

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
May 17, 2016

Casper City Council met in regular session at 6:15 p.m., Tuesday, May 17, 2016. Present: Councilmen Cathey, Heili, Hopkins, Johnson, Miller, Pacheco, Powell, Schlager and Mayor Sandoval. The meeting was delayed because of technical issues.

Mayor Sandoval led the audience in the Pledge of Allegiance.

Moved by Councilman Hopkins, seconded by Councilman Miller, to, by minute action, approve the minutes of the May 3, 2016, regular Council meeting, as published in the Casper-Star Tribune on May 10, 2016. Motion passed.

Moved by Councilman Johnson, seconded by Councilman Schlager, to, by minute action, approve payment of the May 17, 2016, bills and claims, as audited by City Manager McDonald. Motion passed.

Bills & Claims		
05/17/16		
609Consult	Services	\$19,282.55
71Construction	Projects	\$8,808.59
AAALandscaping	Services	\$120.00
AceSandblasting	Services	\$710.00
Adecco	Services	\$158.40
AHiatt	Reimb	\$55.20
AMBI	Services	\$1,151.90
AmericanTitle	Services	\$255.00
ArrowheadHeating	Services	\$180.00
Balefill	Services	\$115,051.78
BankOfAmerica	Goods	\$191,444.25
BarDSigns	Goods	\$330.00
Brenntag	Goods	\$17,778.25
Burns&McDonnellEngineering	Services	\$15,455.13
C Haler	Reimb	\$100.00
Carus	Goods	\$7,560.00
Caselle	Services	\$75.00
CasparBuildSystems	Services	\$449,156.10
CasperPubUtilities	Services	\$125.54
Centurylink	Services	\$6,311.46
Charter	Services	\$452.95
CHDiagnostic	Services	\$1,120.00
CHuffman	Refund	\$23.33
CIGNA	Services	\$12,271.98
CityofCasper	Services	\$15.00
CivilEngineeringProfessionals	Projects	\$16,889.82
CLake	Reimb	\$126.00
CMITeco	Goods	\$1,224.08

CmmntyBldrs	Services	\$3,080.70
CMoser	Refund	\$175.00
CommRecFoundation	Services	\$1,947.83
CommTech	Goods	\$10,524.08
CommunityActionPartnership	Funding	\$165,453.00
ContAlcoholMont	Supplies	\$1,423.57
CowboyChemical	Supplies	\$29.00
Dell	Goods	\$6,131.25
DeltaDental	Services	\$38,795.13
DoubleDWelding	Services	\$425.00
DowntownDevelopmentAuth	Funding	\$203,118.10
DPCIndustries	Goods	\$5,534.67
DrvrAlliantIns	Ins	\$100.00
EngDsgnAssoc	Services	\$4,310.00
FDelaCruz	Refund	\$13.66
FirstData	Services	\$9,247.45
FirstInterstateBank	Services	\$3,707.10
FmlyJrnyCtr	Services	\$693.98
GarlickLaw	Services	\$881.00
GGarcia	Refund	\$11.34
GMarshInc	Services	\$5,915.25
GolderAssociates	Services	\$5,370.76
HaseldenWYConst	Services	\$23,853.47
HDR Engineering	Projects	\$1,727.55
HewlettPackard	Goods	\$1,119.52
Homax	Goods	\$3,289.77
HydroConst	Supplies	\$568,754.08
InbergMillerEngineers	Services	\$2,111.00
IntegrityTank	Supplies	\$89,999.17
IShields	Refund	\$28.50
ITCElec	Services	\$11,208.76
JCKirk	Reimb	\$57.00
JKKearney	Refund	\$113.92
JKnopp	Reimb	\$166.00
JTLGroup	Services	\$1,085,756.16
KubwaterResources	Goods	\$9,678.03
LaborReady	Services	\$2,623.95
LGriffith	Reimb	\$226.00
LnclnNtlLife	Services	\$281.07
Manpower	Services	\$855.15
NatlDevelopmentCouncil	Services	\$833.33
NCSheriffsOffice	Funding	\$7,500.00
NevesUniforms	Goods	\$239.80
NWCommunity Action	Services	\$1,159.65
Pepsi	Goods	\$1,448.50
PieceACake	Goods	\$75.00

