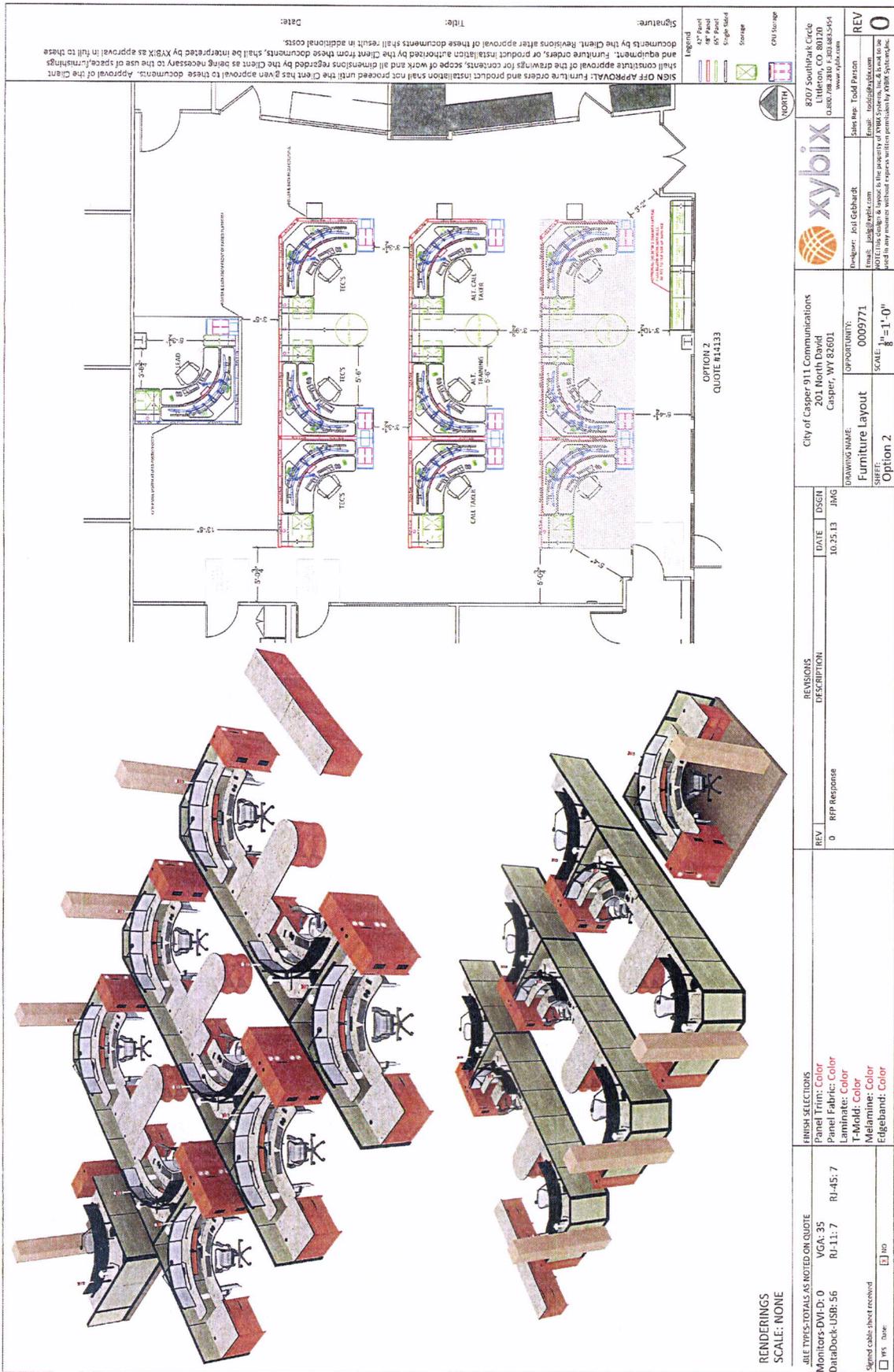
Contractor must possess the knowledge, skills and abilities to provide all the necessary equipment and services to ensure a successful project.

### B. Specific Requirements:

1. Contractor is required to supply a complete description of the project plan, including a master project schedule and a work responsibility matrix, identifying the tasks the vendor will perform, and the tasks the City is expected to perform, to successfully implement the new workstations.
2. Contractor must have staffed, technical support centers available for contact during normal working hours; 8:00 a.m. to 5:00 p.m. MST, Monday through Friday.
3. Contractor shall deliver, install, and provide training and documentation on the use of the equipment in accordance with the requirements listed below, and in Attachments B and C.
4. Equipment requirements:
  - a. Workstations will be provided and built to the specifications illustrated in Attachment C to house three (3) stand-alone computer towers. The computer towers are not a part of this contract and will be purchased separately.
  - b. In Attachment C, items listed as "Optional" are not included in this Contract.
  - c. Workstations will support five (5), twenty-two (22) inch monitors, in a straight row across the top of the workspace.
  - d. The workstations will move up and down, with monitors and keyboard table moving independently of one another.
  - e. Workstations will have MyClimate Personal environmental controls with filtered air flow and 1000w Forced Air Heater.
  - f. Workstations will have adequate ventilation for all computer components.
  - g. Workstations will have a desktop workspace, with a minimum of nine (9) feet in length, of usable, contiguous surface space.
  - h. Each workstation needs to be a stand-alone unit.
  - i. All parts, labor and expenses are to have full warranty coverage for a minimum of three (3) years.
  - j. All seven (7) workstations must fit into a room size of 43 feet by 50 feet, with future expansion to allow for a total of ten (10) workstations. Refer to attachment B, for a diagram of the layout for this project.

### 5. Installation:

- a. Contractor will visit the worksite immediately after awarding of the contract, to ensure a successful project. This is at the Contractor's expense.
  - b. Contractor will install the dispatch console workstations and their associated components, and provide four (4) hours of on-site training to City staff in Casper, Wyoming.
  - c. The installation will be done in a timely fashion, and in a manner that is consistent with the quality of workmanship in the industry.
  - d. Each of seven (7) dispatch console workstations will be fully-functional, operational, and working properly before the City accepts the systems.
6. Warranty:
- a. Contractor will provide a three (3) year, complete warranty on all parts, labor, and installation.
    - 1) If a problem is encountered with the workstations and the issue cannot be resolved by the City within 24 hours, the Contractor will provide on-site support within 5 business days of notification by the City.



RENDERINGS  
SCALE: NONE

|   |                          |
|---|--------------------------|
| FILE TYPES/TOTALS AS NOTED ON QUOTE                                   |                          |
| Monitors-DVI-D: 0   | VGA: 35                  |
| Databook-USB: 56  | RI-11: 7                 |
|   | RI-45: 7                 |
| English Selections:   |                          |
| Panel Trim: Color   |                          |
| Panel Fabric: Color   |                          |
| Lampshade: Color  |                          |
| T-Mold: Color   |                          |
| Melamine: Color   |                          |
| Edgeband: Color   |                          |
| Signed cable sheet received   | <input type="checkbox"/> |
| YES: <input type="checkbox"/> NO: <input checked="" type="checkbox"/> |                          |

|           |             |              |
|-----------|-------------|--------------|
| REV       | 0           | RFP Response |
| REVISIONS | DESCRIPTION | DATE         |
|           |             | 10.25.13     |
|           |             | JMG          |

|                  |                     |
|------------------|---------------------|
| DRAWING NAME     | OPPORTUNITY:        |
| Furniture Layout | 0009771             |
| SHEET:           | SCALE: 1/8" = 1'-0" |
| Option 2         |                     |

City of Casper 911 Communications  
301 North David  
Casper, WY 82601

8207 Southpark Circle  
Dulles, VA 20146  
Phone: 703.241.3400  
www.xybix.com

Sales Rep: Todd Patton  
Email: todd@xybix.com  
Phone: 703.241.3400

xybix logo

|     |   |
|-----|---|
| REV | 0 |
|-----|---|

Legend:  
4" Panel  
6" Panel  
8" Panel  
Single Island  
Storage  
CNS Storage

Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

SIGN OFF APPROVAL: Furniture orders and product installation shall not proceed until the Client has given approval to these documents. Approval of the Client shall constitute approval of the drawings, scope of work and all dimensions regarded by the Client as being necessary to the use of space, furnishings and equipment. Furniture orders or product installation approved by the Client after approval of these documents shall result in additional costs. Documents by the Client, Revisions after approval of these documents shall result in additional costs.

**RENDERING SCALE: NONE**

**FILE TYPES: TOTALS AS NOTED ON QUOTE**  
 (Monitors-DVI-D: 0) VGA: 35 RJ-11: 7 RJ 45: 7  
 DataDock-USB: 56

NS Date:  RD

Signed cable sheet received

**FINISH SELECTIONS**  
 Panel Trim: Color  
 Panel Fabric: Color  
 Laminate: Color  
 T-Mold: Color  
 Melamine: Color  
 Edgeland: Color

**REVISIONS**

| REV | DESCRIPTION  | DATE     | DSGN |
|-----|--------------|----------|------|
| 0   | RFP Response | 10-25-13 | JMG  |

**DRAWING NAME:** Typical Work Station  
**SCALE:** 1" = 1'-0"  
**SHEET:** Option 2

**APPROVAL:** Jodi Grabenwirth  
 8207 SouthPark Circle  
 Littleton, CO 80120  
 303.973.9114  
 www.xybix.com

**DATE:** 10-25-13  
**DESIGNER:** JMG

**CITY OF CASPER 911 COMMUNICATIONS**  
 201 North David  
 Casper, WY 82601

**APPROVAL:** Todd Parsons  
 8207 SouthPark Circle  
 Littleton, CO 80120  
 303.973.9114  
 www.xybix.com

**Legend:**  
 CPU Tower  
 48" Panel  
 65" Panel  
 Storage  
 Swivel Seat

**Signature:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**SIGN OFF APPROVAL:** Furniture orders and product installation shall not proceed until the Client has given approval to these documents. Approval of the Client shall constitute approval of the drawings for contents, scope of work and all dimensions regarded by the Client as being necessary to the use of space. All drawings documents by the Client. Revisions after approval of these documents shall result in additional costs.

**Callouts:**  
 - 48" High sound absorptive panel system, .55NRC rating standard.  
 - Under fixed work surface Fixed Drawer Pedestal 22"D, 12" 12" drawers with open shelf storage.  
 - 30" AFF to top side of surface.  
 - 36" diameter Rotating Resource Guide under fixed work surface.  
 - Xybix Dual Surface Console with true sit to stand adjustment range of (23"-50" AFF) with ErgoPower (X5) Table Base.  
**OPTIONAL: 1 Fit Software for unlimited memory positions.**  
 - "Inclerision" Monitor Mounting system capable of 10" of focal depth adjustment. Accommodates up to (5) 22" Flat Panel Monitors on a single level. **OPTIONAL: Additional mounts can be added to stack a second tier of monitors.**  
**OPTIONAL: 5 VGA extensions cables included.**  
**OPTIONAL: LED status indicator light: Red, Yellow, Green.**  
**OPTIONAL: Airborne Germ Eliminator.**  
 - DataDock-keyboard surface cable organizer. (8) USB connections, (1) RJ-11 coupler, (1) RJ-45 coupler included.  
**OPTIONAL: Trillium LED Task light with articulating arm. Dimmable with MyClimate controls.**  
**OPTIONAL: Dual Shelf with grommet under monitor surface. Each space is 19"W x 5 1/4" H x 12"D.**  
 - Swivel Cup Holder.  
 - MyClimate Personal environmental controls with filtered air flow and 1000w forced Air Heater.  
 - (4) CPU Enclosure- vertical 48" Tech Tower with front and side locking access doors, (2) easy access pullout shelves and (2) silent 45 CFM fans for active ventilation.  
**OPTIONAL: R-56 grounding kit.**

RESOLUTION NO. 13-283

A RESOLUTION AUTHORIZING A CONTRACT WITH XYBIX SYSTEMS, INC., TO PROVIDE EQUIPMENT, INSTALLATION, AND TRAINING FOR DISPATCH CONSOLE FURNITURE AND EQUIPMENT FOR THE NEW DISPATCH CENTER.

WHEREAS, the City of Casper desires to purchase and install seven (7) dispatch consoles in the new dispatch Center on Landmark Drive in Casper, Wyoming; and,

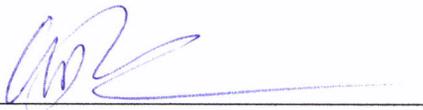
WHEREAS, the City of Casper desires to receive training on the use of the new equipment; and,

WHEREAS, XYBIX Systems, Inc. is ready, willing and able to provide such services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with XYBIX Systems, Inc., in the amount of Ninety Two Thousand, Seven Hundred One Dollars, and Eighty Two Cents (\$92,701.82).

