

# COUNCIL MEETING AGENDA

**Casper City Council  
City Hall, Council Chambers  
Tuesday, May 7, 2019, 6:00 p.m.**



## COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications From Persons Present.
- II. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

## AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE APRIL 16, 2019 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON APRIL 23, 2019
4. CONSIDERATION OF BILLS AND CLAIMS

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5. COMMUNICATIONS

A. From Persons Present

6. PUBLIC HEARINGS

A. Ordinance

1. Amendments to the **Mobile Vendor Parking Permit Ordinance** in Municipal Code 10.36.031.
2. Amendment to the **International Fire Code Regarding Mobile Food Preparation Vehicles.**
3. Amending Chapter 12.24.030 of the Municipal Code to Authorize **Non-Permanent Modifications of Sidewalks** Under Certain Limited Circumstances.

B. Minute Action

1. **New Resort Liquor License No. 7 Highend** Hotel Group of America, LLC d/b/a **Ramada Plaza Riverside Hotel & Convention Center Casper**, Located at 300 West F Street.

7. SECOND READING ORDINANCES

A. Approving the **Vacation of a Portion of South Elm Street**, Between West Collins and West 8<sup>th</sup> Street.

1. Communications from Persons Present

B. Annexation and Plat a Portion of a Previously Abandoned WYDOT Right-of-way Located, and in the SE1/4SW1/4 of Section 18, Township 33 North, Range 79 West, 6th P.M., Natrona County Wyoming a Vacation and Replat of Lot 1, McNamara Heights Addition, to Create the **West Casper Commerce Center Addition**, Comprising 1.68 Acres, More or Less, Generally Located at the North East Corner of CY Avenue and South West Wyoming Boulevard; and Consideration of a Request to Establish the Zoning as C-2 (General Business).

1. Communications from Persons Present

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## 8. RESOLUTIONS

### A. Consent

1. Authorizing an Agreement with **Dynamic Controls Inc.**, in an Amount not to Exceed \$158,313, for the Procurement and Installation of a Replacement **Rooftop Heating and Cooling Unit** at 135 South Ash Street.
2. Authorizing Amendment No. 1 to the Contract for Professional Services with **CH2M Hill**, in the Amount of \$30,031, for the **Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation Phase I Project**.
3. Authorizing a Funding Agreement, in the Amount of \$301,710 with the **Central Wyoming Regional Water System Joint Powers Board** for Construction Services for the Regional Water System and City of Casper **PLC/SCADA Upgrades Project**.
4. Authorizing an Agreement with the **Central Wyoming Regional Water System Joint Powers Board**, in the Amount of \$64,296.67, for the **2019 Roof Replacement Project** for the City of Casper and the Central Wyoming Regional Water System.
5. Authorizing a Contract for Professional Services with **Wenck Associates, Inc.**, in the Amount of \$75,000, for **Updating the 10-Year Casper Solid Waste Division Business Plan Project**.
6. Authorizing an Agreement with **Ramshorn Construction, Inc.**, in the Amount of \$934,086, for the **2019 13<sup>th</sup> Street Improvements Project**.
7. Authorizing an Agreement with **RDO Equipment Co.**, in the Amount of \$168,700, for the **Casper Regional Landfill GPS Equipment Project**.
8. Authorizing Change Order No. 4 with **Western States Fire Protection**, in the Amount of \$18,531, and a Time Extension of Seventy-Five Days, for the **Life Steps Campus Building "F" Fire Suppression and Campus Fire Alarm System Replacement Project**.
9. Authorizing an Agreement with **Ramshorn Construction, Inc.**, in the Amount of \$685,091.25, for the **Bryan Stock Trail and Metro Road Improvements Project**.
10. Authorizing an Agreement with **Treto Construction, Inc.**, in the Amount of \$932,250, for the **North Beverly Street Improvements Project**.
11. Authorizing Changes to the **Fees for the Use of Parks**.

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8. RESOLUTIONS (continued)

A. Consent

12. Establishing **Annexation Policy** for Providing **City Services to Outside Property**.
13. Adopting the **2019 Region 2 Hazard Mitigation Plan**.
14. Authorizing Amendment No. 2 to the **Ice Hockey Facility Development Escrow Agreement**.
15. Authorizing a Lease Agreement with **Casper Horseheads Baseball Club** to Operate **Crossroads Baseball/Softball Complex Concessions**.
16. Authorizing a License Agreement with **Lou Taubert Real Estate, Inc.**, for Installation of Concrete Landing and Railing within **South Wolcott Street Right-of-Way**.

9. MINUTE ACTION

A. Consent

1. Authorizing the Appointment of **Lisa R. Herr** to the **Leisure Services Advisory Board**.
2. Rejecting the Bid on the Former **Beverly Street Ball Field Property**.
3. Authorizing the Purchase of **Two (2) UTV's**, from **Stotz Equipment**, Casper, Wyoming, in the Total Amount of \$43,900, for Use by the Parks Division of the Parks and Recreation Department.
4. Authorizing the Purchase of One (1) **One-Ton Dually with Platform Bed and Crane**, from **Greiner Ford**, Casper, Wyoming, in the Total Amount of \$62,194, for Use by the Water Distribution Division of the Public Services Department.
5. Authorizing the Purchase of One (1) New **Three-Quarter-Ton Crew Cab Pickup Truck with Eight-Foot Bed**, from **Fremont Motors**, Casper, Wyoming, in the Total Amount of \$32,393, for Use by the Parks Division of the Parks and Recreation Department.

10. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

11. ADJOURN INTO EXECUTIVE SESSION – PERSONNEL AND LITIGATION

12. ADJOURNMENT

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Upcoming Council meetings

**Council meetings**

6:00 p.m. Tuesday, May 21, 2019– Council Chambers

6:00 p.m. Tuesday, June 4, 2019 – Council Chambers

**Work sessions**

4:30 p.m. Tuesday, May 14, 2019 – Council Meeting Room

4:30 p.m. Tuesday, May 28, 2019– Council Meeting Room

**Special Work sessions – Budget Review**

4:30 p.m. Monday, May 20, 2019 – Council Meeting Room

4:30 p.m. Wednesday, May 22, 2019 – Council Meeting Room

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ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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