

# **COUNCIL MEETING AGENDA**

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**Casper City Council  
City Hall, Council Chambers  
Tuesday, October 16, 2018, 6:00 p.m.**



## **COUNCIL POLICY** **PUBLIC STATEMENTS**

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Written Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications From Persons Present.
- III. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

## **AGENDA**

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **CONSIDERATION OF MINUTES OF THE OCTOBER 2, 2018 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON OCTOBER 10, 2018**



4. CONSIDERATION OF MINUTES OF THE OCTOBER 2, 2018 EXECUTIVE SESSION – PROPERTY ACQUISITION AND PERSONNEL

5. CONSIDERATION OF BILLS AND CLAIMS

6. COMMUNICATIONS

A. From Persons Present

7. ESTABLISH DATE OF PUBLIC HEARING

A. Consent

1. Establish November 6, 2018, as the Public Hearing Date for Consideration of:

- a. **Annexation and Plat** a Portion Portion of the S1/2NW1/4, Section 9, Township 33 North, Range 79 West, 6<sup>th</sup> P.M., Natrona County Wyoming, and a Vacation and Replat of Lot 2, Block 1 and Lot 1, Block 2, Bailey Addition No. 2 and Lot 1 Stoval Brothers Addition, to Create **State Office Building Addition**, Comprising 11.06 Acres, More or Less, Located at 444 West Collins Drive, and Consideration of a Request to Establish the **Zoning** of the Subdivision as City Zoning Classification OYDSPC (Old Yellowstone District and South Poplar Corridor).
- b. **Panhandling** Ordinance - Updating Regulations.
- c. Possession of **Motor Vehicle Operator's License** – Repealing and Replacing Ordinance.

2. Establish December 18, 2018 as the Public Hearing Date for Consideration of:

- a. Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to Determine if the Annexation of the **State Office Building Addition** Complies with W.S. 15-1-402.
  - 1. Resolution.
  - 2. Third reading Ordinance Approving Annexation, and Zoning of the State Office Building Addition.

8. PUBLIC HEARINGS

A. Ordinance

- 1. Qwest Corporation, d/b/a **Century Link Franchise**.
- 2. New **Restaurant Liquor License No. 40** for Yang & Zhang, Inc., d/b/a **Lime Leaf Asian Bistro**, Located at 845 East 2nd Street.



9. THIRD READING ORDINANCE

A. **Hotel Guest Registration Ordinance.**

1. Communications from Persons Present

10. SECOND READING ORDINANCE

A. Amending Casper Municipal Code Section 5.08.320 – **Hours of Sale of Alcoholic Liquors or Malt Beverages**, Uniform for Each Day of the Week.

1. Communications from Persons Present

11. RESOLUTIONS

A. Consent

1. Authorizing Change Order No. 2 with **Caspar Building Systems, Inc.**, in the Amount of \$161,323.38, for the **Baler Building Expansion/Material Recovery Facility Project**.
2. Authorizing an Acceptance Certificate Form LP-3 to the Cooperative Agreement with the **Wyoming Department to Transportation** for the **Interstate 25 & Shoshoni Interchange Landscaping Project**.
3. Authorizing the Final Acceptance Certificate with the **Wyoming Department of Transportation** for the **Rotary Park Pathway – Phase II Project**.
4. Authorizing an Agreement between the City of Casper and **Denbury Green Pipeline – Riley Ridge, LLC** for **Temporary Water Use**.

12. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

13. ADJOURNMENT



## Upcoming Council meetings

### Council meetings

6:00 p.m. Tuesday, November 6, 2018– Council Chambers

6:00 p.m. Tuesday, November 20, 2018 – Council Chambers

### Work sessions

4:30 p.m. Tuesday, October 23, 2018 – Council Meeting Room

4:30 p.m. Tuesday, November 13, 2018– Council Meeting Room

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ZONING CLASSIFICATIONS			
FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
October 2, 2018

Casper City Council met in regular session at 6:00 p.m., Tuesday, October 2, 2018. Present: Councilmembers Hopkins, Huber, Johnson, Laird, Morgan, Powell, Walsh and Mayor Pacheco. Absent: Councilmember Humphrey.

Moved by Councilmember Huber, seconded by Councilmember Walsh, to, by minute action, excuse the absence of Councilmember Humphrey. Motion passed.

Mayor Pacheco led the audience in the Pledge of Allegiance.

Mayor Pacheco then shared that Darren and Kim Mizokami had recently passed away in an accident. Mayor Pacheco said that Darren Mizokami had served as a City employee for about 25 years, described his positive attitude, and extended the condolences of the Council to his family. A moment of silence was held in their honor.

Moved by Councilmember Hopkins, seconded by Councilmember Walsh, to, by minute action, approve the minutes of the September 18, 2018, regular Council meeting, as published in the Casper-Star Tribune on September 30, 2018. Motion passed.

Moved by Councilmember Johnson, seconded by Councilmember Powell, to, by minute action, approve payment of the October 2, 2018, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims  
10/02/18

33 MileRdImp	svcs	\$230.72
AAALandscaping	Services	\$357.37
ABaedke	Reimb	\$77.06
AHiatt	Reimb	\$234.99
AMBI	Services	\$713.37
Ameritech	Services	\$623.61
Arcadis	Services	\$4,139.08
Balefill	Services	\$84,060.23
BankOfAmerica	Goods	\$161,833.04
BarDSigns	Goods	\$750.73
BHEnergy	Services	\$5,630.14
Brenntag	Goods	\$64,867.10
CarolinaSoftware	Services	\$694.77
Caselle	Services	\$75.00
CasparBuildSystems	Services	\$200,285.10
Centurylink	Services	\$2,011.91

CIGNA	Services	\$11,758.11
CistrixSystems	Services	\$6,653.70
CityofCasper	Services	\$6,119.62
CivilEngineeringProfessionals	Projects	\$5,062.50
CobanTech	Services	\$1,020.00
CommTech	Goods	\$14,545.00
Comtronix	Services	\$851.85
CowdinCleaning	Services	\$952.00
CrimeSceneInfo	Services	\$86.25
CsprCommGrnhse	Funding	\$47,870.00
Dell	Goods	\$1,387.70
DeltaDental	Services	\$1,543.50
DPCIndustries	Goods	\$13,984.44
EdgeEngineering	Services	\$65.00
ElectRecyclers	Services	\$19,085.35
EngDsgnAssoc	Services	\$687.50
EnvironmentalCivilSolutions	Services	\$950.19
ETech	Services	\$11,259.21
FirstData	Services	\$5,874.42
FirstInterstateBank	Services	\$1,730.46
FirstInterstateBank	Services	\$605.60
GeosyntecConsult	Consult	\$5,586.15
GilesTransport	Svc	\$1,090.00
GlobalSpect	Funding	\$82,909.91
GReble	Refund	\$224.64
Hawkins	Goods	\$4,773.24
HButler	Refund	\$45.04
HDR Engineering	Projects	\$3,405.00
HewlettPackard	Goods	\$29,555.92
Homax	Goods	\$17,319.01
InbergMillerEngineers	Services	\$8,738.75
ISC	Supplies	\$75,147.43
ITCElec	Services	\$199.20
J Gall	Reimb	\$72.45
JFrank	Reimb	\$152.69
JSpeiser	Reimb	\$977.08
JTLGroup	Services	\$34,805.32
KellySvcs	Services	\$589.60
KPietrzak	Refund	\$600.00
KubwaterResources	Goods	\$5,099.97
LandmarkStrct	Refund	\$41.30
LBowden	Refund	\$336.38
LnclnNtlLife	Services	\$266.76

LongBuildingTech	Services	\$2,171.43
MBaker	Reimb	\$249.54
MKeith	Refund	\$41.30
MLawrence	Refund	\$860.00
MMikesell	Reimb	\$360.00
MMoravec	Refund	\$38.42
MtnWValtns	Appraisel	\$4,000.00
MWSchafer	Reimb	\$149.10
Nalco	Supp	\$16,221.60
Napa	Goods	\$114,671.28
NAzU	Speaker	\$11,979.75
OfficeStateLands	Services	\$3,434.22
OhlsonLavoie	Services	\$236.53
OneCallofWy	Services	\$609.75
Printworks	Supp	\$149.24
RecycledMaterials	Services	\$13,000.00
RockyMtnPower	Services	\$213,991.20
RodBarstadsPnt	Services	\$1,014.50
SeniorPatientAdvocates	Services	\$1,800.00
SheetMetalSpec	Goods	\$1,285.00
ShoshoneDistributing	Goods	\$292.00
Smarsh	Services	\$1,691.50
SNisses	Refund	\$38.40
SOdell	Refund	\$5.77
SolidWasteProfessionals	Services	\$31,341.89
StealthPartnerGroup	Services	\$53,667.54
SuperiorTramway	Services	\$356.09
TopOffice	Goods	\$230.10
TransmissionDist	Supplies	\$2,149.50
TylerTech	Software	\$139,681.00
UrgentCare	Services	\$54.00
UvDoctorLamps	Goods	\$6,838.62
VCarrasco	Refund	\$8.00
VisionServicePlan	Services	\$1,653.22
WBohman	Reimb	\$592.37
WERCSCCommunications	Services	\$1,507.28
WesternWaterConsult	Services	\$3,706.76
WorthingtonLenhart&Carpenter	Services	\$22,694.00
WYDOT	Services	\$25.53
WyLawEnforcementAcademy	Services	\$1,206.00
WyMachinery	Goods	\$87,697.19
WyNotaryDivision	Goods	\$30.00
		\$1,692,342.08

Bob King, 3551 E. 21<sup>st</sup>, addressed Council to ask about the Planning and Zoning recommendation regarding parking on the parkway. City Manager Napier, Councilmembers Walsh and Laird addressed the matter, stating that nothing formal was decided. Mr. King asked about consideration of the parking study. Mayor Pacheco indicated that no changes would occur at this time.

Next, Anne Ladd and Lisa Scroggins, representing the Natrona County Public Library, addressed Council to explain library funding and requesting consideration for optional one percent funding. Councilmembers Laird, Powell and Hopkins asked questions and spoke regarding funding for the library.

Then Daron Gruner, 3611 Ridgecrest, addressed Council, but was informed he should come forward for the upcoming Microbrewery Liquor License public hearing.

Dennis Steensland, 533 S. Washington, shared with Council his opinion on three optional one cent requests that were not funded.

Moved by Councilmember Walsh, seconded by Councilmember Hopkins, to, by minute action: establish October 16, 2018, as the public hearing date for the consideration of ordinance for the Qwest Corporation, d/b/a Century Link Franchise; and new restaurant Liquor License No. 40 for Yang & Zhang, Inc., d/b/a Lime Leaf Asian Bistro, located at 845 East 2nd Street. Councilmember Huber was absent for this vote. Motion passed.

Mayor Pacheco opened the public hearing for the consideration of the hours of sale of alcoholic liquors or malt beverages.

City Attorney Henley entered one (1) exhibits: correspondence from John Henley to J. Carter Napier, dated September 13, 2018. City Manager Napier provided a brief report.

Speaking in support was Henry Groenenberg, representing the Johnson Group. Mike Reid, Poplar Wine and Spirits also addressed Council to share concerns about the extension of the hours. Councilmembers Laird and Walsh shared their opinions on the matter.

There being no others to speak for or against the issues involving the hours of sale of alcoholic liquors or malt beverages, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 18-18  
AN ORDINANCE AMENDING SECTION 5.08.320 – HOURS OF  
SALE OF ALCOHOLIC BEVERAGES – OF THE CASPER  
MUNICIPAL CODE.

Councilmember Johnson presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Laird. Councilmembers discussed the matter. Councilmembers Hopkins and Walsh, and Mayor Pacheco voted nay. Motion passed.



Mayor Pacheco opened the public hearing for the consideration of the issuance of Microbrewery Liquor License No. 5, for Gruner Brothers Brewing Corp, d/b/a Gruner Brothers Brewing, located at 1301 Wilkins Circle.

City Attorney Henley entered five (5) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated September 14, 2018; an affidavit of publication, as published in the Casper-Star Tribune, dated September 27, 2018; an affidavit of website publication, as published on the City of Casper website, dated September 20, 2018; an affidavit of notice of conspicuous posting, as posted at 1301 Wilkins Circle, dated September 20, 2018; and the liquor license application filed September 6, 2018. City Manager Napier provided a brief report.

Speaking in support was Daron Gruner, 3611 Ridgecrest. Councilmembers Powell, Huber, and Laird had questions, which Mr. Gruner addressed.

There being no others to speak for or against the issues involving Microbrewery Liquor License No. 7, the public hearing was closed.

Moved by Councilmember Hopkins, seconded by Councilmember Walsh, to, by minute action, authorize the issuance of Microbrewery Liquor License No. 7. Councilmembers Hopkins and Morgan expressed their support of the business. Motion passed.

Following ordinance read:

ORDINANCE NO. 16-18  
AN ORDINANCE APPROVING A ZONE CHANGE OF LOTS 1  
THROUGH 8 INCLUSIVE, BLOCK 1 NORTH BURLINGTON  
ADDITION IN THE CITY OF CASPER, WYOMING.

Councilmember Walsh presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Laird. There being no one to speak regarding the ordinance, and no discussion or amendments, motion passed.

Following ordinance read:

ORDINANCE NO. 17-18  
AN ORDINANCE REPEALING AND REPLACING SECTION  
5.24.070 OF THE CASPER MUNICIPAL CODE PERTAINING  
TO THE GUEST REGISTRATION OF HOTELS, MOTELS, AND  
ROOMINGHOUSES.

Councilmember Walsh presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Johnson. There being no one to speak regarding the ordinance, and no discussion or amendments, motion passed.

Following resolution read:

RESOLUTION NO. 18-206  
A RESOLUTION ADOPTING PRIORITIES FOR USE OF THE  
OPTIONAL 1%#16 SALES TAX AND COMMITTING SALES  
TAX FUNDS TO SAID PRIORITIES.

Councilmember Johnson presented the foregoing resolution for adoption. Seconded by Councilmember Hopkins. City Manager Napier provided a brief report. Each member of Council spoke regarding the sales tax priorities. Overall, Councilmembers shared their concerns about what was not funded, their excitement about the use of the monies, and views on the process used to establish the priorities.

Moved by Councilmember Hopkins, seconded by Councilmember Laird, to amend the last paragraph of the resolution to reflect that excess tax receipts be referred to as unallocated tax receipts. Motion to amend the resolution passed. Then the motion to pass the resolution, as amended, passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 18-207

A RESOLUTION AUTHORIZING A CONTRACT WITH THE CASPER—NATRONA COUNTY HEALTH DEPARTMENT (PROGRAM PROVIDER).

RESOLUTION NO. 18-208

A RESOLUTION AUTHORIZING A CONTRACT WITH THE YOUTH CRISIS CENTER (PROGRAM PROVIDER).

RESOLUTION NO. 18-209

A RESOLUTION AUTHORIZING A CONTRACT WITH THE CENTRAL WYOMING SENIOR SERVICES (PROGRAM PROVIDER).

RESOLUTION NO. 18-210

A RESOLUTION AUTHORIZING A CONTRACT WITH THE CASPER MOUNTAIN FIRE DISTRICT (PROGRAM PROVIDER).

RESOLUTION NO. 18-211

A RESOLUTION AUTHORIZING A CONTRACT WITH THE CHILDREN'S ADVOCACY PROJECT, INC. (PROGRAM PROVIDER).

RESOLUTION NO. 18-212

A RESOLUTION AUTHORIZING A CONTRACT WITH THE MERCER FAMILY RESOURCE CENTER (PROGRAM PROVIDER).

RESOLUTION NO. 18-213

A RESOLUTION AUTHORIZING A CONTRACT WITH THE UNIVERSITY OF WYOMING COOPERATIVE EXTENSION SERVICE (PROGRAM PROVIDER).

RESOLUTION NO. 18-214  
A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO  
THE AGREEMENT WITH TRETO CONSTRUCTION, LLC,  
FOR A TIME EXTENSION OF SEVENTY-THREE (73) DAYS  
FOR THE BEGONIA LIFT STATION UPGRADES, PROJECT  
NO. 14-08.

RESOLUTION NO. 18-215  
A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO  
THE AGREEMENT WITH WYOMING OFFICE DELIVERIES,  
INC., FOR A TIME EXTENSION OF ONE HUNDRED  
TWENTY-FOUR (124) DAYS FOR THE CASPER EVENTS  
CENTER 2018 SEATING REPLACEMENT, PROJECT NO. 17-  
077.

RESOLUTION NO. 18-216  
A RESOLUTION AUTHORIZING A CONTRACT FOR  
OUTSIDE-CITY WATER SERVICE WITH FULLSPEED  
SERVICE, LLC FOR THE FULLSPEED SUBDIVISION.

Councilmember Laird presented the foregoing ten (10) resolutions for adoption. Seconded by Councilmember Powell. Councilmember Huber abstained from voting on Resolution No. 18-210. Motion passed.

Councilmember Laird requested that Council consider a resolution against bullying and holding executive sessions at the beginning, rather than at the end of Council meetings.

Mayor Pacheco noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, October 9, 2018, in the Council's meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, October 16, 2018, in the Council Chambers.

At 7:45 p.m., it was moved Councilmember Laird, seconded by Councilmember Huber, to adjourn into executive session to discuss property acquisition and personnel. Motion passed. Council moved into the Council meeting room.

At 8:09 pm it was moved by Councilmember Walsh, seconded by Councilmember Laird, to adjourn the executive session. Council returned to the Council Chambers. At 8:09 p.m., it was moved by Councilmember Powell, seconded by Councilmember Walsh, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur D. Tremel  
City Clerk

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Ray Pacheco  
Mayor

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

<b>A.M.B.I. &amp; SHIPPING, INC.</b>	18-09-431 POSTAGE	\$7.54
	<b>Subtotal for Cost Center Balefill:</b>	<b>\$7.54</b>
	18-09-429 POSTAGE	\$17.03
	<b>Subtotal for Cost Center City Attorney:</b>	<b>\$17.03</b>
	18-08-416 POSTAGE	\$0.58
	<b>Subtotal for Cost Center City Manager:</b>	<b>\$0.58</b>
	18-08-422 POSTAGE	\$1.16
	<b>Subtotal for Cost Center Council:</b>	<b>\$1.16</b>
	18-09-434 POSTAGE	\$8.46
	<b>Subtotal for Cost Center Engineering:</b>	<b>\$8.46</b>
	18-09-436 POSTAGE	\$618.60
	<b>Subtotal for Cost Center Finance:</b>	<b>\$618.60</b>
	18-09-437 September Postage	\$5.40
	<b>Subtotal for Cost Center Fire:</b>	<b>\$5.40</b>
	18-09-445 POSTAGE-HEALTH	\$829.51
	<b>Subtotal for Cost Center Health Insurance:</b>	<b>\$829.51</b>
	18-09-445 POSTAGE-HR	\$8.64
	<b>Subtotal for Cost Center Human Resources:</b>	<b>\$8.64</b>
	18-09-440 FIRST CLASS POSTAGE	\$5.22
	<b>Subtotal for Cost Center Metro Animal:</b>	<b>\$5.22</b>
	18-09-451 REGULAR POSTAGE	\$374.62
	<b>Subtotal for Cost Center Police:</b>	<b>\$374.62</b>
	18-09-444 METH CONF MAILINGS	\$22.14
	<b>Subtotal for Cost Center Police Grants:</b>	<b>\$22.14</b>
	18-09-447 POSTAGE	\$2.32
	<b>Subtotal for Cost Center Property &amp; Liability Insurance:</b>	<b>\$2.32</b>
	18-09-448 POSTAGE	\$21.44
	<b>Subtotal for Cost Center Refuse Collection:</b>	<b>\$21.44</b>
<b>Vendor Subtotal:</b>		<b>\$1,922.66</b>

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

AAA LANDSCAPING	16174 WEED CONTRACTOR	\$559.56
	Subtotal for Cost Center Code Enforcement:	\$559.56
	Vendor Subtotal:	\$559.56
ADRIAN WHITE	59148001 CLOTHING REIMBURSEMENT	\$200.81
	Subtotal for Cost Center Police:	\$200.81
	Vendor Subtotal:	\$200.81
ALL TREES, LLC	2385 WEED MOWING	\$197.90
	Subtotal for Cost Center Code Enforcement:	\$197.90
	Vendor Subtotal:	\$197.90
AMERI-TECH EQUIPMENT CO.	104135 222284	\$300.00
	19064 222264	\$3,053.61
	19578 222284	\$466.32
	104437 222283	\$829.68
	19526 HYDRAULIC FITTINGS HAUL BINS	\$402.40
	Subtotal for Cost Center Refuse Collection:	\$5,052.01
	Vendor Subtotal:	\$5,052.01
ANDREEN HUNT CONSTRUCTION, INC.	3863 RETAINAGE RELEASE 17-011	\$19,775.00
	Subtotal for Cost Center Capital Projects - Engineering:	\$19,775.00
	Vendor Subtotal:	\$19,775.00
BLACK HILLS ENERGY	AP00023209201804 NATURAL GAS	\$4,611.09
	AP000183100518 NATURAL GAS	\$3,382.74
	Subtotal for Cost Center Aquatics:	\$7,993.83
	AP000226100518 NATURAL GAS	\$40.75
	Subtotal for Cost Center Cemetery:	\$40.75
	AP000227100518 NATURAL GAS	\$611.63

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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Subtotal for Cost Center City Hall:	\$611.63
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AP00023009201804 NATURAL GAS	\$353.48
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Subtotal for Cost Center Fire:	\$353.48
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AP00019409201804 NATURAL GAS	\$228.13
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Subtotal for Cost Center Fleet Maintenance:	\$228.13
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AP000188100518 NATURAL GAS	\$64.09
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Subtotal for Cost Center Golf Course:	\$64.09
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AP00019209201804 NATURAL GAS	\$88.80
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Subtotal for Cost Center Metro Animal:	\$88.80
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AP00022209201804 NATURAL GAS	\$52.77
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Subtotal for Cost Center Parks:	\$52.77
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AP00022809201804 NATURAL GAS	\$3,098.04
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Subtotal for Cost Center Waste Water:	\$3,098.04
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AP00023109201804 NATURAL GAS	\$187.55
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Subtotal for Cost Center Water:	\$187.55
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Vendor Subtotal:	\$12,719.07
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## BRENNTAG PACIFIC, INC.

BPI877854 CHEMICAL - FERRIC	\$9,388.53
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BPI879188 CHEMICAL AMMONIUM HYDROXIDE	\$14,829.84
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BPI878732 CHEMICAL - FERRIC	\$10,248.98
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BPI879814 CHEMICAL - FERRIC	\$9,317.99
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Subtotal for Cost Center Water Treatment Plant:	\$43,785.34
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Vendor Subtotal:	\$43,785.34
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## CARUS CORPORATION

SLS 10070311 CHEMICAL - POLYMER	\$4,374.00
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Subtotal for Cost Center Water Treatment Plant:	\$4,374.00
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Vendor Subtotal:	\$4,374.00
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## CASPAR BUILDING SYSTEMS, INC.

BB005 BALER BUILDING EXPANSION PROJ	\$193,852.00
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005 BALER BUILDING EXPANSION PROJE	\$170,782.00
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Subtotal for Cost Center Balefill:	\$364,634.00
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# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

F5-007 FIRE EMS STATION #5	\$418,986.33
<b>Subtotal for Cost Center Fire:</b>	<b>\$418,986.33</b>

BB005 RETAINAGE 13-050	-\$19,385.20
005 RETAINAGE 13-050	-\$17,078.20
<b>Subtotal for Cost Center Refuse Collection:</b>	<b>-\$36,463.40</b>

<b>Vendor Subtotal:</b>	<b>\$747,156.93</b>
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## CASPER AREA TRANSPORTATION COALITION

2018-801 AUGUST 18 FTA CATC EXPENSES	\$47,546.61
2018-802 AUGUST 18 FTA BUS EXPENSES	\$27,875.94
2018-803 AUGUST 18 CITY CATC EXPENSES	\$47,546.61
2018-804 AUGUST 18 CITY BUS EXPENSES	\$27,875.93
<b>Subtotal for Cost Center C.A.T.C.:</b>	<b>\$150,845.09</b>

<b>Vendor Subtotal:</b>	<b>\$150,845.09</b>
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## CASPER NATRONA COUNTY HEALTH DEPARTMENT

0025384-IN TAX REVENUE SEPT 2018	\$45,000.00
<b>Subtotal for Cost Center Social Community Services:</b>	<b>\$45,000.00</b>

<b>Vendor Subtotal:</b>	<b>\$45,000.00</b>
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## CASPER PUBLIC UTILITIES

RIN0028969 SANITATION	\$113.00
RIN0028969 SEWER	\$22.95
<b>Subtotal for Cost Center Water Treatment Plant:</b>	<b>\$135.95</b>

<b>Vendor Subtotal:</b>	<b>\$135.95</b>
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## CENTRAL WY. REGIONAL WATER

167527 SEPT18 SYSTEM INVESTMENT FEES	\$6,798.00
167566 SEPT18 WHOLESALE WATER	\$801,745.16
<b>Subtotal for Cost Center Water:</b>	<b>\$808,543.16</b>

<b>Vendor Subtotal:</b>	<b>\$808,543.16</b>
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## CENTURYLINK

RIN0028948 GAS SYSTEM ANALOGUE LINES	\$67.98
<b>Subtotal for Cost Center Balefill:</b>	<b>\$67.98</b>

RIN0028960 PHONE USE	\$34.66
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# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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<b>Subtotal for Cost Center City Hall:</b>	<b>\$34.66</b>
RIN0028960 PHONE USE	\$65.08
<b>Subtotal for Cost Center Code Enforcement:</b>	<b>\$65.08</b>
RIN0028960 PHONE USE	\$300.80
RIN0028960 PHONE USE	\$220.28
RIN0028962 PHONE USE	\$10,959.88
RIN0028945 PHONE USE	\$490.87
<b>Subtotal for Cost Center Communications Center:</b>	<b>\$11,971.83</b>
RIN0028960 PHONE USE	\$39.43
AP00014310031822 VOIP PHONE	\$345.19
<b>Subtotal for Cost Center Finance:</b>	<b>\$384.62</b>
RIN0028962 PHONE USE	\$1,181.06
<b>Subtotal for Cost Center Fire:</b>	<b>\$1,181.06</b>
RIN0028916 PHONE USE	\$140.34
<b>Subtotal for Cost Center Fleet Maintenance:</b>	<b>\$140.34</b>
RIN0028960 PHONE USE	\$38.64
<b>Subtotal for Cost Center Ice Arena:</b>	<b>\$38.64</b>
RIN0028916 PHONE USE	\$154.58
RIN0028960 PHONE USE	\$38.66
<b>Subtotal for Cost Center Metro Animal:</b>	<b>\$193.24</b>
RIN0028922 PHONE USE	\$45.52
<b>Subtotal for Cost Center Municipal Court:</b>	<b>\$45.52</b>
RIN0028960 PHONE USE	\$126.10
<b>Subtotal for Cost Center Parking:</b>	<b>\$126.10</b>
RIN0028960 PHONE USE	\$122.03
RIN0028960 PHONE USE	\$45.52
<b>Subtotal for Cost Center Parks:</b>	<b>\$167.55</b>
RIN0028962 PHONE USE	\$358.09
<b>Subtotal for Cost Center Police:</b>	<b>\$358.09</b>
RIN0028922 PHONE USE	\$42.36
RIN0028939 PHONE USE	\$63.60
<b>Subtotal for Cost Center Sewer:</b>	<b>\$105.96</b>



# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

RIN0028960 PHONE USE \$158.24

**Subtotal for Cost Center Streets: \$158.24**

RIN0028960 PHONE USE \$1,842.70

**Subtotal for Cost Center Waste Water: \$1,842.70**

RIN0028960 PHONE USE \$38.64

RIN0028960 PHONE USE \$56.56

RIN0028960 PHONE USE \$195.24

**Subtotal for Cost Center Water: \$290.44**

**Vendor Subtotal: \$17,172.05**

## CH2M HILL, INC.

381160654 WWTP MCC REPLACEMENT PROJ \$1,782.06

**Subtotal for Cost Center Waste Water: \$1,782.06**

**Vendor Subtotal: \$1,782.06**

## CIGNA HEALTH & LIFE INSURANCE COMPANY

2361182 PLAN ADMIN FEES \$11,871.99

**Subtotal for Cost Center Health Insurance: \$11,871.99**

**Vendor Subtotal: \$11,871.99**

## CIRQUE ENTERTAINMENT

0031762341 UTILITY REFUND \$60.00

**Subtotal for Cost Center Water: \$60.00**

**Vendor Subtotal: \$60.00**

## CITY OF CASPER

5128/167462 SEP 18 CITY CATC FUEL CHARGES \$7,520.96

5128/167462 SEP 18 FTA CATC FUEL CHARGES \$7,520.97

5128/167461 SEP 18 CITY CATC WORKORDERS \$2,084.73

5128/167461 SEP 18 FTA CATC WORKORDERS \$8,338.91

**Subtotal for Cost Center C.A.T.C.: \$25,465.57**

**Vendor Subtotal: \$25,465.57**

## CITY OF CASPER - BALEFILL

525/167098 SANITATION \$24.96

525/167278 SANITATION \$15.00

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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**Subtotal for Cost Center Hogadon:** **\$39.96**

247/167066-068 SANITATION \$431.00

247/167484 SANIATION \$81.00

**Subtotal for Cost Center Parks:** **\$512.00**

2772/166985 SANITATION \$5,299.32

2772/166959 SANITATION \$5,669.88

2772/167020 SANITATION \$6,146.68

2772/167170 SANITATION \$5,538.84

2772/167100 SANITATION \$6,077.52

2772/167132 SANITATION \$6,127.32

2772/167373 SANITATION \$6,143.64

2772/167428 SANITATION \$4,942.20

2772/167557 SANITATION \$5,906.88

2772/167398 SANITATION \$5,511.96

2772/167458-474 SANITATION \$7,047.48

2772/167602 SANITATION \$45,375.00

2772/167522 SANITATION \$5,962.32

2772/167600 SANITATION \$5,537.40

2772/167202-246 SANITATION \$11,233.68

2772/167279 SANITATION \$6,176.40

2772/167634-677 SANITATION \$17,428.44

**Subtotal for Cost Center Refuse Collection:** **\$156,124.96**

1666/166958 SANITATION \$283.33

**Subtotal for Cost Center Streets:** **\$283.33**

1276/166982 SANITATION \$602.33

1276/166956 SANITATION \$237.22

1276/167016 SANITATION \$54.72

1276/167130 SANITATION \$95.04

1276/167097 SANITATION \$511.85

1276/167371 SANITATION \$110.40

1276/167555 SANITATION \$75.36

1276/167457 SANITATION \$71.04

1276/167230 SANITATION \$79.20

1276/167657 SANITATION \$86.40

**Subtotal for Cost Center Waste Water:** **\$1,923.56**

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**Vendor Subtotal:** **\$158,883.81**

**CIVIL ENGINEERING**

RIN0028964 #13-38 AMENDMENT 1 - EAST CASP

\$25,481.09

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

## PROFESSIONALS, INC.

RIN0028964 #13-38 AMENDMENT 1 - EAST CASP	\$12,550.38
14-066-41 EAST CASPER ZONE III PROJECT 1	\$45.15
14-066-41 EAST CASPER ZONE III PROJECT 1	\$22.24
<b>Subtotal for Cost Center Water:</b>	<b>\$38,098.86</b>

<b>Vendor Subtotal:</b>	<b>\$38,098.86</b>
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## COBLER, BILLY

0031568449 UTILITY REFUND	\$56.79
<b>Subtotal for Cost Center Water:</b>	<b>\$56.79</b>

<b>Vendor Subtotal:</b>	<b>\$56.79</b>
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## COLTEN CARPENTER

3286358 CLOTHING REIMBURSEMENT	\$147.58
<b>Subtotal for Cost Center Police:</b>	<b>\$147.58</b>

<b>Vendor Subtotal:</b>	<b>\$147.58</b>
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## COMMUNICATION TECHNOLOGIES, INC.