PASSED, APPROVED, AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V.H. McDonald  
City Clerk

\_\_\_\_\_  
Kenye Schlager  
Mayor

November 13, 2013

MEMO

TO: John Patterson, City Manager

FROM: Linda L. Witko, Assistant City Manager 

SUBJECT: Funding Agreements for Excess 1%#13

Background

At the Council Work Session on October 22, 2013 and October 25, 2013 applications from four social service agencies for capital funds from Excess 1%#13 were moved forward for final approval. The first agreement with the Casper Housing Authority was approved at the Council Meeting on November 5, 2013 in the amount of \$480,000. The two agreements which are coming forward for the November 19, 2013 Council Meeting are with Joshua's Storehouse & Distribution Center and the Food Bank of the Rockies, Inc.

Funding Agreements

The agreement with Joshua's Storehouse & Distribution Center is in the amount of \$274,800 for their building expansion project. The proposed agreement requires that food services for the necessary support of the poor will be provided in the amount of \$27,480 a year for 10 years. The City will receive a first position mortgage on their building and the amount will be reduced each year that the services are provided until the full amount of the contract has been met. This is similar to the agreement with the 12-24 Club. The agreement also contains funding contingencies which require that the grantee must have an approved site plan and building permit from the City of Casper before the funds can be released.

The agreement with the Food Bank of the Rockies, Inc. is in the amount of \$105,000 for the purchase of a refrigerated truck for the purpose of delivering food to food banks and distribution centers in the city. The agreement provides that the funding will be provided in exchange for a 5 year lien on the truck title which will decline by \$21,000 each year as long as the truck is used to provide services in Wyoming. Should the Food Bank of the Rockies decide to use the truck to deliver services outside the state of Wyoming then the City may exercise collection of the balance of the lien. The funding is also contingent on the Food Bank securing a donor match of \$105,000 to provide the total amount needed for purchase of the truck. If the grantee is not able to obtain the match before December 31, 2013 the agreement will be null and void.

The last agreement will come forward at the December 3, 2013 Council Meeting. This agreement is with Mercer House in the amount of \$150,000 for their "Prevention With Purpose" Capital Campaign. This agreement provides that in exchange for the funding Mercer House will provide alcohol and drug treatment services in the amount of \$25,000 a year for 6 years. The City will receive a first position mortgage on their building for \$150,000 which will be reduced

each year by the \$25,000 service provision until the value of the services meets the amount of funding provided.

#### Funding Sources

The total amount of the requests which were approved is \$1,009,800. The amount of Excess 1%#13 which is available for these projects is \$727,046. The balance of \$282,754 will come from General Fund Reserves which will be budgeted in Council Goals.

**FOOD DELIVERY SERVICES AGREEMENT**

This Food Delivery Services Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2013 by and between the City of Casper, Wyoming, a Wyoming Municipal Corporation, 200 North David, Casper, Wyoming, 82601, hereinafter referred to as the “City,” and Joshua’s Storehouse & Distribution Center, 344 South Wolcott, Casper, Wyoming, 82601, hereinafter referred to as the “Contractor.” The City and the Contractor may be referred to herein as the “parties.”

**RECITALS**

WHEREAS, the Contractor is a Wyoming Non-Profit Corporation, having incorporated as such in 1994; and

WHEREAS, the Contractor operates out of its facility located at 344 South Wolcott Street, Casper, Wyoming, which is also described as follows:

Lot 2 Utilities Addition No. 3 to the City of Casper, Natrona County, Wyoming; and

WHEREAS, the Contractor distributes free food to the poor and persons of low income, including families, adults, children, and seniors within the City of Casper; and

WHEREAS, the Casper City Council finds that the Contractor delivers services that are necessary for the support of the poor within the City, and that the City can make donations and funding available for the necessary support of the poor pursuant to Article 16, Section 6 of the Wyoming Constitution, and may contract with non-profit corporations for human services pursuant to W.S. § 15-1-103(a)(xlv); and

WHEREAS, the Contractor is planning on expanding its facilities to allow for the storage and distribution of more food to the needy within the City: and

WHEREAS, the City finds that it should enter into an agreement with the Contractor for the purchase of services in the delivery of food to the needy and persons of low income as provided by the terms and conditions of this Agreement.

**NOW, THEREFORE,** the parties hereto, in consideration of the mutual promises and covenants herein contained hereby agree by and between them as follows:

**ARTICLE I: INCORPORATION OF RECITALS**

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this agreement.

## **ARTICLE II: SERVICES TO BE PROVIDED BY THE CONTRACTOR**

### **A. Term**

This Agreement shall be for a term of ten (10) years, commencing on the date of this Agreement.

### **B. Services**

Contractor in consideration of the funding being provided under this Agreement, agrees to expand and remodel its facility and to continue and more efficiently deliver free food to the poor, needy and persons of low income during the term of this Agreement.

## **ARTICLE III: FUNDING**

### **A. Funding Agreement**

In consideration of and in return for the services to be rendered to the City by the Contractor, the City hereby agrees to pay the Contractor for the services set forth in Article II above the sum of Twenty-seven Thousand Four Hundred Eighty Dollars (\$27,480.00) per year for the ten (10) year term of this Agreement, with the City making a one-time advance payment of Two Hundred Seventy Four Thousand Eight Hundred Dollars (\$274,800.00) (the "Advanced Sum") to the Contractor to fund its services for the entire ten (10) year term of this Agreement as provided herein.

In the event the Contractor fails to occupy and use its facility, after its expansion and remodeling at its address of 344 South Wolcott, Casper, Wyoming, 82601, or otherwise fails to deliver its services to the City for the full ten (10) year term of this Agreement, then Contractor shall refund to the City that share of the Advanced Sum that bears to the remaining term (in days) of this Agreement for which services are not provided by the Contractor, which sum shall be refunded to the City within thirty (30) days of the cessation of such services by the Contractor.

By way of example, in the event the Contractor would cease delivering its services as provided in this Agreement after the third (3<sup>rd</sup>) year of the ten (10) year term, the Contractor would owe the City the total sum of \$192,360.07 as follows:

$$\$274,800 \div 3,650 \text{ days (10 years)} = \$75.2877/\text{day (daily accrual)}$$

$$2,555 \text{ days (7 years) of un-provided services} \times \$75.2877/\text{day} = \$192,360.07 \text{ due to the City for the remaining term for which services are not provided.}$$

## **B. Funding Contingencies**

The terms and conditions of this Agreement and the payment of the Advanced Sum by the City shall be contingent upon the Contractor: (1) having a site plan that has been fully and finally approved as provided by the Casper Municipal Code, and (2) a building permit issued by the City for the expansion by the Contractor of its facilities as detailed and set forth on Exhibit "A" attached hereto (the "Funding Contingencies), with both of these contingencies being fulfilled by the Contractor on or before March 31, 2014. In the event either or both of these contingencies are not met on or before March 31, 2014, then, in that event, this Agreement and its terms and conditions shall be null and void between the parties, and each party shall be released from all duties and obligations under this Agreement.

The Advanced Sum shall be paid by the City to the Contractor within thirty (30) days after the Contractor shows the City that it has met the "Funding Contingencies" set forth above.

## **C. Security**

In order to secure the performance of this funding agreement, the Contractor hereby agrees to execute in favor of the City a Mortgage granting the City a first lien in and to the real property described above as the Contractor's location in the form as attached hereto as Exhibit "B." Said executed mortgage shall be delivered to the City at the time of, and shall be a condition precedent to the City tendering the Advanced Sum to the Contractor.

## **ARTICLE IV: ACCOUNTING AND AUDIT**

Contractor shall provide the City, on or before December 31<sup>st</sup> of each year of the term of this Agreement, and at any other time as may be requested by the City a complete and accurate report and audit of the services provided by Contractor for its prior fiscal year of services rendered. Said reports shall only disclose the statistical data for any such services, and not identify recipients by name or any other information by which recipients or those attending meetings may be identified.

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which relate to the services being provided by the Contractor under the terms of this Agreement for the purpose of making an audit or examination thereof, provided that reasonable measures are in place to protect the confidentiality of individual customers of the Contractor as provided by law.

**ARTICLE V: GENERAL AGREEMENTS OF THE PARTIES**

Each individual executing this Agreement for and on behalf of their principals hereby state that they have requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby.

This Agreement shall constitute the entire understanding and agreement of the parties, and no amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

This Agreement may be executed in more than one copy, each of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.

The Contractor shall not assign or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City, which consent will not be unreasonably withheld.

The terms and conditions of this Agreement shall be binding upon the parties hereto, and their respective assigns and successors.

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year first above written.

Approved as to form:

  
\_\_\_\_\_  
City Attorney

THE CITY OF CASPER,  
WYOMING, A Municipal  
Corporation:

\_\_\_\_\_  
Kenyne Schlager, Mayor

Attest:

\_\_\_\_\_  
City Clerk

JOSHUA'S STOREHOUSE &  
DISTRIBUTION CENTER, a Wyoming  
Non-profit Corporation:

---

Warren Strayer, President

Attest:

---

Michael McIntosh, Secretary

# patrick amend + associates . . . . .

## . . . . . architects & planners

259 South Center Street - Suite 208

Casper, Wyoming 82601  
307-237-5017

Tele: 307-234-3123

FAX:

May, 2013

Memo to: Joshua's Storehouse & Distribution Center  
334 South Wolcott Street, Casper, Wyoming

PROJECT: PROPOSED ADDITION TO  
JOSHUA'S STOREHOUSE

*This project, as proposed, is to construct an building addition to the west face of the existing building, located just south of the Rails-to-Trails pathway between Wolcott Street and Center Street in downtown Casper.*

*In order to meet the increased needs for additional food storage and distribution, a larger warehouse area is necessary. In addition, the contributions of a new reach-in 12 feet long refrigerator and a similar 8 feet long freezer, make it essential to renovate the space to accommodate this equipment.*

*Based on the expansion concepts delineated on the accompanying drawings, we have consulted with a Casper area general contractor, and have provided our concept of the probably project costs for construction of this proposed addition and the contiguous renovations to the existing building.*

EXISTING BUILDING: approximately 3135 sq ft  
PROPOSED ADDITION: approximately 1710 sq ft

|   |                   |
|---|-------------------|
| Basic construction costs for addition     | \$255,000         |
| Existing building renovations             | \$ 20,000         |
| Present in-progress entrance renovations  | \$ 4,400          |
| Soils investigation reports (completed)   | \$ 3,600          |
| Architect and engineer design fees        | \$ 19,000         |
| Contingency fund (approximately 10%)      | \$ 27,000         |
| <b>TOTAL ESTIMATED CONSTRUCTION COST:</b> | <b>\$ 329,000</b> |

*Should the project be revised, our estimate will change accordingly.*

Thank you.

PATRICK AMEND  
patrick amend + associates



## **MORTGAGE**

This mortgage (also referred to as "security instrument" herein) is given on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by Joshua's Storehouse & Distribution Center, 334 South Wolcott Street, Casper, Wyoming 82601 (hereinafter referred to as "Mortgagor") to the City of Casper, Wyoming, a Municipal Corporation duly organized under the laws of the State of Wyoming, (hereinafter referred to as "Mortgagee" and the "City") whose principal offices are located at 200 N. David, Casper, Wyoming 82601 under the following terms and conditions.

## **RECITALS**

WHEREAS, the Mortgagor is a Wyoming Non-Profit Corporation, having incorporated as such in 1994; and

WHEREAS, the Mortgagor distributes free food from its facility located at 334 South Wolcott, Casper, Wyoming to the poor, needy and persons of low income, including families, adults, children, and seniors within the City of Casper, said real property being more fully described as follows:

Lot 2, Utilities Addition No. 3 to the City of Casper, Natrona County, Wyoming, said real property hereinafter referred to as the "Property"; and

WHEREAS, the Mortgagee has found that the Mortgagor delivers services that are necessary for the support of the poor within the City, and that the Mortgagee can make donations and funding available for the necessary support of the poor pursuant to Article 16, Section 6 of the Wyoming Constitution, and may contract with non-profit corporations for human services pursuant to W.S. § 15-1-103(a)(xlv); and

WHEREAS, the Mortgagor is planning on expanding and remodeling its facilities to allow for the storage and distribution of more food to the needy within the City; and

WHEREAS, the Mortgagor and the Mortgagee have entered into a separate "Food Delivery Services Agreement" dated November \_\_\_\_\_, 2013 (hereinafter referred to as the "Agreement") the terms and conditions of which are hereby incorporated herein at this point as if fully set forth; and

WHEREAS, pursuant to the Agreement, the Mortgagee is paying the Mortgagor for its services the sum of Twenty-seven Thousand Four Hundred Eighty Dollars (\$27,480.00) per year for the ten (10) year term of the Agreement, with the Mortgagee making a one-time advance payment of Two Hundred Seventy Four Thousand Eight Hundred Dollars (\$274,800.00) (the "Advanced Sum") to the Mortgagor to fund its services for the entire ten (10) year term of the Agreement; and

WHEREAS, in the event the Mortgagor fails to occupy and use its facility, after its expansion and remodeling at its address of 344 South Wolcott, Casper, Wyoming, 82601, or otherwise fails to deliver its services to the Mortgagee for the full ten (10) year term of this Agreement, then Mortgagor shall refund to the Mortgagee that share of the Advanced Sum that bears to the remaining term (in days) of the Agreement for which services are not provided by the Mortgagor, which sum shall be refunded to the Mortgagee within thirty (30) days of the cessation of such services by the Mortgagor; and

WHEREAS, by way of example, in the event the Mortgagor would cease delivering its services as provided in the Agreement after the third (3<sup>rd</sup>) year of the ten (10) year term, the Mortgagor would owe the Mortgagee the total sum of \$192,360.07 as follows:

$\$274,800 \div 3,650 \text{ days (10 years)} = \$75.2877/\text{day (daily accrual)}$

$2,555 \text{ days (7 years) of un-provided services} \times \$75.29/\text{day} = \$192,365.95 \text{ due to the Mortgagee for the remaining term for which services are not provided.}$

WHEREAS, in consideration of the Agreement, the Mortgagor agreed to execute this Mortgage in and to the Property as collateral for the Advanced Payment in order to grant to the Mortgagee a first lien in the Property as security for Mortgagor's obligations to complete and use its expanded and remodeled facility located on the Property and to deliver its services as set forth in the Agreement.

