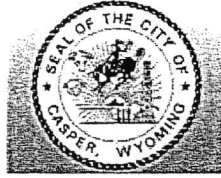


STATE OF WYOMING

IN THE MUNICIPAL COURT



COUNTY OF NATRONA

FOR THE CITY OF CASPER

### REQUEST FOR MUNICIPAL COURT RECORD CHECK

The undersigned request that the Clerk of Municipal Court check the records of the Municipal Court for the City of Casper for information. This request may take up to 5 business days for processing. \$10.00 processing fee for up to 20 pages. \$0.50 for each additional page thereafter.

**MY INFORMATION / COMPANY INFORMATION:**

NAME: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

THE PURPOSE OF MY REQUEST FOR INFORMATION IS:

\_\_\_\_\_

**DEFENDANT INFORMATION REQUESTED:**

NAME OF DEFENDANT: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Court Use Only**

**DATE COMPLETED:** \_\_\_\_\_

**DATE PAID :** \_\_\_\_\_

**DATE AVAILABLE FOR DELIVERY(after full payment):** \_\_\_\_\_

**Records found. See attached copies.**

**No records found.**

*\*As of the date of this completed request, a search of the court records was completed with due diligence and to the best of the knowledge of the court, the supplied results are the most current records held on the referenced individual. The Casper Municipal Court maintains a retention schedule that is in accordance with the Wyoming State Archives Record Retention Schedule. In accordance with this established retention schedule, any traffic citations, ordinance violations, and other minor offenses which are non-jailable case files shall be retained for a minimum of five (5) years from the date of the filing and then destroyed.*