81427 800 MGHZ UPGRADE TOWER	\$62,133.92
<b>Subtotal for Cost Center Communications Center:</b>	<b>\$62,133.92</b>

81392 REPAIR UNIT 257	\$51.50
91426 REPAIR UNIT 269	\$51.50
81400 REPAIRS UNIT 243	\$51.50
81362 REPAIR TO UNIT 305	\$294.50
<b>Subtotal for Cost Center Police:</b>	<b>\$449.00</b>

<b>Vendor Subtotal:</b>	<b>\$62,582.92</b>
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## COP WYOMING

0031762340 UTILITY REFUND	\$75.00
0031762340 UTILITY REFUND	\$3.74
<b>Subtotal for Cost Center Water:</b>	<b>\$78.74</b>

<b>Vendor Subtotal:</b>	<b>\$78.74</b>
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## DAN HART PATROL SERVICE, LLC

22031 BALEFILL CLOSURE - EARTHWORKS	\$33,378.04
<b>Subtotal for Cost Center Balefill:</b>	<b>\$33,378.04</b>

<b>Vendor Subtotal:</b>	<b>\$33,378.04</b>
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# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

## DAVIDSON FIXED INCOME MGMT.

2018-8CASPER MANAGEMENT FEES	\$3,757.31
2018-9CASPER FIXED INCOME MGT FEES	\$3,845.04
<b>Subtotal for Cost Center Finance:</b>	<b>\$7,602.35</b>

<b>Vendor Subtotal:</b>	<b>\$7,602.35</b>
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## DELL MARKETING LP

10267220189 SERVER SOFTWARE	\$243.03
<b>Subtotal for Cost Center Balefill:</b>	<b>\$243.03</b>

10265562937 VLA OFFICE PRO (6 COMPUTERS)	\$2,072.82
<b>Subtotal for Cost Center Engineering:</b>	<b>\$2,072.82</b>

10265565754 Software Fleet Manager Comp	\$345.47
<b>Subtotal for Cost Center Fleet Maintenance:</b>	<b>\$345.47</b>

10267220189 SERVER SOFTWARE	\$4,192.30
<b>Subtotal for Cost Center Information Technology:</b>	<b>\$4,192.30</b>

10256734229 METRO VIDEO SURVEILLANCE	\$600.00
<b>Subtotal for Cost Center Metro Animal:</b>	<b>\$600.00</b>

10267220189 SERVER SOFTWARE	\$364.55
<b>Subtotal for Cost Center Refuse Collection:</b>	<b>\$364.55</b>

10267220189 SERVER SOFTWARE	\$303.79
<b>Subtotal for Cost Center Sewer:</b>	<b>\$303.79</b>

10267220189 SERVER SOFTWARE	\$243.03
<b>Subtotal for Cost Center Waste Water:</b>	<b>\$243.03</b>

10267220189 SERVER SOFTWARE	\$729.10
<b>Subtotal for Cost Center Water:</b>	<b>\$729.10</b>

<b>Vendor Subtotal:</b>	<b>\$9,094.09</b>
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## DELTA DENTAL PLAN OF WY.

RIN0028971 DENTAL INSURANCE	\$28,734.80
RIN0028978 DENTAL PREMIUM	\$1,557.50
<b>Subtotal for Cost Center Health Insurance:</b>	<b>\$30,292.30</b>

<b>Vendor Subtotal:</b>	<b>\$30,292.30</b>
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# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

DPC INDUSTRIES, INC.	737004383-18 CHEMICAL - NAHYPO	\$7,038.07
	737004459-18 CHEMICAL - NAHYPO	\$7,036.51
	Subtotal for Cost Center Water Treatment Plant:	\$14,074.58
	Vendor Subtotal:	\$14,074.58
EDWARD JACOBS	RIN0028972 STEEL TOED WORK BOOTS	\$75.00
	Subtotal for Cost Center Refuse Collection:	\$75.00
	Vendor Subtotal:	\$75.00
ELIZABETH BECHER	5979 ROTARY DUES LIZ BECHER	\$228.00
	Subtotal for Cost Center Planning:	\$228.00
	Vendor Subtotal:	\$228.00
EMB GOLF CARTS	RIN0028947 OTHER MATERIALS & SUPPLIES	\$130.64
	Subtotal for Cost Center Parks:	\$130.64
	Vendor Subtotal:	\$130.64
ENGINEERING DESIGN ASSOCIATES	10571 LSC FIRE SUPP DESIGN ENGINEER	\$125.00
	Subtotal for Cost Center CDBG:	\$125.00
	Vendor Subtotal:	\$125.00
ENVIRONMENTAL & CIVIL SOLUTIONS, LLC	5538 2018 ARTERIALS/COLLECTORS	\$10,583.25
	5537 CENTER & 9TH FY17301P17053	\$380.00
	Subtotal for Cost Center Streets:	\$10,963.25
	Vendor Subtotal:	\$10,963.25
FIRST DATA MERCHANT SVCS CORP.	REMI1350464 CREDIT CARD FEES	\$308.06
	Subtotal for Cost Center Code Enforcement:	\$308.06
	REMI1350465 CREDIT CARD FEES	\$5.54
	Subtotal for Cost Center Engineering:	\$5.54

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

REMI1350457 CREDIT CARD FEES \$1,971.78

**Subtotal for Cost Center Finance: \$1,971.78**

REMI1350459 CC SERVICE CHARGES PRO SHOP \$1,405.08

**Subtotal for Cost Center Golf Course: \$1,405.08**

REMI1330220 CREDIT CARD PROCESSING \$4.15

**Subtotal for Cost Center Hogadon: \$4.15**

REMI1350460 CREDIT CARD SERVICES \$37.71

**Subtotal for Cost Center Metro Animal: \$37.71**

REMI1350463 CREDIT CARD MACHINE FEES \$67.35

**Subtotal for Cost Center Police: \$67.35**

**Vendor Subtotal: \$3,799.67**

## FIRST INTERSTATE BANK

RIN0028949 AUG 2018 LOCKBOX FEES \$1,986.31

RIN0028950 SERVICE CHARGES AUG 2018 \$46.67

**Subtotal for Cost Center Finance: \$2,032.98**

**Vendor Subtotal: \$2,032.98**

## FIRST INTERSTATE BANK - PETTY CASH

RIN0028967 OFFICE SUPPLIES \$62.51

RIN0028968 WITNESS FEES \$390.00

**Subtotal for Cost Center Municipal Court: \$452.51**

**Vendor Subtotal: \$452.51**

## FORREST HIDAY

07161848384 TOOL ALLOTMENT-REIMBURSEMENT \$193.72

**Subtotal for Cost Center Fleet Maintenance: \$193.72**

**Vendor Subtotal: \$193.72**

## FREMONT MOTOR COMPANY

77597 POLICE SUV LESS TRADE IN \$33,128.46

**Subtotal for Cost Center Police: \$33,128.46**

**Vendor Subtotal: \$33,128.46**

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

GARY MARSH, INC.	393 CONTRACT PAYMENT TO GOLF PRO	\$14,936.40
	Subtotal for Cost Center Golf Course:	\$14,936.40
	Vendor Subtotal:	\$14,936.40
GLOBAL SPECTRUM L.P.	0000896-IN OCTOBER FUNDING	\$82,909.91
	0000895-IN INV V-BALL TICKET FUNDS	\$9,391.66
	0000892-IN FIREWORKS BOOTH & PARKING FUND	\$14,045.24
	0000893-IN BUCKIN SUMMER NIGHTS BOOTH SP	\$7,918.65
	Subtotal for Cost Center Casper Events Center:	\$114,265.46
	Vendor Subtotal:	\$114,265.46
GSG ARCHITECTURE	17558 DESIGN & CONST ADMIN FOR FIRE	\$15,482.03
	Subtotal for Cost Center Fire:	\$15,482.03
	Vendor Subtotal:	\$15,482.03
HEIN-BOND, LLC	18-041 DESIGN SERVICES - BALER BUILDI	\$21,152.51
	18-042MRF BALER BUILDING MRF ADDT.	\$2,697.50
	Subtotal for Cost Center Balefill:	\$23,850.01
	Vendor Subtotal:	\$23,850.01
HIGH PLAINS CONSTRUCTION, INC.	2018-Asp 25 HOT MIX	\$446.58
	Subtotal for Cost Center Streets:	\$446.58
	Vendor Subtotal:	\$446.58
HITEK COMMUNICATIONS	2388 CAMERA BIOSOLIDS ROAD	\$2,856.00
	Subtotal for Cost Center Balefill:	\$2,856.00
	Vendor Subtotal:	\$2,856.00
HOMAX OIL SALES, INC.	0425246-IN STOCK, 01/F1 UNL 8202 GAL	\$20,266.32
	0425241-IN STOCK, 02/F2 DIESEL 8401 GAL	\$23,282.30
	0427634-IN STOCK, 02/F2 DIESEL 7600 GAL	\$20,836.29

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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0427635-IN STOCK, 01/F1 UNL 8000 GAL	\$21,131.20
<b>Subtotal for Cost Center Fleet Maintenance:</b>	<b>\$85,516.11</b>

CL90092 SEPTEMBER FUEL	\$3,359.69
<b>Subtotal for Cost Center Water:</b>	<b>\$3,359.69</b>

<b>Vendor Subtotal:</b>	<b>\$88,875.80</b>
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## IMAGINATION STATION

RIN0028958 DEPOSIT REFUND METER	\$56.26
<b>Subtotal for Cost Center Water:</b>	<b>\$56.26</b>

<b>Vendor Subtotal:</b>	<b>\$56.26</b>
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## INBERG-MILLER ENGINEERS

19093CM01.18 TSTNG-PLATTE RVR TRLS 18-035	\$1,292.50
<b>Subtotal for Cost Center One Cent #15:</b>	<b>\$1,292.50</b>

<b>Vendor Subtotal:</b>	<b>\$1,292.50</b>
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## JEREMY TREMEL

1479307924 CLOTHING BALANCE REIMBURSE	\$500.00
<b>Subtotal for Cost Center Police:</b>	<b>\$500.00</b>

<b>Vendor Subtotal:</b>	<b>\$500.00</b>
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## JESSE JONES

UFP9 CLOTHING REIMBURSEMENT	\$209.17
<b>Subtotal for Cost Center Police:</b>	<b>\$209.17</b>

<b>Vendor Subtotal:</b>	<b>\$209.17</b>
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## KELLY SVCS., INC.

39159393 CONTRACT LABOR LANDFILL	\$589.60
38157316 CONTRACT LABOR LANDFILL	\$589.60
35135112 CONTRACT LABOR LANDFILL	\$589.60
<b>Subtotal for Cost Center Balefill:</b>	<b>\$1,768.80</b>

<b>Vendor Subtotal:</b>	<b>\$1,768.80</b>
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## KNIFE RIVER/JTL

180450 SACK CONCRETE	\$729.25
180210 PARK IMPROVEMENTS	\$677.88
<b>Subtotal for Cost Center Parks:</b>	<b>\$1,407.13</b>



# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

180559 1/2" PLANT MIX	\$38,951.82
180732 3/8" PLANT MIX	\$238.80
179450 1/2" PLANT MIX	\$165.24
180780 1/2" PLANT MIX	\$222.48
180979 1/2" PLANT MIX	\$108.54
180331 1/2" PLANT MIX	\$243.00
181186 3/8" PLANT MIX	\$240.00
181182 WBASE	\$566.68

**Subtotal for Cost Center Streets:** **\$40,736.56**

RIN0028955 2018 CPUT ASPHALT REPAIR	\$1,909.60
RIN0028955 RETAINAGE 18-001	-\$190.96

**Subtotal for Cost Center Water:** **\$1,718.64**

**Vendor Subtotal:** **\$43,862.33**

## KRISTA JOHNSTON

2421 PER DIEM FOR RURAL WATER CONF.	\$65.00
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**Subtotal for Cost Center Sewer:** **\$65.00**

**Vendor Subtotal:** **\$65.00**

## KUBWATER RESOURCES, INC

07970 ZETAG 7593 DRY POLYMER	\$5,398.90
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**Subtotal for Cost Center Waste Water:** **\$5,398.90**

**Vendor Subtotal:** **\$5,398.90**

## KYSER, VICKI

0031762336 UTILITY REFUND	\$25.05
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**Subtotal for Cost Center Water:** **\$25.05**

**Vendor Subtotal:** **\$25.05**

## LEWALLEN, CHRISTINA

0031762334 UTILITY REFUND	\$53.07
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**Subtotal for Cost Center Water:** **\$53.07**

**Vendor Subtotal:** **\$53.07**

## LINCOLN NATL. LIFE INS. CO.

RIN0028979 BENEFIT PAYABLE RETIREE LIFE	\$266.13
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**Subtotal for Cost Center Health Insurance:** **\$266.13**

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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<b>Vendor Subtotal:</b>	<b>\$266.13</b>
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**LISA'S SPIC N SPAN**

701399 PAINTING AROUND FACILITY \$1,400.00

[Subtotal for Cost Center](#) **Balefill:** **\$1,400.00**

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<b>Vendor Subtotal:</b>	<b>\$1,400.00</b>
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**LONG BUILDING  
TECHNOLOGIES**

SRVCE0093034 REPAIR CHILLER UNIT \$168.15

[Subtotal for Cost Center](#) **Water Treatment Plant:** **\$168.15**

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<b>Vendor Subtotal:</b>	<b>\$168.15</b>
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**MCCI, LLC**

00015115 LSAP RENEWAL 2018 \$10,273.20

[Subtotal for Cost Center](#) **City Clerk:** **\$10,273.20**

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<b>Vendor Subtotal:</b>	<b>\$10,273.20</b>
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**MCMURRY READY MIX CO.**

227420 CONCRETE for GOODSTEIN \$379.75

[Subtotal for Cost Center](#) **Streets:** **\$379.75**

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<b>Vendor Subtotal:</b>	<b>\$379.75</b>
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**MICKEY SPAULDING**

RIN0028973 STEEL TOED WORK BOOTS \$75.00

[Subtotal for Cost Center](#) **Refuse Collection:** **\$75.00**

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<b>Vendor Subtotal:</b>	<b>\$75.00</b>
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**MIKE LEYBA**

RIN0028940 REIMBURSEMENT OF PURCHASE \$35.05

[Subtotal for Cost Center](#) **Cemetery:** **\$35.05**

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<b>Vendor Subtotal:</b>	<b>\$35.05</b>
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**MILLS POLICE DEPT.**

RIN0028956 SHARE OF SEIZURE 2017-0855 \$125.33

[Subtotal for Cost Center](#) **Police Grants:** **\$125.33**

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<b>Vendor Subtotal:</b>	<b>\$125.33</b>
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# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

MOORE, LYNN/CHANCE	0031762338 UTILITY REFUND	\$41.90
	Subtotal for Cost Center Water:	\$41.90
	Vendor Subtotal:	<hr/> \$41.90
MOUNTAIN WEST TELEPHONE/ WERCS COMMUNICATIONS	RIN0028974 ETHERNET SERVICE	\$1,007.46
	Subtotal for Cost Center Communications Center:	\$1,007.46
	AP00017910031822 METRO INTERNET SVS	\$1,003.55
	Subtotal for Cost Center Finance:	\$1,003.55
	Vendor Subtotal:	<hr/> \$2,011.01
NATIONAL BENEFIT SERVICES	667677 PLAN ADMIN FEES	\$372.10
	666444 PLAN ADMIN FEES	\$9.00
	Subtotal for Cost Center Health Insurance:	\$381.10
	Vendor Subtotal:	<hr/> \$381.10
NATRONA COUNTY - SHERIFFS' OFFICE	RIN0028957 SHARE OF SEIZURE 2017-0855	\$125.33
	Subtotal for Cost Center Police Grants:	\$125.33
	Vendor Subtotal:	<hr/> \$125.33
NATRONA COUNTY OFFICES	RIN0028941 BIATH REIMB-ATTN MATT BUHLER	\$154,181.50
	Subtotal for Cost Center Capital Projects - Engineering:	\$154,181.50
	Vendor Subtotal:	<hr/> \$154,181.50
NEIL KAISER	RIN0028980 WORK BOOT REIMBURSEMENT	\$75.00
	Subtotal for Cost Center Streets:	\$75.00
	Vendor Subtotal:	<hr/> \$75.00
ONE CALL OF WY.	49722 SEPT18 LOCATE TICKETS	\$241.65
	Subtotal for Cost Center Sewer:	\$241.65

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

49722 SEPT18 LOCATE TICKETS	\$295.35
<b>Subtotal for Cost Center Water:</b>	<b>\$295.35</b>

<b>Vendor Subtotal:</b>	<b>\$537.00</b>
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## P-CARD VENDORS

00079398 HOLIDAY INN AND CONVEN - Purch	\$273.00
<b>Subtotal for Cost Center Aquatics:</b>	<b>\$273.00</b>

00079001 INT IN CASPER ELECTRI - Purch	\$1,928.26
00079107 CASPER TIRE 0000705 - Purchase	\$110.00
00079109 INT IN RECYKLING INDU - Purch	\$4,500.00
00079126 CASPER CONTRACTORS SUP - Purch	\$315.50
00079162 HARBOR FREIGHT TOOLS 3 - Purch	\$7.98
00079172 WYOMING MACHINERY CO - Purchas	\$1,174.83
00079189 MIDWEST LABORATORIES - Purchas	\$385.50
00079202 HAJOCA KEENAN SUPP 25 - Purcha	\$112.85
00079260 FASTENAL COMPANY01 - Purchase	\$186.70
00079261 MOUNTAIN STATES LITHOG - Purch	\$193.79
00079273 BAILEYS ACE HDWE - Purchase	\$30.36
00079281 MENARDS CASPER WY - Purchase	\$304.18
00079282 SALSBURY INDUSTRIES - Purchase	\$1,712.45
00079308 BEARING BELTCHAIN00244 - Purch	\$628.70
00079318 STAPLES 00114181 - Purch	\$80.49
00079323 DK HAULING INC - Purchase	\$120.00
00079339 USPS PO 5715580945 - Purchase	\$4.69
00079355 DOUBLETREE HOTEL GRAND - Purch	\$465.00
00079390 MENARDS CASPER WY - Purchase	\$41.65
00079412 BAILEYS ACE HDWE - Purchase	\$12.57
00079435 SUTHERLANDS 2219 - Purchase	\$116.25
00079471 USPS PO 5715580945 - Purchase	\$7.14
00079450 BAILEYS ACE HDWE - Purchase	\$46.12
00079480 WYOMING STEEL AND RECY - Purch	\$585.84
00079519 BAILEYS ACE HDWE - Purchase	\$103.43
00079526 MENARDS CASPER WY - Purchase	\$222.92
00079528 CRESCENT ELECTRIC 103 - Purcha	\$306.66
00079546 BAILEYS ACE HDWE - Purchase	\$27.98
00079562 MENARDS CASPER WY - Purchase	\$33.88
00079596 GRAINGER - Purchase	\$1,634.99
00079608 AMERIGAS PRODUCT - Purchas	\$92.25
00079624 SOURCE OFFICE - VITAL - Purcha	\$602.73
00079637 DIAMOND VOGEL PAINT #7 - Purch	\$226.03
00079643 AMERIGAS PRODUCT - Purchas	\$60.47

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079650 COCA COLA BOTTLING CO - Purcha	\$7.35
00079669 HARBOR FREIGHT TOOLS 3 - Purch	\$114.99
00079702 SOURCE OFFICE - VITAL - Purcha	\$26.16
00079731 ALSCO INC. - Purchase	\$323.64
00079749 CASPER CONTRACTORS SUP - Purch	\$171.60
00079765 INTUIT IN ICLEAN307 - Purcha	\$2,150.00
00079864 RODOLPH BROTHERS INC - Purchas	\$791.00
00079875 SWI, LLC. - Purchase	\$240.00
00079089 EXXONMOBIL 48234728 - Purch	\$44.75
00078679 THE HOME DEPOT 6001 - Purchase	\$278.00
00078874 BEARING BELTCHAIN00244 - Purch	\$198.96
00078900 CONCORDANCE HEALTHCARE - Purch	\$3.00
00078914 BARGREEN WYOMING 25 - Purchase	\$32.44
00078963 AIRGAS CENTRAL - Purchase	\$240.95
00078980 BAILEYS ACE HDWE - Purchase	\$7.17
<b>Subtotal for Cost Center Balefill:</b>	<b>\$21,012.20</b>

00079600 GRAINGER - Purchase	\$170.16
00079171 BAILEYS ACE HDWE - Purchase	\$4.93
00079190 CASPER WINNELSON CO - Purchase	\$18.18
00079228 GEORGE T SANDERS 20 - Purchase	\$217.43
00079269 SUMMIT ELECTRIC, INC. - Purcha	\$2,637.32
00079274 MENARDS CASPER WY - Purchase	\$119.00
00079284 DIAMOND VOGEL PAINT #7 - Purch	\$13.95
00079285 CRUM ELECTRIC SUPPLY C - Purch	\$59.80
00079300 INT IN HIGH COUNTRY P - Purch	\$91.00
00079310 HERCULES INDUSTRIES CA - Purch	\$46.05
00079312 0970 CED - Purchase	\$370.63
00079341 MENARDS CASPER WY - Purchase	\$18.95
00079365 CASPER WINNELSON CO - Purchase	\$75.91
00079499 BLOEDORN LUMBER CASPER - Purch	\$8.08
00079503 0970 CED - Purchase	\$102.69
00079510 LONG BLDG. TECHNOLOGIE - Purch	\$3,373.00
00079517 SUMMIT ELECTRIC, INC. - Purcha	\$112.40
00079555 DYNAMIC CONTROLS INC - Purchas	\$2,652.50
00079574 CASPER WINNELSON CO - Purchase	\$87.34
00079575 HOTSY EQUIPMENT OF WYO - Purch	\$29.40
00079591 NORCO INC - Purchase	\$37.66
00079607 INTERMOUNTAIN MOTOR SA - Purch	\$450.00
00079633 NORCO INC - Purchase	\$463.67
00079658 CASPER WINNELSON CO - Purchase	\$14.08
00079731 ALSCO INC. - Purchase	\$211.00
00079766 ATLAS OFFICE PRODUCTS - Purcha	\$67.10
<b>Subtotal for Cost Center Buildings &amp; Structures:</b>	<b>\$11,452.23</b>

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079522 MENARDS CASPER WY - Purchase	\$59.94
<b>Subtotal for Cost Center Cemetery:</b>	<b>\$59.94</b>
00079275 USPS PO 5715580945 - Purchase	\$0.50
00079539 USPS PO 5715580945 - Purchase	\$28.59
00079666 WYOMING STATE BAR - Purchase	\$355.00
<b>Subtotal for Cost Center City Attorney:</b>	<b>\$384.09</b>
00079232 ATLAS OFFICE PRODUCTS - Purcha	\$337.58
00078701 CASPER COLLEGE - Purchase	\$965.00
00079148 NMI NATIONWIDE - Purchase	\$50.00
<b>Subtotal for Cost Center City Clerk:</b>	<b>\$1,352.58</b>
00078549 INT IN ALLURETECH/COF - Purch	\$84.00
<b>Subtotal for Cost Center City Hall:</b>	<b>\$84.00</b>
00079226 6042 Dominos Pizza - Purchase	\$25.16
00079254 MAVERIK #547 - Purchase	\$39.83
00079322 SQUARE SQ BWI AIRPOR - Purch	\$47.00
00079354 ATLAS OFFICE PRODUCTS - Purcha	\$14.36
00078674 HERTZ RENT-A-CAR - Purchase	\$141.46
00078706 CONOCO - MAXS CONOCO - Purchas	\$30.00
00078742 COMTRONIX - Purchase	\$78.00
00078936 UNITED 01626078343223 - Cre	-\$25.05
00078975 UNITED 01624125142124 - Cre	-\$146.09
00079003 STAPLES 00114181 - Purch	\$44.94
00077605 3OH7 HOSPITALITY LLC - Purchas	\$44.49
00079223 SMK SURVEYMONKEY.COM - Purchas	\$12.34
00079346 DELTA 00682764344861 - Pur	\$25.00
00079373 GROVE SLC JAMBA JUIQPS - Purch	\$7.46
00079382 MAIWAND GRILL - Purchase	\$23.29
00079389 THAI ELEPHANT WOK - Purchase	\$25.54
00079407 POLLO EXPRESS - Purchase	\$10.58
00079454 SUPANOS PRIME STEAKHOU - Purch	\$44.10
00079482 KONA GRILL BALTIMORE 1 - Purch	\$22.61
00079496 BUBBA GUMP BALTIMORE - Purchas	\$27.43
00079521 VIDA TACO BAR - BALTIM - Purch	\$15.30
00079534 NATURE'S KITCHEN - Purchase	\$14.08
00079535 SMOOTHIE KING #143 - Purchase	\$8.36
00079543 3OH7 HOSPITALITY LLC - Credit	-\$2.02
00079557 DELTA 00682983241931 - Pur	\$25.00
00079561 CNCIA PARKING - Purchase	\$30.00
00079570 HARD ROCK BALTIMORE R - Purcha	\$24.92

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079592 BALTIMORE CROWNE PLAZA - Purch	\$21.20
00079618 ATLAS OFFICE PRODUCTS - Purcha	\$7.61
00079704 ATLAS OFFICE PRODUCTS - Purcha	\$3.11
<b>Subtotal for Cost Center City Manager:</b>	<b>\$640.01</b>
00079290 INTUIT IN PEDENS INC - Purch	\$102.00
00079303 ATLAS OFFICE PRODUCTS - Purcha	\$162.76
00079524 VZWRLSS MY VZ VB P - Purchase	\$54.22
00078583 NETWORK FLEET. INC. - Purchase	\$227.40
00077258 THE HOME DEPOT #6001 - Purchas	\$33.53
00079200 VZWRLSS IVR VB - Purchase	\$120.03
<b>Subtotal for Cost Center Code Enforcement:</b>	<b>\$699.94</b>
00079301 SQU SQ PROFESSIONAL D - Purch	\$590.00
00079394 WM SUPERCENTER #1617 - Purchas	\$18.89
00078236 SAMS CLUB #6425 - Purchase	\$269.20
00079414 WYOMING ASSN OF PSCO - Purcha	\$270.00
00079653 VZWRLSS IVR VB - Purchase	\$123.11
00079667 AT&T 0512212711001 - Purcha	\$114.90
00079672 CHARTER COMM - Purchase	\$79.87
00079685 MOBIL SATELLITE TECHNO - Purch	\$1,199.88
00079715 SOURCE OFFICE - VITAL - Purcha	\$48.83
00079721 SOURCE OFFICE - VITAL - Credit	-\$0.80
00079726 DTV DIRECTV SERVICE - Purchase	\$84.99
00079756 SOURCE OFFICE - VITAL - Purcha	\$0.80
00079757 GUS GLOBALSTAR USA - Purchase	\$177.22
00079165 VZWRLSS IVR VB - Purchase	\$38.19
<b>Subtotal for Cost Center Communications Center:</b>	<b>\$3,015.08</b>
00078831 SQ SQ STEAMBOAT DELI - Purch	\$71.54
00079223 SMK SURVEYMONKEY.COM - Purchas	\$12.33
00079487 VZWRLSS MY VZ VB P - Purchase	\$258.65
00079491 CASPER STAR TRIBUNE - Purchase	\$513.60
00079505 CASPER STAR TRIBUNE - Purchase	\$816.00
00079723 MERBACK AWARDS COMPANY - Purch	\$56.40
<b>Subtotal for Cost Center Council:</b>	<b>\$1,728.52</b>
00078629 CASPER COLLEGE - Purchase	\$100.00
00078631 CASPER COLLEGE - Purchase	\$100.00
00078996 CASPER CONTRACTORS SUP - Purch	\$158.46
<b>Subtotal for Cost Center Engineering:</b>	<b>\$358.46</b>
00079052 HOSE & RUBBER SUPPLY C - Purch	\$5.00
00079464 THE HOME DEPOT #6001 - Purchas	\$29.08

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079524 VZWRLSS MY VZ VB P - Purchase	\$27.11
00078717 BAUDVILLE INC. - Purchase	\$271.73
00078781 ATLAS OFFICE PRODUCTS - Purcha	\$153.86
00078783 ATLAS OFFICE PRODUCTS - Purcha	\$57.15
00079019 ATLAS OFFICE PRODUCTS - Purcha	\$10.35
00079178 CPU IIT - Purchase	\$399.00
00079198 CPU IIT - Purchase	\$100.00
<b>Subtotal for Cost Center Finance:</b>	<b>\$1,053.28</b>
00079136 EXXONMOBIL 47626544 - Purch	\$38.61
00079141 EXXONMOBIL 47626544 - Purch	\$24.01
00079146 JASON'S DELI #605 - Purchase	\$15.32
00079147 WILLIAM OLIVER'S PUBLI - Purch	\$21.04
00079150 EXXONMOBIL 47626544 - Purch	\$4.99
00079152 AMZN MKTP US AMZN.COM/ - Purch	\$12.48
00079167 FIREHOUSE SUBS #78 - Purchase	\$9.21
00079169 INT IN FIRED UP RESCU - Purch	\$1,572.79
00079174 SKILLPATH / NATIONAL - Purchas	\$359.10
00079179 5.11 TACTICAL.COM ECOM - Purch	\$554.33
00079192 INT IN JOHNSON ROBERT - Purch	\$90.00
00079193 SQ SQ VENTURE TECHNO - Purch	\$55.12
00079196 SHELL OIL 57444147508 - Purcha	\$51.31
00079220 BURGER KING #17147 Q07 - Purch	\$7.07
00079221 CONOCO - STOP-N-GO - Purchase	\$125.00
00079227 MES/WARREN FIRE/LAWMAN - Purch	\$99.02
00079234 JASON'S DELI #605 - Purchase	\$20.57
00079236 CONOCO - STOP-N-GO - Purchase	\$75.09
00079247 TST CHEYENNE RIB AND - Purcha	\$59.68
00079267 BJ'S RESTAURANTS 539 - Purchas	\$22.75
00079277 INT IN NATIONWIDE SUP - Purch	\$148.00
00079307 BURGER KING #17147 Q07 - Purch	\$7.07
00079315 LOS TARASCOS - Purchase	\$24.41
00079316 WPSG, INC - Purchase	\$61.24
00079361 EXXONMOBIL 47626544 - Purch	\$87.49
00079372 American Safety Associ - Purch	\$365.00
00079378 HOMEWOOD SUITES FT COL - Purch	\$545.00
00079380 SERIOUS TEXAS BBQ VIII - Purch	\$10.00
00079396 ARBYS 7432 - Purchase	\$8.88
00079406 ARCHITECTURALGLAZINGCO - Purch	\$1,764.40
00079417 COMM TECH ROCK SPRIN - Purchas	\$656.36
00079420 ENERGY LABORATORIES - Purchase	\$100.00
00078479 EXXONMOBIL 47626544 - Purch	\$61.86
00078601 EXXONMOBIL 47626544 - Purch	\$47.09
00078615 EXXONMOBIL 47626544 - Purch	\$4.19



# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00078817 THE HOME DEPOT #6001 - Purchas	\$50.57
00078834 THE HOME DEPOT 6001 - Purchase	\$98.51
00078859 EXXONMOBIL 47626544 - Purch	\$34.54
00078866 AMZN MKTP US AMZN.COM/ - Purch	\$9.49
00078925 EXXONMOBIL 47626544 - Purch	\$57.90
00078938 PAYPAL RADIOREFERE - Purchase	\$30.00
00079061 ALBERTSONS #0062 - Purchase	\$31.99
00079064 EXXONMOBIL 47626544 - Purch	\$79.37
00079078 5.11 TACTICAL.COM ECOM - Purch	\$538.58
00079119 AMAZON.COM AMZN.COM/BI - Purch	\$16.73
00079122 WAL-MART #3778 - Purchase	\$118.48
00079125 CENEX CBH COOP07061344 - Purch	\$57.29
00079129 FEDEX 782790572102 - Purchase	\$35.10
00079446 BLOEDORN LUMBER CASPER - Purch	\$15.73
00079462 IAAI - Purchase	\$120.00
00079656 SAMSCLUB #6425 - Purchase	\$1,040.09
00079677 WAL-MART #1617 - Purchase	\$63.06
00079683 LN CURTIS - Purchase	\$844.00
00079468 BLOEDORN LUMBER CASPER - Purch	\$51.56
00079473 INT'L CODE COUNCIL INC - Purch	\$111.56
00079477 WM SUPERCENTER #1617 - Purchas	\$66.94
00079554 SQU SQ THE FLOUR BIN - Purcha	\$26.40
00078985 MURDOCH'S RANCH & HOME - Purch	\$107.94
00079697 NORCO INC - Purchase	\$823.02
00079709 LN CURTIS - Purchase	\$406.62
00079729 VZWRLSS MY VZ VB P - Purchase	\$120.03
00079741 LN CURTIS - Purchase	\$6,240.00
00079745 VZWRLSS MY VZ VB P - Purchase	\$1,902.99
00078021 OREILLY AUTO #3155 - Purchase	\$7.86
00078734 COMTRONIX - Purchase	\$732.00
00078860 GRAINGER - Purchase	\$26.80
00079106 SAMSCLUB #6425 - Purchase	\$26.42
00079206 SAMSCLUB #6425 - Purchase	\$27.58
00079241 BAILEYS ACE HDWE - Purchase	\$6.29
00079249 EXXONMOBIL 47672811 - Purch	\$4.98
00079434 INT'L CODE COUNCIL INC - Purch	\$148.75
<b>Subtotal for Cost Center Fire:</b>	<b>\$21,187.65</b>
00078865 MAVERIK #547 - Purchase	\$10.38
00079020 DECKER AUTO GLASS - Purchase	\$285.82
00079038 CASPER TIRE 0000705 - Purchase	\$80.00
00079053 CASPER TIRE 0000705 - Purchase	\$95.00
00079054 LITHIA MOTORS SS AR - Purchase	\$151.53
00079170 COMPRESSION LEASING SE - Purch	\$213.75