## **MORTGAGE PROVISIONS**

Mortgagor and Mortgagee covenant and agree by and between them as follows:

The recitals set forth above are hereby incorporated herein at this point as part of the terms and conditions of this Mortgage.

This mortgage secures the Mortgagor's obligations as evidenced by and set forth in the Agreement between the Mortgagor and the Mortgagee in the total principal sum of Two Hundred Seventy Four Thousand Eight Hundred Dollars (\$274,800.00).

This security instrument secures and grants a lien in and to the Property to the Mortgagee for: (a) the repayment of the debt evidenced by the Agreement, and all renewals, extensions, and modifications thereof; (b) the payment of all other sums, with interest, advanced by the Mortgagee to protect the security of this security instrument; and (c) the performance of Mortgagor's covenants and agreements under this security instrument, and the Agreement between the parties hereto. For these purposes, Mortgagor does now mortgage, grant, and convey to Mortgagee all of Mortgagor's right, title, and interest in and to the following-described real property located in Natrona County, Wyoming:

LOT 2, UTILITIES ADDITION NO. 3 TO THE CITY OF CASPER,  
NATRONA COUNTY, WYOMING,

together with all the improvements now or to be erected on the Property, and all easements, rights, appurtenances, rents, and interests, and all fixtures now or later a part of the Property. All replacements and additions shall also be covered by this security instrument. All of the foregoing is referred to in this security instrument as the "Property."

Mortgagor covenants that Mortgagor is lawfully seized of the estate conveyed by this security instrument and has the right to mortgage, grant, and convey the Property and that the Property is unencumbered. Mortgagor warrants and will defend generally the title to the Property against all claims and demands, subject to any encumbrances of record.

**SECTION ONE.  
PAYMENT OF ADVANCED PRINCIPAL AND INTEREST; LATE CHARGES;  
PREPAYMENT**

Mortgagor shall promptly re-pay to the Mortgagee, the Advanced Sum of Two Hundred Seventy Four Thousand Eight Hundred Dollars (\$274,800.00) or the portion thereof as may be due the Mortgagee during the term of the Agreement pursuant to the terms and conditions thereof.

**SECTION TWO.  
FUNDS FOR TAXES AND INSURANCE**

Subject to applicable law or to a written waiver by Mortgagee, Mortgagor shall pay all of the following as they become due, and provide evidence of such payment to Mortgagee within fifteen days of such payment: (a) yearly taxes and assessments that may attain priority over this security instrument; (b) yearly leasehold payments or ground rents on the Property, if any; (c) yearly hazard insurance premiums; and (d) yearly mortgage insurance premiums, if any. These items are called "taxes and insurance."

**SECTION THREE.  
CHARGES; LIENS**

Mortgagor shall pay all taxes, assessments, charges, fines, and impositions attributable to the Property that may attain priority over this security instrument, and leasehold payments or ground rents, if any. Mortgagor shall pay these obligations on time directly to the person owed payment. Mortgagor shall promptly furnish to Mortgagee all notices of amounts to be paid under this paragraph. If Mortgagor makes these payments directly, Mortgagor shall promptly furnish to Mortgagee receipts evidencing the payments.

Mortgagor shall promptly discharge any lien that has priority over this security instrument unless Mortgagor: (a) agrees in writing to the payment of the obligation secured by the lien in a manner acceptable to Mortgagee; (b) contests in good faith the lien by, or defends

against enforcement of the lien in legal proceedings which, in the Mortgagee's opinion operate to prevent the enforcement of the lien or forfeiture of any part of the Property; or (c) secures from the holder of the lien an agreement satisfactory to Mortgagee subordinating the lien to this security instrument. If Mortgagee determines that any part of the Property is subject to a lien that may attain priority over this security instrument, Mortgagee may give Mortgagor a notice identifying the lien. Mortgagor shall satisfy the lien or take one or more of the actions set forth above within ten (10) days of Mortgagee's written notice that such action is necessary.

#### **SECTION FOUR. HAZARD INSURANCE**

Mortgagor shall keep the improvements now existing or to be erected on the Property insured against loss by fire, hazards included within the term "extended coverage," and any other hazards for which Mortgagee requires insurance. This insurance shall be maintained in an amount which, at any time is not less than the fair market value of the Property, and said Property shall be so insured as provided herein until the Mortgagor has satisfied all of its obligations under the Agreement, and the Mortgagee has, in writing, released this Mortgage. The insurance carrier providing the insurance shall be chosen by Mortgagor subject to Mortgagee's approval which approval shall not be unreasonably withheld.

Mortgagor shall provide the Mortgagee with a certificate(s) of insurance evidencing such insurance as outlined herein at the time of the payment of the Advanced Sum under the Agreement by the Mortgagee to the Mortgagor, and annually thereafter. Such certificates shall provide the thirty (30) days advance written notice to Mortgagee of any cancellation, material change, reduction of coverage, or non-renewal, and shall list the Mortgagee of Casper as an additional insured.

All insurance policies and renewals shall be acceptable to Mortgagee and shall include a standard mortgage clause insuring the Mortgagee's interest as it shall appear. If Mortgagee requires, Mortgagor shall promptly give to Mortgagee true and correct copies of all receipts of paid premiums and renewal notices. In the event of loss, Mortgagor shall give prompt notice to the insurance carrier and Mortgagee. Mortgagee may make proof of loss if not made promptly by Mortgagor.

Unless Mortgagee and Mortgagor otherwise agree in writing, insurance proceeds shall be applied to the restoration or repair of the Property damaged, if the restoration or repair is economically feasible and Mortgagee's security is not lessened. If the restoration or repair is not economically feasible or Mortgagee's security would be lessened, the insurance proceeds shall be applied to the sums secured by this security instrument, whether or not then due, with any excess paid to Mortgagor. If Mortgagor abandons the Property, or does not answer within thirty (30) days after notice from Mortgagee that the insurance carrier has offered to settle a claim, then Mortgagee may collect the insurance proceeds. Mortgagee may use the proceeds to repair or restore the Property or to pay sums secured by this security instrument, whether or not then due. The thirty (30) day period will begin when the notice is given.

If under Section Sixteen the Property is acquired by Mortgagee, Mortgagor's right to any insurance policies and proceeds resulting from damage to the Property prior to the acquisition shall pass to Mortgagee to the extent of the sums secured by this security instrument immediately prior to the acquisition.

**SECTION FIVE.  
PROTECTION OF MORTGAGEE'S RIGHTS IN THE PROPERTY**

If Mortgagor fails to perform the covenants and agreements contained in this security instrument or the Agreement, between the parties, or there is a legal proceeding that may significantly affect Mortgagee's rights in the Property (such as a proceeding in bankruptcy, probate, for condemnation, or to enforce laws or regulations), then Mortgagee may do and pay for whatever is necessary to protect the value of the Property and Mortgagee's rights in the Property. Mortgagee's actions may include paying any sums secured by a lien that has priority over this security instrument, appearing in court, paying reasonable attorney's fees, and entering on the Property to make repairs. Although Mortgagee may take action under this paragraph, Mortgagee is not required to do so.

Any amounts disbursed by Mortgagee under this Section shall become an additional debt of the Mortgagor secured by this security instrument.

**SECTION SIX.  
INSPECTION**

Mortgagee or its agent may make reasonable entries on and inspections of the Property. Mortgagee shall give Mortgagor notice at the time of or prior to an inspection specifying reasonable cause for the inspection.

**SECTION SEVEN.  
CONDEMNATION**

The proceeds of any award or claim for damages, direct or consequential, in connection with any condemnation or other taking of all or any part of the Property, or for a conveyance in lieu of condemnation, are assigned and shall be paid to Mortgagee and shall be applied to the sums secured by this security instrument as Mortgagee's interest shall appear at any such time, whether or not then due, with any excess paid to Mortgagor.

If the Property is abandoned by Mortgagor, or if, after notice by Mortgagee to Mortgagor that the condemnor offers to make an award or settle a claim for damages, Mortgagor fails to respond to Mortgagee within thirty (30) days after the date the notice is given, Mortgagee is authorized to collect and apply the proceeds, at its option, either to the restoration or repair of the Property or to the sums secured by this security instrument, whether or not then due.

**SECTION EIGHT.  
MORTGAGOR NOT RELEASED; FORBEARANCE BY MORTGAGEE NOT A  
WAIVER**

Extension of the time for payment or modification of the sums secured by the Agreement or this security instrument granted by Mortgagee to Mortgagor or any successor in interest of Mortgagor shall not operate to release the liability of the original Mortgagor or Mortgagor's successors in interest. Mortgagee shall not be required to commence proceedings against any successor in interest or refuse to extend time for payment or otherwise modify amortization of the sums secured by this security instrument by reason of any demand made by the original Mortgagor or Mortgagor's successors in interest. Any forbearance by Mortgagee in exercising any right or remedy shall not be a waiver of or preclude the exercise of any right or remedy.

**SECTION NINE.  
SUCCESSORS AND ASSIGNS BOUND; JOINT AND SEVERAL LIABILITY;  
COSIGNERS**

The covenants and agreements of this security instrument shall bind and benefit the successors and assigns of Mortgagee and Mortgagor, subject to the provisions of Section Fourteen. Any Mortgagor who cosigns this security instrument but does not execute the Agreement: (a) is cosigning this security instrument only to mortgage, grant, and convey that Mortgagor's interest in the Property under the terms of this security instrument; (b) is not personally obligated to pay the sums secured by this security instrument; and (c) agrees that Mortgagee and any other Mortgagor may agree to extend, modify, forbear, or make any accommodations with regard to the terms of this security instrument or the Agreement without that Mortgagor's consent.

**SECTION TEN.  
LEGISLATION AFFECTING MORTGAGEE'S RIGHTS**

If the enactment or expiration of applicable laws has the effect of rendering the Agreement or this security instrument unenforceable as to any material or significant term, the Mortgagee, at its option, may, in writing demand repayment in full of all sums secured by this security instrument, which sum shall thereafter be refunded to the Mortgagee by the Mortgagor within one hundred eighty (180) days following the making of any such demand as provided in Section Eleven below. In the case of the non-payment thereof, the Mortgagee may invoke any remedies permitted under this security instrument. If Mortgagee exercises this option, Mortgagee shall take the steps specified in the third paragraph of Section Sixteen.

**SECTION ELEVEN.  
NOTICES**

All notices required hereunder shall be in writing and shall be mailed to either party hereto by certified United States First Class Mail, return receipt requested, addressed as follows, or any other such address that either party may designate to the other in writing:

**Mortgagee:** City Manager's Office  
Attention: City Manager  
City Hall  
200 North David  
Casper, Wyoming 82601

**Mortgagor:** Joshua's Storehouse & Distribution Center  
Attention: President  
334 South Wolcott Street  
Casper, Wyoming 82601

Any notice provided for in this security instrument shall be deemed to have been given to when given as provided in this paragraph.

**SECTION TWELVE.  
GOVERNING LAW; SEVERABILITY**

This security instrument shall be governed by law of the State of Wyoming. If any provision or clause of this security instrument or the Agreement conflicts with applicable law, the conflict shall not affect other provisions of this security instrument or the Agreement which can be given effect without the conflicting provision. To this end the provisions of this security instrument and the Agreement are declared to be severable.

**SECTION THIRTEEN.  
MORTGAGOR'S COPY**

Mortgagor shall be given one conformed copy of the Agreement and of this security instrument.

**SECTION FOURTEEN.  
TRANSFER OF THE PROPERTY OR A BENEFICIAL INTEREST BY MORTGAGOR**

In the event the Mortgagor elects to sell its fee interest in and to the real property described and set forth in this Mortgage above during its term, the Mortgagor shall give the Mortgagee written notice of any such sale at least thirty (30) days prior to the conveyance of the title to said real property to the purchaser thereof. The parties agree and understand that all sums secured by this Mortgage shall be accelerated and shall be due and payable to the Mortgagee in

full at the time of the conveyance of the fee interest title of said real property to the purchaser thereof. If said sum is not paid as provided herein, Mortgagee may invoke any remedies permitted by this security instrument, including foreclosure of the mortgaged real property without further notice or demand on the Mortgagor, its successors or assigns.