PJones	Reimb	\$500.08
Pntwrks	Services	\$341.47
PopeConstruction	Projects	\$13,185.00
PostalPros	Services	\$8,892.29
Qwest	Phone	\$17,536.57
RamshornConstruction	Projects	\$118,485.00
RegionalWater	Services	\$237,378.22
ResourceStaff	Services	\$655.76
Rev3Adventure	Funding	\$10,000.00
RGonzalez	Refund	\$45.34
RockyMtnPower	Services	\$151,067.13
SkylineRanches	Services	\$773.43
Smarsh	Services	\$3,349.00
SmartSpec	Supplies	\$560.00
StaffordSports	Supplies	\$9,698.00
StantecConsultingSvcsInc	Projects	\$15,469.30
StarLineFeeds	Goods	\$349.30
StealthPartnerGroup	Services	\$59,035.96
StevensEng	Services	\$3,336.00
StotzEquipment	Goods	\$6,800.00
SyscoFoodSvcs	Goods	\$5,162.86
T Gollnick	Reimb	\$100.00
Terracon	Goods	\$880.00
TretoConst	Services	\$22,519.12
TretoConstruction	Projects	\$202,672.08
TRoylance	Reimb	\$31.38
VentureTech/ISC	Services	\$304.43
VGonzales	Reimb	\$22.50
VisionServicePlan	Services	\$1,489.20
WardwellWater&Sewer	Services	\$14.27
WasteWaterTreatment	Funding	\$250,548.75
WaterTechnologyGroup	Services	\$9,532.14
WesternWaterConsult	Services	\$1,910.00
WestlandPark	Services	\$4,202.12
WolfGangOfWY	Services	\$3,833.33
Worldwash	Services	\$550.00
WyAssocMunicipalities	Services	\$80.75
WyConferenceMuniCourts	Services	\$810.00
WyDeptEmployment	Services	\$10,665.81
WyDeptRevenue	Taxes	\$11,020.38
WyDEQ	Services	\$1,392.00
WYDOT	Services	\$75,830.80
WyLawEnforcementAcademy	Services	\$146.50
WyMachinery	Goods	\$16,123.99
ZSzekely	Services	\$568.50
		\$4,424,094.32

Mayor Sandoval thanked the participants of the third class of the Citizens' Academy. The program is an 8 week course that highlights different City departments each week and included lectures, tours and demonstrations to help participants better understand City operations. The following participants were presented with certificates: Edward Berg, Lindsey Coffman, Renee Hahn, Kim Rightmer, Jackie Schulte, Cameron Wagner, and Anne Williamson. Karin East and Renee Penton-Jones were also acknowledged, but were unable to attend.

Mayor Sandoval presented Cassia Smith, Budget Administrator of the Administrative Services Department, a certificate of recognition for her efforts in preparation of the City of Casper budget. The Government Finance Officers' Association has awarded the City of Casper its Distinguished Budget Presentation Award for its Fiscal Year 2016 budget.

Moved by Councilman Cathey, seconded by Councilman Hopkins, to, by minute action: establish June 7, 2016, as the public hearing date for the consideration of:

- a. annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the annexation of the Heritage Hills Addition No. 5 complies with W.S. 15-1-402;
- b. new Microbrewery Liquor License No. 3, Skull Tree Brewing, LLC, located at 1530 Burlington Avenue; and,

Establish June 21, 2016, as the public hearing date for consideration of:

- a. Fiscal Year 2016 budget adjustments.
- b. Adoption of the fiscal year 2016-2017 budget.

Motion passed.

The following ordinance was considered, on second reading, by consent agenda.

ORDINANCE NO. 7-16

AN ORDINANCE AMENDING SECTION 9.44.030 OF THE
CASPER MUNICIPAL CODE PERTAINING TO DISCHARGE
OF FIREARMS AND OTHER WEAPONS.

Councilman Cathey presented the foregoing one (1) ordinance for adoption, on second reading, by consent agenda. Seconded by Councilman Johnson. Motion passed.