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079231 ATLAS OFFICE PRODUCTS - Purcha	\$212.75
00079268 ATLAS OFFICE PRODUCTS - Purcha	\$54.35
00079327 CASPER TIRE 0000705 - Purchase	\$20.00
00079357 CASPER TIRE 0000705 - Purchase	\$40.00
00079395 URGENT CARE OF CASPER - Purcha	\$80.00
00079419 SAMSClub #6425 - Purchase	\$76.09
00078257 VCN WYDOTIFTAIRP - Purchase	\$4.50
00078521 NETWORK FLEET. INC. - Purchase	\$1,264.76
00079296 KELLYS ALIGNMENT AND B - Purch	\$256.00
00079331 NETWORK FLEET. INC. - Credit	-\$1,264.76
00079426 AMERI-TECH EQUIPMENT C - Purch	\$1,116.27
00079524 VZWRLSS MY VZ VB P - Purchase	\$27.11
00078583 NETWORK FLEET. INC. - Purchase	\$18.95
00077814 SAM LLC - Purchase	\$412.00
00078326 VCN NATRONACOTITLESCTR - Purch	\$47.50
00078390 CASPER TIRE 0000705 - Purchase	\$10.00
00078502 CASPER TIRE 0000705 - Purchase	\$735.00
00078632 NORCO INC SCRUBBS COM - Purcha	\$111.93
00078650 KELLYS ALIGNMENT AND B - Purch	\$254.00
00078748 OLD TOWN PUMP - Purchase	\$30.87
00078891 PARTMASTER - Purchase	\$798.53
00078891 PARTMASTER - Purchase	\$172.66
00078913 INT IN NUTECH SPECIAL - Purch	\$808.97
00078939 HONNEN EQUIPMENT 04 - Purchase	\$7,243.07
00079002 STOTZ EQUIP CASPER - Purchase	\$971.58
00079257 BIG HILL SERVICES - Purchase	\$273.63
00078688 ALSCO INC. - Purchase	\$590.78
00078713 DECKER AUTO GLASS - Purchase	\$231.88
00078727 DECKER AUTO GLASS - Purchase	\$57.75
00078788 CASPER TIRE 0000705 - Purchase	\$20.00
00078797 COMTRONIX - Purchase	\$168.00
<b>Subtotal for Cost Center Fleet Maintenance:</b>	<b>\$15,680.65</b>
00079233 HOBBY-LOBBY #0233 - Purchase	\$1.49
00079187 FEDEXOFFICE 00009423 - Purch	\$5.10
00079311 AMZN MKTP US MT4KO3N41 - Purch	\$35.44
00079356 USPS PO 5762700491 - Purchase	\$4.45
00078395 ULINE SHIP SUPPLIES - Purcha	\$94.38
<b>Subtotal for Cost Center Fort Caspar:</b>	<b>\$140.86</b>
00079239 SQU SQ MY ELONGATED C - Purch	\$232.65
00079320 AERO MOTION INC - Purchase	\$233.65
00078106 NATIVE GROUND MUSIC IN - Purch	\$294.32
<b>Subtotal for Cost Center General - Fort Caspar:</b>	<b>\$760.62</b>

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079139 SQ SQ VENTURE TECHNO - Purch	\$1,110.78
00079381 TOWNSQ MEDIA CASPER - Purchase	\$1,000.00
00079431 VZWRLSS MY VZ VB P - Purchase	\$80.02
00079453 CPS DISTRIBUTORS INC C - Purch	\$129.19
00079484 CHARTER COMM - Purchase	\$135.22
00079494 MOUNTAIN WEST TECH - Purchase	\$49.95
00079525 GOLF SPORT SOLUTIONS L - Purch	\$1,693.98
00079533 R & R REST STOPS - Purchase	\$378.00
00079662 MIDLAND IMPLEMENT CO - Purchas	\$61.13
<b>Subtotal for Cost Center Golf Course:</b>	<b>\$4,638.27</b>

00078783 ATLAS OFFICE PRODUCTS - Purcha	\$57.14
00078699 FEDEXOFFICE 00009423 - Purch	\$404.40
<b>Subtotal for Cost Center Health Insurance:</b>	<b>\$461.54</b>

00079149 GRAINGER - Purchase	\$56.67
00079215 HOMEDEPOT.COM - Purchase	\$47.88
00079021 BLAKEMAN PROPANE INC-M - Purch	\$6,584.15
00079452 NORCO INC - Purchase	\$31.37
00079457 THE HOME DEPOT #6001 - Purchas	\$132.55
00079463 THE HOME DEPOT #6001 - Credit	-\$47.88
00079475 FONDRIEST ENVIRONMENTA - Purch	\$2,738.69
00079511 MOUNTAIN WEST TECH - Purchase	\$49.95
00079529 ENERGY LABORATORIES - Purchase	\$22.00
00079597 CASPER CONTRACTORS SUP - Purch	\$162.26
00079621 THE HOME DEPOT #6001 - Purchas	\$19.60
00079622 STAPLES 00114181 - Purch	\$87.69
00079635 STAPLES 00114181 - Purch	\$11.37
00079646 CRUM ELECTRIC SUPPLY C - Purch	\$296.59
00079720 ACCESSO SIRIUSWARE - Purchase	\$3,058.92
<b>Subtotal for Cost Center Hogadon:</b>	<b>\$13,251.81</b>

00079297 DOUGH ENTERPRISES LLC - Purcha	\$11.00
00079299 DENVER DOWNTOWN CONVEN - Purch	\$19.87
00079513 ATLAS OFFICE PRODUCTS - Purcha	\$35.93
00079532 ATLAS OFFICE PRODUCTS - Purcha	\$25.14
00079566 PAYPAL WYBCH - Purchase	\$120.00
00079573 PAYPAL WYBCH - Purchase	\$175.00
00078648 CPU IIT - Purchase	\$1,317.40
00078998 ATLAS OFFICE PRODUCTS - Purcha	\$44.37
00078783 ATLAS OFFICE PRODUCTS - Purcha	\$57.14
<b>Subtotal for Cost Center Human Resources:</b>	<b>\$1,805.85</b>

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079304 AMERIGAS PRODUCT - Purchas	\$62.74
00079330 WEAR PARTS INC - Purchase	\$34.00
00079329 SAMSClub #6425 - Purchase	\$150.30
00079359 BAILEYS ACE HDWE - Purchase	\$7.99
00079441 AMAZON.COM MT3113PM2 A - Purch	\$37.90
00079448 SAMS CLUB #6425 - Purchase	\$68.18
00079465 FARMER BROTHERS COFFEE - Purch	\$166.47
00079470 SAMS CLUB #6425 - Purchase	\$63.88
00079508 BAILEYS ACE HDWE - Purchase	\$19.96
00079509 DOLLAR TREE - Purchase	\$25.00
00079542 AMERIGAS PRODUCT - Purchas	\$112.97
00079572 PARTY AMERICA CASPER # - Purch	\$30.96
00079578 HOWIES HOCKEY INC - Purchase	\$42.02
00079606 STAPLES 00114181 - Purch	\$114.99
00079266 INTERNATIONAL TRANSACTION - Pu	\$2.74
<b>Subtotal for Cost Center Ice Arena:</b>	<b>\$940.10</b>
00079392 SAMS CLUB #6425 - Purchase	\$90.00
<b>Subtotal for Cost Center Information Services:</b>	<b>\$90.00</b>
00079144 NOLAND FEED - Purchase	\$371.96
00079248 MYRON CORP - Purchase	\$329.79
00079326 MENARDS CASPER WY - Credit	-\$11.89
00079343 Menards E-Commerce - Purchase	\$11.89
00079371 Menards E-Commerce - Purchase	\$881.31
00079495 NOLAND FEED - Purchase	\$311.38
00079631 THE LOCK PEOPLE - Purchase	\$395.20
00079652 WAL-MART #3778 - Purchase	\$62.91
00079700 NORCO INC - Purchase	\$51.69
00079716 NORCO INC - Purchase	\$87.21
00079801 NOLAND FEED - Purchase	\$285.48
00078583 NETWORK FLEET. INC. - Purchase	\$151.60
<b>Subtotal for Cost Center Metro Animal:</b>	<b>\$2,928.53</b>
00079204 CPS DISTRIBUTORS INC C - Purch	\$1,029.78
00079256 CRUM ELECTRIC SUPPLY C - Purch	\$34.68
00079319 VZWRLSS IVR VB - Purchase	\$40.01
00079324 BAILEYS ACE HDWE - Purchase	\$7.16
00079358 PIONEER REVERE 8008771 - Purch	\$575.60
00079362 MENARDS CASPER WY - Purchase	\$17.64
00079388 BAILEYS ACE HDWE - Purchase	\$19.16
00079411 BAILEYS ACE HDWE - Purchase	\$13.98
00079413 CPS DISTRIBUTORS INC C - Purch	\$32.10
00079423 KNIFE RIVER 5701 - Purchase	\$199.25

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079444 DBC IRRIGATION SUPPLY - Purcha	\$412.97
00079444 DBC IRRIGATION SUPPLY - Purcha	\$1,176.22
00079444 DBC IRRIGATION SUPPLY - Purcha	\$520.80
00078565 CPS DISTRIBUTORS INC C - Purch	\$300.32
00078776 307 TREE SERVICE LLC - Purchas	\$1,675.00
00078785 HOSE & RUBBER SUPPLY C - Purch	\$31.26
00078812 THE HOME DEPOT #6001 - Purchas	\$19.97
00078850 307 TREE SERVICE LLC - Purchas	\$600.00
00078912 CPS DISTRIBUTORS INC C - Purch	\$892.48
00079088 AM LEONARD - Purchase	\$35.45
00077829 BESTWAY FIRESTONE - Purchase	\$404.40
00077867 BESTWAY FIRESTONE - Purchase	\$108.00
00077886 BESTWAY FIRESTONE - Purchase	\$1,996.50
00079467 COWBOY SUPPLY HOUSE IN - Purch	\$4,211.77
00079405 BAILEYS ACE HDWE - Purchase	\$11.77
00079540 USPS PO 5715580478 - Purchase	\$50.00
00079674 SQ SQ SUPERIOR TECH - Purcha	\$2,146.01
00079676 CPS DISTRIBUTORS INC C - Purch	\$54.99
00079229 WYOMING RENTS LLC - Purchase	\$38.50
00079244 BAILEYS ACE HDWE - Purchase	\$14.99
00079294 BAILEYS ACE HDWE - Purchase	\$22.15
00079385 WYOMING RENTS LLC - Purchase	\$38.50
00079524 VZWRLSS MY VZ VB P - Purchase	\$160.15
00079527 TETON STEEL - Purchase	\$206.65
00078583 NETWORK FLEET. INC. - Purchase	\$145.75
00078878 AM LEONARD - Purchase	\$271.05
00079712 KNIFE RIVER 5701 - Purchase	\$1,494.88
00079746 BESTWAY FIRESTONE - Credit	-\$1,083.00
<b>Subtotal for Cost Center Parks:</b>	<b>\$17,926.89</b>
00079397 ATLAS OFFICE PRODUCTS - Purcha	\$123.60
00079481 CASPER STAR TRIBUNE - Purchase	\$43.16
00079493 CASPER STAR TRIBUNE - Credit	-\$163.21
00079523 CASPER STAR TRIBUNE - Purchase	\$44.16
00079580 CPS DISTRIBUTORS INC C - Purch	\$1,502.50
00079223 SMK SURVEYMONKEY.COM - Purchas	\$12.33
00079209 CASPER STAR TRIBUNE - Purchase	\$163.20
00078916 CASPER STAR TRIBUNE - Purchase	\$163.21
<b>Subtotal for Cost Center Planning:</b>	<b>\$1,888.95</b>
00079421 INTERSTATE ALL BATTERY - Purch	\$80.95
00079422 JOHN E. REID AND ASSOC - Purch	\$575.00
00079424 HOTELS.COM150892534830 - Credi	-\$279.53
00079286 CPU IIT - Purchase	\$305.00

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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00079408 FBI LEEDA INC - Purchase	\$350.00
00079429 DESERT SNOW 1 - Credit	-\$599.09
00079437 STAPLES 00114181 - Purch	\$157.78
00079438 GALLS - Purchase	\$130.50
00079466 INTERSTATE ALL BATTERY - Purch	\$190.80
00077939 WYOMING WORK WAREHOUSE - Purch	\$120.74
00079074 HON ASI GUN HBF PAO MA - Purch	\$30.50
00079133 HON ASI GUN HBF PAO MA - Purch	\$193.42
00077615 WDH PHL CHEMICAL TESTI - Purch	\$285.00
00079240 RESPOND FIRST AID OF W - Purch	\$70.08
00079251 CPU IIT - Purchase	\$1,067.95
00079253 WAL-MART #3778 - Purchase	\$18.40
00079258 GALLS - Purchase	\$117.00
00079278 GALLS - Purchase	\$210.60
00079279 GALLS - Purchase	\$641.70
00079289 GALLS - Purchase	\$716.00
00079309 SAFARILAND - Purchase	\$1,790.00
00079317 ENTENMANN-ROVIN COMPAN - Purch	\$191.50
00079335 GALLS - Purchase	\$48.60
00079364 R & R REST STOPS - Purchase	\$138.92
00079401 INTUIT IN PEDENS INC - Purch	\$423.00
00079073 IACP - Purchase	\$370.00
00079211 INTUIT IN PEDENS INC - Purch	\$288.00
00079238 LOAF N JUG #0119 Q81 - Purch	\$29.58
00079350 STARBUCKS STORE 10499 - Purcha	\$9.79
00079375 AUSTIN CANOE & KAYAK - Purchas	\$7.62
00079376 CONOCO - LOVELAND CNTR - Purch	\$38.91
00079433 PAYPAL REEVESCOMPA - Purchase	\$38.42
00079459 AMZN MKTP US MT67D81J1 - Purch	\$570.50
00079469 YPS HOMEAWAY HA-SDJN95 - Purch	\$2,999.50
00079478 HOTELS.COM151636580048 - Credi	-\$299.11
00079500 MERBACK AWARDS COMPANY - Purch	\$47.00
00079501 GRAINGER - Purchase	\$17.56
00079507 AMZN MKTP US MT1E68XH2 - Purch	\$23.70
00079530 NU CPS REGISTRATION - Purchase	\$4,200.00
00079531 RIMAGE CORP - Purchase	\$424.26
00079536 B & B RUBBER STAMP SHO - Purch	\$29.95
00079541 BAILEYS ACE HDWE - Purchase	\$11.95
00079544 HOTELS.COM152312171338 - Purch	\$657.24
00079551 FEDEX 782962036665 - Purchase	\$40.05
00079577 BUDGET.COM PREPAY RESE - Purch	\$175.59
00079584 STAPLES 00114181 - Purch	\$36.74
00079587 GARCIAS MEXICAN RSTRNT - Purch	\$19.00
00079588 WESTERN COOPER07072762 - Purch	\$12.63

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079595 GARCIA'S MEXICAN RESTAURANT - Purchase	\$10.95
00079605 THE HOME DEPOT #6001 - Purchase	\$15.92
00079640 WESTERN COOPER07072762 - Purchase	\$3.78
00079645 WESTERN COOPER07072762 - Purchase	\$19.70
00079648 HP SERVICES - Purchase	\$81.14
00079280 BAKERS RIBS - Purchase	\$12.89
00079321 CARIBOU COFFEE CO #112 - Purchase	\$8.68
00079340 TGI FRIDAY'S 2693 - Purchase	\$19.70
00079347 MSP AIRPORT PARKING - Purchase	\$3.00
00079366 BRUEGGERS #3777 - Purchase	\$7.35
00079409 NU CPS REGISTRATION - Purchase	\$4,200.00
00079425 CARIBOU COFFEE CO #179 - Purchase	\$8.97
00079430 CARBONES PIZZERIA & PU - Purchase	\$10.54
00079654 B & B RUBBER STAMP SHOP - Purchase	\$30.95
00079668 COCA COLA BOTTLING CO - Purchase	\$105.00
00077901 DICK'S SPORTING GOODS - Purchase	\$62.98
00078137 IACP - Purchase	\$150.00
00078604 AMZN Mktg US - Purchase	\$54.95
00079165 VZWRLSS IVR VB - Purchase	\$972.76
00079194 HOBBY-LOBBY #0233 - Purchase	\$39.32
00079213 SOURCE OFFICE - VITAL - Purchase	\$225.23
00079225 HOLIDAY INN AND CONVENIENCE - Purchase	\$182.00
00079689 ARBYS 5528 - Purchase	\$13.55
00079694 SOURCE OFFICE - VITAL - Purchase	\$805.03
00079707 FEDEX 99872342 - Purchase	\$33.78
00079722 CCI HOTEL RES - Purchase	\$607.95
00079734 E&F HOLDING CO. - Purchase	\$195.00
00079738 BAILEYS ACE HDWE - Purchase	\$39.72
00079739 AT&T BILL PAYMENT - Purchase	\$4,649.57
00079740 JOHN E. REID AND ASSOC - Purchase	\$575.00
00079754 PILOT 00009324 - Purchase	\$5.94
00079761 HOTELS.COM152446257380 - Purchase	\$378.86
00079769 SQ SQ SELF - Purchase	\$155.00
00079770 UNIFORMS 2 GEAR - Purchase	\$335.00
00079772 OFFICESUPERSAVERS.COM - Purchase	\$298.19
00079776 IFIXIT.COM - Purchase	\$71.74
00079795 INT IN POWDER RIVER S - Purchase	\$138.00
00078397 TEXAS ROADHOUSE #2504 - Purchase	\$16.80
00078442 PANERA BREAD #202453 E - Purchase	\$12.44
00078464 CHICK-FIL-A #01911 - Purchase	\$7.01
00078501 ARBYS 7432 - Purchase	\$8.78
00078523 LOVE S COUNTRY00002204 - Purchase	\$41.87
00078790 LOAF N JUG #0105 Q81 - Purchase	\$12.18
00078918 PAYPAL PUBLICAGENCY - Purchase	\$150.00

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00078949 SQ SQ ALL AROUND TOW - Purch	\$225.00
00078957 SPORTSMANS WAREHOUSE 1 - Purch	\$31.90
00078960 VZWRLSS IVR VB - Purchase	\$920.31
00079043 FEDEX 99643691 - Purchase	\$23.03
00079218 MARCOS PIZZA #4018 - Purchase	\$16.12
00078558 HOLIDAY INN FB - Purchase	\$11.01
00078683 GRANTWRITIN - Purchase	\$910.00
00078780 MRS POTATO RESTAURANTE - Purch	\$30.69

**Subtotal for Cost Center Police: \$33,668.98**

00079456 LA COCINA - Purchase	\$12.42
00079447 WAL-MART #3778 - Purchase	\$94.00
00079498 PAYPAL SALUTETARGE - Purchase	\$3,846.25
00079537 GUN DOG SUPPLY - Purchase	\$649.99
00079594 RESIDENCE INNS SEAWORL - Purch	\$845.00
00079609 RESIDENCE INNS SEAWORL - Purch	\$845.00
00079625 RESIDENCE INNS SEAWORL - Purch	\$845.00
00079644 RESIDENCE INNS SEAWORL - Purch	\$845.00
00079336 STARBUCKS LOWER E3 SLC - Purch	\$10.33
00079352 TST STICKY FINGERS - Purchase	\$16.02
00079360 STARBUCKS LOWER E3 SLC - Purch	\$6.09
00079367 TST STICKY FINGERS - Purchase	\$22.66
00079404 BIG RIVER CHATTANOOGA - Purcha	\$27.29
00079415 BIG RIVER CHATTANOOGA - Purcha	\$27.90
00079443 MAYAN KITCHEN - Purchase	\$18.00
00079472 MAYAN KITCHEN - Purchase	\$18.84
00079474 HAIR OF THE DOG PUB - Purchase	\$13.76
00079479 HAIR OF THE DOG PUB - Purchase	\$12.83
00079518 FOOD WORKS RIVERSIDE - Purchas	\$16.00
00079520 FOOD WORKS RIVERSIDE - Purchas	\$19.66
00079538 PF CHANGS #9205 - Purchase	\$37.43
00079547 Pickle Barrel - Purchase	\$12.74
00079548 PF CHANGS #9205 - Purchase	\$24.92
00079560 Pickle Barrel - Purchase	\$28.00
00079567 HERTZ RENT-A-CAR - Purchase	\$204.19
00079589 SQUATTERS AIRPORT - Purchase	\$19.18
00079603 HOLIDAY INN & SUITES - Purchas	\$551.04
00079628 SHELL OIL 10047678007 - Purcha	\$8.51
00079647 HOLIDAY INN & SUITES - Purchas	\$483.08
00079165 VZWRLSS IVR VB - Purchase	\$80.02
00079177 STAPLES 00114181 - Purch	\$122.33
00078667 DELTA 00623388207820 - Pur	\$1,208.30
00078644 DELTA 00623388207842 - Pur	\$1,208.30

**Subtotal for Cost Center Police Grants: \$12,180.08**



# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079348 0970 CED - Purchase	\$1,829.22
00079369 PERFECTPRES - Purchase	\$95.72
00079168 SHERWIN-WILLIAMS 70896 - Purch	\$7,762.50
00079166 URGENT CARE OF CASPER - Purcha	\$693.00
00078783 ATLAS OFFICE PRODUCTS - Purcha	\$57.14
<b>Subtotal for Cost Center Property &amp; Liability Insurance:</b>	<b>\$10,437.58</b>

00079295 ANTHEM SPRT - Purchase	\$217.74
00079377 HOLIDAY INN AND CONVEN - Purch	\$146.15
00079377 HOLIDAY INN AND CONVEN - Purch	\$136.50
00079379 STAPLES DIRECT - Purchase	\$49.00
00079212 PONY GRILL & BAR - Purchase	\$11.00
00079489 STAPLES DIRECT - Purchase	\$89.76
00079502 WAL-MART #1617 - Purchase	\$55.27
00079678 USPS PO 5715580945 - Purchase	\$8.75
<b>Subtotal for Cost Center Recreation:</b>	<b>\$714.17</b>

00079332 KISTLER TENT AND AWNIN - Purch	\$1,092.50
00078685 STAPLES 00114181 - Purch	\$47.80
00079123 SP 1890 INC - Purchase	\$751.92
00079003 STAPLES 00114181 - Purc	\$13.99
00079009 MENARDS CASPER WY - Purchase	\$24.99
00079040 AIRGAS CENTRAL - Purchase	\$51.19
00079049 SAMSCLUB #6425 - Purchase	\$720.29
00079090 SAMSCLUB #6425 - Purchase	\$496.84
00079134 BLOEDORN LUMBER CASPER - Purch	\$29.16
00079155 AIRGAS CENTRAL - Purchase	\$189.60
00079259 CASPER TIRE 0000705 - Purchase	\$35.00
00079353 INTUIT IN PEDENS INC - Purch	\$744.00
00079451 CASPER TIRE 0000705 - Purchase	\$35.00
00079571 CASPER TIRE 0000705 - Purchase	\$50.00
00079634 HOSE & RUBBER SUPPLY C - Purch	\$13.03
00079684 CMI-TECO - Purchase	\$506.32
00079686 CMI-TECO - Purchase	\$2,058.47
00079692 CMI-TECO - Purchase	\$47.50
00079698 CMI-TECO - Purchase	\$2,132.49
00079711 CMI-TECO - Purchase	\$1,448.43
00079717 CMI-TECO - Purchase	\$351.90
00079718 CMI-TECO - Purchase	\$2,903.37
00079724 CMI-TECO - Purchase	\$347.58
00079731 ALSCO INC. - Purchase	\$268.80
00079736 CMI-TECO - Purchase	\$695.23
00079737 CMI-TECO - Purchase	\$2,330.77

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079742 CMI-TECO - Purchase	\$2,033.71
00079753 CMI-TECO - Purchase	\$1,808.57
00079759 CMI-TECO - Purchase	\$1,879.07
00079762 CMI-TECO - Purchase	\$182.15
00078583 NETWORK FLEET. INC. - Purchase	\$547.60
00078541 CASPER TIRE 0000705 - Purchase	\$35.00
00078877 TRACTOR SUPPLY CO #199 - Purch	\$359.94
00078926 SUTHERLANDS 2219 - Purchase	\$590.90
00078927 MENARDS CASPER WY - Purchase	\$359.80
00079178 CPU IIT - Purchase	\$500.00
00078671 DECKER AUTO GLASS - Purchase	\$97.15
00078796 CASPER TIRE 0000705 - Purchase	\$25.00
00078844 HOSE & RUBBER SUPPLY C - Purch	\$26.60
00078887 WYOMING STEEL AND RECY - Purch	\$5,750.40
00078893 WYOMING STEEL AND RECY - Purch	\$5,216.40
00078922 WYOMING STEEL AND RECY - Purch	\$5,145.00
00078958 CASPER TIRE 0000705 - Purchase	\$35.00
00078973 BAILEYS ACE HDWE - Purchase	\$10.58
00078992 HOSE & RUBBER SUPPLY C - Purch	\$68.29

**Subtotal for Cost Center Refuse Collection:**

**\$42,057.33**

00079176 BAILEYS ACE HDWE - Purchase	\$5.08
00079252 HOSE & RUBBER SUPPLY C - Credi	-\$129.33
00079272 HOSE & RUBBER SUPPLY C - Purch	\$721.24
00079292 HOLIDAY LODGE - Purchase	\$79.00
00079306 EXXONMOBIL 47648746 - Purch	\$23.75
00079333 HOSE & RUBBER SUPPLY C - Purch	\$64.06
00079338 HOSE & RUBBER SUPPLY C - Purch	\$17.39
00079349 BAILEYS ACE HDWE - Purchase	\$7.98
00079351 MURDOCHS RANCH &HOME # - Purch	\$59.99
00079403 THE HOME DEPOT #6001 - Purchas	\$8.71
00079445 CPU IIT - Purchase	\$942.00
00079490 BEARING BELTCHAIN00244 - Purch	\$23.32
00079504 THE UPS STORE 2200 - Purchase	\$12.56
00079681 STAPLES 00114181 - Purch	\$32.99
00078583 NETWORK FLEET. INC. - Purchase	\$18.95
00079524 VZWRLSS MY VZ VB P - Purchase	\$27.11
00079691 INT IN HYDRO PRODUCTS - Purch	\$1,145.00
00079693 STAPLES 00114181 - Purch	\$71.96
00079752 ALSCO INC. - Purchase	\$216.96
00079214 INT IN HYDRO PRODUCTS - Purch	\$7,145.00

**Subtotal for Cost Center Sewer:**

**\$10,493.72**

00077907 PHILLIPS 66 - RESORT R - Purch	\$85.55
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# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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00078000 MCDONALD'S F17071 - Purchase	\$5.66
00078023 MAVERIK CNTRY STRE 2 - Purchas	\$9.62
00078035 BLAIRS MARKET - Purchase	\$19.81
00078047 ARBYS 6170 - Purchase	\$11.83
00078068 MCDONALD'S F17071 - Purchase	\$7.96
00078069 BLAIRS MARKET - Purchase	\$12.86
00078091 MAVERIK CNTRY STRE 2 - Purchas	\$70.01
00078117 REESE & RAY'S IGA OF - Purchas	\$22.01
00078154 NEW DYNASTY CHINESE RE - Purch	\$13.82
00078179 BLAIRS MARKET - Purchase	\$11.13
00078191 COMFORT INN WY040 - Purchase	\$840.00
00078223 BLAIR'S MARKET - Purchase	\$16.20
00078228 BLAIRS MARKET - Purchase	\$13.84
00078234 WESTERN SLING CO - Purchase	\$865.00
00078246 MAVERIK CNTRY STRE 2 - Purchas	\$58.01
00078249 NEW DYNASTY CHINESE RE - Purch	\$18.65
00078259 MCDONALD'S F17071 - Purchase	\$8.69
00078277 SALLY S CLASSIC PIZZA - Purcha	\$23.99
00078308 MCDONALD'S F17071 - Purchase	\$7.76
00078323 BLAIRS MARKET - Purchase	\$14.34
00078347 BLAIRS MARKET - Purchase	\$16.25
00078373 MAVERIK CNTRY STR #2 - Purchas	\$78.10
00078389 MAVERIK #391 - Purchase	\$40.02
00078393 MAVERIK CNTRY STRE 2 - Purchas	\$62.61
00078396 PIZZA HUT #1804 - Purchase	\$18.89
00078421 MCDONALD'S F17071 - Purchase	\$9.20
00078422 BLAIRS MARKET - Purchase	\$13.33
00078458 MCDONALD'S F17071 - Purchase	\$5.24
00078482 ARBYS 6170 - Purchase	\$12.57
00078496 MAVERIK #391 - Purchase	\$50.85
00078506 MAVERIK #391 - Purchase	\$48.32
00078507 COMFORT INN WY040 - Purchase	\$840.00
00078518 MCDONALD'S F17071 - Purchase	\$9.20
00078524 MAVERIK CNTRY STRE 2 - Purchas	\$47.59
00078560 BLAIRS MARKET - Purchase	\$12.64
00078568 BLAIRS MARKET - Purchase	\$7.60
00078574 COMFORT INN WY040 - Purchase	\$120.00
00078581 MAVERIK #391 - Purchase	\$31.49
00078724 THE HOME DEPOT #6001 - Purchas	\$111.52
00078751 MAVERIK #391 - Purchase	\$49.09
00077860 ARBYS #1597 EVANSTON - Purchas	\$8.91
00077877 HARDEES 1503902 - Purchase	\$9.43
00079719 MOBILE CONCRETE, INC - Purchas	\$572.00
00078744 BLOEDORN LUMBER CASPER - Purch	\$256.44

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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00078889 BLOEDORN LUMBER CASPER - Purch	\$1,764.49
00078945 BLOEDORN LUMBER CASPER - Purch	\$1,764.49
00079153 MENARDS CASPER WY - Purchase	\$35.66
00079154 THE HOME DEPOT #6001 - Purchas	\$115.41
00079265 THE HOME DEPOT 6001 - Purchase	\$620.61
00079291 NORCO INC - Purchase	\$73.92

**Subtotal for Cost Center Special Assistance: \$8,942.61**

00079305 MENARDS CASPER WY - Purchase	\$6.26
00079387 MENARDS CASPER WY - Purchase	\$13.17
00079436 COMM TECH ROCK SPRIN - Purchas	\$1,200.00
00079488 CASPER CONTRACTORS SUP - Purch	\$271.77
00079581 RMI WYOMING INC - Purchase	\$218.00
00079524 VZWRLSS MY VZ VB P - Purchase	\$27.11
00079813 ALSCO INC. - Purchase	\$350.96
00079847 SHERWIN-WILLIAMS 70896 - Purch	\$1,438.79
00079869 OREILLY AUTO #2746 - Purchase	\$6.99
00079900 WM SUPERCENTER #1617 - Purchas	\$39.84
00079933 WAGNER'S OUTDOOR OUTFI - Purch	\$127.68
00079939 SUTHERLANDS 2219 - Purchase	\$60.00
00078583 NETWORK FLEET. INC. - Purchase	\$473.75
00079168 SHERWIN-WILLIAMS 70896 - Purch	\$862.50
00078934 CASPER CONTRACTORS SUP - Purch	\$168.80
00079083 RMI WYOMING INC - Purchase	\$95.30

**Subtotal for Cost Center Streets: \$5,360.92**

00079250 USPS PO 5715580945 - Purchase	\$7.41
00079288 Frontier Welding LLC - Purchas	\$190.00
00079293 WEAR PARTS INC - Purchase	\$110.00
00079400 HOODS EQUIPMENT & SPRI - Credi	-\$0.96
00079402 CASPER WINNELSON CO - Purchase	\$41.10
00079418 GRAINGER - Purchase	\$43.92
00079458 STOTZ EQUIP CASPER - Purchase	\$241.34
00079093 HOODS EQUIPMENT & SPRI - Purch	\$20.83
00079550 BEARING BELTCHAIN00244 - Purch	\$4.38
00079585 RMI WYOMING INC - Purchase	\$118.00
00079601 MOTION INDUSTRIES WY54 - Purch	\$1,356.20
00079602 RMI WYOMING INC - Purchase	\$55.25
00079680 NCL OF WISCONSIN INC - Purchas	\$218.65
00079524 VZWRLSS MY VZ VB P - Purchase	\$81.34
00079696 ALSCO INC. - Purchase	\$425.30
00079743 WATERWORKS IND 2697 - Purchase	\$693.65
00079750 RUSSELL INDUSTRIES INC - Purch	\$1,997.00

**Subtotal for Cost Center Waste Water: \$5,603.41**

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

00079180 ENERGY LABORATORIES, I - Purch	\$352.00
00079210 ENERGY LABORATORIES, I - Purch	\$27.00
00079222 STOTZ EQUIP CASPER - Purchase	\$85.90
00079255 ENERGY LABORATORIES, I - Purch	\$374.00
00079264 PROKOTEENGINEERINGSUPP - Purch	\$155.00
00079287 INTUIT IN PEDENS INC - Purch	\$105.00
00079476 VCN NATRONAREALESTATEC - Purch	\$59.50
00079031 WEF MAIN - Purchase	\$305.00
00079283 UNION WIRELESS - Purchase	\$128.96
00079393 SUTHERLANDS 2219 - Purchase	\$25.59
00079449 DIAMOND VOGEL PAINT #7 - Purch	\$131.07
00079559 EUROFINS EATON ANALYTI - Purch	\$850.00
00079611 GRAINGER - Purchase	\$640.50
00078583 NETWORK FLEET. INC. - Purchase	\$208.45
00079524 VZWRLSS MY VZ VB P - Purchase	\$80.49
<b>Subtotal for Cost Center Water:</b>	<b>\$3,528.46</b>