**SECTION FIFTEEN.  
MORTGAGOR'S RIGHT TO REINSTATE**

If Mortgagor meets certain conditions, Mortgagor shall have the right to have enforcement of this security instrument discontinued at any time prior to the earlier of: (a) five (5) days (or such other period as applicable law may specify for reinstatement) before sale of the Property pursuant to any power of sale contained in this security instrument; or (b) entry of a judgment enforcing this security instrument. Those conditions are that Mortgagor: (a) pays Mortgagee all sums that then would be due under this security instrument and the Agreement; (b) cures any default of any other covenants or agreements, (c) pays all expenses incurred in enforcing this security instrument, including, but not limited to, reasonable attorney's fees; and (d) takes such action as Mortgagee may reasonably require to assure that the lien of this security instrument, Mortgagee's rights in the Property and Mortgagor's obligation to pay the sums secured by this security instrument shall continue unchanged.

On reinstatement by Mortgagor, this security instrument and the obligations secured by it shall remain fully effective as if no default or enforcement action under the Agreement or this security instrument had occurred. However, this right to reinstate shall not apply in the case of acceleration under Section Fourteen.

**SECTION SIXTEEN.  
REMEDIES ON DEFAULT; MORTGAGOR'S RIGHT TO PURCHASE**

Mortgagee shall give notice to Mortgagor following Mortgagor's breach of any covenant or agreement in this security instrument and/or the Agreement. The notice shall specify: (a) the default; (b) the action required to cure the default; (c) the date, not less than ninety (90) days after the giving of such notice by which the default must be cured; and (d) that failure to cure the default on or before the date specified in the notice may, or will result in acceleration of the sums secured by this security instrument and sale of the Property.

If the default is not cured on or before the date specified in the notice, Mortgagee at its option may require immediate payment in full of all sums secured by this security instrument without further demand and may invoke the power of sale and any other remedies permitted by applicable law. Mortgagee shall be entitled to collect all expenses incurred in pursuing the remedies provided in this paragraph, including, but not limited to, reasonable attorney's fees and the costs of title evidence.

If Mortgagee invokes the statutory power of advertisement and sale, (which, by this reference is hereby granted) Mortgagee shall give notice of intent to foreclose to Mortgagor and

to the person in possession of the Property, if different, in accordance with applicable law. Mortgagee shall give notice of the sale to Mortgagor in the manner provided in Section Eleven. Mortgagee shall publish the notice of sale, and the Property shall be sold in the manner prescribed by applicable law. Mortgagee or its designee may purchase the Property at any sale. The proceeds of the sale shall be applied in the following order: (a) to all expenses of the sale, including, but not limited to, reasonable attorney's fees; (b) to all sums secured by this security instrument; and (c) any excess to the person or persons legally entitled to it.

**SECTION SEVENTEEN.  
MORTGAGEE IN POSSESSION**

On acceleration and demand by the Mortgagee for immediate payment in full of all sums secured by this security instrument, or abandonment of the Property, and at any time prior to the expiration of any period of redemption following judicial sale, Mortgagee (in person, by agent, or by judicially appointed receiver) shall be entitled to enter on, take possession of, and manage the Property and to collect the rents of the Property including those past due. Any rents collected by Mortgagee or the receiver shall be applied first to the payment of the costs of management of the Property and collection of rents, including, but not limited to, receiver's fees, premiums on receiver's bonds, and reasonable attorney's fees, and then to the sums secured by this security instrument.

**SECTION EIGHTEEN.  
RELEASE**

On payment of all sums secured by this security instrument, Mortgagee shall release this security instrument without charge to Mortgagor. Mortgagor shall pay any recordation costs for any such release.

**SECTION NINETEEN.  
WAIVERS**

Mortgagor waives all rights of homestead exemption in the Property. Mortgagor accepts and agrees to the terms and covenants contained in this security instrument.

JOSHUA'S STOREHOUSE & DISTRIBUTION  
CENTER, a Wyoming Non-profit Corporation:

\_\_\_\_\_  
Warren Strayer, President

Attest:

\_\_\_\_\_  
Michael McIntosh, Secretary

STATE OF WYOMING    )  
  ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by Warren Strayer, as the President of Joshua's Storehouse & Distribution Center, a Wyoming  
Non-profit Corporation.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_.

RESOLUTION NO. 13-284

RESOLUTION AUTHORIZING A FOOD DELIVERY SERVICES AGREEMENT WITH JOSHUA'S STOREHOUSE & DISTRIBUTION CENTER.

WHEREAS, Joshua's Storehouse & Distribution Center is a Wyoming Non-Profit Corporation, having incorporated as such in 1994; and

WHEREAS, the Contractor operates out of its facility located at 344 South Wolcott Street, Casper, Wyoming, which is also described as follows:

Lot 2 Utilities Addition No. 3 to the City of Casper, Natrona County, Wyoming; and

WHEREAS, the Contractor distributes free food to the poor and persons of low income, including families, adults, children, and seniors within the City of Casper; and

WHEREAS, the Casper City Council finds that the Contractor delivers services that are necessary for the support of the poor within the City, and that the City can make donations and funding available for the necessary support of the poor pursuant to Article 16, Section 6 of the Wyoming Constitution, and may contract with non-profit corporations for human services pursuant to W.S. § 15-1-103(a)(xlv); and

WHEREAS, the Contractor is planning on expanding its facilities to allow for the storage and distribution of more food to the needy within the City; and

WHEREAS, the City finds that it should enter into an agreement with the Contractor for the purchase of services in the delivery of food to the needy and persons of low income as provided by the terms and conditions thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute, and the City Clerk to attest, a "Food Delivery Services Agreement" between the City and Joshua's Storehouse & Distribution Center for the purposes set forth above.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_,  
2013.

APPROVED AS TO FORM:



A handwritten signature in black ink, appearing to read 'V. H. McDonald', is written over a horizontal line.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenye Schlager  
Mayor

November 13, 2013

MEMO

TO: John Patterson, City Manager

FROM: Linda L. Witko, Assistant City Manager 

SUBJECT: Funding Agreements for Excess 1%#13

### Background

At the Council Work Session on October 22, 2013 and October 25, 2013 applications from four social service agencies for capital funds from Excess 1%#13 were moved forward for final approval. The first agreement with the Casper Housing Authority was approved at the Council Meeting on November 5, 2013 in the amount of \$480,000. The two agreements which are coming forward for the November 19, 2013 Council Meeting are with Joshua's Storehouse & Distribution Center and the Food Bank of the Rockies, Inc.

### Funding Agreements

The agreement with Joshua's Storehouse & Distribution Center is in the amount of \$274,800 for their building expansion project. The proposed agreement requires that food services for the necessary support of the poor will be provided in the amount of \$27,480 a year for 10 years. The City will receive a first position mortgage on their building and the amount will be reduced each year that the services are provided until the full amount of the contract has been met. This is similar to the agreement with the 12-24 Club. The agreement also contains funding contingencies which require that the grantee must have an approved site plan and building permit from the City of Casper before the funds can be released.

The agreement with the Food Bank of the Rockies, Inc. is in the amount of \$105,000 for the purchase of a refrigerated truck for the purpose of delivering food to food banks and distribution centers in the city. The agreement provides that the funding will be provided in exchange for a 5 year lien on the truck title which will decline by \$21,000 each year as long as the truck is used to provide services in Wyoming. Should the Food Bank of the Rockies decide to use the truck to deliver services outside the state of Wyoming then the City may exercise collection of the balance of the lien. The funding is also contingent on the Food Bank securing a donor match of \$105,000 to provide the total amount needed for purchase of the truck. If the grantee is not able to obtain the match before December 31, 2013 the agreement will be null and void.

The last agreement will come forward at the December 3, 2013 Council Meeting. This agreement is with Mercer House in the amount of \$150,000 for their "Prevention With Purpose" Capital Campaign. This agreement provides that in exchange for the funding Mercer House will provide alcohol and drug treatment services in the amount of \$25,000 a year for 6 years. The City will receive a first position mortgage on their building for \$150,000 which will be reduced

each year by the \$25,000 service provision until the value of the services meets the amount of funding provided.

Funding Sources

The total amount of the requests which were approved is \$1,009,800. The amount of Excess 1%#13 which is available for these projects is \$727,046. The balance of \$282,754 will come from General Fund Reserves which will be budgeted in Council Goals.

## **FOOD DELIVERY SERVICES AND SECURITY AGREEMENT**

This Food Delivery Services Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2013 by and between the City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "City," and the Food Bank of the Rockies, Inc., a nonprofit corporation, 10700 East 45<sup>th</sup> Avenue, Denver, Colorado 80239-2906, hereinafter referred to as the "Contractor." The City and the Contractor herein may be referred to herein as the "parties."

### **RECITALS**

WHEREAS, the Contractor is a Colorado nonprofit corporation authorized to do business within the State of Wyoming, is a 501(c)(3) tax exempt organization, and operates in the State of Wyoming through its subsidiary located at 4976 Paige Street, Post Office Box 116, Mills, Wyoming, 82644-0116; and,

WHEREAS, the Food Bank transports and distributes food to individuals in Wyoming, including residents of the City of Casper who are needy and food insecure; and,

WHEREAS, Natrona County has approximately 9,000 residents who are food insecure, 3,000 of which are children; and,

WHEREAS, it is the Food Bank's mission to end hunger in Wyoming through effective and efficient procurement and distribution of food to lower income at risk individuals; and,

WHEREAS, the Casper City Council finds that the Contractor delivers services that are necessary for the support of the poor within the City, and that the City can make donations and funding available for necessary support of the poor pursuant to Article 16, Section 6 of the Wyoming Constitution, and may contract with nonprofit corporations for human services pursuant to W. S. § 15-1-103(a)(xlv); and,

WHEREAS, the Contractor needs to procure a truck tractor unit along with a refrigerated trailer in order to enhance its abilities to procure and distribute food to the needy within the City of Casper, and is planning on purchasing the following truck-tractor and trailer (the "Truck") or a similar truck-tractor trailer combination for this purpose:

2014 Freightliner Cascadia Tandem-Axle Sleeper Tractor

2014 Great Dane 53-foot Tandem-Axle Refrigerated Trailer

and,

WHEREAS, the City finds it should enter into an agreement with the Contractor for the purchase of services and the delivery of food to the needy and persons of low income, the funding of which will allow the Contractor to purchase the necessary Truck as described herein for the purposes herein expressed.

**NOW, THEREFORE**, the parties hereto, in consideration of mutual promises and covenants herein contained hereby agree by and between them as follows:

### **ARTICLE I: INCORPORATION OF RECITALS**

The Recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this agreement.

### **ARTICLE II: SERVICES BE PROVIDED BY THE CONTRACTOR**

#### **A. Term**

This Agreement shall be for a term of five (5) years, commencing on the date of this Agreement.

#### **B. Services**

Contractor, in consideration of the funding being provided under this Agreement, agrees to continue and expand its capacity to deliver food to the needy and persons of low income within the City of Casper, Wyoming during the term of this Agreement. Contractor specifically agrees to use the Truck purchased under the terms of this Agreement for the transporting of food within the State of Wyoming, and to the City for distribution to the needy within the City.

### **ARTICLE III: FUNDING**

#### **A. Funding Agreement**

In consideration of and in return for the services being rendered to the City by the Contractor, the City hereby agrees to pay the Contractor the sum of Twenty-One Thousand Dollars (\$21,000.00) per year for the five (5) year term of this Agreement, with the City making a one- time advance payment of One Hundred Five Thousand Dollars (\$105,000.00) (the "advanced sum") to the Contractor to fund its services for the entire five (5) year term of this Agreement.

The purchase price for the Truck is estimated to be Two Hundred Ten Thousand Dollars (\$210,000.00). The payment of the advanced sum as set forth above is contingent upon the Contractor obtaining a donor match of the total funds necessary for the purchase of the Truck, and showing the City proof of such match being met before the City pays out the advanced sum under this Agreement. In the event the Contractor is unable to obtain the donor match on or before December 31, 2013, then, in that event, this Agreement shall be null and void and of no further force or effect between the parties.

In the event the Contractor obtains its donor match as set forth above, and shows proof of said match to the City, then, in that event, the City's obligation to fund the Contractor the total sum of One Hundred Five Thousand Dollars (\$105,000.00) as set forth above shall be absolute pursuant to the terms and conditions of this Agreement, including, but not limited to, the security provisions set forth below.