Following resolution read:

RESOLUTION NO.16-132

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN
THE CITY OF CASPER AND LOGAN SIMPSON DESIGN INC.
FOR A COMPREHENSIVE PLAN UPDATE AND REVISION.

Councilman Heili presented the foregoing resolution for adoption. Seconded by Councilman Hopkins. City Manager McDonald provided a brief report and requested that City staff share more information on the project. Andrew Nelson, City of Casper Metropolitan Planning Organization Manager, described the process for the selection of the firm. Aaron Kloke, City of Casper Associate Planner, provided further information on the project and described the timeline. Logan Simpson Representatives, Kristina Kachur and Megan Moore, further described the key stages of the project, the community involvement pieces, and the tools that will be used to carry out the project. Both ladies answered further questions posed by Council. Craig Collins, Casper

City Planner, also clarified the purpose of the plan and how it would help minimize future zoning issues. Mayor Sandoval asked for further discussion and a vote from Council. Motion passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 16-133

A RESOLUTION AUTHORIZING AN AGREEMENT WITH COMMUNICATION TECHNOLOGIES, INC. FOR THE INSTALLATION OF EQUIPMENT IN REPLACEMENT FIRE - EMS STAFF VEHICLES.

RESOLUTION NO. 16-134

A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF SPILLMAN MOBILE FIELD REPORTING MODULE.

RESOLUTION NO. 16-135

A RESOLUTION ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEMS.

RESOLUTION NO. 16-136

A RESOLUTION APPROVING THE CITY OF CASPER'S TITLE VI PROGRAM AS REQUIRED BY THE DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSPORTATION ASSISTANCE AND AUTHORIZED BY THE CIVIL RIGHTS ACT OF 1964, 42 U.S.C. § 2000D ET SM.

RESOLUTION NO. 16-137

A RESOLUTION APPROVING THE VACATION AND REPLAT OF TRACT B OF FALCON CREST III AND TRACT B AND TRACT C OF FALCON CREST IV, TO CREATE MCKINLEY HEIGHTS; AND THE ASSOCIATED SUBDIVISION AGREEMENT.

RESOLUTION NO. 16-138

A RESOLUTION APPROVING THE SUB -AREA PLAN FOR PORTIONS OF THE HEIGHTS ADDITION, A PORTION OF THE MCMURRY BUSINESS PARK PLANNED UNIT DEVELOPMENT.

RESOLUTION NO. 16-139

A RESOLUTION AUTHORIZING A CONTRACT FOR THE CASPER AREA METROPOLITAN PLANNING ORGANIZATION AND LSC TRANSPORTATION CONSULTANTS FOR A TRANSIT ROUTE AND SCHEDULING ANALYSIS.

RESOLUTION NO. 16-140

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH PETER ALBRECHT COMPANY, INC., FOR THE CASPER EVENTS CENTER THEATRICAL FLY SYSTEM PROJECT.

RESOLUTION NO.16-141

A RESOLUTION AUTHORIZING AN AGREEMENT WITH PROCESS POWER AND CONTROL, INC., FOR THE CASPER EVENTS CENTER LIGHTING, PROJECT NO. 15-54.

RESOLUTION NO. 16-142

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ACCESS PERMIT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE EAST CASPER ZONE III WATER SYSTEM IMPROVEMENTS PROJECT.

RESOLUTION NO. 16-143

A RESOLUTION AUTHORIZING THE EXECUTION OF UTILITY LICENSE WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE EAST CASPER ZONE III WATER SYSTEM IMPROVEMENTS PROJECT.

RESOLUTION NO. 16-144

A RESOLUTION AUTHORIZING A UTILITY SERVICE/REPAIR PERMIT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE EAST CASPER ZONE III WATER SYSTEM IMPROVEMENTS PROJECT.

RESOLUTION NO. 16-145

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE 2016 PEDESTRIAN PATHWAYS PROJECT.

RESOLUTION NO. 16-146

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH INBERG-MILLER ENGINEERS, INC., FOR ENGINEERING DESIGN SERVICES FOR THE LOWER EASTDALE CREEK CHANNEL IMPROVEMENTS PROJECT.