00079334 ATLAS OFFICE PRODUCTS - Purcha	\$172.03
00079363 ATLAS OFFICE PRODUCTS - Purcha	\$65.52
00079270 USPS PO 5715580945 - Purchase	\$7.62
00079427 NORCO INC - Purchase	\$21.84
00079440 HARBOR FREIGHT TOOLS 3 - Purch	\$17.94
00079460 GRAINGER - Purchase	\$236.50
00079461 NORCO INC - Purchase	\$35.86
00079515 HARBOR FREIGHT TOOLS 3 - Purch	\$21.98
00079599 ARCHITECTURALGLAZINGCO - Purch	\$509.40
00079620 ENERGY LABORATORIES - Purchase	\$273.00
00079524 VZWRLSS MY VZ VB P - Purchase	\$27.12
00079690 HOSE & RUBBER SUPPLY C - Purch	\$4.99
00079708 NORCO INC - Purchase	\$19.56
00079725 ALSCO INC. - Purchase	\$145.08
00079748 HOSE & RUBBER SUPPLY C - Purch	\$23.94
00079799 XEROX CORPORATION/RBO - Purcha	\$249.56
<b>Subtotal for Cost Center Water Treatment Plant:</b>	<b>\$1,831.94</b>

00078977 THE HOME DEPOT #6001 - Purchas	\$23.94
00079485 BAILEYS ACE HDWE - Purchase	\$67.98
00078803 VAN DIEST SUPPLY COMPA - Purch	\$2,111.50
00078898 ZORO TOOLS INC - Purchase	\$934.99
<b>Subtotal for Cost Center Weed And Pest:</b>	<b>\$3,138.41</b>

<b>Vendor Subtotal:</b>	<b>\$261,772.66</b>
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# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

PEPSI COLA OF CASPER	2199051602 PRODUCT	\$511.84
	Subtotal for Cost Center Ice Arena:	\$511.84
	Vendor Subtotal:	\$511.84
POSTAL PROS SOUTHWEST INC	5406 UTILITY BILLING FEES	\$1,936.14
	48896 WEB-POSTING	\$3,808.72
	5365 UTILITY BILLING FEES	\$1,674.38
	5392 UTILITY BILLING FEES	\$1,993.39
	5417 UTILITY BILLING FEES	\$2,213.19
	Subtotal for Cost Center Finance:	\$11,625.82
	48896 WEB-POSTING	\$885.00
	Subtotal for Cost Center Water:	\$885.00
	Vendor Subtotal:	\$12,510.82
PUBLIC SAFETY COMMUNICATIONS CENTER	734/167047 PSCC MONTHLY USER FEE	\$5,090.90
	Subtotal for Cost Center Metro Animal:	\$5,090.90
	1276/167048 PSCC MONTHLY USER FEE	\$533.60
	Subtotal for Cost Center Water:	\$533.60
	Vendor Subtotal:	\$5,624.50
RECYCLED MATERIALS, LLC.	1046 #18-052 RUSSIAN OLIVE REMOVAL	\$1,450.00
	1046 RETAINAGE 18-052	-\$408.75
	RIN0028975 #18-069 RUSSIAN OLIVE TREE HAU	\$4,000.00
	Subtotal for Cost Center Balefill:	\$5,041.25
	1046 #18-052 RUSSIAN OLIVE REMOVAL	\$9,134.00
	1046 #18-052 RUSSIAN OLIVE REMOVAL	\$7,591.00
	RIN0028975 #18-069 RUSSIAN OLIVE TREE HAU	\$9,500.00
	Subtotal for Cost Center Refuse Collection:	\$26,225.00
	Vendor Subtotal:	\$31,266.25
REPORTING SYSTEMS INC	2018_6272 ER RMS Setup and Maintenance	\$11,953.00
	Subtotal for Cost Center Fire:	\$11,953.00

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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<b>Vendor Subtotal:</b>	<b>\$11,953.00</b>
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<b>RESOURCE MGMT. CO, INC.</b>	1910 TIRE DISPOSALS	\$718.25
	<b>Subtotal for Cost Center Fleet Maintenance:</b>	<b>\$718.25</b>

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<b>Vendor Subtotal:</b>	<b>\$718.25</b>
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<b>RNR RESCUR LLC</b>	1096 Trench Rescue Training	\$36,000.00
	<b>Subtotal for Cost Center Special Assistance:</b>	<b>\$36,000.00</b>

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<b>Vendor Subtotal:</b>	<b>\$36,000.00</b>
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<b>ROCKY MOUNTAIN POWER</b>	AP000149092818 ELECTRICITY	\$4,585.61
	<b>Subtotal for Cost Center Aquatics:</b>	<b>\$4,585.61</b>

	AP00016809201804 ELECTRICITY	\$142.77
	<b>Subtotal for Cost Center Buildings &amp; Structures:</b>	<b>\$142.77</b>

	AP000151092818 ELECTRICITY	\$3,929.10
	AP000151092818 ELECTRICITY	\$456.94
	AP000151092818 ELECTRICITY	\$39.74
	AP000151092818 ELECTRICITY	\$894.66
	<b>Subtotal for Cost Center City Hall:</b>	<b>\$5,320.44</b>

	AP000240092818 ELECTRICITY	\$665.35
	<b>Subtotal for Cost Center Fire:</b>	<b>\$665.35</b>

	AP000156092818 ELECTRICITY	\$732.39
	<b>Subtotal for Cost Center Fort Caspar:</b>	<b>\$732.39</b>

	AP000157092818 ELECTRICITY	\$4,557.15
	<b>Subtotal for Cost Center Golf Course:</b>	<b>\$4,557.15</b>

	AP00015810031822 ELECTRICITY	\$3,647.48
	AP00023510031822 ELECTRICITY	\$1,342.60
	<b>Subtotal for Cost Center Hogadon:</b>	<b>\$4,990.08</b>

	AP000159092818 ELECTRICITY	\$4,968.37
	<b>Subtotal for Cost Center Ice Arena:</b>	<b>\$4,968.37</b>

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

AP00024410031822 ELECTRICITY	\$73.57
AP00018109201804 ELECTRICITY	\$3,601.94
AP00023609201804 ELECTRICITY	\$59.19
<b>Subtotal for Cost Center Parks:</b>	<b>\$3,734.70</b>
AP000152092818 ELECTRICITY	\$4,155.23
<b>Subtotal for Cost Center Recreation:</b>	<b>\$4,155.23</b>
AP00023910031822 ELECTRICITY	\$52.68
<b>Subtotal for Cost Center Sewer:</b>	<b>\$52.68</b>
AP000164090618 ELECTRICITY	\$45,372.60
<b>Subtotal for Cost Center Streets:</b>	<b>\$45,372.60</b>
AP000242091918 ELECTRICITY	\$154.55
<b>Subtotal for Cost Center Waste Water:</b>	<b>\$154.55</b>
AP00024309201804 ELECTRICITY	\$385.93
<b>Subtotal for Cost Center Water:</b>	<b>\$385.93</b>

<b>Vendor Subtotal:</b>	<b>\$79,817.85</b>
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## ROD BARSTAD'S PAINT & AUTO BODY

6427 INS CLAIM NO. 1307CA/ 101221	\$5,262.61
6319 CLAIM NO. 1299CA/ 101263	\$1,459.00
<b>Subtotal for Cost Center Fleet Maintenance:</b>	<b>\$6,721.61</b>

<b>Vendor Subtotal:</b>	<b>\$6,721.61</b>
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## SAM PARSON'S UPHOLSTERY

67554 REPAIR SEAT CUSHION	\$117.00
<b>Subtotal for Cost Center Fleet Maintenance:</b>	<b>\$117.00</b>

<b>Vendor Subtotal:</b>	<b>\$117.00</b>
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## SHANE CHANEY

RIN0028934 TUITION AND BOOK REIMBURSE	\$1,875.68
<b>Subtotal for Cost Center Police:</b>	<b>\$1,875.68</b>

<b>Vendor Subtotal:</b>	<b>\$1,875.68</b>
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## SMARSH, INC

INV00412899 ARCHIVING SERVICES	\$3,379.50
<b>Subtotal for Cost Center Finance:</b>	<b>\$3,379.50</b>



# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

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<b>Vendor Subtotal:</b>	<b>\$3,379.50</b>
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**SON TRUST  
DEVELOPMENTS, LLC**

RIN0028963 REFUND APPLICATION FEE	\$750.00
<b>Subtotal for Cost Center General Fund Revenue:</b>	<b>\$750.00</b>

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<b>Vendor Subtotal:</b>	<b>\$750.00</b>
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**STATE OF WY - DCI**

RIN0028970 Background Checks	\$15.00
<b>Subtotal for Cost Center Fire:</b>	<b>\$15.00</b>

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<b>Vendor Subtotal:</b>	<b>\$15.00</b>
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**STATE OF WY. - DEPT. OF  
REVENUE**

RIN0028982 QUARTERLY REPAY OF SALES TAX	\$38,669.43
<b>Subtotal for Cost Center Capital Projects - Engineering:</b>	<b>\$38,669.43</b>

RIN0028982 QUARTERLY REPAY OF SALES TAX	\$46,387.68
<b>Subtotal for Cost Center General - Fort Caspar:</b>	<b>\$46,387.68</b>

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<b>Vendor Subtotal:</b>	<b>\$85,057.11</b>
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**STATE OF WY. - OFFICE OF  
STATE LANDS & INVEST**

RIN0028966 DWSRF#27 PRINCIPAL PAYMENT	\$526,782.87
RIN0028966 DWSRF#27 INTEREST PAYMENT	\$146,761.98
<b>Subtotal for Cost Center Waste Water:</b>	<b>\$673,544.85</b>

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<b>Vendor Subtotal:</b>	<b>\$673,544.85</b>
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**STATELINE NO 7 ARCHITECTS**

1754 CITY HALL LOBBY TILE DESIGN	\$5,210.00
<b>Subtotal for Cost Center Perpetual Care:</b>	<b>\$5,210.00</b>

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<b>Vendor Subtotal:</b>	<b>\$5,210.00</b>
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**TAYLOR, PRISCILLA**

0031762332 UTILITY REFUND	\$43.22
<b>Subtotal for Cost Center Water:</b>	<b>\$43.22</b>

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<b>Vendor Subtotal:</b>	<b>\$43.22</b>
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# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

TRETO CONST.	FMII-001 RETAINAGE 17-091	-\$9,326.90
	RIN0028946 RETAIN RELEASE 17-053	\$7,739.75
	<b>Subtotal for Cost Center Capital Projects - Streets:</b>	<b>-\$1,587.15</b>
	FMII-001 15TH & MCKINLEY INTERSECTION	\$93,269.00
	17-053-2 CENTER & 9TH INTERSECTION	\$6,195.00
	<b>Subtotal for Cost Center Streets:</b>	<b>\$99,464.00</b>
<b>Vendor Subtotal:</b>		<b>\$97,876.85</b>
TRIHYDRO CORP.	0134566 EPA BROWNFIELDS HAZARDOUS	\$16,443.48
	0134567 EPA BROWNFIELDS HAZARDOUS	\$1,116.00
	<b>Subtotal for Cost Center Planning:</b>	<b>\$17,559.48</b>
<b>Vendor Subtotal:</b>		<b>\$17,559.48</b>
ULTRAMAX AMMUNITION	169333 AMMO	\$7,865.00
	<b>Subtotal for Cost Center Police:</b>	<b>\$7,865.00</b>
	<b>Vendor Subtotal:</b>	<b>\$7,865.00</b>
VERIS ENVIRONMENTAL LLC	J007531 RETAINAGE RELEASE 18-009	\$3,385.00
	<b>Subtotal for Cost Center Waste Water:</b>	<b>\$3,385.00</b>
	<b>Vendor Subtotal:</b>	<b>\$3,385.00</b>
VISION SVC. PLAN	2018102681872 COBRA CONTRIBUTIONS	\$60.02
	805821894 BENEFITS PAYABLE	\$1,551.40
	<b>Subtotal for Cost Center Health Insurance:</b>	<b>\$1,611.42</b>
<b>Vendor Subtotal:</b>		<b>\$1,611.42</b>
WASTE WATER TREATMENT	1276/167280 201 SEWER	\$388,994.19
	<b>Subtotal for Cost Center Sewer:</b>	<b>\$388,994.19</b>
	<b>Vendor Subtotal:</b>	<b>\$388,994.19</b>
WAYNE COLEMAN	18087 RETAINAGE 18-032	-\$5,565.38

# Bills & Claims

City of Casper

10/03/2018 to 10/16/2018

CONSTRUCTION, INC.	Subtotal for Cost Center Capital Projects - Streets:	- \$5,565.38
	18087 FAIRDALE AVENUE IMPROVEMENTS	\$55,653.72
	Subtotal for Cost Center Streets:	\$55,653.72
	Vendor Subtotal:	<hr/> \$50,088.34
WEBWARE SOLUTIONS LLC	3 RENEW SOFTWARE FOR COMM JUSTIC	\$4,500.00
	Subtotal for Cost Center Police:	\$4,500.00
	Vendor Subtotal:	<hr/> \$4,500.00
WESTERN WATER CONSULTANTS, INC.	181410003 PD SHOOTING RANGE ADDN 17-065	\$4,717.50
	Subtotal for Cost Center Police:	\$4,717.50
	181090005 MIDWEST AVE RECONST - DAVID TO	\$12.06
	Subtotal for Cost Center Sewer:	\$12.06
	181090005 MIDWEST AVE RECONST - DAVID TO	\$518.69
	Subtotal for Cost Center Streets:	\$518.69
	181090005 MIDWEST AVE RECONST - DAVID TO	\$72.38
	Subtotal for Cost Center Water:	\$72.38
	Vendor Subtotal:	<hr/> \$5,320.63
WH LLC	5153 #18-011 CONSULTING/ENG CRL	\$1,975.61
	Subtotal for Cost Center Balefill:	\$1,975.61
	Vendor Subtotal:	<hr/> \$1,975.61
WLC ENGINEERING - SURVEYING - PLANNING	2018-10782 MPO 18- 03 CONTROL POINT	\$1,949.17
	2018-10782 MPO 18- 03 CONTROL POINT	\$18,546.81
	Subtotal for Cost Center Metropolitan Planning:	\$20,495.98
	Vendor Subtotal:	<hr/> \$20,495.98
WY. DEPT. OF TRANSPORTATION	0000102844 #18-044 I-25 & CASPER MARGINAL	\$2.71
	Subtotal for Cost Center Parks:	\$2.71

Bills & Claims

10/03/2018 to 10/16/2018

TRANSFORMATION

0000103183 CASP/2ND ST DAVID-SPRUCE 06-07\$32.40

Subtotal for Cost Center Streets:\$32.40

Vendor Subtotal:

\$35.11

WYATT KAMMERER

1-297591 STEEL TOE BOOT REIMBURSEMENT\$61.58

Subtotal for Cost Center Water:\$61.58

Vendor Subtotal:

\$61.58

XUE, LAIMIN

0031762339 UTILITY REFUND\$45.62

Subtotal for Cost Center Water:\$45.62

Vendor Subtotal:

\$45.62

Grand Total

\$4,602,761.20

Approved By

On

CITY of CASPER, WYOMING  
BILLS and CLAIMS ADDENDUM  
Council Meeting  
10/16/18

**Payroll Disbursements**

10/4/18	CITY PAYROLL	\$	1,015,718.62
10/4/18	BENEFITS & DEDUCTIONS	\$	183,249.44
10/5/18	FIRE PAYROLL	\$	180,682.81
10/5/18	BENEFITS & DEDUCTIONS	\$	30,948.99

<b>Total Payroll</b>	<b><u>\$ 1,410,599.86</u></b>
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**Additional Fees**



<b>Total Fees</b>	<b><u>\$ -</u></b>
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**Additional Accounts Payable**

9/27/18	Prewrits - utility refunds/Petty Cash/Travel Reimbursement		
	Amy Chen	\$	51.24
	David Jordan	\$	229.50
	Adam Dickinson	\$	19.43
	First Interstate Bank - Petty Cash	\$	194.07
	Bobbi Jo Homewood	\$	49.60
	Jason Strand	\$	62.00
	Jeanne McAdam	\$	42.56
	Lindsey Meyers	\$	86.39
	Billie Rawlings	\$	11.83
	Raymond F. Jones	\$	100.79
	Spur Construction	\$	27.45
	Laura Yetter	\$	38.84
9/22/2018	Global Spectrum - Aug Order Fees	\$	3,828.00
09/25/18	Global Spectrum - Aug ATM Fees	\$	1,900.00
9/28/18	Global Spectrum - WWEX Ticket Funds	\$	50,238.60
10/2/18	Global Spectrum - WY Cowboy Hall of Fame Funds	\$	18,721.75

<b>Total Additional AP</b>	<b><u>\$ 75,602.05</u></b>
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September 28, 2018

MEMO TO: J. Carter Napier, City Manager   
FROM: Liz Becher, Community Development Director   
SUBJECT: Establish Public Hearing for Consideration of an Annexation and Plat/Replat creating the State Office Building Addition, and establishing the Zoning of said Addition as OYDSPC (Old Yellowstone District and South Poplar Corridor).

Meeting Type & Date:

Regular Council Meeting, October 16, 2018.

Action Type:

Establish Public Hearing for November 6, 2018.

Recommendation:

That Council, by minute action, establish November 6, 2018, as the date of public hearing for consideration of an Annexation and a Plat/Replat creating the State Office Building Addition; and establishing the zoning of said Addition as OYDSPC (Old Yellowstone District and South Poplar Corridor).

Summary:

The State of Wyoming is preparing for the construction of a new State office building to be located on 11-acres, more or less, located generally north of the Natrona County High School along the north side of Collins Drive. The property consists of multiple parcels, some of which are developed, and some are unplatted, un-annexed, and vacant. The State plans to demolish all the existing buildings this fall, and is preparing the site to begin construction of a \$40-million dollar campus, which will house various State agencies that are presently spread around the community. The State is in the process of developing a site plan for the project, which will be reviewed and approved by the Old Yellowstone District Architectural Review Committee. The proposed zoning of the property is in keeping with the zoning of the surrounding properties, as well as the Old Yellowstone District Redevelopment Plan and the Generation Casper Comprehensive Land Use Plan.

The Planning and Zoning Commission voted to unanimously support the annexation, plat/replat and zoning after a public hearing on September 20, 2018. A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing. All public hearings are also advertised on the City's website (casperwy.gov).

Financial Considerations:

Not applicable.

Oversight/Project Responsibility:

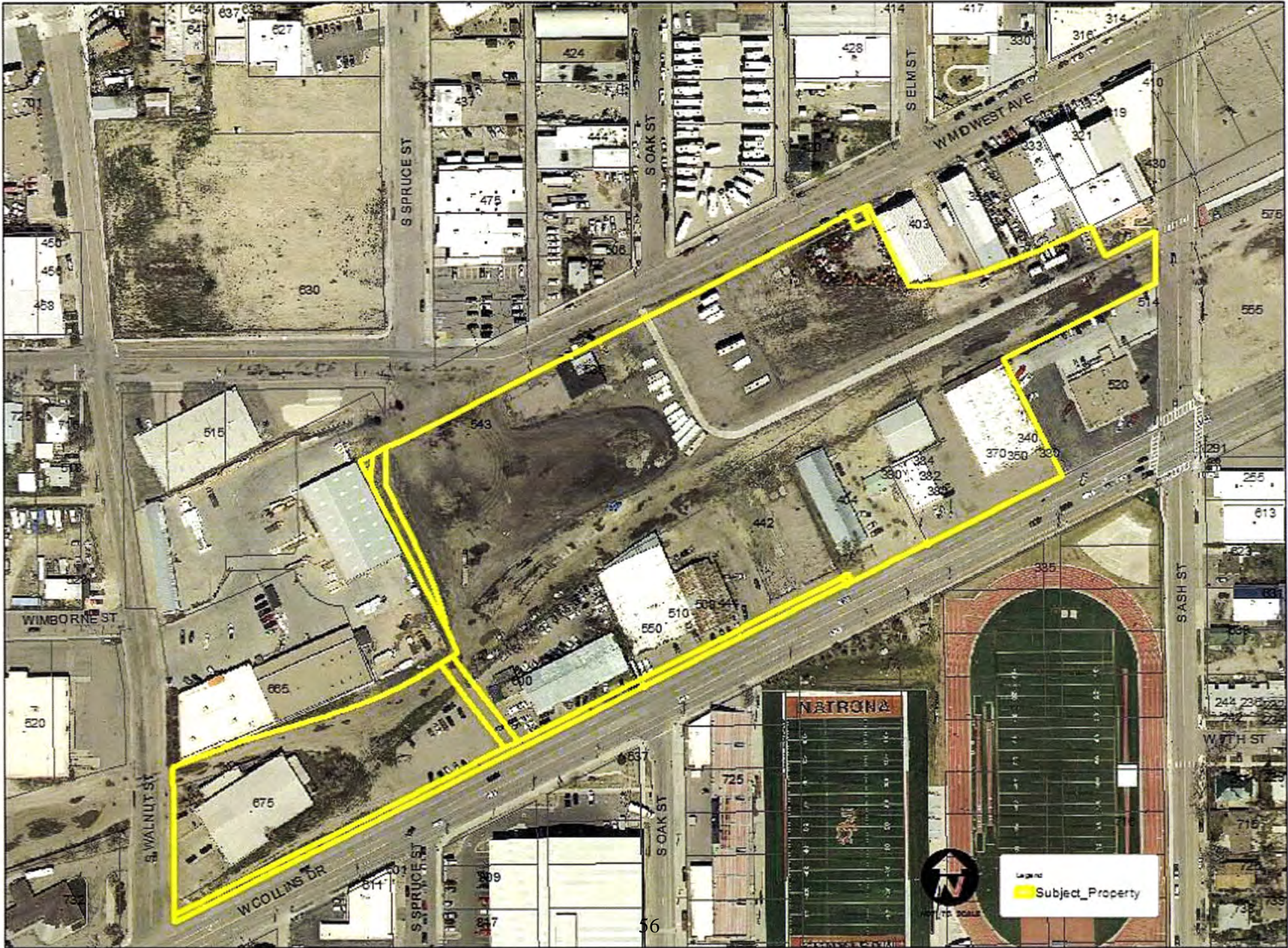
Craig Collins, AICP, City Planner, is tasked with processing annexations, plats/replats and zoning applications.

Attachments:

Location Map





# State Office Building Addition





October 10, 2018

MEMO TO: J. Carter Napier, City Manager   
FROM: John Henley, City Attorney   
SUBJECT: Establish the Public Hearing Date for a Panhandling Ordinance

Meeting Type & Date:  
Regular Council Meeting  
October 16, 2018

Action Type  
Establish Public Hearing  
Minute Action

Recommendation  
That Council, by minute action, establish November 6, 2018 as the Public Hearing date for a new Panhandling Ordinance of the Casper Municipal Code.

Summary  
Chapter 9.18 (Panhandling) of the Casper Municipal Code currently governs the City's regulation of panhandling, begging, solicitation, etc. The City needs to update its Panhandling Ordinance because our current code provisions are too restrictive and ambiguous.

In light of First Amendment rights as found in multiple court cases, including Reed v. Town of Gilbert, (U.S. Supreme Court), which addressed a "content based" and "content neutral" First Amendment analysis, in determining the extent and propriety of sign regulation and Reynolds v. Middletown (4<sup>th</sup> Cir. Court of Appeals) addressing overly broad and not rationally-based restrictions on begging.

The proposed changes to Chapter 9.18 would articulate and recognize the right to beg, solicit and panhandle, but place reasonable and limited restrictions on offensive, invasive, threatening and dangerous conduct.

Financial Considerations  
None

Oversight/Project Responsibility  
John Henley, City Attorney

Attachments  
Ordinance

ORDINANCE NO. \_\_\_\_

AN ORDINANCE REPEALING AND REPLACING CHAPTER  
9.18 OF THE CASPER MUNICIPAL CODE PERTAINING TO  
PANHANDLING

WHEREAS, the City Council of Casper, Wyoming, has determined that the current code sections addressing solicitation may be too restrictive, in light of First Amendment Rights as found in recent court cases; and,

WHEREAS, the City's ordinance regulating solicitation should be amended to comply with recent Courts' rulings;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF  
THE CITY OF CASPER, WYOMING:

That Chapter 9.18 of the Casper Municipal Code is hereby repealed and replaced with the following:

9.18.010 – PURPOSE AND FINDINGS.

The City Council does hereby find that:

(a) It is the intent of Council in enacting this Ordinance to recognize free speech rights for all citizens while at the same time protecting the coexistent rights for all citizens to enjoy safe and convenience travel in public spaces free from intimidating conducts, threats, and harassment that stem from certain types of abusive solicitation, or that may give rise to interference with other's activities if they occur in particular settings and contexts;

(b) Council finds that there are numerous forms of solicitation that are not in and of themselves inherently threatening or aggressive, including vocal requests for a donation; carrying or displaying a sign requesting donations; shaking or jingling a cup of change; and ringing a bell in compliance with any applicable noise ordinance; and,

(c) However, Council finds that aggressive and intrusive solicitation threatens the security, privacy, and freedom of movement of both residents and visitors; and,

(d) Council also finds that the presence of solicitors in certain specific areas (such as near to or adjacent to automatic teller machines, adjacent to sidewalk cafes, open window cafes, at public bus stops, and in public garages in the nighttime) create reasonable concerns by citizens objectively worried about their privacy, freedom of movement, and personal security; and,

(e) Council further finds that certain forms of solicitation impede the orderly flow of pedestrian and vehicular traffic and leads to concerns regarding traffic and public safety, including that of the solicitor, particularly in congested roadways and sidewalks (as defined below to include highly traveled areas, lines to enter buildings,

historic districts with narrow sidewalks or on traffic medians or the obstructing of traffic on high-speed or high-volume streets and highways); and,

(f) This Ordinance is not intended impermissibly to limit an individual's right to exercise free speech associated with solicitation; rather it aims to impose specific time, place, and manner restrictions on solicitation and associated conduct in certain limited circumstances; namely, limiting aggressive panhandling, panhandling at locations or times deemed particularly threatening and dangerous, and panhandling in places where people are a "captive audience" and there is a wish to avoid or reduce a threat of inescapable confrontations, intimidation or over reaching; and,

(g) In promulgating this Ordinance, Council seeks to impose regulations that are narrowly tailored to serve the aforementioned significant governmental interests.

#### 9.18.020 – DEFINITIONS.

(a) "Aggressive begging, panhandling, or solicitation" includes the following forms of conduct:

i. Confronting someone in a way that would cause a reasonable person to fear bodily harm;

ii. Accosting an individual by approaching or speaking to the individual or individuals in such a manner as would cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon his or her person, or upon property in his or her immediate possession;

iii. Touching someone without his or her consent;

iv. Using obscene or abusive language toward someone while attempting to panhandle or solicit him or her;

v. Forcing oneself upon the company of another by engaging in any of the follow conduct:

(1) Continuing to solicit in close proximity to the individual addressed after the person to whom the solicitation is directed has made a negative response, either verbally, by physical sign, by attempting to leave the presence of the person soliciting, or by other negative indication;

(2) Blocking the passage of the individual solicited; or

(3) Otherwise engaging in conduct that could reasonably be construed as intending to compel or force a person to accede to a solicitation.

vi. Acting with the intent to intimidate someone into giving money, or

vii. Other conduct that a reasonable person being solicited would regard as threatening or intimidating in order to solicit a contribution or donation.

(b) “Areas with heightened personal security concerns” include the following locations:

i. Areas within, or within 20 feet of, a public parking garage, between dusk and dawn;

ii. Areas within 20 feet of a public bus stop or public transit entrance;

iii. Areas within 20 feet of access to building entrances, public events venues, public accommodations or commercial businesses;

iv. David Street Station and the sidewalks and streets adjacent thereto, during the hours of an event at the David Street Station location.

(c) “Areas with heightened personal privacy concerns” include the following:

i. Locations within 20 feet of an automated teller machine, or financial institution in which an automated teller machine is located, where “financial institution” means any bank, industrial bank, credit union, or savings and loan.

ii. Locations within 20 feet of a sidewalk café or open window café – with windows open, during operating hours.

iii. Other locations in which a reasonable person would have a reasonable and justified concern about whether congestion and close proximity to others could compromise his or her interests in privacy.

(d) “Areas with heightened public safety concerns” include the following:

i. High traffic roadways;

ii. Traffic medians where such medians provide less than 10 square feet of flat space for standing;

iii. Traffic medians of whatever size within designated high traffic or high-speed roadways,

(e) “Begging, panhandling and charitable or political solicitation: includes the following activities: actions that are conducted in the furtherance of the purpose of immediately collecting contributions for the use of one’s self or others. As used in this Ordinance, the word, “solicit,” and its forms, includes requests for funding arising from begging, panhandling, charitable, or political fundraising initiatives. “Begging, panhandling and charitable or political solicitation” includes both “aggressive” and “passive” forms of begging, panhandling and charitable or political solicitation.

(f) High traffic and/or high speed roadways include the following arterial streets and highways within Casper: 1<sup>st</sup> Street, 2<sup>nd</sup> Street, 12<sup>th</sup> Street, 13<sup>th</sup> Street, 15<sup>th</sup> Street, Highway 258 - Wyoming Boulevard, CY Avenue, Beverly Street, Center Street, Poplar Street, Highway 254, Yellowstone Highway and Interstate 25.

(g) Traffic medians include areas that meet the following definitions:

i. Areas with “medians” situated between traffic lanes running in opposite directions where such medians have less than 10 square feet of flat area between traffic lanes; or

ii. Areas with “medians” that are otherwise designated as unsafe for activities by pedestrians, due to associated high-volume or high-speed traffic (See “f” above).

(h) Passive panhandling, begging, charitable or political solicitation. “Passive panhandling, begging, charitable or political solicitation” includes conduct that falls within the definition in part (e) of this section, but only such conduct that involves requests for contributions presented in writing without speaking, oral requests for contributions that do not constitute “aggressive panhandling, begging, charitable or political solicitations, or other activities that do not fall within the definition of “aggressive begging, panhandling or solicitation” as defined in subsection (a) of this section.

#### 9.18.030 – PASSIVE BEGGING, PANHANDLING, CHARITABLE AND POLITICAL SOLICITATION: WHEN REGULATED

The City Council finds that “passive panhandling, begging, charitable or political solicitation,” as defined in this Ordinance should be treated as speech protected under the First Amendment unless other well-grounded governmental concerns are implicated. Accordingly, passive panhandling, begging charitable or political solicitation is expressly permitted as provided herein.

9.18.040 – AGGRESSIVE PANHANDLING, BEGGING,  
CHARITABLE AND POLITICAL SOLICITATION PROHIBITED

(a) Aggressive panhandling, begging, charitable and political solicitation prohibited. No person shall engage in aggressive panhandling, begging, charitable or political solicitation as defined in section 9.18.02 (a), (b), (c) and (d) of this Ordinance at anytime, anywhere in this jurisdiction.

9.18.050 – REGULATION OF PANHANDLING, BEGGING, CHARITABLE  
AND POLITICAL SOLICITATION IN AREAS WITH SPECIFIC PERSONAL  
SAFETY AND PRIVACY CONCERNS

(a) Regulation locations. Both “passive” and “aggressive” panhandling, begging, charitable and political solicitation activities are regulated in the following areas that give rise to specific personal safety and privacy concerns as defined in 9.18.010 of this Ordinance:

i. Areas with heightened personal security concerns as previously defined in subsection 9.18.020(b); and,

ii. Areas with heightened privacy considerations as previously defined in subsection 9.18.020(c).

(b) Prohibition. Neither “aggressive” nor “passive” panhandling, begging, charitable and political solicitation shall be conducted in areas defined as involving heightened personal security or heightened privacy considerations.

9.18.060 – PANHANDLING, BEGGING, CHARITABLE AND POLITICAL  
SOLICITATION - PROTECTION OF PUBLIC ACCESS AND VEHICULAR  
AND PERSONAL SAFETY IN PUBLIC STREETS AND HIGHWAYS AND  
ON TRAFFIC MEDIANS AND ON HIGH VOLUME AND HIGH SPEED  
HIGHWAYS

(a) Areas regulated.

i. Areas regulated by this section include those defined as “areas with heightened public safety concerns” as defined in section 9.18.020(d) of this Ordinance.

(b) Findings. The City Council finds as follows:

1. Public Safety. Both aggressive and passive begging, panhandling, charitable or political solicitation within streets and highway rights of way, or on small traffic medians (under 10 square feet in size), or on traffic medians located on high speed and high-volume traffic corridors as identified in this Ordinance, give rise to an increased risk of injury to solicitors on medians, traffic congestion, and traffic accidents that may affect drivers or solicitors.

2. Alternative Sites. This Ordinance provides ample alternative sites for passive begging, panhandling, charitable and political solicitation in areas that do not give rise to enhanced public safety concerns or personal privacy and security concerns.

3. The City Council has undertaken from its own observations and inquiries to identify high speed and high volume traffic corridors that likewise are especially dangerous, in order to assure that these regulations are grounded in appropriate governmental concerns, are narrowly tailored, and allow alternative avenues for communication.

(c) Prohibitions

1. Generally. Both passive and aggressive begging, panhandling, charitable and political solicitation are prohibited in “areas with heightened public safety concerns” as defined in subsection 9.18.020(d), (f) and (g).

9.18.070 – PENALTIES

Any person convicted of violating this Chapter may be fined not more than Seven Hundred Fifty Dollars (\$750.00), jailed for not longer than six (6) months, or both.