### **B. Security Agreement**

The parties agree and understand that the Truck being purchased by the Contractor is to remain in the State of Wyoming for delivery of services to the City of Casper, Wyoming along with other Wyoming communities during the five (5) year term of this Agreement. In order to secure the performance of this Agreement, the Contractor hereby agrees to, upon purchase of the Truck, to note and place a first lien on the motor vehicle titles for the truck-tractor and trailer showing the City of Casper, Wyoming as the first lienholder thereon, said lien to secure the following obligations:

In the event the Contractor fails, for any reason (including loss or destruction of the Truck) to use the Truck after its purchase within the State of Wyoming including deliveries of food to the City of Casper, Wyoming for the full five (5) year term of this Agreement, then, in that event, Contractor shall refund to the City that share of the advanced sum that bears to the remaining term of this Agreement for which services are not provided by the Contractor, which sum shall be refunded to the City within thirty (30) days after the cessation of such services by the Contractor. **BY WAY OF EXAMPLE**, in the event the Contractor would cease delivering the services as provided herein after the third (3<sup>rd</sup>) year of the five (5) year term, the Contractor would owe the City the total sum of \$42,000.04 as follows:

$\$105,000.00 \div 1,825 \text{ days (5 years)} = \$57.5343/\text{day (daily accrual)}$

$730 \text{ days (2 years) of un-provided services} \times \$57.5343/\text{day} =$   
 $\$42,000.04 \text{ due the city for the remaining term for which services}$   
 $\text{are not provided.}$

In order to carry into effect the purchase of the Truck and the perfection of the City's lien upon the title, the parties agree to the following procedure:

1. The Contractor shall notify the City in writing upon obtaining its donor match for the purchase of the Truck as described and set forth above, with associated documentation showing that the donor match has been obtained.

2. Upon Contractor finalizing its purchase of the Truck, the Contractor shall set a closing date with the Seller and will notify the City of the date and time of closing on the purchase of the Truck.
3. The City shall attend the closing for the purchase of the Truck and will tender its advanced sum for the purchase thereof, the title for which shall be issued in the name of the Contractor with the lien of the City of Casper pursuant to this Agreement being noted thereon.
4. The City shall take possession of the Truck title and other necessary title documents for the Truck and cause the Truck title to be recorded with the appropriate recording office for the Contractor, the original title thereof to be thereafter maintained in the records of the City of Casper, Wyoming during the five (5) year term of this Agreement.
5. At the expiration of the five (5) year term of this Agreement, providing that the Contractor has abided by all of the terms and conditions of this Agreement, the City shall cause its lien on the title to be released and the original title thereof to be delivered to the principle office of the Contractor.
6. The City agrees that the Contractor may trade the Truck for a different truck-trailer during the term of this Agreement, provided, however, that the replacement vehicle has sufficient value to secure the advanced sum for the then remaining term of this Agreement, that the City is notified in advance of said trade, and that a new first lien is noted and perfected on the title to the new vehicle being purchased thereby as security for this Agreement during its remaining term. The trading of the Truck shall follow the procedures set forth above, with the City then holding in its possession the title for the new vehicle under the terms and conditions of this Agreement.

#### **ARTICLE IV: HOLD HARMLESS, INSURANCE, AND REPAIR**

During the term of this Agreement, the Contractor agrees to hold harmless, and indemnify the City, its mayor, elected officials, city manager, employees and agents from and for any and all damages and claims for death, personal injury, and property damage resulting from the Contractor's ownership and use of the Truck.

During the term of this Agreement, Contractor shall procure and at all times maintain with an insurer acceptable to the City the following minimum insurance protecting the Contractor and City (as an additional insured) against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's use of the Truck:

| <u>DESCRIPTION</u>   | <u>LIMITS</u>                             |
|--|---|
| Comprehensive General Liability  | \$500,000<br>combined single unit         |
| Comprehensive and collision insurance:<br>(Showing the City as a "loss payee") | For the fair market<br>value of the Truck |

Contractor shall provide City with certificates evidencing such insurance as outlined above **prior** to taking possession of the Truck. Such certificates shall provide written notice to the City of cancellation or non-renewal.

In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured and loss payee as provided above. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

It is recognized by and between the parties to this Agreement that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Agreement, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance as may be required by applicable state laws, and such other insurance, which, in Contractor's own judgment, may be necessary for its proper protection.

The Contractor agrees to maintain the Truck pursuant to its maintenance schedules during the term of this Agreement, and further agrees to maintain the Truck in good working order and repair, reasonable wear and tear excepted.

#### **ARTICLE V: ACCOUNTING AND AUDIT**

Contractor shall provide the City, on or before December 31<sup>st</sup> of each year of the term of this Agreement, and at any other time as may be requested by the City a complete and accurate report and audit of the services provided by Contractor for its prior year of services rendered. Said reports shall only disclose the statistical data for any such services, and not identify recipients by name or any other information by which recipients or those attending meetings may be identified.

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which relate to the services being provided by the Contractor under the terms of this Agreement for the purpose of making an audit or examination thereof, provided that reasonable measures are in place to protect the confidentiality of individual customers of the Contractor as provided by law.

**ARTICLE VI: REMEDIES**

Each party shall have all rights as provided by law for the breach of this Agreement, or any of its terms or conditions by the other party.

**ARTICLE VII: NOTICES**

All notices or correspondence required under this agreement shall be mailed by ordinary first class United States mail to the parties following addresses, or such other address, as either party may, from time to time, designate to the other party in writing:

FOR THE CITY: City of Casper, Wyoming  
Attn: City Manager  
City Hall  
200 N. David  
Casper, WY 82601

FOR THE CONTRACTOR: Food Bank of the Rockies, Inc.,  
Attn: Kevin Seggelke, President  
10700 East 45<sup>th</sup> Avenue  
Denver, CO 80239-2906

and

Wyoming Food Bank of the Rockies  
Attn: Shanna Harris, Executive Director  
Post Office Box 116, Mills, Wyoming, 82644-0116

**ARTICLE VIII: GENERAL AGREEMENTS OF THE PARTIES**

Each individual executing this Agreement for and on behalf of their principals hereby state that they have requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby.

This Agreement shall constitute the entire understanding and agreement of the parties, and no amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

This Agreement may be executed in more than one copy, each of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.

The Contractor shall not assign or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City, which consent will not be unreasonably withheld.

The terms and conditions of this Agreement shall be binding upon the parties hereto, and their respective assigns and successors.

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et. seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year first above written.

Approved as to form:

  
\_\_\_\_\_  
City Attorney

THE CITY OF CASPER,  
WYOMING, A Municipal  
Corporation:

\_\_\_\_\_  
Kenyne Schlager, Mayor

Attest:

\_\_\_\_\_  
City Clerk

FOOD BANK OF THE ROCKIES, INC.

  
\_\_\_\_\_  
Kevin Seggelke, President

Attest:

  
\_\_\_\_\_  
Robert Deuschle, Secretary

STATE OF WYOMING )  
 ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2013, by Kenyne Schlager, Mayor of the City of Casper, Wyoming, a Wyoming Municipal Corporation.

\_\_\_\_\_  
Notary Public

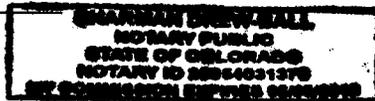
My commission expires: \_\_\_\_\_

STATE OF COLORADO )  
 ) ss.  
COUNTY OF Denver )

This instrument was acknowledged before me on the 1 day of November, 2013, by Kevin Seggelke, as the President of Food Bank of the Rockies, Inc.

Sharon Drew-Ball  
Notary Public

My commission expires: \_\_\_\_\_



RESOLUTION NO. 13-285

RESOLUTION AUTHORIZING A FOOD DELIVERY  
SERVICES AND SECURITY AGREEMENT WITH  
THE FOOD BANK OF THE ROCKIES, INC.

WHEREAS, the Food Bank of the Rockies, Inc. (the "Food Bank") is a Colorado nonprofit corporation authorized to do business within the State of Wyoming, is a 501(c)(3) tax exempt organization, and operates in the State of Wyoming through its subsidiary located at 4976 Paige Street, Post Office Box 116, Mills, Wyoming, 82644-0116; and,

WHEREAS, the Food Bank transports and distributes food to individuals in Wyoming, including residents of the City of Casper who are needy and food insecure; and,

WHEREAS, Natrona County has approximately 9,000 residents who are food insecure, 3,000 of which are children; and,

WHEREAS, it is the Food Bank's mission to end hunger in Wyoming through effective and efficient procurement and distribution of food to lower income at risk individuals; and,

WHEREAS, the Casper City Council finds that the Food Bank delivers services that are necessary for the support of the poor within the City, that the City can make donations and funding available for necessary support of the poor pursuant to Article 16, Section 6 of the Wyoming Constitution, and that the City may contract with nonprofit corporations for human services pursuant to W. S. § 15-1-103(a)(xlv); and,

WHEREAS, the Food Bank needs to procure a truck tractor unit along with a refrigerated trailer in order to enhance its abilities to procure and distribute food to the needy within the City of Casper, and is planning on purchasing the following truck-tractor and trailer (the "Truck") or a similar truck-tractor trailer combination for this purpose:

2014 Freightliner Cascadia Tandem-Axle Sleeper Tractor

2014 Great Dane 53-foot Tandem-Axle Refrigerated Trailer

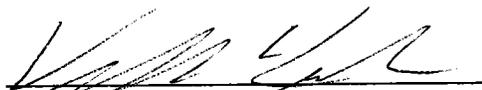
and,

WHEREAS, the City finds it should enter into an agreement with the Food Bank for the purchase of services for the delivery of food to the needy and persons of low income within the City, the funding of which will allow the Contractor to purchase the necessary Truck as described herein for the purposes herein expressed.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute, and the City Clerk to attest, a "Food Delivery Services and Security Agreement" between the City and the Food Bank of the Rockies, Inc. for the purposes set forth above.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

October 30, 2013

MEMO TO: John C. Patterson, City Manager

FROM: Chris Walsh, Police Chief

SUBJECT: Dispatch Network Switch

Recommendation:

That Council, by resolution, authorize a contract with Information Systems Consulting (ISC), Inc., of Casper, Wyoming, in an amount not to exceed \$59,139.25, to provide professional services for the purchase and installation of a network switch.

Summary:

The network switch is being purchased as part of the new dispatch center at the Nerd Building. The network switch will be purchased, installed and configured by Information System Consulting, Inc., which is authorized reseller of the Western States Contracting Alliance.

Information Systems Consulting, Inc. will complete the installation and configuration of the network switch to connect to the city network via fiber connection.

A resolution and contract have been prepared for consideration.

Funding for this contract will come from PSCC Depreciation.

## CONTRACT FOR PROFESSIONAL SERVICES

### PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this 19th day of November, 2013, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Information Systems Consulting, Inc., 401 East E Street, Casper, Wyoming, 82601 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

### RECITALS

A. The City is undertaking the installation of a network switch at the Nerd Building Dispatch Center.

B. The project requires equipment and professional services for planning, configuration, installation and implementation of the network switch.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

#### 1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

- Provide all equipment listed in Attachment A (2 Pages). However, the document titled *General Sales Terms & Conditions – ISC, Inc.*, that was included with Attachment A shall not apply to this Contract.
- Assign a person to work directly with the City as the main point of contact.
- Planning Stage:
  - Assign a project manager to work directly with City's project manager.
  - Discuss the equipment arrival and installation plans with the City.
  - Verify all equipment is accounted for and not visibly damaged.

- Create a detailed plan and configuration of new switch.
- Schedule the installation and implementation.
- Establish a testing plan.
- Configuration and Implementation Stage:
  - Unpack, assemble, mount, and power all equipment.
  - Installation and Configuration of Cisco 4507 R+E switch:
    - Full Switch Configuration
    - Access Control Lists
    - VLAN Management
    - Naming Conventions
    - IP Addressing
    - User Management
    - Policy Management
    - Load Balancing
    - IP Routing
    - Address Management
    - Security
    - Device Administration
    - System Testing
    - Provide Configuration Documentation
- In accordance with the project, the City shall:
  - Schedule and install power requirements for equipment as specified by Contractor.
  - Ensure adequate space, and environmental requirements as recommended by Contractor.
  - Assign a person to work directly with the Contractor as the main point of customer contact.
  - Provide information, within the scope of the project, as requested by the Contractor.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 25th day of January, 2014.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Fifty-Nine Thousand One Hundred Thirty-Nine Dollars and Twenty-Five Cents (\$59,139.25).

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:

Walter Tronetti

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

V.H. McDonald  
Clerk

Kenyne Schlager  
Mayor

WITNESS

CONTRACTOR  
Information Systems Consulting, Inc.

By: Denise Adams

By: R.J. Smith

Printed Name: Denise Adams

Printed Name: R.J. SMITH

Title: H.R. Manager

Title: CHIEF FINANCIAL OFFICER

## **CONTRACT FOR PROFESSIONAL SERVICES**

### **PART II - GENERAL TERMS AND CONDITIONS**

#### **1. TERMINATION OF CONTRACT:**

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

#### **2. CHANGES:**

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

#### **3. ASSIGNABILITY:**

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

#### **4. AUDIT:**

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

|  | <u>LIMITS</u>                     |
|--|-----------------------------------|
| A. Workers' Compensation                     | Statutory                         |
| B. Comprehensive General Liability           | \$500,000<br>combined single unit |
| C. Professional Liability/Errors & Omissions | \$500,000                         |

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above prior to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only

parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

RESOLUTION NO. 13-286

A RESOLUTION AUTHORIZING A CONTRACT WITH  
INFORMATION SYSTEMS CONSULTING, INC. TO  
PROVIDE A CISCO SWITCH

WHEREAS, the City of Casper desires professional services to install and configure the Dispatch Cisco Switch; and,

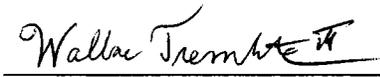
WHEREAS, Information Systems Consulting, Inc. located in Casper, Wyoming, is willing and able to provide such a service.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with Information Systems Consulting, Inc., for professional services to install and configure the Cisco Switch.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the agreement in an amount not to exceed Fifty-Nine Thousand One Hundred Thirty-Nine Dollars and Twenty-Five Cents (\$59,139.25).

