

Dear Applicant:

As the Chief of Police for the Casper Police Department, I would like to thank you for inquiring about employment opportunities with the Casper Police Department. The Casper Police Department serves greater metro population of over 85,000 citizens and has an authorized sworn strength of 101 police officers. The officers of the Casper Police Department work in either the Operations Division or the Support Services Division. The Operations Division consists of Patrol, Investigations, Operations Support Team, Drug Task Force Officers, K-9, a Bomb Unit, a Special Response Team, and a Traffic Enforcement Unit. The Support Services Division includes the Public Safety Communications Center, Police Records, Career Services, Community Service Officers and Parking Enforcement, and a Community Justice Section.

All qualified applicants are required to undergo a testing process that meets the rules and regulations of the Civil Service Commission. Applicants who are successful with Part 1 of the testing process are placed on a certified eligibility list that remains in effect for one year, or until the list is exhausted. As vacancies occur, applicants are contacted according to the order that they appear on the certified list for Phase 2 testing.

Phase One

- Physical Agility Assessment (*WLEA Standards*)
- Written Test
- Oral Interview
- Certification by the Civil Service Commission
- Integrity Interview
- Background Investigation
- Interview with Police Chief

Phase Two

- Conditional Offer
- Polygraph Investigation
- Psychological Examination
- Drug Screen
- Medical Physical Examination (*Applicants who choose to decline the employment offer made by the Casper Police Department after the Medical Physical Examination has been conducted may be responsible for the costs associated with the exam.*)

If you are interested in becoming an applicant for the position of police officer, or other non-sworn positions with the Casper Police Department, I encourage you to submit an application for positions that are open through Workforce Center or on-line through the City of Casper's Website.

Again, thank you for inquiring about the Casper Police Department and if you have questions about serving the community of Casper as a police officer or a non-sworn employee, I would encourage you to contact Career Services at 307-235-8490 or through the City of Casper Website.

Sincerely,

Jim Wetzel
Chief of Police

REQUIREMENTS FOR CITY OF CASPER POLICE DEPARTMENT APPLICANTS

Applicants must be:

1. The minimum age of 21.
2. A citizen of the United States of America
3. A high school graduate or GED certificate of equivalence.
4. Be legally qualified to possess and purchase a firearm. (*Applicant must not have any felony convictions, or have any convictions for any misdemeanor crime of domestic violence. Applicants must never have been subject to any court ordered protection order prohibiting harassing, stalking or threatening another, etc.*)
5. Able to possess a valid driver's license and be insurable to operate a motor vehicle.
6. Have no history of extensive illicit drug use, or any history of delivery or transportation of a controlled substance for profit, or be a "current" user of any illicit drug. "Current" use is defined as the use of marijuana or the abuse of prescription drugs within the past three (3) years; or the use of any other illicit drug (cocaine, methamphetamine, LSD, etc.) within the past five (5) years. All illicit drug involvement is subject to review to determine suitability for employment.
7. Free of poor character, felony convictions, and criminal activity. Any other undesirable habits of any applicant or any false statements made by him / her in the application or in the examination shall be deemed sufficient cause to exclude an applicant from examination or removal from an eligibility list.

City of Casper Police Department Employment Benefits

The City of Casper offers a wide variety of benefits, including the following:

Beginning salary: \$50,003.20 after five years \$63,856.00

- Paid Vacation (beginning with 10 days per year; 15 days after 4 years; 20 days after 9 years; 22 days after 14 years; 25 days after 20 years), Holidays and Disability Leave
 - Health & Dental Insurance primarily paid by the City (see details below)
 - Short and Long Term Disability Insurance
 - Education Pay; (\$300/yr. for 32 college credit hours; \$720/yr. for Associate's Degree; \$1080/yr. for Bachelor's Degree)
 - Uniform Allowance
- Retirement Plan with both City and employee participating. Per state statute, eligible for retirement after 20 years of continuous service.
 - Life Insurance in amount of annual salary, up to \$32,000 maximum, paid by the City, with option to purchase additional and/or dependent life
 - Credit Union, Deferred Compensation, Wellness Program, Employee & Family Assistance Program
 - One-to-One car plan

HEALTH AND DENTAL BENEFITS The City's plan is self-funded and administered by CNIC and Delta Dental. A minimum 30-day waiting period and pre-existing condition clause exist. See the following link for details:

<http://www.casperwy.gov/Employment/EmployeeBenefits/tabid/134/Default.aspx>

These additional benefits are also available to employees.

AFLAC and VISION COVERAGE

Benefits Are Subject to Change at the Discretion of the City Manager/Council

After reading the information contained in this document print this page for your records. Then [click here for the online application.](#)