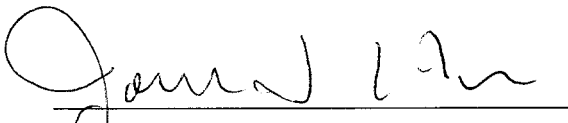
This Ordinance shall become in full force and effect twenty-one (21) days after passage on third reading and publication.

PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_, 2018

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_, 2018

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_ day of \_\_\_\_, 2018

APPROVED AS TO FORM:

  
ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

October 10, 2018

MEMO TO: J. Carter Napier, City Manager *for JAN*  
FROM: John Henley, City Attorney *JH*  
SUBJECT: Establish the Public Hearing Date for an Ordinance Repealing and Replacing Section 10.12.010 of the Casper Municipal Code

Meeting Type & Date:  
Regular Council Meeting  
October 16, 2018

Action Type  
Establish Public Hearing  
Minute Action

Recommendation  
That Council, by minute action, establish November 6, 2018 as the Public Hearing date for an Ordinance Repealing and Replacing Section 10.12.010 of the Casper Municipal Code.

Summary  
Current Section 10.12.010 (Possession of Motor Vehicle Operator's License) of the Casper Municipal Code does not incorporate the Wyoming Statute mandate that if a driver is stopped and did not have the license within the vehicle, that upon proving that the driver was, in fact, licensed, there can be no conviction.

The proposed changes to Section 10.12.010 would make it consistent with the Wyoming State Statute addressing the same topic.

Financial Considerations  
None

Oversight/Project Responsibility  
John Henley, City Attorney

Attachments  
Ordinance



ORDINANCE NO. \_\_\_\_

AN ORDINANCE REPEALING AND REPLACING SECTION  
10.12.010 OF THE CASPER MUNICIPAL CODE PERTAINING  
TO POSSESSION OF MOTOR VEHICLE OPERATOR'S  
LICENSE REQUIRED

WHEREAS, the City of Casper, Wyoming's current ordinance addressing possession of a motor vehicle operator's license does not incorporate the Wyoming Statute mandate that if a driver is stopped and did not have the license within the vehicle, that upon proving that the driver was, in fact, licensed, there can be no conviction; and,

WHEREAS, W.S. § 31-7-116 "Carrying and displaying" driver's licenses, currently which provides:

... However, no person charged with violating this section shall be convicted if he produces in court a driver's license previously issued to him and valid at the time of his arrest.

WHEREAS, there is a substantial body of law in Wyoming that if the legislature has addressed a topic, the municipalities are preempted from deviation from the legislative mandate.

WHEREAS, the Constitution of Wyoming provides: "All laws of a general nature shall have a uniform operation." Art. 1 § 10 Wyo. Const.

WHEREAS, The City's Ordinance on possession of a driver's license/operator's license should be consistent with the Wyoming State Statute addressing the same topic;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF  
THE CITY OF CASPER, WYOMING:

That Section 10.12.010 of the Casper Municipal Code is hereby repealed and replaced with the following:

10.12.010 Every licensee shall have his driver's license in his immediate possession at all times when driving a motor vehicle in the City of Casper and shall display the license upon demand of any Casper Police Officer, Natrona County Sheriff, or a Deputy of the Natrona County Sheriff's Office, Wyoming Highway Patrol Trooper, any officer or agent of the Division of Criminal Investigation (hereafter "officer"), any Wyoming law enforcement officer engaged in a hot pursuit. However, no person charged with violating this section shall be convicted if he produces in court a driver's license previously issued to him and valid at the time of his arrest. For the purposes of this section "display" means the surrender of his license to the demanding officer. After examination the officer shall immediately return the license to the licensee except:

1) If the officer has probable cause to believe that the licensee may be violating or has violated Casper Municipal Code 10.52.030 (driving or having

control of a vehicle while under the influence of intoxicating liquor or controlled substance); or

2) if the licensee is younger than twenty-one (21) years of age and has been operating or in actual physical control of a vehicle in this state with an alcohol concentration of two one-hundredths of one percent (0.02%) or more as measured within two (2) hours after the time of driving or being in actual physical control following a lawful arrest resulting from a valid traffic stop.

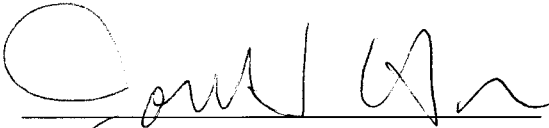
This Ordinance shall become in full force and effect twenty-one (21) days after passage on third reading.

PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_, 2018

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_, 2018

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_ day of \_\_\_\_, 2018

APPROVED AS TO FORM:

  
ATTEST:


CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

September 28, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Liz Becher, Community Development Director 

SUBJECT: Establishing December 18, 2018 as the date of the Public Hearing for Consideration of a Resolution certifying Annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the Annexation of the State Office Building Addition to the City of Casper complies with W.S. §15-1-402.

Meeting Type & Date:

Regular Council Meeting, October 16, 2018.

Action Type:

Establish date of public hearing for December 18, 2018.

Recommendation:

That Council, by minute action, establish December 18, 2018 as the date of the public hearing for consideration of a Resolution to determine if the Annexation of the State Office Building Addition to the City of Casper complies with W.S. §15-1-402.

Summary:

Pursuant to the Wyoming State Statutes pertaining to annexations, as amended July 1, 2001, Council must find that any annexation complies with certain conditions related to the suitability and feasibility of the annexation. In addition, the Council must also accept the annexation report that will be prepared to outline the costs and benefits of the annexation to the City and to the future owners of the property to be annexed.

The State of Wyoming is preparing for the construction of a new State office building to be located on 11-acres, located more or less, generally north of the Natrona County High School along the north side of Collins Drive. The property consists of multiple parcels, some of which are developed, and some are unplatted, un-annexed, and vacant. The State plans to demolish all the existing buildings this fall, and is preparing the site to begin construction of a \$40-million dollar campus, which will house various State agencies that are presently spread around the community.

A notice of public hearing will be published in the Casper Star-Tribune advertising the City Council public hearing. All public hearings are also advertised on the City's website (casperwy.gov).

Oversight/Project Responsibility:

Craig Collins, AICP, City Planner, is tasked with processing annexations.

Attachments:  
Location Map





# State Office Building Addition





September 25, 2018

MEMO TO: J. Carter Napier, City Manager   
FROM: John Henley, City Attorney   
Wallace Trembath, Deputy City Attorney W.T.  
SUBJECT: Qwest Corporation, d/b/a CenturyLink QC, Franchise

Meeting Type & Date

Regular Council Meeting on October 16, 2018

Action type

Ordinance

Recommendation

That Council approve an ordinance granting a franchise to Qwest Corporation d/b/a CenturyLink QC Franchise ("CenturyLink")

Summary

The City and CenturyLink have been in extensive discussions for a new franchise ordinance. The final draft of the franchise ordinance, which is attached to this memorandum, is the product of mutual, good-faith negotiation. Here are some highlights of the franchise ordinance.

1. Franchise Grant: The purpose of the franchise ordinance is to allow CenturyLink to erect, construct, operate and maintain its telecommunications system in City rights-of-way in exchange for a franchise fee and other benefits provided to the City.

2. Franchise Fee: CenturyLink has agreed to a five percent franchise fee. Currently, the franchise fee totals approximately \$91,000 per year, and it is projected to increase by about 13% under the new franchise.

3. Franchise Term: The term of the franchise is for ten years. A long term franchise is important to the City. Over the course of years, federal law has become increasingly unfavorable to cities, limiting the fees, terms and conditions that may be negotiated in a franchise. The City wants the best contractual terms it can get, for as long as it can get them.

4. Insurance, Indemnification: CenturyLink is required to carry insurance and indemnify the City against its negligence arising out of operation of its telecommunications system.

5. Code Compliance: CenturyLink is required to comply with all applicable law and regulations.

### Financial Considerations

See section 2 above.

### Oversight/Project Responsibility

After passage of the ordinance, CenturyLink will work with the Public Services and Community Development departments for placement of its system in City rights-of-way.

### Attachments

Ordinance

## ORDINANCE NO.19-18

AN ORDINANCE GRANTING A FRANCHISE TO QWEST CORPORATION D/B/A CENTURYLINK QC ("CENTURYLINK") TO OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM ("THE SYSTEM") IN THE CITY OF CASPER, WYOMING ("THE CITY").

WHEREAS, under Wyoming Statute § 15-1-103(a)(xxxiii), a city may grant franchises for such terms as the governing body deems proper to any utility company, provided no franchise may be entered into with any person in which that person is given an exclusive right for any purpose whatsoever; and,

WHEREAS, CenturyLink is a utility company that desires a franchise from the City; and,

WHEREAS, the City has determined that it is in the public interest to grant a franchise to CenturyLink under the terms and conditions contained herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

### **SECTION 1. Grant of Franchise.**

A. Subject to the terms and conditions set forth in this Franchise, the City hereby grants to CenturyLink a nonexclusive authorization to construct, maintain, operate, upgrade, adjust, protect, support, raise, lower, disconnect, remove and relocate its cables, poles, wires, conduits, conductors, pipes and related appurtenances ("Facilities") for its System in, under, along, over and across the present and future streets, alleys and avenues of the City ("Public Ways"), for the purpose of providing telecommunication services (as defined in 47 U.S.C. § 153) and related services to the City's inhabitants. This Franchise shall constitute both a right and an obligation to provide the System required by, and to fulfill the obligations set forth in, the provisions of this Franchise.

B. Nothing in this Franchise shall be deemed to waive the lawful requirements of any generally applicable City ordinance existing as of the effective date of this Franchise.

C. This Franchise shall not be interpreted to prevent the City from imposing additional lawful conditions, including additional compensation conditions for use of Public ways, should CenturyLink provide services other than a telecommunication system (for example, a cable system for purposes of providing a cable service).

D. This Franchise is intended to convey limited rights and interests in Public Ways as set forth in Wyoming Statute § 15-1-103(a)(xxxiii) and its subsections. It is not a warranty of title or interest in any Public Way; it does not provide CenturyLink with any interest in any particular location within the Public Way; and it does not confer rights other than as expressly provided in the grant hereof.



**SECTION 2. Acceptance by CenturyLink.** This ordinance shall be published once in a newspaper of general circulation within the City, pursuant to Wyoming Statute § 15-1-116, and shall become effective on the day following its publication. Within sixty (60) days after the passage of this Ordinance by the City, CenturyLink shall file a signed copy thereof with the City Clerk, otherwise the Ordinance and the rights, privileges and authority granted herein shall be null and void.

**SECTION 3. Term.** The Term of this Franchise is ten (10) years commencing on the date of Acceptance by CenturyLink as set forth in Section 2, above, and then from year-to-year until a party gives the other party at least ninety (90) days' notice in writing and in advance of expiration of the initial term or any subsequent term stating an intent to terminate the agreement at the end of such existing term.

**SECTION 4. Franchise Fee.**

**A. Payments and Reports.**

1. **Quarterly Payments.** From and after the date of CenturyLink's Acceptance of this Ordinance and until its expiration, CenturyLink will pay the City five percent (5%) of CenturyLink's local exchange access service Gross Revenue (as defined in Appendix A hereto). CenturyLink's Franchise fee payments to the City shall be computed quarterly for the preceding calendar quarter ending March 31, June 30, September 30, and December 31. Each quarterly payment shall be due and payable no later than 30 days after those dates.

2. **No Accord and Satisfaction.** No acceptance of any payment shall be construed as an accord and satisfaction by the City that the amount paid is, in fact, the correct amount, nor shall any acceptance of payments be construed as a release of any claim the City may have for additional sums payable or for the performance of any other obligation of CenturyLink.

**B. Franchise Termination.** If this Franchise terminates for any reason, and CenturyLink ceases operations in the City or is not in the negotiation with the City of a replacement Franchise, CenturyLink shall file with the City within 90 calendar days of the date of termination, a financial statement, certified by an independent certified public accountant, showing the Gross Revenues received by CenturyLink since the end of the previous fiscal year.

**C. Late Payments.** If any payment due quarterly is not received within 30 days from the end of the calendar quarter, CenturyLink shall pay interest on the amount due (at the prime rate as listed in the Wall Street Journal on the date the payment was due), compounded daily, calculated from the date that payment was originally due until the date the City receives the payment.

**D. Under Payments.** If a net franchise underpayment is discovered as a result of an audit, CenturyLink shall pay interest at the rate of eight percent (8%) per annum, compounded quarterly, calculated from the date each portion of the underpayment was originally due until the date CenturyLink remits the underpayment to the City.

**SECTION 5. Records Inspection.** No more frequently than once every two years, the City shall have the right to audit records to ensure compliance with this Franchise. The City shall give

reasonable written notice of its intent to audit. It is CenturyLink's responsibility to collect and to make available to the City for copying, at CenturyLink's local office, all records upon which a franchise fee is required to be paid. If a City review of payments shows that CenturyLink has underpaid the franchise fee by: (i) three percent (3%) or less for the year, the City shall bear the cost of the audit; (ii) more than three percent (3%) but less than or equal to five percent (5%) for the year, the City and CenturyLink shall each bear an equal amount of the cost of the audit; or (iii) more than five percent (5%) for the year, CenturyLink shall bear the cost of the audit.

**SECTION 6. Non-Exclusive Franchise.** The right to use and occupy the Public Ways of the City shall be nonexclusive, and the City reserves the right to use the Public Ways for itself or any other entity. The City's use, however, shall not unreasonably interfere with CenturyLink's Facilities or the rights granted to CenturyLink herein.

**SECTION 7. City Regulatory Authority.** In addition to the provision herein contained, the City reserves the right to adopt such additional ordinances and regulations as may be deemed necessary in the exercise of its police power for the protection of the health, safety and welfare of its citizens and their properties, and exercise any other rights, powers, or duties required or authorized, under the Constitution of the State of Wyoming, the laws of the State of Wyoming or City Ordinance.

**SECTION 8. Indemnification.**

**A. General Indemnification.** CenturyLink shall indemnify, defend and hold harmless, the City, its officers, elected and appointed officials, employees, agents and volunteers, from any action or claim for injury, death, damage, loss, liability, cost or expense, including court appeal costs and reasonable attorney's fees or reasonable expenses, arising from any casualty or accident to person or property, including, without limitation, copyright infringement, defamation, and all other damages in any way arising out of, or by reason of, any construction, excavation, operation, maintenance, construction, or any other act done under this Franchise, by or for CenturyLink, agents, or its employees, or by reason of any neglect or omission of CenturyLink. CenturyLink shall consult and cooperate with the City while conducting its defense of the City.

**B. Indemnification for Relocation.** CenturyLink shall indemnify the City for any damages, claims, additional costs or reasonable expenses assessed against, or payable by, the City arising out of, or resulting from, directly or indirectly, CenturyLink's failure to remove, adjust or relocate any of its facilities in the Public Ways in a timely manner in accordance with Section 12 of this Franchise.

**C. Hazardous Substances Indemnification.** CenturyLink shall indemnify the City against any claims, costs and expenses of any kind, whether direct or indirect, incurred by the City arising out of a release of hazardous substances (as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (42 U.S.C. § 9601 *et seq.*) caused by the System.

**SECTION 9. Insurance Requirements.**

**A.** Prior to the commencement of any work, CenturyLink shall procure and maintain for the duration of the contract insurance against claims for injuries to persons, death or damages

to property which may arise from or in connection with the performance of the work hereunder by CenturyLink, its subcontractors, agents, representatives, or employees.

**B. Minimum Scope and Limit of Insurance.** Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): On an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence.. The WC policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.

2. Automobile Liability: Covering, Code 1 (any auto), or if CenturyLink has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand Dollars (\$500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

4. Professional Liability (Errors and Omissions) Insurance appropriate to the CenturyLink's profession, with limit no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence.

**C. Higher Limits.** If CenturyLink maintains higher limits than required under this Agreement, then the City shall be entitled to coverage for the higher limits maintained by CenturyLink. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

**D. Other Insurance Provisions.** The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be included as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of CenturyLink including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to CenturyLink's insurance).

2. *Primary Coverage*

For any claims related to this contract, CenturyLink's insurance coverage shall be primary insurance as respects the City, its officers, elected and appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the City, its officers, elected

and appointed officials, employees, agents or volunteers shall be in excess of CenturyLink's insurance and shall not contribute with it.

3. *Waiver of Subrogation*

CenturyLink hereby grants to the City a waiver of any right to subrogation which Commercial General and Auto Liability of CenturyLink may acquire against the City by virtue of the payment of any loss under such insurance, for losses caused by and to the extent of CenturyLink's negligence. CenturyLink agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

4. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

5. *Claims Made Policies.* If any of the required policies provide coverage on a claims made basis:

a. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.

b. Insurance must be maintained and evidence of insurance must be provided *for at least three (3) years after completion of the contract of work.* However, CenturyLink's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, CenturyLink must purchase "extended reporting" coverage for a minimum of *three (3) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

6. *Verification of Coverage*

CenturyLink shall furnish the City with a Memorandum of Insurance coverage required by this clause. However, failure to obtain the required documents prior to the work beginning shall not waive CenturyLink's obligation to provide them.

7. *Subcontractors*

CenturyLink shall require and verify that all subcontractors maintain insurance appropriate for the work being performed and CenturyLink shall ensure that the City is an additional insured on insurance required from subcontractors.

8. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

## **SECTION 10. Annexation.**

**A. Extension of City Limits.** Upon the annexation of any territory to the City, the rights granted herein shall extend to the annexed territory to the extent the City has such authority. All System Facilities owned, maintained, or operated by CenturyLink located within any public ways of the annexed territory shall thereafter be subject to all of the terms hereof.

**B. Notice of Annexation.** When any territory is approved for annexation to the City, the City's Community Development Director or his/her designee shall within ten (10) business days provide by certified mail to CenturyLink: (a) each site address to be annexed as recorded on City assessment and tax rolls; (b) a legal description of the proposed boundary change; and (c) a copy of the City's ordinance approving the proposed annexation. The notice shall be mailed to the contact in Section 19, or such other updated address as Century Link shall provide to the City in writing by certified mail, return receipt requested. Notwithstanding the foregoing, failure of the City to provide the notice described herein shall not constitute a material breach of this Franchise.

## **SECTION 11. Plan, Design, Construction and Installation of CenturyLink's Facilities.**

**A.** All Facilities under authority of this Ordinance shall be used, constructed and maintained in accordance with applicable law, codes and regulations.

**B.** CenturyLink shall, prior to commencing construction work in Public Ways or other public places, apply for a permit from the City. CenturyLink will abide by all applicable ordinances, rules, regulations and requirements of the City consistent with applicable law, and the City may inspect the manner of such work and require remedies as may be necessary to assure compliance. CenturyLink shall obtain excavation permits for streets and alleys, regardless of surfacing types, and traffic control permits for all streets, and shall not unnecessarily obstruct the use Public Ways. All mains, services, and pipes laid or installed under this franchise shall be so located and placed as not to obstruct or interfere with any water pipes, drains, sewers or other structures already installed, and all such mains, services and pipes shall be installed subject to approval of the City Manager or his/her designee. Notwithstanding the foregoing, CenturyLink shall not be obligated to obtain a permit to perform emergency repairs.

**C.** To the extent practical and consistent with any permit issued by the City, all Facilities shall be located so as to cause minimum interference with the Public Ways and shall be constructed, installed, maintained, renovated or replaced in accordance with applicable rules, ordinances and regulations of the City, as they may be amended from time to time.

**D.** CenturyLink, in doing any work in connection with its Facilities, shall avoid, so far as practicable, interfering with the use of any Public Way or public place, and where the paving or surface of any street, alley or public place is disturbed, CenturyLink, at its own expense and in a manner satisfactory to the City Manager or his/her designee, shall replace such paving or surface in accordance with the City of Casper's Standard Specifications for Street Construction in the Casper Municipal Code, and any other applicable rules, ordinances and regulations, as they may be amended from time to time.

E. Paved streets shall be bored or drilled when crossed under the ground by CenturyLink's Facilities so that the City's paved Public Ways will not be unnecessarily damaged. The City Manager or his/her designee, in his sole discretion, may allow other construction methods when it is found that drilling or boring is unreasonable and will not provide a sufficient public benefit for the cost.

F. If, during the course of work on its Facilities, CenturyLink causes damage to or alters the Public Way or other public property, CenturyLink shall replace and restore such Public Way or public property at CenturyLink's expense to a condition equal to or better than the condition that existed immediately prior to such damage or alteration.

G. CenturyLink shall have the right to excavate the Public Ways subject to reasonable conditions and requirements of the City. All excavation shall be performed in a manner that creates the least inconvenience to the public, and in accordance with permits and manuals issued by the City. In doing any work in connection with said mains, pipes and services, CenturyLink shall avoid, so far as practicable, interfering with the use of any street, alley or public place.

H. **Strand Maps.** Upon reasonable request, CenturyLink agrees to provide strand maps or similar records kept in its usual course of business to an unaffiliated person engaged by City if such Person signs CenturyLink's nondisclosure agreement.

I. Nothing in this Ordinance shall be construed to prevent the City from constructing, maintaining, repairing, or relocating its sewers, streets, water mains, sidewalks, or other public property. However, before commencing any work within a Public Way that may affect CenturyLink's Facilities, the City shall give written notice to CenturyLink, and all such work shall be done, insofar as practicable, in such a manner as not to obstruct, injure, or prevent the free use and operation of CenturyLink's Facilities.

J. CenturyLink shall not attach to, or otherwise use or commit to use, any pole owned by City until a separate pole attachment agreement has been executed by the parties.

K. This Agreement does not establish priority for use of Public Ways over holders of other permits or franchises; it grants no vested interest in occupying any particular position in the Public Ways. The City shall control distribution of space in the Public Ways, but may not exercise that authority unreasonably. No location of any of the Facilities shall give rise to a vested interest in public property.

## **SECTION 12. Relocation of Facilities and Discontinuing Use/Abandonment.**

### **A. Relocation for the City.**

1. CenturyLink shall protect, support, adjust, raise, lower, temporarily disconnect, relocate, or remove any CenturyLink Facilities, property or equipment located in a Public Way when required by the City consistent with its police powers or when reasonable public convenience requires such change (for example, without limitation, by reason of traffic conditions, public safety, Public Way vacation, Public Way construction, change or establishment of Public Way grade, installation of sewers, drains, gas or water pipes, or any other types of structures or improvements

by the City for public purposes, but excluding projects undertaken for beautification or aesthetics). Such work shall be performed at CenturyLink's expense. Except during emergency, the City shall provide reasonable notice to CenturyLink of its need to relocate that is commensurate with the complexity of the project, but in all events never less than sixty (60) days, and allow CenturyLink an opportunity to perform such action. Following notice by the City, CenturyLink shall relocate, remove, replace, modify or disconnect any of its facilities or equipment within any Public Way, or on any other property of the City. If the City requires CenturyLink to relocate its facilities located within the Public Way, the City shall provide CenturyLink's alternative location within the Public Way.

2. Excluding circumstances or events outside of its reasonable control, if CenturyLink fails to complete this work within the time prescribed to the City's satisfaction, the City may cause such work to be done at CenturyLink's cost; and provided further that the City shall not be liable for any damage to any portion of the System except to the extent caused by the negligence of the City or its contractor. Within 30 days of receipt of an itemized list of those costs CenturyLink shall pay the City.

**B. Relocation for a Third Party.** CenturyLink shall, at the request of any person or entity holding a lawful permit issued by the City, protect, support, adjust, raise, lower, temporarily disconnect, relocate or remove any CenturyLink Facilities, property or equipment located in the Public Ways, provided that the cost of such action is borne by the person requesting it and CenturyLink is given advance written notice of not less than 60 days. In such situation, CenturyLink may also require advance payment by the benefited person or entity.

**C. Temporary Changes for Other Permittees.** At the request of any person or entity holding a valid permit upon reasonable advance notice, CenturyLink shall temporarily raise, lower or remove its Facilities, property or equipment as necessary to permit the moving of a building, vehicle, equipment or other item. The expense of such temporary changes must be paid by the permit holder, and CenturyLink may require a reasonable deposit of the estimated payment in advance.

**D. Alternatives to Relocation.** CenturyLink may, after receipt of written notice requesting a relocation of Facilities, submit to the City written alternatives to such relocation. Such alternatives shall include the use and operation of temporary transmitting facilities in adjacent Public Ways. The City shall promptly evaluate such alternatives and advise CenturyLink in writing if one or more of the alternatives are suitable. If requested by the City, CenturyLink shall promptly submit additional information to assist the City in making such evaluation. The City shall give each alternative proposed by CenturyLink full and fair consideration. In the event the City ultimately determines that there is no other reasonable alternative, CenturyLink shall relocate the components of the System as otherwise provided herein.

**E. Discontinuing Use/Abandonment of System Facilities.** Whenever CenturyLink intends to discontinue using any facility in the Public Ways, CenturyLink shall submit for the City's approval a complete description of the facility and the date on which CenturyLink intends to discontinue using the facility. CenturyLink may remove the facility or request that the City permit it to remain in place and to convey same to City through a letter of abandonment or bill of sale. The City may require CenturyLink to perform a combination of abandonment, modification

or removal of the facility upon a reasonable schedule set by the City. Until such time as CenturyLink abandons, removes or modifies the facilities, as directed by the City, CenturyLink shall be responsible for all necessary repairs and relocations of the facility, as well as maintenance of the Public Way, in the same manner and degree as if the facility were in active use, and CenturyLink shall retain all liability for such facility during such time. If CenturyLink abandons its facilities, the City may choose to use such facilities for any purpose whatsoever including, but not limited to access purposes.

**SECTION 13. Vegetation Management.** CenturyLink shall have the authority to trim trees and other natural growth in the Public Ways in order to access and maintain the Facilities in compliance with applicable law and industry standards. This grant shall in no way impose a duty on CenturyLink; instead, this grant gives permission to CenturyLink should CenturyLink elect to conduct such activities from time-to-time in order to access and maintain its Facilities.

**SECTION 14. Omitted.**

**SECTION 15. Franchise Noncompliance; Claims Under Agreement.**

A. In the event that the City believes that CenturyLink has not complied with the terms of the Franchise, the City's Public Services Director or his/her designee shall informally discuss the matter with CenturyLink. If these discussions do not lead to resolution of the problem, the City shall notify CenturyLink in writing of the exact nature of the alleged noncompliance.

B. CenturyLink shall have thirty (30) days from receipt of the written notice described in subsection 15. A. to either respond to the City, contesting the assertion of noncompliance and requesting a public hearing of same, or otherwise initiate reasonable steps to remedy the asserted noncompliance issue, notifying the City of the steps being taken and the projected date that they will be completed. A public hearing shall be held within 60 days' of the request.

C. The City and CenturyLink agree that, except to the extent inconsistent with applicable law, any and all claims asserted and arising under this Agreement, including from the determination of a public hearing held pursuant to subsection 15.B., above, shall be heard and determined either in a state or federal court located in the City.

**SECTION 16. No Waiver of Rights.** Neither the City nor CenturyLink shall be excused from complying with any of the terms and conditions contained herein by any failure of the other, or any of its officers, employees, or agents, upon any one or more occasions to insist upon or to seek compliance with any such terms and conditions. Each party expressly reserves any and all rights, remedies, and arguments it may have at law or equity, without limitation, and to argue, assert, and/or take any position as to the legality or appropriateness of any provision in this Ordinance that is inconsistent with State or Federal law, as may be amended.

**SECTION 17. Transfer of Franchise.** CenturyLink's right, title, or interest in the Franchise shall not be sold, transferred, assigned, or otherwise encumbered without notice to the City, except when said sale, transfer, assignment, or encumbrance is to an entity controlling, controlled by, or under common control with CenturyLink, or for transfers in trust, by mortgage, by other hypothecation,



or by assignment of any rights, title, or interest of CenturyLink in the Franchise or Facilities in order to secure indebtedness.

**SECTION 18. Amendment.** Amendments to the terms and conditions contained herein shall be mutually agreed upon by the City and CenturyLink and formally adopted by the City Council as an ordinance amendment.

**SECTION 19. Notices.** Any notice required or permitted to be given hereunder shall be deemed sufficient if given by a communication in writing and shall be deemed to have been received (a) upon personal delivery or actual receipt thereof or (b) within three (3) business days after such notice is deposited in the United States Mail, postage prepaid, certified, and addressed to the Parties as set forth below:

The City of Casper, Wyoming  
Attn: City Attorney's Office  
200 N. David Street  
Casper, WY 82601

CenturyLink:  
Franchise Rights-of-Way Attorney  
100 CenturyLink Dr  
Monroe, LA 71203

**SECTION 20. Severability.** If any section, sentence, paragraph, term or provision hereof is for any reason determined to be illegal, invalid, or superseded by other lawful authority, including any state or federal regulatory authority having jurisdiction thereof, or unconstitutional, illegal or invalid by any court of common jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such determination shall have no effect on the validity of any other section, sentence, paragraph, term or provision hereof, all of which will remain in full force and effect for the term of the Franchise or any renewal or renewals thereof.

**SECTION 21. Governmental Claims Act.** The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, W.S. § 1-39-101, et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

**PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2018.**

**PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2018.**

**PASSED, APROVED AND ADOPTED on the 3<sup>rd</sup> and final reading the \_\_\_\_ day of \_\_\_\_\_, 2018.**

APPROVED AS TO FORM

Wallie Tremel

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

Fleur Tremel  
City Clerk

Ray Pacheco  
Mayor




ACCEPTED BY CENTURYLINK:

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

September 28, 2018

**MEMO TO:** J. Carter Napier, City Manager   
**FROM:** Fleur Tremel, Assistant to the City Manager/City Clerk   
Carla Mills-Laatsch, Licensing Specialist   
**SUBJECT:** Public Hearing for New Restaurant Liquor License No. 40 for Yang & Zhang, Inc., d/b/a Lime Leaf Asian Bistro, Located at 845 East 2<sup>nd</sup> Street.

Meeting Type & Date

Regular Council Meeting  
October 16, 2018

Action type

Public Hearing  
Minute Action

Recommendation

That Council, by minute action, approve the application for a new restaurant liquor license No. 40 for Yang & Zhang, Inc., d/b/a Lime Leaf Asian Bistro, located at 845 East 2<sup>nd</sup> Street.

Summary

An application has been received requesting a new restaurant liquor license No. 40 for Yang & Zhang, Inc., d/b/a Lime Leaf Asian Bistro, located at 845 East 2<sup>nd</sup> Street. The previous owner of Lime Leaf Asian Bistro relinquished the liquor license on September 16, 2018, making a new application necessary.