PASSED, APPROVED, AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V.H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

October 18, 2013

TO John C. Patterson, City Manager

FROM: Doug Follick, Leisure Services Director *DF*  
Alan Kieper, Special Facilities Superintendent *AK*  
Richard L. Young, Museum Manager

SUBJECT: Contract for Professional Services with Preservation Solutions, LLC Survey and Inventory of 80 Buildings in Two Centrally Located Districts with Recommendations for Future Survey and For Nominating Properties to the National Register.

Recommendation:

That Council, by resolution, authorize a contract for professional services with Preservation Solutions LLC to survey and inventory 80 buildings in two centrally located districts and make recommendation for future survey and for nominating properties to the National Register.

Summary:

Council authorized submission of two grant applications to the State Historic Preservation Office; 1) Resolution No. 12-294 dated December 18, 2012 in the amount of \$7,000 to survey and inventory the Casper Downtown area to determine the potential as a Downtown National Register District, and 2) Resolution No. 13-12 dated January 15, 2013 in the amount of \$8,000 to survey and inventory the Old Yellowstone District properties to determine the potential as a National Register District.

The two grants were combined into one Grant Agreement in the amount of \$15,000 to hire a Consultant to survey and complete Wyoming Historic Architecture forms for 80 buildings in the Casper Downtown area and the Old Yellowstone District. The Consultant will also make recommendations for future survey and for nominating properties to the National Register of Historic Places.

A Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources State Historic Preservation Office and the City of Casper Historic Preservation Commission (CHPC) was executed by Kenyne Schlager, Mayor and approved by the State Historic Preservation Office on March 5, 2013.

The CHPC began work with City staff to identify the buildings we would like to have surveyed and inventoried. A Request for Proposals was mailed to 16 firms specializing in survey, inventory and the national register nomination process that are on the State Historic Preservation Office list of individuals who meet the Professional Qualifications as set forth in the Code of Federal Regulations, 36 CFR Part 61, per the fair bid practice for hiring a Consultant.

The CHPC received responses from four firms indicating they would be interested in submitting a proposal and three firms indicating they were overbooked and did not have time to complete the project. Two proposals were received by the deadline. All 11 members of the CHPC received copies of the two proposals along with review criteria and a form to rate them. The CHPC met on Monday October 14, 2013, all members present, to review the proposals and conduct a telephone interview with each of the proposers. Preservation Solutions LLC was selected as the most qualified based on previous experience with similar projects, Kerry Davis, Principal, is the person who will do the work, and the ability of Preservation Solutions LLC to complete the job within our timeframe and budget.

The services of Preservation Solutions LLC shall commence as soon as practical after the execution of a Contract. On Ms. Davis's first visit to Casper she will hold a public meeting to acquaint property owners with the project and address all specific questions and/or concerns from property owners.

The historic resources of a community give it its special character and cultural depth. Each historic building and structure represents an investment that should not be discarded lightly; maintaining and rehabilitating older buildings can mean savings in energy, time, money and raw materials. By recognizing the importance of Casper's historic resources the City can promote Casper as a destination for visitors and tourists as well as enhance the quality of life for our residents.

The Casper Historic Preservation Commission recommends awarding a contract for \$15,000 to Preservation Solutions LLC to survey and inventory 80 buildings in two centrally located districts and make recommendation for future survey and for nominating properties to the National Register.

## CONTRACT FOR PROFESSIONAL SERVICES

### PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2013, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Preservation Solutions LLC (PSLLC), 1011 E Jefferson St., Boise, ID, 83712 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

### RECITALS

A. The City is undertaking a survey and inventory of approximately eighty (80) buildings in the downtown and the Old Yellowstone District and preparation of a final survey report, including a map with proposed district boundaries for one or more National Register Districts, if applicable.

B. The project requires professional services to conduct an architectural/historical survey to inventory and document approximately eighty (80) buildings located in two separate districts in Casper, Wyoming, in conformance with the guidelines and standards of the National Park Service, Department of the Interior, as outlined in *National Register Bulletin 24: Guidelines for Local Surveys: A Basis for Preservation Planning* and *National Register Bulletin 15: How to Apply the National Register Criteria for Evaluation* and in accordance with the survey guidelines of the Wyoming State Historic Preservation Office (WY SHPO).

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

The Contractor will conduct a field inspection of approximately eighty (80) properties as identified by the CHPC. A Wyoming Architecture Inventory Form will be completed for each property. The Contractor will prepare a summary survey report and provide recommendations for future survey and for nominating properties to the National Register. The Contractor will prepare a map with recommendations for one or more National Register District boundaries, if applicable.

The Contractor's responsibilities are further described in detail under Exhibit "A", Products and Standards.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 31<sup>st</sup> day of July, 2014.

3. COMPENSATION AND PAYMENT TERMS:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of Fifteen Thousand Dollars (\$15,000.00).

A. The cost includes professional fees as well as expenses, including, but not limited to, photography, duplication/copies, delivery of documents to reviewing agencies, and travel fieldwork. PSLLC will invoice all professional services according to the following fee and production schedule:

|   |           |
|---|-----------|
| Milestones 1 & 2: Pre-Field Research and Planning;<br>Kick-off Meeting, First Public Meeting,<br>Archival Research, and Field Survey — 40 percent (40%) | \$ 6,000  |
| Milestone 3: Sample Cultural Property Forms, Draft Survey Report,<br>and Second Public Meeting — 40 percent (40%)                                       | \$ 6,000  |
| Milestone 4: Final Survey Report, Final Cultural Property Forms,<br>Photographs, and Associated Materials — 20 percent (20%)                            | \$ 3,000  |
|   | \$ 15,000 |

In every case, payment shall be subject to the City's receipt of a requisition for payment from PSLLC specifying that work has been performed in conformance with this Contract and PSLLC is entitled to receive the amount requisitioned under the terms of this Contract.

4. METHOD OF PAYMENT:

Payment will be made following receipt of an itemized invoice from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. Contractor shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

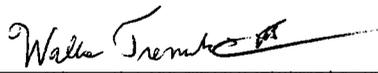
6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_

\_\_\_\_\_

V.H. McDonald  
Clerk

Kenyne Schlager  
Mayor

WITNESS

CONTRACTOR  
Preservation Solutions LLC

By: 

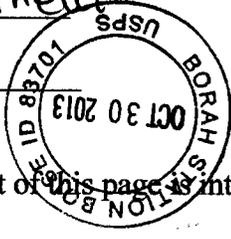
By: 

Printed Name: Sandra Dinelli

Printed Name: KERRY DAVIS

Title: LSSA/USPS

Title: OWNER / ARCHITECTURAL HISTORIAN



\*\*\* The rest of this page is intentionally left blank \*\*\*

## **CONTRACT FOR PROFESSIONAL SERVICES**

### **PART II - GENERAL TERMS AND CONDITIONS**

#### **1. TERMINATION OF CONTRACT:**

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

#### **2. CHANGES:**

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

#### **3. ASSIGNABILITY:**

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

#### **4. AUDIT:**

The City or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All

of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

11.1 Prior to commencement of work, Contractor shall procure and at all times maintain with insurer acceptable to the City the following minimum insurance protecting the Contractor and City against liability from damages because of injuries, including death, suffered by persons, including employees of the City, and liability from damages to property arising from and growing out of the Contractor's negligent operations in connection with the performance of this Contract.

|  | <u>LIMITS</u>                     |
|--|-----------------------------------|
| A. Workers' Compensation                     | Statutory                         |
| B. Comprehensive General Liability           | \$500,000<br>combined single unit |
| C. Professional Liability/Errors & Omissions | N.A.                              |

11.2 Contractor shall provide City with certificates evidencing such insurance as outlined above prior to beginning any work under this Contract. Such certificates shall provide thirty (30) days advance written notice to City of cancellation or non-renewal, and except for Workers' Compensation and professional liability insurance, shall list the City as an additional insured.

11.3 In addition, upon request by the City, Contractor shall provide City with copies of insurance policies and/or policy endorsements listing the City as an additional insured. City's failure to request or review such insurance certificates or policies shall not affect City's rights or Contractor's obligations hereunder.

11.4 Contractor agrees to indemnify the City, its employees, officers, council members, officials, agents, and members of its boards or commissions, and hold them harmless from all liability for damage to property, or injury to or death to persons, including all

costs, expenses, and attorney's fees incurred related thereto, arising from the negligence of the Contractor.

11.5 It is recognized by and between the parties to this Contract that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statutes 1-39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Contract, or any subsequent terms, then such insurance as outlined above from Contractor shall be amended accordingly so as to provide insurance in an amount equal to or greater than the maximum liability imposed by law. The parties agree that failure to provide proof of insurance as outlined above, or any lapse in that coverage, will result in the City having the option to immediately terminate this Contract.

11.6 The Contractor shall procure and maintain, at its own cost, any additional kinds and amounts of insurance which, in its own judgment, may be necessary for its proper protection.

12. INTENT:

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to

perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

**\*\*\* The rest of this page is intentionally left blank \*\*\***

## EXHIBIT "A"

### PRODUCTS AND STANDARDS

The following special terms as used in this contract are defined hereunder:

### TERMS DEFINED

- A. The term "cultural resource survey" refers to the process of identifying and gathering data on a community's historic resources. It includes *field survey* – the physical search for and recording of historic resources and also includes *planning and background research* before field survey begins, *organization and presentation of survey data* as the survey proceeds, and the development of *inventory form documentation* for each resource.
- B. The term "National Register of Historic Places" and/or "National Register" refers to the official list of the nation's cultural resources maintained by the National Park Service, U.S. Department of the Interior.
- C. The term "National Register nomination" as used herein means the nomination form and supporting documentation as required by the National Park Service, U.S. Department of the Interior, National Register Program as outlined in *National Register Bulletin 16A: How to Complete the National Register Registration Form* and in accordance with the National Register documentation guidelines of the Wyoming SHPO prepared under this contract for the City of Casper.
- D. The term "State Historic Preservation Officer" or "SHPO" as used herein refers to the Wyoming State Historic Preservation Officer as defined in the National Preservation Act of 1966, as amended, and his/her designees.

### SCOPE OF WORK

- A. PSLLC shall, in a satisfactory and proper manner, perform the following services relating to cultural resource survey of approximately eighty (80) properties in the Downtown and Old Yellowstone districts of Casper, Wyoming, in accordance with the City of Casper Historic Preservation Commission (CHPC) Request for Proposals (RFP) and as described in PSLLC's Response to the Request for Proposals received by the CHPC on October 8, 2013. The terms of the RFP and the Response to the RFP are hereby made a part of this Contract. Where the terms of the RFP and PSLLC's Response to the RFP are conflicting, the provisions of the CHPC's RFP shall control. The Survey Scope of Work shall not be limited to, but shall include the following:
  - 1. Establish and maintain contact with Wyoming SHPO staff and the CHPC throughout the course of the project, including preparation of all transmittal letters for submittals to local and state agencies.

2. PSLLC shall examine primary secondary research materials such as previous surveys, reports, books, studies, and maps to gain information about the historical development of the survey area within the context of the surrounding geographic area.
3. PSLLC will conduct a field inspection of approximately eighty (80) properties as identified by the CHPC. Field inspection will include photographing each individual property, recordation of information about the physical characteristics of each property, and the setting as required by both Wyoming SHPO and National Park Service guidelines for survey.
4. PSLLC will complete historical research sufficient to describe each property's history and significance.
5. PSLLC will generate a Microsoft Access survey database template to combine property information from the field inspection and as provided by the CHPC
6. PSLLC shall photograph all properties in the survey area utilizing JPEG digital imaging meeting the minimum requirements of Wyoming SHPO.
7. PSLLC shall prepare a location/sketch map for each property per Wyoming SHPO survey guidelines.
8. PSLLC will prepare a summary survey report that documents the survey methodology, provides an analysis of key architectural and functional property types, setting features, dates of construction, known builders/architects, and historical/architectural integrity; historic contexts; a list of surveyed properties; and provides management recommendations for future survey and for nominating properties to the National Register.
9. PSLLC will prepare a map with recommendations for one or more National Register District boundaries.

B. All work related to this project will either be supervised or completed by personnel who meet 36 CFR 61, Appendix A, Professional Qualifications, as outlined in the National Historic Preservation Act of 1966, as amended.

C. The City understands that the Scope of Services provided by PSLLC for a cultural resource survey relates only to the research and documentation for determining the historical significance of the property in accordance with the criteria established by the Wyoming SHPO and the National Park Service, U.S. Department of the Interior.

