

ADDENDUM NO. 2

to the

REQUEST FOR PROPOSALS

MILLS MAIN STREET CORRIDOR STUDY AND PLAN
RFP No. MPO 19-01

by

CASPER AREA METROPOLITAN PLANNING ORGANIZATION
CITY OF CASPER
200 N. David
Casper, Wyoming 82601

ADDENDUM DATE: April 1, 2019

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED:



Aaron P. Kloke, MPO Supervisor

ACKNOWLEDGMENT OF RECEIPT OF
ADDENDUM (BIDDER)

Firm

By: Signature

Title

Date Received

ADDENDUM NO. 2

REQUEST FOR PROPOSAL

MILLS MAIN STREET CORRIDOR STUDY AND PLAN
RFP No. MPO 19-01

for the Casper Area Metropolitan Planning Organization

ADDENDUM DATE: April 1, 2019

This addendum to the Request for Proposal is hereby made a part of the Contract Documents for the above titled project, to the same extent as though it were originally contained therein.

Questions and Answers

Question 1: Does the in-house travel demand model have a node between US 26 and 13th Street?

Answer: All of the streets in our model are active so there will be a node at every intersection along Wyoming Blvd. Furthermore, the project scope crosses 5 different TAZ's too as Wyoming Blvd, Pendell, 20/26 and 5th St are all TAZ boundaries in our model.

Question 2: For the traffic study component, will multimodal traffic data be provided by the MPO or will the consultant be responsible for data collection?

Answer: The consultant will be responsible for multimodal data collection.

Question 3: Are cost proposals submitted by proponents required to comply with federal acquisition regulation (FAR) Part 31 (federal cost principles for for-profit entities)?

Answer: Yes.

Question 4: Do rates need to be based on raw direct pay rate times overhead?

Answer: Yes. Rates should reflect cost plus fixed fee. This would include Base Wage plus Overhead plus Negotiated Profit. Billing rates established in the agreement shall be used for all billings and a maximum amount payable will be established in the agreement. You may consult WYDOT's Instructions for Providing Professional Consulting Services for further reference:

http://www.dot.state.wy.us/files/live/sites/wydot/files/shared/Engineering_Services/Instructions%20for%20Providing%20Professional%20Consulting%20Services%20May%202014.pdf

Question 5: Can profit be applied to rate inclusive of overhead?

Answer: Profit may be included with overhead. Keep in mind that profit factors are limited to Complexity, Risk, Duration, and Monetary Size, and cannot be calculated based on Facilities Capital Cost of Money (FCCM). See WYDOT's Instructions for Providing Professional Consulting Services for further reference and definitions:

http://www.dot.state.wy.us/files/live/sites/wydot/files/shared/Engineering_Services/Instructions%20for%20Providing%20Professional%20Consulting%20Services%20May%202014.pdf

Question 6: Can addendum forms be placed in an Appendix section of the proposal not counted towards the page limit?

Answer: Yes. Signed Addendums #1 and #2 attached to proposals will not be counted towards the 10-page limit.

Question 7: Are the summaries for related projects not counted towards the 10-page limit?

Answer: Summaries for related projects will be counted towards the 10-page limit.

Question 8: Can proposers include a cover, cover letter, and table of contents not counted towards the page limit?

Answer: Cover page, cover letter, and table of contents may be included with the proposal and will **not** count towards the 10-page limit. All other elements, including but not limited to the requested elements on Page 7 & 8 of the RFP, contribute to the 10-page maximum of your proposal.

End of Addendum No. 2

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