As required by Municipal Code 05.08.070, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations

No Financial Considerations

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Copy of Application  
Affidavit of Website Publication  
Affidavit of Notice of Application

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Trf from:		
Reviewer:	Initials	Date
Agent:		/ /
Chief:		/ /

**To be completed by City/County Clerk**

License Fees Annual Fee: \$ 1500.00 Local License #: Restaurant No. 40  
 Prorated Fee: \$ 625.00 Date filed with clerk: 09 / 24 / 18  
 Transfer Fee: \$ \_\_\_\_\_ Advertising Dates: (2 Weeks) Oct 4th, 2018 & Oct 7th, 2018  
 Publishing Fee: \$ \_\_\_\_\_ Hearing Date: 10 / 16 / 2018  
 Publishing Fee Direct Billed to Applicant: ☒  
 License Term: 10 / 17 / 2018 Through 03 / 31 / 2019  
 Month Day Year Month Day Year

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: Yang & Zhang, Inc.  
 Trade/Business Name (dba): Lime Leaf Asian Bistro  
 Building to be licensed/Building Address: 845 E 2nd St  
 Number & Street  
Casper WY 82601 Natrona  
 City State Zip County  
 Mailing Address: 845 E 2nd St  
 Number & Street or P.O. Box  
Casper WY 82601  
 City State Zip  
 Business Telephone Number: (307) 315-6888 Fax Number: (307) 315-6889  
 E-Mail Address: caaci@comcast.net  
 Brief legal description and the zoning of the licensed building or site for licensed building: W.S. 12-4-102 (a) (vi)  
Casper Blk 145 Lot 1-2 Commercial

<b>FILING FOR</b> <input checked="" type="checkbox"/> NEW LICENSE <input type="checkbox"/> TRANSFER OF LOCATION <input type="checkbox"/> TRANSFER OWNERSHIP FORMERLY HELD BY: _____	<b>FILING IN (CHOOSE ONLY ONE)</b> <input checked="" type="checkbox"/> CITY OF: <u>Casper</u> <input type="checkbox"/> COUNTY OF: _____ <input type="checkbox"/> ASSIGNMENT LETTER ATTACHED	<b>FILING AS (CHOOSE ONLY ONE)</b> <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LP/LLP <input type="checkbox"/> LLC <input checked="" type="checkbox"/> CORPORATION <input type="checkbox"/> LTD PARTNERSHIP <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER
---	--	--

**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**

RETAIL LIQUOR LICENSE <input type="checkbox"/> ON-PREMISE ONLY (BAR) <input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE) <input type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	<input checked="" type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIMITED RETAIL (CLUB) <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> SOCIAL CLUB	<input type="checkbox"/> MICROBREWERY <input type="checkbox"/> WINERY <input type="checkbox"/> DISTILLERY SATELLITE <input type="checkbox"/> WINERY SATELLITE <input type="checkbox"/> COUNTY RETAIL or SPECIAL MALT BEVERAGE PERMIT <b>SPECIAL DESIGNATIONS</b> <input type="checkbox"/> CONVENTION FACILITY <input type="checkbox"/> CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> GUEST RANCH <input type="checkbox"/> RESORT
--	---	--

To Assist the Liquor Division with scheduling inspections: **WHEN DO YOU OPERATE?**

<input checked="" type="checkbox"/> FULL TIME (e.g. Jan through Dec) (specify months of operation) from <u>Jan</u> to <u>Dec</u>	<input type="checkbox"/> SEASONAL/PART-TIME DAYS OF WEEK (e.g. Mon through Sat) from _____ to _____	<input type="checkbox"/> NON-OPERATIONAL/PARKED HOURS OF OPERATION (e.g. 10a - 2a) from _____ to _____
--	---	--

## ALL APPLICANTS MUST COMPLETE QUESTIONS 1-8

### 1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103 (a) (iii)

- (1) OWN the licensed building? ☐ YES (own)  
 (2) LEASE the licensed building? (Lease must be through the term of the liquor license) ☒ YES (lease)

If Yes, please submit a copy of the lease and indicate:

- (A) When the lease expires, located on page 2 paragraph 1 of lease.  
 (B) Where the Sales provision for alcoholic or malt beverages is located, on page 10 paragraph 1 of lease.  
 (MUST contain a provision for SALE OF ALCOHOL or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601 (b) ☐ YES ☒ NO
3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403
- (a) Hold any interest in the license applied for? ☐ YES ☒ NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business? ☐ YES ☒ NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO
- (d) If you answered YES to any of the above, explain fully and submit any documents in connection there within:
- 
4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103 (b) ☐ YES ☒ NO
- If "YES", explain: \_\_\_\_\_

5. If applicant is filing as an **Individual, Partnership or Club**: W.S. 12-4-102 (a) (ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
N/A				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

6. If the applicant is a **Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership**: W.S. 12-4-102 (a) (iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Guibao Yang						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Qing Zhang						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

**7. BAR AND GRILL LICENSE:**

Have you submitted a valid food service permit or application? W.S. 12-4-413 (a)

N/A  
☐ YES ☐ NO**8. RESTAURANT LICENSE:**(a) Give a description of the dispensing room(s) and state where it is located in the building. W.S. 12-4-408 (b)  
(e.g. 10 x 12 room in SE corner of building): 4 x 7 room in the west of the building between the bar and the ice machine.(b) Have you submitted a valid food service permit or application? W.S. 12-4-407 (a) ☒ YES ☐ NO(c) Have you attached a drawing of the establishment that includes the restaurant dispensing room(s)? W.S. 12-4-410 (f) ☒ YES ☐ NO**9. RESORT LICENSE:**

Does the resort complex:

N/A

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☐ NO(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☐ NO(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☐ NO(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended at least one million dollars (\$1,000,000.00)? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)  
1. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO**10. MICROBREWERY LICENSE:**

N/A

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ WINERY(b) Do you self distribute your products? W.S. 12-2-201(a)  
(Requires wholesaler license with the Liquor Division) ☐ YES ☐ NO(c) Do you distribute your products through an existing malt beverage wholesaler? W.S. 12-2-201(g)(i) (Requires authorization to sell license with the Liquor Division) ☐ YES ☐ NO**11. WINERY LICENSE:**

N/A

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii) ☐ YES ☐ NO(a) If "YES", please specify type: ☐ RETAIL ☐ RESTAURANT ☐ RESORT ☐ BAR AND GRILL ☐ MICROBREWERY**12. LIMITED RETAIL (CLUB) LICENSE:****FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)

N/A

(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO(b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO**13. LIMITED RETAIL (CLUB) LICENSE:****VETERANS CLUBS** W.S. 12-1-101(a)(iii)(A):

N/A

(a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO(b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO**14. LIMITED RETAIL (CLUB) LICENSE:****GOLF CLUBS** W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

N/A

(a) Do you have more than fifty (50) bona fide members? ☐ YES ☐ NO(b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☐ NO(c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☐ NO1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) ☐ YES ☐ NO2. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

**15. LIMITED RETAIL (CLUB) LICENSE:**

N/A

**SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):**

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☐ NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO
- (g) Have you filed a true copy of your bylaws with this application? ☐ YES ☐ NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☐ NO

**REQUIRED ATTACHMENTS:**

- ☒ A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102 (a) (vi).
- ☒ Restaurants: include a drawing of the establishment that includes the dispensing room(s) W.S. 12-4-410 (f).
- ☒ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a) (iii)/ W.S. 12-4-403(b)/W.S. 12-4-301(e).
- ☐ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601 (b).

**OATH OR VERIFICATION**

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers.) W.S. 12-4-102(b)

*Under penalty of perjury, and the possible revocation or cancellation of the license,*

*colorado I swear the above stated facts, are true and accurate.*

STATE OF ~~WYOMING~~COUNTY OF Denver

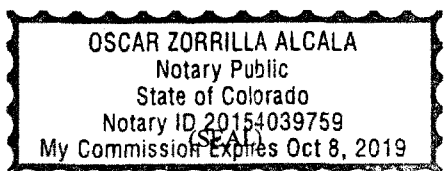
) SS.

Signed and sworn to before me on this 07<sup>th</sup> day of September

20 18 that the facts alleged in the foregoing instrument are true by the following:

1) <u>x Yang Guibao</u> (Signature)	<u>Guibao Yang</u> (Printed Name)	<u>President</u> Title
2) <u>x Qing Zhang</u> (Signature)	<u>Qing Zhang</u> (Printed Name)	<u>Treasurer/Secretary</u> Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title
5) _____ (Signature)	_____ (Printed Name)	_____ Title
6) _____ (Signature)	_____ (Printed Name)	_____ Title

Witness my hand and official seal:



Signature of Notary Public

87 My commission expires: Oct 8, 2019

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming )  
County of Natrona )

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 10/03/2018 and ended on 10/17/2018 and
- Attached is image of the Notice as actually posted on the City of Casper website ([www.casperwy.gov](http://www.casperwy.gov)) for the entire period referenced above.

By Carla Mills Laatsch

Date: 10/1/2018

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

15<sup>th</sup> day of October, 2018

Kendi Reed



Provide to City of Casper Central Records



## YANG & ZHANG, INC.

Notice is hereby given that on the 24<sup>th</sup> day of September, 2018, Yang & Zhang, Inc., d/b/a Lime Leaf Asian Bistro applied for a new Restaurant Liquor License No. 40 in the office of the Clerk of the City of Casper, Wyoming for the following described place 845 East 2<sup>nd</sup> Street, and protests, if any there be, against the issuance of the license will be heard at the hour of 6 p.m., on the 16th day of October, 2018 in the City Council Chambers at 200 North David.

Dated: October 1, 2018

AFFIDAVIT OF NOTICE OF APPLICATION POSTING

State of Wyoming)  
County of Natrona)

I, the City Clerk, being in the employ of the City of Casper, through my office, responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and know the facts herein set forth, do solemnly swear that notice of application for a new Restaurant Liquor License and Public Hearing was posted on the 4th day of October, 2018, conspicuously upon the respective premises, shown by the application as the proposed place of sale.

By: Fleur D. Tremel  
Fleur D. Tremel, City Clerk

Date: 10/4/18

Scribed in my presence and sworn before me on this

4th day of October, 2018

Carla Mills-Laatsch



Provide to City of Casper Central Records

RESTAURANT LIQUOR LICENSE NO. 40

NOTICE OF APPLICATION FOR A New Restaurant Liquor License is

hereby given that on the 24 day of September 2018, Yang & Zhang, Inc., d/b/a Lime Leaf Asian Bistro filed an application for a New Restaurant Liquor License, in the Office of the Clerk of the City of Casper, Wyoming for the following described building and premises to wit: 845 East 2nd Street protests, if any there be, against the issuance of such license (permit) will be heard at the hour of 6:00 p.m. the 16<sup>th</sup> day of October 2018, in the Council Chambers of the City of Casper, Wyoming.

Dated: October 1<sup>st</sup>, 2018

Signed: 

City Clerk

ORDINANCE NO.17-18

AN ORDINANCE REPEALING AND REPLACING SECTION  
5.24.070 OF THE CASPER MUNICIPAL CODE PERTAINING  
TO THE GUEST REGISTRATION OF HOTELS, MOTELS  
AND ROOMINGHOUSES

WHEREAS, the City Council of Casper, Wyoming, has determined that hotels' and other lodging operations' guest registration information is helpful and necessary to address the City's public safety responsibilities; and,

WHEREAS, in a United States Supreme Court case titled City of L.A. v. Patel, 192 L.Ed.2d 435 (U.S. 2015), the Court ruled that municipal ordinances may permit law enforcement officers to request guest registration information, but cannot force a lodging operator to divulge guest registration information without such a request and an opportunity for pre-compliance review, which may require a warrant at the option of the lodging operator; and,

WHEREAS, the City's ordinance regulating lodging operations should be amended to comply with the Supreme Court's Ruling in City of L.A. v. Patel; and,

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF  
THE CITY OF CASPER, WYOMING:

That Section 5.24.070 of Chapter 5.24 of the Casper Municipal Code is hereby repealed and replaced with the following:

5.24.070 Every person to whom a license is issued to conduct a hotel, motel, rooming house, lodging house (hereafter lodging operation) shall, at all times, keep a hotel register, which shall contain the names of all guests or persons renting or occupying rooms in such lodging operation and their vehicle information, which register shall be signed by the person renting a room or by someone under the person's direction. After the registration, the manager of the lodging operation, or the manager's agent, shall write the number of the room which such guest or person is to occupy, together with the time when such room is rented, all of which shall be done before such person and the party of such person are permitted to occupy such rooms. Any peace officer of the City or State may request the consent of the manager of the lodging operation, or the manager's agent to inspect the record or a part of it pertaining to specific names or vehicles as part of the Police and Sheriff's Departments' public safety responsibilities."

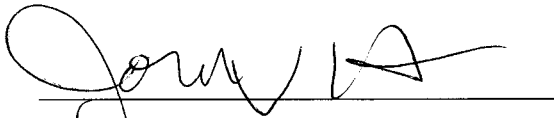
This Ordinance shall become in full force and effect twenty-one (21) days after passage on third reading and publication.

PASSED on 1<sup>st</sup> reading the 18<sup>th</sup> day of Sept., 2018

PASSED on 2<sup>nd</sup> reading the 2<sup>nd</sup> day of Oct., 2018

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_  
day of \_\_\_\_, 2018

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

ORDINANCE NO. 18-18

AN ORDINANCE AMENDING SECTION 5.08.320 – HOURS OF SALE OF  
ALCOHOLIC BEVERAGES - OF THE CASPER MUNICIPAL CODE

WHEREAS, THE City Council of Casper, Wyoming, has determined that creating an exception for hours of sale for Sunday is unnecessary and incongruent; and,

WHEREAS, the City's Ordinance regulating hours of sale of alcoholic beverages should be amended to provide for all seven days of the week to have uniform serving hours; and,

NOW, THEREFORE, be ordained by the governing body of the City of Casper, Wyoming: that Casper Code Section 5.08.320 Hours of sale generally – Exceptions – Designation of dates for unrestricted operation, is hereby amended as follows:

The fifth and sixth words, in line one, paragraph 1 “except Sunday,” are deleted;

The last word in paragraph “1,” “and,” is deleted.

Current paragraph “2” is deleted.

Current paragraph “B” shall be designated as paragraph “2”.

Current paragraph “C” shall be designated as paragraph “3”.

Current paragraph “C”, to be designated paragraph “3,” shall have the phrase at the end of that paragraph “on days other than Sunday, and beginning at ten a.m. on Sundays” deleted.

The Code Section 5.08.320 shall now read:

5.08.320 – Hours of sale generally – Exceptions – Designation of dates for unrestricted operation.

A. All licensees except club licensees holding liquor licenses shall be controlled by the following schedule for operating hours:

1. On all days, a licensee may commence the selling, serving, or dispensing of alcoholic liquors or malt beverages at six a.m. and shall cease the sale of both alcoholic liquor and malt beverages promptly at the hour of two a.m. the following day. Any portion of any building used by the licensee for the selling, serving, dispensing, or consumption of alcoholic liquors or malt beverages shall be cleared of all persons other than the employees by two-thirty a.m.

The licensee shall ensure that all consumption of alcoholic liquors or malt beverages has ceased by two-thirty a.m. within all areas of the licensed building, or in the case of resort licensees, within the boundary of the lot or lots under the ownership or lease by the licensee, other than in private hotel or motel rooms.

2. Clubs holding a limited retail liquor license may commence the selling, serving, or dispensing of alcoholic liquors or malt beverages each day at nine a.m. and shall cease sales of alcoholic liquor and malt beverages promptly at the hour of two a.m. of the following day and shall clear the licensed building of all persons other than employees by two-thirty a.m. Clubs holding a limited retail liquor license may remain open past two a.m. on the morning of January 1<sup>st</sup>.
3. The hours of operating designated in subsection A of this section may be modified on no more than four days each calendar year by a resolution of the city council, designating those dates during city or county fairs, rodeos, pageants, jubilees, special holidays or similar public gatherings when all licensees may continuously operate their licensed building, or licensed resort or club premises for a period of twenty-four hours beginning at six a.m.

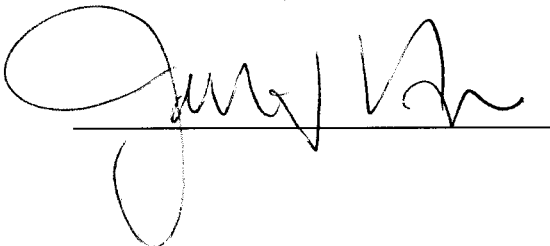
This Ordinance shall become effective on the 21<sup>st</sup> day following adoption of the Ordinance.

PASSED on 1<sup>st</sup> reading the 2<sup>nd</sup> day of October, 2018.

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED, APPROVED AND ADOPTED on 3<sup>rd</sup> and final reading the \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:



CITY OF CASPER, WYOMING

A Municipal Corporation

ATTEST:

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Fleur D. Tremel  
City Clerk


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Ray Pacheco  
Mayor



September 12, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director   
Cindie Langston, Casper Solid Waste Division Manager  
Ethan Yonker, P.E., Associate Engineer

SUBJECT: Authorizing Change Order No. 2 with Caspar Building Systems, Inc., in the amount of \$161,323.38, for the Baler Building Expansion/MRF, Project No. 13-50

Meeting Type & Date

Regular Council Meeting

October 16, 2018

Action Type

Resolution

Recommendation

That Council, by resolution, authorize Change Order #2 to the agreement with Caspar Building Systems, Inc., for Baler Building Expansion/MRF, Project No. 13-50, in the amount of \$161,323.38.

Summary

Caspar Building Systems, Inc. (Caspar) is currently under contract for construction of the Baler Building Expansion/MRF project. This project consists of a building expansion to the existing baler building, construction of a materials recovery facility, and other miscellaneous site work at several locations at the Casper Solid Waste Facility.

The existing Baler Building has insulation panels on the exterior walls. These panels have been an ongoing issue with rodents that find their way to the top of the wall and get stuck between the exterior wall and the insulation. It was determined at a project meeting that if liner panels were installed in the lower portion of the baler building, similar to the materials being installed in the building addition, it would mitigate the ongoing and continuous rodent problems. At City staff's request, Caspar provided a change order request in the amount of \$41,662.20 to install liner panels in the existing baler building.

While performing demolition work in the landfill equipment building, Caspar discovered existing electrical conduit that was not installed to the proper depth. The electrical conduit conflicts with work to be performed. At City staff's request, Caspar provided a change order request in the amount of \$13,816.66 to lower these electrical conduits and lines.

During work at the landfill equipment building, it was observed that the existing trench drains and surrounding concrete were in poor condition. The trench drains in this building have been subject to extreme environmental conditions, including weight loads from equipment used for compaction in the open landfill. After Caspar exposed the trench, it was determined the existing trench drains

have little to no remaining service life. At City staff's request, Caspar provided a change order request in the amount of \$21,248.79 to repair the damaged concrete and replace the trench drains.

It was discovered during demolition and removal of the overhead doors at the baler building that the existing steel channel frames and siding on the north wall were severely corroded and near failure. At City staff's request Caspar provided a change order request in the amount of \$50,478.10 to replace the steel channel and siding.

The Baler Building was designed with a 475 foot long, 4-inch diameter sewer service. The design is adequate for service to the baler building, but recent operational changes highlighted the need for sewer service to an existing and proposed building upstream of the baler building. Installing a sanitary sewer main line instead of a service line provides for future expansion of the sewer system without cutting through existing surfaces. The sewer main will provide easier maintenance as well as sewer service to adjacent and future buildings at a much lower cost. At City staff's request, Caspar provided a change order request in the amount of \$34,117.63, for the installation of an 8-inch diameter polyvinylchloride (PVC) sewer main in place of a 4-inch diameter PVC service line.

Change Order #2 has been reviewed and is recommended by Hein|Bond Architects and City staff.

#### Financial Considerations

Change Order #2 will increase the contract amount by \$161,323.38 and increase the total Contract Amount to \$7,192,906.38. Funding for CO#2 will come from contingency for the project and will reduce the contingency amount to \$189,268.62.

#### Oversight/Project Responsibility

Hein|Bond Architects

Ethan Yonker, P.E., Associate Engineer, Public Services

#### Attachments

Resolution

Change Order No. 2 prepared by Hein|Bond Architects.

CITY OF CASPER  
CHANGE ORDER

NO. Two (2)

PROJECT: Baler Building Expansion / MRF, Project 13-50  
DATE OF ISSUANCE: 8/31/2018

OWNER: City of Casper, Wyoming

CONTRACTOR: Caspar Building Systems

ARCHITECT: Hein|Bond

You are directed to make the following changes in the Contract Documents:

Description:

1. Add interior metal panels to the lower part of the existing Baler Bldg (PR03, COR03), add \$41,662.20
2. Repair electrical lines under the floor slab in the Landfill Equipment Building (PR05, COR05), add \$13,816.66
3. Replace additional damaged concrete and replace the trench drain in the Landfill Equipment Building (COR06), add \$21,248.79
4. Replace the rusted structural door frames and replace exterior metal wall panels on the North side of the existing Baler Building (PR06, COR07), add \$50,478.10
5. Change the sewer line to an 8" main, extend sewer line further west (PR07, COR08), add \$34,117.63

Attachments: PR03, PR05, PR06, PR07, COR03, COR05, COR06, COR07, COR08

CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT TIME	
Original Contract Price:		Original Contract Time: (days or date)	
	<u>\$7,030,643.00</u>	Substantial Completion: July 15, 2019;	
Previous Change Orders No. 1 to 1		Final Completion: August 14, 2019	
	<u>\$940.00</u>	Net Change from previous Change Orders (days) <u>0</u>	
Contract Price Prior to this Change Order:		Contract Time prior to this Change Order:	
	<u>\$7,031,583.00</u>	Substantial Completion: July 15, 2019;	
Net <u>increase</u> change of this Change Order:		Final Completion: August 14, 2019	
	<u>\$161,323.38</u>	Net Increase/Decrease of This Change Order (days): <u>0</u>	
Contract Price with all approved Change Orders:		Contract Time with all approved Change Orders:	
	<u>\$7,192,906.38</u>	Substantial Completion: July 15, 2019	
		Final Completion: August 14, 2019	

ACCEPTED:

BY:   
Contractor

RECOMMENDED:

BY:   
Architect

Digitally signed by  
Jeffery C. Bond,  
Jr.  
Date: 2018.08.31  
11:25:26 -06'00'

APPROVED:

BY: \_\_\_\_\_  
Owner

# Hein | Bond

## Proposal Request

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**PROJECT:** City of Casper  
Baler Building Expansion / MRF

**DATE:** 06/27/18

**CONTRACTOR:** Caspar Building Systems

**CONTRACT DATE:** 04/03/18

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Please submit an itemized proposal for changes in the Contract Sum and/or Time for proposed modifications to the Contract Documents described herein. Submit proposal within 7 days, or notify the Architect in writing of the date on which you anticipate submitting your proposal.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

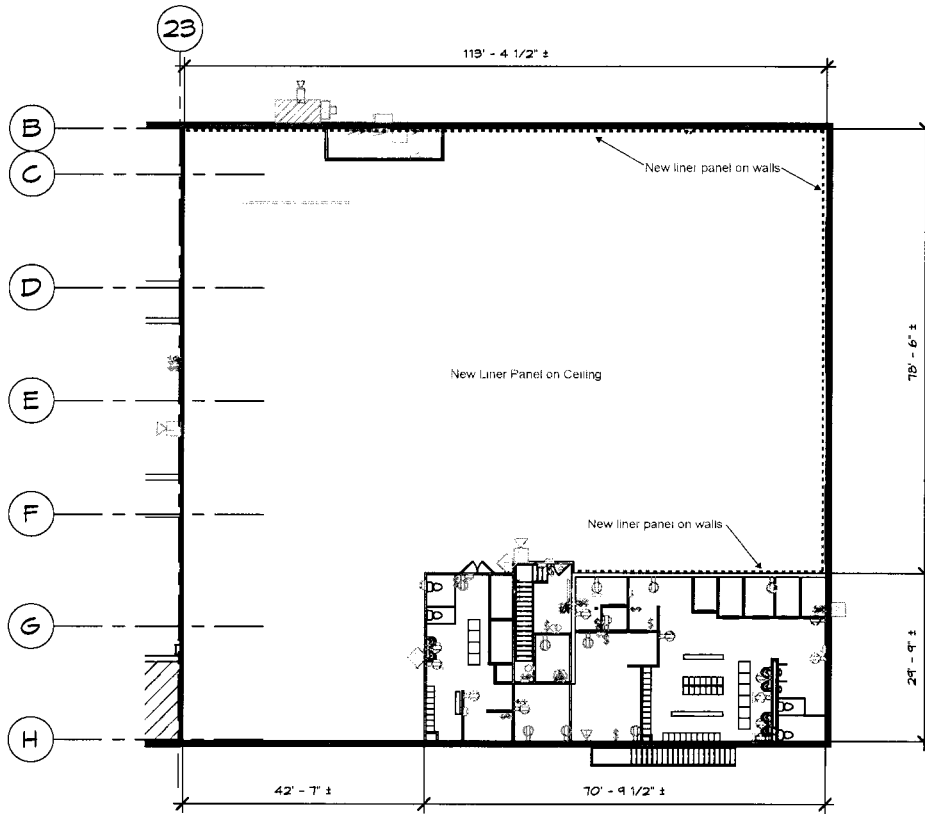
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**DESCRIPTION:** In the Lower Baler Bldg:

1. Install metal liner panel from the top of the existing liner panel (second girt) to the ceiling
2. Install liner panel on the entire ceiling in the same space

**ATTACHMENTS:** PR3.1 (red line indicates walls to receive liner panel)

**REQUESTED BY:** Owner



1 LOWER BALER BLDG  
1/16" = 1'-0"

<b>Hein   Bond</b> 235 S. David Street, Suite D Casper, Wyoming 82401 www.heinbond.com		Lower Baler Bldg Plan
<b>CITY OF CASPER</b> <b>BALEFILL EXPANSIONS &amp; REMODEL</b> 1886 NORTH STATION ROAD		
Date: June 27, 2016 Drawn By: JCB Revisions:		
<b>PR3.1</b>		

## CHANGE ORDER REQUEST 003/PR 3

**Project:** Balefill Expansion and Remodel  
1886 Station Rd  
Casper, WY 82601

**Date:** 14-Aug-18

Item: Add Interior Liner Panel to the North, East, and a portion of the South Wall in the lowest existing Baler Building.

Subs:	Company	Description of Work	Bid
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		<b>Subcontractor Total:</b>	<b>\$ -</b>

Quantity	Description	Unit	Unit \$	Total
1	Liner Panel, Trim, Rake Angle	LS	\$ 4,231.00	\$ 4,231.00
				\$ -
				\$ -
				\$ -
				\$ -
Subtotal:				\$ 4,231.00
Sales Tax			5%	\$ 212.00
Materials Total				\$ 4,443.00

Labor:	Quantity	Description	Unit	Unit \$	Total
	360	Carpenters(3 workers x 15 days)	HR	\$ 65.00	\$ 23,400.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		Labor Total		\$ 23,400.00	

Quantity	Description	Unit	Unit \$	Total
3	65ft Genie(3 weeks)	WK	\$ 2,050.00	\$ 6,150.00
3	Scissor Lift(3 weeks)	WK	\$ 745.00	\$ 2,235.00
				\$ -
				\$ -
				\$ -
<b>Equipment Total</b>				<b>\$ 8,385.00</b>

Subtotal of costs		\$	36,228.00
General Conditions	5.00%	\$	1,811.40
General Liability Ins	1.00%	\$	362.28
Performance bond	1.00%	\$	362.28
Contractor Fee	8.00%	\$	2,898.24
Total cost of change order		\$	<b>41,662.20</b>
Total time extension required			None



AMERICAN BUILDINGS COMPANY

A NUCOR Company

**CHANGE ORDER CONFIRMATION**

TO: Wes Hayden  
 FROM: Jennifer Harkness  
 DATE: 18-Jul-18

PAGE: 1 of 1  
 JOB NO: M18F0209A

PROJECT: City of Casper - Balefill  
 BUILDER: CASPAR METAL BLDG SYS INC  
 ADDRESS: 1975 SALT CREEK HWY  
CASPER, WY 82601

CHANGE ORDER NO: 4a

Fax #: (307) 237-1815

ORIGINAL CONTRACT PRICE:	\$701,055.00
PREVIOUS C.O.(s) PRICE:	\$63,434.00
CHANGE ADD ( DEDUCT ):	\$4231.00
TOTAL REVISED CONTRACT PRICE: (Values shown do not include tax)	\$768,720.00

**1. Add L3P29 full height wall liner/trims to existing Lower Baler Building  
 REW/BSW/partial partition (see attached)**

Existing Lower Baler building dimensions:

113'4 1/2Lx106'5W

Gable building

1:12 slope

Builder would like 170LF of 17'0 long panel &amp; 90LF of 19'0 panel

All flashings (types/qty) determined by ABC

Add 164 LF of 4" rake angle

FABRICATION PROCESS.... NO CHANGES....  
 AB DRAWINGS ARE SCHEDULED FOR....  
 CURRENT DELIVERY WEEK ENDING....  
 THIS PROJECT MUST SHIP NOT LATER THAN....

PHASE A	PHASE B	PHASE C
17-Oct-18		
17-Aug-18		
6-Nov-18	23-Nov-18	
28-Dec-18	28-Dec-18	

Delivery after this date may incur an increase in the contract price. Before change will be implemented, this change order must be signed by the buyer. Delivery indicated above may or may not apply to crane materials, if involved. Please consult your Customer Service Representative for further information.

SCHEDULE AND PRICING MAY BE AFFECTED IF NOT APPROVED BY THIS DATE. 23-Jul-18

THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT SHALL NOT BE AFFECTED BY THIS CHANGE ORDER.

SELLER



BUYER'S ACCEPTANCE

PROPOSED BY

Jennifer Harkness  
 CUSTOMER SERVICE REPRESENTATIVE

BY: X

BUYERS AUTHORIZED REPRESENTATIVE

ACCEPTANCE BY SELLER CONSTITUTES A FIRM AND BINDING ORDER.

TITLE

DATE

ABC ACCEPTANCE

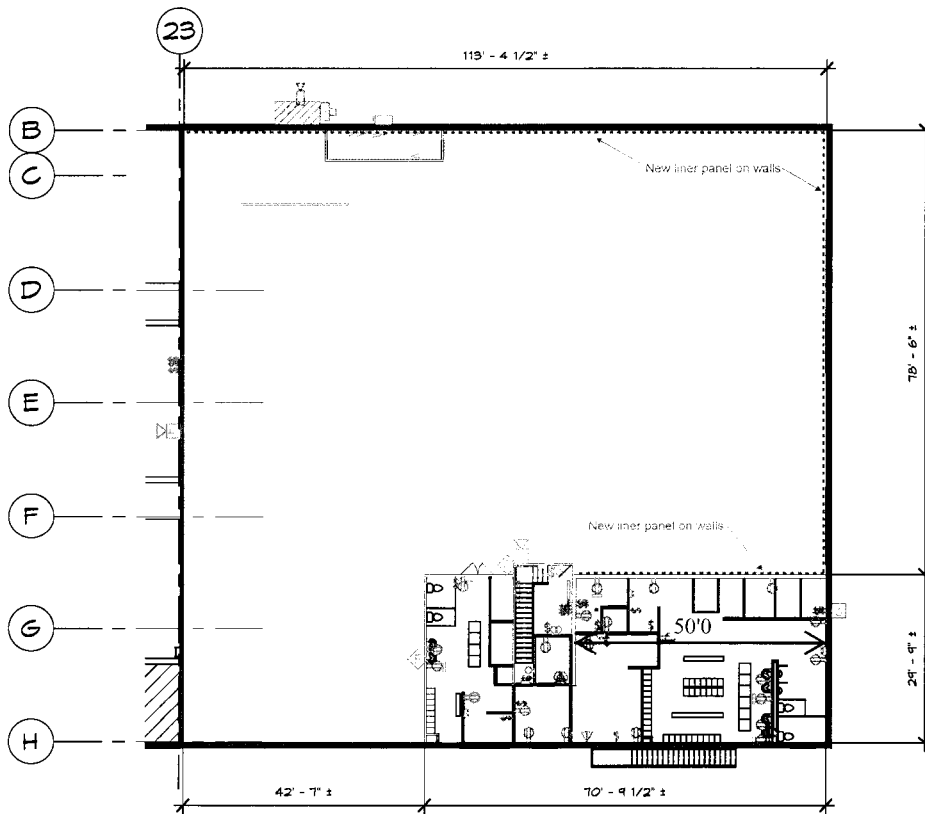
MMT/SOS

EH 52



ABC ACCEPTANCE

DATE



1 LOWER BALER BLDG  
1/16" = 1'-0"

<b>Hein   Bond</b> 226 S. Davis Street, Suite D Casper, Wyoming 82401 307.234.3621 www.heinbond.com		Lower Baler Bldg Plan
CITY OF CASPER <b>BALEFILL EXPANSIONS &amp; REMODEL</b> 1886 NORTH STATION ROAD		
Date: June 27, 2018 Drawn By: JCB Revisions:		
<b>PR3.1</b>		



# Hein | Bond

## Proposal Request

**PROJECT:** City of Casper  
Baler Building Expansion / MRF

**DATE:** 07/24/18

**CONTRACTOR:** Caspar Building Systems

**CONTRACT DATE:** 04/03/18

Please submit an itemized proposal for changes in the Contract Sum and/or Time for proposed modifications to the Contract Documents described herein. Submit proposal within 7 days, or notify the Architect in writing of the date on which you anticipate submitting your proposal.

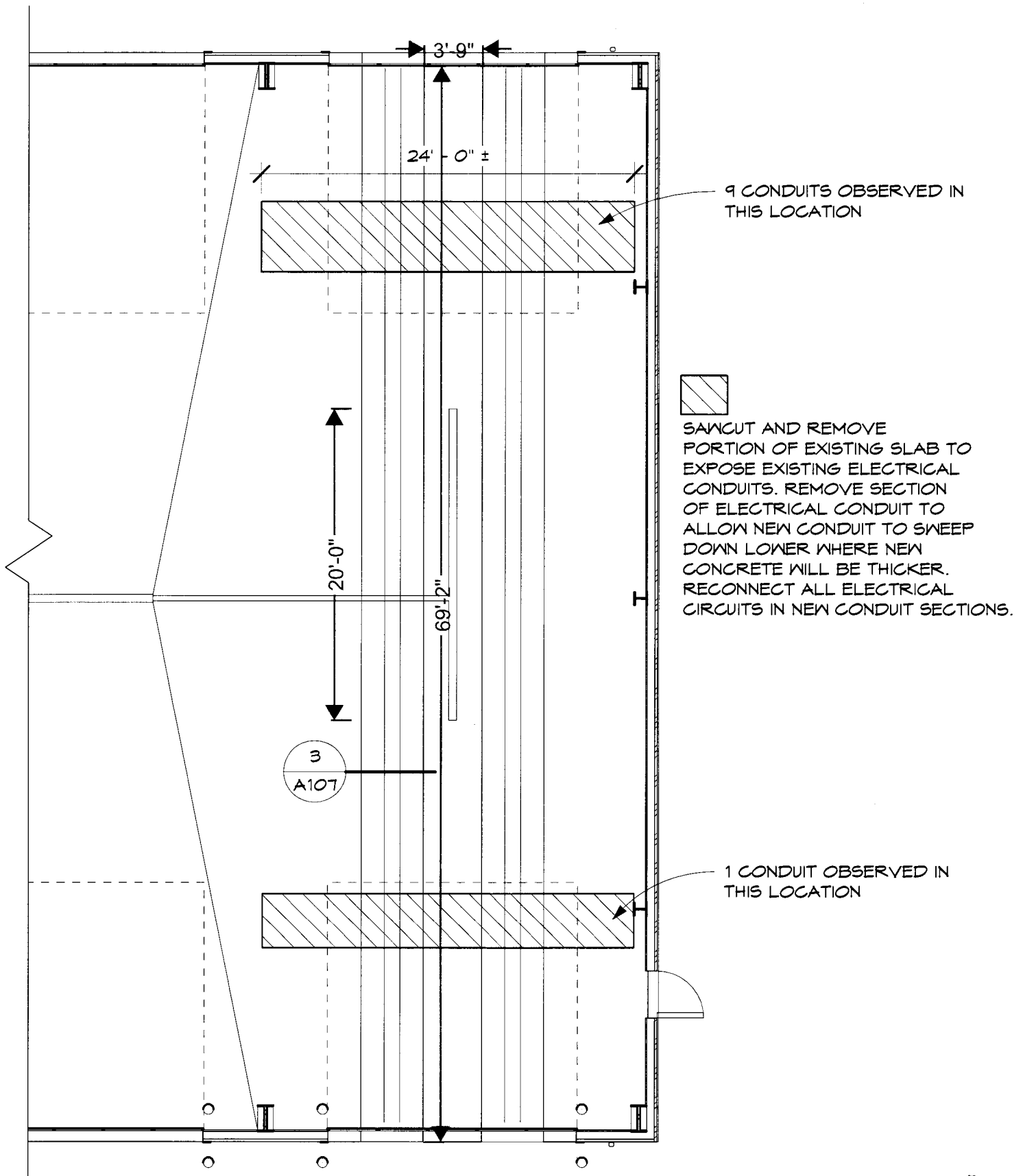
THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

**DESCRIPTION:** Existing Conduits were discovered under the slab at the Landfill Equipment Building. In order to install the new concrete and steel rails as shown in the drawings (A107) the existing conduits will need to be removed and reinstalled deeper where the new concrete is shown.