D. To assist in the production of work products, the City of Casper Historic Preservation Commission shall provide the following:

1. Information including copies of previous reports, historic photos, and other secondary source information relating to the survey areas and specific properties;
2. Coordination between PSLLC and persons having a personal knowledge of the history of Casper; and
3. Prompt verbal and written reports to PSLLC of any fault or defect in PSLLC's services.

#### APPLICABLE STANDARDS

- A. All services performed by PSLLC shall be accomplished in compliance with pertinent historic preservation laws and guidelines, including but not limited to the National Historic Preservation Act of 1966, as amended (P. L. 89-665); 36 CFR part 61.5f "Approved Local Program: Dealing with Certified Local Governments (CLG)"; 36 CFR Part 64 "Criteria and Procedures for the Identification of Historic Properties"; 36 CFR Part 66 "Recovery of Scientific, Prehistoric and Historic and Archaeological Data"; FR 48 (190): 44716-742 "The Standards for Identification, Evaluation and Registration"; the "Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Properties"; *National Register Bulletin 15: How to Apply the National Register Criteria for Evaluation*; and *National Register Bulletin 16A: How to Complete the National Register Registration Form* and the Wyoming State Historic Preservation Office's policies and guidelines.
- B. Architectural style nomenclature shall be in accordance with that which is outlined in *National Register Bulletin 16A: How to Complete the National Register Registration Form*. Vernacular and National Folk House terminology shall be based on *A Field Guide to American Houses* by Virginia and Lee McAlester; *Buildings of Main Street: A Guide to American Commercial Architecture* by Richard W. Longstreth; and *Main Street to Miracle Mile: American Roadside Architecture* by Chester H Liebs.

#### TIME OF PERFORMANCE/PAYMENT SCHEDULE

- A. The services of PSLLC shall commence as soon as practical after the execution of this Contract or at a time acceptable to both PSLLC and the City. All services shall be undertaken and completed in such sequence as to ensure the expeditious completion in light of the purposes of this Contract.

B. Submission of work products applications shall follow the following schedule:

| <b>Milestone</b> | <b>Work Product</b>   | <b>Completed On or Before</b> |
|------------------|---|-------------------------------|
| #1               | Phase 1: Pre-Field Research and Planning  | November 30, 2013             |
| #2               | Phase 2: Kick-off Meeting, First Public Meeting, Archival Research, and Field Survey  | December 15, 2013             |
| #3               | Phase 3: Sample Cultural Property Forms, Draft Survey Report, Second Public Meeting   | May 1, 2014                   |
| #4               | Phase 4: Final Survey Report, Final Cultural Property Forms, and Associated Materials | July 31, 2014                 |

**PROJECT COMMUNICATION**

All official communications and billing relating to the management and execution of this Contract shall be between:

Kerry Davis, Principal  
Preservation Solutions LLC  
1011 E Jefferson Street  
Boise, Idaho 83712  
816-225-5605  
kdavis@preservation-solutions.net

Fort Caspar Museum  
Casper Historic Preservation Commission  
Peggy Brooker, Coordinator  
4001 Fort Caspar Road  
Casper, WY 82604  
Museum Number 307-235-8462  
Peggy Brooker 307-577-5310 work  
Peggy Brooker 307-234-4403 home  
brooker@tribcsp.com

RESOLUTION NO. 13-287

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH PRESERVATION SOLUTIONS LLC, FOR A SURVEY AND INVENTORY OF EIGHTY (80) BULDINGS IN TWO (2) CENTRALLY LOCATED DISTRICTS WITH RECOMMENDATIONS FOR FUTURE SURVEY AND FOR NOMINATING PROPERTIES TO THE NATIONAL REGISTER.

WHEREAS, the City of Casper became a Certified Local Government (CLG) in September, 1987 and as a CLG, the City administers a local historic preservation program in conjunction with the Casper Historic Preservation Commission. The responsibilities of the Certified Local Government include: 1) surveying cultural resources within its jurisdiction; 2) reviewing National Register nominations; and 3) promoting historic preservation activities within the community; and

WHEREAS, the City wishes to enter into a Professional Services Contract for a survey and inventory of eighty (80) buildings in two (2) centrally located districts with recommendations for future survey and for nominating properties to the National Register; and

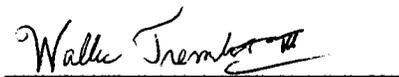
WHEREAS, Preservation Solutions, LLC, is able and willing to provide said survey and inventory with recommendations for future survey and for nominating properties to the National Register.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute, and the City Clerk to attest, a Professional Services Contract with Preservation Solutions, LLC to survey and inventory eighty (80) buildings in two (2) centrally located districts with recommendations for future survey and for nominating properties to the National Register.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the agreement, in an amount not to exceed Fifteen Thousand Dollars (\$15,000.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V.H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

November 13, 2013

MEMO TO: John Patterson, City Manager

FROM: Joshua Bake, Urban Renewal Manager ✍  
Liz Becher, Community Development Director *LB*

SUBJECT: Old Yellowstone District and South Poplar Street Corridor Advisory Committee

Recommendation:

That Council, by resolution, amends the current number of the Old Yellowstone District and South Poplar Street Corridor Advisory Committee from three (3) property/business owners to five (5) as requested by current committee members.

Summary:

In response to the requests by current members of the Old Yellowstone District and South Poplar Street Corridor Advisory Committee, staff is recommending that the City Council add two additional property/business owner positions on the advisory committee for the redevelopment area. The intent is that the committee continues to be advisory to staff and City Council as it relates to the Master plan implementation.

Over the past five (5) years property/business owners have been very involved in the neighborhood redevelopment initiatives. Currently meetings are held with committee members and alumni who are actively engaged in the future of the redevelopment area.

Communication is a critical component of the success of the Old Yellowstone District and South Poplar Street Corridor Redevelopment Plan. As a result, a part of the advisory committee's responsibility has been to communicate what staff brings forward back to the property owners. The committee is currently comprised of two (2) Council members, two (2) Planning and Zoning Commission members and three (3) business or property owners in the area. Staff recommends that the number of business or property owners be increased from three (3) to five (5) thereby creating two (2) new positions.

Upon approval, efforts to solicit a slate of candidates from the area businesses and land owners would begin immediately.

A resolution has been prepared for Council's consideration.

RESOLUTION NO. 13-288

A RESOLUTION AMENDING AND RESTATING RESOLUTION NO. 08-147 REGARDING THE OLD YELLOWSTONE DISTRICT AND SOUTH POPLAR STREET CORRIDOR ADVISORY COMMITTEE.

WHEREAS, the City Council has identified the Old Yellowstone District and South Poplar Street Corridor as an area that is prime for redevelopment; and,

WHEREAS, Council decided that it was important that residents, property owners, and business operators within the Old Yellowstone District and South Poplar Street Corridor be involved in the redevelopment process, and established the Old Yellowstone District and South Poplar Street Corridor Advisory Committee (OYDAC), by Resolution No. 08-147; and,

WHEREAS, Resolution No. 08-147 provided for, in addition to other members of the OYDAC, three (3) property owners/and or business owners from the Old Yellowstone District South Poplar Street Corridor, and two (2) alternates who may fill in as stated in Article 4, Section 3 of said Resolution; and,

WHEREAS, Council desires to restate and amend Resolution 08-147 to provide for the makeup of the OYDAC to include five (5) instead of three (3) property owners/and or business owners from the Old Yellowstone District South Poplar Street Corridor.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: Resolution No. 08-147 creating The Old Yellowstone District and South Poplar Street Corridor Advisory Committee (OYDAC) is hereby restated and amended as follows:

ARTICLE I - PURPOSE

- Section 1. The OYDAC will play an essential role in the City's plans to implement and promote the redevelopment of the Old Yellowstone District and South Poplar Street Corridor through discussion about development proposals, creation of outreach/neighborhood assistance programs, pursuit of desirable grant opportunities, and inclusion of smart growth principles.
- Section 2. The OYDAC will streamline communication channels between the City and the community.
- Section 3. The OYDAC will make periodic reports to the stakeholders in the Old Yellowstone District and South Poplar Street Corridor.
- Section 4. The OYDAC will provide recommendations to the City Council.

## ARTICLE II - STRUCTURE

- Section 1. The OYDAC will be made up of the following:
- a) Five (5) property owners and/or business owners from the Old Yellowstone District South Poplar Street Corridor (the "District"), and two (2) alternates who may fill in as stated in Article 4, Section 3;
  - b) Two (2) City Council members; and
  - c) Two (2) Planning and Zoning Commission members.
- Section 2. The OYDAC will encourage feedback from the property owners within the Old Yellowstone District and South Poplar Street Corridor. Committee members will be available to receive suggestions and address comments. It is the City's intent that the OYDAC serve as liaisons with the City Council, Planning and Zoning Commission, City staff, and property or business stakeholders to provide knowledge and recommendations on issues that arise. All members of the OYDAC shall abide by the City of Casper guidelines and policies related to conflicts of interest.
- Section 3. Personal contact information will be provided on the City website. The OYDAC will serve in an advisory capacity to Council. The full OYDAC will meet monthly, or as needed. A quorum shall consist of a majority of the members of the OYDAC, and a quorum is required for the transaction of all official business of the OYDAC.

## ARTICLE III - APPLICATION

- Section 1. Property owners interested in applying for a seat on the OYDAC must currently own property or a business in the district.
- Section 2. Each candidate shall submit a letter of interest to the Casper City Council indicating the reason for applying for the OYDAC seat. In the letter the candidate shall:
- a) share highlights of personal and business backgrounds;
  - b) indicate any involvement on other advisory committees; and,
  - c) provide examples of outreach activities.

## ARTICLE 4- APPOINTMENT

- Section 1. The Mayor, by and with the consent and advice of the Casper City Council members, will appoint the members of the OYDAC on the basis of their interest in, and knowledge of, community planning, urban renewal, and business management.

Section 2. The term of the appointment for the property owner or business owner seats will be as follows: Two will be selected as regular members for a term of two (2) years; one will be selected as a regular member for a term of one (1) year; and two will be selected as alternates with a term of one (1) year. Interested parties are welcome to resubmit a new letter of interest once their term of appointment has ended. The term of the appointment for both City Council seats and both Planning and Zoning Commission seats will be two (2) years.

Section 3. The alternates may attend meetings, serve in place of an absent business and/or land owner member, and assume a vacant position for the duration of a term, if there is a resignation.

ARTICLE 5 - STAFF

Section 1. The OYDAC will be staffed by the City of Casper Urban Renewal Coordinator who will be a non-voting member.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation:

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor

November 12, 2013

MEMO TO: John C. Patterson, City Manager

FROM: William C. Luben, City Attorney

*WCL*

SUBJECT: Attorney Fee Reimbursement and Land Donation Agreement.

Recommendation:

That the City Council approve an "Attorney Fee Reimbursement and Land Donation Agreement" between the City and Hospitality Development Corporation for the reimbursement of attorney fees incurred by the City due to the failure of the State Treasurer to approve a bond issue under the Industrial Development Projects Act.

Summary:

Hospitality Development Corporation ("Hospitality") sought a bond issue under the Industrial Development Projects Act (the "Act") to finance improvement projects on the Hospitality Parkway Hotel complex. This bond issue was ultimately not approved by the State Treasurer.

The City was authorized by the Act to issue revenue bonds or other obligations for the purpose of defraying the cost of financing the projects as contemplated by Hospitality. The City incurred attorney fees in the amount of Twenty-Five Thousand Dollars (\$25,000.00) for outside legal counsel fees for the issuance of this bond issue. These fees would normally be paid out of the bond proceeds. Hospitality has agreed to reimburse the City these fees pursuant to the terms and conditions of an "Attorney Fee Reimbursement and Land Donation Agreement" (the "Agreement") that has been developed between the parties.

The City had previously realigned and improved a storm water drainage system lying in an easement across Hospitality's real property, during which concrete and other debris was discovered and excavated, which debris is currently on Hospitality's property. The City has an obligation to clean up and remove this debris, and this has been included in this Agreement.

In addition, Hospitality had agreed to donate, and convey to the City Lot 1 of the Goldwater Addition No. 2 prior to pursuing the bond issue described above. The City needs this property for storm drainage management, and as part of the Agreement, Hospitality has agreed to convey this property to the City by a warranty deed.

**ATTORNEY FEE REIMBURSEMENT AND  
LAND DONATION AGREEMENT**

This Attorney Fee and Land Donation Agreement (“Agreement”) is entered into this \_\_\_\_ day of \_\_\_\_\_, 2013 by and between Hospitality Development Corporation, a Wyoming corporation (“Hospitality”), 123 West E Street, Casper, Wyoming, 82601; and the City of Casper, Wyoming, a Wyoming municipal corporation, whose principal offices are located at 200 North David Street, Casper, Wyoming 82601 (the “City”). Hospitality and the City may be collectively referred to as the “parties”.