RESOLUTION NO. 16-147

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH PEAK LABORATORIES FOR CONSTRUCTION QUALITY CONTROL OVERSIGHT

AND PROJECT ADMINISTRATION FOR CONSTRUCTION OF THE LANDFILL GAS COLLECTION AND CONTROL SYSTEM AT THE CLOSED BALEFILL.

RESOLUTION NO. 16-148

A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH STANTEC CONSULTING SERVICES, INC., FOR THE NORTH PLATTE RIVER RESTORATION PHASE II PROJECT.

RESOLUTION NO. 16-149

A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE FORT SALOON `N EATERY FOR OPERATION OF THE CONCESSION BUILDING AT CROSSROADS COMPLEX.

Councilman Powell presented the foregoing seventeen (17) resolutions for adoption. Seconded by Councilman Schlager. Motion passed.

Moved by Councilman Hopkins, seconded by Councilman Miller, to, by consent minute action, authorize the purchase of two Motorola APX7500 dual-band mobile radios and two Motorola APX6500 mobile radios, in the amount of \$21,314; change of one of the dispensing rooms for CRU, LLC, d.b.a. Parkway Plaza Hotel & Conference Centre, Resort License No. 3, 123 West “E” Street; and acknowledge receipt of and authorizing the inclusion of the Fiscal Year 2016-2017 Summary Proposed Budget into the minutes, as follows:

All Funds Requested Budget Summary
(Budget Basis)
FY 2016 - 2017

	FY 2017 Proposed
	\$
General Fund	46,551,055
Capital Projects Funds	
Capital Projects Funds	6,389,610
Capital Equipment	1,498,514
Optional One Cent #13 Sales Tax	1,209,600
Optional One Cent #14 Sales Tax	4,500
Optional One Cent #15 Sales Tax	10,389,554
Opportunities Fund	4,811
Enterprise Funds	
Water	15,812,955
Water Treatment Plant	2,987,024
Sewer	7,226,652
Wastewater Treatment Plant	8,339,610
Refuse Collection	9,125,702
Balefill	9,160,193
Casper Events Center	3,168,941
Golf Course	805,469
Casper Recreation Center	1,160,299
Aquatics	1,079,679
Ice Arena	589,240
Hogadon Ski Area	834,044
Parking Lots	19,181
Special Revenue Funds	
Weed & Pest Control	629,969

Transit Services		2,675,938
Community Development Block Grant		309,785
Metropolitan Planning Office		946,452
Police Grants		148,279
Fire Grants		180,000
Redevelopment Loan Fund		67,119
Revolving Land Fund		495,216
Special Reserves Fund		1,426,576
Debt Services Funds		
Special Assessments		1,092
Internal Services Funds		
Central Garage		2,883,013
Information Technology		1,434,970
Buildings & Structures		860,689
City Campus		285,796
Property & Liability Insurance		2,639,083
Variable Services Fund		784,911
Trust & Agency Funds		
Perpetual Care		2,849,863
Metro Animal Services		1,206,096
Public Safety Communications		2,562,167
Health Insurance		9,599,365
	Total	\$ 158,343,012
Less Intergovernmental Transactions		
Transfers Out		19,703,743
Internal Services Charges		5,954,962
Administration Fees		1,184,194
	Total	\$ 26,842,899
	Total	\$ 131,500,113

Motion passed.

Individuals addressing the Council were: Pat Sweeney, 951 N. Kimball, regarding the State of Wyoming public scoping meetings for the coal industry; Dale Zimmerle, 3035 Bellaire, regarding beginning Council meetings with prayer; Shane Eli, 2382 Sagewood, regarding prayer; Michael Tate, 2220 Blaire, regarding prayer; and Tracy LaMont, 721 E. 12th, acknowledging clarification he has received on City projects.

Mayor Sandoval noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, May 24, 2016, in the Council's meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, June 7, 2016, in the Council Chambers.

Moved by Councilman Pacheco, seconded by Councilman Johnson, to, by minute action adjourn. Motion passed.

The meeting was adjourned at 7:45 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Daniel Sandoval
Mayor