- Saw-cut and removed additional concrete where the existing conduits are located. Remove section of conduit and install new conduit sweeping lower under the thicker concrete.
- Reconnect all existing electrical circuits.
- Replace additional concrete slab that was removed with concrete matching thickness of slab.

**ATTACHMENTS:** Refer to attached drawing (PR5.1) for general locations of concrete to remove

**REQUESTED BY:** Hein|Bond



CITY OF CASPER  
BALEFILL EXPANSIONS & REMODEL  
1886 NORTH STATION ROAD

Hein | Bond  
235 S. David, Ste. D  
Casper, Wyoming

307.234.3601  
www.heinbond.com

Date: 7/24/2018

Drawn By: JCB

LANDFILL EQUIPMENT  
BUILDING

PR 5.1

7/24/2018 3:39:31 PM

# CHANGE ORDER REQUEST 005/PR - 05

**Project:** Balefill Expansion and Remodel  
1886 Station Rd  
Casper, WY 82601

Date: 13-Aug-18

**Item:** Time and Material Work to repair unmarked electrical lines in concrete.  
This work has been performed, to restore power to the Equipment Building.

Subs:	Company	Description of Work	Bid
	Grizzly Excavating and Construction, LLC	Saw Cut, Demo Additional Concrete, Prep Subgrade	\$ 6,297.29
	Casper Electric	Repair/Replace Conduit, Provide and pull new wire	\$ 4,615.20
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		<b>Subcontractor Total:</b>	<b>\$ 10,912.49</b>

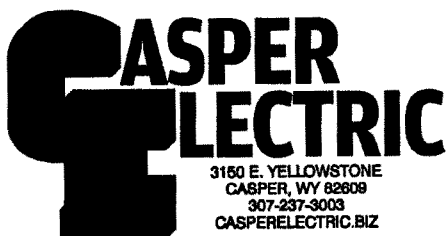
Quantity	Description	Unit	Unit \$	Total
3	Concrete	YD	\$ 110.00	\$ 330.00
1	Rebar		\$ 100.00	\$ 100.00
				\$ -
				\$ -
				\$ -
		Subtotal:		\$ 430.00
		Sales Tax	5%	\$ 22.00
		<b>Materials Total</b>		<b>\$ 452.00</b>

<b>Labor:</b>	<b>Quantity</b>	<b>Description</b>	<b>Unit</b>	<b>Unit \$</b>	<b>Total</b>
	10	Concrete Finisher		\$ 65.00	\$ 650.00
				\$ 65.00	-
				\$ -	-
				\$ -	-
				\$ -	-
<b>Labor Total</b>				<b>\$</b>	<b>650.00</b>

<b>Quantity</b>	<b>Description</b>	<b>Unit</b>	<b>Unit \$</b>	<b>Total</b>
		HR		\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>Equipment Total</b>				<b>\$ -</b>

Subtotal of costs		\$ 12,014.49
General Conditions	5.00%	\$ 600.72
General Liability Ins	1.00%	\$ 120.14
Performance bond	1.00%	\$ 120.14
Contractor Fee	8.00%	\$ 961.16
Total cost of change order		<b>\$ 13,816.66</b>
Total time extension required		None

501



## CHANGE ORDER

CHANGE ORDER 2

SUBMITTED TO: CASPAR BUILDING SYSTEMS	JOB NAME EQUIPMENT BUILDING	DATE 08/01/2018
ADDRESS 1975 OLD SALT CREEK HWY.	JOB LOCATION CASPER BALEFILL	
CASPER, WY 82601	JOB # / PO# VERBAL	DATE OF PLANS
PHONE #	FAX #	CONTACT:

CASPER ELECTRIC TIME AND MATERIAL WORK TO PREP & TRACE BROKEN UNDERGROUND, FIX UNDERGROUND CONDUIT & BLOW IN STRING. REPIPE LIGHTS/REC CONDUIT BROKE ON SOUTH SIDE OF BUILDING. VERIFY ALL CIRCUITS OPERATIONAL.

THE PRICE TO DO THE ABOVE JOB WILL BE .....\$4,615.20

THIS PRICE INCLUDES ALL TAXES AND ELECTRICAL PERMITS.

THIS PRICE DOES NOT INCLUDE ANY POWER COMPANY CHARGES OR FEES.

DUE TO FREQUENT FLUCTUATIONS IN THE PRICING OF CONDUIT, WIRE, AND OTHER MATERIALS, THIS PRICE MAY NEEDED TO BE ADJUSTED TO COMPENSATE FOR ANY INCREASES THAT MAY OCCUR DURING THE COMPLETION OF THIS JOB.

Note: This Change Order becomes part of and in conformance with the existing contract.

We Agree hereby to make the change (s) specified above at this price		\$4,615.00
Date of Agreement <u>8-1-2018</u>	Previous Contract Amount	
Submitted by <u>Ben W. Hansuta</u>	Revised Contract Total	\$4,615.00

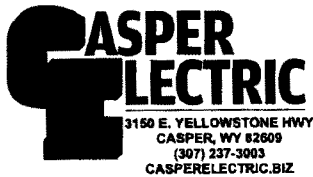
Payment to be made as follows: Monthly Progress Payments

Accepted - The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Authorized Signature \_\_\_\_\_

Date of acceptance \_\_\_\_\_

# Invoice



Date	Invoice #
8/1/2018	CO#2

Bill To
CASPAR BUILDING SYSTEMS 1975 OLD SALT CREEK HWY CASPER, WY 82601

Work Ordered By
-----------------

EQUIPMENT BUILDING
--------------------

P.O. No.	Due Date	Project
	8/1/2018	18-0155 - BALEFILL EXPANSION

Quantity	Description	Rate	Amount
200	3/4" PVC	0.34	68.00
20	1" PVC	0.52	10.40
120	14-2 FIRE ALARM WIRE	0.58	69.60
120	16-2 FIRE ALARM WIRE	0.50	60.00
4,700	THHN #10	0.19	893.00
11	3/4" PVC COUPLING	0.34	3.74
1	1" PVC COUPLING	0.46	0.46
3.5	JEREMY 07/20/18	70.00	245.00
8	JEREMY 07/23/18	70.00	560.00
8	FRANCISCO 07/23/18	50.00	400.00
8	WILLY 07/23/18	50.00	400.00
5	JEREMY 07/24/18	70.00	350.00
5.5	WILLY 07/24/18	50.00	275.00
5.5	FRANCISCO 07/24/18	50.00	275.00
3	FRANCISCO 07/26/18	50.00	150.00
3	JEREMY 07/26/18	70.00	210.00
6	JEREMY 07/27/18	70.00	420.00
4.5	FRANCISCO 07/27/18	50.00	225.00
	PREP & TRACE BROKEN UNDERGROUND, FIX UNDERGROUND CONDUIT & BLOW IN STRING. REPIPE LIGHTS/REC CONDUIT BROKE ON SOUTH SIDE OF BUILDING.		

PAYMENT DUE UPON RECEIPT. PAY FROM THIS INVOICE.  
1 3/4% INTEREST AND \$3 STATMENT FEE PER MONTH THEREAFTER.  
IF COLLECTIONS BECOMES NECESSARY, ANY COLLECTION OR ATTORNEY FEES WILL BE ADDED TO THIS INVOICE.

<b>Total</b>	\$4,615.20
--------------	------------

4 Laborers @ \$240/hr x 10 hrs = \$2,400.00  
1 Working Foreman @ \$95/hr x 10 hrs = \$950.00  
Concrete Saw @ \$65/hr x 5 hours = \$325.00  
Breaker Rental 3 days x \$600.30 = \$1,800.90  
Subtotal = \$5,475.90  
Overhead (10%) = \$547.59  
Profit (5%) = \$273.80  
Total = \$6,297.29

Please let me know if you have any questions.

Andrew Boomgarden P.E.  
Project Manager/Civil Engineer



P.O. Box 51692  
Casper, WY 82605  
(307)258-2723 Cell  
(307)265-4328 Office  
(307)577-1010 Fax  
[aboomgarden@grizzlyexcavating.net](mailto:aboomgarden@grizzlyexcavating.net)  
[www.grizzlyexcavating.net](http://www.grizzlyexcavating.net)



1975 Old Salt Creek Highway  
Casper, WY 82601  
PH (307) 235-5690  
FX (307) 237-1815

<b>Project:</b>	<u>Balefill Expansion and Remodel</u>	<b>Date:</b>	<u>13-Aug-18</u>
	<u>1886 Station Rd</u>		
	<u>Casper, WY 82601</u>		

<b>Subs:</b>	<b>Company</b>	<b>Description of Work</b>	<b>Bid</b>
	Grizzly Excavating	Saw cut and remove concrete, demo trench drain	\$ 3,967.50
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		<b>Subcontractor Total:</b>	<b>\$ 3,967.50</b>

Quantity	Description	Unit	Unit \$	Total
1	16' Trench Drain	LS	\$ 3,478.71	\$ 3,478.71
15	Concrete	YD	\$ 110.00	\$ 1,650.00
264	Rebar	LBS	\$ 2.00	\$ 528.00
				\$ -
				\$ -
		Subtotal:		\$ 5,656.71
		Sales Tax	5%	\$ 283.00
		<b>Materials Total</b>		<b>\$ 5,939.71</b>

[illegible]

Quantity	Description	Unit	Unit \$	Total
2	Telehandler	HR	\$ 125.00	\$ 250.00
				\$ -
				\$ -
				\$ -
				\$ -
Equipment Total				\$ 250.00

Subtotal of costs		\$ 18,477.21
General Conditions	5.00%	\$ 923.86
General Liability Ins	1.00%	\$ 184.77
Performance bond	1.00%	\$ 184.77
Contractor Fee	8.00%	\$ 1,478.18
Total cost of change order		\$ 21,248.79
Total time extension required		None

3 Laborers @ \$150/hr x 8 hrs = \$1,200.00  
1 Laborer @ \$60/hr x 3 hrs = \$180.00  
1 Working Foreman @ \$95/hr x 8 hrs = \$760.00  
Walk behind Concrete Saw @ \$65/hr x 6 hours = \$390.00  
End Dump @ \$95/hr x 2 hours = \$190.00  
Cat 305 w/breaker @ \$140/hr x 2 hours = \$280  
Cat 308 3 hours x \$150/hr = \$450.00

Subtotal = \$3,450.00

Overhead (10%) = \$345.00

Profit (5%) = \$172.50

Total = \$3,967.50

Andrew Boomgarden P.E.  
Project Manager/Civil Engineer



P.O. Box 51692  
Casper, WY 82605  
(307)258-2723 Cell  
(307)265-4328 Office  
(307)577-1010 Fax  
[aboomgarden@grizzlyexcavating.net](mailto:aboomgarden@grizzlyexcavating.net)  
[www.grizzlyexcavating.net](http://www.grizzlyexcavating.net)



5 Channels = 285.56 ea. (16ft)

10 slotted Grates = **115.12 ea.** or 155.82 for ADA Compliant

2 End Caps = 49.13 ea.

Grate Removal Tool = 14.47 ea.

9 Installation Devices = 17.02 ea.

Freight to Mills = 634.80

The lead time is approx. 2 weeks

--

Jason Crotteau

Geotec Industrial Supply

Sales Representative

Ph. 307-472-0084

Fax 307-472-0257

<http://geotecsupply.com/>

# Hein | Bond

## Proposal Request

**PROJECT:** City of Casper  
Baler Building Expansion / MRF

**DATE:** 08/07/18

**CONTRACTOR:** Caspar Building Systems

**CONTRACT DATE:** 07/03/18

Please submit an itemized proposal for changes in the Contract Sum and/or Time for proposed modifications to the Contract Documents described herein. Submit proposal within 7 days, or notify the Architect in writing of the date on which you anticipate submitting your proposal.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

**DESCRIPTION:** The door frames of the existing doors on the Baler Pit are rusted at the bottoms and do not provide the structural support necessary. The door frames and bottom wall track need to be replaced.

1. Replace the steel channel door frames at doors E102A, E102B, E102C, and E102D. Use steel channel depth to match the existing wall thickness. (shown as red dashed line on attached drawing PR6.2)
2. Replace the steel bottom wall track between each of the same doors from Grid 17 to Grid 21.
3. Remove the existing exterior wall panel sheets on the same wall from Grid 17 to the East side of the existing walk-door (approximately 86', shown as red diagonal hatch on attached drawing PR6.2).
4. Install new exterior wall panels on the existing north wall where existing panels were removed. New panels to be installed as shown on North East elevation (3/A201 of the contract documents). New panels to match style and color of new panels provided for building addition.

**ATTACHMENTS:** Drawings PR6.1, PR6.2

**REQUESTED BY:** Architect

# CHANGE ORDER REQUEST 007/PR 06

**Project:** Balefill Expansion and Remodel  
1886 Station Rd  
Casper, WY 82601

**Date:** 8-Aug-18

**Item:** Demo and replace door frames for doors E102A,E102B,E102C,andE102D. Install new exterior wall panels where old ones will be demolished.

**Subs:**

Company	Description of Work	Bid
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
	<b>Subcontractor Total:</b>	<b>\$ -</b>

### Materials:

[illegible]

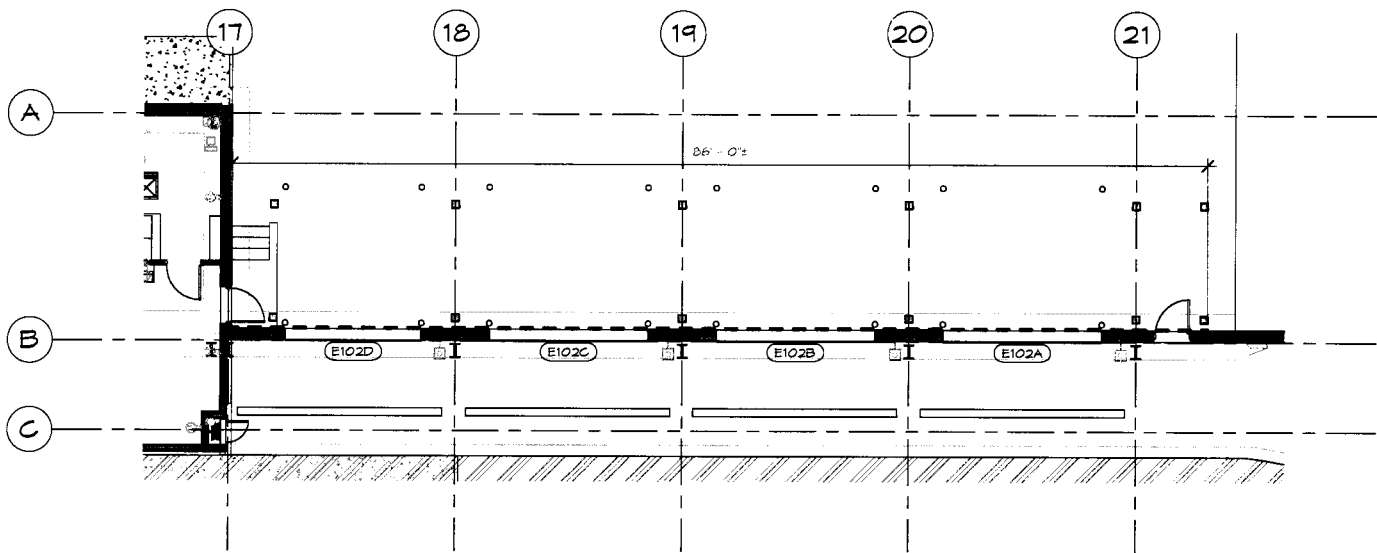
**Labor:**

Quantity	Description	Unit	Unit \$	Total
75	3 Laborers Demo	3	\$ 50.00	\$ 3,750.00
120	3 Steel Erectors	3	\$ 85.00	\$ 10,200.00
120	3 Carpenters Sheeting	3	\$ 65.00	\$ 7,800.00
				\$ -
				\$ -
<b>Labor Total</b>				<b>\$ 21,750.00</b>

**Equip:**

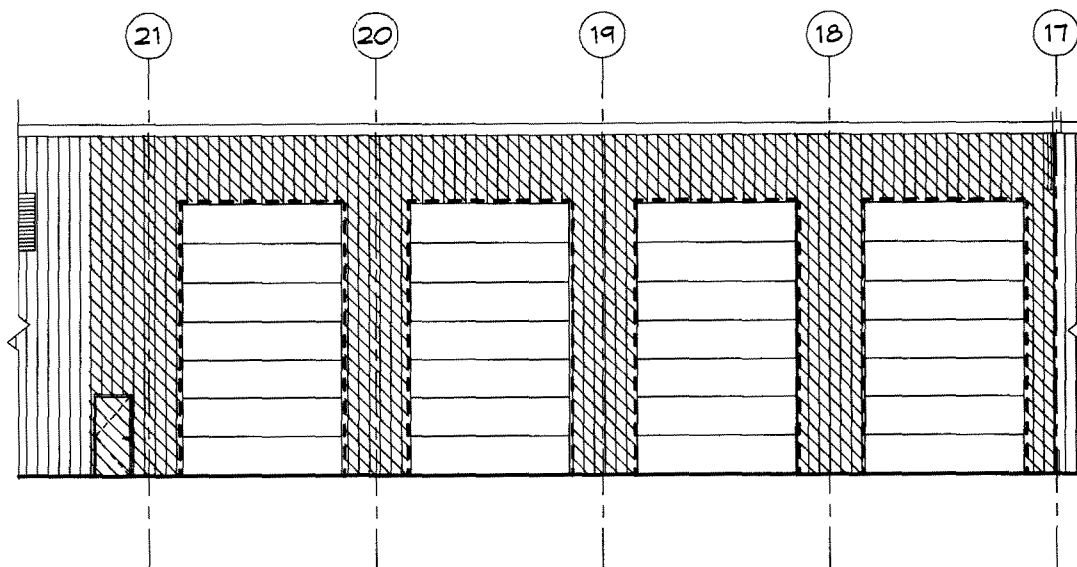
Quantity	Description	Unit	Unit \$	Total
1	Boom Lift 60hrs Lump Sum	1	\$ 3,220.00	\$ 3,220.00
5	Telehandler 5hrs Total	1	\$ 125.00	\$ 625.00
				\$ -
				\$ -
				\$ -
<b>Equipment Total</b>				<b>\$ 3,845.00</b>

Subtotal of costs		\$ 43,894.00
General Conditions	5.00%	\$ 2,194.70
General Liability Ins	1.00%	\$ 438.94
Performance bond	1.00%	\$ 438.94
Contractor Fee	8.00%	\$ 3,511.52
Total cost of change order		\$ 50,478.10
Total time extension required		None



1 EXISTING PIT - NORTH WALL  
1/8" = 1'-0"

<b>Hein   Bond</b> 226 S. David Street, Suite D Casper, Wyoming 82401 307.234.3601 <a href="http://www.heinbond.com">www.heinbond.com</a>	
<b>CITY OF CASPER</b> <b>BALEFILL EXPANSIONS &amp; REMODEL</b> 1886 NORTH STATION ROAD	
Date:	6/7/2018
Drawn By:	JCB
Revisions:	
<b>PR 6.1</b>	



1 PARTIAL ELEVATION  
1/8" = 1'-0"

Hein   Bond 235 S. David Street, Suite D Casper, WY 82401 Phone: (307) 234-3621 Email: hein@heinbond.com	
NORTH ELEVATION	
CITY OF CASPER <b>BALEFILL EXPANSIONS &amp; REMODEL</b> 1886 NORTH STATION ROAD	
Date:	5/7/2018
Drawn By:	JCB
Revisions:	
PR 6.2	



## Proposal Request

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**PROJECT:** City of Casper  
Baler Building Expansion / MRF

**DATE:** 08/14/18

**CONTRACTOR:** Caspar Building Systems

**CONTRACT DATE:** 04/03/18

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Please submit an itemized proposal for changes in the Contract Sum and/or Time for proposed modifications to the Contract Documents described herein. Submit proposal within 7 days, or notify the Architect in writing of the date on which you anticipate submitting your proposal.

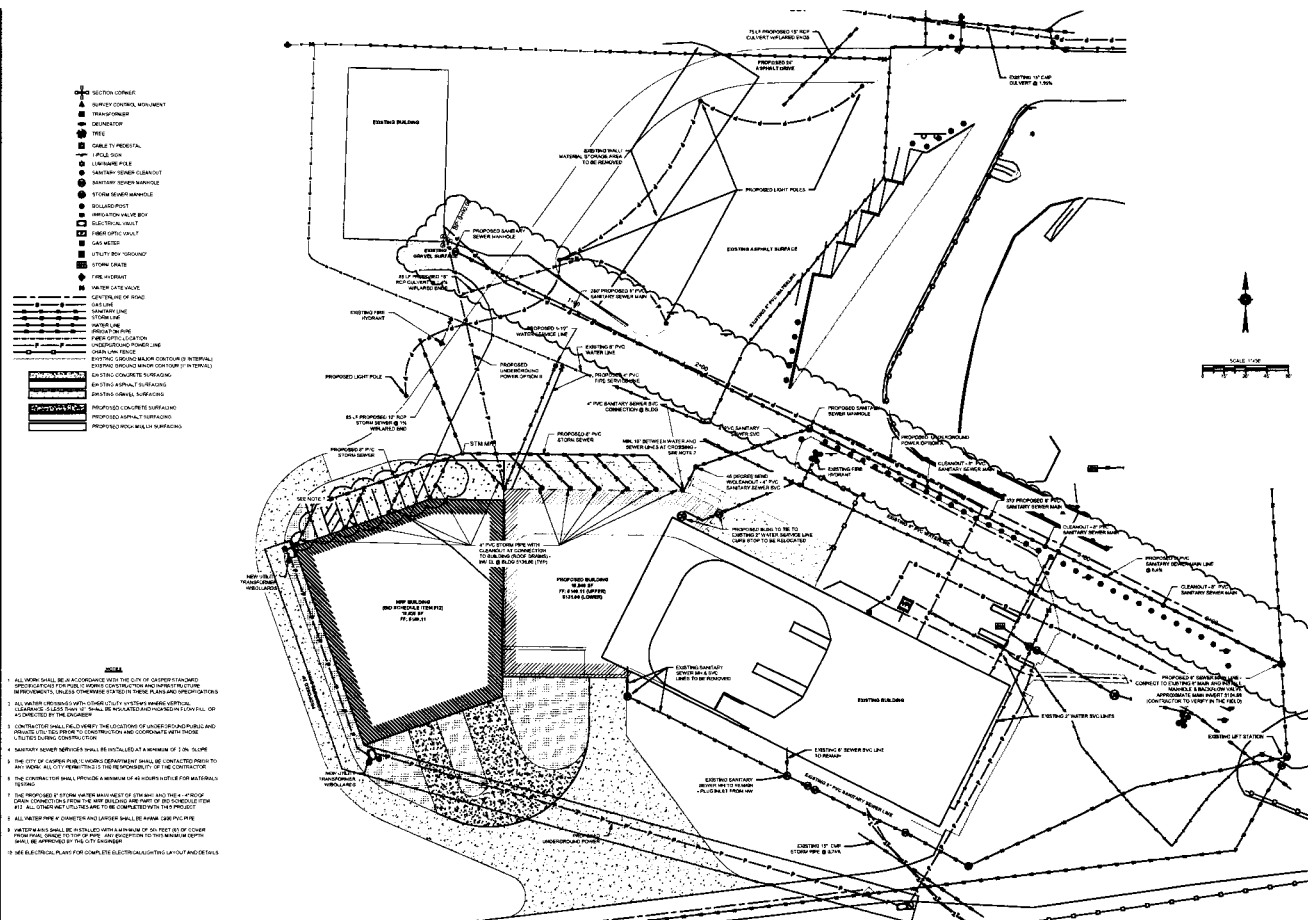
THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

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**DESCRIPTION:** Change the new sewer line as shown on sheet C2.1/C2.2 to be an 8" main, extending further west as shown on the attached sheets.

**ATTACHMENTS:** PR7.1, PR7.2

**REQUESTED BY:** Owner



## OVERALL UTILITY PLAN







## CHANGE ORDER REQUEST 008

Date: 29-Aug-18

<b>Subs:</b>	<b>Company</b>	<b>Description of Work</b>	<b>Bid</b>
	Grizzly Excavating	Credit for 4" line	\$ (6,267.50)
	Grizzly Excavating	Install 8" main line	\$ 35,935.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		<b>Subcontractor Total:</b>	<b>\$ 29,667.50</b>

<b>Quantity</b>	<b>Description</b>	<b>Unit</b>	<b>Unit \$</b>	<b>Total</b>
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			Subtotal:	\$ -
			Sales Tax      5%	\$ -
<b>Materials Total</b>				<b>\$ -</b>

[illegible]

<b>Quantity</b>	<b>Description</b>	<b>Unit</b>	<b>Unit \$</b>	<b>Total</b>
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>Equipment Total</b>			<b>\$</b>	<b>-</b>

Subtotal of costs		\$	29,667.50	.49
General Conditions	5.00%	\$	1,483.38	
General Liability Ins	1.00%	\$	296.68	
Performance bond	1.00%	\$	296.68	
Contractor Fee	8.00%	\$	2,373.40	
Total cost of change order		\$	34,117.63	
Total time extension required			None	



PO Box 51692  
Casper, WY 82605  
Phone: 307-265-4328  
Fax: 307-577-1010  
[admin@grizzlyexcavating.net](mailto:admin@grizzlyexcavating.net)

Memorandum

Date: August 27, 2018  
To: Neal Branon, Caspar Building Systems  
CC:  
From: Andrew Boomgarden P.E., Project Manager/Civil Engineer  
Project: Balefill Expansion and Remodel  
Subject: Sanitary Sewer Revision and Extension

Grizzly has prepared a proposed cost for changing the sanitary sewer service from a 4" service line to an 8" sewer main based on the plans provided in PR7.1. Below is a breakdown of the credit for the 4" line and the additional costs for the 8" line.

**4" Sanitary Sewer Service Line (Credit)**

- 370 LF of 4" Sanitary Sewer Service Line bid at \$15.25/LF = \$5,642.50
  - 5 Each 4" Cleanouts bid at \$125/EA = \$625.00
- Total Credit = \$6,267.50

**8" Sanitary Sewer Main**

- 650 LF 8" Sanitary Sewer Main, \$39.10/LF = \$25,415.00
  - 48" Sanitary Sewer Manhole, \$6,870/EA = \$6,870.00
  - Asphalt Patching: Assume 40'x 12' trench patch = \$3,200.00
  - Gravel Patching: \$450.00
- Total=\$35,935.00

The net change order would be \$29,667.50.

RESOLUTION NO.18-217

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO  
THE AGREEMENT WITH CASPAR BUILDING SYSTEMS, INC.,  
FOR THE BALER BUILDING / MRF EXPANSION, PROJECT NO.  
13-50

WHEREAS, the City of Casper desires to modify the scope of work for the Baler Building/MRF Expansion, Project No. 13-50; and,

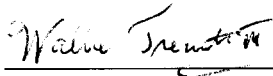
WHEREAS, Caspar Building Systems, Inc., is able and willing to provide those services specified as Change Order No. 2 to the agreement for modifications to the project scope of the Baler Building / MRF Expansion, Project No. 13-50; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Change Order No. 2 to the agreement with Caspar Building Systems, Inc., to modify the scope of work for the Baler Building/MRF Expansion, Project No. 13-50, in the amount of One Hundred Sixty-One Thousand Three Hundred Twenty-Three and 38/100 Dollars (\$161,323.38).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, for a total contract amount of Seven Million One Hundred Ninety-Two Thousand Nine Hundred Six and 38/100 Dollars (\$7,192,906.38).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:


\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Ray Pacheco  
Mayor

September 14, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 

SUBJECT: Authorizing an Acceptance Certificate Form LP-3 to the Cooperative Agreement with Wyoming Department of Transportation (WYDOT) for the Interstate 25 & Shoshoni Interchange Landscaping Project, No. 13-44.

Meeting Type & Date

October 16, 2018

Regular Council Meeting

Action type

Resolution

Recommendation

That Council, by resolution, authorize Acceptance Certificate Form LP-3 to the Cooperative Agreement with WYDOT for the Interstate 25 & Shoshoni Interchange Landscaping Project, No. 13-44.

Summary

The City of Casper entered into a Cooperative Agreement with the Wyoming Department of Transportation in November 2013 for landscaping enhancements at the Interstate 25 & Shoshoni Interchange. The enhancements included a 'Welcome to Casper' sign, lighting, and trees and shrubs at the interchange.

City staff has reviewed the construction and finds it complete and ready for acceptance. WYDOT submitted Form LP-3, Acceptance Certificate, indicating that all work has been completed and the project is ready for acceptance. Form LP-3 requires authorization by the City Council and the signature of the Mayor. A fully-executed copy will be returned from WYDOT for the City's records.

Financial Considerations

None

Oversight/Project Responsibility

Andrew Beamer, P.E., Public Services Director

Attachments

Resolution

Acceptance Certificate Form LP-3

## WYOMING DEPARTMENT OF TRANSPORTATION ACCEPTANCE CERTIFICATE

The City of Casper

hereby accepts project Casper Marginal North Section, Natrona County  
Project No. NHPPI 188.89 0254147 and STP-E 189.51 I254148 Comb.

this 14th day of September, 20 18, as completed in accordance with the  
plans and specifications prepared by the Wyoming Department of Transportation.

Wyoming Department  
of Transportation

\_\_\_\_\_  
(District Engineer)

\_\_\_\_\_  
(Mayor or Chairman)

\_\_\_\_\_  
(Member)

\_\_\_\_\_  
(Member)

\_\_\_\_\_  
(Member)

\_\_\_\_\_  
(Member)

\_\_\_\_\_  
(Member)

\_\_\_\_\_  
(Member)

\_\_\_\_\_  
(Member)

RESOLUTION NO.18-218

A RESOLUTION AUTHORIZING FORM LP-3, ACCEPTANCE CERTIFICATE, FROM THE WYOMING DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION SERVICES RELATED TO THE INTERSTATE 25 & SHOSHONI INTERCHANGE LANDSCAPING PROJECT.

WHEREAS, the City of Casper entered into a Cooperative Agreement with the Wyoming Department of Transportation for the landscaping enhancements at the Interstate 25 & Shoshoni Interchange; and,

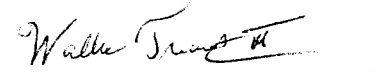
WHEREAS, the City of Casper desires to accept the completed work for the Interstate 25 & Shoshoni Interchange Landscaping Project, No. 13-44, and State Project Numbers NHPPI 188.89 0254147 and STP-E- 189.51 I254148 Comb.; and,

WHEREAS, the Wyoming Department of Transportation has provided Form LP-3, Acceptance Certificate, for authorization from the Mayor and City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute Form LP-3, Acceptance Certificate to the Wyoming Department of Transportation accepting work as completed for the Interstate 25 & Shoshoni Interchange Landscaping Project.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:


CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

September 21, 2018

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director   
Terry Cottenoir, Engineering Technician

SUBJECT: Authorizing a Final Acceptance Certificate with Wyoming Department of Transportation for the Rotary Park Pathway – Phase II.

Meeting Type & Date  
Regular Council Meeting  
October 16, 2018

Action type  
Resolution

Recommendation  
That Council, by resolution, authorize the Final Acceptance Certificate with the Wyoming Department of Transportation (WYDOT) for the Rotary Park Pathway – Phase II, Project No. 17-011.

Summary  
On May 15, 2018, Andreen Hunt Construction, Inc. (Andreen Hunt), was awarded the contract with the City of Casper for the Rotary Park Pathway – Phase II, Project No. 17-011. The project involved constructing a new multi-use detached asphalt pathway along Casper Mountain Road from the intersection of Wyoming Boulevard and Casper Mountain Road extending to the south for approximately 7,650 feet, or 1.45 miles. Funding in the amount of \$375,000.00 was awarded to the City of Casper through WYDOT's Transportation Alternative Program (TAP) for this work.