**RECITALS**

WHEREAS, Hospitality applied for a bond issue under the Industrial Development Projects Act, Title 15, Chapter 1, Article 7 of the Wyoming Statutes (the “Act”) to finance improvement projects on the Hospitality hotel complex located in Casper, Wyoming; and,

WHEREAS, the City is authorized by the Act to issue revenue bonds or other obligations for the purpose of defraying the cost of financing the projects as contemplated by Hospitality; and,

WHEREAS, the City incurred attorney fees in the amount of Twenty-Five Thousand Dollars (\$25,000.00) to outside legal counsel for the issuance of the bonds for the projects contemplated by Hospitality, which sum normally would have been paid out of the bond proceeds; and,

WHEREAS, the bond issue was ultimately not approved by the Office of the State Treasurer for the State of Wyoming; and,

WHEREAS, by reason of this failed bond issue, the City has paid outside legal counsel the sum of Twenty-Five Thousand Dollars (\$25,000.00), and Hospitality has agreed to reimburse the City pursuant to the terms and conditions of this Agreement; and,

WHEREAS, the City had previously realigned and improved a storm water drainage system lying in an easement across Hospitality’s real property, during which concrete and other debris was discovered and excavated, which debris is currently on Hospitality’s property; and,

WHEREAS, Hospitality had agreed to donate, and convey to the City, by warranty deed, Lot 1 “Goldwater Addition No. 2” to the City of Casper, Natrona County, Wyoming, according to the plat recorded March 31, 1976 in Book 266 of Deeds, Page 167 (Lot 1) prior to pursuing the bond issue described above; and

WHEREAS, the City had intended to use, and still needs Lot 1 for future utility and storm water management purposes; and,

WHEREAS, although the bond issue failed, Hospitality still desires to donate and convey Lot 1 to the City by a donative warranty deed, free and clear of all liens and encumbrances, except easements, reservations, and restrictions of record.

**NOW, THEREFORE**, the parties hereto, in consideration of the mutual promises and agreements contained herein, hereby agree by and between them as follows:

**ARTICLE I: INCORPORATION OF RECITALS**

The Recitals set forth above are hereby incorporated herein at this point as if fully set forth.

**ARTICLE II: INSTALLMENT PAYMENT AGREEMENT**

Hospitality agrees to repay to the City the principal sum of Twenty-Five Thousand Dollars (\$25,000.00) with interest thereon at the rate of six percent (6%) per annum under the following terms and conditions:

- A. Said principal and interest shall be paid by Hospitality to the City in monthly installments of Two Thousand One Hundred Fifty-One and Sixty-six Cents (\$2,151.66) per month for twelve (12) months commencing on January 1, 2014 with like installments due and payable on or before the first day of each month thereafter for eleven (11) additional consecutive months, with any remaining principal balance and interest thereon to be paid in one (1) lump sum on or before December 1, 2014. The parties agree that interest on the principal sum shall commence on December 1, 2013. Said payment schedule being set forth on the amortization attached hereto as Exhibit "A."
- A. Hospitality shall have the right to pay any portion or all of the unpaid principal balance due hereunder at any time without penalty on any of such monthly installment dues dates. In the event a portion of unpaid principal balance is paid, the foregoing amortized monthly payment, which includes interest as set forth above, shall be adjusted accordingly.
- B. Hospitality agrees to pay the monthly installments of principal and interest as set forth above to the City at the following address, or such other address as the City shall direct Hospitality in writing:

Office of the Casper City Clerk  
City Hall  
200 North David Street  
Casper, WY 82601

- C. Hospitality shall be given a grace period of thirty (30) days from the date any installment is due to make said payment, and during the thirty (30) day grace period

Hospitality shall not be in default in the making of such payment. **PROVIDED, HOWEVER,** Hospitality shall pay City a late payment fee in the amount of One Hundred Dollars (\$100.00) for any such late payment which is paid by Hospitality to the City from the tenth day through and including the thirtieth day of such grace period. For all purposes herein, the date of payment shall be the date that payment is actually received by the City.

- D. Upon the failure of Hospitality to timely make any such monthly installment payment, or within the 30-day grace period as set forth above, the City shall have the right, upon written notice to Hospitality at its above-stated address, to accelerate and require immediate payment in full of all of the remaining principal sum otherwise due the City and any interest thereon without further demand, and may take any action, in law or equity to collect said sum from Hospitality.

### **ARTICLE III: LAND DONATION**

Hospitality states that it will donate and convey to the City the following described real property in furtherance of its original intent to donate this real property to the City:

Lot 1, "Goldwater Addition No. 2" to the City of Casper, Natrona County, Wyoming, according to the plat recorded March 31, 1976 in Book 266 of Deeds, Page 167.

The conveyance shall be evidenced by a donative warranty deed from Hospitality to the City, which conveyance shall be free and clear of any liens or encumbrances, except reservations, restrictions, and easements of record.

The above-described real property shall be conveyed to the City within thirty (30) days of the execution of this Agreement by all parties.

### **ARTICLE IV: DEBRIS CLEAN UP BY CITY**

The City agrees to clean up and remove the concrete and other debris that is located on Hospitality's real property which was discovered and excavated by the City as described in the Recitals Section of this Agreement. The City agrees to, and shall complete this clean up on or before May 1, 2014.

Hospitality agrees to allow the City access across its property for this debris cleanup, provided, however, that the City restores any surface damaged by the City to its prior condition. Hospitality further agrees to hold the City, its officers, elected officials, and employees and agents harmless from any and all liability resulting from such cleanup, except for the restoration of the surface of said property as provided herein.

**ARTICLE V: MISCELLANEOUS AGREEMENTS OF THE PARTIES**

Each individual executing this Agreement for and on behalf of Hospitality and the City states that they, individually, have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby.

Failure of either party to exercise any remedy otherwise provided for herein at the time of any default shall not operate as a waiver of such party's right to exercise any such remedy for the same or any subsequent default.

This Agreement shall constitute the entire understanding and agreement of the parties, and no amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

The parties specifically agree that all prior agreements between them, oral or written, regarding the subject matter of this Agreement are hereby contained, set forth, and merged in this Agreement.

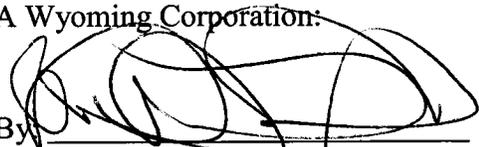
This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, where all copies shall constitute but one in the same agreement.

Any and all notices required to be made under the terms of this Agreement shall be made by mailing said notice to the other party at the other party's address as stated and set forth above, or such other address specified in writing by either party to the other party by United States First Class, Certified Mail, Return Receipt Requested.

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

The parties hereto have executed this Agreement on the day and year first above written:

HOSPITALITY DEVELOPMENT  
CORPORATION,  
A Wyoming Corporation:

By   
Patrick E. Sweeney, President

APPROVED AS TO FORM:

[Signature]

THE CITY OF CASPER, WYOMING,  
A Wyoming Municipal Corporation:

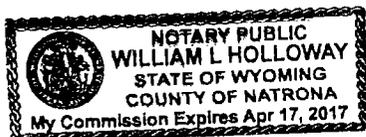
By: \_\_\_\_\_  
Kenyne Schlager, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF WYOMING     )  
  ) ss  
COUNTY OF NATRONA    )

This instrument was acknowledged before me this 13 day of NOVEMBER, 2013 by Patrick E. Sweeney, as the President of Hospitality Development Corporation, a Wyoming corporation.



[Signature]  
Notary Public

My Commission Expires: \_\_\_\_\_

STATE OF WYOMING     )  
  ) ss  
COUNTY OF NATRONA    )

This instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2013 by Kenyne Schlager, as the Mayor of the City of Casper, Wyoming, a Wyoming municipal corporation.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

# Loan Amortization Schedule

| Enter values                |              |
|-----------------------------|--------------|
| Loan amount                 | \$ 25,000.00 |
| Annual interest rate        | 6.00 %       |
| Loan period in years        | 1            |
| Number of payments per year | 12           |
| Start date of loan          | 12/1/2013    |
| Optional extra payments     |              |

| Loan summary                 |             |
|------------------------------|-------------|
| Scheduled payment            | \$ 2,151.66 |
| Scheduled number of payments | 12          |
| Actual number of payments    | 12          |
| Total early payments         | \$ -        |
| Total interest               | \$ 819.93   |

Lender name:

| Pmt. No. | Payment Date | Beginning Balance | Scheduled Payment | Extra Payment | Total Payment | Principal   | Interest  | Ending Balance | Cumulative Interest |
|----------|--------------|-------------------|-------------------|---------------|---------------|-------------|-----------|----------------|---------------------|
| 1        | 1/1/2014     | \$ 25,000.00      | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,026.66 | \$ 125.00 | \$ 22,973.34   | \$ 125.00           |
| 2        | 2/1/2014     | \$ 22,973.34      | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,036.79 | \$ 114.87 | \$ 20,936.55   | \$ 239.87           |
| 3        | 3/1/2014     | \$ 20,936.55      | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,046.98 | \$ 104.68 | \$ 18,889.57   | \$ 344.55           |
| 4        | 4/1/2014     | \$ 18,889.57      | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,057.21 | \$ 94.45  | \$ 16,832.35   | \$ 439.00           |
| 5        | 5/1/2014     | \$ 16,832.35      | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,067.50 | \$ 84.16  | \$ 14,764.86   | \$ 523.16           |
| 6        | 6/1/2014     | \$ 14,764.86      | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,077.84 | \$ 73.82  | \$ 12,687.02   | \$ 596.98           |
| 7        | 7/1/2014     | \$ 12,687.02      | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,088.23 | \$ 63.44  | \$ 10,598.79   | \$ 660.42           |
| 8        | 8/1/2014     | \$ 10,598.79      | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,098.67 | \$ 52.99  | \$ 8,500.13    | \$ 713.41           |
| 9        | 9/1/2014     | \$ 8,500.13       | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,109.16 | \$ 42.50  | \$ 6,390.97    | \$ 755.91           |
| 10       | 10/1/2014    | \$ 6,390.97       | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,119.71 | \$ 31.95  | \$ 4,271.26    | \$ 787.87           |
| 11       | 11/1/2014    | \$ 4,271.26       | \$ 2,151.66       | \$ -          | \$ 2,151.66   | \$ 2,130.30 | \$ 21.36  | \$ 2,140.96    | \$ 809.22           |
| 12       | 12/1/2014    | \$ 2,140.96       | \$ 2,151.66       | \$ -          | \$ 2,140.96   | \$ 2,130.25 | \$ 10.70  | \$ -           | \$ 819.93           |

EXHIBIT "A"

RESOLUTION NO. 13-289

RESOLUTION AUTHORIZING AN ATTORNEY  
FEE REIMBURSEMENT AND LAND DONATION  
AGREEMENT WITH HOSPITALITY DEVELOPMENT  
CORPORATION.

WHEREAS, Hospitality Development Corporation (“Hospitality”) applied for a bond issue under the Industrial Development Projects Act, Title 15, Chapter 1, Article 7 of the Wyoming Statutes (the “Act”) to finance improvement projects on the Hospitality hotel complex located in Casper, Wyoming; and,

WHEREAS, the City was, and is authorized by the Act to issue revenue bonds or other obligations for the purpose of defraying the cost of financing the projects as contemplated by Hospitality; and,

WHEREAS, the City incurred attorney fees in the amount of Twenty-Five Thousand Dollars (\$25,000.00) to outside legal counsel for the issuance of the bonds for the projects contemplated by Hospitality, which sum normally would have been paid out of the bond proceeds; and,

WHEREAS, the bond issue was ultimately not approved by the Office of the State Treasurer for the State of Wyoming; and,

WHEREAS, by reason of this failed bond issue, the City has paid outside legal counsel the sum of Twenty-Five Thousand Dollars (\$25,000.00), and Hospitality has agreed to reimburse the City pursuant to the terms and conditions of an “Attorney Fee Reimbursement and Land Donation Agreement” (the “Agreement”); and,

WHEREAS, the City had previously realigned and improved a storm water drainage system lying in an easement across Hospitality’s real property, during which concrete and other debris was discovered and excavated, which debris is currently on Hospitality’s property, which the City is agreeing to clean up pursuant to the Agreement; and,

WHEREAS, Hospitality had agreed to donate, and convey to the City, by warranty deed, Lot 1 “Goldwater Addition No. 2” to the City of Casper, Natrona County, Wyoming, according to the plat recorded March 31, 1976 in Book 266 of Deeds, Page 167 (Lot 1) prior to pursuing the bond issue described above; and

WHEREAS, the City had intended to use, and still needs Lot 1 for future utility and storm water management purposes; and,

WHEREAS, although the bond issue failed, Hospitality still desires to donate and convey Lot 1 to the City by a donative warranty deed, free and clear of all liens and encumbrances, except easements, reservations, and restrictions of record, which conveyance is also included in the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute, and the City Clerk to attest, an "Attorney Fee Reimbursement and Land Donation Agreement" between the City and Hospitality Development Corporation for the purposes set forth above.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
V. H. McDonald  
City Clerk

\_\_\_\_\_  
Kenyne Schlager  
Mayor