On August 17, 2018, the City of Casper accepted that the project had been completed in accordance with the plans and specifications. WYDOT's TAP program requires local public agencies to submit a certificate of project completion to WYDOT prior to reimbursement of the final 10% of project funds. City staff has reviewed the Final Acceptance Certificate and recommends Council authorization.

Financial Considerations  
N/A

Oversight/Project Responsibility  
Terry Cottenoir, Engineering Technician, Public Services

Attachments  
Resolution  
Final Acceptance Certificate

## Final Acceptance Certificate

Project Number:	CD17203	WYDOT Program:	TAP	
Project Amount:	\$468,750.00	Match Requirement:	20%	CFDA #: 20.205
Funding Type:	Federal			

**Local Public Agencies (LPAs) are required to submit a certification of project completion to WYDOT prior to reimbursement of the final 10% of project funds. To do so, the LPA must provide the following information (highlighted in gray):**

Project Sponsor:	City of Casper			
Address:	200 North David Street			
City:	Casper	State:	WY	Zip Code: 82601
Contact Name:	Terry Cottenoir		Title:	Engineering Technician
Telephone Number:	307-235-8366	Email Address:	tcottenoir@casperwy.gov	
Project Name	Phase II Casper College to Rotary Park			

**City of Casper** hereby accepts and certifies that  
 the aforementioned project has been completed in accordance with the plans and specifications dated:  
May 16, 2018 and agrees to accept full maintenance thereof, this  
16th day of October, 2018 .

\_\_\_\_\_  
Chairman of governing body, Signature

\_\_\_\_\_  
Attest Signature

The aforementioned project has been designed and constructed according to accepted engineering and architectural standards.

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
WLC Engineering and Surveying  
Name of Architectural or Engineering Firm

\_\_\_\_\_  
12736  
License Number (if applicable)

\_\_\_\_\_  
Brad Holwegner  
Printed Name

The aforementioned project is accepted as complete as certified above by the sponsoring entity and its professional consulting engineer and is hereby approved for final payment.

\_\_\_\_\_  
WYDOT

Once completed, email a copy of this signed document along with the supporting documentation to your WYDOT LGC Contact.

**Attach a copy of the following information to this document:**

* Proof of forty day advertisement for final settlement and project completion per Wyoming Statute 16-6-116	Yes
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**Failure to attach the required information may result in project delays.**



\*\*\* Proof of Publication \*\*\*

Casper Star-Tribune  
P.O. Box 80, Casper, WY 82602-0080, ph 307-266-0500

AFFIDAVIT OF PUBLICATION

STATE OF WYOMING )  
COUNTY OF NATRONA )

I, the undersigned, being a person in the employ of the Casper Star-Tribune, a newspaper published in CASPER, NATRONA COUNTY, WYOMING, and, knowing the facts herein set forth do so solemnly swear that a copy of the notice as per clipping attached was printed and published

Daily

Weekly

In the regular and entire issue of said newspaper, and not in any supplement thereof, for 3 Consecutive Days Weeks

commencing with issue dated August 22, 2018  
ending with issue dated September 19, 2018

Worthington Lenhart & Carpenter

Matt Williams

200 PRONGHORN

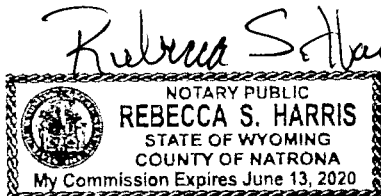
CASPER WY 82601

ORDER NUMBER 45131

Shawn Hill  
Signed

Subscribed in my presence and sworn to before me this

20th day of September, 2018



NOTICE OF FINAL  
SETTLEMENT WITH AND  
PAYMENT TO CONTRACTOR:

Notice is hereby given that the City of Casper (Owner) has accepted the Rotary Park Pathway Phase II project as completed according to the plans and specifications and rules set forth in the contract between the Owner and Andreen Hunt Construction, Inc. (Contractor), and that the Contractor is entitled to final settlement therefore. On or after the 1st day of October, 2018, being the 41st day after the first publication of this notice, Owner will pay to Contractor the full amount due under the contract.  
Published: August 22, September 5 & 19, 2018  
Legal No: 45131

PUBLISHED ON: 08/22/2018, 09/05/2018, 09/19/2018

TOTAL AD COST: 142.36

FILED ON: 9/19/2018

RESOLUTION NO. 18-219

A RESOLUTION AUTHORIZING A FINAL ACCEPTANCE CERTIFICATE WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE ROTARY PARK PATHWAY – PHASE II.

WHEREAS, the City of Casper constructed a new asphalt pathway along Casper Mountain Road; and,

WHEREAS, funding in the amount of Three Hundred Seventy-Five Thousand Dollars (\$375,000.00) was awarded to the City of Casper through the Wyoming Department of Transportation's Transportation Alternatives Program; and,

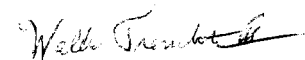
WHEREAS, the Wyoming Department of Transportation's Transportation Alternative Program requires that Local Public Agencies submit a certificate of project completion prior to reimbursement of the final ten percent (10%) of project funds.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute the Wyoming Department of Transportation's Final Acceptance Certificate for this project.

BE IT FURTHER RESOLVED: That either the City Manager or the Public Services Director for the City of Casper, are hereby authorized to act as the authorized representatives of the City of Casper, to act on behalf of the Casper City Council on all matters relating to this certificate.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

October 4, 2018

MEMO TO: J. Carter Napier, City Manager

FROM: Andrew Beamer, P.E., Public Services Director  
Bruce Martin, Public Utilities Manager

SUBJECT: Authorizing a temporary water use agreement (TWUA) with Denbury Green Pipeline – Riley Ridge, LLC (Denbury)

Meeting Type & Date

Regular Council Meeting

October 16, 2018

Action type

Resolution

Recommendation:

That Council, by resolution, authorize a temporary water use agreement between the City of Casper and Denbury Green Pipeline – Riley Ridge, LLC.

Summary:

Denbury is undertaking a pipeline construction project in Fremont County that requires water usage for dust control and pipeline construction purposes. Denbury approached the City requesting to enter into an agreement that would allow them to secure a reliable source of water for the pipeline project.

The City holds a water storage right associated with the Upper Rock Creek Reservoir located in Fremont County northwest of Atlantic City. The reservoir ultimately discharges into the Sweetwater River, which passes just north of Jeffery City. The Denbury pipeline project crosses the Sweetwater just to the northeast of Jeffery City, making that a prime location to divert water for the project.

The City holds ample water rights with the State to make providing water for the Denbury project a possibility; however, a TWUA is also required by the State Engineers Office (SEO). The City-Denbury agreement is contingent upon approval of the SEO TWUA, which will be submitted within 10 days of approval of the City-Denbury agreement. As has been past practice, the SEO TWUA will be approved and signed by the City Manager.

Financial Considerations

Per the agreement, Denbury will pay the following to the City:

- Administrative Fee - \$7,500
- Water Use Fee - \$2.00/1,000 Gallons

Oversight/Project Responsibility  
Bruce Martin, Public Utilities Manager

Attachments  
Resolution  
City-Denbury Agreement

AGREEMENT BETWEEN THE  
CITY OF CASPER, WYOMING  
AND  
DENBURY GREEN PIPELINE – RILEY  
RIDGE, LLC THAT IS SUBJECT TO A  
TEMPORARY WATER USE  
AGREEMENT APPROVED BY  
WYOMING STATE ENGINEER’S  
OFFICE

Water Reservation and Leasing for  
City of Casper Storage Water Held  
in Upper Rock Creek Reservoir

**Parties:**

This Agreement (“Agreement”) is made and entered into by and between Denbury Green Pipeline – Riley Ridge, LLC, whose address is 5320 Legacy Drive, Plano, TX 75024 (“Denbury”) and the City of Casper, whose address is 200 North David Street, Casper, Wyoming, 82601 (“City”). Denbury and City are collectively referred to as the “Parties.”

**Recitals:**

WHEREAS, Denbury desires to secure a reliable water supply for use in connection with a pipeline construction project as generally shown on the map attached to the Temporary Water Use Agreement attached hereto as Exhibit 1; and

WHEREAS, the City has stored water in Upper Rock Creek Reservoir that it is willing to make available to satisfy Denbury’s needs as set forth herein and the City desires to enter into a TWUA with Denbury on the terms and conditions provided for herein; and

WHEREAS, The purpose of this Agreement is to establish the terms, conditions, rights, responsibilities and funding requirements between the Parties regarding the City reserving a portion of its storage water held within Upper Rock Creek Reservoir and making such water available for Denbury to lease for construction of its pipeline project in Wyoming; and

WHEREAS, Denbury and the City agree this arrangement is a mutually beneficial relationship between the Parties.

**Agreement:**

Now therefore, for and in consideration of the mutual promises and consideration set forth herein, the Parties agree as follows:

1. Term of the Agreement. This Agreement shall commence upon the day and date last signed and executed by the duly authorized representatives of the parties to this Agreement, and shall remain in full force for two years from such date, or for the term of the TWUA

executed between the Parties and reviewed and approved by the WSEO, whichever is longer. If the project is completed prior to the end of the term of the TWUA, the agreement shall terminate at that time. The TWUA shall be submitted within ten (10) business days of the full execution of this Agreement. If the project is not completed within the term of the TWUA, a new Agreement, for the same purposes, and the administrative and water use fees are subject to review and negotiations between the Parties and subject to the WSEO review of a new TWUA.

2. Payment. Denbury agrees to pay the City an administrative fee as set forth below and a water use fee for any water actually released and delivered to Denbury from the reservoir under this Agreement. The administrative fee shall be paid within 30 days following the execution of this Agreement. The water use fee shall be paid within 30 days of receipt of City's water release records, for the quantity of water released from Upper Rock Creek Reservoir for delivery to serve the water needs of Denbury's pipeline project in accordance with the following fees and rates:

- a. Administrative Fee: Denbury shall pay the City a total sum of Seven Thousand Five Hundred Dollars (\$7,500) to reimburse the City for the administrative expenses and for reserving the amount of water made available for leasing for this Agreement.
- b. Water Use Fee: Denbury shall pay the City of Casper a water use fee of Two Dollars for every thousand gallons (\$2.00/1,000 gallons) of water released by the City from Upper Rock Creek Reservoir and metered by the City of Casper for meeting the water needs of the pipeline project. Denbury shall only be charged for that amount of water actually released by Casper pursuant to Denbury's requests for releases of water under this Agreement and measured at the point of release as provided for herein, and Denbury shall not be required under this Agreement to take or pay for any minimum amount of water.

3. Responsibilities of Denbury:

- a. Metering: Denbury will furnish, install, operate, and maintain at its own expense at its point of diversion, the necessary metering equipment and required devices for measuring the quantity of water diverted, and to calibrate such metering equipment whenever reasonably requested by the City. Denbury shall allow the City access to the diversion facilities, the meter, and all books and records pertaining to the diverted volume of water for the purpose of allowing the City or governmental officials the ability to verify meter readings.
- b. Notice/Reporting: Denbury shall provide notice to the City and Wyoming State Engineer's Office ("WSEO") 15 days prior to the estimated date of the first diversion of water needed for the pipeline construction project. Denbury shall keep records of the water diversions under this Agreement and the TWUA executed between the parties as necessary to comply with this Agreement and requirements of the TWUA. Denbury shall provide water reports to Brian Schroeder, Water Treatment Plant Operations Manager, City of Casper (307-265-6063,

bschroeder@casperwy.gov) and to the WSEO contacts and according to the schedule specified within the State Engineer Order approving the TWUA. Both the City and the WSEO Superintendent, Brian Pugsley, Division No. 1 (307-532-2248, brian.pugsley@wyo.gov) shall be kept informed about the diversions for the water needs of the pipeline construction project, as provided for in the TWUA or any WSEO Order approving the same.

- c. Denbury shall notify the City of the dates on which it desires to have water available at its point of diversion, specifying the date, quantity of water, and estimated duration of time that water will be required. The Parties will work in good faith to coordinate deliveries and timing of releases to meet Denbury's reasonably required water needs for its project.

#### 4. Responsibilities of City.

- a. Release Rate/Quantity: The City will furnish Denbury at the point(s) of diversion identified in the TWUA, during the term of this Agreement, raw water released from Upper Rock Creek Reservoir at mutually agreeable diversion rates meeting Denbury's needs for dust abatement and pipeline construction purposes (but not including hydrostatic testing) and as coordinated between the Parties. The City will calculate and add to the releases made for Denbury the appropriate conveyance losses specified by Wyoming State Engineer's Office and set forth below. Denbury will be charged at the water use rate specified herein for water released to satisfy conveyance losses. The City will reserve fourteen million nine-hundred fifty thousand gallons (14,950,000 gallons) for this Agreement, which is inclusive of the water available for leasing and the conveyance loss factor.
- b. The City will meter the water released for this Agreement at the outfall of the reservoir, which shall be the point of measurement for determining the quantity of water for which Denbury will be charged a water use fee. City shall allow Denbury access to the diversion facilities, the meter or gauging facilities, and books and records pertaining to the volume of water released to satisfy Denbury's calls for water sufficient to enable Denbury to verify the amounts calculated by the City.
- c. Conveyance Loss/Winter Conditions/Travel Time: The City's water supply and delivery of storage water in Upper Rock Creek Reservoir is subject to the water administration of the WSEO. The State Engineer, in his supervisory role over waters of the State, must ensure that no injury occurs to other appropriators during the conveyance of Upper Rock Creek Reservoir storage water.

A conveyance loss factor will be assessed against the water conveyed from Upper Rock Creek Reservoir to the diversion location. An Order of the State Engineer (Order of Recordation, January 17, 2014, Misc. Rec. Bk 17, p. 32-33) addressed the conveyance of water from the Reservoir to the City of Casper's intake system. The water conveyances losses, winter conditions, and travel times are assigned in accordance with this schedule; provided, however, that if the WSEO Order approving the TWUA provides for a lower conveyance loss factor, the WSEO's assessment of conveyance loss determinations for the TWUA shall be charged in

lieu of those set forth below.

- 1) Any stored water released during the period July 1 through August 30 in any water year will be assessed an 8.5% conveyance loss.
- 2) Any stored water released during the period of September 1 to November 30 in any water year will be assessed a 3.5% conveyance loss.
- 3) No releases will be allowed when ice conditions could have negative effects on property in and around Atlantic City.
- 4) Any stored water released during the period of March 1 to June 30 in any water year will be assessed an 8.5% conveyance loss if the release is maintained for a minimum of two weeks. If release is maintained for less than two weeks, the conveyance loss will be assessed at 15%.
- 5) There will be a 4-day travel time from the Upper Rock Creek Reservoir to the Sweetwater River gage at Independence Rock. The estimated time of travel from the Upper Rock Creek Reservoir to the Denbury diversion point(s) will be subject to review and approval by the WSEO.

5. General Provisions.

- a. Amendments. Either party may request changes in this Agreement. Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by and between the parties to this Agreement shall be incorporated by written instrument, executed and signed by all parties to this Agreement.
- b. Applicable Law. The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this Agreement and over the parties. The court venue shall be the Seventh Judicial District, Natrona County, Wyoming.
- c. Approval of TWUA. This Agreement is subject to the WSEO's approval of the TWUA in substantially the form attached hereto as Exhibit 1. The Parties shall submit the TWUA to the WSEO and seek approval of the same within ten (10) business days of the execution of this Agreement. In the event the WSEO fails to approve the TWUA or imposes conditions on the TWUA that are unacceptable to either party, either party may elect to terminate this Agreement by giving written notice to the other party, and in the event of termination pursuant to this subsection, no administrative fee shall be due or owing from Denbury to City.
- d. Entirety of this Agreement. This Agreement, consisting of 7 pages and Exhibit 1, represents the entire and integrated Agreement between the Parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.
- e. Failure to Deliver. In the event of an extended drought period, or if the supply of storage water available in Upper Rock Creek Reservoir is diminished, the water storage available for beneficial use must first satisfy the City's needs for municipal water in priority over the water needs of Denbury. City shall use its best efforts to utilize alternative supplies in the event of drought or shortage to avoid to the extent



reasonably possible the exercise of the right to withhold water under this subsection.

- f. **Prior Approval.** This Agreement shall not be binding upon either party unless this Agreement has been reduced to writing and fully executed before performance begins as described under the terms of this Agreement, and unless this Agreement is approved as to form by the City Attorney or his representative. The Agreement is invalid if the TWUA is not approved by the Wyoming State Engineer's Office.
- g. **Regulatory Agencies.** This Agreement is subject to rules, regulations, or laws as may be applicable to similar agreements in Wyoming. The Parties will mutually seek approval from the Wyoming State Engineer's Office of the TWUA attached as Exhibit 1 that is necessary for implementation of this Agreement.
- h. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and either party may seek to renegotiate the terms affected by the severance. In such event, the Parties will work in good faith to attempt to amend the Agreement to effectuate the Parties' intent and should such efforts fail either party may terminate the Agreement.
- i. **Sovereign Immunity.** The City of Casper does not waive governmental immunity by entering into this Agreement and the City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- j. **Ambiguities.** The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.
- k. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- l. **Liability.** The City assumes no liability for damages arising under this Agreement, including the release of water from Upper Rock Creek Reservoir, whether to person, and/or real/personal property, connected with/owned by Denbury, City, or any other third party. Further, Denbury agrees to indemnify City of Casper, its governing entities, employees, agents, insurance companies, etc. from and against any and all claims, wherever asserted, arising from actions undertaken by the City, its agents and employees pursuant to the terms and conditions of this Agreement, whether asserted by, Denbury, City, or any other third party, or their respective employees,

agents, contractors, sub-contractors, or others connected with the preceding entities, if any.

- m. Insurance: Denbury agrees to maintain or cause to be maintained, during the term of this Agreement, Commercial General Liability Insurance in a Lloyds of London policy form (JL2013/006) CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.

Additional Insured Status: The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered during the term of this Agreement as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Denbury including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to Denbury’s insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used). Denbury will furnish the City a certificate of insurance evidencing the coverage required herein within 10 business days of the execution of this Agreement by all Parties.

- n. Beneficial Use/Waste: Beneficial use shall be the measure and the limit to use water at all times. Denbury shall use reasonable efforts and employ usual and customary methods for appropriating water for its project to ensure beneficial use of water under this Agreement.
- o. Notices: Notice to the City and to Denbury under this Agreement shall be made to the Parties’ representatives using the following contact information:

Casper: Bruce Martin  
City of Casper Public Utilities  
200 N. David St.  
Casper, WY 82601  
(307)235-8213  
bmartin@casperwy.gov

Denbury: Rusty Shaw  
Denbury Green Pipeline – Riley Ridge, LLC  
5320 Legacy Drive  
Plano, TX 75024  
(972)-673-2777  
rusty.shaw@denbury.com

6. Assignment by Denbury: Denbury may assign this Agreement to any parent and/or affiliated company. Denbury shall promptly notify the City if such assignment is made and provide any necessary updates to its contact and insurance information, and the Parties agree to amend the TWUA or submit the necessary information and filings to the WSEO as may be needed to reflect the change in the water user name, with Denbury to pay the cost for any such WSEO filing. Denbury is not allowed to sub-lease or sell any water supplies under this Agreement to another party.
7. Force Majeure: No party shall be liable for any failure to perform its obligations in connection with any action described in this Agreement, if such failure results from any act of God, riot, war, civil unrest, flood, earthquake, governmental regulation.
8. Signatures: In witness whereof, the parties to this Agreement, through their duly authorized representatives, have executed this Agreement on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement as set forth herein.

The effective date of this Agreement is the day and date last signed and executed by the duly authorized representatives of the parties to this Agreement, below.

**CITY OF CASPER:**

**ATTEST:**

\_\_\_\_\_  
Ray Pacheco  
Mayor

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**DENBURY GREEN PIPELINE –  
RILEY RIDGE, LLC:**

**ATTEST:**

\_\_\_\_\_  
Randy Robichaux

\_\_\_\_\_  
Rusty Shaw

Title: VP- Environmental, Health & Safety

Title: Environmental Compliance Manager

Date: 10/08/18

Date: 10/08/18

Approved as to form:

\_\_\_\_\_  
Attorney for City of Casper

DATED THIS 10th day of October, 2018.

## EXHIBIT 1

**WATER AGREEMENT**  
For Temporary Use of Water

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_\_, by and between Denbury Green Pipeline - Riley Ridge, LLC, 5320 Legacy Drive, Plano, TX 75024  
of \_\_\_\_\_ hereinafter referred to as  
(name of company if applicable)  
the Temporary Water "USER" and City of Casper, 200 N. David Street, Casper, WY. 82401  
(water right holder's name)  
\_\_\_\_\_ hereinafter referred to as "APPROPRIATOR."  
(name of company if applicable)  
WITNESSETH:

1. Upon receiving authority from the State Engineer, State of Wyoming,  
Appropriator shall deliver to the User, a total amount of 14,950,000  
(number of gallons)  
of water from the following described appropriation:

<u>P6394R and P6497R</u> (Permit Number)	<u>Upper Rock Creek Reservoir</u> (Name of Well, Ditch or Reservoir)
<u>November 19, 1956, July 18, 1958</u> (Priority)	<u>Upper Rock Creek</u> (Source of Supply)
<u>1457.5 ac. ft., 1342.3 ac. ft.</u> (Amount of Appropriation)	<u>T30N, R100W, Section 17, NW 1/4 NE 1/4</u> (Location of Record Point of Diversion of Ditch or Outlet of Reservoir or Well under this Appropriation)
<u>2799.8 ac. ft.</u> (Portion of this Appropriation held by Water Appropriator)	<u>T30N, R92W, Section 36</u> (Location of User's Point of Diversion)

2. The water to be supplied by Appropriator to the User shall be  
supplied at a maximum rate of 350  
(gallons per minute)  
with total daily diversion of 200,000  
(gallons per day)  
and said water shall be used for (Indicate where the water will be used and  
for what purpose and describe method and point of withdrawal, etc.):  
For use in connection with pipeline construction project as generally shown on the attached map.

OFFICE USE ONLY

This Agreement was received \_\_\_\_\_  
Fee paid \$ \_\_\_\_\_

3. It is understood and agreed by the Appropriator that in order to satisfy the consumptive use-return flow formula set forth in Wyoming law, as it applies to direct flow appropriation, it will be necessary for the Appropriation to forego the use of up to double the amount of water diverted under this Agreement as specified in paragraphs 1 and 2, unless an adjustment is made in this requirement by the State Engineer.

4. Throughout the term of this Agreement, the User agrees that day to day water withdrawals hereunder shall be in such nearly even quantities as possible to the end that waste thereof shall not be created either by the User or by the Appropriator.

5. The User agrees to furnish one (1) copy of a sketch map, labeled as "Exhibit B" or any other map necessary for transmittal with this Agreement showing the User's proposed point of use, as well as location of the point of diversion, water right involved, and the temporary water user's point of diversion, if different from the appropriation point of diversion. The items to be depicted on said map shall be shown with reasonable accuracy within the proper legal subdivision, section, township and range.

6. For and in consideration of the water to be furnished under the terms of this Agreement, the User agrees that Appropriator shall receive in payment thereof \_\_\_\_\_ ~~cents per M gallon~~, the foregoing to be  
(optional)  
full consideration for this Agreement and paid or performed by the User at its sole cost and expense.

7. This Agreement shall be in existence and binding upon the parties hereto for a term of Two Years from and after the date of  
(length of time)  
approval by the State Engineer or until such time as the total amount of water contracted for has been supplied, whichever occurs first, but in no event shall exceed a period of two years from the date of approval by the State Engineer.

This Agreement is made pursuant to Wyoming Statute 41-3-110 authorizing the temporary acquisition of adjudicated or valid unadjudicated water rights for highway, railroad construction or repair, drilling operations or other temporary purposes by purchase, gift or lease by the User and providing for the method of said acquisition.

USER:

Signature Randy Robichaux  
Title VP - Environmental, Health, & Safety  
Printed Name Randy Robichaux  
Mailing Address 5320 Legacy Drive, Plano, TX 75024  
Phone \_\_\_\_\_ cell  
Phone 972-673-2000 business  
Phone \_\_\_\_\_ home  
e-mail randy.robichaux@denbury.com

APPROPRIATOR:

Signature \_\_\_\_\_  
Title City Manager  
Printed Name J. Carter Napier  
Mailing Address c/o Bruce Martin, Public utilities Manager, 200 N. David St., Casper, WY 82601  
Phone \_\_\_\_\_ cell  
Phone 307-235-8213 business  
Phone \_\_\_\_\_ home  
e-mail bmartin@casperwy.gov

APPROVED

\_\_\_\_\_  
State Engineer of Wyoming  
\_\_\_\_\_  
Date  
\_\_\_\_\_

### INSTRUCTIONS

1. This form is to be used for Agreements involving adjudicated and valid unadjudicated water rights.
2. All locations required to be given under this agreement shall be described by legal subdivision, section, township and range.
3. The sketch map furnished should show the location of the ditch, pipeline or reservoir or well, the location of the source of supply of the appropriation involved and the location of the point of diversion, the location of the area of use and brief narrative giving a general description of the proposed temporary use.
4. One (1) fully executed Agreement shall be forwarded to the State Engineer's Office. Upon approval by the State Engineer, a fully executed copy will be returned to the parties to the Agreement.
5. Required size of sketch map is 8½ x 11", 8½ x 14" or multiples thereof.
6. If applicable, the signatures of both husband and wife are required on the Agreement.
7. A fee of Fifty (\$50.00) dollars must accompany each application.
8. Where irrigation rights are involved in any agreement, the right to divert water is limited to the historic irrigation period and when any type of right is involved, water can be used only when that right is in priority.

(This Agreement can only be honored during the historic irrigation period; therefore, if water is to be used in the non-irrigation period, an application for direct flow for temporary use would be in order.)

THESE LIMITATIONS TO APPLY TO AGREEMENTS USING DIRECT FLOW WATER FOR IRRIGATION PURPOSES.

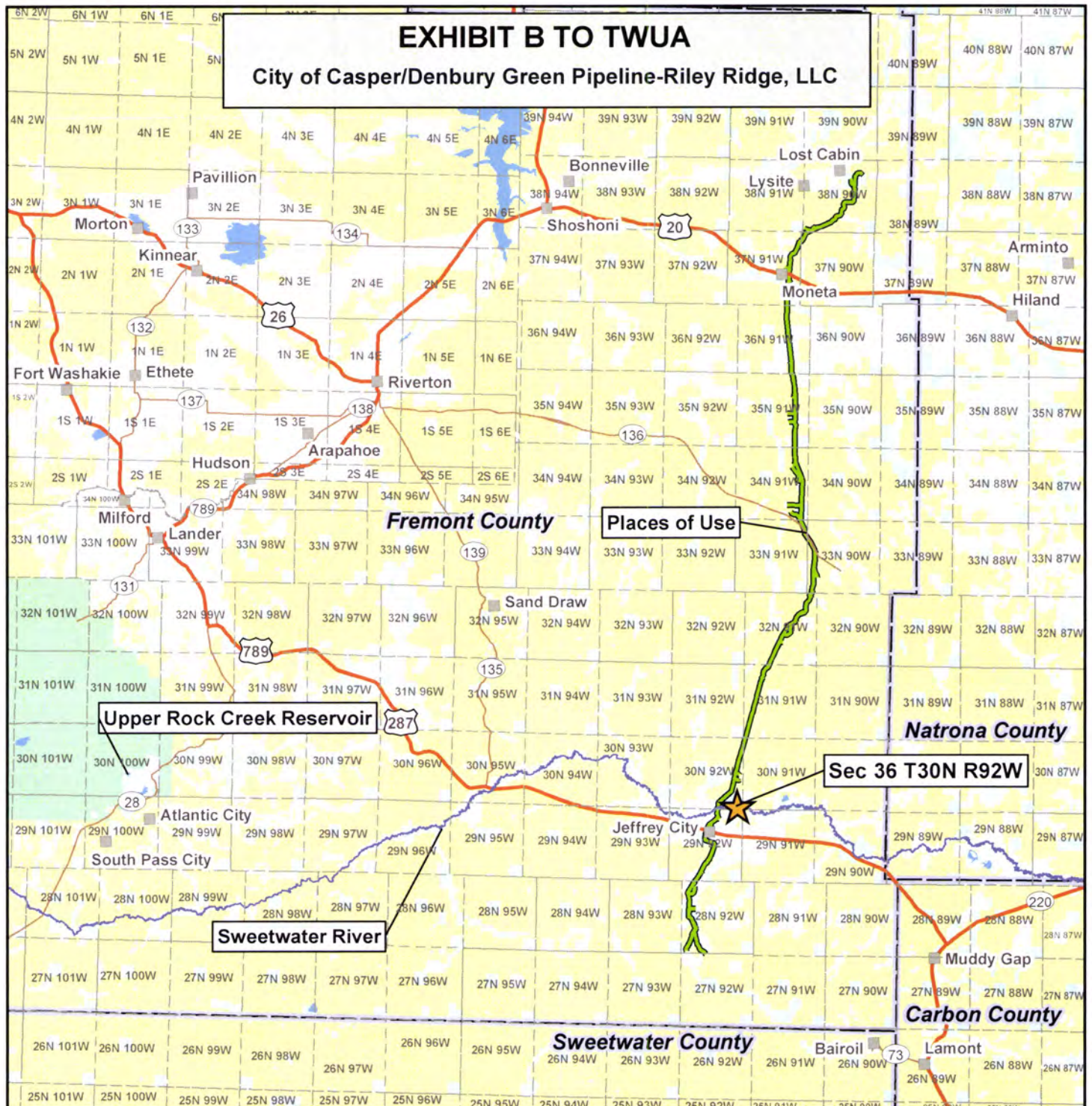
**NOTE:** Temporary Water Use Agreements will be processed as expeditiously as possible, but you should allow at least 5 working days for the processing of these agreements.

**State Engineer's Office  
4<sup>th</sup> floor, East Wing  
Herschler Building  
122 West 25<sup>th</sup> Street  
Cheyenne, WY 82002**



# EXHIBIT B TO TWUA

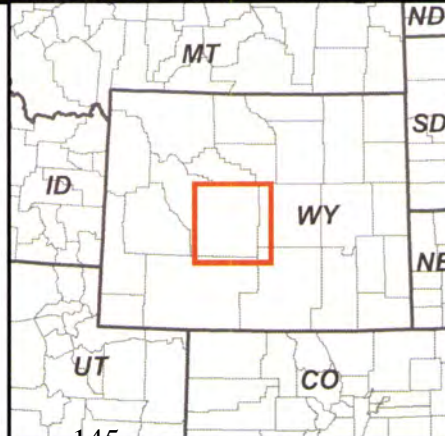
## City of Casper/Denbury Green Pipeline-Riley Ridge, LLC



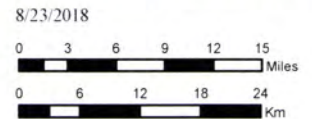
- City
- Places of Use
- Highway
- Roadway
- Sweetwater River (NHD)
- Stream-River (NHD)
- Waterbody (NHD)

- Township Boundary (PLSS)
- County Boundary

- Statewide Surface**
- Land Ownership**
- BLM
  - USFS
  - Private
  - State



Scale: 1:750,000  
Projection: NAD 1983 UTM Zone 13N



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2120 S. College Ave., Suite 2  
Fort Collins, CO 80525  
970-237-4096

RESOLUTION NO.18-220

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN  
THE CITY OF CASPER (CITY) AND DENBURY GREEN  
PIPELINE (DENBURY) – RILEY RIDGE, LLC.

WHEREAS, Denbury desires to secure a reliable water supply for use in connection with a pipeline construction project located in Fremont County; and,

WHEREAS, The City has stored water in Upper Rock Creek Reservoir that it is willing to make available to satisfy Denbury's needs as set forth in the Agreement; and,

WHEREAS, The purpose of the Agreement is to establish the terms, conditions, rights, responsibilities, and funding requirements between the Parties regarding the City reserving a portion of its storage water held within Upper Rock Creek Reservoir and making such water available for Denbury to lease for construction of its pipeline project; and,

WHEREAS, this Agreement is contingent on approval of a temporary water use agreement by the State Engineer's Office; and,

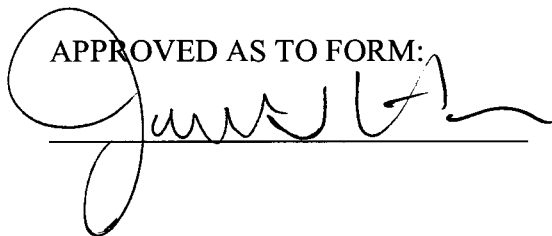
WHEREAS, such Agreement is deemed to be in the best interest of the City of Casper.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Agreement between the City of Casper and Denbury Green Pipeline – Riley Ridge, LLC for temporary water use is hereby approved.

BE IT FURTHER RESOLVED: That the City Manager, the Public Services Director for the City of Casper, or their designees, are hereby designated as the authorized representatives of the City of Casper, to act on behalf of the Governing Body on all matters relating to the Agreement.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:



ATTEST:

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Ray Pacheco  
Mayor